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WAYLAND

Annual Reports
Two Hundred and Twenty-second Year



July 1, 2001 Through June 30, 2002

For Reference

Not to be taken from this room

520 - 93

ANNUAL REPORTS

OF THE

TOWN OF WAYLAND

FOR ITS

TWO HUNDRED AND TWENTY- SECOND

MUNICIPAL YEAR

JULY 1, 2001 THROUGH JUNE 30, 2002

WAYLAND PUBLIC LIBRARY
5 CONCORD ROAD
WAYLAND, MA 01778

TABLE OF CONTENTS

	Page
Board of Selectmen	5
General Information	8
Federal and State Officials Representing Wayland	9
Elected Town Officials	10
Appointed Town Officials	11
Organizational Chart	21
GENERAL GOVERNMENT	
Town Clerk	23
Town Counsel	27
Data Processing	27
Personnel Board	28
Cable TV Advisory Committee	29
Historical Commission	30
Historic District Commission	30
Public Ceremonies Committee	31
FINANCE	
Board of Assessors	33
Treasurer/Collector	36
Taxation Aid Committee	39
Commissioners of Trust Funds	39
Trustees of the Allen Fund	41
Finance Director/Town Accountant	42
EDUCATION AND LIBRARY	
School Committee	69
Superintendent of Schools	72
Middle School Building Committee	76
Board of Library Trustees	77
Library Planning Committee	81
PLANNING AND NATURAL RESOURCES	
Conservation Commission	82
Community Preservation Committee	84
Planning Board	84
Beautification Committee	85
Town Surveyor	86
Zoning Board of Appeals	87
Route 30 Corridor Committee	88
Route 30 Traffic Intersections Committee	88
MetroWest Growth Management	89
Metropolitan Area Planning Committee	90
Dudley Pond Area Planning Committee	92

PUBLIC SERVICES Page
Board of Health 93
Inspection/Building Department 98
Board of Road Commissioners 99
Water Commission 100
Surface Water Quality Committee 101
Park & Recreation Commission 103
Wayland/Sudbury Septage Treatment Facility 103
Wastewater Management District Commission 104

PUBLIC SAFETY
Fire Department 106
Station 2 Planning and Concept Design Study Committee 107
Police Department 108
Auxiliary Police 109
Public Safety Building Planning Committee 110
Dog Control Officer 110
Dog Control Appeals Board 110

COMMUNITY SERVICES
Council on Aging 112
Senior Property Tax Relief Committee 113
South Middlesex Opportunity Council 113
Charitable Committee 114
Veterans' Agent 114
Veterans' Memorial Committee 116
Housing Authority 117
Fair Housing Committee 117
Youth Advisory Committee 118
Transportation Committee 119
Cultural Council 120

Election Results
- Annual Town Election, April 23, 2002 121

Town Meeting Minutes
- Annual Town Meeting, April 25, 2002 124
- Special Town Meeting, April 29, 2002 186

Glossary 200
Index to Reports 201
Serve Your Town – Volunteer Opportunities 205

BOARD OF SELECTMEN

The five-member Board of Selectmen meets every Monday evening beginning at 7:00pm. Comments from the public are received at 7:30pm. The Selectmen have broad authority over matters not delegated by statute or bylaw to another town government entity. The Selectmen are responsible for several departments and committees, legal matters including litigation, property acquisition, contracts, collective bargaining, assembling the warrant for town meetings, and calling annual and special town meetings. The Selectmen also make committee appointments, grant local liquor licenses, conduct union grievance hearings, and approve the additional signs at the designated locations.

For most of us, the year is punctuated by annual events such as the beginning and end of school, holidays, family celebrations, and vacations. The same is true for the Board of Selectmen. Every year is marked by the preparation of budgets, Town Meeting articles, elections, and annual appointments. This year saw a slowing down of the economy that resulted in a small override to offset revenue shortfalls and meet the Town's contractual obligations and health insurance increases. The state's economic health will require close scrutiny over the next several years. The year also marked the end of Patricia Abramson's term on the board and the beginning of Betsy Connolly's. We thank Pat for her service to the town and look forward the change any new member brings. This past year also continued the strong tradition of volunteerism as the Selectmen appointed more than 200 volunteers to a vast array of boards, commissions, committees, and task forces.

With Town Meeting funding, the Selectmen hired a consulting firm to study Wayland's town government structure and operations. Following interviews with boards and employees, surveys, and public meetings, the firm made a number of recommendations, including moving to a town manager form of central administration and consolidating financial functions into a finance department, public works functions into a public works department, and land use functions into a community development department. The Selectmen will hold additional public hearings before making any recommendations for Town Meeting action.

Public Safety

Police Chief Gerald Galvin retired on September 26, 2001 after 33 years of service to the town. He continues as a member of the Public Safety Building Committee, which is overseeing the construction of the new building. The groundbreaking was held on September 7, 2001. During the construction, the Police Department is located in the Town Building and the Fire Department in temporary quarters onsite and in Station 2. A second committee is looking into possible renovations to Station 2 to improve the air quality and function of that facility as a fire substation, art center, and meeting space. Staff and volunteers are updating the town's Local Emergency Plan, which describes in detail the actions to be taken in the event of an emergency such as hazardous materials spills, major accident, or terrorist attack. The goal is full certification by the Commonwealth.

Following a thorough search, the Town hired a new police chief, Robert Irving, who was sworn in on July 30, 2001. Chief Irving

quickly won the respect of the department, other town employees, and the public. He has attracted well-qualified officers to Wayland, saving the town the cost of basic training for new staff.

Legal Issues

The cost of litigation is an ongoing concern. A grand jury concluded a two-year criminal investigation of operations at the landfill without bringing charges. However, the state pursued civil charges. To end the drain on the Town's legal budget, the Selectmen settled with the state for a penalty and increased reporting requirements. The Town also paid a portion of the clean up of a contaminated waste site in New Hampshire for legally transported contaminated soil removed from several sites in Wayland. Other matters drawing on the legal budget are the location of wireless facilities, other zoning appeals, and personnel issues.

Environmental Issues

Particularly as a result of several legal settlements, the town has focused anew on meeting increasingly strict environmental regulations and standards. Town departments especially those located in environmentally sensitive areas are improving their management practices and reporting their efforts to the state. The town has hired a consulting firm to conduct audits and provide training in the use and storage of hazardous materials, maintenance of records, and proper disposal. Although the federal Clean Water Act's stormwater management regulations won't take effect in communities the size of Wayland until 2003, the town is already working toward the new standards. They will affect everything from drainage to vehicle washing. The Raytheon Company is in the process of cleaning up hazardous waste at its former facility in the center of Wayland. At the urging of the Board, the company is paying for a consultant to independently review the company's clean-up activities and submit public comment on behalf of the Town.

Land Use

The development of substantial portions of open space is of concern to many residents. The Selectmen approved a conservation restriction on Duck Puddle Farm, protecting 33.1 acres on Lincoln Road. We are grateful to the Catlin family and others who help to maintain open space throughout the town through conservation and agricultural restrictions.

Town Meeting approved the transfer of six parcels of land along the Sudbury River to the Board of Selectmen for conservation purposes. Following final legal review, any or all of the parcels will be sold to the U.S. Fish and Wildlife Service as part of their effort to protect the Sudbury River. The owners are unknown or have no known legal interest in these wetland parcels. This year was the first annual celebration of the river sponsored by the River Stewardship Council, the group that oversees the portion of the Sudbury, Assabet, and Concord Rivers that has received the federal designation as a wild and scenic river.

Residents in some areas of the town have expressed interest in acquiring small parcels of town-owned land adjacent to their property. The Selectmen have developed and approved a policy to dispose of such property under the jurisdiction of the Selectmen. The policy outlines the steps and criteria for considering disposition, including consultation with other boards and approval by Town Meeting.

Housing
Affordable housing is a major concern for seniors, those interested in maintaining diversity in Wayland, and because of the need for housing throughout the state. Town Meeting approved one affordable house on land purchased primarily for conservation purposes. The Wayland Housing Authority negotiated its design and construction by students from Minuteman Technical High School. This exciting project received donations, cooperation, and support from many individuals and businesses. A plan to build 12 units of housing on 1.6 acres of land along Commonwealth Road under a comprehensive permit was turned down by the Zoning Board of Appeals and has been appealed to the state Housing Appeals Committee. Several residents have offered to donate houses to the town they otherwise plan to demolish. Unfortunately there has not been land available for their relocation.

Technology
As in every aspect of life, technology is playing an increasingly important role in town government. A technology committee comprised of town staff has made recommendations for staffing and equipment improvements, both software and hardware. However the sluggish economy will probably slow down their implementation. Meanwhile they are enhancing the Town's website with a wide variety of useful information, including links with our sister community in Wayland, England.

Transportation
For many years, the Town has appropriated money to provide transportation services for seniors. This year, individuals with disabilities have expressed their need for transportation to jobs, appointments, and social activities. Despite the assessment the Town pays, the MBTA does not provide any service. The Selectmen appointed a committee to investigate the options available to the town and the individuals who need transportation.

Communications
Communication is a challenge for the Town just as for any other organization. In addition to the website mentioned above, the Selectmen have included information about upcoming events in each of the quarterly tax bills. Prior to Town Meeting, we met with local groups to discuss important issues on the warrant, including the override. Each year we hold conversations with residents on topics of general interest. The main topic this year was the study of town government. Each June, we recognize citizens who have completed their volunteer service to the town in conjunction with an ice cream social and summit meeting where members of boards and committees present the issues they foresee in the coming year.

Personnel
Contract negotiations were completed during the year, thanks in large part to interim Personnel Director Gerry Hayes. Karen Woronicz, our personnel director for six years, relocated to the midwest, leaving a void that we are still trying to fill. Wayland is fortunate to have skilled and hard working employees who do their jobs well, serve the public with courtesy, and work together to meet the challenges that come their way with regularity. We are also extremely fortunate to have hundreds of volunteers who give unsparingly of their time, their expertise, and their wisdom. We not only have a triple A bond rating, we have a triple A staff and a triple A corps of volunteers working together to make Wayland a great place to live.

GENERAL INFORMATION

Form of Government:	Open Town Meeting
Population (6/02)	13,923
Number of Households	4,800
School Enrollment (6/02)	2,946
Number of Registered Voters (6/02)	8,657
Tax Rate FY'03	$16.18
Land Area - Town of Wayland	15.28 Square Miles
Landfill Hours: (Except Holidays)	Tuesday 7:00am – 4:00pm Thursday 7:00am – 4:00pm Saturday 7:00am – 4:00pm
Library Hours: (School Year)	Monday – Thursday 9:00am – 9:00pm Friday 9:00am – 6:00pm Saturday 10:00am – 5:00pm Sunday 2:00pm – 5:00pm
Town Building Office Hours:	Monday 8:00am – 7:00pm Tuesday – Friday 8:00am – 4:30pm*

*Please check with individual departments as the hours may vary.

FEDERAL AND STATE OFFICIALS REPRESENTING WAYLAND

United States Senators in Congress:

Edward M. Kennedy - D
2400 John F. Kennedy Federal Building
Boston, MA 02203
(617) 565-3170
E-mail: senator@kennedy.senate.gov

John F. Kerry – D
1 Bowdoin Square 10th Floor
Boston, MA 02114
(617) 565-8519
E-mail: john_kerry@kerry.senate.gov

Representative in Congress, 5th Congressional District:

Martin T. Meehan – D
11 Kearney Street
Lowell, MA 01852
(978) 459-0101
E-mail: martin.meehan@mail.house.gov

State Senator, 5th Middlesex District:

Susan Fargo – D
State House Room 413F
Boston, MA 02133
(617) 722-1572
E-mail: SFargo@senate.ma.us

Representative in General Court, 13th Middlesex District:

Susan W. Pope - R
State House Room 237
Boston, MA 02133
(617) 722-2305
E-mail: SusanPope@hou.state.ma.us

ELECTED TOWN OFFICIALS

The following is a list of elected officials as of this printing:

		Term Expires
Board of Assessors	Francis P. Aurelio	2005
	Jeffrey A. Cohen	2004
	Jayson Brodie	2003
Board of Health	Constance Bean (Appointed)	2003
	Herbert J. Jacobus	2005
	James A. Karlson	2003
	Philip L. Pattison	2005
	S. Russell Sylva	2003
Housing Authority	Robert Dolan	2007
	Martin S. Nichols (State Appointee)	2003
	Charles H. Raskin	2004
	Susan Weinstein	2005
	Marie C. Zaniboni	2003
Board of Library Trustees	Perry R. Hagenstein	2004
	Anne B. Heller	2004
	Lynne J. Lipcon	2005
	Gwenn Schurgin O'Keeffe	2005
	Rosamond P. Swain	2003
	John B. Wilson	2003
Moderator	C. Peter R. Gossels	2005
Park and Recreation Commissioners	William J. Bowhers	2004
	Arthur N. King	2005
	Douglas J. Leard	2003
	Mary Ellen Litter	2004
	Virginia Meyer	2003
Planning Board	Maureen A. Cavanaugh	2005
	George Ives	2003
	Gretchen G. Schuler	2004
	Lawrence A. Stabile	2007
	David Todd	2006
Planning Board, Associate Member	Anette S. Lewis	2004
Board of Road Commissioners	Anette S. Lewis	2003
	Stewart A. Millerd	2004
	Joseph F. Nolan	2003
	Mark A. Santangelo	2005

	Alan J. Shubin	2004
School Committee	Lea T. Anderson	2003
	Jeffrey Dieffenbach	2003
	Lori C. Frieling	2005
	Robert B. Gordon	2004
	Frederick K. Knight	2005
Board of Selectmen	Mary M. Antes	2004
	Betsy E. Connolly	2005
	Brian T. O'Herlihy	2005
	Susan W. Pope	2003
	Linda L. Segal	2003
Town Clerk	Judith L. St. Croix	2004
Trust Fund Commissioners	Jerrold I. W. Mitchell (Appointed)	2004
	Michael Patterson	2003
	John B. Wilson	2005
Water Commissioners	Robert L. Duffy, Jr.	2003
	Joel Goodmonson	2004
	W. Edward Lewis	2005

APPOINTED TOWN OFFICIALS

The following is a current list of appointed officials as of this printing:

		Term Expires
Allen Fund Trustees	Alfred H. Bellows	2003
	Sema Faigen	2003
	Benjamin W. Johnson, III	2003
	Michael Patterson	2003
Animal Inspector (Livestock)	Bruce S. Sweeney (State Appt)	2003
Animal Control Officer (Dead Animals)	David R. Poirier	2003
Assessor, Assistant	Molly Reed	
Building Commissioner/ Zoning Enforcement Officer	Daniel F. Bennett	2003
Building Inspector, Local	Jay T. Abelli	2003
Cable TV Advisory Committee	Russell A. Ashton	2003
	Robert W. Hanlon	2003

	Betsy G. Moyer	2003
	(3 Vacancies)	
	Maurice H. Stauffer	2002
Central MA Rail Trail	David D'Orlando	2003
Cochituate State Park Advisory	Harold Meyer	2004
Community Preservation Committee	William J. Bowhers	2003
	Stephen Curtin	2004
	Marylynn Gentry	2005
	Jerome Heller	2004
	Michael Patterson	2003
	Gretchen G. Schuler	2004
	Susan Weinstein	2005
Conservation Administrator	Brian Monahan	
Conservation Commission	Frank R. Antonell	2004
	Roger A. Backman	2004
	Marylynn Gentry	2003
	Barbara Howell	2003
	J.Andrew Irwin	2005
	Megan M. Lucier	2005
	John R. Sullivan	2005
Constables	Curtis P. Donelan	2005
	Nelson H. Goldin	2005
	Christopher Hanlon	2005
	Theodore Milgroom	2004
	Jeffrey C. Pollack	2004
	Jerrald M. Vengrow	2005
Council on Aging	George Blood	2004
	Martha Bustin	2004
	Harriet Onello	2004
	Clement Sansone	2005
	Geoffrey E. Smith	2003
	Wendy Sobel	2004
	Betsy Soule	2003
	Robert N. Walker	2003
	Eleanor Williams	2004
Council on Aging Co-Directors	Jo Ann Kunz	
	(Vacancy)	
Cultural Council	Charles W. Anderson	2003
	Carole M. Felz	2003

	H. Bredt Handy	2003
	Allen J. Kaplan	2003
	Catherine Radmer	2004
	Susan Sherwood	2003
	Carl H. Whittker	2003
Data Processing Manager	Gwendolyn Sams-Lynch	2003
Dog Control Appeals Board	Jeffrey S. Baron	2005
	Daniel Brown	2004
	Susan Koffman	2003
	Susan Sherwood	2004
Dog Control Officer	Mary Lou Chamberlain	2003
Dudley Pond Area Planning Committee	Robert L. Duffy, Jr.	2004
	Christopher Foster	2004
	William B. Gagnebin	2004
	Herbert Jacobus	2004
	Patricia Marston	2004
	Timothy McCullough	2004
	Deborah Portyrata	2004
Dudley Pond/MWRA Tunnel Oversight Committee	Mary Alice Boelter	2003
	Karen A. Fahrner	2003
	J. Andrew Irwin	2003
	Philip L. Pattison	2003
	Carl Frederick Pearson	2003
	(2 Vacancies)	
Emergency Planning Committee	Mary Antes	
	Robert Irving	
	Michael Murphy	
	Charles H. Raskin	
	Mark Santangelo	
Executive Secretary	J. Jeffrey Ritter	
Fence Viewers	Board of Selectmen	2003
Field Drivers	Constables	2003
Finance Committee	(Vacancy)	2004
	Karl A. Geiger	2005
	Robert L. Lentz	2003
	George Christopher Riley	2004
	Lisa Schimmel	2004
	John J. Shaw	2005

	Jane Sanford Stabile	2003
Finance Director/Town Accountant	Robert W. Hilliard	2005
Fire Chief, Forest Fire Warden And Oil Burner Inspector	Michael T. Murphy	
Gas Inspector/Plumbing Inspector	Ernest A. Ferraro	2003
Gas Inspector/Plumbing Inspector Deputy	William Rheume	2003
Health Director/Inspector of Milk	Steven Calichman	2003
Health Agent/Sanitarian	Julia M. Junghanns	2003
Health Department/Burial Agents	Cynthia F. Bryant	2003
	John C. Bryant	2003
Highway Operations Director	Stephen F. Kadlik, III	
Historical Commission	Stephen J. Curtin	2005
	James H. Flanagan	2005
	Paul Gardescu	2003
	Bonnie S. Nash	2003
	Mary C. Reed	2004
	Howard L. Schultz	2004
	R. Richard Conrad	2003
Historic District Commission	Margery F. Baston	2004
	Edward H. Culver (Ned)	2003
	Christopher Hagger	2004
	Christopher Nash	2005
	Gretchen G. Schuler	2005
	John Seiler	2003
	Diana Warren	2004
Housing Authority/Executive Director	Brian E. Boggia	
Housing Partnership Committee	Diana Humphrey	2003
	Brad E. Keyes	2003
	Martin S. Nichols	2003
	Marilyn J. Wallin	2003
	(Vacancy)	
Human Resource Director/ Assistant Executive Secretary	John Senchyshyn	

Library Director	Louise R. Brown	
Library Planning Committee	Cherry C. Karlson	
	Karl A. Geiger	
	Aida A. Gennis	
	Elizabeth C. Sweitzer	
	Joyce B. Wilson	
Local Access Corporation (WAYCAM)	Arnold L. Kahn	2004
	Jessica McGonagle	2005
	David R. Nelson	2005
	Vacancy	
MAPC	Mary M. Antes	2003
Master Plan Advisory Task Force (11)	Regina Snow Mandl	2003
MBTA Advisory Board	Marcia P. Crowley	2003
MCAB	Mary M. Antes	
Measures of Wood and Bark	Paul Doerr	2003
	Lewis S. Russell, Jr.	2003
	Harry F. Sweitzer	2003
MetroWest Growth Management	Susan W. Pope	2003
MetroWest Open Space Task Force	(Vacancy)	
Middle School Building Committee	Robert A. Doyle	2005
	Robert B. Gordon	2005
	Mark R. Kaufman	2005
	Frederick K. Knight	2005
	Lawrence J. Krakauer	2005
	Celia L. Lombardo	2005
	Mark Santangelo	2005
	Laurene M. Sperling	2005
	William D. Whitney	2005
Minuteman Regional High School	Betsy E. Connolly	2005
MWRA Tunnel Group	David Marshall	2003
MWRA Weston Aqueduct Access Committee	John C. Dyer	2003
	Daniel F. Goessling	2003
	David Marshall	2004

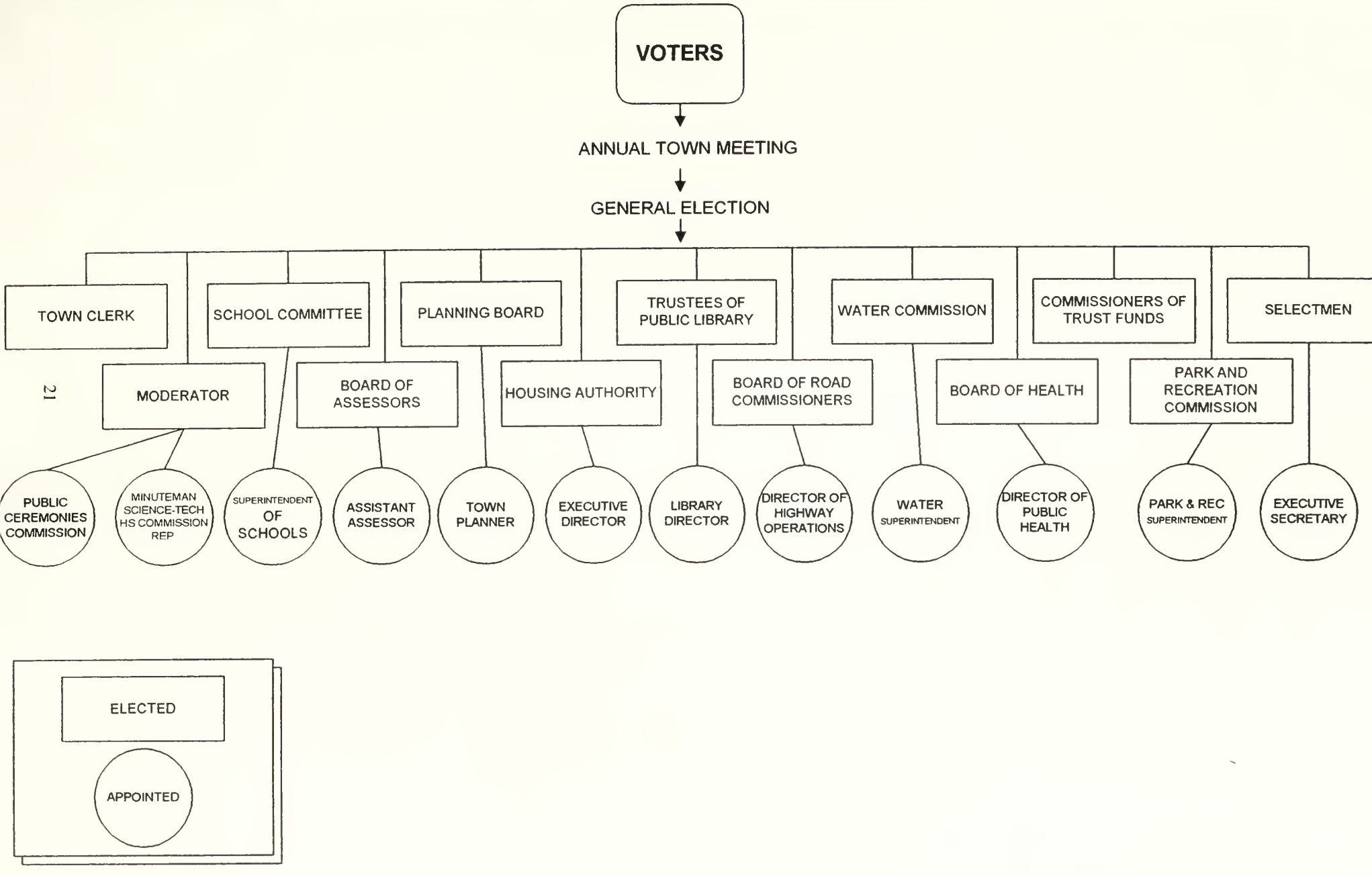
	David Marshall	2004
	(2 Vacancies)	
Park and Recreation Superintendent	William C. Kilcoyne	
Personnel Board	Tracy R. Brown	2004
	Jane Evans	2003
	Walter Jabs	2005
	Maryanne Peabody	2007
	Ellen B. Scult	2005
Planner, Town	Joseph Laydon	
Police Chief/ Director of Civil Defense	Robert Irving	
Public Ceremonies	William C. Moyer	2004
	Christina F. Rideout	2003
	John Turchinetz	2005
	Richard Turner	2005
	Stephanie M. Wohler	2003
Public Safety Building Committee	Dennis J. Berry	2003
	A. Bradford Conant, III	2003
	John T. Crimmins	2003
	S. Fiske Crowell, Jr.	2003
	Warren Daniel	2003
	Gerald J. Galvin	2003
	Catherine W. Seiler	2003
	Steven N. Zieff	2003
Records Manager	Judith L. St. Croix	2003
Regional Transportation Advisory Committee	Marcia P. Crowley	2003
Registrar of Voters	Georgia K. Gillespie	2003
	Judith H. Ide	2004
	Judith L. St. Croix	2004
	Elizabeth Salerno	2005
Assistant Registrar	Lois Toombs	2003
River Stewardship Council	Thomas Sciacca	2005
	Mary M. Antes (Alternate)	
Route 20 Corridor Committee	Daniel Brown	2004
	Carol B. Johnson	2004

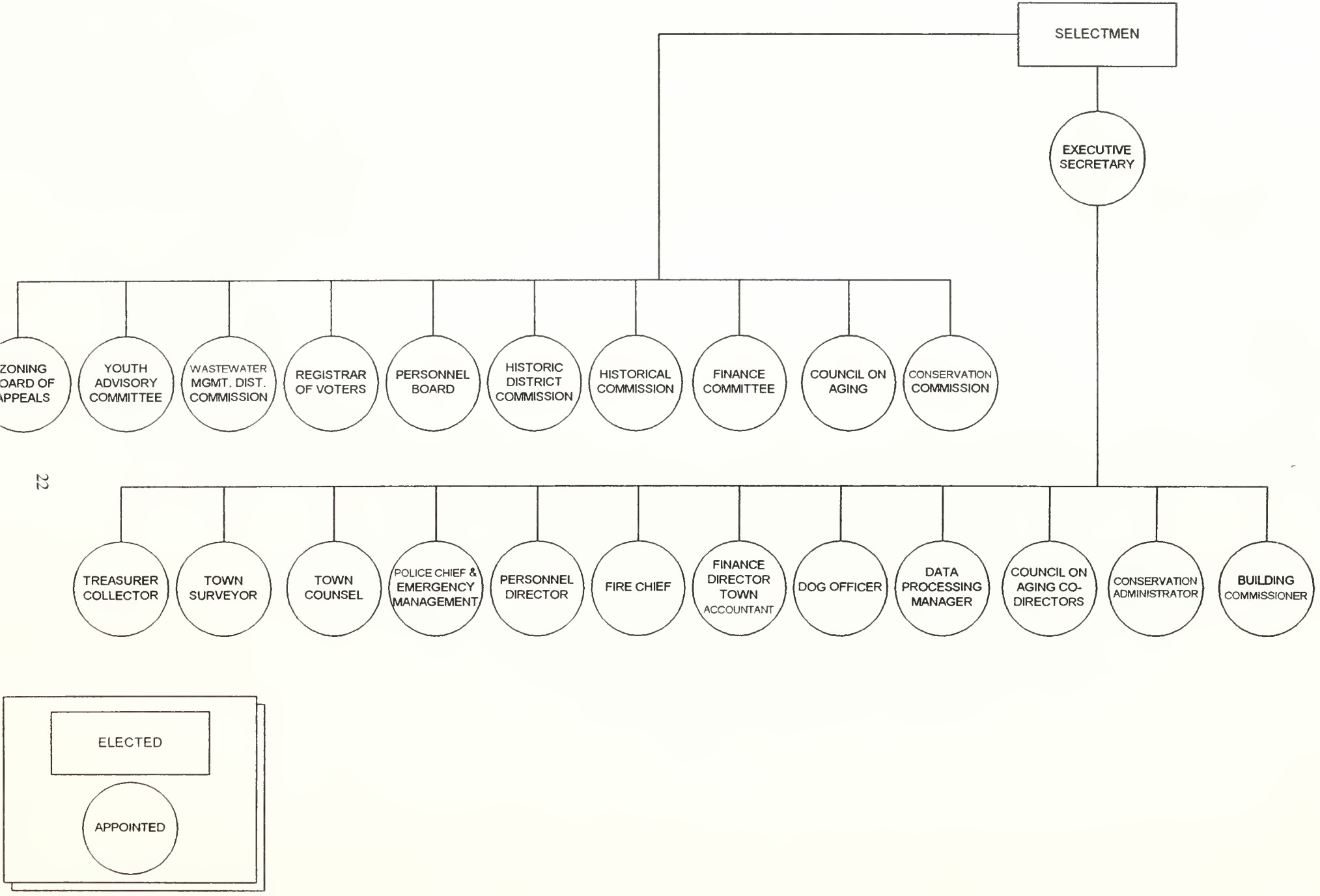
	David A. Roberts	2003
	Stephen B. Turner	2003
	(Vacancy)	
Route 30 Corridor Committee	John G. Cosmas	2003
	Thomas V. Maglione	2003
	Arthur Romania	2003
	Paul A. Rufo	2003
	(Vacancy)	
Route 30 Traffic Intersections Committee	Orville E. Bean	2002
	Frank MacKenzie Lamb	2002
	Thomas V. Maglione	2002
	Stewart A. Millerd	2002
	Philip L. Pattison	2002
	Lawrence A. Stabile	2002
	(Vacancy)	
School Superintendent	Gary Burton	
Sealer of Weights and Measures	Courtney Atkinson	2003
Senior Property Tax Relief Committee	Joan M. Clifford	2003
	Stephen J. Colella	2003
	Madeline O. Foley	2003
	Robert B. Hatton	2003
	Mitchell J. Marcus	2003
	Lillian I. Mills	2003
	Patricia Nelson	2003
	Geoffrey P. Smith	2003
Septage Committee	George H. Bernard	2004
	John Dyer	2003
	William B. Gagnebin	2003
	Philip L. Pattison	2003
Septage/Wastewater Manager	Robin Kaiser	
South Middlesex Opportunity Council	Lawrence N. Scult	2003
Station Two Committee	Constance Bean	2004
	Gerald Galvin	2004
	Kathleen Lang	2004
	Douglas J. Leard	2004
	Elizabeth Sweitzer	2004

Surface Water Quality Committee	Karen Fahrner	2003
	Theodore P. Fiust	2003
	Michael Gitten	2003
	Thomas J. Largy	2003
	Jackson Madnick	2003
	S. Russell Sylva	2003
	(Vacancy)	
Surveyor, Town	Alfred Berry	2003
Surveyors of Lumber	Marcia P. Crowley	2003
	Jean B. Pratt	2003
	Harry F. Sweitzer	2003
Taxation Aid Committee	Jayson S. Brodie	
	Markey P. Burke	2003
	Paul Keating	
	Mary S. Morss	2005
	Kenneth Sawyer	2003
	(Vacancy)	
Town Center Committee	Harvey Montague	2004
	Brooke Richter	2002
	Lewis S. Russell, Jr.	2002
Town Clerk, Assistant	Lois M. Toombs	2005
Town Counsel	Kopelman & Paige	
Town Counsel, In-House	Mark J. Lanza	
Tax Collectors, Deputy	Kelly & Ryan Associates, Inc.	2004
Transportation Improvement Program Coordinator	Joseph Laydon	
Transportation Committee	Kathleen B. Boundy	2003
	Frances Borger-Klempner	2003
	Kevin S. Goodwin	2003
	Lorraine M. Greiff	2003
	John C. Thomas	2003
Treasurer/Collector	Paul Keating, Jr.	2005
Deputy Tax Collector	Kelley & Ryan Associates, Inc.	2004
Treasurer/Collector, Assistant	Christine Mallard	
Trinity Mental Health Association	Karen Braunwald	

Veterans' Agent	John Turchinetz	2003
Veterans' Memorial Committee	John C. Dyer	2003
	Richard Hoyt	2003
	Howard H. Jenkins	2003
Wastewater Management Committee	Lana D. Carlsson-Irwin	2003
	Eugene C. Roberts	2004
	Christopher P. N. Woodcock	2005
Water Superintendent	Donald W. Hollender	
Wayland High School Feasibility Committee	Joy Buhler	2002
	Gary Burton	2002
	Robert B. Gordon	2002
	Frederick K. Knight	2002
	Celia L. Lombardo	2002
	David N. Lustig	2002
	Joseph T. Madden	2002
	Robert Meindl	2002
	Charles Ruopp	2002
	Mark A. Santangelo	2002
	Lawrence N. Scult	2002
	Michael L. Tichnor	2002
	Norman C. Wang	2002
Wiring Inspector	Ward Keller	2003
Wiring Inspector, Deputy	Arthur J. Richard	2003
Youth & Family Services Director	Paul R. Neustadt	
Youth & Family Services Associate Directors	Lynn Dowd	
	Mary Elizabeth Wright Groden	
Youth Advisory Committee	Lynne M. Cavanaugh	2003
	James K. Forti	
	Doris E. Goldthwaite	2005
	Jeffrey Johnson	2004
	Reverend Kimi Riegel	
	Trudy Zimmerman	2003
Youth Officer	James K. Forti	
Zoning Board of Appeals	Lawrence K. Glick	2003
	Susan F. Koffman	2005

	Carolyn J. Klein	2004
	Mary L. Lentz	2003
	James E. Grumbach	2005
Zoning Board of Appeals		
Associate Members	Steven Fugarazzo	2003
	Eric B. Goldberg	2004
	Shaunt Sarian	2005


VOTERS
ANNUAL TOWN MEETING
GENERAL ELECTION
TOWN CLERK
SCHOOL COMMITTEE
PLANNING BOARD
TRUSTEES OF PUBLIC LIBRARY
WATER COMMISSION
COMMISSIONERS OF TRUST FUNDS
SELECTMEN
MODERATOR
BOARD OF ASSESSORS
HOUSING AUTHORITY
BOARD OF ROAD COMMISSIONERS
BOARD OF HEALTH
PARK AND RECREATION COMMISSION
PUBLIC CEREMONIES COMMISSION
MINUTEMAN SCIENCE-TECH HS COMMISSION REP
SUPERINTENDENT OF SCHOOLS
ASSISTANT ASSESSOR
TOWN PLANNER
EXECUTIVE DIRECTOR
LIBRARY DIRECTOR
DIRECTOR OF HIGHWAY OPERATIONS
WATER SUPERINTENDENT
DIRECTOR OF PUBLIC HEALTH
PARK & REC SUPERINTENDENT
EXECUTIVE SECRETARY
ELECTED
APPOINTED


SELECTMEN
EXECUTIVE SECRETARY
ZONING BOARD OF APPEALS
YOUTH ADVISORY COMMITTEE
WASTEWATER MGMT. DIST. COMMISSION
REGISTRAR OF VOTERS
PERSONNEL BOARD
HISTORIC DISTRICT COMMISSION
HISTORICAL COMMISSION
FINANCE COMMITTEE
COUNCIL ON AGING
CONSERVATION COMMISSION
TREASURER COLLECTOR
TOWN SURVEYOR
TOWN COUNSEL
POLICE CHIEF & EMERGENCY MANAGEMENT
PERSONNEL DIRECTOR
FIRE CHIEF
FINANCE DIRECTOR TOWN ACCOUNTANT
DOG OFFICER
DATA PROCESSING MANAGER
COUNCIL ON AGING CO-DIRECTORS
CONSERVATION ADMINISTRATOR
BUILDING COMMISSIONER
ELECTED
APPOINTED

TOWN CLERK

During FY2002 the following election and town meetings were held:

Annual Town Election	April 23, 2002
Annual Town Meeting	April 25, 2002
Special Town Meeting	April 29, 2002

Please consult the Table of Contents for election results and Town Meeting Minutes.

FY'02 Highlights

Town Census

The Annual Town Census was mailed to all households the first week of January. The information was compiled, updated, and printed in the form of the Resident List published in April. The census information is used to validate and update the residency of voters; to assist the Police/Fire in updating E-911; to assist the School Department with enrollment information and projections; to assist the Council on Aging with service projections; to prepare the annual jury list; to assist the Park and Recreation Department in enrolling residents in programs throughout the year; and by several other municipal departments in the course of their daily work. The cooperation of all residents with a prompt completion and return of the census form was appreciated.

Federal Census

The 2000 Federal census data was used to redraw precinct boundaries (local redistricting) and used beginning with the 2002 Town Election. This activity was conducted by the Town Clerk (Federal Census Liaison), the Town Surveyor, and the Office of the Secretary of the Commonwealth. The final map, with legal descriptions of each precinct, was approved by the Board of Selectmen on April 23, 2001 and certified by the Local Election Districts Review Commission (LEDRC) on June 26, 2001. Approximately 478 households were changed from one precinct to another. Every household where a voter resides was notified by mail of any precinct and/or polling location change. Once certified by the LEDRC, districts are good for ten years.

Voter Registration

The Town Clerk's office continued to utilize the state's Voter Registration Information System (VRIS) for voter registration. To avoid duplication of voter registrations, this system connects Wayland with all 351 cities and towns across the state, to the Registry of Motor Vehicles, and to the Office of the Secretary of the Commonwealth. 520 persons registered to vote in Wayland in FY02.

Election

The Town Election was the only election in FY02. Thanks go to the election officials for their faithful assistance and great efforts.

VITAL RECORDS REPORT

Births Recorded	138
Deaths Recorded	167
Marriages Recorded	36

FINANCIAL REPORT

Dog Licenses	$ 15,930.00
Kennel Licenses	$ 250.00
Dog Late Fines	$ 2,735.00
Miscellaneous	$ 11,944.18

DOG LICENSES ISSUED

Dog Licenses	1570
Kennels	4

Dogs

Per Wayland Dog Control Bylaw, all dogs six months old or older, must be licensed by the Town Clerk by January 15 of each calendar year. Renewal letters were mailed to each dog owner in the month of December 2001 and residents were able to license their dog(s) either by mail or in person.

BOARD OF REGISTRARS

Elizabeth A. Salerno, Chair	4/05
Georgia Gillespie	4/03
Judith Ide	4/04
Judith L. St. Croix, Clerk	4/04
Lois M. Toombs, Assistant Registrar	4/05

The Board of Registrars in a town is the counterpart of an Election Commission in a city and the Elections Division of the Secretary of the Commonwealth's Office at the state level. The Board is composed of four members, not more than two may be members of the same political party.

The Town Clerk, by virtue of the office, is one of the four, and is responsible for executing the functions of the Board of Registrars including the conduct of elections, election recounts, voter registration, compilation of the annual listing of residents (Town Census), and certification of signatures on nomination papers and petitions.

As of June 30, 2002, the total number of registered voters were:

Precinct 1	2,076	
Precinct 2	2,118	
Precinct 3	2,018	
Precinct 4	2,300	
	8,512	
Political Parties:		
Democrat		2286
Republican		1533
Libertarian		23
Massachusetts Green Party		6
Unenrolled	4,657	(formerly Independent)
Political Designations:		
Green Party USA	4	
Reform Party	2	
Rainbow Coalition	1	
Inactive Voters:	996	

Population (Census January 1, 2002)..... 13,914
Number of Households (Census January 1, 2002)..... 4,875

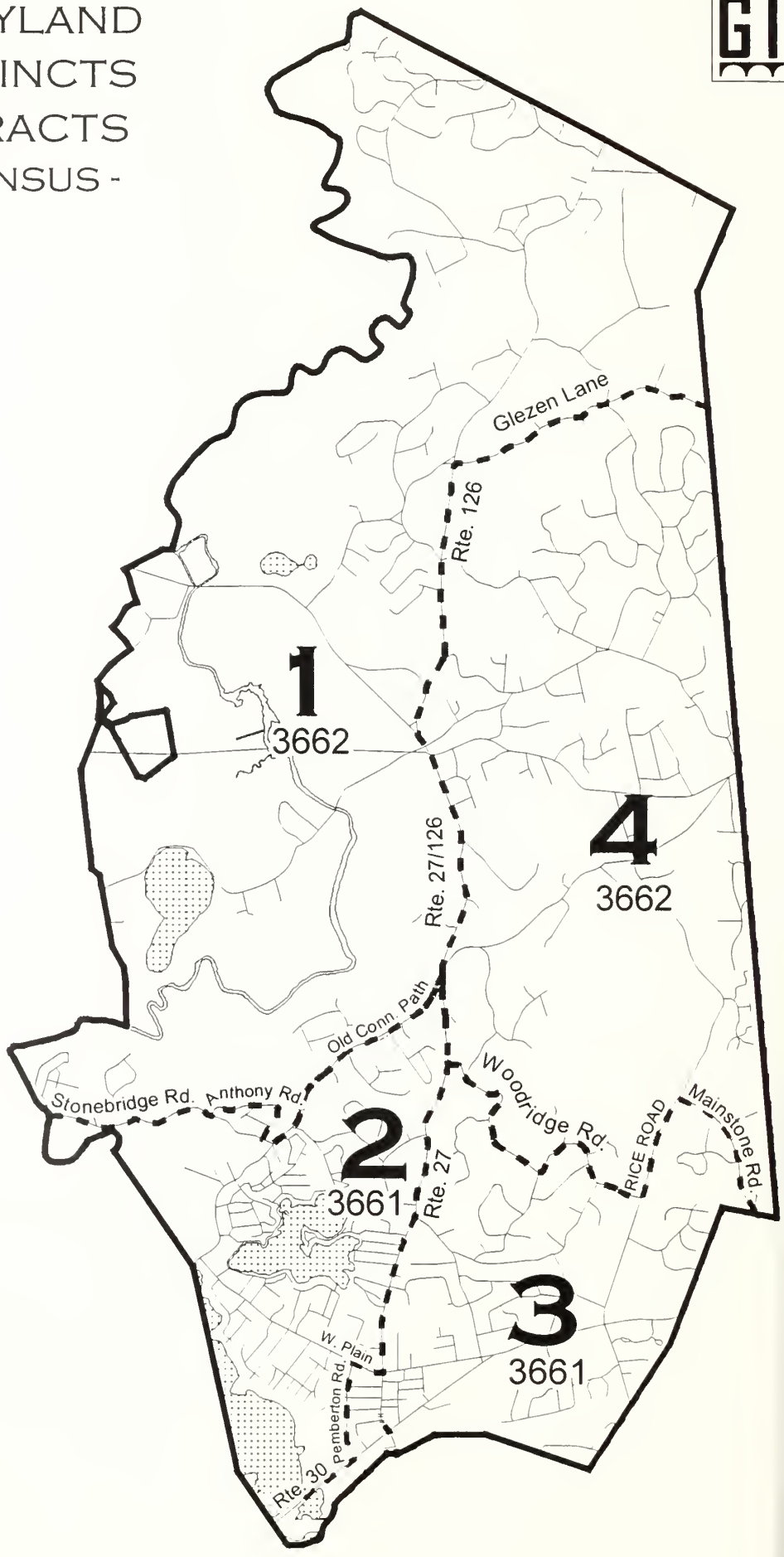
Town of Wayland Voting Precincts & Census Tracts - 2000 US Census -

Legend

- 2000 Voting Precincts
- Water



Surrounding Towns



Survey Department
Wayland GIS
41 Cochituate Road
Wayland, MA 01778
November 2002

TOWN COUNSEL

During FY'02 Town Counsel performed general legal services for all Town departments, boards, committees, and commissions and for the School Department. Most Town employment relations law services were performed by the firm Deutsch, Williams, Brooks, DeRensis, Holland & Drachman, P.C. Insurance defense counsel designated by the Town's liability insurance carrier provided defense of tort claims (negligence). Defense of workers' compensation claims was provided by counsel designated by the Town's insurance group's claims management service. Bond Counsel services were provided by the law firm of Palmer and Dodge. Special counsel is utilized on an as-needed basis to supplement or supplant Town Counsel's services when appropriate, especially in the area of employment relations law. Other special counsel is used on a case-by-case basis.

A considerable amount of time was spent during FY'02 on the new Public Safety Building litigation; one subdivision denial appeal and one comprehensive permit matter.

No monetary judgments or orders were entered against the Town in any cases during FY'02.

Throughout FY'02 Town Counsel kept regular office hours in Wayland Town Building on Thursday afternoons. Town Counsel met with various boards and committees on an as-needed basis. Town Counsel also attended all sessions of the Annual Town Meeting and the Special Town Meetings.

Town Counsel represented the Town in various legal proceedings in the Massachusetts Appeals Court, Middlesex County Superior Court, the Land Court, Framingham District Court, the Appellate Tax Board and the Housing Appeals Committee.

DATA PROCESSING

Change is constant. The Information Technology industry is extremely volatile, and the needs and expectations of our constituents continue to grow dramatically. The Technology Review Committee (TRC) has identified major trends and directions; the Committee seeks to guide changes within the Data Processing Department to effectively monitor, evaluate, implement and operationalize appropriate resources in strengthening the Town's Information Technology services to the community.

The Data Processing Department strives to adopt new trends and capabilities to enhance and empower Town Hall administrative staff in improving services to the community. Significant resources are devoted to technology and the Data Processing Department manages and coordinates projects and services in order to obtain the most from these investments.

The goals of the Data Processing Department includes providing local and remote access to Town's resources and services; providing, improving and maintaining centralized administrative functions, such as (VADAR) system for abatements and auto excising between the Treasurer and Assessors' office, the GIS systems, and the Accounting & Payroll system between the Town and School department. Though the prices for PCs are dropping, the total cost of providing technology access – hardware, software, network connectivity, support, training and capital replacement – continues to rise. The

Data Processing Department continually strives to monitor emerging technologies and to effectively evaluate opportunities to improve current Town operations by incorporating or migrating viable new hardware, software and technology implementations.

PERSONNEL BOARD

Chapter 43 of the Code of the Town of Wayland defines the role of the Personnel Board to be the development and administration of the Wage and Salary Classification Plan and personnel policies and procedures in cooperation with the affected town boards and departments. In addition, the Board is charged with approving all pay or classification changes of town employees; negotiating collective bargaining agreements for the town; establishing and maintaining central personnel files for all employees; reviewing the operation of the Wage and Salary Classification Plan and recommending appropriate changes at town meeting.

Maryanne Peabody was elected as chair and Ellen Scult served as vice chair. Pamela Fern was hired in February as the new Human Resources Director/Assistant Executive Secretary, but due to personal reasons, resigned in July. Once again the Town hired a part time Interim Human Resources Director and began the search for a new director. The Board expects to have a new director on board by December.

Collective bargaining agreements with all unions, except the clerical union, were concluded for the three-year period from July 1, 2001 through June 30, 2004. At year-end, the clerical union and the Town were continuing negotiations with the assistance of a mediator from the Massachusetts Board of Conciliation and Arbitration. (This contract has since been concluded.)

All contracts included annual wage increases of 3%, 3%, and 4%. The contract with the Administrator's unit provides a change in work schedules so that department heads will be available on Board of Selectmen meeting nights (normally Mondays) until 7:00pm. Their normal hours on Fridays will end at 12:30pm. It is hoped that this change will provide a convenience for those residents who need to conduct business in person with a department head, but are unable to do so during usual 8:00am to 4:30pm hours.

Over the year the Personnel Board listened to six union grievances, which were resolved without being submitted to an outside arbitrator. The Board continues to maintain a posture of strict interpretation of collective bargaining language.

The Personnel Board worked on several other issues this year. Town Meeting voted to amend the sick leave severance for retired or deceased employees from a maximum of $3,500 to $5,000. The Board approved the Board of Health Landfill division a new position of part time (15 hour per week) Senior Clerk. Also, hours were extended for the Principal Clerk in the Planning Office from 17.5 to 24 hours. Five new police officers were hired to bring the force up to the full 23 officers.

Training for employees continued to be an area of emphasis.

- *Back Safety Training* was held in June for all "public works" and school custodians.
- *Backhoe Loader Training* scheduled for May for all drivers was postponed to September due to instructor availability.

The Board will oversee training in FY 2003 dealing with management and supervisory issues and customer service.

The Town continued to support its Employee Assistance Program (EAP) for all employees needing assistance with personal problems, work-related issues, legal or financial matters, which became especially important after September 11th. In May, a Town-wide Health Benefits Fair was held for employees to meet with representatives of their health care providers, dental insurance, EAP, Deferred Compensation, retirement questions, etc. The occupational health nurse provided blood pressure checks and advice on workplace issues. This informational event is always well attended. Our thanks go out to Benefits Coordinator Donna Lemoyne for coordinating this event each year.

The Personnel Board would like to thank Town boards, committees, officials and staff for their input in the past year. The Board and the Human Resources Director welcome attendance at its meetings and are available to assist employees and officials on a wide variety of personnel matters.

CABLE ADVISORY COMMITTEE

The Cable Advisory Committee is a group of residents who advise the Selectmen on matters relating to the town's cable television and related cable services. The Selectmen are the official "issuing authority" for the Town's cable licenses.

The committee has addressed the current and future needs for our Institutional Network (I-Net), the deployment of cable drops in Wayland's public buildings and schools, the needs of the schools, the elderly, the town offices, and the public safety services in town, as well as the needs of the general public.

During the past year, the Cable Committee and the Selectmen have been working to facilitate the Town's takeover of the Wayland Channel and studio from AT&T Broadband.

A new non-profit unit was formed a year ago to manage the studio and the Wayland Channel. This organization has been named "Wayland Community Access and Media, Inc." or "WayCam". Current WayCam board members are Arnold Kahn, Joe Damplo, David Nelson, and Jessica (McGonagle) Capen. One WayCam board position is open.

In September 2001, WayCam took over operation of the Wayland Channel and the studio, appointing Jim Mullane as studio director. Upgrades at the studio have included a new Community Bulletin Board system, several digital cameras and playback equipment, and two computer-based non-linear editing suites. In September 2002, WayCam began broadcasting the Selectmen's meeting, and has been working though various equipment issues to deliver a reliable single-camera videocast to the town. WayCam has also taped and broadcast high school sports events, community development hearings, and interviews with various town employees.

WayCam also broadcasts locally produced shows such as "Now that's Art" and the folk/acoustic open mike from the Center for Arts in Natick. Wayland High School now offers an elective course in Video Production, taught by Jim Mullane, which has been well received.

WayCam is a volunteer-run organization; volunteers of all ages are welcome.

Interested citizens are needed to assist with all aspects of video and audio recording and production.

HISTORICAL COMMISSION

The Wayland Historical Commission, a seven-member town agency, meets once a month, September through June, to plan the identification, evaluation, and protection of Wayland's historical, cultural, and archaeological resources. During FY2002, its scope of work included involvement in several projects requiring Historical Commission evaluation and comment, as well as the administration ongoing programs.

In November 2001, the 1714 Training Field at Training Field Road and Glezen Lane was officially commemorated in a well-attended ceremony. In spring, 2002, the Railroad Preservation Study Committee, a Commission subcommittee, held its first community cleanup day to remove brush from the overgrown rail bed abutting the Wayland Depot. At Town Meeting, the WHC-sponsored article asking for a $10,000 appropriation to study the deteriorating condition of gravestones in the Town's cemeteries was passed. The Commission applied for a matching grant from the Massachusetts Department of Environmental Management.

During this past year, the Historical Commission concluded its evaluation of the effect of proposed cell tower construction on railroad artifacts and continued its archaeological evaluation of several areas at Greenways in anticipation of canoe access there.

In ongoing programs, the Commission continued to photograph and document area homes, adding to its historic properties inventory. Several new signs were authorized for property owners choosing to participate in the Commission's historic marker program, including a signboard affixed to the Town-owned 1881 Massachusetts Central Railroad Freight House. The Wayland Archaeology Group, subcommittee of the Historical Commissior continued its data recovery work and educational programs, which included well-attended field workshops at some of Wayland's archaeological sites, including Sand Hill, located adjacent to the Sudbury River on Boston Post Road, west of the town center. The Group also participated ir the Archaeological Survey related to the new canoe landing, walkway, and overlook at Greenways conservation land.

Commission representatives participated in Wayland's Community Preservation Committee, an ongoing committee charged with recommending dispersal of Communit Preservation Act funds; and the Master Pla Advisory Committee, a Planning Board committee that will be presenting in, Spring 2003, a proposed new Master Plan for the Town.

HISTORIC DISTRICT COMMISSION

During this last year, the Historic District Commission (WHDC) has been busy. In July 2001, the Commission held public hearings on applications covering reshingling of the roof at the Wayland Depo at 1 Cochituate Road and exterior lighting a the First Parish Church at 225 Boston Post Road.

Over a several month period, the WHDC revised a brochure that provides a map and historical information on all properties located within the WHD. This revision was based on last year's expansion of the

Historic District to include 0.9 acres of town owned land containing the 1881 Railroad Freight House located between the Grout-Heard House and the 1900 Wayland Public Library. Visually and associatively, the property is an integral part of the Wayland Center Historic District. Recent discoveries which include the remains of an 1889 Engine House, a partially buried 1889 turntable pit, the foundations of the Handcar House and the 1911 Water Tank as well as platforms, lighting fixtures and track were added to the Wayland Center Local Historic District in 2000. These railroad features plus the railroad depot, which was part of the original historic district and the Freight House, form one of the most comprehensive collections of railroad artifacts in Massachusetts. All aspects of this collection are representative of the busy railroad stop of the late nineteenth and early twentieth century and are worthy of and warrant preservation. The revised brochure was also updated to include the WHD expansion of two years ago covering railroad artifacts located west of the Wayland Depot and a historically significant property at 10 Old Sudbury Road. Copies of the new brochure are available at the Wayland Public Library.

The family of Shirley Secor, a long time member of the WHDC who passed away last year, offered to contribute money in her memory to the Town of Wayland. This contribution could be used to preserve and/or enhance the WHDC. The Chairman of the WHDC initiated efforts in conjunction with the Wayland Board of Selectmen to determine a suitable way to use this contribution. A decision was made to design signage to delineate the boundaries of the WHD.

The WHDC also held two additional public hearings prior to June 30, 2002. There were public hearings on applications to reshingle a roof and replace windows at 10 Old Sudbury Road and to replace roof slate at the First Parish Church at 225 Boston Post Road.

The Historic District Commission welcomes support from members of the community who share our interest in the preservation and enhancement of the significant historic resources in our District.

PUBLIC CEREMONIES COMMITTEE

The Public Ceremonies Committee coordinates Wayland's observance of Memorial Day and other town events that this year included participation in the dedication of the Training Field Memorial Plaque, the 50th Anniversary of the Korean War, further identification of town memorials needing attention, and the honoring of Wayland's George K. Lewis for his outstanding service to town government, his writings, photographs, recollections, and perspectives on Wayland history. Also of note was a one-year involvement on the PCC by a high school senior, Justin Edwards, as a trial participation in town government, a practice intended to be renewed.

Memorial Day Parade and Service
The Parade stepped off from the Wayland Middle School at 11:00 a.m., Monday, May 27, 2002, proceeding through Cochituate to an 11:30 a.m. Memorial Service at the Lakeview Cemetery. Those attending were welcomed by Selectperson Chair Mary Antes, who introduced Reverend Frank J. Silva for a non-denominational prayer of remembrance followed by Melissa Snow's excellent reading of the Gettysburg Address. John Turchinetz remembered those who served and those who gave their lives during the Korean War fifty years ago. Jeffrey Hall,

a biology professor at Brandeis University and a specialist on the Civil War, kindly agreed to provide a key-note address considering social aspects of that War. Prior to Memorial Day a flag with a geranium plant was placed on each veteran's grave, and wreaths; were placed in six public locations within Wayland. Earlier that morning, ceremonies were held at North Cemetery, South Cemetery, St. Zepherin's Cemetery and at the World War II Memorial opposite the Villa Restaurant. Participants included Wayland High School, the Wayland VFW and the American Legion Post, escorted by the Wayland Police.

Honoring George K. Lewis

Under Article 1 of the Wayland Town Meeting the evening of Thursday, April 25, 2002, Wayland by a unanimous vote selected George Lewis, his wife standing by him, to receive the town's honor in the form of a framed statement about "his continuing attention for forty-six years to Wayland's town affairs, ... from Water Commissioner to Selectman ... to the Historical Commission, to ... seemingly everything between" -- and more, for his writing and human perspectives "... enriching our memory of all who have passed as predecessors, contributing to our welfare and to our sense of thankfulness." To George Lewis -- Wayland's gratitude.

50th Anniversary of the Korean War -- June 25, 2000 through November 11, 2003

Wayland is certified by the Department of Defense as a Korean War Commemorative Community for the purpose of honoring Korean War veterans and their families for their sacrifice and service. A certificate from the Secretary of Defense designating Wayland as a Korean Commemorative Community is on display in the Town Building. As a community, Wayland is required to develop annual programs and agreed to host a minimum of three events each year.

Town Memorials

Fifteen Wayland Memorial sites were visited, and photos were taken of each site. The purpose was to evaluate their condition and their surrounding areas. It was determined that the sites will require attention due to the elements, aging, and other issues. These concerns are currently being addressed for resolution.

BOARD OF ASSESSORS

Fiscal year 2002 was the second full year in which Supplemental Tax Bills (Chapter 203) were issued to homeowners having completed major construction. Together with previously adopted Chapter 653, the Board of Assessors (BOA) was authorized not only to assess new construction as of June 30, but also to send out supplemental tax bills upon completion of the construction if the increased assessment exceeded 50% on the assessment as of June 30. Working with the Collectors Office, 12 supplementary bills were issued during FY2002 totaling $ 50,242.19 in tax dollars.

FY2002 also saw the first tax billing under the Community Preservation Act (CPA). A total of $342,172.83 was billed. The Town had matching funds of $339,500 from the State credited to us in October of 2002. Homeowners filed 73 exemption applications against CPA. Using guidelines established by the United States Department of Housing and Urban Development (HUD) and the DOR, 68 exemptions were approved. Criteria for this exemption centers on total household income.

The Circuit Breaker (CB) tax exemption was also a first in FY2002 both in the Commonwealth and as matching funds in Wayland. While during this first year the abatement could not exceed $385, next year's maximum could approach $800. Eight-eight (88) out of the ninety-six (96) applications for abatement were approved. The principle parameters for Circuit Breaker are age, principal residence assessment, and real estate taxes as a percentage of total income, and eligibility under the Commonwealth's Circuit Breaker Income Tax including filing for such. Comments and suggestions received during this first year of implementation will assist in improving the application process.

The Board wishes to acknowledge the considerable assistance and cooperation of Pat LeVan from the Council on Aging. The COA assisted many homeowners in completing the applications and Pat helped this office in clearing up discrepancies and misunderstandings.

The weakness in the process is the lack of personnel to ensure a timely examination of the applications for the CPA exemptions and CB abatements. These two local option initiatives consumed approximately 750 hours of office time. Checks to recipients were not available until September 2002.

FY2002 began the first round of the 10-year cyclical of internal and external inspections of residences as mandated by the Commonwealth's Department of Revenue (DOR). The area designated this year was the southern most section bounded by Commonwealth, East Plain and West Plain. Four notifications/attempts are made to gain access to each residence. Experienced assessors contracted specifically for this task make all inspections. The results are as follows:

- number of residences in section: 592
- number of completed exterior measurements: 592
- number of completed interior inspection: 397
- number of refusals: 130
- number not home: 59
- number of property records changed: 150

Five hundred ninety one residences are designated for inspection in FY2003. The area in the second group is bounded by West Plain, Main Street and the aqueduct.

Work began on the FY2003 Revaluation with completion of the detail review of sales. The period chosen for sales data was April 1, 2000 through March 31, 2002. The DOR will authenticate the Boards assessments specifically using sales of calendar year 2001. The economy has been good. Property sellers have received a high premium on their investments. The Board expects the revaluation to document an increase in the town-wide assessment in excess of 40%. The overall revaluation process concludes with the establishment and certification by the DOR of the FY2003 tax rate. The annual process of certifying the tax rate occurs in December.

The Board will be seeking to strengthen the building permit inspection process next year. While an excellent working relationship exists with the Building Department, giant size improvements in data transfer are needed to ensure the receipt of all pertinent information. Among the BOA, Building Department and the Information Technology Committee, this process can be streamlined.

In accordance with the code of Wayland, Section 19-7 the Board of Assessors makes the following Report.

101.1.2

A report for the previous six calendar years of abatement history follows: (a,b,c)

FISCAL YEAR	#RECD	#GRANTED	#DENIED	AVG ABMT
1997*	432	244	88	$ 401.00
1998	73	49	24	$ 878.00
1999	57	28	29	$1,031.00
2000*	226	112	114	$ 786.00
2001	81	33	5	$ 708.11
1st Supplemental	4	2	0	$ 429.80
52/72A Exempt**	1	1	0	$ 818.83
2002	27	16	11	$ 2,037.60
Supplemental	1	1	0	$ 222.62

*Revaluation Year

ATB filing last six years:

YEAR	ATB FILINGS
1997	4
1998	20
1999	2
2000	23
2001	7
2002	2
2003	

(e) The Board went to the ATB on 2 cases for FY00, one was denied, the other granted. There is one docket still left to be heard for FY00.

ATB decisions denied, by address, per fiscal year:

ADDRESS	YEAR
55 Hillside Drive	2000
22 Oak Hill Road	2000
81 Plain Road	2000
2 Plainview Road	2000
113 Dudley Road	2001

101.1.3
Cyclical Data Inspections:

Entry	397
Refused	130
Not Home	59
Misc	6
Total	592

101.2
The Board has supplied reports to the Board of Selectmen.

101.3
The public meeting was held on February 28, 2002 for the Board to listen to taxpayers express their concerns. Two taxpayers participated.

101.4
To comply with this section will require additional financial support and personnel.

Shown below are fiscal year 2002 assessed values for the separate classes of properties as well as the number of parcels in each class and their share of the tax levy.

CLASS	PARCEL COUNT	VALUATION	PERCENTAGE OF LEVY
Residential	4877	1,881,689,000	94.5
Commercial	119	91,784,100	4.6
Personal	226	17,056,800	0.86

The single tax rate for FY2002 was $16.18 per $1,000 of value. The maximum allowable levy limit was $32,756,801; the Town levied $32,206,775.07 with New Growth contributing $737,769. The Board expects this figure to drop yearly with the decline of new house starts. The Board once again had a record low 27 abatements filed for FY02.

The Statutory Exemptions granted for the period of July 2000 to June 2001.

Exemption Type	Amount (not to exceed)	Count	Tax Amount
Clause 17D (Widow/Widower)	$ 350.00	18	$ 5,760.32
Clause 22 (Disabled Veterans)	$ 500.00	54	$38,560.68

Clause 22A (10% Disabled)	$ 850.00	2	$ 1,700.00
Clause 22E (100% Disabled)	$1,200.00	2	$ 2,400.00
Clause 37 (Blind)	$ 875.00	10	$ 7,437.50
Clause 41C (Elderly)	$1,000.00	30	$25,762.18
Clause 42 (Police/ Fire Surviving Spouse)	Full /Total	1	$ 4,124.28
Paraplegic (Vet)	Full	3	$12,686.54
Circuit Breaker (CB)		88	$29,403.50

For the period of July 2001 to June 2002, the total number of excise bills issued for this period was 13,486 that generated $1,925,383.50 in levies. There were 319 abatements granted in the amount of $25,133.56. The Registry of Motor Vehicles sends commitments throughout the year. The above figures represent 2001 and 2002. Taxpayers should not ignore an excise bill. If an excise bill remains unpaid, the Registry will mark the owners license number and all unpaid balances will need to be paid before a car registration or license can be renewed.

TREASURER / COLLECTOR

The Treasurer's office is responsible for collecting all monies due to the Town of Wayland. This includes real estate taxes, personal property taxes, excise taxes, water bills, departmental turn-ins such as building permits, health permits, and park and recreation fees. We are also responsible for collecting the money received from the Community Preservation Act, which now shows up on each quarter's Real Estate bill. These receipts must be reported to the Town Accountant on a timely basis. Unspent money must be invested in high yield, insured accounts.

JULY 1, 2001	CASH BALANCE	$ 7,964,149.54
FISCAL YEAR 2002	RECEIPTS	$152,138,991.42
		$160,103,140.96
FISCAL YEAR 2002	EXPENDITURES	$155,369,558.03
June 30, 2002	CASH BALANCE	$ 4,733,582.93
		$160,103,140.96
AS OF JUNE 30, 2002	TAX TITLE 41 PARCELS	$ 562,529.86
AS OF JUNE 30, 2002	TAX TITLE POSSESSIONS 39 PARCELS	$ 6,102.20

TEMPORARY NOTES
BOND ANTICIPATION NOTES

	Amount	Rate	Dated	Due	Interest
Middle School	$9,770,000.00	4.13	12/22/00	12/22/01	$231,235.89
Middle School	$975,000.00	1.88	6/27/02	11/21/02	$ 7,332.00
Highway Funds	$ 243,725.00	3.50	6/27/02	3/26/02	$ 6,310.14
Highway Funds	123,000.00	2.09	6/27/02	3/24/03	$ 1,906.60

MATURING DEBT AND INTEREST

	BALANCE JULY 1, 2001	PRINCIPAL FY 2002	INTEREST FY 2002	BALANCE JUNE 30, 2002
High School Remodel $6,180,000.00	$3,440,000.00	$ 360,000.00	$ 143,637.50	$ 3,080,000.00
Landfill Cap - 1991 $480,000.00	$ 35,000.00	$ 35,000.00	$ 1,995.00	$ -
Loker School Remodel $1,400,000.00	$ 140,000.00	$ 140,000.00	$ 7,980.00	$ -
School - 1993 $4,146,000.00	$2,580,000.00	$ 215,000.00	$ 113,681.25	$ 2,365,000.00
Multi-Purpose - 1996 $6,158,000.00	$3,355,000.00	$ 370,000.00	$ 153,870.00	$ 2,985,000.00
Multi-Purpose - 1997 $3,830,000.00	$2,220,000.00	$ 400,000.00	$ 97,480.00	$ 1,820,000.00
Multi-Purpose - 1998 $8,722,000.00	$7,185,000.00	$ 750,000.00	$ 279,020.00	$ 6,435,000.00
Multi-Purpose - 2000 $3,613,000.00	$3,165,000.00	$ 435,000.00	$ 156,232.52	$ 2,730,000.00
Multi-Purpose - 2001 $3,425,000.00	$3,425,000.00	$ 370,000.00	$ 141,238.76	$ 3,055,000.00
Multi-Purpose - 2002 3,420,000.00	0	$ -	$ -	$ 3,420,000.00

TAXATION AID COMMITTEE

This committee's mission is to aid Wayland Disabled and Elderly with their property taxes. Contributions to the Fund are voluntary and may be made by anyone, in any amount. Applications are available after the first of the year and the Committee usually disburses the funds in time for the May tax payment. This past year three applicants received help with their taxes. You may direct any questions to the Treasurer's Office.

COMMISSIONERS OF TRUST FUNDS

The goal of the Commissioners is to invest Wayland's trust funds to realize the best possible gain while maintaining a balance between risk and return appropriate to a public trust. The following are the fund's balances at the end of the past eight years:

2002	**$ 1,609,578**
2001	$ 1,764,659
2000	$ 1,789,690
1999	$ 1,581,869
1998	$ 1,325,784
1997	$ 939,000
1996	$ 784,717
1995	$ 681,655

STATEMENT OF INVESTMENT POLICY

Objective
The investment objective of trust funds given or bequeathed to the Town of Wayland shall be as follows in order of priority:

A. To preserve the purchasing power of the trust funds, specifically increasing invested funds at a rate, which equals or exceeds the rate of change in the Consumer Price Index (CPI).

B. To invest in securities, collective funds or through the investment managers in accordance with the prudent man standard.

C. To provide as specified by the donor at the time of a gift or bequeath or, in the absence of such specifications, by the Commission out of income and principal appreciation recognizing the total return achieved through management of the funds.

D. To increase the value of trust funds through the retention of a portion of the return achieved in excess of the rate of change in the CPI; said portion to be determined periodically by the Commission in accordance with the constraints outlined below.

Constraints
Investment of the Funds shall be consistent with the provisions of Chapter 180A of the General Laws of the Commonwealth, specifically:

A. Appropriations of principal in any one year may not exceed 7% of the appreciation in market value of funds over their original cost averaged quarterly over at least three years (c.180A, §2.)

B. Appropriations may not be made from net appreciation if so indicated explicitly in the donor's instrument (c. 180A)

Asset Allocations
Trust Funds will be invested by the Commission in such a manner as to conform to the following guidelines:

A. Funds will normally be invested such that 40% of the total is in common stocks or convertible securities (or in funds of such issues) and 60% is invested in fixed-income securities (or in funds of such issues). The proportion invested in common stocks shall range between 30% and 50% of the total fund based on the outlook for the capital markets.

B. The weighted maturity of the fixed-income portion of the funds should remain within the range of 4 to 8 years.

C. Investment in small capitalization equities (or funds of such issues) should not exceed 30% of the total equity portion of the trust funds.

Amendment, November 15, 1995
That any remaining authorized funds may be withdrawn in the ensuing years up to a 5-year period of time; however, the Commissioners encourage allowing funds not needed at the present time to remain invested the Trust Funds. This will allow endowments to build for future needs.

As an example, if the Park Department draws all but three thousand dollars of its authorized disbursement, the Park Department may withdraw the three thousand dollars at any time during the ensuing 5-year period. In the event that any part of the three thousand dollars is not withdrawn, this amount will remain invested in the Park Department's portion of the Trust Funds, and these funds will continue to earn a return to benefit this department.

Amendment, January 15, 1997 Asset Allocation A...the proportion invested in common stocks shall range between 30% and 60% of the total fund based on the outlook for the capital markets.

TOWN OF WAYLAND TRUST FUNDS

Short-Term Investments	
Vanguard – Prime Money Market Fund	$ 26,182
Bonds	
Vanguard Intermediate – Term Bond Index Fund	$ 538,398
Vanguard Total Bond Market Index Fund	$ 127,355
Stocks	
Vanguard Extended Market Index Fund Investor Shares	$ 248,696
Vanguard Growth Index Fund Investor Shares	$ 231,512
Vanguard 500 Index Fund Investor Shares	$ 201,387
Vanguard Value Index Fund Investor Shares	$ 236,048
Total Investments	$1,609,578

Individual Funds	FY '02 Available Distribution	FY '02 Distribution Taken
Cemetery Funds	$ 55,772	55,772
Library Funds	6,217	187
Library Endowment *	345,382	750
Allen Fund	401	400
Greaves/Croft Funds	4,117	4,087
J. Leavitt Fund	3,994	-0-
S. Leavitt (Wayland Charitable) Fund	12,312	10,000
Gossels Fund (Library)	1,019	959
Gossels Fund (School)	764	-0-
		$ 72,155

* Entire Library Endowment Fund is available for distribution

TRUSTEES OF THE ALLEN FUND

The Allen Fund was established in 1854 through a gift from Miss Debby Allen and Mrs. Nabby (Allen) Draper. The permanent fund was intended for "beneficent objects".

The Allen fund was later combined with the "Donation Funds" which date back to 1678. Over the years several additional gifts were contributed to the Fund. Although the Allen Fund was virtually depleted by 1990 it has recently grown so that it can now provide annual gifts. In the past year, four gifts were given to senior citizens.

FINANCE DIRECTOR/ACCOUNTANT

BALANCE SHEET ASSETS GENERAL FUND

	BALANCE 6/30/02
CASH	(10,137,099.07)
TEMPORARY INVESTMENT	$19,072,420.35
TOTAL	$8,935,321.28
PROPERTY TAXES RECEIVED	
CURRENT YEARS LEVY	$270,883.13
PRIOR YEARS LEVY	$43,077.97
LESS ALLOWANCE FOR ABATEMENT	($260,999.13)
TOTAL	$52,961.97
OTHER RECEIPTS, TAX TITLE, POSSESSIONS	
MOTOR VEHICLE EXCISE	$193,139.85
DEFERRED REAL ESTATE	$233,504.56
SPECIAL ASSESSMENTS	$27,346.15
TAX TITLE, POSSESSIONS	$312,195.23
TOTAL	$766,185.79
TOTAL ASSETS	$9,754,469.04

BALANCE SHEET LIABILITY GENERAL FUND

	BALANCE 6/30/02
WARRANTS PAYABLE	$639,856.36
ACCRUED PAYROLL & WITHHOLDING	$1,115,725.52
OTHER LIABILITIES	$137,595.57
REVENUE RESERVES UNTIL COLLECTED	
PROPERTY TAXES	$671,796.81
OTHER RECEIPTS	$220,762.74
TOTAL LIABILITIES & RESERVE	$2,785,737.00
FUND BALANCES	
OTHER FUND BALANCE RESERVE	$2,290.40
UNRESERVED FUND BALANCE	$5,731,351.69
FUND BALANCE RESERVE INTEREST REFUND	$200,000.00
CONTINUED APPROPRIATIONS	$1,224,332.60
FUND BALANCE AUTH TEACHER SUM SALARY	($189,242.65)

TOTAL FUND BALANCE	$6,968,732.04
TOTAL LIABILITIES	$9,754,469.04

SPECIAL REVENUE FUND

	BALANCE 6/30/02
ASSETS	
CASH	$3,414,030.35
WARRANTS PAYABLE	($169,387.65)
TOTAL	$3,244,642.70
LIABILITIES	
REVENUE SHARING BALANCE	$130.38
DOG LICENSES	$1,273.45
SCHOOL ATHLETICS	$60,104.13
ADULT EDUCATION	$2,328.27
METCO 1996	$5,426.87
FUND BALANCE OTHER SCHOOL	$356,039.55
PEGASUS AFTER SCHOOL	$10,421.79
WAYLAND HIGH HOCKEY	$73,537.33
RAYTHEON ENVIRONMENTAL TECH	$17,460.70
INSURANCE REIMBURSEMENT UNDER 5000	$75,808.60
INSURANCE REIMBURSEMENT OVER 5000	$28,842.81
SALE OF CEMETARY LOTS	$86,863.24
CONSERVATION RECEIPTS	$58,214.62
CONSERVATION DONATIONS	$10,000.00
CONSERVATION GARDEN CLUB	$1,200.00
COUNCIL ON AGING	$6,702.23
DUDLEY POND CLEAN LAKES	$40,822.72
AMBULANCE RECEIPTS	$446,569.17
AMBULANCE DONATIONS	$500.00
FIRE DEPARTMENT AGENCY	$4,062.95
SCHOOL LUNCH	$204,050.02
STUDENT ADVISORY COMMITTEE	$50.00
LIBRARY BOOK FUND	$9,111.70
ELDER AFFAIRS GRANT	($2,595.17)
HUD GRANT	$233.44
EPA DIAGNOSTIC	$595.00
STATE AID LIBRARIES	$6,388.33
POLICE DONATION	$1,989.91
SALE TOWN-OWED LAND	$1,312,775.55
HIGHWAY RECYCLE	$550.00
REIMBURSEMENT SCHOOL BOOKS	$55.32
COMMUNITY POLICING GRANT	$3,228.91

CULTURAL COUNCIL	$8,759.62
PARK & RECREATION GIFT FUND	$14,279.10
ELECTION REIMBURSEMENT	($124.76)
LIBRARY CONSTRUCTION GIFT	$2.68
AFFORDABLE HOUSING	$5,500.00
YOUTH ADVISORY DONATION	$1,080.70
LIBRARY GRANT	$26,523.64
LIBRARY HEALTH GRANT	($138.00)
LIBRARY NON RESIDENT	$21,503.75
LIBRARY AUTOMATION	$12,205.80
LSCA TITLE 1	$135.35
HIGHWAY DONATIONS	$56.10
ELDERLY DONATIONS	$4,284.97
SPECIAL ED REVOLVING	$30,409.12
HAMILBURG FOUNDATION	$1,000.00
DARE PROGRAM	$5,467.29
LIBRARY CHILDRENS CENTER	$1,984.58
FIRE DEPARTMENT SAFE GRANT	($2,546.77)
BOARD OF HEALTH SUB	$76,245.68
BOARD OF HEALTH DEP TITLE 5	$101,612.92
BOARD OF HEALTH TITLE 5 BETTERMENT	$18,884.06
CRIMINAL JUSTICE INFORMATION	($25.00)
HIGHWAY UTILITY PERMITS	$12,055.81
MASS. TURNPIKE EXTENSION	$427.15
CAPITAL ACCOUNT INTEREST	($185.17)
HORACE MANN	($14.75)
ALPINE PLAYGROUND	($10,852.87)
MASS. RECYCLE INCENTIVE	$14,501.98
LANDFILL COMPOST BIN SALES	$2,710.00
FIRE HAZARDOUS MATERIALS TEAM	$4,866.23
HOUSING FUND	$45,839.53
MWRA DUDLEY POND	$10,628.00
VETERANS MEMORIAL DONATION	$501.76
HISTORIC DISTRICT MARKER	$405.00
HANNAH WILLIAMS PLAYGROUND	$13,412.11
ROAD BEAUTIFICATION	$505.27
TOTALS	$3,244,642.70

COMMUNITY PRESERVATION FUND	**BALANCE 6/30/02**
ASSETS:	
CASH	$337,891.06
TOTAL ASSETS	$337,891.06
LIABILITIES	
FUND BALANCE	$337,891.06
TOTAL LIABILITIES	$337,891.06

CAPITAL PROJECT FUNDS

CAPITAL PROJECT BALANCE SHEET	BALANCE 6/30/02
ASSETS	
CASH	$7,451,453.16
TOTAL	$7,451,453.16
OTHER ASSETS	
DUE FROM GENERAL FUND	
AMOUNTS FOR RETIREMENT	$11,111,725.00
TOTAL ASSETS	$18,563,178.16
LIABILITIES AND FUND BALANCE	
WARRANTS PAYABLE	$386,462.12
BOND ANTICIPATION NOTES	$11,111,725.00
SUBTOTAL	$11,498,187.12
FUND BALANCES/RESERVE ENCUMBERED	
OLD CONNECTICUT PATH	$7,615.85
EQUIPMENT	$1,042,757.61
CONSERVATION	$13,175.98
PARK REPAIRS	$20,819.32
HIGHWAYS	$518,407.81
PUBLIC SAFETY BUILDING	$3,488,521.63
WATER REPAIRS	$232,900.91
SCHOOL RECONSTRUCTION	$182,049.36
MIDDLE SCHOOL REPAIRS	$1,558,742.57
TOTAL FUND BALANCE	$7,064,991.04
TOTAL LIABILITIES	$18,563,178.16

WASTEWATER ENTERPRISE FUND

	BALANCE 6/30/02
ASSETS	
CASH	$175,077.28
WASTEWATER USER CHARGES	$19,914.72
WASTEWATER LIENS	$1,766.72
BETTERMENT ASSESSMENT	$590,441.35
TOTAL ASSETS	$787,200.07
LIABILITIES	
RESERVE FOR BETTERMENT ASSESSMENT	$590,441.35
UNRESERVED FUND BALANCE	$196,758.72
TOTAL LIABILITIES	$787,200.07

SEPTAGE FUND BALANCE SHEET

	BALANCE 6/30/02
ASSETS	
CASH	$577,325.23
SEPTAGE USER CHARGES	$62,740.26
SEPTAGE LIENS	$58,119.84
TOTAL USER CHARGES	$120,860.10
DUE FROM SUDBURY	
HELD BY SUDBURY	$48,231.49
TOTAL ASSETS	$746,416.82
LIABILITIES	
WARRANTS PAYABLE	$6.12
FUND EQUITY	
SEPTAGE RETAINED EARNINGS	$746,410.70
TOTAL RETAINED EARNINGS	$746,410.70
TOTAL LIABILITIES	$746,416.82

WATER FUND BALANCE SHEET

	BALANCE 6/30/02
ASSETS	
CASH	$1,001,638.68
WATER USER CHARGES	$114,689.41
OTHER WATER SERVICE	$5,951.04
TOTAL RECEIVED	$120,640.45
TOTAL ASSETS	$1,122,279.13
LIABILITIES	
WARRANTS PAYABLE	$30,668.73
UNRESERVED FUND BALANCE	$1,091,610.40
TOTAL RETAINED EARNINGS	$1,091,610.40
TOTAL LIABILITIES	$1,122,279.13

TRUST AND AGENCY BALANCE SHEET

	BALANCE 6/30/02
ASSETS	
CASH	$141,383.83
TEMPORARY INVESTMENT	$2,023,111.35
INVESTMENT (OTHER)	$149,685.59
TOTAL ASSETS	$2,314,180.77
LIABILITY AND RESERVES	
WARRANTS PAYABLE	$15,617.76
FUND BALANCE	
EXPENDABLE	$1,242,690.69
UNEXPENDABLE	$1,055,872.32
TOTAL FUND BALANCE	$2,298,563.01
TOTAL LIABILITIES	$2,314,180.77

LONG TERM DEBT

	6/30/02
BONDS PAYABLE	$26,559,606

	FY'01	FY'02 Payments	FY'02
SCHOOL PROJECTS 1992	$3,615,000	$535,000	$3,080,000
MUNICIPAL PURPOSE 1994	$2,580,000	$215,000	$2,365,000
MUNICIPAL PURPOSE 1996	$3,355,000	$370,000	$2,985,000
MUNICIPAL PURPOSE 1997	$2,220,000	$400,000	$1,820,000
MUNICIPAL PURPOSE 1998	$7,185,000	$750,000	$6,435,000
MUNICIPAL PURPOSE 2000	$3,165,000	$435,000	$2,730,000
MUNICIPAL PURPOSE 2001	$3,425,000	$370,000	$3,055,000
MWPAT	$691,664.00	$22,058	$669,606
MUNICIPAL PURPOSE 2002	$0	$0	$3,420,000
TOTAL	$26,236,664	$3,097,058	$26,559,606

RESERVE FUND TRANSFERS

FY'02

TOWN COUNSEL	$144,443.00
TOWN SURVEYOR	$10,000.00
COUNCIL ON AGING: EXPENSE ACCOUNT	$2,500.00
WASTEWATER DISPOSAL	$8,380.00
SELECTMEN EXPENSE	$8,000.00
PROFESSIONAL SERVICES	$1,400.00
TOWN BUILDING UTILITIES	$15,000.00
OTHER TOWN BUILDING	$5,000.00
HIGHWAY GARAGE	$2,000.00
INSURANCE GENERAL	$3,100.00
DUHANI SETTLEMENT	$12,278.44
TOWN OFFICE OVERTIME	$15,000.00
TOWN COUNSEL	$7,500.00
POLICE UNIFORMS	$4,200.00
LANDFILL EXPENSE	10,000.00
TOWN SURVEYOR EXPENSE	$290.00
TREASURER LOCKBOX	$3,600.00
TOTAL	$252,691.44

IUE FY02	RECEIPTS FY02
RAL FUND	
ESTATE TAXES	$31,879,069
ONAL PROPERTY TAXES	$287,797
OR VEHICLE EXCISE	$1,905,088
LIENS/REDEMP. TAX TITLE	$87,852
NUE/REFUNDS	$65,358
MITTED INTEREST	$143
REST ON TAXES	$640,480
U OF TAX PAYMENT	$48,169
	$60,435
OL REVENUES	$2,000
RY FINES	$21,495
TARIES	$12,122
EATION FEES	$708,074
SES AND PERMITS	$881,286
AND FORFEITS	$34,892
WAY UTILITY PERMITS/APPLICATIONS	$27,960
ICENSES	$23,006
AL REVENUES G.F.	$36,685,226
AL FUND AGENCY	
TMENT G.F. CASH	$85,886,214
RMENTS	$22,513
CT REVENUE - STATE AID	$4,647,611
OLL WITHHOLDING	$0
E DETAILS	$151,849
ANCE 32B	$396,382
ANTEED DEPOSITS	$12,358
NING BOARD SUBDIV FEES	$5,650
NDS	$2,306,026
POOL FUND	$11,329
E WATER INTEREST	$0
AL G.F. AGENCY	$93,439,932
L REVENUE	
HEON ENVIR TECHNICAL	$25,091
RY CUSTOMER SERVICE	$2,300
OL ATHLETICS	$125,020
REN'S WAY 97	($16,668)
R SCHOOL	$1,292,633
BURSEMENT UNDER 5000	$12,579
BUS	$58,620
AND HIGH HOCKEY	$40,485
ITLE 5 BETTERMENT	$39,195
OLS 2000/2001/2002	$575,798
OL CABLE STUDIO	$20,769

REVENUE FY02	RECEIPTS FY02
ACADEMIC SUPPORT SERVICES	$1,041,302
METCO AFTER SCHOOL PROGRAM	$5,000
REFUND TITLE V ADMIN FEE	$2,694
VETERAN'S MEMORIAL DONATIONS	$502
REIMBURSEMENT OVER 5000	$8,185
SALE OF CEMETARY LOTS	$6,369
CONSERVATION RECEIPTS	$8,734
COUNCIL ON AGING RECEIPTS	$553
AMBULANCE RECEIPTS	$171,181
COUNCIL ON AGING PROGRAM	$20,942
GARDEN CLUB GIFT	$100
HISTORICAL COMMISSION MARKER PROGRAM	$225
SCHOOL LUNCH	$733,827
LIBRARY BOOK FUND	$837
ELDER AFFAIRS GRANT	$10,560
PREM - SALE OF BONDS	$58,586
CULTURAL COUNCIL - ARTS	$3,390
DARE PROGRAM POLICE DEPT	$11,250
COMMUNITY POLICING GRANT	$16,000
HANNAH WILLIAMS PLAYGROUND	$2,235
POLICE GIFT & DONATIONS	$550
STORM REIMBURSEMENT	$46,737
MASS INCENTIVE PROGRAM	$15,426
LIBRARY NON RESIDENT LIB FUND	$5,635
LIBRARY AUTOMATION	$11,296
HEALTH SUB FEES	$2,793
LIBRARY CHILDREN'S CENTER	$1,400
FIRE - S A F E ACCOUNT	$4,594
BOH TITLE 5 DEP GRANT	$80,000
TOTAL SPECIAL REVENUE	$4,446,725
CAPITAL PROJECTS	
ACCOUNT SALE BOND	$50,000
REVENUE FROM BOND SALES	$878,000
PROJECT REVENUE	$653,824
BOND SALE	$174,000
BOND SALE WATER	$559,000
BOND SALE SCHOOL REMODELING	$173,000
PUBLIC SAFETY BUILDING	$1,600,000
MIDDLE SCHOOL ADDITIONS	$10,745,000
COMMUNITY PRESERVATION	$337,891
TOTAL CAPITAL PROJECT	$15,170,715

REVENUE FY02	RECEIPTS FY02
WATER FUND	
USER CHARGES	$1,371,150
OTHER CHARGES	$29,094
LIENS	$16,326
FLUORIDE TREATMENT	$5,734
TOTAL WATER REVENUE	$1,422,304
SEPTAGE FUND	
LIENS	$3,077
MISC. EST RECEIPTS	$14,862
REIMBURSEMENT SUDBURY	$605,276
OPERATING ACCT - INTEREST	$15,906
TOTAL SEPTAGE REVENUE	$639,121
WASTE WATER	
INTEREST	$12,334
RECEIPTS	$98,684
REFUNDS	$12,030
APPORTIONED WW BETTERMENT	$57,065
MANAGEMENT INTEREST	$20,113
TOTAL SEPTAGE REVENUE	$200,226
TRUST AND AGENCY	
LIBRARY ENDOWMENT FUND	$22,286
STABILIZATION INCOME	$3,712
RETIREMENT FUNDING	$484
KERTZMAN FUND INCOME	$245
CHARITY/PERPET/HARRY CROFT TF/ ACADEMIC EXCEL INCOME	$41,228
FRANCIS J. SMITH DIGNITAS AWARD	$33
CHARITY/LIBRARY/PERPETUAL CARE TRUST/ GREAVES FUND/JANET DOLAN MEMORIAL	$46,753
ROSHAM CEMETARY TRUST	$20,000
TRUST FUND REVENUE	$134,741
GRAND TOTAL REVENUE FY02	**$152,138,990**

FISCAL 02 EXPENDITURES	EXPENDED FY02
AGENCY EXPENDITURES	
GENERAL FUND CASH	$83,757,523
REAL ESTATE TAXES	$161,949
MOTOR VEHICLE EXCISE	$17,764
PERSONAL PROPERTY TAXES	$7,455
PAYROLL WITHHOLDING	$10,808,261
POLICE DETAILS	$187,592
INSURANCE 32B	$396,382
COMM MBTA ASSESSMENT	$247,549
AIR POLUTION	$4,711
MAPC	$3,165
RENEWAL MOTOR VEHICLE EXCISE	$4,280
COUNTY ASSESSMENT	$4,611
COUNTY RETIREMENT	$1,155,849
GUARANTEED DEPOSITS	$191,104
REVENUE REFUNDS	$19,315
MISC EXPENSE	$18,390
SUMMER SALARIES	$689,232
SCHOOL CHOICE	$4,408
TOWN POOL	$774
HEALTH PROTECTION 01	$89
COUNTY-DOG LICENSES	$3,026
TOTAL G. F. AGENCY	$97,683,429
SPECIAL REVENUE	
RAYTHEON ENVIR TECH	$7,630
SCHOOL ATHLETIC	$94,252
SCHOOL GRANT ACCT - PL 89-313 1993	$10,067
BASE/CHILDREN'S WAY/LIKE 1999/HOCKEY	$1,323,760
PEGASUS	$184,621
METCO	$6,185
BOH TITLE 5 BETTERMENT	$57,085
SCHOOL	$1,586,764
SCHOOL CABLE STUDIO	$473
ACADEMIC SUPPORT SERVICES	$12,078
CEMETERY LOTS	$43,144
CONSERVATION RECEIPTS/DONATION	$42,800
COUNCIL ON AGING	$21,086
SCHOOL LUNCH	$708,584
ELDER AFFAIRS GRANT	$5,883
CUSTOMER SERVICE GRANT	$4,571
SURFACE QUALITY WATER GRANT	$5,511
HIGHWAY UTILITY PERMITS	$6,089

FISCAL 02 EXPENDITURES	EXPENDED FY02
DARE PROGRAM	$6,375
COMMUNITY POLICING GRANT	$26,228
PUBLIC SAFETY VESTS	$789
HANNAH WILLIAMS PLAYGROUND	$5,017
MWRA DUDLEY POND MONITOR	$30,774
ARTS LOTTERY COUNCIL	$2,515
AMBULANCE REFUND	$5,992
LIBRARY CHILDRENS CENTER	$1,956
MASS RECYCLING INCENTIVE PROGRAM	$10,371
LIBRARY NON RESIDENT	$3,940
LIBRARY GRANT	$1,734
LIBRARY AUTOMATION ACCOUNT	$178
FIRE - S A F E ACCOUNT	$7,141
BOARD OF HEALTH TITLE 5 DEP GRANT	$10,532
BOARD OF HEALTH SUB DIV	$5,064
FIRE SAFETY EQUIPMENT	$7,347
TOTAL SPECIAL REVENUE	$4,246,536
CAPITAL PROJECTS	
ROAD RESURFACING	$286,424
BAN HIGHWAY PROJECTS	$243,725
BOND ANTIC SCHOOL REMODEL	$5,270,000
PUBLIC SAFETY BLDG	$3,289,722
TOTAL CAPITAL PROJECTS	$9 089,871
TRUST AND AGENCY	
INVESTMENTS	$58,111
CHARITY INCOME	$400
PERPETUAL CARE INCOME	$53,623
GREAVES TRUST FUND	$4,087
LIBRARY INCOME	$750
JANET DOLAN MEMORIAL	$61
FRANCES J SMITH DIGNITAS AWARD	$52
GOSSELS HUMAN DIGNITY LIBRARY/SCHOOL	$5,604
SUSAN LEAVITT TRUST	$10,000
TOTAL TRUST AND AGENCY	$132,688
GRAND TOTAL EXPENDED FY02	$111,152,524

	SEPTAGE BUDGET	EXPENDED FY 2002
1	SALARIES	$270,778
	EXPENSE	
2	EXPENSE UTILITY	$37,216
3	EXPENSE CHEMICAL	$13,386
4	MISC. & OTHER EXPENSE	$6,297
5	CONTRACTED/PROF. SERVICES	$30,700
	EQUIPMENT	
6	PURCHASE/RENTAL	$496
7	MAINTENANCE REPAIRS/EQUIPMENT	$19,590
8	MATERIAL/SUPPLIES	$614
	BUILDING/MAINT EXPENSE	
9	BUILDING UTILITY	$927
10	BUILDING/EQUIPMENT ENERGY	$6,934
11	EMERGENCY REPAIRS	$12,560
	SPECIAL BUDGET ITEMS	
12	DEBT & INT. PAYMENT	$78,595
13	SLUDGE DISPOSAL	$84,409
	INDIRECT EXPENSES	
14	LAB	$5,650
15	ADMINISTRATION	$21,616
16	GREASE DISPOSAL	$6,954
17	LEGAL SERVICES	$1,703
18	GROUND WATER MONITOR	$10,334
19	COMMITTEE SECRETARY	$819
	TOTAL SEPTAGE BUDGET FY02	$609,578

DGET	EXPENDED FY 2002
LECTMEN	
ALARIES	$500
XPENSE	$31,745
OWN GOVERNMENT STUDY	$49,815
OWN BUILDING IMPROVEMENTS	$3,750
PA SETTLEMENT	$44,632
EAUTIFICATION PROP	$14,875
OWN BUILDING SEWER LINE	$1,840
ABLE TV STUDY	$598
OTAL SELECTMEN	$147,755
IL DEFENSE	
LARY	$8,123
UIP, AMMO, SUPPLIES, MISC.	$120
OTAL CIVIL DEFENSE	$8,243
WN OFFICE	
LARIES:	
XECUTIVE SECRETARY	$83,219
ERSONNEL DIRECTOR	$62,014
IN. DIR./TOWN ACCT.	$91,284
FFICE ADMIN	$38,551
. SCHEDULE	$38,072
LERICAL	$99,645
VERTIME	$17,711
OTAL SALARIES	$430,496
XPENSE	$52,000
UIPMENT	$4,432
PIER	$18,000
LEPHONES	$49,298
OFESSIONAL SERVICES	$15,400
OTAL TOWN OFFICE	$569,626
YLAND TOWN BUILDING	
LARIES	$92,365
ILDING UTILITIES	$111,048
XPENSE	$17,354
DG REP/FIRE ST 2/POSTAGE MACHINE	$20,346
OTAL TOWN BUILDING	$241,113

	BUDGET	EXPENDED FY 2002
	OTHER TOWN BUILDG-COCHITUATE	
18	EXPENSES	$19,757
	DATA PROCESSING	
19	MANAGER SALARY	$73,133
20	COMPUTER OPERATOR	$18,473
	EXPENSES	
21	FORMS, SUPPLIES	$18,500
22	EDUCATION/TRAVEL	$2,048
	EQUIPMENT	
23	RENTAL AND REPAIRS	$6,453
24	NEW EQUIPMENT & PROG	$11,194
25	COMPUTER EQUIPMENT/UPDATE	$10,164
26	PROFESSIONAL SERVICES	$64,378
	TOTAL DATA PROCESSING	$204,343
	TREASURER/COLLECTOR	
27	TREASURER/COLLECTOR SALARY	$62,850
28	CLERICAL SALARY	$92,545
29	TOTAL SALARIES	$155,395
	EXPENSES:	
30	OPERATING EXPENSE	$5,779
31	TAX TITLE EXPENSE	$723
32	TAX COLLECTION EXPENSE	$334
33	EXCISE TAX PROGRAM	$193
34	BANKING SERVICES	$20,356
35	LOCK BOX SEVICES	$12,840
	TOTAL TREASURER/COLLECTOR	$195,620
	ASSESSORS	
36	SALARIES	$4,599
37	PROF/CLERICAL	$132,279
38	EXPENSE	$6,324
39	PROF SERVICES	$19,850
40	COMPUTER SOFTWARE/EQUIPMENT	$5,950
41	SPEC BDGT ITEM-PROP. REASSMNT	$30,093
	TOTAL ASSESSORS	$199,095

JDGET	EXPENDED FY 2002
NANCE COMMITTEE	$0
RSONNEL BOARD	
XPENSE	$10,000
DJUSTMENT FD	$5,640
TOTAL PERSONNEL BOARD	$15,640
WN COUNSEL	
ROFESSIONAL SERVICES	
SPECIAL COUNSEL	$13,222
TOWN COUNSEL	$63,955
ASSOC. TOWN COUNSEL	$166,898
TOTAL PROFESSIONAL SERVICES	$244,075
EGAL EXPENSE/TRAVEL & MTG/MISC	$12,152
TOTAL TOWN COUNSEL	$256,227
GISTRARS	
ALARY	$700
ISTING	$3,266
TOTAL REGISTRARS	$3,966
WN CLERK	
OWN CLERK SALARY	$52,431
OWN CLERK ADDED COMP	$400
LERICAL	$34,950
XPENSE	$4,744
ODIFICATION BY LAWS	$4,546
EDERAL CENSUS 2000	$1,000
TOTAL TOWN CLERK	$98,071
ECTIONS	
FFICERS SALARIES	$3,167
XPENSE	$4,925
TOTAL ELECTIONS	$8,092
ANNING BOARD	
XPENSE	$5,678
PECIAL ITEMS	$8,116

	BUDGET	EXPENDED FY 2002
62	TOWN MASTER PLAN FUND	$8,075
63	ADMINISTRATOR SALARY	$48,808
64	ADMINISTRATIVE ASSISTANT SALARY	$14,753
	TOTAL PLANNING BOARD	$85,430
	TOWN SURVEYOR	
65	TOWN SURVEYOR SALARY	$60,521
66	SURVEY/COMP SPEC SALARY	$47,994
67	TOTAL SALARIES	$108,515
68	EXPENSE	$4,446
69	FEDERAL CENSUS 2000	$500
70	VEHICLE GAS EXPENSE	$197
71	COMPUTER SYSTEM	$6,163
72	COMPUTER UPGRADE	$4,479
	TOTAL TOWN SURVEYOR	$124,300
	CONSERVATION	
73	SALARIES	$91,931
74	AQUISITION SEDGEMEADOW & MOORE	$3,374
75	EXPENSE	$5,584
76	CAZANAS PROPERTY	$50,000
77	GATE HOUSE RECON/BRIDGE RESTORE	$1,000
	TOTAL CONSERVATION	$151,889
	HISTORICAL COMMISSION	
78	EXPENSE	$500
79	MARKER PROGRAM	$180
	TOTAL HISTORICAL COMMISSION	$680
	SURFACE WATER QUALITY COM	
80	TOWN BODIES OF WATER EVALUATION	$27,370
81	SURFACE WATER QUALITY	$213
	TOTAL SURFACE WATER QUALITY	$27,583
82	HISTORIC DISTRICT COMM	$280

JDGET	EXPENDED FY 2002
)UNCIL ON AGING	
ALARIES	$91,398
)PERATING EXPENSE	$7,868
QUIPMENT	$400
AX WORK-OFF PROGRAM	$14,880
RANSPORTATION	$30,545
EWSLETTER	$4,596
TOTAL COUNCIL ON AGING	$149,687
)TAL GENERAL GOVERNMENT	$2,507,397
)LICE	
ALARIES	
POLICE CHIEF SALARY	$103,335
LIEUTENANT SALARY	$77,802
YOUTH OFFICER SALARY	$60,923
SERGEANTS SALARY	$336,468
DETECTIVES SALARY	$102,502
PATROLMEN SALARY	$578,046
INTERNS SALARY	$2,718
OVERTIME SALARY	$81,226
RETIREMENT EXPENSE	$26,441
HOLIDAY SALARY	$52,719
SCHOOL TRAFFIC SUPR	$29,824
COURT TIME	$3,890
TUITION REIMB	$3,466
CLERK	$41,529
TOTAL SALARIES	$1,500,889
XPENSE:	
ANNUAL PHYSICALS	$3,649
PRISONER WATCH	$991
OPERATING EXPENSE	$14,294
UNIFORM EXPENSE	$22,993
TRAINING EXPENSE	$54,689
SPECIAL SERVICES	$4,969
OUT-OF-STATE TRAVEL	$370
LINE PAINTING/STREET SIGNS	$21,396
PUBLIC SAFETY COMPUTER	$5,000
QUIPMENT	
POLICE CARS PURCHASE	$98,756

	BUDGET	EXPENDED FY 2002
12	VEHICLE OPERATION EXPENSE	$17,299
13	NEW EQUIPMENT,MISC,OFFICE	$8,748
14	EQUIPMENT MAINT & REPAIR	$2,849
15	VEHICLE GASOLINE	$20,315
16	INFO RETRIEVAL SYSTEM/TRAFFIC LIGHTS	$3,721
	TOTAL POLICE DEPT.	$1,780,928
	FIRE	
	SALARIES	
	CHIEF SALARY	$86,301
	DEPUTY CHIEF SALARY	$76,659
	LIEUTENANTS SALARY	$149,878
	CAPTAINS SALARY	$160,781
	FIREFIGHTERS SALARY	$694,648
	INCENTIVE & EMT	$21,050
	OVERTIME	$144,483
	CALLBACK PAY	$25,299
	HOLIDAY PAY	$56,503
	CALL MEN HOURLY	$3,745
	CALL BACK PAY: AMBULANCE	$33,483
	CALL MEN ANNUALLY	$800
	CLERICAL PART TIME	$20,728
	PREVENTION PART TIME	$5,000
17	TOTAL SALARIES	$1,479,358
18	PHYSICAL EXAMS	$3,715
19	OPERATING EXPENSE	$10,002
20	AMBULANCE EXPENSE	$8,001
21	FIRE ALARM SYSTEM EXPENSE	$3,999
22	TRAINING AND EDUCATION	$8,075
23	UNIFORM EXPENSE	$16,002
	EQUIPMENT	
24	MISC. EQUIPMENT & HOSE	$12,999
25	EQUIPMENT MAINTENANCE	$12,917
26	EQUIPMENT RENTAL	$692
27	VEHICLE GASOLINE	$9,925
28	COMPUTER MAINTENANCE	$4,940
	TOTAL FIRE DEPT.	$1,570,625

BUDGET	EXPENDED FY 2002
INSPECTION/BUILDING	
SALARIES	
BLDG & ZONING INSPECTORS SALARY	$60,426
CLERICAL	$72,602
DEPUTY BLDG INSPECTOR	$43,544
WIRING INSPECTOR	$21,312
GAS INSPECTOR	$20,082
SUB INSPECTOR SAL	$1,550
SEALER OF WEIGHTS & MEAS., SALARY	$535
TOTAL SALARIES	$220,051
EXPENSE:	
BUILDING & ZONING EXPENSE	$6,994
INSPECTORS EXPENSE	$3,600
ZONING BOARD EXPENSE	$2,727
EQUIPMENT	
VEHICLE GASOLINE	$568
VEHICLE EXPENSE	$1,019
COPY MACHINE	$459
DOG OFFICER:	
DOG OFFICER SALARY	$37,631
DOG OFFICER EXPENSE	$4,460
BOARD & VET FEES	$2,675
VEHICLE GASOLINE	$628
TOTAL INSPECTION	$280,812
JOINT COMMUNICATIONS	
DISPATCHERS SAL	$307,310
OPERATING EXPENSE	$15,962
BLDG. EXPENSE, MAINT, REPAIR	$1,668
BLDG. EXP UTILITIES	$46,812
COMPUTER LICENSE	$5,000
UNIFORM ALLOWANCE	$1,122
SPECIAL ITEMS WWM	$983
RADIO REHABILITATION	$24,006
TOTAL JOINT COMM	$402,863
TOTAL PROTECTION	$4,035,228

	BUDGET	EXPENDED FY 2002
	BOARD OF HEALTH	
	SALARIES:	
	BOARD MEMBERS	$250
	HEALTH DIRECTOR	$64,360
	ADMINISTRATIVE ASSISTANT	$52,378
	SANITARY INSPECTOR	$40,265
	ANIMAL CONTROL OFFICER	$8,500
	ANIMAL INSPECTOR	$450
1	TOTAL SALARIES	$166,203
	EXPENSES:	
2	FRINGE BENEFITS	$1,024
3	OFFICE SUPPLIES/EQUIPMENT/MISC	$7,497
4	IN STATE TRAVEL EXPENSE	$842
5	VEHICLE OPERATION/MAINT/PURCHASE	$3,566
	CONTRACT/PROF SERVICES:	
6	PROFESSIONAL SERVICES	$75
7	ENVIRONMENTAL PROFESSIONAL SRVCS	$7,093
8	MENTAL HEALTH CLINICS	$47,400
9	PARMENTER NURSING CARE	$217,180
10	MOSQUITO CONTROL	$29,100
	SPECIAL BUDGET ITEMS:	
11	WATER QUALITY STUDY	$1,544
12	HAZARDOUS WASTE MGT	$14,780
	TOTAL BOARD OF HEALTH	$496,304
	HIGHWAY	
	SALARIES:	
	DIRECTOR OF HIGHWAY	$65,300
	CLERK SALARY	$15,954
	HIGHWAY LABOR SALARY	$472,515
1	TOTAL SALARIES	$553,769
	MAINTENANCE:	
2	MAINTENANCE OF ROADS	$47,615
3	ROADS/BITUMINOUS MAT/SIGNS/TOOLS/MISC	$24,093
4	SNOW REMOVAL PRI WAY	$7,000

JDGET	EXPENDED FY 2002
WASTEWATER DISPOSAL	$15,445
MAINT OF EQUIP/REFURBISH LOADER & GRADER	$116,934
UNIFORMS/OTHER FRINGE	$13,145
SALT, WEATHER SERVICE, OUTSIDE CONTRACT	$65,000
ONTRACT/PROFESSIONAL SRVCS	
CONTRUCTION MASSASSOIT	$20,629
ROAD RESURFACING	$143,557
CONTRACT BASIN CLEANING	$19,783
CRACK SEALING	$14,725
INDIAN ROAD/MASSASOIT PATH	$3,763
ASPHALT PATCH REPAIR	$24,608
SIDEWALK RECONTRUCTION	$1,120
STORMWATER RED BARN	$9,268
QUIPMENT	
HIGHWAY GAS	$22,745
EQUIPMENT MISC	$10,968
TRUCK 4X4 WITH PLOW	$42,049
UILDING MAINTENANCE:	
HIGHWAY GARAGE REPAIR/MAT & SUP	$13,302
HIGHWAY GARAGE UTILITIES	$22,631
OFFICE EXPENSE	$6,883
TOTAL HIGHWAY	$1,199,032
OARD OF HEALTH-LANDFILL	
ALARIES:	$171,810
XPENSE:	
GASOLINE	$13,139
LEACHATE COLLECTION	$30,222
DISPOSAL OF WOOD	$26,668
40CY RECYCLING	$40
ROFESSIONAL SERVICES	
MISC. ENGINEERING	$20,277
UILDING:	
REPAIRS	$8,958
UTILITIES	$11,739
SECURITY SYSTEM	$7,982
OTHER EXPENSE	$13,488

	BUDGET	EXPENDED FY-2002
33	MAINT. REPAIRS	$29,548
34	BAN WASTE DISPOSAL	$31,303
35	OTHER EXPENSE: COVER	$14,600
36	LEASE EQUIPMENT	$6,861
37	MISC. EQUIPMENT	$6,654
38	ENGINEERING LANDFILL CAP	$1,774
39	CONTAINERS/COMPACTOR UNIT	$55,933
40	ROLL OFF TRUCK/GAS MITIGATION/UTILITY	$8,592
	TOTAL LANDFILL	$459,588
	WASTE WATER MANAGEMENT	
1	SALARIES	$0
2	EXPENSE	$6,885
3	PROFESSIONAL SERVICES	$71,460
4	DEBT SERVICES	$72,515
5	CAPITAL	$20,837
	TOTAL WASTE WATER	$171,697
	VETERANS BENEFITS	
1	SALARIES	$3,581
2	VET BENEFIT APPROPRIATION	$1,215
3	OFFICE EXPENSE/MISCELLANEOUS/TRAVEL	$215
	TOTAL VETERANS BENEFITS	$5,011
	SCHOOLS	
1	REGULAR INSTRUCTOR 1	$11,541,132
2	SPECIAL INSTRUCTOR 2	$4,223,284
3	INSTRUCTOR 3	$3,314,990
4	OPERATIONAL SERVICES 4	$1,974,307
5	POLICY ADMIN. 5	$684,308
6	OUT OF STATE TRAVEL 6	$5,698
7	TECHNOLOGY & FURNISHINGS	$377,265
8	BLDG REPAIRS/REPLACEMENT FURNITURE/VEHICLES	$180,508
9	RENOVATION CHILDREN'S WAY	$1,614
10	MIDDLE SCHOOL CONSTRUCTION	$5,907,510
	TOTAL SCHOOLS	$28,210,616
11	REGIONAL VOCATIONAL SCHOOL	$91,779

UDGET	EXPENDED FY 2002
IRECTOR YOUTH SERVICES	
DIRECTOR YOUTH SERVICES	$60,521
ASSOC. DIRECTOR YOUTH SERVICES	$57,139
TOTAL YOUTH SERVICES SALARIES	$117,660
EXPENSE	$2,970
AUTOMOBILE EXPENSE	$830
TOTAL DIR YOUTH SERVICES	$121,460
IBRARY	
SALARIES	
LIBRARY DIRECTOR	$72,955
ADMIN ASSISTANT	$42,160
REFERENCE LIBRARIAN	$48,817
TECHNICAL SOURCES & REF	$46,827
CHILDREN'S LIBRARIAN	$38,976
ASST. CHILDREN'S LIBRARIAN	$35,385
LIBRARY ASSISTANTS	$98,389
PART TIME ASSISTANT	$12,410
NEW POSITIONS	$20,078
PAGES SALARY	$9,335
CLERKS SALARY	$50,716
CUSTODIAN SALARY	$30,579
CIRCULATION SUPERVISOR	$43,980
TOTAL SALARIES	$550,607
CARPETING	$0
OPERATING EXPENSE	$43,504
OUT OF STATE TRAVEL	$268
TUITION REIMBURSEMENT	$2,000
MATERIALS PURCHASE	$117,999
COMPUTER/TELEPHONE UPGRADE	$23,883
LIBRARY AUTOMATION	$30,000
TOTAL LIBRARY	$768,261
ARK & RECREATION	
SALARIES:	
SUPERINTENDENT	$72,880
LABOR	$281,204
POOL SALARIES	$162,986
CLERICAL SALARY	$42,224

	BUDGET	EXPENDED FY 2002
	BEACH SALARIES	$51,306
1	TOTAL SALARIES	$610,600
	EXPENSE:	
2	REPAIRS & MISC.	$45,329
3	MATERIALS & SUPPLIES	$31,488
4	POOL EXPENSES	$112,036
5	UNIFORM EXPENSE	$3,620
6	TRAVEL & DUES IN STATE	$271
7	TRAVEL OUT OF STATE	$1,047
8	TREE PLANTING	$725
	EQUIPMENT	
9	MISC SMALL EQUIPMENT	$855
10	REPAIR SUPPLY & EQUIP	$4,921
11	INFIELD GROOMER	$2,536
	BUILDING REPAIRS	
12	LIGHTING, ETC.	$3,624
	CONTRACT/PROF SERVICES	
13	TREE TRIMMING	$39,411
14	PUBLIC WORKS EXPENSE	$1,996
15	POOL IMPROVEMENTS	$43,439
	TOTAL PARK & RECREATION	$901,898
18	FEE SUPPORTED PROGRAMS	$424,594
	UNCLASSIFIED	
1	INSURANCE GENERAL	$233,080
2	INSURANCE 32B	$2,769,184
3	UNEMPLOYMENT COMPENSATION	$2,085
4	STREET LIGHTING	$77,196
5	HYDRANT RENTAL	$18,000
6	RESERVE	$14
7	TOWN MEETING WARRANT	$12,898
8	PUBLIC CEREMONIES	$2,500
9	MEDICAL CONTRIBUTION	$80,000
10	NON CONTRIBUTORY PENSION	$12,000
11	PENSION DISABILITY ACCOUNT	$1,543
12	SALARY SETTLEMENT DUHANI	$107,011
13	OCCUPATIONAL HEALTH NURSE	$6,000

JDGET	EXPENDED FY 2002
TOTAL UNCLASSIFIED	$3,321,511
EBT AND INTEREST	
NTEREST	
BOND ANTICIPATION NOTES EX	$26,225
MULTI PURP EX 91 HIGH SCHOOL	$143,638
MULTI PURP EX 91 LOKER	$7,980
MULTI PURP EX 91 LANDFILL	$1,995
MULTI PURP EXEM SCHOOL 1993	$113,681
LAND ACQUISITION EXEMPT	$116,830
MULTI PURPOSE 1996 INT	$7,905
MULTI PURPOSE 1997	$38,862
MULTI PURPOSE EXEMPT 1997	$39,600
PUBLIC SAFETY BLDG EXEMPT INT	$210,445
DECARLO LAND ACQUISITION INT	$1,500
DEPARTMENTAL EQUIPMENT INT	$19,781
FIELD HOUSE ROOF/INTEREST	$991
DEBT & INT/COMPUTERS/INTEREST	$7,500
DEBT & INT/TRAFFIC LIGHTS/INT	$469
DEBT & INT/LAND ACQUISITION	$53,610
DEBT & INT/MODULAR CLASSROOM	$44,675
DEBT & INT/POOL REMODEL	$15,120
DEBT & INT/STREET REMODEL	$11,829
DEBT & INT/SIDEWALK/BIKE	$4,325
DEBT & INT/BORROWING MIDDLE SCHOOL	$231,236
DEBT & INT/DEPARTMENT EQUIPMENT	$19,488
DEBT & INT/LAND ACQUISITION 2001	$72,164
DEBT & INT/DEPT EQUIPMENT 2001	$26,200
DEBT & INT/SCHOOL TECH 2001	$10,000
DEBT & INT/TOWN/FIRE REPAIRS	$6,015
DEBT & INT/SIDEWALK 2001	$2,400
DEBT & INT/LANDFILL 2001	$10,025
ATURING DEBT	
MULTI PURP EX 91 HIGH SCHOOL	$360,000
MULTI PURP EX 91 LOKER	$140,000
MULTI PURP EX 91 LANDFILL	$35,000
MULTI PURPOSE EXEMPT SCHOOL 1993	$215,000
LAND ACQUISTION EXEMPT 1996	$180,000
MULTI PURPOSE 1996	$50,000
BOND SALE EXPENSE	$25,000
MULTI PURPOSE 1997 MAT	$152,300
MULTI PURPOSE EXEMPT 1997	$150,000
PUBLIC SAFETY BLDG/MATURING	$290,000
DECARLO LAND/MATURING	$20,000

	BUDGET	EXPENDED FY 2002
40	DEPARTMENTAL EQUIPMENT/MATURING	$215,000
41	FIELD HOUSE REMODEL/MATURING	$3,675
42	COMPUTERS/MATURING	$80,000
43	TRAFFIC LIGHTS/MATURING	$5,000
44	DEBT & INT/DEPARTMENT EQUIPMENT MAT	$105,000
45	DEBT & INT/LAND ACQUISITION MAT	$120,000
46	DEBT & INT/MODULAR CLASSROOM	$100,000
47	DEBT & INT/STREET REMODEL	$33,000
48	DEBT & INT/POOL REMODEL	$35,000
49	DEBT & INT/SIDEWALK/BIKE	$25,000
50	DEBT & INT/LAND ACQUISITION 2001	$90,000
51	DEBT & INT/SCHOOL TECH 2001	$50,000
52	DEBT & INT/FIRE REPAIRS 2001	$15,000
53	DEBT & INT/SIDEWALK 2001	$150,000
54	DEBT & INT/LANDFILL 2001	$25,000
55	FINANCIAL DISCLOSURE	$2,500
	TOTAL DEBT & INTEREST	$3,915,964
	GRAND TOTAL BUDGET	$46,630,340
	WATER DEPARTMENT	
	SALARIES:	
	COMMISSIONERS	$225
	SUPERINTENDENT	$63,138
	LABOR	$334,316
	CLERICAL	$35,683
1	TOTAL SALARIES	$433,362
2	VEHICLES/BALDWIN POND REPLACE	$76,177
3	CAPITAL/PLAIN ROAD SYSTEM IMPROVEMENT	$482,838
4	WATER BONDS 1996	$5,995
5	FLUORIDE	$21,722
6	OPERATING EXPENSE	$481,059
7	EQUIPMENT	$209
8	PURGE WELLS	$8,669
9	WATER PROTECTION PROJECT	$22,019
10	POLICE DETAILS	$5,515
11	BORROWING COSTS	$349,143
12	REFUND OTHER CHARGES	$12,978
	TOTAL WATER DEPARTMENT	$1,899,686

SCHOOL COMMITTEE

The Massachusetts Education Reform Act of 1993 stipulates that the responsibilities of a school committee include formulating policy, overseeing the superintendent, and approving the budget. This report will touch on these three functions of the Wayland School Committee.

Overview
During FY 2002, the School Committee conducted 24 regular business meetings, open discussion meetings and special sessions regarding the budget. We also met periodically with other Town boards and committees.

The School Committee is pleased with the results of the 2001-02 school year that was highlighted by numerous student and staff accomplishments. A high percentage of our students performed well by state and local standards. More important to us, however, our students were judged successful in a wide variety of school activities by their parents, teachers, assistants and coaches. The academic success of our students continues to be a valid measure of the district's effectiveness and is closely monitored by the School Committee. Nonetheless, we also take pride in the many extra curricular accomplishments of the students. The School Committee is particularly pleased with the number and variety of school-sponsored activities offered by the staff. Wayland remains a healthy and active community in which to raise children.

Not surprisingly, the district continues to face a variety of challenges. Enrollment has grown for thirteen straight years and in 2002 is 34% higher than it was ten years ago. Maintaining the quality of our schools as enrollment increases remains our top priority. While the level of financial support from the town is excellent, state and federal financial aid is inadequate and threatens local programs. Rising costs of special education and increased space needs, particularly at the secondary level, are also causes for concern. One of the greatest challenges in the coming years will be hiring replacement staff for retiring teachers.

School Committee Policies
The School Committee continues to respond to mandates from the Department of Education relative to the rules and regulations that govern the Commonwealth's public schools. The Committee annually reviews the appropriateness of all its policies, and, to the best of our knowledge, they are in compliance with the Education Reform Act of 1993. A Policy Manual is available in each school, in the public library, and in the superintendent's office in the Town Building. Our website (www.wayland.k12.ma.us) is accessible at all times and contains many pertinent school documents, reports, and daily news. School Committee meetings are open to the public, and citizens interested in becoming more informed about the schools may access school policies via any of the sources listed above.

During FY 2002, the Committee approved the Superintendent's recommendation to adopt new policies regarding fundraising, grants and gifts, and to revise policies relating to private tutoring within the school buildings.

The revised policy governing the entrance age for kindergarten (five by August 31) was approved in FY 2000 for implementation within the FY 2003 school year. This was done to give parents who

would be affected by this change time to plan accordingly.

Superintendent's Goals
Dr. Gary A. Burton has completed his eighth year as our school's chief administrator. The Committee evaluates his performance annually, and, again this year, we are pleased with his leadership of the schools. In September 2001, Dr. Burton presented annual goals that we approved and monitored throughout the school year. These goals addressed (1) curriculum relevancy, (2) long-range planning initiatives, (3) improved communications, (4) technology, and (5) building projects. The $10.7 million dollar middle school building project continued throughout the 2001-2002 school year and is nearing completion on schedule and within budget. Students and staff at the Middle School are to be commended for their focus on academics even as construction took place all around them. The Middle School Building Committee continues to oversee this project and deserves high praise for their attention to this task.

The School Committee now turns its attention to the High School facilities. In April 2002, the voters approved $50,000 for a feasibility study of the physical condition of the high school complex, including options for modernization. This study is underway, and a report from the High School Feasibility Study Committee will be made public in the fall of 2002. Supplementing the local fund for this study is an additional $20,000 in a state Green School Grant to promote design considerations using renewable and sustainable energy sources while providing a healthy school-learning environment.

It should be reported again that there is little vacant space within the three elementary schools, and while this is not an immediate problem, it is being closely monitored by the School Committee.

Labor Relations
The school district completed the first year of a three-year labor agreement with the district's four unions (teachers, support staff, custodians, and cafeteria workers) in FY 2002. Labor relations with the district's unionized employees are good, and this benefits the school district in ways not always apparent to the general public. The School Committee eagerly pays its teachers well. In return we expect that our children will be exposed to a rigorous program of study within a school environment that is truly conducive to learning. Likewise, the community has demonstrated that it values educators and the achievement of our students alike.

Curriculum Matters
During FY 2002, the district initiated a number of program changes designed to improve student performance and enhance the professional skills of the staff. District administrators continue to oversee a number of training workshops in language arts, reading, mathematics, science, and technology designed to help newer staff understand the curriculum while reinforcing instructional techniques that are known to be successful. The district continues to support a mentoring program that pairs veteran teachers with instructors new to Wayland. A number of curriculum documents have been produced by the staff and were distributed to parents throughout the year. These publications promote a common language and allow parents to better understand the scope and sequence of the curriculum. These reports and others are

available in the superintendent's office and at www.wayland.k12.ma.us.

In FY 2002, the School Committee engaged in extended discussions regarding foreign language instruction at the elementary level (not supported), and its relationship with SEPAC (a district-wide organization for the parents of special needs children). It also agreed to suspend the annual eighth grade trip to Washington D.C. (due to the events of September 11, 2001), and again voted against Wayland becoming a "School Choice" community.

Budget Information
Annually, a proposed school budget booklet is mailed to every household in the community prior to the annual town meeting. This document contains a wealth of information about our schools and should be referred to in support of this report.

The FY 2002 budget totaled $22,845,840. Financially, the schools have operated as planned, and, while there were some unanticipated expenses, the School Committee is pleased with our year-end status. We greatly appreciate the support and understanding of the Town's voters and their willingness to support a $1.0 million dollar operating budget override for the FY 2003 budget that was approved during the spring. These additional school funds will protect and preserve educational programs that could otherwise be threatened by the impending fiscal shortfalls at the state and national levels.

The district's facilities are well maintained, and the efforts of the custodial staff have ensured that learning and teaching areas are clean and safe.

Barring any unforeseen emergencies, the FY 2003 budget of $24,512,200 should prove sufficient to maintain high levels of direct instructional services. School Committee members remain committed to maintaining a proper balance between desired programs, student opportunities, and realistic limitations on town and taxpayer resources.

Overall, the district's fiscal health is good, and the budget situation stable. As has been said before, excellence is costly. We continue to value the unusually positive relationship that exists between Wayland's taxpayers and the district's staff.

MCAS Update
Found within the Superintendent's report are our district's most recent standardized test scores. District-wide results for all grades tested have been well above state averages and place Wayland among the top ten performing school districts in the state. The School Committee is not opposed to assessment *per se*, and indeed welcomes an appropriately balanced system for evaluating the quality of our district's program. We do, however, share our staff's concern with a number of the aspects of MCAS, and, in particular, the valuable teaching time lost to administering these lengthy examinations.

Private Contributions Used by Wayland Public Schools
The Committee is particularly pleased that community-based groups such as the Wayland Public Schools Foundation, the Wayland High School Scholarship Committee, and Arts/Wayland, along with our many parent-led school-based groups (PTO's, CAPA, Boosters), continue to support our school programs with enthusiasm and generous financial assistance. In total $376,867 was donated or given to the schools this past year to assist special programs or enrich the general learning environments within our schools. These organizations have become a critical

part of the foundation upon which the quality of this school district exists. It is obvious to those associated with the schools that the broad community support of our schools strongly encourages our professional staff. The level of support in dollars alone is extraordinary, and the School Committee again thanks all who have supported the schools with donations of time, energy, and money.

Concluding Remarks
The School Committee is pleased with the academic achievement and personal progress experienced by a majority of our students over the past twelve months. We believe that our students have attended to their studies and have seen good results for their efforts. We are equally pleased with the performance of our professional educators. They have served our children well and are a credit to their profession. The work of all other school employees is likewise noteworthy.

Cathy Shuman, a respected committee member for the past nine years, stepped down in May 2002 and was replaced by Lori Frieling, a former Happy Hollow PTO board member and Middle School PTO president. In a similar manner, Dr. Ellen Minihan, our Assistant Superintendent for the past four years, left our employment in June 2002 to become Superintendent of Schools in Marblehead, MA, and was replaced by Wayne Ogden of Duxbury, MA. These transitions are neither unexpected nor unusual, and, in many ways, contribute to the ongoing success of our district.

Finally, the School Committee thanks the taxpayers of Wayland for their continued support of the schools and believes that the partnership that has been forged between those families with children in school and those households that receive no direct benefit is proper and necessary to the town's overall welfare. Wayland's schools continue to be vibrant and strong, and all in the community rightfully benefit from their success.

For further information please contact:

Wayland Public Schools
P.O. Box 408 – 41 Cochituate Road
Wayland, MA 01778

or contact our website at:
www.wayland.k12.ma.us

SUPERINTENDENT OF SCHOOLS

This is the one-hundred-and-sixth Annual Report of the Superintendent of the Wayland Public Schools and covers the 2001-02 academic year. Dr. Gary A. Burton, who began his eighth year as the district's superintendent on July 1, 2001, submits it.

Throughout the school year, Wayland Public School students and staff members received many compliments and awards for the quality of their work and the results obtained from their daily efforts. It is a pleasure to be associated with educators whose professional talents are reflected so clearly in the attitudes and results obtained by their students. There is ample evidence at all grade levels that our students are being intellectually challenged and making good academic progress from their exposure to a rich and diverse curriculum. This, too, is a credit to wholesome relationships that exist between students and their instructors. Family involvement and, in particular, the support of numerous school-based parent groups have helped create an enriched school environment for all children.

Wayland residents have long realized that there is a direct correlation between the quality of life in this community and the excellence of their local schools. School sponsored activities, including concerts, plays, parades, and sporting events, add a tangible richness to the daily lives of many residents. The absence of school dropouts, an almost nonexistent juvenile crime rate, and the impact of student-led community service groups are all proof that the schools are meeting the social and emotional needs of Wayland's young people. The district is not without its shortcomings, and under the direction of the School Committee, with assistance from the district's administrators, continuous efforts are made to improve upon the schools' annual operation. The prevailing opinion of many regarding Wayland's five schools is overwhelmingly positive. Directly or indirectly, all residents benefit from a strong school system.

Student Enrollment

Since 1990, the number of students attending Wayland's five schools has increased. Presently, this is most noticeable at the middle and high school levels. Based upon five- and ten-year projections, the size of the student body is predicted to grow at a manageable rate. Class size data and available instructional space are closely monitored. For the first time since 1984, enrollment in grades K-5 has decreased from the previous year. Happily this gives each school a bit more breathing room. It remains true, however, that there is little unused classroom space at the elementary level (K-5). The building additions (a total of eight classrooms) completed between 1996 and 1999 have proven both timely and cost effective. The $10.7 million middle school building project is nearing completion and will provide the students and staff in grades 6, 7, and 8 with ample instructional space in a newly configured and much improved facility. This project should be completed by early fall (2002) and within budget. The Middle School Building Committee, comprised of district staff and community members, has been extremely diligent in their oversight of this project, and the community has benefited significantly from their public service. The chairman of the committee, Mrs. Cindy Lombardo in particular, has provided a community service that far exceeds what might be expected from a volunteer. Truly, the town is in her debt.

The High School facilities are adequate, but the integrity of the facility itself due to its age is now under study. In May 2002, the School Committee was given public approval to initiate a comprehensive review (feasibility study) of the campus building for the purpose of determining how the high school should be enlarged and modernized. In July, a fifteen member High School Feasibility Committee was appointed, and the architectural firm of Dore & Whittier, Inc. has been hired to undertake a study, which is to be completed by mid-fall 2002. The results of the study will be used to decide the next steps to be taken regarding the high school complex.

Class Size Guidelines

Elementary: K-1 (20); 2-3 (23); 4-5 (25)
Middle School: 6-8 (25)
High School: 9-12 (25)

I am pleased to report that the size of all instruction classes fall within acceptable limits as established by School Committee guidelines/policy.

Please note that the School Committee reserves the right to deviate from or waive the foregoing class parameters in the best interest of the school system.

Student Enrollments as of October 1

	96/97	97/98	98/99	99/00	00/01	01/02	02/03
K-5	1344	1364	1378	1387	1427	1381	1350
Middle: 6,7,8	594	633	635	652	682	730	748
High: 9,10,11,12	642	682	710	756	778	811	829
Totals:	2580	2679	2723	2795	2887	2922	2927
% of Change	**5.6**	**3.8**	**1.6**	**2.6**	**3.3**	**1.2**	

Class Sizes

Elementary Class Size Averages:	96/97	97/98	98/99	99/00	00/01	01/02
Claypit Hill: K-5	21.8	22.6	21.3	22.1	22.0	21.6
Happy Hollow: K-5	23.8	23.5	22.6	22.6	22.7	21.3
Loker School: K-5	22.4	22.2	20.6	22.6	20.6	20.4

	Middle School			**High School**		
Secondary Class Size Averages:	99/00	00/01	**01/02**	99/00	00/01	**01/02**
English	21.1	17.2	**19.5**	21.6	22.4	**20.9**
Social Studies	20.9	21.0	**19.6**	19.3	19.7	**19.7**
Math	17.9	18.8	**19.0**	19.2	20.2	**18.9**
Science	20.2	21.3	**20.2**	19.2	24.4	**19.7**
Modern Languages	18.0	17.5	**19.2**	15.8	16.1	**15.5**
Classical Studies	16.0	15.7	**18.0**	16.8	14.3	**14.9**

Curriculum

Each year, curriculum leaders and department heads meet with teachers to coordinate the development and revision of specific curricula in grades K-12. The School Committee encourages this work and provides time for curriculum development during Wednesday's inservice sessions, departmental and grade level meetings and during the summer.

The task of aligning the Language Arts, Reading, and Mathematics and Science curricula with the Massachusetts State Curriculum Frameworks has been completed. The work on the history curriculum is ongoing, as the district awaits further clarification from the state. The district has also developed its own expectations for curriculum, instruction, and assessment and the necessary professional training for teachers and administrators to implement these expectations is ongoing.

Teachers in the three elementary schools have equal access to curriculum materials that support core learning experiences. As a result, regardless of an elementary child's school assignment, all are exposed to the

same learning standards and expectations. In addition, individual experiences and numerous enrichment opportunities reflect the unique character of each school and the community in general.

Curriculum Highlights
At the elementary level, a Literacy Institute, directed by faculty from Tufts University, was held during the summer. Fifty-five teachers attended the three-day conference, which focused on planning differentiated instruction using assessment to guide teaching. The Wayland Public Schools Foundation generously supported this institute. Two science courses will be offered to elementary teachers during the 2002-2003 school year as part of the district's inservice program.

At the middle school level, the Math Department faculty began the process of piloting new curricula by designing a field test of two new textbook series. The field test will be completed during the 2002-2003 school year resulting in the adoption of a new textbook series for the 2003-2004 school year. A middle school science teacher has designed and introduced a new curriculum on the kingdoms of bacteria for seventh grade students.

At the high school level, a new instructional schedule was implemented during the 2001-2002 school year. The schedule offered expanded class time and increased opportunities for teachers to utilize diverse instructional strategies. During the second year of implementation (2002-03), the high school schedule will be evaluated. The Math Department expanded its offerings to include Advanced Placement Probability and Statistics for the first time during the 2001-2002 school year.

Standardized Scores
District wide scores have again been noteworthy, and I am pleased to report that Wayland High School students attained an average score of 584 in the verbal SAT's and 601 in math, with 98% of the graduating class having taken the tests. The combined average scores of 1185 are 156 points above the combined average scores statewide.

Present and Future Directions
The continued success of our students is dependent upon an educational staff that is professionally committed to their responsibilities and to the children in their care. The district has enjoyed the economic prosperity of the past years, which is reflected in numerous school experiences. The generosity of many community-based groups (PTOs, Wayland Public Schools Foundation, Boosters, CAPA, etc.) is particularly important to successful operation of our schools. While other districts have experienced difficulty in recruiting teachers, Wayland continues to attract instructors of the highest quality and good personal character.

What lies ahead? The challenges facing the district are similar to those noted within my last three reports. The district remains dependent upon an ample supply of good instructors. Presently there are 261 professional staff members, and within the next four years, approximately 25% of our instructors will reach retirement age and leave teaching. The challenge of finding competent replacements cannot be overstated.

As reported in the last annual report, the high school complex is showing signs of age. An intense study for its modernization will commence shortly. This will require a sizable expenditure of public funds. The School Committee and district

administrators are well aware that public awareness and support for any recommended plan of action is necessary to ensure the schools' continued success. The need for a fourth elementary school is being carefully monitored, though recent enrollment numbers make it less likely that this will be needed any time in the immediate future. All three elementary schools are operating at full capacity. Presently, no over-crowding exists in the district.

Impressive test scores and the success of our students in mastering specific subject matter continue to lead me to believe that our programs and expectations for students are appropriate. The scholarly accomplishments of many of our students are unusually noteworthy. Still, the district cannot rest on these laurels, and we must be mindful of our task of preparing children for an ever-changing world.

Concluding Remarks

Again this year, I am happy to report that the strength of the district is found in the scholarly habits of our students, the talents of our instructors, the soundness of the budget, the cleanliness of the facilities, and the overall support of the community. By many measures, the 2001-02 school year was highly successful. I am pleased with the efforts put forth by staff and the results obtained by our students. I thank everyone associated with the Wayland Public Schools in making the past year a success. The support of parents and the community as a whole has contributed directly to the efficient operation of our schools. The School Committee members continue to be strong advocates for public education, and I consider myself fortunate to serve in a community that recognizes the long-term value of investing in its children. Thank you.

THE MIDDLE SCHOOL BUILDING COMMITTEE

The Middle School Building Committee, including 9 voting town residents, along with Dr. Schaye, Dr. Burton, Mr. Kavaleski, and Ms. Buhler, our architect and clerk-of-the-works as *ex-officio* members, have been meeting faithfully every other week since December 2000.

The Committee has worked diligently in deliberating design and construction changes deemed necessary due to the complexity of the school project this size. We have made enhancements along the way, often choosing brick and mortar over furniture and technology items. These hard choices will ensure that the school has the space needed for the near future.

The project is reaching completion after two years. The new 12-room addition is occupied, and renovations to the existing building are basically finished. The new entranceway leading to the "state of the art" 576 seat theatre/auditorium is complete and open for school and community productions. The new art room will be ready by December 1, 2002. Other than punch list items, the project is winding down.

The Middle School Building Committee thanks the entire Wayland community, the Building Department, Highway Department, Board of Health, Park & Recreation, the Police and Fire Departments, and everyone else associated with the project for your continued support. A project of this magnitude would not be possible without the cooperation and team spirit of the entire community.

BOARD OF LIBRARY TRUSTEES

During the past year, the Wayland Public Library (WPL) embarked on major planning for the future, while continuing to expand current services, fill staff positions, upgrade technology and offer a variety of art exhibits, educational and cultural programs and displays.

Building and Grounds
The Library Planning Committee (LPC), appointed by the Trustees in April 2001 to assess our community's vision of needs for Wayland's public library of the future, submitted its final report in April 2002. The Trustees gratefully acknowledge the work of LPC co-chairs Aida Gennis and Cherry Karlson and their committee in helping us focus on long-range planning. Following the receipt of the report, which documented a desire for more space and services, the Trustees began a serious investigation of the possible expansion of the present building. At Town Meeting, the library obtained a unanimous vote for $40,000 to conduct feasibility and planning studies on how future needs can be addressed—either through a building addition or new facility. As we enter the next fiscal year, the Trustees have been meeting with various land use committees in the town to gather information about the present site and to develop a building program in preparation for the State's designer selection process.

Personnel
April Mazza became the new Head of Youth Services in September. Pam Sway, who had served as acting head, resumed her duties as Assistant Head of Youth Services. The library appointed Kathy Powers as our part-time reference librarian/computer specialist, filling a much-needed new position. Christine Eisenhauer moved from clerk to library assistant in circulation working both adult and children's departments. Alex DeBassio joined the staff as a part-time clerk. The staff mourned the death of Shirley Spaulding, longtime library staff member and founder of the Poetry Workshop. The Town and Library Staff Association concluded negotiations over a new union contract in effect from July 1, 2001 to June 30, 2004.

Staff members participated in many training programs offered by the Metrowest Region and the Minuteman Library Network in order to keep their computer and other library skills up to date. They attended workshops on basic circulation, acquisitions, new databases, time management, book selection for young adults, networking—cables and protocols, team building, ethics, using MS Publisher, disaster planning and others. Several attended the New England Library Association conference in the fall and the Massachusetts Library Association meeting in the spring. Staff read at the Loker School during National Children's Book Week. The Central Region awarded April Mazza a place in its YSLead Institute planned for August 2002. Kathy Powers conducted reports training in the Raytheon Room. Both April and Assistant Director Ann Knight conducted Metrowest workshops. Many sat on the various committees and task forces required by our Minuteman membership, including Circulation Policy, Bibliographic, Reference, Key User, Acquisitions, Collection Development and Assistive Devices.

The library participated in the town's tax workoff program for seniors with five seniors working at the library performing projects such as painting, keeping books in shelf order and other helpful tasks. WPL also worked with the TEC cooperative to

offer work projects one morning a week to youth with disabilities.

Collection
Circulation of library materials achieved an all-time high in FY2002 with a total of 240,858 items circulated, an increase of 7.5% over FY2001. Videocassettes, DVDs, audiotapes and CDs continue to grow in popularity as we face the challenge of finding space to shelve them. Through the Minuteman Library Network and the Metrowest Region, we are able to offer remote and in-library access to dozens of general and specialized databases. A chart of collection and other statistics for FY2002 follows this report.

Programs
At its first program funded by the Gossels Fund for Human Dignity, the Trustees presented an interactive drama on the Salem witch trials, "Confessions of Ann Putnam," by Theater Espresso on November 18. For its first program funded by the library's Millennium Endowment Fund, the library offered Professor Frank Smith's Dante series in February and March. Through the support of the Friends of the Wayland Library, we presented a four session art slide/lecture program on French Impressionists conducted by Judy Schurgin in the late fall. Andy Moore, Reference Librarian, taught a three-session hands-on computer literacy course for four participants every Monday morning in the reference area. Andy is a member of the *New New Orleans Jazz Band,* which performed March 17 for an enthusiastic audience of 150 people on the main level. The Wayland Cultural Council funded the jazz band concert and also gave support toward Ben Tousley and Suzanne McDermott, who entertained children as part of the 2001 summer reading program. The Wayland Children and Parent Association were also sponsors of children's programs

Continuing programs are the popular semimonthly Poetry Workshops, which are highlighted by a speaker and a public reading each year, the monthly blood pressure clinic every third Thursday morning, the monthly Friday lunchtime book discussion group, and the Great Decisions Group which meets about 9 times from February to June. The Friends sponsored the "Becoming Shakespeare" three session series conducted in the spring by Professor Helen Whall. The Sudbury Valley Nature Photography Group moved their meetings to Traditions after they outgrew the Raytheon Room where they had gathered for many years. Their digital photography subgroup, the Photoshoppers, still meets regularly at the library. The library's ESOL (English for Speakers of Other Languages) program continues at a slower pace. WPL has increased its ESOL collection to assist tutors.

The WPL also offered several topical presentations: job rights, fire fighting, water conservation, legal services, prescriptions for seniors, and global warming. The Raytheon Room served as a meeting place for several town groups, who were displaced because of the current unavailability of the town building hearing room.

Working hard to insure the success of two book and bake sales (fall and spring) the Friends broke all previous records and continue to support many library projects: museum passes, videos, audiotapes, honoraria for speakers, continuing education, and other expenses beyond the scope of the library's budget.

Millennium Endowment Fund
The Trustees are pleased to report that donors continue to contribute to the WPL Millennium Endowment Fund, which was established several years ago to provide a permanent supplementary source of funding for the library and help insure enduring excellence in library service. As they welcomed memorial donations, end-of-year gifts and other bequests this past year, the Trustees view the Fund as an ongoing option for philanthropy in Wayland, one that will benefit the entire community.

Exhibits
The library offers three major rotating exhibit areas: the main level foyer, the lower level display case and the Raytheon Room. Marla Greenfield, Melody Winnig, Len Entin, Bill and Marge Lund, Murray Drobnis, Celia Judge, Emily Rubinfeld, Jonathan Donohue, Carmen Morse, students of Edie Newcomb, Phyllis Aliber and Esme Disch showed watercolors, graphics, constructions, photographs, collages, monotypes, oils, acrylics and drawings in the foyer. The Raytheon Room featured works by Barbara Harting, Aida Barquet, the Sudbury Valley Nature Photography Group, art students in all Wayland Schools, and works by members of Arts/Wayland. Case exhibits included the following topics: Negro baseball leagues, Railroad history, Koko and the gorilla project, Italian heritage month, the 100th year of the Wayland Womens' Club, Panda-Monium, Langston Hughes, Girl Scouts, Stone carvings by Houmann Oshidari, Dutch and Indonesian collections from Carl Winkel. Claypit Hill students displayed their shell paintings. The library again offered a "Shower for Shelters" with a display of books on domestic violence.

Miscellaneous
Trustee Jerrold I.W. Mitchell resigned from the Board after 18 years of outstanding service in many roles—chairman, vice-chair, secretary, legal and financial expert. During his tenure, the Trustees constructed the library addition, moved into the automation age and established the Millennium Endowment Fund which continues as an active, ongoing vehicle for donations to the library. At a joint meeting, the Selectmen and Trustees appointed Gwenn Schurgin O'Keeffe to complete Mr. Mitchell's term; she was elected to the position in April 2002.

The library completed its federal $7,500 Customer Service Grant by the September 30, 2001 deadline, after acquiring signage, a library brochure, upgrading its web page, and implementing customer service training for the staff. As part of good customer service, the library extended the standard loan period from two to three weeks. WPL purchased accessible new shelving for the popular Express Book collection. Participating in a Minuteman state grant, the library started the process of preparing unique historical items for entry into the MLN database. Fleet Bank's Cochituate manager presented a generous check to the Youth Services Department. It should be noted that the library received high marks in the *Townwide Study of Organization and Operations,* prepared by Maximus, the consultant hired to study Wayland town government.

We take this opportunity to express our appreciation to an outstanding library staff, the Friends of the Wayland Public Library, our dedicated volunteers and the citizens of Wayland for another successful year.

SUMMARY OF FISCAL YEAR 2002 STATISTICS

	FISCAL YEAR 2001	FISCAL YEAR 2002
	CIRCULATION	
ADULT		
PRINT	72,356	75,390
NON-PRINT	50,117	60,012
JUVENILE		
PRINT	79,896	80,382
NON-PRINT	21,668	24,546
TOTAL CIRCULATION	**224,037**	**240,330**
	ACQUISITIONS	
VOLUMES ADDED		
PURCHASES	5,942	5,439
GIFTS	607	375
TOTAL	6,549	5,814
NON-PRINT MATERIALS ADDED		
PURCHASES	453	440
GIFTS	1,155	1,612
(Includes the Friends' supported video collection)		
TOTAL	1,608	2,052
TOTAL ITEMS ADDED	**8,157**	**7,866**
	OTHER	
REGISTERED BORROWERS	8,883	8,828
MLN Interlibrary Loans Filled for other Libraries	6,559	8,556
MLN Interlibrary Loans Filled for Wayland Patrons	5,331	6,172
REFERENCE QUESTIONS	19,400	23,200
PROGRAMS HELD	279	274
Total Attendance	7,183	6,546
FINES COLLECTED	$20,797	$21,505
TRUST FUND BALANCE		
ENDOWMENT FUND	$360,207	$350,740
OTHER TRUST FUNDS	$107,398	$102,945
TOTAL	$467,605	$453,685

LIBRARY PLANNING COMMITTEE

On April 27, 2001, the Library Trustees formed the Library Planning Committee (LPC) for the purpose of developing an assessment of our community's vision of needs for Wayland's public library of the future. This assessment is one evaluative tool for use in developing a long-range plan. The LPC held fourteen committee meetings, five focus groups and multiple subgroup meetings to accomplish our tasks. The committee gathered background information, developed methods to gather information from the community, and assessed our results to finish its mission.

Satisfaction with the Wayland Public Library, its staff, services, collections and programs is high among those who participated in the survey. Still when asked, focus group participants, respondents and staff had suggestions for the Wayland Public Library to become the "perfect library." Few people explicitly said that a larger facility is needed and most expressed affection for the present building. However, all people participating in the process asked for more, more collections, computer, shelf space, quiet work areas, meeting rooms of various capacities, storage, seating, children's room, teen space, community programs as well as other requests. The report shows that the desired uses of the library expressed by our community cannot be achieved within the present facility. Choices will need to be made to balance the community's desired growth in services and potential of the Library facility.

CONSERVATION COMMISSION

The Conservation Commission functions under the provisions of Massachusetts General Laws Chapter 40, Section 8C "for the promotion and development of the natural resources and for the protection of watershed resources" of Wayland. That statement of purpose defines two major rolls for the Commission: regulatory review of activities near valuable natural resource areas, and activities relating to the use of lands in Wayland. The administration and enforcement of the Wetland Protection Act, M.G.L Ch. 131. s.40, accounts for a significant portion of the efforts of the Conservation Commission. The following report is a summary of activities undertaken by the Conservation Commission during Fiscal Year 2002.

Thirty-three Requests for Determinations of Applicability were received. One was after the fact. There were thirty-one findings that the work proposed would not alter areas subject to protection under M.G.L. Ch. 131, s.40 if performed as described in the submitted plans and subject to relevant conditions (negative findings). Therefore these thirty-one requests did not require the filing of a Notice of Intent. There were two findings requiring filings of Notices of Intent (positive findings). Additional discussions were held on four Determinations.

Twenty-four Notices of Intent were received on projects impacting wetland resource areas and formal Public Hearings were held. One was withdrawn. Three Abbreviated Notices for Resource Area Delineation were given public hearings and three findings were issued. There were three filings to amend an Order of Conditions. Two amendments were approved and one was denied. The Commission held thirty-eight continued Public Hearings. Twenty-five Public Hearings were closed and twenty-three Order of Conditions issued. There were follow-up discussions on twenty-three projects and three plan changes.

Violations were discovered at five sites. Two Enforcement orders were issued. One Emergency Certificate was issued.

There were twenty-five requests for a Certificate of Compliance. Six full Certificates were issued and six partial. Four were deferred and eight denied. Four requests for extensions were received and three were issued.

The Commission held informal discussions on many projects and violations. And reviewed plans for other projects, possibly impacting wetlands, at the request of other Town Boards. The former Raytheon site clean-up, NPDES Stormwater Phase II requirements, and MWRA issues with Dudley and Waybridge ponds were on the agenda during the year.

In addition to the Wetlands Protection Act administration, Conservation Commission activities were centered around three main areas: legislation, land management and open space preservation.

Legislation

The Conservation Commission wrote and successfully passed a local Wetlands Bylaw for the Town. This Bylaw provides a clearer local roll in the permitting of activities within important natural areas. The Bylaw generally complements the Wetlands Protection Act complementing existing requirements while clarifying definitions, jurisdiction, and scope reflective of the uniqueness of the Town.

Land Management

During Wayland's Earth Day/Trail Day celebration this Spring, volunteers assisted with the cleanup of several sites, including Greenways, Cow Common and, and the Loker Conservation and Recreation Area (the former Dow property). Two springtime events were organized. One was a day of cleaning, pruning, and work at Greenways at the end of April. The second was the annual trail day activities on June 1, 2002 which included the installation of a bulletin board at the Reeves Hill conservation area and a formal ceremony to acknowledge the work and effort to acquire this beautiful piece of land. The bulletin board will be posted with the current Conservation Commission events.

The open fields at Cow Common and Heard Farm were leased for haying this year. The south Cow Common that was planted with feed corn last year was successfully seeded and produced an early cutting of hay this spring. The 80 acres of fields encompassing Heard Farm are enjoyed by many visitors. Paths around the fields are mowed and an old orchard is being restored by local residents and volunteers. A Winter Solstice activity was held in December at Heard Farm with a work party followed by some light repast as the day ended. This event was an alternate to the long-standing Heard Farm clean-up activity generally held in the fall of each year.

Several acres at the Sedgemeadow Conservation Area were leased for the specific use of planting crops. In all cases, stringent requirements for leasing were followed to prevent the misuse of fields; the application of herbicides and pesticides was prohibited. Two large fields at the Greenways conservation area were plowed and harrowed as an initial attempt to control the non-native woody plants and other noxious weeds, which are currently prevalent in these fields. This plowing activity will be repeated, if necessary, until these fields are restored and can produce a useful hay crop.

The Community Garden was again popular this year. The untilled areas allow gardeners to get an early start with cool weather crops and have perennial plants such as raspberries. The tilled areas must be dry enough to be plowed by a contracted farmer. The Conservation Commission operates the community gardens for the benefit of all and hopes that new gardeners will call and reserve a plot. Although weather is unpredictable, gardeners by nature are a hardy lot and usually return year after year for the challenge.

The Conservation Commission has benefited from a number of Boy Scout and Girl Scout projects. Girl Scouts spent a day working on the wildflower garden at the Greenways Conservation Area this past spring. Two noteworthy Boy Scout Eagle projects have been done at the Rowan Hill Conservation Area. David Mauer lead a group of Scouts and parents who cleared a large field intended to be maintained as a meadow. Adam Thompson lead a group of Scouts and other volunteers creating a trail head to the Rowan Hill Conservation Area from Plain Road where the Commission has a trail easement and Conservation Restriction.

Open Space

The Open Space Advisory Committee is a group of 15 – 18 volunteers who meet monthly, September through June, to focus on land preservation in Wayland. Some of the major initiatives that were achieved in FY 02 were the private and public fundraising toward the successful purchase and permanent protection of eight acres on Reeves Hill and assisting the Conservation

Commission with the successful passage of the Wetlands and Water Resources Protection Bylaw. On-going initiatives include Chapter 61 land expiration management, continuing efforts to open the MBTA rail and the Aqueduct for public use, and monitoring of potential parcels that would be suitable for preservation.

Personnel
Our Administrator, Brian Monahan, hired a new assistant, Jill Maclean, when Katie Holden left the department mid-year. Ken Moon and Bill Gagnebin participate as volunteers. Meetings are typically held every other Thursday evening.

COMMUNITY PRESERVATION COMMITTEE

At the 2001 Annual Town Meeting the Town voted to accept the provisions of the Community Preservation Act (CPA). In August 2001 the Wayland Community Preservation Committee was established with representatives from the Conservation Commission, Historic Commission, Planning Board, Housing Authority, Park and Recreation Authority, and two members appointed by the Selectmen.

The Committee's responsibilities are to identify and evaluate potential community preservation projects and, as appropriate, submit project recommendations in the form of articles at town meeting. These projects will focus on open space preservation, historic preservation, or community housing. Funds can also be used for public recreational purposes. Approval of each project will be made by town meeting voters.

Funding for community preservation projects is provided by a one-and-one-half percent surcharge on property tax bills (after reductions). The State will provide matching funds to supplement the town's receipts. In its initial year Wayland received $337,210 from the surcharge. The State will provide a 100% match for these funds. In future years, the State will continue to provide matching funds, although the degree of matching will be determined on a year-to-year basis. Wayland's CPA funds are maintained by the Town Treasurer in a separate, interest bearing account. There is no requirement to spend a specific amount of money each year and the funds will remain in Wayland's CPA account until they are expended.

In its initial year the Community Preservation Committee developed a mission statement, and clarified its objectives and responsibilities. To assist in fairly and equitably evaluating proposals, the committee developed evaluation criteria for open space preservation, historic preservation, community housing and recreation projects.

In the forthcoming year the Committee will focus on identifying sound CPA projects and encourages town commissions, boards, and individual citizens to submit ideas and proposals.

PLANNING BOARD

Mission
The basic mission and responsibilities of the Planning Board are specified in the state laws known as "Improved Methods of Municipal Planning" and "The Subdivision Control Law," and are described as follows: to undertake planning and land use studies, including needs studies and comprehensive plans; to prepare plans of the resources and future development scenarios for the Town; to report annually to the Town regarding the condition of the town; to prepare an official map of the public and private ways and

public parks within the Town; to report on the layout, alteration, relocation, or discontinuance of public ways; and to adopt regulations for, and administer the processes of, dividing and subdividing land into building lots and other parcels.

Accomplishments and Activities
The Board met 26 times during the year, with actions which included: reviewing and approving 11 new building lots in residential subdivisions; reviewing and approving several new residential building lots not requiring subdivision approval; reviewing and approving 5 site plans for non-residential development; and overseeing the construction of various residential and non-residential developments.

The Planning Board has undertaken two significant projects for the town. Beginning in March 2002, the Board selected the consulting firm of Daylor Consulting to assist in the development of the Town's first Master Plan since 1962. The Master Plan has been funded with money appropriated at the 2001 Annual Town Meeting and money provided to the Town through Executive Order 418.

The Planning Board has also begun the overhaul of the Board's Subdivision Rules and Regulations. This is the first significant revision to the regulations since 1988. The Board selected the firm of Vanasse Hangen and Brustlin, Inc. to provide technical assistance in revising the regulations. The Planning Board also considered and reported on several Town Meeting zoning articles, a continuing objective of the Board to recodify, standardize, and correct minor errors in the bylaw.

Special Activities
Planning Board member Maureen Cavanaugh and Associate Member Anette Lewis are members of the Master Plan Advisory Task Force. David Todd continues to serve as the Board's representative to the MetroWest Growth Management Committee and Joe McGrail, and later Larry Stabile, represented the Board on the Route 30 Intersection Committee.

Goals
The major activities for the upcoming year will focus on continuing substantive changes to the Zoning Bylaw; completing and commencing implementation of the Master Plan; and completing review and adoption of the revised subdivision regulations.

BEAUTIFICATION COMMITTEE

Since its inception in 1998, Wayland Beautification has dedicated its efforts to beautifying highly visible areas of Wayland with garden spaces and trees. The garden spaces, which are primarily designed for low maintenance and multi-season interest, are routinely maintained April through October by a core group of volunteers. Twenty-eight barrels are also planted along the main roads and at the entrances to parks, the landfill and Town Hall each June.

The sites for garden spaces were selected to provide enjoyment for both residents and visitors to Wayland. Hooker's Green, a large triangular garden located at the intersection of Rt. 20 and Old Conn. Path, welcomes visitors to Wayland from the east with its colorful combination of perennials and ornamental grasses. From the west, the entrance to the landfill is enjoyed throughout the year as the pink and white roses of summer give way to the ornamental grasses throughout the fall and winter. In the Town Center area, the large oak trees in Blacksmith Green are underplanted with

painted ferns and impatiens in the spring, and the Mellen Law Office garden of daylilies, hostas and phlox is tended to as well. There are planted beds sited below the four sign areas in town as well as a red daylily garden near the Knox monument at Five Paths.

Over 41 shade and ornamental trees have been planted by Wayland Beautification, which monitors and waters them until established. Sites for trees include such highly visible areas as Hooker's Green, the landfill, Alpine Field, Adams Lane, the high school and the middle school.

The "Keep Wayland Tidy Campaign" was formed in response to the problem of litter in Wayland. Dedicated members of this subgroup of Wayland Beautification are organizing a multi-faceted approach to keeping the town's streets and public areas free of litter.

Wayland Beautification hosted an exhibit in Town Hall addressing the serious problem of aggressive shrubs, vines and perennials that are overtaking our native flora throughout the northeast. Photos and literature were made available to help residents identify these troublesome weeds with a view to controlling or eradicating them on their own property.

Wayland Beautification receives town funds as well as public donations to support its work. Major donations from the Wayland Business Association have been used for plant material and some installation of trees. Both Mahoney's and Russell's Garden Center have been extremely generous in donating plant material for the barrels each spring. Even with the selection of bulbs, annuals, perennials, shrubs and trees for sustainability, watering consumes a substantial part of the budget. The remainder of the work, which represents hundreds of hours of labor annually, is primarily done by volunteers. Wayland Beautification continues to plan future projects thoughtfully but conservatively.

Membership in Wayland Beautification is by participation. Any resident with an interest in joining is invited to attend informal planning meetings held the first and third Wednesday each month at 8 AM in Town Hall. Volunteers are always needed to help with spring, summer and fall planting or maintenance.

Wayland Beautification is grateful for the tremendous cooperation and support it has received from numerous town departments. Wayland Beautification is proud of its accomplishments to date and looks forward to continuing to contribute in a meaningful way to the town's semi-rural character.

TOWN SURVEYOR

As in past years, this year has seen many areas of activity in the Town Surveyor's office. Work continues to be performed in association with roadway takings and easements. The Town Surveyor has volunteered to be the Technology Review Committee chair. The purpose of this committee is to encourage a unified and consistent approach when dealing with the constantly changing effects that technology has on town government. The Surveyor's office continues to work closely with the Conservation Commission and with all town departments and committees on a variety of projects.

The Town Geographic Information System, (G.I.S.) continues to be improved with each passing month. Soon a "web based" version of the GIS will be available on the newly revamped town website. This will enable

citizens to find out parcel-based information from the convenience of their home. The Surveyor's office hopes to have this functionality in place by December of 2002. One of the additional data layers that were added was a color infrared imagery layer. This information is extremely useful in identifying wetland areas and vegetative ground cover.

Updating the Town Atlas continues to be a challenge due to the large number of parcel and property line changes that occur in any given year. A new version of the Atlas is expected to be printed during this current fiscal year.

Responding to requests for information from various committees and boards as well as the general public continues to occupy a significant portion of our time. This helps the Surveyor's office keep our hand on the "pulse of the community". One such task was the laying out of a course on Lake Cochituate for the Wayland-Weston crew.

ZONING BOARD OF APPEALS

The ZBA conducts public hearings on all applications for zoning relief. The ZBA meets on the second and fourth Tuesday of each month at 8:00 p.m. when there are three or less hearings scheduled, and at 7:30 p.m. when there are more than three hearings scheduled. The meetings for each public hearing are all held in the Town Building. Participation in the public hearings by interested citizens is always welcomed.

Mark Corner's term on the Board expired on June 30, 2002, he had served as a member for 8 years. We would like to recognize and thank him for his years of dedication, expertise, professionalism and commitment to the Town.

The cases that are heard by the ZBA include: (1) applications for dimensional or use variances from the zoning bylaws, (2) special permits requested by applicants under the zoning bylaws, and (3) appeals from various decisions of the Building Commissioner. The ZBA also hears applications for site plan approval under certain circumstances. The ZBA has jurisdiction over comprehensive permit applications under Massachusetts General Laws Chapter 40B, in which a developer, under certain circumstances, is able to bypass local zoning laws if 25% of the proposed units are affordable.

The most common type of application that is heard by the Board is a request to construct an addition to a home that is "grandfathered," i.e., it does not comply with the current zoning bylaws, but did comply with the bylaws that were in effect at the time it was built. If such an addition will either increase the gross floor area of the dwelling by more than 20%, or deviate in any way from the current bylaws, a special permit is needed from the ZBA.

Notices of hearings before the ZBA are published in the legal notices section of the Wayland Town Crier at least fourteen days prior to the date of the hearing. In addition, abutters of the subject property are notified of a hearing by mail. Each applicant is charged a filing fee, which covers the cost of publication and other administrative expenses. ZBA application forms may be obtained from the Building Department in the Town Building during regular business hours. Decisions rendered by the Board are filed with the Town Clerk; notice of each decision is given to the applicant and others and, after an appeal period of twenty days

has lapsed, the decision becomes final, unless an appeal is filed.
The Building Commissioner, Daniel Bennett, is the Zoning Enforcement Officer for the town. Citizens may report zoning violations and requests for zoning enforcement in writing to the Building Commissioner. The ZBA has jurisdiction to hear appeals relating to the Building Commissioner's response to such requests.

There were 46 applications filed with the Zoning Board of Appeals during FY 2002. A total of 34 hearings were held. A total of $6,275.00 in application fees were collected.

ROUTE 30 CORRIDOR COMMITTEE

The committee began meeting monthly in July 2002 after obtaining a quorum of members able to vote. Discussion of the committee focused on traffic issues, development affecting the Route 30 corridor both within Wayland and outside our borders, and quality of life issues including sound barriers along the Massachusetts turnpike in Wayland. Specific items of concern included the re-design of the intersection of Route 30 and Route 27, existing problems and possible solutions at the intersection of Route 30, School Street and East Plain Street, and evaluation of the existing re-designed intersection of Route 30, Oak Street and Rice Road. Discussion also focused on the possible development of the Carpenter site on Route 30 near Mel's Restaurant in Wayland, and the proposed development of the New England Sand and Gravel site in Framingham very close to the Wayland border. This discussion included how such a large development would adversely impact Route 30 traffic and Wayland town services including police and fire departments. Further discussions focused on the intense commercial developments along Route 30 in Framingham including the Home Depot, the Target store, WalMart, and the soon to be opened Kohl's department store. On the eastern end of Route 30 in Natick there is an apparent residential development up on the hillside bordering on the former Dow Chemical site in Wayland. Concerns were raised about the possible uses of the former Dow Chemical site for conservation and recreation use, no known progress has been reported by other committees on this issue. Other items of interest included the now expired Cochituate Interim Planning Overlay District and the status of the Town of Wayland Master Plan currently under development. Some discussion concerned the possibility of banning large trucks along Route 30 in Wayland, it was noted there is such a ban on Pine Street in Natick that runs parallel to Route 30 in Wayland. This last concern was raised in light of the newly increased tolls on the eastern end of the Massachusetts turnpike that might tend to redirect eastbound truck traffic from the turnpike to Route 30 in Wayland which runs parallel to the turnpike. In July 2002 the committee elected Tom Maglione as chairman until July 2003. The committee has drafted its statement of purpose and goals and plans to report to the Selectman as necessary or requested. The statement of purpose and goals were reviewed and accepted at the September 24th, 2002 committee meeting.

ROUTE 30 TRAFFIC INTERSECTIONS COMMITTEE

The Route 30 Traffic Intersections Committee has made substantial progress in its first year. The allocation of $20,000 was used for preliminary design studies by Camp, Dresser, and McKee. This effort has focused exclusively on the intersection of

Commonwealth Road and Main Street. The intersection at Mel's Plaza will be undertaken as future work of this committee.

The goal of the Commonwealth and Main intersection project is to improve vehicular and pedestrian safety, retain and enhance village character, and increase the pedestrian-friendly nature of the intersection. It currently has many problems, including a high accident rate, outdated signals, and poor layout, resulting in aggressive vehicle behavior and a distinctly non-pedestrian-oriented atmosphere.

Involvement by the public and other Town boards is essential to a successful project of this kind. The committee has arranged for alternative designs to be developed by the consultant, accompanied by public hearings and joint board meetings. The goal is to provide a single proposal for design-funding consideration at the 2002 Annual Town Meeting.

The committee is excited about these projects and looks forward to seeing them through to completion.

METROWEST GROWTH MANAGEMENT COMMITTEE

Established in 1985, the MetroWest Growth Management Committee (MWGMC) is an advisory coalition of the towns of Ashland, Framingham, Holliston, Natick, Southborough, Sudbury, Wayland, Wellesley, Weston, the city of Marlborough, and the Metropolitan Area Planning Council (MAPC). The Committee facilitates inter-local collaborative planning and problem solving to enhance the quality of life and economic competitiveness of the MetroWest region. The Committee is a municipal governance and planning cluster—a learning network where shared knowledge, skills, and experience help speed up the process of innovation for the whole group.

One selectman/mayor or city council member and one planning board member represent each member community. The executive director of MAPC is an *ex officio* member of the Committee. Funding for the MWGMC comes from member assessments, grants and contracts. MWGMC maintains an office in Framingham and employs a staff of two to deliver core services to member communities.

The Committee provides members with five core services. Our Monthly Leadership Forum and Community Exchange is held 11 times per year. We are the only organization to bring together locally elected officials from the MetroWest region on a regular basis to discuss regional concerns and provide briefings to local officials. Some of the topics addressed at our monthly meetings this past year included new federal regulations regarding storm water management, transportation planning in the Metropolitan Boston region, comprehensive economic development strategies for the region, the Community Preservation Act, and local planning opportunities under Executive Order 418, to name but a few. The Forum and Community Exchange also offers local officials an opportunity to brief each other and to exchange thoughts and ideas about local issues with their colleagues. Through the Committee's Regional Impact Review program we conduct timely reviews of proposed development to assess regional impacts and to influence local and state permitting of development. We have reviewed 9 projects over the last year and are increasingly being recognized by the state's environmental permitting agency for the unique regional focus of our commentary. We organize a very popular monthly Roundtable for local

planners and planning board members. The Roundtable provides staff and officials with technical information and training on planning and growth issues. We provide Technical Assistance and Information Services to our members. For example, our newsletter, "Community Exchange", is distributed to local officials throughout the region. We also issue a quarterly report on development in MetroWest and maintain the only regional database that tracks current development. Our At-A-Glance briefings provide one-page reviews of issues affecting the region. In the past, we have helped to secure funds in the state budget to establish a regional municipal purchasing consortium. Our Public Policy Taskforces provide a local and regional voice on state policy issues.

METROPOLITAN AREA PLANNING COUNCIL

The Metropolitan Area Planning Council was established as a state agency in 1963. In 1971, the Council's legislation was amended to make it an independent public body politic and corporate of the Commonwealth. The Council is a regional planning and economic development district and is the federally designated economic development district pursuant to the Public Works and Economic Development Act of 1965. In addition, the Council shares oversight responsibility for the region's federally funded transportation program as one of fourteen members of the Boston Metropolitan Planning Organization.

The Council's legislative mandate is to provide technical and professional resources to improve the physical, social and economic condition of its district. The Council's district includes 101 cities and towns in the metropolitan Boston area.

The Council enhances the quality of life and competitive advantage of the Boston metropolitan region in the global economy by providing a focus for action and developing sound responses to issues of regional significance. The Council's deliberative process includes broad-based participation from government and the private, non-profit, academic and faith-based sectors. The Council offers research, studies, publications, facilitation and technical and professional assistance to these constituencies in the areas of land use and the environment, housing, transportation, water resources management, economic development, demographic and socioeconomic data, legislative policy and interlocal partnerships that strengthen the efficient and effective operation of local governments.

The Council is governed by 101 municipal government representatives, 21 gubernatorial appointees and 10 state and 3 city of Boston officials. An Executive Committee composed of 25 members oversees agency operations and appoints an executive director. The agency employs approximately 30 professional and administrative staff. Funding for Council activities is derived from municipal, state, federal and private grants and contracts and a per-capita assessment charged to municipalities within the district.

In the last few years, the Council has provided critical leadership to several initiatives that respond to regional challenges and demands, some of which include:

- Joining with two of its sister regional agencies to facilitate "Vision 2020" a long-range planning process for Southeastern Massachusetts that culminated in the historic Mayflower Compact that was endorsed by on

overwhelming majority of participating communities.

- Participating in the establishment and management of the I-495 Initiative, a multi-sector forum that is examining growth impacts along the entire Interstate 495 corridor.

- Producing build-out analyses for 100 municipalities, city of Boston's is currently underway.

- Partnering with Workforce Investment Boards, Transportation Management Associations, Community Based Organizations and others in a US Department of Labor funded Welfare-to-Work project that focused on transportation barriers faced by low-income communities.

- Establishing Regional Services Consortiums that facilitate interlocal forums of municipal managers that foster regional communication, information exchange, resource sharing and collaborative action, including the collective purchasing of supplies and services.

- Facilitating the establishment of the Metropolitan Mayors Coalition consisting of ten mayors and city managers in the urban core that work on common planning, economic and social issues facing those local governments.

- Conducting a multi-year regional visioning exercise that includes broad-based participation from all sectors of the region.

The Regional Visioning Project Developing a Regional Growth Strategy for Metro Boston

In one of the most exciting developments in the last year, MAPC has launched a new civic process to create an updated Regional Growth Strategy for metropolitan Boston. MAPC is helping to facilitate this process, working with city and town governments and various other stakeholders in our 101 city-and-town region, including non-profits, business, labor and academic groups. The outcome will be a vision and strategy that puts the region on a sustainable path in terms of land use, economic, environmental and social issues. MAPC will need the support of a broad range of organizations in the region to help plan, fund and implement a new framework for addressing the challenges facing metropolitan Boston.

The effort to create a new Regional Strategy was introduced to the public on May 22, 2002, at the Boston College Citizens Seminar. More than 400 people from a wide range of local and regional groups attended the event, many of whom have continued their involvement as participants and supporters of the Process Design Team. Since June, the Process Design Team, a group of more than 150 stakeholders from various fields and issues expertise, has been meeting to develop a design for the regional vision and growth strategy.

The Process Design Team will continue to look for leaders in its 101 city-and-town region who would like to get involved and/or lend their support for this regional effort. Please contact MAPC if you would like to become involved in this process.

Welcome Marc Draisen

In October we welcomed Marc Draisen as the new Executive Director. Marc has a diverse background, including service as a

State Representative and most recently as Executive Director of the Massachusetts Association of Community Development Corporations. He is an expert in housing issues and regional collaboration.

DUDLEY POND AREA PLANNING COMMITTEE

The Dudley Pond Area Planning Committee has been working this year to develop ways to preserve the character and values of the Dudley Pond Area.

The Committee has identified values worthy of preserving; including views, environment, neighborhood character, access and diversity. Also discussed, are ways to reduce or minimize the impacts that growth has had on these values. Specific measures that the Committee has discussed include zoning restrictions including height restrictions, set back requirements, screening and site plan review regarding views from and to Dudley Pond. The Committee has discussed the possibility of overlay district as a vehicle for implementing these growth management techniques, water quality and other issues affecting Dudley Pond. The Committee is engaged in meeting with representatives of various town commissions and interested individuals and groups and welcomes input from members of the community who are interested in preserving the character of Dudley Pond and the surrounding area.

BOARD OF HEALTH

The Board of Health derives its authority through specific delegation of power from the state legislature. This authority includes both the powers that are expressly granted by state statutes and those powers that are necessarily implied from those statutes. The extent of the state's delegation of power varies from designating the Board of Health as the primary enforcement agent of the state's regulations to authorizing the Board of Health to draft its own regulations regarding public health matters (M.G.L. c.111 §31). Local regulations may be more stringent than existing state mandates, but in no case may they be inconsistent with state regulations.

The Town's Community Septic Management Program continues with the Title 5 Betterment Program where direct financial assistance up to $10,000 is available to homeowners with failed septic systems at an interest rate of 5%. Interested residents who qualify should contact the Board of Health office for information.

An educational brochure for pesticide awareness for healthy lawns and landscapes was published by collaborating with the Town of Wellesley and other local towns in a joint Toxic Use Reduction Networking (TURN) grant in a regional pesticide reduction effort. In addition, local landscapers were educated on the benefits of organic lawn care and the risks of pesticides.

Body Art and Tattoo Regulations for the Town were promulgated on March 26, 2002 after an inquiry about the practice of cosmetic art/micropigmentation in town.

The Board is continually updating information on the Board of Health website at www.wayland.ma.us/boh/wboh.htm.

Inspectional Services
Compliance with Title 5 regulations continues to place demands on the Board of Health. The staff issued 144 septic system permits, including 39 new construction permits, 68 upgrades of septic systems and 37 alteration permits. The staff reviewed a total number of 158 Title 5 inspection reports, of which 134 passed, 15 conditionally passed and 9 systems failed. A total of 101 Certificates of Compliance were issued during this period. Several new subdivisions were also reviewed.

The Board of Health provided its routine inspectional services as required by State law and Town regulations relative to food establishments, public and semi-public swimming pools, Town beach, and recreational camps. State regulations required testing on a weekly (rather than biweekly) basis at the Town Beach, where samples never exceeded State standards. Additionally, investigation and follow-up of complaints filed with the Board of Health relative to housing, public health nuisances and other environmental matters were also conducted.

Rabies Control
The risk of rabies continues to be a potential problem. Raccoon, skunk and bat transmitted rabies have been identified in animals in town. The Board of Health continues to provide information to the community in an effort to minimize the threat of rabies to the general public.

Routine Services
The department oversees the daily management of public health and environmental programs, collection of communicable disease statistics, issuance of burial permits, issuance of licenses as reported in the statistics section, review of subdivision plans and building permit

applications, and monitoring the special services provided by Parmenter VNA and Community Care, Human Relations Services, and the East Middlesex Mosquito Control Project.

Mosquito Control

The Board of Health applied Altocid briquettes (2001) and a new product VectoLex WSP (June 2002) for the prevention of mosquito breeding in the 2500 drainage catch basins in the roads and streets of the Town. Each application prevents or greatly curtails mosquito breeding for thirty days. The Board of Health completed treatment for the months of July and August, 2001 and June 2002 with the cooperation of Highway Department personnel licensed for pesticide application. Mosquito control for the Town continues to be severely hampered by the decision not to allow larviciding with a biological control product (Bti) in the wetlands that are part of the Great Meadows refuge, as well as land owned by Sudbury Valley Trustees. The mosquito control project was only able to treat 29% of the area of the Town that is usually treated. This decision by the manager at the Great Meadows refuge and Sudbury Valley Trustees allowed a very large population of mosquitoes to develop in the spring of this year in the Town. This decision, not to treat 71% of the area, created some very uncomfortable living conditions for the affected residents, their children and pets. A total of 8 West Nile Virus positive birds in Wayland were confirmed by MDPH during the 2001 mosquito season.

Landfill Division

Wayland's Recycling Program was once again recognized by the State for the eighth year in a row for achieving one of the highest ratios of recycling solid waste in the Commonwealth at 67%. The Landfill hosted a successful Earth Day celebration on May 4, 2002.

The Landfill staff continues to pick up all trash from the Town's schools and public buildings. A good portion of this trash is also recycled. This program continues to save the Town a considerable amount of money.

Regular sticker prices have remained the same for the last five years. Due to DEP's financial assurance requirements for post-closure, it is anticipated that sticker fees will rise in FY 03:

- Sticker sales $355,991
- One trip sales $ 4,225
- Recycling sales $ 4,512
- Grant money from Mass. Recycling Incentive Program $ 15,426
- Cost Avoidance to Landfill due to amount of solid waste recycled $348,411

Material landfilled	2,296.55 tons
Material recycled	4,634.74 tons

Animal Inspector

The Animal Inspector provided annual inspection for animal keeping permits in the Town. The following is a summary of the animal inspections for FY02:

Cattle	81
Llamas	2
Donkey	1
Ponies	3
Goats	4
Sheep	12
Horses	29
Swine	1

Animal Control Officer

The Animal Control Officer responded to requests from the Police Department and the Board of Health regarding problem animals reported on public or private property and for the collection and disposal of dead

animals on public property. The officer maintained a log of all dead animals collected and all locations attended for problem animal cases and submitted them monthly to the Board of Health.

Tobacco Control Program

The Wayland Board of Health Tobacco Control Program has three major goals:

- Ensuring Wayland youth are unable to obtain tobacco products in Wayland.
- Ensuring that businesses within Town are continuing to comply with current Tobacco Control Regulations.
- Providing referral services to Wayland residents and Town employees.

Although the Wayland Tobacco Control Program (TCP) received extra funding last year for increased enforcement efforts, this year's funding disappeared due to events surrounding September 11, 2001 and unforeseeable State budget cuts. The program was still able to conduct compliance checks within the Town, site inspections of retail establishments licensed to sell tobacco products and a merchant education class. Due to a change in the tobacco contract with the State, the Wayland TCP was less involved with the school curriculum. At the end of the year, the Tobacco Control Director resigned in order to pursue other interests.

Postscript: In September 2002, the MA Dept. of Public Health terminated the Tobacco Control Program due to massive budget reductions. However, the Wayland Board of Health remains committed to serving the Wayland community in offering different solutions toward living healthier, longer and more productive lives.

Statistics as of June 30, 2002

The Board of Health issued the following **licenses and permits**:

Animal Keeping	18
Burial	116
Disposal Works Construction:	
New	39
Alteration	37
Repair	68
Review of Previously Approved Plan	12
Disposal Works Installers	56
Food:	
Food Service Establishment	33
Limited Food Service	14
Milk and Cream	40
Retail Food Establishment	7
Limited Retail Food	8
Temporary Food	1
Mobile Canteen	1
Funeral Director	2
Guest House	1
Massage Establishment	3
Massage Therapist	5
Operating Semi-public Pool	10
Pool Construction (private)	5
Pool Installer	5
Recreational Camp for Children	3
Refuse Collection	20
Septage Hauler	39
Tobacco Sales	12
Wastewater Treatment Plant	4
Well	9

Communicable Diseases reported to the Board of Health:

Campylobacter	1
E.Coli	2
Hepatitis	4
Lyme Disease	3
Salmonella	2
Streptococcus Pneumonia	2
Aids	<5*

*Number of cases living in Wayland when first diagnosed, as provided by the State Dept. of Public Health for the period of 1983 through September 1, 2002.

Parmenter Health Services
The Wayland Board of Health contract with Parmenter VNA and Community Care is divided into two major programs: the Public Health Program and the School Health Program. The Public Health Program covers a broad range of services to Wayland residents, which are preventative and supportive in nature. They include:

- A range of regularly scheduled clinics at Parmenter and at other sites where seniors gather in the town
- Ordering and distributing vaccines
- Tracking and reporting of communicable diseases
- Providing immunizations to at risk population
- Health education and community service programs
- Administering the Pantry Program
- Providing free home care services to residents without health insurance that qualify
- TB testing
- Flu and Pneumonia clinics

In 2001-2002, Parmenter provided 1,616 screenings (blood pressure, blood sugar and cholesterol) to Wayland residents, screened 110 people for TB, and administered 48 doses of Hepatitis B vaccine to students, 758 flu shots and 2 pneumonia shots. The program sponsored 6 podiatry clinics, 276 home care visits (nursing, social service, home health aide and nutritionist) were made to individuals without health insurance or other means of payment. Thirty communicable disease follow-up contacts were made.

The School Program provides health services to the five public schools in Town. Parmenter provides full-time R.N.s to the High School and Middle School, and to each of the three elementary schools for 4.5 hours/day. These employees provide emergency, routine and preventative health services to the schools, consult with school staff and parents concerning health concerns, provide some health education services and maintain student health records. In the 2001-2002 school year, 22,323 student visits to the health rooms were made and nurses administered 4,226 doses of medication. Additionally, Parmenter provides the required screening services to students and complies with all State regulations and submits required reports.

Human Relations Service, Inc.
The Human Relations Service, Inc. (HRS), a private, non-profit community mental health agency, has been the Town's provider of mental health services since FY97. HRS, located in Wellesley Hills, is the nation's oldest community mental health agency.

As in past years, the majority of our services to residents in FY02 were school-related, primarily clinical counseling to students and their families, along with consultation to school staff to help them better serve students, particularly those with special needs. This combination of treatment and consultation is an ideal way to both meet student's needs and avoid the dislocation and expense of residential and other special programs. HRS also serves town residents who do not come to us through the schools and offers all Wayland residents a sliding fee scale.

During FY02, HRS delivered 1,283 total service hours. 1133 of these hours were for direct clinical service to clients (diagnostic, testing, individual, group, or family therapy, psychopharmacology). Of these 387 hours were provided to 27 students and their families who were seen in connection with their special education plan, and 150 hours were for school consultation. We also

served 108 individuals and 37 families who were not referred due to special education-related issues, providing a total of 746 hours to them. Service hours to the Town have leveled off in recent years after steep increases in the first few years. School officials have used consultation with HRS to help manage some students without the need for a referral. HRS has assisted in the referral of some to providers who take their insurance. Nevertheless, communities and schools everywhere continue to struggle with the growing stresses on children and families, and the resulting proliferation of serious emotional and behavioral issues and we expect continued strong demand for these services.

The relationship between HRS and the Town of Wayland has grown and solidified in the past five years. As a result, HRS has elected residents of the town to serve on HRS' Board of Trustees.

East Middlesex Mosquito Control Project
The East Middlesex Mosquito Control Project conducts a program in Wayland consisting of mosquito and wetland surveillance, larval mosquito control, ditch maintenance and public education.

For the third consecutive year, the risk of mosquito borne transmission of West Nile Virus (WNV) continued to be a serious local concern. In 2002 there were twenty human cases of WNV in the metropolitan Boston area including three fatalities. There were also a large numbers of crows and other birds that were killed by WNV. The Project participated in the State's Surveillance and Response Plan To Reduce the Risk of West Nile Virus Transmission and Human Encephalitis. The Project also participated in research efforts to evaluate control methods against WNV vector species.

For the period of this report, mosquito populations reached peak levels during early July of 2001 and again in early June of 2002. The adult mosquito surveillance program included the use of traps designed to collect WNV vector species. In August and September 2001, a total of 11 trap collections from Wayland were tested for WNV by the Mass. Dept. of Public Health. The larval mosquito control program at wetlands relies on the biological larvicide, Bti (Bacillus thuringiensis var. israelensis). An April 2002 helicopter application of Bti controlled mosquito larvae to 22 wetland acres. Crews applied Altosid briquets to 546 roadside catch basins that contained stagnant water. Restrictions by the managers of Great Meadows National Wildlife Refuge and the Sudbury Valley Trustees prevented applications of Bti to wetland areas under their control in April and in June 2002.

The Project maintains waterways as a preventative mosquito control service that seeks to manage wetlands by preventing the buildup of standing water caused by debris. At Rice Road and Mainstone Road crews using hand tools cleared vegetation and debris from 1,317 feet of a channel. At Glezen Lane near Autumn Lane, crews cleared 214 feet of ditch.

The Project's public education program is designed to develop awareness within the public and the private sectors as to their roles in mosquito control. The Project serves as a resource to residents, schools, municipal officials and the local media on controlling mosquitoes, breeding sites and mosquito borne diseases. A web page was developed to provide residents with information on mosquitoes, Project control programs and related topics. The website is www.town.sudbury.ma.us/services/health/emmcp

INSPECTION/BUILDING DEPARTMENT

The Building Department staff administers and enforces all applicable state and local regulations (Town By-laws, Zoning By-laws, Massachusetts General Laws, Massachusetts State Building Code, etc.), for all properties within the Town.

As mandated by Town By-laws and Massachusetts General Law the Building Department administers and enforces the following:

- The construction, reconstruction, alteration, repair, demolition, removal, inspection, issuance, and revocation of permits or licenses, installation of equipment, classification, and definition of any building or structure, use and occupancy of all buildings and structures or parts thereof;
- The rehabilitation and maintenance of existing buildings;
- The standards or requirements for materials to be used in connection therewith, including but not limited to, provisions for safety, ingress and egress, energy conservation, and sanitary conditions;
- Interpretation and enforcement of the Town of Wayland Zoning By-law; and enforcement of certain provisions of the Town of Wayland Town By-laws.
- Administrative liaison to the Zoning Board of Appeals;
- Administrator and keeper of all records, plans, etc. that pertain to the above responsibilities;
- Periodically inspect and certify buildings and structures or parts thereof with regard to use as required by the Commonwealth of Massachusetts.

On a daily basis, the Building Department continues to serve the residents, business owners, and contractors within the community by processing various applications, issuing permits, performing periodic inspections, investigating complaints and granting certificates of use and occupancy. Department staff maintains communication with land use departments to better serve the residents and expedite the permit approval process.

This year, Building Department staff received and processed more than 1,746 permit applications. We continue to perform the necessary on site inspections as required by state and local regulations. Additionally, the Building Department responds to and investigates complaints received with regard to zoning enforcement and building construction.

The following is a list of major projects within the Town of Wayland that are in process or have been completed over the past year:

- **Temple Or Atid –** Construction of a new 16,000 square foot facility – including 8 classrooms, sanctuary and function space.

- **267 Boston Post Road –** Completion of a 4,000 square foot office building in the Town Center.

- **Longfellow Club –** Interior renovations to the facility includes new mezzanine, foyer/entrance and up-grade of equipment and tennis viewing area

- **Public Safety Building –** Construction of new $6 million state of the art police and fire station.

- **Middle School–** Interior renovations of existing classrooms and a new classroom wing are both completed. A 575-seat auditorium and art room is still under

construction.

- **Construction of 19 Single Family Dwellings.**

The Building Department continues to insure the public safety, health and welfare of the residents of the Town of Wayland, as they are affected by building construction.

The following fees were collected for FY'02:

Building Permits	
Number of Permits:	599
Value	$ 30,475,575.
Fees	$ 254,172.
Plumbing Permits:	
Number of Permits:	320
Fees	$ 15,020.
Gas Permits:	
Number of Permits	281
Fees	$ 11,005.
Electrical Permits:	
Number of Permits	500
Fees	$ 43,885.
Zoning Cases:	
Number of Decisions	46
Fees	$ 6,150

BOARD OF ROAD COMMISSIONERS

The Board of Road Commissioners has exclusive jurisdiction over public ways and sidewalks. It is responsible for overseeing the operations of the Highway Department in: maintaining, repairing, and constructing all Town roads, sidewalks, bridges, and associated drainage facilities; snow and ice operations; fleet maintenance; and procurement of services for major projects and equipment.

In FY 2002, the Highway Department reconstructed the roadway and associated drainage facilities on: Old Connecticut Path East from Five Paths to Rice Road; Cochituate Road from Five Paths to Boston Post Road; Oak Hill Road; Meadowview Road; Nob Hill Road; Brackett Road; Hickory Hill Road; and Acorn Road. Extensive localized repairs were made to the roadway surfaces on Rice Road, Glezen Lane, and Oxbow Road. In addition, the Highway Department completed its annual program of sealing cracks on road surfaces to forestall roadway deterioration and cleaned catch basins throughout Town.

The Department received 101 permit applications for street/sidewalk openings and received 15 physical alteration permit applications for installation of or changes to curbs, sidewalks, driveway openings, and drainage. On most roadways, the Town owns land on either side of the road, well beyond the edge of the pavement. The Town retains this land so that it can be used to store snow that is cleared from the road surface, for placement of underground and above ground utilities, for storage of materials during roadway construction projects, for road widening, and for other municipal purposes. Placement of plantings or structures (*e.g.*, walls and fences) in the unpaved portion of the Town's roadway layout can interfere with municipal services and impair sight lines for vehicles exiting driveways. With increased development and traffic in Town, the Board of Road Commissioners and the Highway Department have more aggressively sought to curtail private use of the unpaved portion of the Town's roadway layout.

In FY 2002, the Department responded to seven winter storms and intermittent icing conditions and kept our roads clear and passable. The only salt pile storage location

in Town is at the landfill. The Road Commissioners have retained the services of Weston & Sampson Engineers, Inc. to evaluate the location of the current salt storage facility as well as other potential locations in Town that might be environmentally suitable for a new salt storage facility.

Prior to the opening of school, the Department painted crosswalks in all school zones. During a three-month period in the spring, it completed sweeping of public ways in the entire Town. And, the Department responded to 368 residents' requests for service for items such as repair of potholes, additional snow clearing along the rights-of-way, clearing of brush at the sides of public ways, and maintenance of street signs.

From monies specifically approved by Town Meeting, the Highway Department purchased a 2002 model one-ton 4x4 pick-up truck with snowplow and a 2002 model asphalt repair unit that will allow the department to use hot mix asphalt year round to patch pot holes.

At the request of the Board of Health, on three separate occasions during FY 2002, licensed Highway Department workers placed Altosoid tablets in over 2,300 catch basins to alleviate the spread of West Nile Virus.

At the request of the Board of Selectmen, in February 2002, the Board of Road Commissioners retained Greenman-Pedersen, Inc. to prepare 75% and 100% design plans to proceed with improvements at the Route 20/126 and Route 27/126 intersections and in Town Center. The Board of Road Commissioners continues to work with Mass Highway to get this project ready for construction.

WATER DEPARTMENT

The Wayland Water Department delivers approximately 700 million gallons of potable water each year to its residents, businesses, and visitors. The superintendent and staff of the water department are charged with the duty of complying with all federal and state regulations and maintaining a water system that includes 85 miles of water mains, 689 fire hydrants and two water storage tanks that together hold 2.5 million gallons of water.

During the summer of 2002 Massachusetts and much of the rest of the nation experienced severe drought conditions. In Wayland water conservation measures were followed by a ban on all outdoor water use. The State Department of Environmental Protection (DEP) controls all ground and surface water withdrawal permits in Massachusetts and has established target consumption rates used to set the quantity of water a community may be permitted to use. According to the DEP, Wayland residential users consume 99 gallons of water per day. This figure is among the highest in the state and well above the DEP allowed maximum of 80 gallons per person per day. The DEP recommends consumption of 65 to 70 gallons per person per day. The Water Department along with the Board of Selectmen are committed to reducing Wayland's water consumption as the first step in potentially increasing the current withdrawal permit. The Water Department has taken the following step to encourage water conservation by all residents.

- Increased water rates designed to encourage water conservation. The new water rates become effective January 1, 2003
- Stepped up water conservation education in the elementary schools.

- Instituted annual Town wide water leak detection program.
- Retrofit program to install water saving devices in public buildings.
- Develop an automatic sprinkler bylaw to be considered at Town Meeting.
- Instituted a temporary ban on new automatic sprinkler connections to the water system.

The Environmental Protection Agency and the Department of Environmental Protection require the water department to regularly test the water supply, add potassium hydroxide to raise the pH of our water and recently to chlorinate the water to protect it from bacteria. In accordance with the vote of its citizens, the water department continues to add fluoride to the water system.

The commissioners wish to thank Superintendent Donald Hollender and the staff of the water department for their outstanding work in the daily operation of the water system and for accommodating the needs of our community.

SURFACE WATER QUALITY COMMITTEE

The Surface Water Quality Committee (SWQC) has been chartered by the Board of Selectmen to monitor, analyze, maintain and improve the quality of surface bodies of water in the Town.

Meetings
The Board meets the third Thursday of every month at 7:30pm.

Dudley Pond Successes
Historically, the SWQC is concerned with all town surface waters, but has focused on Dudley Pond as the most used and populated water body, working with the Dudley Pond Association (DPA), the Conservation Commission and State Agencies. SWQC has researched and implemented multiple actions, vastly improving water quality in Dudley Pond over the last 25 years.

Weeds
In spite of roadway, storm drain, septic and water quality improvements, invasive weeds plague Dudley Pond. These invasive weeds are introduced by fragments clinging to boats and trailers or other methods. The weeds multiply by fragmentation caused by wind, waves and boat propellers. If left unattended, the weeds grow out of control to a thick mat to hamper swimming, boating and fishing. Over time, the decaying weeds that fall to the bottom add to the sediment and speed up the ponds filling in called Eutraficaiton.

Dudley Pond's main problem is an invasive weed called Eurasian Water milfoil (Myriophylun Spicatum). This infestation has been kept at bay in the past ten years by five treatments of Fluoridone herbicide. However, this has not eradicated the weeds, and there may be environmental and health concerns associated with herbicides. In April 2002, the Conservation Commission, which governs Dudley Pond under the Wetlands Protection Act, gave out a two year Order of Conditions for only hand pulling weeds and no chemical herbicides.

Jackson Madnick led a hand pulling effort this past spring in Dudley Pond, assisted by Tom Largy, Karen Fahrner and Ted Fiust from SWQC and Bob and Linda Smith from the DPA plus around 125 adults and teenagers who volunteered. Additionally, there were 30 volunteer divers who traveled from three states. We hand pulled 13,000 pounds of weeds that went to the town compost to be given back to pond residents

as free fertilizer. 40% of materials fabricated or purchased can be reused.

The SWQC also tested a system called the pond cleaner that increased efficiency of hand pulling by three and a half times. The weed-pulling project was successful in terms of a community event. Some of these techniques are now part of the State of Massachusetts Lakes and Ponds Standard Operating Procedures, and are used by other communities.

However, the effort had limited pond wide success and was stopped after tow pulling dates when it became evident the original estimate of 5 acres of weeds were quickly becoming 30 acres. This surprising weed growth was due to the warmest winter in history, the clearest water ever due to MWRA adding drinking water, ongoing boating practices that led to weed fragmentation and reinfesting cleaned out areas, and the last herbicide treatment wearing off. The present proposal of the DPA to the Conservation Commission and SWQC asks for a one-time herbicide treatment to get the weeds under control.

Public Education
Over the past two years members of the SWQC attended many water related conferences, including 5 different conferences held by the Council On Lakes and Ponds (COLAP). These sessions went over common water problems and potential solutions to address most of Wayland's water quality, use and weed issues. To take a pro-active stance, to address fertilizer run off and non point pollution into our waters, SWQC member Jackson Madnick, along with Lili Groffith and Lisa Newton researched and presented 7 free public educational sessions. They were hosted at the Route 27 Starbucks Coffee and Route 30 Russell's Garden Center. Other experts such as Jack Russell, Dr. Sarah Little and Weatherman Bruce Schweogler assisted in some sessions. Close to 130 people attended, many who border our waters.

Other Projects
SWQC was involved in beach clean ups and outings on the water to learn to map weeds. The MWRA has stopped adding water to Dudley Pond after replacing 110% of the pond's water. SWQC hosted a public presentation of improved methods using Milfoil Beatles to biologically control invasive weeds.

Future Projects
SWQC is currently reviewing proposals for machine harvesting (removing) the Water chestnut invasive weed in Heard Pond. Heard Pond is bordered mostly by the Great Meadows Natural Wildlife Refuge and is therefore an important part of this large wetlands area. SWQC is recruiting new members, re-evaluating and prioritizing our goals and purposes for Dudley, Heard, Mill Ponds and other water bodies; will be working with the Conservation Commission to map storm water outfalls in the Mill Pond Watershed, that contributes to hot spots that potentially decline quality of Mill Brook and Mill Pond, will further public education and outreach through more public education sessions and mailing/emailings of existing relevant material, and reviewing storm water and water management plans. We will explore concepts to reduce or prevent chemical lawn fertilizer, substituting organic lawn and garden practices within 200 feet of the Town water bodies and storm drains that empty into Town waters. Similar programs exist across the country.

SWQC will be researching and pursuing different sources of funding including State and Federal to address Wayland's water

quality needs and the above mentioned programs.

PARK & RECREATION COMMISSION

The Recreation Department provides a wide scope of interesting and enjoyable programs to fulfill the needs of the entire community. Robotics summer program continues to be popular along with three one-weekday programs based on the Harry Potter series. Adult exercise classes have expanded offering new methods including Pilates, Biking, Terobix, Speed Walking, Flat Abs and Strength Training. Challenger Adventure took students on daily trips in and around the area. The adventures included canoeing, rock climbing, ropes courses, and hiking. Feedback from this class has been very positive. Summer Adventure once again had a successful season.

Private organizations offer athletic programs for youth such as Wayland Baseball and Softball Assoc., Wayland Youth Soccer, Wayland Lacrosse, Wayland Weston Pop Warner Football, Wayland Youth Basketball, and a new program, Wayland-Weston Crew. These programs are self-supporting and costs are kept to a minimum thanks to the work provided by dedicated volunteers. They also receive ongoing support in a number of ways from the Park & Recreation Department.

There were perfect summer conditions for the operation of the Wayland Town Beach. Handicap modifications were completed in the spring along with a new roof on the beach house. During the spring and fall watching the crew teams on the lake is a beautiful sight. Sailboats dot the lake during the summer months that make the town's waterfront a jewel for its residents. A total of 181 children participated in swim lessons

Renovations at the Town Pool have continued with the new ventilation and heating system projected to be installed during the shutdown in August of 2002.

The town population has increased to a point where building space and field space have become a major concern. There has been a committee formed with all independent sports groups, including the school department, to address these needs. Utilization of current space will be of major discussion before planning additional field construction.

WAYLAND/SUDBURY SEPTAGE TREATMENT FACILITY

FY'02 was the fifth year in our transition following the Wayland and Sudbury Town Meetings' adoption of the administrative changeover. The management of the regional facility under a contract with Camp, Dresser & McKee continues to be extremely successful. With the help of both towns' administrators, we received another rate relief grant from the state Department of Revenue which allows us to reduce the rates charged to the two communities. This reduction, coupled with a previous year's rate reduction, has resulted in about a 30% decrease in the past four (4) years.

The engagement of both a highly qualified auditor and financial management consultant has helped immensely as we continue to keep the operation in a strong financial position.

The facility processed approximately 6,540,000 gallons of septage and 41,000 gallons of grease with total billings of $401,000, which is a slight decrease over

last year. Accordingly, the treatment facility continues to explore three initiatives: increasing revenue by increasing the plant flow, streamlining the billing process, and reducing operating cost.

Following the completion of the state-mandated hydrogeological groundwater study, treatment facility management has begun discussions with the state regarding the finalization of the plant's long-range future discharge permit and increasing the plant's daily upper limit of treated flow, thereby possibly enabling the plant to receive additional septage (thereby increasing revenue). To increase revenues (as received septage), the treatment facility has been successful in discussions with the Town of Weston to permit their septage haulers to utilize the treatment facility. To facilitate this, treatment facility management has modified its billing structure from the previous billing of the resident for treatment of their septage to billing the hauler directly. The new process has drastically reduced the bill handling process by 70% to 80% and provided a mechanism to bill out-of-town haulers. The new billing process went into place in the spring of 2002.

To reduce operating costs, a major accomplishment was the award of a ten-year contract to haul treated residuals, which resulted in an approximate savings of 30% over past bids. Additionally, the Committee interviewed private contract operation firms to evaluate and plan for the best and most prudent long-range operation and management of the facility. This strategy we found would not reduce plant-operating cost or reduce the need for professional oversight.

We will have to address some rate increase in 2003. The present 64 per gallon charge, which was reduced from 94 per gallon in 1999, has been in effect for over three (3) years.

WASTEWATER MANAGEMENT DISTRICT COMMISSION

Wayland's Wastewater Management District Commission was formed by a vote of the 1996 Town Meeting. The Commission's first facilities went into operation in October 1999. Through the end of this year most of the properties that have signed up to connect have hooked into the system. According to monthly reports filed with the Commonwealth, we treated the following quantities of wastewater.

Month	2001	2002
July	249,600	356,148
August	306,830	464,241
September	267,722	389,498
October	256,001	423,630
November	212,731	354,394
December	259,718	342,401
January	288,963	418,957
February	262,516	350,434
March	297,135	377,974
April	314,681	365,965
May	225,650	403,492
June	347,326	381,694
Total	3,288,873	4,628,828

The Commission has engaged an outside accountant to prepare financial reports for it. Based on that information we can report that the Wastewater Management District Commission is in the black. The Commission has paid the Town of Wayland the loans that were provided for start-up and had positive retained earnings at the end of fiscal year 2002.

For the fiscal year ending June 30, 2002 the Commission had expenses of $171,698. For this same period our revenues were $185,755. As of June 30, 2002 the Commission had approximately $150,000 in its operating reserves and $35,000 in its capital reserves.

The Commission's goal is to help interested property owners in Wayland that have wastewater disposal problems. Because its efforts are handled by volunteers, it can only help those that request assistance. The Commission asks that any resident or business in Wayland that may be interested in assistance from them to please contact the Commission through the Executive Secretary's office at the Town Office Building.

FIRE DEPARTMENT

INVENTORY OF FIRE DEPARTMENT MOTOR VEHICLE EQUIPMENT

1,250 Gallon Per Minute Pumping Engine	E-One	1997
1,000 Gallon Per Minute Pumping Engine	Ford	1987
1,000 Gallon Per Minute Pumping Engine	Ford	1983
750 Gallon Per Minute Pumping Engine	Ford	1973
75 Ft. Ladder/1250 Gallon Per Minute Pump	E-One	1993
Four Wheel Drive Brush Truck	Ford	1997
Modular Ambulance	Ford	1994
Fire Alarm Truck	Ford	1986
Chief's Car	Ford	1997
Pick Up Truck	Ford	1997
Modular Ambulance A-1	Ford	1999

PROPERTY PROTECTED 2001/2002 $1,990,529,980

PROPERTY DAMAGE - FIVE YEAR COMPARISON

1995/1996	$532,825	1998/1999	$200,007
1996/1997	$ 29,575	1999/2000	$ 60,550
1997/1998	$ 42,760	2000/2001	$907,500
		2001/2002	$450,000

ALARMS ANSWERED (ALL INCIDENTS) – FIVE YEAR COMPARISON

1995/1996	2,433	1998/1999	3,004
1996/1997	2,911	1999/2000	3,221
1997/1998	2,947	2000/2001	3,333
		2001/2002	3,326

CLASSIFICATION OF INCIDENTS 2001/2002

Fire Emergencies	432
Medical Emergencies	781
Other Emergency Services	395
Motor Vehicle Accidents	151
Fire Alarm System Work	432
Hazardous Material Emergencies	41
Inspection and Permit Work	928
Training Sessions	122
Public Education	44
Total	3,326

The mission of the Fire Department is to prevent the outbreak of fires and other dangerous events and to minimize danger to people, property and to the environment, should a fire or other dangerous event occur.

The Fire Department is proud to say that FY'02 was a very successful year. The total dollar loss in fires was approximately $450,000.

Emergency calls continue to rise with an increase in traffic, building, greater use of Town and Federal lands and population. Resources of the department are being taxed and an increase in manpower is needed.

The Fire Department received grants in excess of $7,500 for public education and hazardous material response. The department will continue to seek funds to assist in offsetting the expense of meeting modern demands.

Members of the Fire Department installed smoke detectors for Wayland residents in need, free of charge.

The tragic attack on New York and Washington D.C. has brought a demand for increased training for fire and police. Firefighters have received, and continue to receive continuous training in hazardous materials response, terrorism response and training in dealing with nuclear, biological and chemical incidents.

Courses in fire prevention, CPR, loss prevention and first aid are offered upon request by the members of the department. There is a small fee for CPR training to industry and private organizations.

Deputy Chief James Cassella retired after 32 years of dedicated service. He was a very valuable member of the department and will sorely be missed. Captain Kenneth Hart was promoted to Deputy Chief and Lieutenant Andrew Holland was promoted to Captain. Both men are expected to serve the Fire Department well.

This will be Chief Michael Murphy's final report as he is retiring in August 2003. He has been proud and honored to serve the Town of Wayland for the past thirteen years. The Chief says it has been a pleasure to work with all the department heads, and together much has been accomplished. He also is proud to have served with a very dedicated and caring group of officers and firefighters and says Wayand's Fire Department is truly the best Fire Department in the U.S. A. The Chief would also like to thank the Board of Selectmen for its strong support and the Finance Committee for its guidance.

In closing, he would like to extend his sincerest and deepest gratitude to the citizens of Wayland for their support, generosity and kindness.

STATION 2 PLANNING AND CONCEPT DESIGN STUDY COMMITTEE

The Station 2 Planning and Concept Design Study Committee was formed as a result of a 2000 Annual Town Meeting Warrant Article calling for an analysis of the Cochituate Fire Station No. 2. The Committee first met on July

23, 2001 and has been meeting on a consistent basis since. The Committee interviewed and solicited feedback from the primary users of the building: the Fire Department, Park & Recreation, Council on Aging, the Police Department, and the Cochituate Preservation Association. The Committee has also met with the Finance Committee and the Board of Selectmen and has held three public hearings.

In April 2002 the Committee published an RFP for architectural services for the purpose of evaluating space needs and concept design improvements. After multiple interviews, HKT Architects, Inc. of Somerville was selected. HKT has since conducted numerous interviews for the purpose of soliciting thoughts and ideas and integrating community (i.e. Master Plan and Cochituate Preservation Association) concerns.

Based on the anticipated needs of the Fire Department, Park & Recreation, Police Department and the community, HKT has prepared two proposed architectural designs. Those plans have been critiqued by all departments and have been presented to the public. It is the goal of this committee to finalize plans, acquire cost estimates and sponsor an article for the Spring 2003 Town Meeting. This Committee would like to thank the entire community for its input and support.

POLICE DEPARTMENT

The Police Department experienced many personnel changes during FY'02. Most significantly, Chief Gerry Galvin retired in September of 2001 after a career that spanned 32 years. After a nationwide search for a new police chief, Robert Irving was hired and sworn in on September 20th, 2001. Chief Irving previously had been employed as a Captain and Patrol Division Commander of the Cheshire, Connecticut Police Department. In addition to the retirement of Chief Galvin, the Chief's Administrative Assistant, Phyllis Matto, retired and two dispatchers and two patrol officers left to join other departments or federal organizations.

As a result of the many vacancies, much of the year was spent recruiting and hiring new employees. Jennifer Bellacqua was hired as the Chief's Administrative Assistant, Trisha Longo was hired as a dispatcher and Officer Mark Wilkins was hired as a patrol officer in November of 2001. Officers Rob McCoy, Sean Gibbons, Shane Bowles, Sean Fitzgerald and Phillip Hurton were hired in June of 2002. Officers Wilkins, McCoy and Gibbons all came from other Massachusetts Police Departments. Officers Bowles and Fitzgerald are in the Police Academy and Officer Hurton is presently a Reserve Officer as well as a new dispatcher with the Joint Communications Center. As a result of the hiring processes, the Police Department and Joint Communications Center is expected to be fully staffed in the fall of 2002 when the new recruits graduate from the Police Academy.

The Police Department was successful in receiving approval for two grants during the fiscal year. The Community Policing Grant, sponsored by the Massachusetts Executive Office of Public Safety, resulted in the addition of four Automated External Defibrillators to be

used by patrol officers responding to medical emergencies. Each officer received training in the use of these life-saving devices as part of the grant. Wayland Police Department also participated in the Bulletproof Vest Partnership Grant sponsored by the United States Department of Justice and the Massachusetts Executive Office of Public Safety. New Level II bulletproof vests were provided to each police officer on the department with all of the costs associated with the purchase borne by the federal and state agencies.

Construction of the new Public Safety Building continued throughout the year. The Police Department has been involved in all aspects of the construction and provided information and suggestions concerning the needs of the department in the new building. The entire department and Joint Communication Center is looking forward to occupying this state-of-the-art building in the near future.

The Police Department established a list of goals for calendar year 2002. Some of these goals aim to improve traffic safety, increase officer training, lower false burglar alarm rates and bring the department back up to the authorized staffing levels. Halfway through the year the department has succeeded in meeting many of the goals and anticipates that all goals will be met by year-end. Specific improvements from the prior year include a reduction of burglar alarms by more than 10 percent, an increase in O.U.I. arrests and a reduction in the accident rate by 14 percent. In order to improve traffic and pedestrian safety, the Police Department worked closely with the Highway Department to keep street signs in place and visible to motorists. New pedestrian crosswalk signs were purchased and installed on ten crosswalks in town and the two speed monitoring trailers were used to educate the public regarding speed zones on town roads.

In FY 02 there were 6,988 calls for service. The total monetary value of items reported stolen during the fiscal year totaled $252,101.

AUXILIARY POLICE

Ride-A-Long Program
This program is a continuing training program with the Wayland Police Department. An Auxiliary Officer voluntarily signs up to ride as a second officer in a Police department patrol unit. During the patrol, the Auxiliary Officers learn how to put into practice the training they have received in monthly training meetings and from the regular officers. This provides the Town with a two-man patrol unit. On many occasions the presence of a second officer in the initial responding unit has been extremely beneficial.

X-ray Unit
This unit has been reestablished by the Auxiliary department, which has currently been used on special occasions and for patrolling the Town buildings as well as the schools. This allows the Town to have three marked cruisers and one marked auxiliary cruiser to provide more visibility to the public.

Turn Over Rate
The Auxiliary department has lost numerous officers who are currently working in the surrounding towns. This year, Officer Michael McCammon left

Wayland to join the State Police Department.

Special Thanks
Thanks to Chief Robert Irving for the support and guidance in this program. Thanks also to all the families and loved ones who have sacrificed time and special days when the auxiliary police are called upon for duty.

Ride-A-Long Duty
320 Tours of Duty (Includes Bike Patrol)

Total hours	2,560

X-ray Patrol

80 Tours of Duty	
Total hours	320

Special Assignments

Parade Duty	100
Post Prom Party	24
Ronald McDonald Ride	100

Training Assignments

Monthly Meetings	360
Firearms Training	267
First Aid	242
AED Training	80
Total hours donated	4,053

Dollar value based on entry-level police salary of $19.81 per hour equals $80,289.93.

PUBLIC SAFETY BUILDING COMMITTEE

The old Public Safety Building came down, beginning on August 10, 2001. Committee members, Selectmen, Police and Fire personnel and neighbors held a ground-breaking ceremony on September 7, 2001. The foundation pouring began on September 25th and the steel framing on January 7, 2002.

There has been slow but steady progress, complicated by more ground water than had been anticipated, as well as matters that had to be addressed by various permit-granting boards.

Plumbing, HVAC and electrical work progressed into June and the Tyvek went on the building in early June, 2002.

Yes, we will have a new Public Safety Building suited to the needs of the Town and those who serve the Town of Wayland.

DOG CONTROL OFFICER

Telephone calls (approximately): 1,100

Stray dogs picked up in violation of leash law: 10 adults plus 2 puppies

Stray dogs destroyed: none

Dogs quarantined for biting: 4

Cats quarantined for biting: none

Dogs placed on permanent restraining order: 1

Cats euthanized: none

Total of 1,597 dogs licensed by the Town Clerk's Office

DOG CONTROL APPEALS BOARD

In its first year, the Dog Control Appeal Board (DCAB) established a set of operating rules and procedures, and

heard its first two cases from Wayland residents seeking to appeal the actions of the town's Dog Control Officer.
The first case involved a family whose dog had been the source of annoyance to multiple families in the neighborhood. Residents of the neighborhood appealed the decision of the dog officer due to its perceived leniency. Following a hearing, in accordance with Town of Wayland Dog Control Bylaws (Chapter 91, Article 1), Section 91-3.C(5)(a), DCAB agreed with the Dog Control Officer's finding that the German Shepherd was a nuisance dog and further recommended to the Board of Selectmen (BOS) that the dog be declared vicious (a recommendation upheld by the BOS). By its powers under Bylaw Section 91-4.C, DCAB modified a temporary restraint order issued by the Dog Control Officer on September 12, 2001, to the dog's owner, as follows: The dog must be muzzled when off the owners' property and held on a leash no more than 6 feet in length. When on the owners' property, the dog must be confined (tied, penned, or fenced) in a manner the Dog Control Officer finds satisfactory. The Dog Control Officer was authorized to renew this order of temporary restraint, as she deemed necessary to prevent continued violations.

The second case involved another dog in the same neighborhood that had been known to associate/roam freely with the aforementioned German Shepherd. Again, residents of the neighborhood appealed the decision of the dog officer due to its perceived leniency. During the hearing, DCAB was made aware not only of the dog's generally good-natured behavior, but more importantly of remedies taken by the dog's owner to confine the dog to the owners' yard by the installation of a physical fence. Following the hearing, in accordance with Town of Wayland Dog Control Bylaws (Chapter 91, Article 1), Section 91-3.C(5)(a), DCAB upheld all actions taken to date by the Dog Control Officer and declined to issue a ruling that the dog was a nuisance dog.

While DCAB strongly urges residents to work together to resolve issues related to dogs amongst themselves, the board remains available to hear and rule upon any appeals brought before it in the future.

COUNCIL ON AGING

The purpose of the Council on Aging (COA) is to promote and enhance the quality of life for older citizens and their families. The COA seeks to serve Wayland senior citizens with a full range of services, including information and referral, programs that provide socialization, nutrition, education and opportunities for creativity and health promotion. The COA also provides outreach to those elders who through physical and/or cognitive impairments are unable to participate in Senior Center programs.

Accomplishments
The Council on Aging appointed a Transportation Subcommittee to study the transportation needs of seniors. This committee has worked closely with the Townwide Transportation Committee to provide a comprehensive transportation system. The COA has worked extensively with seniors and their families involving Property Tax Relief. The Property Tax Work Off program was expanded in FY 02. Additional program offerings this past year included two Stroke Prevention Clinics, expansion of the Alzheimers and Caregivers library area, two different evening educational presentations, updating the presentation of the monthly newsletter, and the addition of a free legal clinic held once monthly. The Claypit Hill University continued at Claypit Hill School with several seniors acting as visiting faculty to the 5th graders.

Events and Services
The COA mails a copy of *The Wayland Senior* to every senior household in town as well as to 150 seniors and senior centers out of town. It highlights events, activities, and information on a wide variety of topics. Ongoing programs include Tai Chi, crafts, movies, Bridge, fitness, computer classes, art appreciation, Men's Breakfasts, Kids Holiday Shoppe, holiday lights tour, billiards, volunteer appreciation events, Girl Scout Tea, State Representative office hours, ice cream socials, intergenerational events, 55 Alive driving course, trips and social events. Services include health clinics, SHINE (Health Benefits Counseling), nutrition site, speakers, AARP tax assistance, handyman referrals, hotline reassurance calls, outreach, fuel assistance applications, transportation, assistance with completing property tax forms, and Property Tax Work Off Program. In addition to these many programs, the COA offers on-going support to the Wayland Senior Club and the Wayland Golden Tones, both of which are housed in the Senior Center.

Challenges
Staff stability continues to be a challenge for the small professional department. Although the Co-Director job share and the part time staffing patterns of the COA bring a variety of skill sets to match the varying departmental tasks, any staff departures or disruptions hamper effective service delivery. Another challenge for the COA is successfully meeting the varying and increasing transportation needs within the Town utilizing the existing resources. The COA will work closely with the Townwide Transportation Committee to address these challenges. The COA continues to expand the type and number of activity offerings to seniors and their families.

Goals for FY '03

- Explore expanded possibilities of transportation services by working with the Town wide Transportation Committee;
- Improve and extend the COA information resources;
- Improve and expand public relations efforts;
- Continue to seek out and advocate for property tax relief to senior citizens.

SENIOR PROPERTY TAX RELIEF COMMITTEE

Property tax relief was provided by passage in 1999 of the "Circuit Breaker" bill, § 80-81, Chapter 127 of the Acts of 1999, which provided State income tax credit to eligible senior households. This benefit became available in 2001 with submission of State Tax Returns for year 2000.

The Committee's efforts to provide additional relief for seniors in the form of matching Town-funded property tax rebates for qualifying households was passed and signed into law under Special Acts Chapter 166 in July of 2000. It was funded by Town Meeting on April 26, 2001, under Article 5 of the FY'02 Omnibus Budget. The terms of the matching abatement were more precisely defined by the 2002 Town Meeting. Benefits were therefore available to qualifying seniors for property taxes paid in 2001. The Council on Aging staff provided assistance to seniors in the preparation of claims for the State Tax Credit and the Town's matching rebates. A total of eighty-eight seniors received benefits under this program in 2002.

An ongoing concern is that property values in Wayland are increasing much more sharply than the cost of living adjustments that are built in to the Circuit Breaker. The number of senior households that will benefit from these programs is therefore likely to fall in coming years. To provide additional relief, the Committee is considering programs such as Clause 41A, which provides for tax deferral, and other existing programs where benefit criteria could be revised to match more reasonable current conditions.

SOUTH MIDDLESEX OPPORTUNITY COUNCIL

South Middlesex Opportunity Council, Inc. (SMOC) is a not-for-profit corporation providing social services, housing development and job training for 10 towns in the MetroWest region. As one of the towns in SMOC's service area, Wayland is able to appoint one representative to a 30-member board of directors. Nine of the other directors are selected from the other towns in the region; ten directors are selected from the groups served by SMOC; and the remaining ten are selected from the public at large, various community organizations and businesses.

The following list describes SMOC's major programs and services and the Wayland residents served during the past year:

Elderly Nutrition Program provided Wayland senior citizens with 589 meals at the congregate meal site at the Wayland Senior Center. SMOC also delivered 5,210 meals to Wayland's homebound elders.

MetroWest Helpline, a general information and referral service, responded to three calls from Wayland residents, all of whom were referred to the Food Pantry.

Voices Against Violence (formerly Women's Protective Services) responded to three calls from Wayland residents for domestic violence services and one resident for rape crisis service.

The MetroWest Career Center served 5 Wayland clients.

Fuel Assistance served 73 Wayland households.

SMOC Behavioral Health Services provided mental health and substance abuse services to 10 Wayland residents.

Weatherization/Energy Conservation Program weatherized two units in Wayland.

The Rental Assistance Program (Section 8) served one Wayland resident.

In addition to the above, several Wayland residents have donated time, services and/or money to SMOC programs, including holiday drives.

CHARITABLE COMMITTEE

The Committee provides short-term, emergency help to people who have lived in Wayland for at least one year. Payment is made directly to vendors or the suppliers of services. Assistance has been provided for utilities, medicine, food, rent, clothing, medical service, special dietary needs, and special transportation connected with medical needs.

During FY'02 the Committee provided a total of $ 12,923 in assistance to Wayland residents.

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The Wayland Charitable Committee reports to the Commissioners of Trust Funds. The Committee's work is funded through a bequest from Suzanne A. Leavitt, which has been supplemented by gifts from Wayland residents and businesses.

VETERANS' AGENT

The Veterans' Agent is responsible for the administration of assistance to eligible Armed Service Veterans, their spouses, and dependents pursuant to the provisions of MGL c.115.

During FY'02 only modest sums were expended in direct assistance to one eligible veteran. In addition, several veterans were denied their benefits requiring a continual follow-up for resolution. It is anticipated that expenditures for FY'03 year will be higher. As veterans age, their health and other needs will require greater assistance. In addition, veterans returning from the Afghanistan and other current war(s) will require assistance.

Memorial Day

The Veterans' office, prior to Memorial Day, participated in placing flags and geranium plants at our local cemeteries for our deceased veterans. Wayland is reimbursed seventy-five percent for the cost of the flags by the Department of Veterans Services (DVS).

Veterans Day
During November the Wayland Public Library honored Korean War Veterans. On display were books related to this war. In addition, our exhibit included photos, charts of each major phase of the war, memorabilia and artifacts of the Korean War which is identified as "the forgotten war." The exhibit is scheduled again this November.

Claypit Hill School Project
During May this office coordinated/participated with three WWII Veterans who shared their "war stories" with the 5th grade class at the Claypit Hill School. The students and staff conveyed their appreciation to the Veterans who participated.

Wayland High School History Project WWII Veterans, Family Members Interviews
From April through June, this office participated in contacting WWII Veterans and their families to share their wartime experiences with a team of High School history students. This was our second year of this event. Veterans and their spouses were interviewed and videotaped by the students. The student-generated journal entitled, "War on Their Minds" will be kept for historical data and is available on Wayland's website. This office will contact Korean War Veterans and their families so the Wayland High School History department can continue this effort in the spring.

Patriotic Tribute
Wayland High School honored Wayland Veterans and Wayland Fire and Police in observance of September 11th at the first football game of the season. The Veterans' office coordinated this effort by contacting and inviting its veterans and their family members to this game. The veterans participated with the posting of the colors, assembling on the field at half time and the singing of Patriotic songs conducted by the Wayland High School Band. The Veterans were well received and a thank you letter was sent by the Band Director to the Veterans stating that Wayland High School would like to make this an annual event at the home game closest to September 11th.

Korean War 50th Anniversary Commemorative Community Operation Recognition
The History class of Wayland High School assisted this department in their search of WWII Veterans who left Wayland High School to enter the war without graduating. The students did a commendable effort identifying 18 who did not graduate with their graduating class.

This office will continue its effort to locate these Veterans and/or family members so that they may be awarded their belated High School diplomas at a future graduation ceremony.

Korean War 50th Anniversary Commemorative Community
The Veterans' office coordinated the activities and events of Wayland's participation as a Wayland Korean 50th Anniversary Commemorative Community, in conjunction with the Public Ceremonies Committee. Nine programs/events were conducted by the year's end.

Nursing Home Visitations
This past spring the Veterans' office visited each veteran confined in our two

nursing homes in Wayland. Encouragement and a small token were given to the veterans expressing our appreciation for their sacrifices. In addition, this office conducted/participated in the visitation of hospitalized veterans with several members of the Wayland Women's Club at the Veterans' Administration Hospital (VA), Bedford, on Valentines Day. Another visit is planned during the upcoming holiday season.

Veterans Health and Informational Fair

Our second Veterans' Health Fair was held at the Wayland High School Field House in June, encouraging veterans and their families to attend. An invitation was extended to Wayland Veterans and to the veterans in our five surrounding towns as we did in our previous Fair. Representatives from the VA office in Boston, the Massachusetts Department of Veterans' Services, the VA Hospitals and Clinics, the Veterans Women Network and other officials provided information and answered questions pertinent to Veterans benefits. Blood pressure screenings, glucose and cholesterol tests were conducted. Eighteen door prizes were awarded, compliments of various Wayland businesses.

VETERANS MEMORIAL COMMITTEE

This committee was authorized at the 2001 Annual Town Meeting and charged to make recommendations to the Town Meeting regarding a Wayland Veterans Memorial, its design, location and funding. Appointments were completed in winter and the first meeting was held February 26, 2002. We met seven times by the end of June.

The committee visited all existing memorials and historic markers in Wayland noting the location, condition and significance of each. Digital photographs of these memorials and markers will be installed on the Town's web site. This information has been given to the town surveyor and a custodial record will be kept by the Wayland Historical Society.

We held two public meetings, April 23 (day) and June 12 (evening) featuring a slide show and talk by Mr. Dennis Rindone about veteran memorials in communities around the state. At these meetings we asked for additional input from citizens of the town. Based on these meetings and on our personal examination of existing memorials in town all members concur with the need for a new memorial. We continue to welcome your thoughts in person, by phone or by mail.

We reviewed inputs and the summary recommendations of the previous *ad hoc* committee. We are now proceeding to review possible site locations and to develop values to incorporate in the memorial design.

Lastly, we set up an account with the town treasurer to receive tax-deductible contributions towards a Wayland Veterans Memorial. We have already received a substantial donation. Please send your donation, in any amount, to the Wayland Veterans Memorial Fund care of the Town Treasurer/Collector.

HOUSING AUTHORITY

The Wayland Housing Authority (WHA) was incorporated in 1970 under M.G.L. Chapter 121B as a public authority to provide safe and sanitary housing to the Town of Wayland. The WHA manages 56 units of state elderly/disabled public housing at Bent Park. The state income limits are as follows: one person, $40,800; two persons, $46,650. Wayland preference applicants can expect an average wait of 6 months. The Cochituate Village Apartments (CVA) is a 56-unit federal elderly/disabled public housing complex. The income limits are as follows: one person, $36,750; two persons, $42,000. Wayland applicants can expect an average wait of one year for placement. In both housing programs, there is no asset limitation, but the interest from all assets along with all other income cannot exceed the income limitations.

The WHA owns and manages 25 units of low-income family scattered site public housing. The low and moderate income limits range from $42,000 for a household of two to $60,900 for a household of six. The WHA also administers 56 HUD Section 8 Rental Vouchers that provide a rent subsidy to qualified applicants for units that are owned and operated by private landlords. The WHA administers 25 Family Self-Sufficiency (FSS) Section 8 Vouchers designed to help families become self-supporting so they will no longer need public assistance.

In all housing programs, local preference for placement is given to those who live or work in Wayland. The elderly/disabled waiting list is open to applicants. Because of the large demand, the family conventional public housing and the Section 8 Voucher program waiting lists have been closed since May 2002.

The WHA has an updated agency plan for the federal housing programs, which will describe the mission of the WHA and long-range goals, and objectives for achieving its mission. This plan is available at the WHA office.

The Wayland Housing Associates, Inc. completed one unit of affordable housing at 130 Plain Road. The house was designed and built by students at Minuteman Technical School. Over 100 local volunteers, businesses and agencies donated services and material to build the house. The house will be sold for $143,000 to a first time moderate-income homebuyer selected by a lottery. The unit will count toward the town's Chapter 40B affordable housing inventory.

Exterior renovations to Bent Park were completed. The WHA used operating reserves, state funds and a construction loan to fund new roofs, exterior siding and windows. Exterior renovations to the Cochituate Village Apartments are underway. A HUD Capital Fund Grant is funding a new roof and window replacement.

The WHA appreciates the Town's continued support of public and affordable housing.

FAIR HOUSING COMMITTEE

The Fair Housing Committee is charged with facilitating equal access to housing regardless of race, color, age, sex, religion, national origin, sexual

orientation, veteran status, disability, welfare status, or children. To do this, the Fair Housing Committee must analyze the community and develop a plan to eliminate any barriers that may exist that hinder equal access to and the choice of housing. The committee is directly responsible to the Board of Selectmen and the Massachusetts Commission Against Discrimination (MCAD). It must adhere to guidelines set forth by MCAD to avoid jeopardizing Wayland's applications for state grants. Complaints about housing discrimination may be made to the Fair Housing Committee through the Fair Housing Officer. There have been no complaints in recent years.

YOUTH ADVISORY COMMITTEE

We have changed the name of our program to Wayland Youth and Family Services to better reflect our commitment to a range of services and to the whole family. We provide five basic services to youth, families, and the community: 1) counseling, 2) community education and prevention, 3) consultation, 4) information and referral, and 5) crisis intervention (after hours we refer people to Advocates Psychiatric Emergency Services in Framingham).

Counseling is the primary focus of the program. The staff provides consultation and counseling for children, adolescents, parents and families for communication problems and family conflicts, stress management, substance abuse, and the impact of family disruption, such as separation, divorce, illness and death. We also address issues of depression, suicide, anxiety, eating disorders, sexuality, physical or sexual abuse, and peer relationships. These services are supported by the Town budget and are provided at no cost to Wayland residents. All counseling is strictly confidential. From November 2001 through May 2002 the staff met with clients for a total of 1,285 visits.

Community education and prevention are our next priority. Last year we provided several parent education programs. We collaborated with the school PTOs in sponsoring four speakers for parents. The topics were: *It's Okay to Say No*; *How to Respond to Bullying and Teasing*; *Fostering Resilience in Children*; and *Fostering Healthy Psycho-social Development in Teens and Preteens.* There were between 40 and 100 parents at each of these programs. We continue to organize monthly parent discussion groups, which are led by professionals. Last year there were 4 groups, in grades 9, 7, 5, and 4, each with between 8 and 12 members. The *Task Force on Stress*, which is chaired by Paul Neustadt, also presented a program for about 40 parents called *The Pressure to Succeed in Wayland*. Lynn Dowd co-led a group for parents of high school seniors on the college application process.

Paul Neustadt continues to provide leadership in a number of community and school groups. The Task Force on Stress sponsored a program on stress for the Wayland High School faculty. The Task Force also initiated a dialogue with high school staff on how to deal with the stresses and pressures that students experience. The Wayland Interfaith Youth Collaborative sponsors Rocktoberfest (a community event for youth which draws over 300 kids

annually), a community food drive, and other activities. In the After School Buddies Program, 20 high school students spend time with elementary school students once a week in the after school BASE programs. The Community Service Leadership Program gives over 40 high school students the opportunity to do community service with Habitat for Humanity, the City Year Servathon, a local homeless shelter, the annual Fishing Derby, and other projects. Mary Groden was active at the high school in leading a stress management group for 8 students and a girls' counseling group with 4 students, and speaking to high school biology classes about eating disorder prevention.

WYFS provides two programs in collaboration with the Wayland police. The Court Referred Community Service Program for teenagers offers adolescents the option to do their court ordered community service through us. The Court Diversion program is designed to help youth avoid involvement with the criminal justice system. Both programs include the teenager's parents in an assessment of the issues related to the incident that got the student in trouble.

Current goals for the Youth and Family Services Program include: continuing to develop and expand the parent education program, supporting the Substance Abuse Task Force in addressing the results of the bi-annual Adolescent Risk Behavior Survey, maintaining the quality of the counseling services and other programs that are offered, and increasing our collaboration with the high school staff.

TRANSPORTATION COMMITTEE

During the past year, concern and interest among some of the town's residents with disabilities and/or elders led the Board of Selectmen to appoint five persons to a newly formed Transportation Committee. It is the task of the Committee to assess the need for special transportation services and to develop suggestions as to how the town might best serve residents who might benefit from such a resource.

Since May 2002, the Committee has met on three occasions. The Committee designed a questionnaire that was sent to state and local service providers serving Wayland residents with disabilities and/or elders. Preliminary data gathered from this questionnaire was presented to the Board of Selectmen on July 29, 2002. The Transportation Committee met with the Council on Aging to gather further data on the services offered through the town's contract with JFK Transportation and the volunteer efforts of Friends in Service Helping (FISH). Although not sufficient to accurately assess the need, the initial data reinforced the Committee's belief that a significant portion of residents with disabilities and/or elders would use some type of dedicated para transit service, beyond that which is currently offered by the town.

To better define the level of need, the Committee created a survey targeting all town residents. The Committee received permission from the Board of Selectmen to include the survey in the October 1, 2002 residential tax assessment bills. The Committee intends to use results of the survey to determine how many

people with disabilities and/or elders require transportation services, and also to determine where and how often people wish to travel. The Committee plans to evaluate the returns and to hold a public hearing to gather further input. The Public Hearing is scheduled for October 15, at 12:30 P.M. at the Wayland Senior Citizens Center.

CULTURAL COUNCIL

In FY' 2002, the Massachusetts Cultural Council provided the Wayland Cultural Council with $3,350 to be used to fund cultural programs and events. After soliciting applications, reviewing the applications, and interviewing the applicants, the Wayland Cultural Council awarded the following grants:

$308 to the Wayland Park and Recreation Department for a children's science magic show;

$257 to the Wayland Public Library for children's entertainment;

$411 to the Wayland Public Library for a jazz and popular music concert;

$411 to Carole Bellman to produce documentary videotape about Sarah Pryor;

$411 to the Musicians of the Old Post Road for a concert of classical music;

$257 to Linda Harrar for a lecture about the creation of science documentary films;

$514 to the Wayland Golden Tones to support their fund-raising concert;

$206 to the Vokes Players for a photo preservation project;

$411 to Project Concern for a hip-hop dance performance and seminar.

The Council retained $164 for its own expenses, which include maintaining the art exhibition space in the Town Building.

ANNUAL TOWN ELECTION
APRIL 23, 2002

ELIGIBLE VOTERS 8485
VOTES CAST 2373
PERCENT 28%

	PREC 1	PREC 2	PREC 3	PREC 4	TOTALS
MODERATOR					
Blanks	155	149	115	178	597
C. Peter R. Gossels	**467**	**415**	**381**	**502**	**1765**
Write-Ins	2	5	0	4	11
TOTALS	**624**	**569**	**496**	**684**	**2373**
BOARD OF SELECTMEN (2)					
Blanks	274	234	159	270	937
Patricia E. Abramson	180	220	222	198	820
Brian C. O'Herlihy	**206**	**203**	**201**	**249**	**859**
Marie E. Connolly	**302**	**186**	**154**	**294**	**936**
Steven M. Glovsky	89	125	129	151	494
Diana E. Warren	194	168	127	205	694
Write-Ins	3	2	0	1	6
TOTALS	**1248**	**1138**	**992**	**1368**	**4746**
SCHOOL COMMITTEE (2)					
Blanks	457	435	364	528	1784
Frederick Keck Knight	**387**	**334**	**313**	**399**	**1433**
Lori C. Frieling	**398**	**368**	**313**	**440**	**1519**
Write-Ins	6	1	2	1	10
TOTALS	**1248**	**1138**	**992**	**1368**	**4746**
BOARD OF ASSESSORS					
Blanks	228	217	154	265	864
Francis P. Aurelio	**392**	**350**	**341**	**415**	**1498**
Write-Ins	4	2	1	4	11
TOTALS	**624**	**569**	**496**	**684**	**2373**
LIBRARY TRUSTEES (2)					
Blanks	440	441	347	494	1722
Lynne J. Lipcon	**417**	**357**	**318**	**456**	**1548**
Gwenn Schurgin O'Keeffe	**388**	**340**	**327**	**417**	**1472**
Write-Ins	3	0	0	1	4
TOTALS	**1248**	**1138**	**992**	**1368**	**4746**
BOARD OF HEALTH (2)					
Blanks	520	471	362	575	1928
Herbert J. Jacobus	**364**	**341**	**309**	**395**	**1409**
Philip L. Pattison	**360**	**325**	**320**	**397**	**1402**
Write-Ins	4	1	1	1	7
TOTALS	**1248**	**1138**	**992**	**1368**	**4746**

ANNUAL TOWN ELECTION
APRIL 23, 2002

ELIGIBLE VOTERS 8485
VOTES CAST 2373
PERCENT 28%

BOARD OF HEALTH					
Blanks	196	190	164	249	799
S. Russell Sylva	**425**	**379**	**331**	**434**	**1569**
Write-Ins	3	0	1	1	5
TOTALS	**624**	**569**	**496**	**684**	**2373**
ROAD COMM					
Blanks	245	227	152	278	902
Mark A. Santangelo	**377**	**338**	**342**	**404**	**1461**
Write-Ins	2	4	2	2	10
TOTALS	**624**	**569**	**496**	**684**	**2373**
PLANNING BD					
Blanks	229	210	157	277	873
Lawrence A. Stabile	**392**	**357**	**338**	**404**	**1491**
Write-Ins	3	2	1	3	9
TOTALS	**624**	**569**	**496**	**684**	**2373**
PLANNING BD (ASSOC)					
Blanks	573	512	437	624	2146
Write-Ins					0
Anette Seltzer Lewis	**2**	**2**	**6**	**10**	**20**
Scattered	49	55	53	50	207
TOTALS	**624**	**569**	**496**	**684**	**2373**
PARK & REC					
Blanks	585	515	448	640	2188
Write-Ins					0
Arthur N. King	**5**	**0**	**7**	**8**	**20**
Scattered	34	54	41	36	165
TOTALS	**624**	**569**	**496**	**684**	**2373**
WATER COMMISSIONER					
Blanks	256	232	170	282	940
W. Edward Lewis	**367**	**337**	**326**	**401**	**1431**
Write-Ins	1	0	0	1	2
TOTALS	**624**	**569**	**496**	**684**	**2373**
TRUST FUND COMM					
Blanks	571	520	438	620	2149
Write-Ins					0
John B. Wilson	**12**	**0**	**2**	**6**	**20**
Scattered	41	49	56	58	204
TOTALS	**624**	**569**	**496**	**684**	**2373**

ANNUAL TOWN ELECTION
APRIL 23, 2002

ELIGIBLE VOTERS 8485
VOTES CAST 2373
PERCENT 28%

HOUSING AUTHORITY						
Blanks		574	531	453	644	2202
Write-Ins						0
Robert L. Dolan		**17**	**10**	**8**	**6**	**41**
Scattered		33	28	35	34	130
TOTALS		**624**	**569**	**496**	**684**	**2373**
QUESTION #1(Override)						
Blanks		16	26	13	12	67
Yes		**367**	**312**	**281**	**374**	**1334**
No		241	231	202	298	972
TOTALS		**624**	**569**	**496**	**684**	**2373**

TOWN OF WAYLAND
ANNUAL TOWN MEETING 2002

DATE:	ARTICLES DISPOSED OF:
Thursday, April 25, 2002	1, 2, 3, 4, 5, 6, 8
Monday, April 29, 2002	7, 9, 10, 13-19
Wednesday, May 1, 2002	20-26, 11, 27-37

RETURN OF SERVICE

MIDDLESEX, s.s. **APRIL 10, 2002**

I, Christopher Hanlon, duly qualified Constable of the Town of Wayland, do hereby affirm and certify that I have posted the specimen of the Official Ballot for the Annual Town Election to be held on Tuesday, April 23, 2002, together with the Warrant for the Annual Town Meeting to be held on Thursday, April 25, 2002, and the Special Town Meeting to be held on Monday, April 29, 2002, by my posting copies thereof at the Wayland Town Building, Cochituate Post Office, Wayland Library and the Happy Hollow School, by posting seven (7) days at least before the date appointed for the posting of the Warrant for the Annual Town Election and the Annual Town Meeting and fourteen (14) days at least before the date appointed for the posting of the Warrant for the Special Town Meeting. Posting was done April 10, 2002.

VOTES ENACTED:
THURSDAY, APRIL 25, 2002 AT THE WAYLAND HIGH SCHOOL FIELD HOUSE

C. PETER R. GOSSELS, MODERATOR:

Pursuant to the Warrant dated April 9, 2002 signed by Susan W. Pope, Mary M. Antes, Linda L. Segal, Brian T. O'Herlihy, and Patricia E. Abramson, Selectmen, served and return of service given by Christopher Hanlon, Constable of the Town, the inhabitants of the Town of Wayland qualified to vote at Town Meeting met this day at Wayland High School Field House; and at 7:47 P.M. the Moderator called the Meeting to order, declared that a quorum was present, and the Meeting proceeded to transact the following business:

ARTICLE 1: RECOGNIZE CITIZENS AND EMPLOYEES FOR EXTENSIVE SERVICE TO THE TOWN

Proposed by: Board of Selectmen

To determine whether the Town will vote to recognize certain citizens and employees for their extensive service to the Town of Wayland.

MOTION NO. 1:
Mary Antes moved and was duly seconded that the Town recognize and observe a moment of silence in remembrance of the following citizens who served the Town and have passed away:

- Priscilla T. Stoneman (September 6, 2001) Election Official – more than 20 years

- John J. Pratt, Jr. (October 2, 2001) Fair Housing Committee 1985-1997; Radio Study Committee 1985-1986; Personnel Board 1974-1984

- Jane Simkin (September 11, 2001) Passenger on Flight 175 when it was flown into the World Trade Center

- Arthur E. Walch, III (April 5, 2002) Police Officer for 30 years before retiring in 1994. Served the Town as a juvenile police officer, an EMT trainer, and a scuba rescue diver. He initiated the SADD program and founded and produced the Wayland Police Cable TV Program "When Duty Calls."

The Moderator declared that the motion passed unanimously by observing a moment of silence.

MOTION NO. 2:
Mary Antes moved and was duly seconded that the Town recognize the following employees for more than twenty-five years of service to the Town of Wayland who were not previously recognized at Town Meeting:

- Joseph A. Brown, Septage Facility

- Vincent J. Smith, Fire Department

VOTED ON MOTION NO 2: UNANIMOUSLY IN FAVOR

MOTION NO. 3:
Mary Antes moved and was duly seconded that the Town recognize the following employees who have retired this year or are planning to retire before the next Annual Town Meeting:

- James V. Cassella, Jr. 33 Years Fire Department

- Arpena Lazarian 6 years Council on Aging

VOTED ON MOTION NO. 3: UNANIMOUSLY IN FAVOR

MOTION NO. 4:
William Moyer moved and was duly seconded that the Town Vote to approve at this Town Meeting the unanimous decision by the Public Ceremonies Committee to honor George K. Lewis, 182 Concord Road, Wayland, not only for his continuing attention for forty-six years to Wayland town affairs – from Water Commissioner to Selectman, to Code Enforcement, to the Historical Commission, to Trusteeship of the Allen Fund, seemingly to everything between – but also to his own writing, his recollections so well put, his warm insight, his lifetime of photographs, and always his acknowledgement of offered actions, advice, memories, maps and pictures – to preserve for us and for the future, details of the early Sudbury Plantation, then our portion of that settlement renamed East Sudbury, later Wayland and Cochituate, its predecessors, contributing to our welfare and to our sense of thankfulness.

VOTED ON MOTION NO 4: UNANIMOUSLY IN FAVOR

ARTICLE 2: HEAR REPORTS

Proposed by: Board of Selectmen

To determine whether the Town will vote to receive and act upon reports of Town officers, agents, trustees, commissioners, boards and committees.

MOTION:
Susan Pope moved and was duly seconded that the Town accept the 2001 Wayland Annual Report, as corrected, and that the Town hear reports from the following:

- Youth Advisory Committee – Paul Neustadt, Director of Youth Services
- Public Safety Building Committee – Dennis Berry
- Board of Assessors – Jayson Brodie
- Middle School Building Committee – Cindy Lombardo
- Station Two Committee – Douglas Leard
- Board of Selectmen Organizational Study – Mary Antes
- Veteran's Memorial Committee – John Dyer
- Community Preservation Committee – Jerome Heller

VOTED: UNANIMOUSLY IN FAVOR

ARTICLE 3: CHOOSE TOWN OFFICERS

Proposed by: Board of Selectmen

To determine whether the Town will vote to choose Town officers, agents, trustees, councils, commissioners, boards, and committees not elected by official ballot.

MOTION:
Linda Segal moved and was duly seconded that the following persons be nominated for the following offices:

As Trustees of the Allen Fund:
Sema Faigen
Benjamin W. Johnson III
Alfred H. Bellows
Michael B. Patterson

As Fence Viewers:
The Selectmen

As Field Drivers:
The Constables

As Measurers of Wood and Bark:
Paul Doerr
Lewis S. Russell, Jr.
Harry F. Sweitzer

As Surveyors of Lumber:
Marcia P. Crowley
Jean B. Pratt
Harry F. Sweitzer

and that there being no further nominations, the Clerk be instructed to cast one ballot for the same.

VOTED: UNANIMOUSLY IN FAVOR

ARTICLE 4: CURRENT YEAR TRANSFERS

Proposed by: Finance Committee *Estimated Cost: $244,000*

To determine whether the Town will vote to appropriate a sum or sums of money for the operation and expenses of various town departments for the current fiscal year; to determine whether such appropriation shall be provided by taxation, by transfer from unappropriated funds, by transfer of funds already appropriated for another purpose, by funds received as grants from the Commonwealth or federal government, by borrowing, or otherwise; and to determine which town officer, board, or committee of combination of them, shall be authorized to expend the money or monies appropriated therefor.

CURRENT YEAR TRANSFERS FY 2002	
1 TOWN COUNSEL	$20,000
2 RESERVE FUND	$85,000
3 SCHOOL DEPARTMENT	$99,000
4 FIRE DEPARTMENT OVERTIME	$40,000
TOTAL CURRENT YEAR TRANSFERS	$244,000

FUNDING SOURCE:	
UNRESERVED FUND BALANCE	$244,000
TOTAL SOURCE	$244,000

FINANCE COMMITTEE RESERVE FUND TRANSFERS THROUGH 3/18/2002

TOWN COUNSEL	$134,443
PARK AND RECREATION: TREE TRIMMING	$10,000
COUNCIL ON AGING: EXPENSE ACCOUNT	$2,500
HIGHWAY: WASTEWATER DISPOSAL	$11,380
TOTAL TRANSFERRED AS OF 3/18/2002	$158,323
BALANCE RESERVE FUND:	$42,677

MOTION :
Christopher Riley moved and was duly seconded that the following sums be appropriated to be expended by the following boards and committees in Fiscal Year 2002 for the following purposes:

Purpose	Amount	Board or Committee
Town Counsel	$25,000	Selectmen
Reserve Fund	$101,000	Finance Committee
School Department	$99,000	School Committee
Fire Department Overtime	$40,000	Selectmen
Landfill: Waste Ban Material Account	$5,500	Board of Health
Snow Removal	$14,000	Highway Department;

and that said appropriations be provided by transferring $5,500 from the Landfill Leachate Account and $279,000 from the General Fund – Unreserved Fund Balance.

VOTED: UNANIMOUSLY IN FAVOR

ARTICLE 5: FY2003 OMNIBUS BUDGET

Proposed by: Finance Committee

To determine what sum of money the Town will appropriate for the operation and expenses of the Town, including capital expenditures for equipment, improvements, or other purposes, and determine whether such appropriation shall be provided by taxation, by transfer from unappropriated funds, by transfer of funds already appropriated for another purpose, by borrowing, or otherwise.

MOTION UNDER ARTICLE 5:
For what it considers to be the proper management of the Town and its finances, the Finance Committee makes the following recommendations, and they are, therefore, incorporated under the motion to be made under Article 5 at the Annual Town Meeting, as follows:

"That the Executive Secretary be charged with responsibility for (1) the operation, maintenance, and administration of the Wayland Town Building, the Public Safety Building, and the Cochituate Town Building, their equipment, and their grounds, as well as (2) the supervision, except for matters relating to policy, of all employees in those buildings, other than elected officials, non-salaried appointed officials, and employees of the School Department;

That the appropriation under Conservation Commission for 'Conservation Fund' be maintained as a fund against future purchases and not be expended without future vote of the Finance Committee and Board of Selectmen;

That the appropriation for 'Hydrant Rental' of $18,000 for the Water Department granted in the budget be transferred to 'Water Available Surplus';

That the Office of the Town Clerk be continued on a salary basis and that all fees from whatever source derived be turned over to the Town as Town income;

That property tax abatements granted to eligible senior citizens under Sections 80 and 81 of Chapter 127 of the Acts of 1999 be funded by transfer from the overlay account;

That all fees, wages, or payments made to the Tree Warden, from whatever source, be turned over to the Town as Town income;

That the Director of Youth and Adolescent Services and Staff be under the jurisdiction of the Youth Advisory Committee which shall report to the Town on the activities of the Director of Youth and Adolescent Services and Staff at the Annual Town Meeting. The Director of Youth and Adolescent Services and Staff will receive administrative support from the School Department."

MOTION NO. 1:

Christopher Riley moved and was duly seconded that the report of the Finance Committee respecting the Fiscal Year 2003 Budget be accepted; and that each and every numbered item set forth in the Finance Committee's Budget for Fiscal Year 2003 be voted, granted and appropriated as an expenditure for the several purposes and uses set forth in said budget establishing a total budget of $43,118,124. which sum shall be expended only for the purposes shown under the respective boards, committees and offices of the Town; and, of the total sum so appropriated, $41,308,124. shall be raised by taxation; $100,000. shall be provided by transfer from Ambulance Receipts; $150,000. shall be provided by transfer from the sale of Town-owned Land Account for payment of debt; $10,000. shall be provided by transfer from the Conservation Receipt Account; and $1,550,000. shall be transferred from the General Fund - Unreserved Fund Balance; and for what it considers to be the proper management of the Town and its finances, the Finance Committee makes the following recommendations, and they are, therefore, incorporated under this motion as printed in the Warrant on Page 29.

	BUDGET	EXPENDED FY 2001	APPROPRIATED FY 2002	REQUESTED FY 2003
	SELECTMEN			
1	SALARIES	$500	$500	$500
2	EXPENSE	$19,957	$26,957	$26,957
3	MISCELLANEOUS	$0	$0	$0
4	BEAUTIFICATION PROP	$4,879	$8,500	$8,500
5	CABLE TV STUDY	$7,105	$5,000	$3,000
	TOTAL SELECTMEN	$32,441	$40,957	$38,957
	EMERGENCY MANAGEMENT			
5b	OPERATIONS	$5,745	$5,000	$5,000
6	TRAINING	$0	$2,000	$2,000
7	EMERGENCY MANAGEMENT	$5,000	$6,000	$16,000
	TOTAL EMERGEN MNGMNT	$10,745	$13,000	$23,000
	TOWN OFFICE			
	SALARIES:			
	EXECUTIVE SECRETARY	$85,204	$81,000	$85,773
	PERSONNEL DIRECTOR	$59,180	$62,024	$67,078
	FIN. DIR./TOWN ACCT.	$88,675	$88,675	$94,075
	OFFICE ADMIN	$36,719	$37,475	$40,746
	S. SCHEDULE	$36,984	$36,984	$39,235
	CLERICAL	$98,996	$93,336	$105,024
	OVERTIME/LONGEVITY/SICK LEAVE	$17,948	$3,500	$3,500
8	TOTAL SALARIES	$423,706	$402,994	$435,431
9	EXPENSE	$49,515	$52,000	$52,000
10	EQUIPMENT	$3,600	$4,432	$4,432
11	TELEPHONES	$45,684	$50,000	$50,000
12	CONTRACT SERVICES	$12,600	$14,000	$15,500
13	PERSONNEL BD EXPENSE	$9,413	$10,000	$10,000
14	PERSONNEL BD ADJ FUND	$2,231	$6,750	$6,750
	TOTAL TOWN OFFICE	$546,749	$540,176	$574,113
	WAYLAND TOWN BUILDING			
15	SALARIES	$88,138	$76,202	$80,327

16	BUILDING UTILITIES	$161,670	$96,300	$101,115
17	EXPENSE	$28,350	$26,810	$27,500
	WWM USER CHARGES	$0	$9,320	$9,786
17b				
	TOTAL TOWN BUILDING	$278,158	$208,632	$218,728
	OTHER TOWN BUILDG-COCHIT			
18	EXPENSES	$17,771	$15,000	$17,000
	DATA PROCESSING			
	MANAGER	$79,155	$60,521	$64,207
	COMPUTER OUTREACH TECHN	$0	$29,698	$31,511
19	TOTAL SALARIES	$79,155	$90,219	$95,718
	EXPENSES			
20	FORMS, SUPPLIES	$23,000	$18,500	$19,000
21	EDUCATION/TRAVEL	$1,807	$2,000	$2,000
	EQUIPMENT			
22	RENTAL AND REPAIRS	$18,256	$6,500	$5,000
23	NEW APPLICATIONS/EQ.	$9,806	$10,500	$11,000
24	COMPUTER EQ./UPDATE	$17,646	$11,500	$0
24b	INFORMATION TECHN CONSULT	$0	$30,000	$0
25	PROFESSIONAL SERVICES	$35,637	$24,700	$34,700
	TOTAL DATA PROCESSING	$185,307	$193,919	$167,418
	TREASURER/COLLECTOR			
	TREASURER/COL. SALARY	$62,029	$63,620	$67,358
	CLERICAL SALARY	$92,545	$92,545	$98,180
26	TOTAL SALARIES	$154,574	$156,165	$165,538
	EXPENSES:			
27	OPERATING EXPENSE	$5,234	$5,780	$6,060
28	TAX TITLE EXPENSE	$417	$1,680	$1,976
29	EXCISE TAX PROGRAM	$1,775	$0	$0
30	BANKING SERVICES	$19,347	$19,000	$19,000
31	LOCK BOX SEVICES	$11,221	$11,040	$12,600
32	MAILING SERVICE	$0	$1,775	$1,775

	TOTAL TREAS/COLLECTOR	$192,568	$195,440	$206,9
	ASSESSORS			
33	SALARIES	$4,570	$4,600	$4,6
34	PROF/CLERICAL	$123,068	$131,127	$135,2
35	EXPENSE	$6,220	$6,350	$7,0
36	PROF SERVICES	$3,775	$25,000	$25,0
37	OTHER EXPENSE	$300	$0	$1,0
38	EQUIPMENT,MAINT,SOFTWARE	$8,085	$5,950	$6,0
39	SPEC BDGT ITEM-PROP. REASSMNT	$4,950	$37,000	$40,0
	TOTAL ASSESSORS	$150,968	$210,027	$218,8
	FINANCE COMMITTEE	$0	$160	$1
	TOWN COUNSEL			
	PROFESSIONAL SERVICES			
	SPECIAL COUNSEL	$15,717	$42,000	$53,0
	PROFESSIONAL SERVICES	$3,658	$0	
	TOWN COUNSEL	$40,916	$50,000	$65,0
	ASSOC. TOWN COUNSEL	$197,627	$0	
	TOTAL PROFESSIONAL SERVICES	$257,918	$92,000	$118,0
	LEGAL EXPENSES	$7,760	$3,000	$7,0
40	TOTAL TOWN COUNSEL	$265,678	$95,000	$125,0
	REGISTRARS			
	SALARY	$675	$675	$6
	LISTING	$3,141	$3,350	$3,6
41	TOTAL REGISTRARS	$3,816	$4,025	$4,3
	TOWN CLERK			
42	TOWN CLERK SALARY	$52,291	$54,383	$57,6
43	TOWN CLERK ADDED COMP	$400	$400	$4
44	CLERICAL	$35,440	$34,950	$37,0
45	CODIFICATION BY LAWS	$4,411	$5,000	$5,0
46	EXPENSE	$4,019	$4,769	$4,7
46b	FEDERAL CENSUS 2000	$1,000	$1,000	
46c	TOWN CLERK	$0	$0	$1,0

CERTIFICATION

	TOTAL TOWN CLERK	$97,561	$100,502	$105,836
	ELECTIONS			
	OFFICERS SALARIES	$7,285	$7,380	$11,436
	EXPENSE	$5,970	$5,875	$7,575
47	TOTAL ELECTIONS	$13,255	$13,255	$19,011
	PLANNING BOARD			
48	EXPENSE	$5,468	$6,000	$6,000
49	PLANNING ADMINISTRATOR SAL	$47,516	$48,836	$56,458
49B	PLANNING ADMINISTRATIVE ASST.	$11,951	$15,500	$23,576
50	EQUIPMENT MAINTENANCE	$0	$250	$250
51	SPECIAL ITEMS	$0	$12,200	$0
	TOTAL PLANNING BOARD	$64,935	$82,786	$86,284
	TOWN SURVEYOR			
	TOWN SURVEYOR SAL	$59,558	$60,521	$64,206
	SURVEY/COMP SPEC SAL	$45,956	$47,828	$52,188
52	TOTAL SALARIES	$105,514	$108,349	$116,394
53	EXPENSE	$12,412	$4,000	$4,500
54	VEHICLE EXPENSE	$511	$400	$400
55	COMPUTER/COPIER MAINT.	$0	$5,000	$5,500
57	IMPLEMNT. ASST.	$0	$0	$0
58	GPS SYSTEM	$2,836	$0	$0
59	GIS SYSTEM UPDATE	$3,990	$4,500	$4,500
59b	FEDERAL CENSUS 2000	$1,000	$500	$0
	TOTAL TOWN SURVEYOR	$126,263	$122,749	$131,294
	CONSERVATION			
60	EXPENSE	$9,865	$9,893	$9,893
61	PROF SERVICES/MISC	$6,280	$7,000	$6,100
62	SALARIES	$76,459	$98,720	$106,441
63	CONSERVATION FUND	$2,500	$0	$0
	TOTAL CONSERVATION	$95,104	$115,613	$122,434
	HISTORICAL COMMISSION			

64	EXPENSE	$729	$1,114	$1,11
	TOTAL HISTORICAL COMMISSION	$729	$1,114	$1,11
	SURFACE WATER QUALITY COM			
65	MILFOIL TREATMENT	$896	$0	$
66	SURFACE WATER QUALITY	$3,495	$4,900	$4,90
	TOTAL SURFACE WATER QUALITY	$4,391	$4,900	$4,90
67	HISTORIC DISTRICT COMM	$0	$275	$27
	COUNCIL ON AGING			
68	SALARIES	$98,180	$99,338	$108,1
69	OPERATING EXPENSE	$5,000	$5,500	$5,50
70	TAX WORK-OFF PROGRAM	$15,015	$15,000	$20,00
71	EQUIPMENT	$0	$400	$40
71b	NEWSLETTER	$4,500	$4,785	$4,9
72	TRANSPORTATION	$29,250	$30,759	$35,8
	TOTAL COUNCIL ON AGING	$151,945	$155,782	$194,8
	TOTAL GENERAL GOVERNMENT	$2,238,384	$2,113,312	$2,240,4
	POLICE			
	SALARIES			
	POLICE CHIEF SALARY	$89,470	$85,226	$85,9
	LIEUTENANT SALARY	$74,874	$62,260	$66,0
	YOUTH OFFICER SAL	$57,776	$0	
	SERGEANTS SALARY	$310,841	$249,233	$321,6
	DETECTIVES SAL	$149,186	$0	
	SPECIALISTS	$0	$177,716	$134,1
	PATROLMEN SAL	$511,446	$494,227	$513,8
	INTERNS SAL	$696	$7,242	$7,4
	OVERTIME SAL	$163,337	$111,482	$130,0
	HOLIDAY SAL	$55,838	$69,728	$73,9
	SCHOOL TRAFFIC SUPR	$29,473	$29,718	$31,2
	COURT TIME	$11,208	$12,000	$12,0
	CLERK	$37,234	$36,983	$38,6

	TUITION REIMB	$800	$4,500	$3,100
	NIGHT DIFFERENTIAL	$0	$30,169	$30,085
	LONGEVITY	$0	$2,600	$2,000
	PRISONER WATCH	$0	$19,841	$13,027
	PROFESSIONAL STIPEND	$0	$18,248	$20,437
	ED. INCENTIVE	$0	$93,375	$191,414
1	TOTAL SALARIES	$1,492,179	$1,504,548	$1,674,997
	EXPENSE:			
2	OPERATING EXPENSE	$14,784	$15,150	$16,000
3	UNIFORM EXPENSE	$18,395	$18,840	$26,040
4	TRAINING EXPENSE	$59,734	$62,505	$66,311
6	SPECIAL SERVICES	$5,087	$5,100	$5,100
7	ANNUAL PHYSICALS	$3,878	$4,000	$4,000
8	OUT-OF-STATE TRAVEL	$1,500	$1,500	$1,500
9	PUBLIC SAFETY COMPUTER	$4,562	$0	$0
10	TRAFFIC CONTROL EXPENSE	$11,788	$34,000	$25,000
	EQUIPMENT			
12	POLICE CARS PURCHASE	$100,314	$100,012	$105,326
13	VEHICLE OPERATION EXPENSE	$14,597	$20,000	$21,100
14	NEW EQUIPMENT,MISC,OFFICE	$8,000	$8,000	$6,500
16	EQUIPMENT MAINT & REPAIR	$3,643	$3,400	$3,400
17	VEHICLE GASOLINE	$29,619	$27,000	$29,700
18	COMPUTER MAINTENANCE	$0	$5,000	$5,000
19	EQUIPMENT RENTAL	$0	$400	$400
20	RETIREMENT EXPENSE	$7,000	$35,350	$5,000
	TOTAL POLICE DEPT.	$1,775,080	$1,844,805	$1,995,374
	FIRE			
	SALARIES			
	CHIEF SALARY	$89,727	$85,860	$90,458
	DEPUTY CHIEF SAL	$55,945	$55,945	$59,352
	CAPTAINS SAL	$151,325	$151,685	$168,779
	LIEUTENANTS SAL	$187,022	$188,044	$194,766
	FIREFIGHTERS SAL	$680,578	$691,102	$733,190
	INCENTIVE & EMT	$21,250	$22,750	$22,750
	OVERTIME	$152,825	$101,000	$107,151
	TRAINING OVERTIME	$0	$8,000	$10,000
	CALLBACK PAY	$48,970	$20,000	$22,000
	HOLIDAY PAY	$56,685	$54,622	$57,948

	CALLMEN HOURLY	$5,138	$6,000	$10,00
	CALLMEN ANNUALLY	$700	$4,400	$4,40
	CLERICAL PART TIME	$18,715	$0	$
	FIRE PREVENTION-PART TIME	($4,374)	$5,000	$6,00
	CALLBACK PAY: AMBULANCE	$30,947	$32,000	$34,00
	CLERICAL	$0	$20,878	$28,60
21	TOTAL SALARIES	$1,495,453	$1,447,286	$1,549,40
22	OPERATING EXPENSE	$9,400	$10,000	$10,00
23	AMBULANCE EXPENSE	$7,965	$8,000	$11,00
24	FIRE ALARM SYSTEM EXPENSE	$3,358	$4,000	$6,00
25	TRAINING AND EDUCATION	$6,992	$8,000	$10,00
26	UNIFORM EXPENSE	$15,713	$16,000	$17,00
27	PHYSICAL EXAMS	$4,011	$5,000	$5,00
	EQUIPMENT			
28	MISC. EQUIPMENT & HOSE	$12,995	$13,000	$13,00
29	EQUIPMENT MAINTENANCE	$12,954	$13,000	$15,00
30	EQUIPMENT RENTAL	$520	$700	$7
31	VEHICLE GASOLINE	$10,000	$10,000	$10,00
32	COMPUTER MAINTENANCE	$4,990	$5,000	$5,00
	TOTAL FIRE DEPT.	$1,584,351	$1,539,986	$1,652,1
	INSPECTION/BUILDING			
	SALARIES			
	BLDG.& ZONING INSP. SAL	$59,018	$60,521	$64,2
	LOCAL INSPECTOR	$43,539	$43,544	$46,1
	SUB INSPECTOR SAL	$1,550	$0	
	WIRING INSPECTOR	$20,706	$20,706	$21,9
	OVERTIME	$0	$4,000	$4,0
	PLUMBING/GAS INSPECTOR	$18,350	$19,324	$21,6
	CLERICAL	$62,156	$70,100	$74,4
	DEPUTY PLUMBING/GAS	$0	$775	$8
	DEPUTY WIRING	$0	$775	$8
	SEALER OF WEIGHTS,MEAS	$610	$775	$8
33	TOTAL SALARIES	$205,929	$220,520	$234,7
	EXPENSE:			
34	BUILDING & ZONING EXPENSE	$6,990	$7,000	$7,0
35	INSPECTORS EXPENSE	$3,600	$3,600	$3,6
36	ZONING BOARD EXPENSE	$2,737	$2,750	$2,7

37	COMPUTER UPDATE	$0	$0	$0
38	SPECIAL BUDGET ITEMS	$0	$4,000	$0
	EQUIPMENT			
39	VEHICLE EXPENSE	$1,246	$1,250	$1,250
40	VEHICLE GASOLINE	$640	$800	$800
41	COPIER	$498	$500	$500
42	CAR REPLACEMENT	$1,500	$0	$0
	TOTAL INSPECTION	$223,140	$240,420	$250,684
	DOG OFFICER:			
43	DOG OFFICER SALARY	$37,631	$37,331	$38,750
44	DOG OFFICER EXPENSE	$1,899	$2,920	$2,920
45	BOARD & VET FEES	$1,978	$4,270	$4,270
46	VEHICLE GASOLINE	$700	$700	$700
	TOTAL DOG OFFICER	$42,208	$45,221	$46,640
	JOINT COMMUNICATIONS			
47	DISPATCHERS SAL	$321,596	$309,570	$331,874
48	OPERATING EXPENSE	$17,546	$17,428	$18,184
49	BLDG. EXPENSE,MAINT,REPAIR	$25,040	$12,600	$12,600
50	BLDG. EXP UTILITIES	$47,399	$47,400	$47,400
51	COMPUTER LICENSE	$2,840	$5,000	$5,000
52	UNIFORM ALLOWANCE	$1,718	$1,600	$1,600
53	BUILDING REPAIRS	$286	$13,000	$13,000
53b	WWM USER FEES	$0	$2,050	$0
	SPECIAL ITEMS			
54	DIGITIZER/COPIER	$0	$0	$0
55	FIRE HELMET RADIOS	$6,000	$0	$0
	TOTAL JOINT COMM	$422,425	$408,648	$429,658
	TOTAL PROTECTION	$4,047,204	$4,079,080	$4,374,457
	BOARD OF HEALTH			
	SALARIES:			
	BOARD MEMBERS	$250	$250	$250
	ADMINISTRATIVE ASSISTANT	$34,950	$34,950	$37,047
	ADMINISTRATIVE ASSISTANT OT	$2,200	$2,200	$2,332

	ANIMAL INSPECTOR	$450	$450	$4
	HEALTH DIRECTOR	$64,058	$64,390	$69,9
	ANIMAL CONTROL OFFICER	$8,255	$8,500	$8,7
	HEALTH AGENT/ SANITARIAN	$22,885	$40,285	$43,7
	PART-TIME CLERICAL	$15,443	$15,826	$16,7
1	TOTAL SALARIES	$148,491	$166,851	$179,2
	EXPENSES:			
2	OFFICE EXPENSE	$7,882	$7,500	$7,5
3	IN STATE TRAVEL EXPENSE	$776	$1,000	$1,0
4	FRINGE BENEFITS	$967	$1,980	$1,9
	CONTRACT/PROF SERVICES:			
5	MENTAL HEALTH CLINICS	$47,400	$47,400	$47,4
6	COMMUNITY NURSING CARE	$211,000	$217,180	$239,9
7	MOSQUITO CONTROL	$20,136	$21,204	$19,3
8	PROFESSIONAL SERVICES/MOSQ	$9,801	$10,524	$10,5
9	VEHICLE OPERATION/MAINT	$1,017	$1,200	$1,2
	VEHICLE PURCHASE AND REHAB		$2,500	
	SPECIAL BUDGET ITEMS:			
10	WATER QUALITY TESTING	$2,260	$3,000	$3,0
11	HAZARDOUS WASTE MGT	$12,000	$15,000	$15,0
12	CONSULTING ENGINEER	$1,788	$2,500	$2,5
13	FOOD INSPECTOR	$7,318	$6,500	$6,5
	TOTAL BOARD OF HEALTH	$470,836	$504,339	$535,1
	HIGHWAY			
	SALARIES:			
	DIRECTOR OF HIGHWAY	$5,097	$71,905	$71,9
	CLERKS' SALARIES	$62,726	$63,643	$69,2
	HIGHWAY LABOR SALARY	$493,359	$482,435	$516,3
	OVERTIME,LABOR	$116,363	$40,000	$40,0
1	TOTAL SALARIES	$677,545	$657,983	$697,3
	MAINTENANCE:			
2	MAINTENANCE OF ROADS	$24,497	$25,000	$40,0
3	MAINTENANCE OF EQUIPMENT	$64,637	$65,000	$65,0
4	SNOW REMOVAL	$201,400	$51,000	$51,0
5	SNOW REMOVAL/PRIVATE WAYS	$7,000	$7,000	$7,0
6	UNIFORMS/OTHER FRINGE	$10,929	$15,000	$15,0

	CONTRACT/PROFESSIONAL SRVCS			
7	CONTRACT BASIN CLEANING	$19,987	$20,000	$22,000
8	ROAD RESURFACING	$86,068	$300,000	$150,000
9	CRACK SEALING	$13,627	$15,000	$0
	EQUIPMENT			
10	EQUIPMENT MISC.	$20,933	$11,000	$11,000
11	HIGHWAY FUEL	$23,333	$27,000	$25,000
	BUILDING MAINTENANCE:			
12	HIGHWAY GARAGE REPAIR	$9,500	$12,000	$12,000
12b	WASTEWATER DISPOSAL	$8,012	$10,000	$10,000
13	HIGHWAY GARAGE UTILITIES	$29,701	$27,500	$27,500
14	OFFICE EXPENSE	$6,904	$7,000	$7,000
	TOTAL HIGHWAY	$1,204,073	$1,250,483	$1,140,032
	HEALTH-LANDFILL			
1	SALARIES:	$171,249	$181,018	$203,429
	EXPENSE:			
2	LEACHATE COLLECTION	$45,000	$45,000	$50,000
3	DISPOSAL OF WOOD	$19,008	$19,000	$30,000
4	FUEL	$13,600	$15,000	$15,000
	PROFESSIONAL SERVICES			
5	MISC. ENGINEERING	$25,291	$35,000	$35,000
	BUILDING:			
6	REPAIRS	$8,163	$9,500	$9,500
7	UTILITIES	$12,000	$13,000	$15,000
8	OTHER EXPENSE	$18,500	$13,500	$13,500
9	MAINT REPAIRS	$30,000	$29,600	$29,600
10	LEASE EQUIPMENT	$6,900	$6,900	$7,776
11	OTHER EXPENSE: COVER	$12,619	$14,650	$14,650
12	MISC. EQUIPMENT	$7,970	$8,400	$8,400
13	BANNED WASTE DISPOSAL	$0	$20,000	$20,000
	TOTAL LANDFILL	$370,300	$410,568	$451,855
	VETERANS BENEFITS			
	VET BENEFIT APPROP	$10,258	$3,836	$3,645
	MISCELLANEOUS	$260	$215	$215
	SALARIES	$2,993	$3,642	$3,833
1	TOTAL VETERANS	$13,511	$7,693	$7,693

	BENEFITS			
	SCHOOLS			
	REGULAR INSTRUCTION 1	$10,746,374	$12,320,875	$13,067,
	SPECIAL INSTRUCTION 2	$3,627,542	$4,156,500	$4,646,
	INSTRUCTIONAL SERVICES 3	$3,284,881	$3,545,810	$3,790,
	OPERATIONS SERVICES 4	$2,123,313	$2,081,263	$2,218,
	POLICY ADMIN. SERV. 5	$677,885	$739,066	$779,
	OUT OF STATE TRAVEL 6	$2,785	$2,326	$9,
1	TOTAL SCHOOLS	$20,462,780	$22,845,840	$24,512,
2	REGIONAL VOCATIONAL SCHOOL	$104,694	$91,779	$86,
	YOUTH SERVICES			
	DIRECTOR YOUTH SERVICES	$60,521	$60,521	$64,
	ASSOC DIRECTOR YOUTH SER	$51,981	$60,171	$64,
	PARENT EDUCATION PROGRAM	$0	$0	
1	TOTAL YOUTH SERV SAL	$112,502	$120,692	$128
2	EXPENSE	$3,728	$3,720	$3
3	AUTOMOBILE EXPENSE	$587	$360	
3b	VEHICLE PURCHASE	$1,500	$0	
4	AUTOMOBILE REPAIR	$0	$450	
	TOTAL DIR YOUTH SERVICES	$118,317	$125,222	$132
	LIBRARY			
	SALARIES			
	LIBRARY DIRECTOR	$70,840	$70,840	$75
	ADM ASSISTANT	$39,612	$40,637	$44
	CHILDREN'S LIBRARIAN	$38,210	$38,749	$39
	ASST. CHILDREN'S LIBRARIAN	$28,338	$36,352	$40
	LIBRARY ASSISTANTS	$90,290	$90,916	$146
	PAGES SALARY	$9,435	$12,000	$12
	CLERKS SALARY	$45,325	$26,400	$27
	CUSTODIAN SALARY	$28,776	$29,735	$32
	REF LIBRARIAN	$45,244	$49,735	$54
	ASSISTANT DIRECTOR	$43,215	$43,163	$49
	HEAD OF CIRCULATION	$41,477	$43,250	$40

	SATURDAY DIFFERENTIAL	$0	$1,300	$1,600
	EVEN DIFFERENTIAL	$0	$1,400	$2,000
	CHILDREN'S RM PART TIME	$20,847	$29,537	$0
	COMPUTER SPEC. /PT		$24,900	$25,597
1	TOTAL SALARIES	$501,609	$538,914	$596,937
2	OPERATING EXPENSE	$43,499	$43,500	$43,500
3	OUT OF STATE TRAVEL	$226	$550	$550
4	TUITION REIMBURSEMENT	$1,979	$2,000	$2,500
5	MATERIALS PURCHASE	$109,007	$118,000	$128,300
6	LIBRARY AUTOMATION	$35,000	$30,000	$30,000
	TOTAL LIBRARY	$691,320	$732,964	$801,787
	PARK & RECREATION			
	SALARIES:			
	SUPERINTENDENT	$70,740	$70,690	$75,033
	LABOR	$296,333	$280,269	$285,679
	CLERICAL REGULAR	$36,461	$34,950	$37,247
1	TOTAL SALARIES	$403,534	$385,909	$397,959
	EXPENSE:			
2	REPAIRS & MISC.	$44,910	$45,335	$45,335
3	LANDSCAPE, MATERIAL & SUP	$34,859	$31,527	$31,527
4	UNIFORM EXPENSE	$4,025	$4,280	$4,280
5	TREE PLANTING	$1,450	$1,500	$1,500
6	PLAYGROUND SUPPLY	$0	$500	$500
7	TRAVEL & DUES IN STATE	$500	$500	$500
8	TRAVEL OUT OF STATE	$1,038	$1,050	$1,050
	EQUIPMENT			
9	MISC SMALL EQUIPMENT	$524	$1,000	$1,000
10	REPAIR SUPPLY & EQUIP	$4,113	$4,500	$4,500
	BUILDING REPAIRS			
11	LIGHTING, ETC.	$3,634	$3,650	$3,650
	CONTRACT/PROF SERVICES			
12	TREE TRIMMING	$38,122	$18,800	$30,800
13	PUBLIC WORKS EXPENSE	$1,708	$2,000	$2,000
14	DUTCH ELM DISEASE EXP	$0	$0	$0
15	DEV. CEMETERY LAND	$0	$0	$0

	TOTAL PARK & RECREATION	$538,417	$500,551	$524,6
16	FEE SUPPORTED PROGRAMS	$274,423	$390,000	$550,(
	PARK/RECREATION: POOL OPERATION			
	SALARIES	$187,095	$121,775	$130,(
	UTILITIES	$0	$38,000	$40,(
	ADMIN MATERIALS, SUPPLIES	$0	$15,500	$15,!
	MAINTENANCE MATERIALS, SUPPLY	$129,870	$32,150	$35,(
	PROGRAMS	$0	$60,000	$55,(
17	TOTAL POOL OPERATION	$316,965	$267,425	$275,!
	UNCLASSIFIED			
1	INSURANCE GENERAL	$223,746	$230,000	$225,(
2	INSURANCE 32B	$1,908,580	$2,206,000	$2,761,(
3	UNEMPLOYMENT COMPENSATION	$18,047	$10,000	$10,(
4	STREET LIGHTING	$144,140	$100,000	$100,(
5	HYDRANT RENTAL	$18,000	$18,000	$18,(
6	TOWN MEETING WARRANT	$19,490	$16,000	$16,(
7	RESERVE FUND	$0	$201,000	$201,(
8	PUBLIC CEREMONIES	$2,501	$2,500	$2,
9	SURETY BONDS	$0	$800	$
10	TOWN CLOCKS	$0	$200	$
11	NON CONTRIBUTORY PENSION	$10,957	$12,000	$12,
12	PENSION DISABILITY ACCT	$10,000	$10,000	$10,
13	OCCUPATIONAL HEALTH NURSE	$5,910	$6,000	$6,
14	MEDICAL CONTRIBUTION	$80,000	$80,000	$80,
15	RESERVE FOR SAL SETTLEMENT	$51,880	$266,000	$50,
16	EMPLOYEE ASSISTANCE PROG.	$3,200	$4,500	$4,(
	TOTAL UNCLASSIFIED	$2,496,451	$3,163,000	$3,497,
	DEBT AND INTEREST			
	INTEREST			
1	BOND ANTICIPATION NOTES	$42,821	$70,000	$80,
2	BOND ANTICIPATION NOTES EX	$43,059	$80,000	$109,
3	ANTICIPATION REVENUE	$0	$0	
4	BOND ISSUE 1989	$0	$0	
5	BOND ISSUE EXEMPT 1989	$2,550	$0	
6	MULTI PURPOSE EXEMPT	$0	$0	

	1990			
7	MULTI PURP EX 91 HIGH SCHL	$162,685	$143,637	$124,213
8	MULTI PURP EX 91 LOKER	$15,680	$7,980	$0
9	MULTI PURP EX 91 LANDFILL	$3,920	$1,995	$0
10	MULTI PURP EXEM SCHL	$122,228	$113,681	$104,812
	1993			
11	MULTI PURPOSE EQUIPMENT	$0	$0	$0
12	LAND ACQUISITION EXEMPT	$124,210	$116,830	$109,270
13	MULTI PURPOSE 1996	$15,490	$7,905	$5,805
14	MULTI PURPOSE 1997	$44,954	$39,600	$33,375
15	MULTI PURPOSE EXEMPT 1997	$45,600	$38,862	$32,542
16	PUBLIC SAFETY BLDG. EXEMPT	$220,958	$210,445	$199,570
17	DECARLO LAND ACQUISITION	$2,225	$1,500	$844
18	DEPARTMENTAL EQUIPMENT	$27,575	$19,781	$11,812
19	FIELD HOUSE ROOF	$1,129	$991	$853
20	COMPUTERS	$10,488	$7,500	$4,500
21	TRAFFIC LIGHTS	$650	$469	$281
22	DEPARTMENTAL EQUIPMENT	$24,570	$19,488	$14,500
23	LAND ACQUISITION	$59,310	$53,610	$47,910
24	MODULAR CLASSROOMS/GYM	$49,425	$44,675	$39,925
25	POOL REMODEL	$16,783	$15,120	$13,457
26	STREET REMODEL	$13,396	$11,829	$10,261
27	SIDEWALK/BIKE	$5,750	$4,325	$3,137
28	TEMP BORROWING MIDDLE SCH	$232,715	$231,300	$187,974
29	LAND ACQUISITION 2001	$0	$72,207	$68,564
30	DEPT EQUIP 2001	$0	$26,759	$20,800
31	SCHOOL TECH 2001	$0	$10,618	$8,000
32	TOWN BLDG/FIRE REPAIRS	$0	$7,433	$5,415
33	SIDEWALK 2001	$0	$2,549	$1,800
34	LANDFILL 2001	$0	$10,619	$9,025
35	BUILDING REPAIR	$0	$1,485	$870
36	RADIO REHAB 2002	$0	$0	$144
37	COMPUTERS 2002	$0	$0	$90
38	TELEPHONES 2002	$0	$0	$66
39	COMPACTOR UNIT 2002	$0	$0	$270
40	CONTAINERS 2002	$0	$0	$72
41	ASPHALT REPAIR UNIT 2002	$0	$0	$150
42	PICKUP TRUCK 2002	$0	$0	$258
43	SCHOOL TECH 2002	$0	$0	$900

44	SCHOOL FURNITURE 2002	$0	$0	$
45	SCHOOL BLDG REPAIR 2002	$0	$0	$
46	SCHOOL VEHICLES 2002	$0	$0	$
47	PUBLIC SAFETY 2002	$0	$0	$2,
48	TOWN POOL REPAIRS 2002	$0	$0	$
49	TOWN CTR IMPROVMENTS 2002	$0	$0	$
50	LAND PURCHASE CAZANAS	$0	$0	$
51	CANOE LAUNCH	$0	$0	$
	MATURING DEBT			
52	BOND ISSUE 1989	$0	$0	
53	MULTI PURPOSE EXEMPT 1990	$85,000	$0	
54	MULTI PURP EX 91 HIGH SCHL	$360,000	$360,000	$365,
55	MULTI PURP EX 91 LOKER	$140,000	$140,000	
56	MULTI PURP EX 91 LANDFILL	$35,000	$35,000	
57	MULTI PURP EXEMPT SCHL 1993	$215,000	$215,000	$215
58	MULTI PURP EQUIP 1993	$0	$0	
59	LAND ACQUISTION EXEMPT 1996	$180,000	$180,000	$180
60	MULTI PURPOSE 1996	$185,000	$50,000	$45
61	BOND SALE EXPENSE	$25,000	$25,000	$32
62	FINANCIAL DISCLOSURE	$0	$2,500	$2
63	MULTI PURPOSE 1997	$152,300	$152,300	$147
64	MULTI PURPOSE EXEMPT 1997	$150,000	$150,000	$150
65	PUBLIC SAFETY BLDG.	$290,000	$290,000	$290
66	DECARLO LAND ACQUISITION	$20,000	$20,000	$15
67	DEPARTMENTAL EQUIP	$215,000	$215,000	$210
68	FIELD HOUSE REMODEL	$3,675	$3,675	$3
69	COMPUTERS	$85,000	$80,000	$80
70	TRAFFIC LIGHTS	$5,000	$5,000	$5
71	DEPARTMENTAL EQUIPMENT	$107,000	$105,000	$100
72	LAND ACQUISITION	$120,000	$120,000	$120
73	MODULAR CLASSROOMS/GYM	$100,000	$100,000	$100
74	POOL REMODEL	$35,000	$35,000	$35
75	STREET REMODEL	$33,000	$33,000	$33
76	SIDEWALK/BIKE	$30,000	$25,000	$25
77	LAND ACQUISITION 2001	$0	$90,000	$90
78	DEPT EQUIPMENT 2001	$0	$130,000	$130
79	SCHOOL TECH 2001	$0	$50,000	$50
80	TOWN BLDG/FIRE REPAIRS	$0	$20,000	$1
81	SIDEWALK 2001	$0	$15,000	$1
82	LANDFILL 2001	$0	$25,000	$2

83	BUILDING REPAIR	$0	$4,000	$4,000
84	RADIO REHAB 2002	$0	$0	$4,800
85	COMPUTERS 2002	$0	$0	$3,000
86	TELEPHONES 2002	$0	$0	$2,200
87	COMPACTOR UNIT 2002	$0	$0	$9,000
88	CONTAINERS 2002	$0	$0	$2,400
89	ASPHALT REPAIR 2002	$0	$0	$5,000
90	PICKUP TRUCK 2002	$0	$0	$8,600
91	SCHOOL TECH 2002	$0	$0	$30,000
92	SCHOOL FURNITURE 2002	$0	$0	$16,500
93	SCHOOL BLDG REPAIR 2002	$0	$0	$14,000
94	SCHOOL VEHICLES 2002	$0	$0	$10,400
95	PUBLIC SAFETY 2002	$0	$0	$80,000
96	TOWN POOL REP 2002	$0	$0	$20,000
97	TOWN CTR IMPROVEMENTS 2002	$0	$0	$23,500
98	LAND PURCHASE CAZANES	$0	$0	$10,000
99	CANOE LAUNCH 2002	$0	$0	$11,000

TOTAL DEBT & INTEREST	$3,859,146	$4,048,668	$3,989,902

GRAND TOTAL BUDGET	$37,206,821	$40,530,924	$43,120,624

AMENDMENT NO. 1 TO MOTION NO. 1:
Milton Bailey moved and was duly seconded that the Council on Aging Budget, Line Item #70, Tax Work-Off Program, be amended by adding $2500. The new total for Line Item #70 would read $ 20,000.

MOTION TO TERMINATE DEBATE:
Perry Smoot moved and was duly seconded to move the question.

VOTED ON MOTION TO TERMINATE DEBATE: UNANIMOUSLY IN FAVOR

VOTED ON AMENDMENT NO. 1 TO MOTION NO. 1:
1st VOICE VOTE: UNDECIDED
2ND VOICE VOTE: MOTION CARRIED

AMENDMENT NO. 2 TO MOTION NO. 1:
Herbert Jacobus moved and was duly seconded that $ 5000. be added to the Board of Health Department budget, (herein called the board), financed as a new line item, Transportation Assistance Program, to be raised from taxation for fiscal year starting July 1, 2002.

VOTED ON AMENDMENT NO. 2 TO MOTION NO. 1: MOTION NOT CARRIED

AMENDMENT NO. 3 TO MOTION NO. 1:
William Murphy moved and was duly seconded that the Meeting vote to reduce Health-Landfill (1) Salaries by $ 13,595.

VOTED ON AMENDMENT NO. 3 TO MOTION NO. 1: MOTION NOT CARRIED

MOTION NO. 1 AS AMENDED:
Christopher Riley moved and was duly seconded that the report of the Finance Committee respecting the Fiscal Year 2002 Budget be accepted; and that each and every numbered item set forth in the Finance Committee's Budget for Fiscal Year 2003 be voted, granted and appropriated as an expenditure for the several purposes and uses set forth in said budget establishing a total budget of $ 43,120,624. which sum shall be expended only for the purposes shown under the respective boards, committees and offices of the Town; and, of the total sum so appropriated, $ 41,310,624. shall be raised by taxation; $ 100,000. shall be provided by transfer from Ambulance Receipts; $ 150,000. shall be provided by transfer from the sale of Town-owned Land Account for payment of debt; $ 10,000. shall be provided by transfer from the Conservation Receipt Account; and $ 1,550,000. shall be transferred from the General Fund - Unreserved Fund Balance; and for what it considers to be the proper management of the Town and its finances, the Finance Committee makes the following recommendations, and they are, therefore, incorporated under this motion as printed in the Warrant on Page 29.

VOTED ON MOTION NO. 1 AS AMENDED: UNANIMOUSLY IN FAVOR

MOTION NO. 2:
Christopher Riley moved and was duly seconded that the following amounts be appropriated for the following numbered equipment and vehicle acquisitions and projects for the following departments, each of which shall be a separate appropriation:

	Equipment/Vehicle/Project	Department	Amount
1	Repair Fire Station	Board of Selectmen	$10,000.00
2	HVAC Town Building	Board of Selectmen	42,500.00
3	Data Processing Technology	Board of Selectmen	40,000.00
4	Car 2	Fire	40,000.00
5	Radio System	Fire	75,000.00
6	Computer Software	Police	27,000.00
7	Police for Computers	Police	79,000.00
8	Snow Removal Truck Repairs	Board of Road Commissioners	36,000.00
9	Steer Loader with Attachments	Board of Road Commissioners	35,000.00
10	Old Containers Replacement	Board of Health	12,000.00
11	Waste Ban Container-40 Cubic Yds	Board of Health	12,900.00
12	Computer Upgrade	Board of Library Trustees	9,400.00
13	Microfilm Reader	Board of Library Trustees	8,500.00
14	Technology	School Committee	200,000.00
15	Building Repairs	School Committee	117,000.00
16	Office Equipment	School Committee	20,000.00
17	Containers	School Committee	23,000.00
18	Minibus	School Committee	40,000.00

and, to meet these appropriations, the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow $791,300. pursuant to the provisions of Massachusetts General Laws Chapter 44, Sections 7 and $36,000. shall be provided by transfer from the General Fund – Unreserved Fund Balance.

VOTED ON MOTION NO. 2: UNANIMOUSLY IN FAVOR

ARTICLE 6: TRANSFER PARK AND RECREATION DEPARTMENT LAND TO THE COMMONWEALTH FOR HIGHWAY PURPOSES

Proposed by: Board of Selectmen

To determine whether the Town will vote to:

a) instruct the Park and Recreation Commission, with the approval of Town Counsel as to form, to transfer the care, custody, management and control of all or any part of the parcel of land on Boston Post Road (Route 20), Wayland, Massachusetts, shown as Lot 001A on Assessors Map 23, containing 21,780 square feet, more or less, to the Board of Selectmen for the purpose of transferring, conveying, selling or otherwise disposing of said parcel of land to the Commonwealth of Massachusetts for highway purposes;

b) authorize the Board of Selectmen, with the approval of Town Counsel as to form, to transfer, convey, sell or otherwise dispose of to the Commonwealth of Massachusetts all or any part of said parcel of land for highway purposes; and

c) authorize the Board of Selectmen to petition the General Court of the Commonwealth to enact a special act authorizing a change of use and transfer, sale, conveyance or other disposition of said all or any part of parcel of land to the Commonwealth of Massachusetts for highway purposes.

MOTION:
Brian O'Herlihy moved and was duly seconded that the Town:

a) instruct the Park and Recreation Commission, with the approval of Town Counsel as to form, to transfer the care, custody, management and control of all or any part of the parcel of land on Boston Post Road (Route 20), Wayland, Massachusetts, shown as Lot 001A on Assessors Map 23, containing 21,780 square feet, more or less, to the Board of Selectmen for the purpose of transferring, conveying, selling or otherwise disposing of said parcel of land to the Commonwealth of Massachusetts for highway purposes;

b) authorize the Board of Selectmen, with the approval of Town Counsel as to form, to transfer, convey, sell or otherwise dispose of to the Commonwealth of Massachusetts all or any part of said parcel of land for highway purposes; and

c) authorize the Board of Selectmen to petition the General Court of the Commonwealth to enact a special act authorizing a change of use and transfer, sale, conveyance or other disposition of said all or any part of parcel of land to the Commonwealth of Massachusetts for highway purposes.

VOTED: UNANIMOUSLY IN FAVOR

PROCEDURAL MOTION:
Lana Carlsson-Irwin moved and was duly seconded that Article 7 be postponed until the first order of business on Monday, April 29, 2002.

VOTED: MOTION CARRIED

ARTICLE 8: WAYLAND/SUDBURY SEPTAGE TREATMENT FACILITY BUDGET

Proposed by: Septage Committee *Estimated Cost: $834,808*

To determine whether the Town will vote to appropriate a sum of money to be expended by the Septage Committee for the operation of the Wayland/Sudbury Treatment Facility, and to determine whether such appropriation shall be provided by taxation, by transfer from unappropriated funds, by transfer of funds already appropriated for another purpose, by borrowing, or otherwise.

MOTION:
Philip Pattison moved and was duly seconded that the Town appropriate the sum of $834,808. to be expended by the Septage Committee for the operation of the Wayland/Sudbury Septage Treatment Facility during Fiscal Year 2003 for the following purposes:

Salaries	$ 147,892
Expenses	
Operating Expense	3,500
Other Expense	8,700
Expense Utility - Misc.	48,650
Contracted/Profess. Services	33,000
Contract Services/Director	60,000
Legal Services	5,000
Out of State Travel	500
Equipment	
Capital Replacement	60,000
Purchase/Rental	3,500
Maintenance/Repairs	23,000
Building/Maintenance Expense	
Maint/Repairs/Renovations	2,000
Building Utilities	1,000
Other Expense	11,000
Special Budget Items	
Engineering Services	5,000
Debt Service	73,136
Sludge Disposal	89,000
Ground Water Monitoring	0
Audit, Financial Services	16,000
Laboratory and Professional Svcs	2,500
Indirect Expenses	
Administration	40,000
Insurance Fringe Benefits	22,184
Other Insurance	4,400
Retirement Benefits	17,747
Grease Disposal	21,000
Septage Committee	500
Septage Committee Sec.	1,000
	$ 834,808

and that said appropriation shall be provided by the use of $600,000. from Septage Revenues and by transferring $234,808. from Septage Retained Earnings.

VOTED: UNANIMOUSLY IN FAVOR

The Meeting adjourned at 10:34 P.M. until Monday, April 29, 2002 at 7:45 P.M.

Attendance: 360

VOTES ENACTED:
MONDAY, APRIL 29, 2002 AT THE WAYLAND HIGH SCHOOL FIELD HOUSE

C. PETER R. GOSSELS, MODERATOR:

Pursuant to the Warrant dated April 9, 2002 signed by Susan W. Pope, Mary M. Antes, Linda L. Segal, Brian T. O'Herlihy, and Patricia E. Abramson, Selectmen, served and return of service given by Christopher Hanlon, Constable of the Town, the inhabitants of the Town of Wayland qualified to vote at Town Meeting met this day at Wayland High School Field House; and at 7:57 P.M. the Moderator called the Meeting to order, declared that a quorum was present, and the Meeting proceeded to transact the following business:

ARTICLE 7: WASTEWATER MANAGEMENT DISTRICT COMMISSION BUDGET

Proposed by: Wastewater Management District Commission *Estimated Cost: $179,394*

To determine whether the Town will vote to appropriate a sum of money to be expended by the Wastewater Management District Commission for the annual operating expense of the Wayland Wastewater Management District; and to determine whether such appropriation shall be provided by taxation, by transfer from unappropriated funds, by transfer of funds appropriated for another purpose, by borrowing or otherwise.

WASTEWATER MANAGEMENT DISTRICT COMMISSION BUDGET FY 2003

	EXPENDED FY 2001	APPROPRIATED FY 2002	REQUESTED FY 2003
Operating Expense	$20,947	$21,050	$20,726
Maintenance/Repair	$78,695	$20,000	$40,000
Contract/Professional Services	$55,783	$92,778	$87,582
Debt Service	$22,430	$51,312	$31,086
Total Expenses	**$177,855**	**$185,140**	**$179,394**
District Revenue	$235,925	$185,140	$179,394
General Fund Contribution	$60,000	$0	$0
Total Revenue	**$295,925**	**$185,140**	**$179,394**

MOTION:
Christopher Woodcock moved and was duly seconded that the Town appropriate the sum of $179,394. to be expended by the Wastewater Management District Commission for its annual operating expenses during Fiscal Year 2003 for the following purposes:

Operating Expense	$ 20,726
Maintenance/Repair	40,000
Contract/Professional Services	87,582
Debt Service	31,086;

and that said appropriation be provided by the use of $179,394. from wastewater management revenues.

VOTED: UNANIMOUSLY IN FAVOR

The Meeting recessed at 8:00 P.M. for the Special Town Meeting.
The Meeting reconvened at 9:00 P.M.

ARTICLE 9: WATER DEPARTMENT MAINTENANCE BUDGET

Proposed by: Water Department *Estimated cost: $1,313,288*

To determine whether the Town will vote to appropriate a sum of money to be expended by the Board of Water Commissioners for the operation and expenses of the Water Department; and to determine whether such appropriation shall be provided by taxation, by transfer from unappropriated funds, by transfer of funds already appropriated for another purpose, by grants received from the Commonwealth or federal government, by borrowing or otherwise.

WATER DEPARTMENT BUDGET FY 2003

	EXPENDED FY 2001	APPROPRIATED FY 2002	REQUESTED FY 2003
Salaries			
Commissioners	$225	$225	$225
Superintendent	$60,065	$61,195	$67,315
Labor	$265,264	$313,181	$322,576
Clerical	$36,053	$49,224	$50,671
Total Salaries	$361,607	$423,825	$440,787
Operating Expense	$472,411	$474,000	$477,000
Professional Services	$14,655	$0	$0
Equipment	$680	$0	$0
Police Details	$6,319	$0	$0
Borrowing Costs	$310,340	$352,708	$395,501
Total Water Department	**$1,166,012**	**$1,250,533**	**$1,313,288**

MOTION:
W. Edward Lewis moved and was duly seconded that the Town appropriate the sum of $1,313,533. to be expended by the Board of Water Commissioners for the operation and expenses of the Water Department during Fiscal Year 2003 for the following purposes:

Salaries:	
Commissioners	$ 225.
Superintendent	67,315.
Labor	322,576.
Clerical	50,671.
Total Salaries	440,787.
Operating Expense	$477,000.
Borrowing Costs	395,501.
Total Water Department	$1,313,288.

and that said appropriation be provided by the use of $1,000,000. from Water Revenues and $313,288. from Water Retained Earnings.

VOTED: UNANIMOUSLY IN FAVOR

ARTICLE 10: COMPENSATION FOR ELECTED OFFICIALS

Proposed by: Board of Selectmen *Cost: $62,721*

To determine whether the Town will vote to fix the salary and compensation of all elected officers of the Town effective July 1, 2002, which salary and compensation are printed below.

SALARY SCHEDULE – ELECTED TOWN OFFICIALS

		FY 2002	FY 2003
Town Clerk		$54,383	$57,646
Selectmen	(5 @ $100)	$500	$0
Assessors	(Chairman)	$1,600	$1,600
	(2 @ $1,500)	$3,000	$3,000
Board of Health	(5 @ $50)	$250	$250
Water Commissioners	(3 @ $75)	$225	$225
TOTAL		**$59,958**	**$62,721**

MOTION:
Susan Pope moved and was duly seconded that the Town vote to fix the salary and compensation of all elected officers of the Town to be effective July 1, 2002, as follows:

ELECTED TOWN OFFICERS	Salary/Compensation Per Person FY 2003
Town Clerk	57,646.
Assessors (Chairman)	1,600.
(2) (members)	1,500.
Board of Health (5)	50.
Water Commissioners (3)	75.

VOTED: MOTION CARRIED

ARTICLE 11: PERSONNEL BY-LAWS AND WAGE AND CLASSIFICATION PLAN

Proposed by: Personnel Board *Estimated Cost: 3% of FY2002 Salary Expenditures*

To determine whether the town will vote to amend the Code of the Town of Wayland, Chapter 43, PERSONNEL and the Personnel Wage and Salary Classification Plan previously adopted by the Town by making the following additions, deletions and modifications thereto, and by establishing effective dates for such amendments:

(Note: Added language is underlined, deleted language has a strikethrough. Only the sections that have been amended are included.)

§43-11. Sick leave.

E. When a permanent employee retires or dies, he or his beneficiary shall receive severance pay equal to the employee's most recent daily straight-time rate multiplied by 60% of his unused accumulated sick leave days in effect as of his retirement or death. Such severance pay shall not exceed a maximum of ~~$3,500~~. ($5,000)

2) WAGE AND CLASSIFICATION PLAN

This article also makes changes in the Wage and Classification Plan to incorporate the July 1, 2001 salary increase (3%) for all employees, and the proposed salary increase for July 1, 2002 (3%) for non union employees and those union employees in bargaining units with executed labor contracts. Funds for the FY 2002 increase were appropriated by the 2001 Annual Town Meeting. Funds for the FY 2003 increases will be considered by the 2002 Annual Town Meeting. Wage tables reflecting the above rates are attached. It is anticipated that all labor contracts will be completed in time for funding to be considered by Town Meeting.

MOTION:
Mary Ann Peabody moved and was duly seconded that the town amend the Code of the Town of Wayland, Chapter 43, PERSONNEL and the Personnel Wage and Salary Classification Plan previously adopted by the Town by making the following additions, deletions and modifications thereto:

(Note: Added language is underlined, deleted language has a strikethrough. Only the sections that have been amended are included.)

§43-11. Sick leave.

E. When a permanent employee retires or dies, he or his beneficiary shall receive severance pay equal to the employee's most recent daily straight-time rate multiplied by 60% of his unused accumulated sick leave days in effect as of his retirement or death. Such severance pay shall not exceed a maximum of ~~$3,500~~. ($5,000); and by adopting the Wage and Salary Classification Plan as printed in this Warrant on Pages 49 through 63 inclusive, to be effective on the dates set forth therein.

AMENDMENT NO. 1 TO MAIN MOTION:
Mark Santangelo moved and was duly seconded that the Meeting:

Delete on Page 62 of the Warrant - G10 - Director of Highway Operations
Insert on Pages 49 and 50 of the Warrant – G2 – Director of Highway Operations

VOTED ON AMENDMENT NO. 1 TO MAIN MOTION: UNANIMOUSLY IN FAVOR

AMENDMENT NO. 2 TO MAIN MOTION:
Mary Ann Peabody moved and was duly seconded that the Meeting defer action on the main motion as amended until after Article 26 has been disposed of.

VOTED ON AMENDMENT NO. 2 TO MAIN MOTION: UNANIMOUSLY IN FAVOR

ARTICLE 12: PAY PREVIOUS FISCAL YEAR UNPAID BILLS

Proposed by: Board of Selectmen

To determine whether the Town will vote to:

(A) PAY THE FOLLOWING BILLS OF FISCAL YEAR :

Vendor	Invoice Date	Fiscal Year	Amount	Board

(b) appropriate the sum of money for the payment of the foregoing bills of a prior fiscal year; and

(c) provide for such appropriation by taxation, by transfer from unappropriated funds, by transfer of funds already appropriated for another purpose, by borrowing, or otherwise.

MOTION:
Brian O'Herlihy moved and was duly seconded that the Meeting pass over the Article.

VOTED: UNANIMOUSLY IN FAVOR

ARTICLE 13: ACCEPT LAW INCREASING REAL ESTATE TAX EXEMPTION AMOUNTS

Proposed by: Board of Selectmen and Board of Assessors *Estimated Cost: $42,000*

To determine whether the Town will vote to accept the provisions of Section 4 of Chapter 73 of the Acts of 1986, as amended by Chapter 126 of the Acts of 1988, and allow an additional exemption of up to one hundred percent for Fiscal Year 2003.

MOTION:
Linda Segal moved and was duly seconded that the Town accept the provisions of Section 4 of Chapter 73 of the Acts of 1986, and allow an additional exemption of up to one hundred percent for Fiscal Year 2003.

VOTED: UNANIMOUSLY IN FAVOR

ARTICLE 14: REVOLVING FUND FOR COUNCIL ON AGING

Proposed by: Council on Aging

To determine whether the Town will vote to authorize the continuance of a revolving fund pursuant to Chapter 44, Section 53E ½ of the Massachusetts General Laws for the Council on Aging; and to determine: (1) the programs and purposes for which such revolving fund may be expended; (2) the departmental receipts which may be credited to such revolving fund; (3) the board or officer(s) authorized to expend monies from such fund; and (4) the total amount that may be expended from such fund in Fiscal Year 2003.

MOTION:
Mary Antes moved and was duly seconded that (a) the Town continue the revolving fund established by vote of the 1994 Annual Town Meeting pursuant to Massachusetts General Laws Chapter 44, Section 53E ½ for the Council on Aging for education, cultural and entertainment programs and purposes; (b) that receipts from said programs may be credited to said revolving fund; (c) that the Co-Executive Directors of the Council on Aging are hereby authorized to expend monies from such fund for the aforementioned programs and purposes; and (d) that the sum of $50,000. may be expended from such fund during Fiscal Year 2003.

VOTED: UNANIMOUSLY IN FAVOR

ARTICLE 15: AMEND CURRENT BY-LAWS CHAPTER 12 TO ELIMINATE ROLE OF SECOND VICE-PRESIDENT ON COUNCIL ON AGING BOARD

Proposed by: Council on Aging

To determine whether the town will vote to amend Chapter 12, Section 12-3 of the Code of the Town of Wayland by deleting the title of Second Vice President from the list of Board officers.

MOTION:
Mary Antes moved and was duly seconded that the Town vote to amend Chapter 12, Section 12-3 of the Code of the Town of Wayland by deleting therefrom the title of Second Vice President from the list of officers in the first sentence thereof.

VOTED: UNANIMOUSLY IN FAVOR

ARTICLE 16: ACCEPT LAW ALLOWING DEFERMENT OF BETTERMENT ASSESSMENTS

Proposed by: Board of Selectmen

To determine whether the Town will vote to accept the provisions of Massachusetts General Laws Chapter 80, Section 13B.

MOTION:
Brian O'Herlihy moved and was duly seconded that the Town accept the provisions of Massachusetts General Laws Chapter 80, Section 13B.

VOTED: UNANIMOUSLY IN FAVOR

ARTICLE 17: SENIOR RESIDENTS PROPERTY TAX RELIEF PROGRAM

Proposed by: Board of Selectmen

To determine whether the Town will vote to modify its vote under Article 39 of the Warrant for the 2000 Annual Town Meeting by clarifying that the property tax rebates to be granted under the program funded by the Town pursuant to Chapter 161 of the Acts of 2000 shall match, rather than supplement, the state tax credits granted to qualifying senior citizens under Sections 80 and 81 of Chapter 127 of the Acts of 1999, the so-called Circuit Breaker tax credit law.

MOTION:
Susan Pope moved and was duly seconded that the Town modify its vote under Article 39 of the Warrant for the 2000 Annual Town Meeting by clarifying that the property tax rebates to be granted under the program funded by the Town pursuant to Chapter 161 of the Acts of 2000 shall match, rather than supplement, the state tax credits granted to qualifying senior citizens under Sections 80 and 81 of Chapter 127 of the Acts of 1999, the so-called Circuit Breaker tax credit law.

VOTED: UNANIMOUSLY IN FAVOR

ARTICLE 18: FUNDING FOR ASSESSMENT AND PRESERVATION OF THE TOWN'S HISTORIC GRAVESTONES

Sponsor: Wayland Historical Commission *Estimated Cost: $10,000*

To determine whether the Town will vote to appropriate a sum of money for the purpose of funding Phase I of the Wayland Historical Commission's restoration and preservation, namely, of the historic gravestones at the oldest sections of the three Town-owned cemeteries: North Cemetery, South Cemetery, and Lakeview Cemetery; and to determine whether such

appropriation shall be provided by taxation, transfer from unappropriated funds, by transfer from funds already appropriated for another purpose, by grants received from the Commonwealth or Federal Government, by borrowing, or otherwise.

MOTION:
Mary Antes moved and was duly seconded that the Town appropriate the sum of $10,000.00 for the purpose of funding Phase I of the Wayland Historical Commission's restoration and preservation, namely, of the historic gravestones at the oldest sections of the three Town-owned cemeteries known as: North Cemetery, South Cemetery, and Lakeview Cemetery; and that said appropriation shall be provided by transferring $10,000. from the General Fund – Unreserved Fund Balance.

VOTED: MOTION CARRIED

ARTICLE 19: ADDITIONAL APPROPRIATION FOR TOWN CENTER PROJECT

Proposed by: Board of Selectmen *Estimated Cost: $25,000*

To determine whether the Town will vote to appropriate a sum of money to be expended by the Board of Selectmen for certain improvements to the Town's Center; and to determine whether such appropriation shall be provided by taxation, transfer from unappropriated funds, by transfer from funds already appropriated for another purpose, by grants received from the Commonwealth or Federal Government, by borrowing, or otherwise.

MOTION:
Brian O'Herlihy moved and was duly seconded that the Town appropriate the sum of $25,000. to be expended by the Board of Selectmen for certain improvements to the Town's Center; and that said appropriation shall be provided by transferring $25,000. from the General Fund – Unreserved Fund Balance.

VOTED: 1ST VOICE VOTE: UNDECIDED
STANDING COUNTED VOTE: IN FAVOR: 65
OPPOSED: 43 MOTION CARRIED

TELLERS:

Martin Nichols	11 Hickory Hill Rd
Margaret Patton	43 Plain Rd
Lawrence A. Nelson	25 Dean Rd
Geoffrey Smith	39 Rice Spring Ln
Diana E. Warren	34 Decatur Ln
John Dyer	287 Cochituate Rd

The Meeting adjourned at 10:40 P.M. until Wednesday, May 1, 2002 at 7:45 P.M.

Attendance: 167

VOTES ENACTED:
WEDNESDAY, MAY 1, 2002 AT THE WAYLAND HIGH SCHOOL FIELD HOUSE

C. PETER R. GOSSELS, MODERATOR:

Pursuant to the Warrant dated April 9, 2002 signed by Susan W. Pope, Mary M. Antes, Linda L. Segal, Brian T. O'Herlihy, and Patricia E. Abramson, Selectmen, served and return of service given by Christopher Hanlon, Constable of the Town, the inhabitants of the Town of Wayland qualified to vote at Town Meeting met this day at Wayland High School Field House; and at 7:47 P.M. the Moderator called the Meeting to order, declared that a quorum was present, and the Meeting proceeded to transact the following business:

ARTICLE 20: DISAPPROVE BOARD OF SELECTMEN'S PLAN TO EVADE THE AQUIFER PROTECTION DISTRICT BYLAW

Proposed by: Petitioners

To determine whether the Town will vote to disapprove the Wayland Board of Selectmen's plan to exempt the new public safety building project from the Aquifer Protection District regulations. This exemption imperils an important groundwater supply, aquifer, and recharge area of the Town, thus threatening present and potential sources of drinking water.

MOTION:
Margaret Patton moved and was duly seconded that the Town vote to pass over the Article.

VOTED: UNANIMOUSLY IN FAVOR

ARTICLE 21: PLANNING FOR LIBRARY EXPANSION

Proposed by: Board of Library Trustees *Estimated Cost: $40,000*

To determine whether to town will vote to appropriate a sum of money to be expended by the Board of Library Trustees for architectural plans and related costs of planning and designing a proposed renovation and expansion of the main library building; and to determine whether such appropriation shall be provided by taxation, by transfer from unappropriated funds, by transfer of funds already appropriated for another purpose, by funds received as grants from the Commonwealth or the Federal Government, by borrowing, or otherwise.

MOTION:
Lynne Lipcon moved and was duly seconded that the Town appropriate the sum of $40,000. to be expended by the Board of Library Trustees for architectural plans and related costs of planning and designing a proposed renovation and expansion of the main library building; and to provide for said appropriation, the Town Treasurer, with the approval of the Board of Selectmen, be authorized to borrow $40,000. under the provisions of Massachusetts General Laws Chapter 44, Section 7(3).

VOTED: 1ST VOICE VOTE: SCATTERING OF NOES
2ND VOICE VOTE: UNANIMOUSLY IN FAVOR

ARTICLE 22: ARCHITECTURAL DESIGN SERVICES FOR WAYLAND HIGH SCHOOL

Proposed by: School Committee *Estimated Cost: $50,000*

To determine whether the Town will vote to appropriate a sum of money to be expended by the School Committee for professional services to conduct and complete a feasibility study and independent review certification thereof relative to new construction, renovation and/or expansion of Wayland High School; and to determine whether such appropriation shall be provided by taxation, by transfer from unappropriated funds, by transfer of funds already appropriated for another purpose, by funds received as grants from the Commonwealth or the Federal Government, by borrowing, or otherwise.

MOTION:
Lea Anderson moved and was duly seconded that that the Town appropriate the sum of $50,000. to be expended by the School Committee for professional services to conduct and complete a feasibility study and independent review certification thereof relative to new construction, renovation and/or expansion of Wayland High School; and to provide for said appropriation, the Town Treasurer, with the approval of the Board of Selectmen, be authorized to borrow $50,000. under the provisions of Massachusetts General Laws Chapter 44, Section 7(3).

VOTED: 1ST VOICE VOTE: SCATTERING OF NOES
2ND VOICE VOTE: UNANIMOUSLY IN FAVOR

ARTICLE 23: ADOPT BY-LAW RE: EMERGENCY MAINTENANCE OF PRIVATE ROADS

Proposed by: Board of Road Commissioners

To determine whether the Town will vote to amend Chapter 158 (Streets and Sidewalks) of the Code of the Town of Wayland by adding thereto the following new article and section:

ARTICLE V

Repairs to Private Ways

§ 158-13. Temporary Repairs to Private Ways.

The Board of Road Commissioners shall have the authority to make temporary repairs to private ways which are open to the public, provided that: (a) such repairs are limited to grading and pot hole filling work necessary to make such private ways safe and convenient for the passage of vehicles; (b) no drainage work shall be performed in connection with such repairs; (c) such repairs are determined by the Board of Road Commissioners to be a public necessity; (d) at least one landowner abutting the private roadway petitions the Board of Road Commissioners for such repairs; (e) no betterment assessments shall be charged for such repairs; (f) the liability of the Town on account of damages caused by such repairs shall be limited to five thousand dollars ($5,000.00) per occurrence; (g) such private ways shall have been open to public use for at least fifteen (15) years before any such repairs may be made; and (h) no cash deposit shall be required for such repairs.

MOTION:
Alan Shubin moved and was duly seconded that the Town amend Chapter 158 (Streets and Sidewalks) of the Code of the Town of Wayland by adding thereto the following new article and section:

ARTICLE V

Repairs to Private Ways

§ 158-13. Temporary Repairs to Private Ways.

The Board of Road Commissioners shall have the authority to make temporary repairs to private ways which are open to the public, provided that: (a) such repairs are limited to grading and pot hole filling work necessary to make such private ways safe and convenient for the passage of vehicles; (b) no drainage work shall be performed in connection with such repairs; (c) such repairs are determined by the Board of Road Commissioners to be a public necessity; (d) at least one landowner abutting the private roadway petitions the Board of Road Commissioners for such repairs; (e) no betterment assessments shall be charged for such repairs; (f) the Town shall assume no liability and there shall be no liability on account of damages caused by such repairs; (g) such private ways shall have been open to public use for at least fifteen (15) years before any such repairs may be made; and (h) no cash deposit shall be required for such repairs.

VOTED: UNANIMOUSLY IN FAVOR

ARTICLE 24: PROMOTING SAFETY ON STREETS

Proposed by: Board of Road Commissioners

To determine whether the Town will vote to amend the Code of the Town of Wayland by adding a new Section 158-13 as follows:

§158-13 Private Snow and Leaf Removal and Contractor Registration

a) No one, other than the Town or those under contract to it, shall cause snow, ice, leaves or other material to be pushed, plowed, shoveled, blown, or otherwise placed on, along, or across any road or roadway, except for numbered state highways and private ways not open to public use which are not under the jurisdiction of the Board of Road Commissioners.

b) Private snow removal and lawn service contractors shall register with the Highway Department, or its successor agency, prior to engaging in such business in the Town.

MOTION:
Anette Lewis moved and was duly seconded that the Town amend the Code of the Town of Wayland by adding a new Section 158-13 as follows:

§158-13 Private Snow and Leaf Removal and Contractor Registration

a) No one, other than the Town or those under contract to it, shall cause snow, ice, leaves or other material to be pushed, plowed, shoveled, blown, or otherwise placed on, along, or across any road or roadway, except for numbered state highways and private ways not open to public use which are not under the jurisdiction of the Board of Road Commissioners.

b) Private snow removal and lawn service contractors shall register with the Highway Department, or its successor agency, prior to engaging in such business in the Town.

AMENDMENT TO MAIN MOTION:
Lawrence Stabile moved and was duly seconded that the Town vote to amend the main motion by deleting Paragraph B.

VOTED ON AMENDMENT TO MAIN MOTION:

1ST VOICE VOTE:		UNDECIDED	
2ND VOICE VOTE:		UNDECIDED	
STANDING COUNT BY MODERATOR:		UNDECIDED	
STANDING COUNTED VOTE:	IN FAVOR:	67	
	OPPOSED:	55	MOTION CARRIED

TELLERS:

Regina Mandl	90 Glezen Ln
Judith Currier	22 Algonquin Path
Daniel Brown	30 Campbell Rd
Nancy Gossels	32 Hampshire Rd
Arlene Petri	86 Glezen Ln
Sarah Newbury	138 Pelham Island Rd

MOTION TO TERMINATE DEBATE:
Christopher Riley moved and was duly seconded to move the question.

VOTED ON MOTION TO TERMINATE DEBATE: UNANIMOUSLY IN FAVOR

VOTED ON MAIN MOTION AS AMENDED: MOTION NOT CARRIED

ARTICLE 25: RELEASE BOGREN LANE FIRE LANE AND WATER LINE EASEMENTS IN EXCHANGE FOR SNOW STORAGE AND WATER LINE EASEMENTS

Proposed by: Board of Selectmen

To determine whether the Town will vote to authorize the Board of Selectmen, with the approval of Town Counsel as to form, to: (a) release, abandon and extinguish a certain water easement and fire lane easement located on Lot 6, Bogren Lane, Wayland, Massachusetts, shown as "10' Water Easement" and "Fire Lane", respectively, on a plan entitled "Subdivision Plan of Land in Wayland, Mass.", dated May 26, 1977, prepared by Dale Engineering Company and recorded with the Middlesex South Registry of Deeds as Plan No. 883 of 1977, in exchange for a water easement in, on, under, across and through all or any part of the area of said Lot 6 comprising said fire lane easement and a snow storage easement on a portion of said Lot 6; (b) acquire by exchange, purchase, gift, eminent domain or otherwise a water easement in, on, under, across and through all or any part of the area of said Lot 6 comprising said fire lane easement and a

snow storage easement on a portion of said Lot 6; and (c) execute and record all necessary and appropriate documents to effectuate the release, abandonment, extinguishment, exchange, purchase, donation, taking or other acquisition of the aforesaid easements, provided that the owner of said Lot 6 pays the Town's costs of said transactions.

MOTION:
Linda Segal moved and was duly seconded that the Town

(a) release, abandon and extinguish a certain water easement and fire lane easement located on Lot 6, Bogren Lane, Wayland, Massachusetts, shown as "10' Water Easement" and "Fire Lane", respectively, on a plan entitled "Subdivision Plan of Land in Wayland, Mass.", dated May 26, 1977, prepared by Dale Engineering Company and recorded with the Middlesex South Registry of Deeds as Plan No. 883 of 1977, in exchange for a water easement in, on, under, across and through all or any part of the area of said Lot 6 comprising said fire lane easement and a snow storage easement on the portion of said Lot 6 known as "Proposed 10' x 20' snow storage easement" on a plan entitled "Plan of Land in Wayland, Massachusetts, showing Proposed Easement," dated March 22, 2002, prepared by the Town of Wayland Town Surveyor's Office and reduced copy of which plan is printed on page 130 of the warrant;

(b) acquire by exchange, purchase, gift, eminent domain or otherwise a water easement in, on, under, across and through all or any part of the area of said Lot 6 comprising said fire lane easement and a snow storage easement on said portion of said Lot 6; and

(c) execute and record all necessary and appropriate documents to effectuate the release, abandonment, extinguishment, exchange, purchase, donation, taking or other acquisition of the aforesaid easements, provided that the owner of said Lot 6 pays the Town's costs of said transactions.

VOTED: UNANIMOUSLY IN FAVOR

ARTICLE 26: MAPPING OF STORMWATER DRAINAGE SYSTEM

Proposed by: Conservation Commission *Estimated Cost: $88,500*

To determine whether the town will vote to appropriate a sum of money to be expended by the Conservation Commission to obtain technical services to provide a data base of the stormwater system in the most recently defined urbanized areas of Wayland as mandated by the Environmental Protection Agency; and to determine whether such appropriation shall be provided by taxation, by transfer from unappropriated funds, by transfer of funds already appropriated for another purpose, by funds received as grants from the Commonwealth or the Federal Government, by borrowing, or otherwise.

MOTION:
Roger Backman moved and was duly seconded that the Town pass over the Article.

VOTED: UNANIMOUSLY IN FAVOR

ARTICLE 11: PERSONNEL BY-LAWS AND WAGE AND CLASSIFICATION PLAN

Proposed by: Personnel Board *Estimated Cost: 3% of FY2002 Salary Expenditures*

To determine whether the town will vote to amend the Code of the Town of Wayland, Chapter 43, PERSONNEL and the Personnel Wage and Salary Classification Plan previously adopted by the Town by making the following additions, deletions and modifications thereto, and by establishing effective dates for such amendments:

(Note: Added language is underlined, deleted language has a strikethrough. Only the sections that have been amended are included.)

§43-11. Sick leave.

E. When a permanent employee retires or dies, he or his beneficiary shall receive severance pay equal to the employee's most recent daily straight-time rate multiplied by 60% of his unused accumulated sick leave days in effect as of his retirement or death. Such severance pay shall not exceed a maximum of ~~$3,500~~. ($5,000)

2) WAGE AND CLASSIFICATION PLAN

This article also makes changes in the Wage and Classification Plan to incorporate the July 1, 2001 salary increase (3%) for all employees, and the proposed salary increase for July 1, 2002 (3%) for non union employees and those union employees in bargaining units with executed labor contracts. Funds for the FY 2002 increase were appropriated by the 2001 Annual Town Meeting. Funds for the FY 2003 increases will be considered by the 2002 Annual Town Meeting. Wage tables reflecting the above rates are attached. It is anticipated that all labor contracts will be completed in time for funding to be considered by Town Meeting.

MOTION:
Mary Ann Peabody moved and was duly seconded that the town amend the Code of the Town of Wayland, Chapter 43, PERSONNEL and the Personnel Wage and Salary Classification Plan previously adopted by the Town by making the following additions, deletions and modifications thereto:

(Note: Added language is underlined, deleted language has a strikethrough. Only the sections that have been amended are included.)

§43-11. Sick leave.

E. When a permanent employee retires or dies, he or his beneficiary shall receive severance pay equal to the employee's most recent daily straight-time rate multiplied by 60% of his unused accumulated sick leave days in effect as of his retirement or death. Such severance pay shall not exceed a maximum of ~~$3,500~~. ($5,000); and by adopting the Wage and Salary Classification Plan as printed in this Warrant on Pages 49 through 63 inclusive, to be effective on the dates set forth therein with the following exceptions:

On Page 49 of the Warrant add Director of Hwy Operations G2 under Non-Union Administrative and Professional

On Page 50 of the Warrant add Director of Hwy Operations G2 and Police Chief G6 under Non-Union Administrative and Professional

On Page 57 of the Warrant add General Foreman P&R 6 and delete General Foreman P&R 7 under Classifications and Paygrades

Replace the AFSCME chart for FY01 + 5% (Steps 11 and 12 were cut off during printing)

On Page 62 of the Warrant delete Director of Hwy Operations G10 under the AFSCME

VOTED: UNANIMOUSLY IN FAVOR

ARTICLE 27: WETLANDS BY-LAW AND RELATED AMENDMENTS

Proposed by: Conservation Commission

To determine whether the Town will vote to amend the Code of the Town of Wayland by adopting a Wetlands and Water Resources Protection by-law as follows:

CHAPTER 194
PROPOSED WAYLAND WETLANDS AND WATER RESOURCES PROTECTION BYLAW

s. 194-1.0 Purpose

The purpose of this Bylaw is to provide a greater degree of protection of wetlands, buffer zones, and related water resources, than the protection of these resource areas provided under Massachusetts General Laws Chapter 131, Section 40, and the Wetlands Regulations promulgated thereunder by the Massachusetts Department of Environmental Protection. This greater degree of protection shall be by pre-construction review and control of activities deemed by the Conservation Commission likely to alter, degrade, or have an adverse cumulative effect upon wetland values and functions, including but not limited to the following: public or private water supply, groundwater, flood control, erosion and sedimentation control, storm damage prevention, water pollution prevention, storm water quality, water quality, fisheries, unusual plants, wildlife, wildlife habitat, passive recreation and aquaculture values (collectively, the "wetland values protected by this Bylaw").

s. 194-2 Definitions

The following definitions shall apply in the interpretation and implementation of this Bylaw:

194-2.1 "Applicant" means any person who files a Determination of Applicability (RDA) as to whether this Bylaw applies to any area or work thereon or any person who files a Notice of Intent (NOI) to do work within such area to build, remove, fill, dredge, discharge into, or alter a wetlands, buffer zone and/or related water resource.

194-2.2 "Person" shall include any individual, group of individuals, associations, partnerships, corporations, business organizations, trust, estate, Commonwealth of Massachusetts when subject to town Bylaws; any public or quasi-public corporation or body

when subject to town Bylaws; any other legal entity, including the Town of Wayland or its legal representatives, agents or assigns.

194-2.3 "Alter" shall include, but is not limited to, one or more of the following actions upon areas described in this Bylaw:

194-2.3.1 The removal, excavation or dredging of soil, sand, gravel or aggregate material of any kind;

194-2.3.2 The changing of pre-existing drainage characteristics, flushing characteristics, salinity distribution, sedimentation patterns, flow patterns and flood storage retention areas;

194-2.3.3 The drainage or disturbance of the water level or water table, the dumping, discharging or filling with any material or drainage which could degrade the water quality;

194-2.3.4 The driving of piles, erection of buildings or structures of any kind;

194-2.3.5 The placing of obstructions, including docks and piers, whether or not they interfere with the flow of water;

194-2.3.6 The destruction of plant life, including the cutting of trees;

194-2.3.7 The changing of water temperature, biochemical oxygen demand and other natural characteristics of the receiving water;

194-2.3.8 Any activity, change or work which pollutes or degrades the quality of any stream, body of water, wetland, buffer zone, or water resource area whether located in or out of the Town of Wayland;

194-2.3.9 The flowage of water, piped or otherwise channalized, through irrigation or other unnatural means into or onto any wetlands, buffer zones, and related water resources.

194-2.4 "Banks" means land adjoining any body of water which serves to confine said water, the lower boundary being the mean annual low flow level, and the upper boundary being the first observable break in the slope or the mean annual flood level, whichever is higher.

194-2.5 "Buffer zone" unless otherwise specified herein means any land whichever is the greater distance of the following:

194-2.5.1 (a) 100 feet horizontally lateral from the edge of any bog, marsh, wet meadow, swamp, pond, vernal pool, bank, streambed, lake, stream or any other resource area specified in this Bylaw, or

194-2.5.2 (b) 100 feet horizontally lateral from the water elevation of the 100-year storm, or land subject to flooding or inundation.

194-2.6 "Bylaw" as used herein shall mean Chapter 194 of the Code of the Town of Wayland.

194-2.7 "Land subject to flooding or inundation", a protected water resource, except as noted in §194-2.13, means an area of depression in topography, isolated depression, low lying land, or closed basin which floods periodically and/or serves as a ponding area of ground or surface water. This area may also border a freshwater vegetated wetlands as a result of a hydrologic connection with a freshwater wetlands, marsh, bog, wet meadow, swamp, creek, river, stream, pond, or lake or other water body during any storm event up to and including the 100-year storm event.

Such area shall be 500 square feet or greater in surface area and may include vernal pools.

Land subject to flooding or inundation shall include the area shown on the Federal Emergency Management Agency Flood Profile, Town of Wayland 100 year flood elevation, as most recently amended.

This area may be characterized by evidence of standing or ponding water during any storm event (up to and including the 100 year storm event based upon a 24 hour 7 inch rainfall), hydrophilic vegetation (wetland indicator plants), and/or hydric soils. The lateral extent of flooding may be determined by: the most recent Federal Management Flood Profile 100 year flood elevation for the Town of Wayland, the elevation that is reached by the amount of water from a 100 year storm event determined either by visual observation, or by calculation using the Soil Conservation Service hydrologic model TR-20 computer program (Computer Program for Project Formulation – Hydrology, Soil Conservation Service Technical Release 20, Washington, D.C., 1983) for a 24 hour, 7 inch rainfall event.

194-2.8 "Wetland" means wet meadows, marshes, swamps, bogs, and other areas where groundwater, flowing or standing surface water or ice provide a significant part of the supporting substrate for a hydrophilic plant community, or emergent and submergent plant communities in inland waters.

194-2.9 "Swamps" mean an area where groundwater is at or near the surface of the ground for not less than two consecutive weeks of the growing season or where runoff water from surface drainage frequently collects above the soil surface and where at least 50% of the vegetational community is made up of, but is not limited to nor necessarily includes all, of the following plants or groups of plants: alders, ashes, azaleas, black alder, black spruce, buttonbush, American or white elm, highbush blueberry, larch, cowslip, poison sumac, red maple, skunk cabbage, sphagnum mosses, spicebush, black gum tupelo, sweet pepperbush, white cedar or willow.

194-2.10 "Wet Meadow" means an area where groundwater is at or near the surface of the ground for not less than two consecutive weeks of the growing season or where runoff water from surface drainage frequently collects above the soil surface and where at least 50% of the vegetational community is composed of various grasses, sedges and rushes; made up of, but not limited to nor necessarily including all, of the following plants or groups of plants: blue flag, vervain, thoroughwort, dock, false loosestrife, hydrophilic grasses, loosestrife, marsh fern, sensitive fern or smartweed.

194-2.11 "Marsh" means an area where a vegetational community exists in standing or running water during the growing season and where at least 50% of the vegetational community is composed of, but not limited to nor necessarily including all, of the following plants or groups of plants: arums, bladderworts, bur-reeds, buttonbush, cattails, duckweeds, eelgrass, frog bits, horsetails, hydrophilic grasses, leatherleaf, pickerel weeds, pipeworts, pond weeds, rushes, sedges, smartweeds, sweet gale, water milfoil, water lilies, water starworts or water willow.

194-2.12 "Bog" means an area where standing or slowly running water is near or at the surface during a normal growing season and where a vegetational community has a significant portion of the ground or water surface covered with sphagnum moss and where the vegetational community is made up of a significant portion of one or more of, but not limited to nor necessarily including all, of the following plants or groups of plants: aster, azaleas, black spruce, larch, laurels, leatherleaf, orchids, pitcher plants, sedges, sundews, sweet gale, or white cedar.

194-2.13 "Stream" means a body of running water, and the land under the water, including brooks, creeks, and man-made water courses, which moves in a definite channel in the ground due to hydraulic gradient in a definable path. A portion of a stream may flow through a culvert, pipe, or beneath a bridge. A stream may be intermittent (i.e. does not flow throughout the year).

194-2.14 "Pond" means any open body of freshwater, either naturally occurring or man-made by impoundment, with a surface area observed or recorded within the last ten (10) years of at least ten thousand (10,000) square feet and which is never without standing water due to natural causes, except during periods of extended drought. For purposes of this definition, "extended drought" shall mean any period of four (4) or more months during which the average rainfall for each month is fifty percent (50%) or less of the ten-year average for that same month. Basins or lagoons, which are part of wastewater treatment plants, shall not be considered "ponds," nor shall swimming pools or other impervious man-made retention basins.

194-2.15 "Riverfront area" means that area of land situated between a perennial stream's mean annual high-water line and a parallel line located a maximum of 200 feet away, measured outward horizontally from the stream's mean annual high-water line. The Commission may, after a public hearing, designate a riverfront area of less than 200 feet for a densely developed area. This definition shall not create a buffer zone, so-called, beyond such riverfront area. The riverfront area shall not apply to any mosquito control work for the improvement of low lands and swamps and the eradication of mosquitoes under Massachusetts General Laws Chapter 252.

194-2.16 "Vernal pool" shall include, in addition to any vernal pool certified by the Massachusetts Division of Wildlife and Fisheries Natural Heritage and Endangered Species Program, any confined basin or depression not occurring in existing lawns, gardens, landscaped areas, or driveways, which normally holds water for a minimum of two continuous months during the spring and/or summer, contains at least 200 cubic feet of water at some time during most years, is free of adult predatory fish populations, and provides essential breeding and rearing habitat functions for amphibian, reptile, or other vernal pool community species.

194-2.17 The Conservation Commission may, in its rules and regulations, provide such other definitions or terms used in this Bylaw not inconsistent therewith, as it deems useful in order to carry out its obligations under this Bylaw.

s. 194-3 Procedure

No person shall remove, fill, dredge, build upon, discharge onto or otherwise or alter any bank, freshwater wetland, marsh, bog, wet meadow, swamp, vernal pool, creek, river, stream, pond or lake or any land under said waters, or any buffer zone, or any land subject to flooding or inundation, or riverfront area other than in the course of maintaining, repairing or replacing, but not substantially changing or enlarging, an existing and lawfully located structure or facility used in the service of the public and used to provide electric, gas, water, telephone, telegraph and other telecommunication services without first filing either a Request for a Determination (RDA) of Applicability or a Notice of Intent (NOI) to so remove, fill, dredge, build upon, discharge, or otherwise alter, including such plans as may be necessary to fully describe such proposed activity and its effect on the environment and without receiving and complying with a permit issued by the Conservation Commission. Said applications shall be made in conjunction with any required filings under Massachusetts General Laws Chapter 131, Section 40. Said Request for Determination of Applicability or Notice of Intent shall be sent by certified mail or hand delivered to the Conservation Commission. Each such Notice or Determination shall be accompanied by a filing fee to be established by the Conservation Commission in accordance with a fee schedule adopted by the Conservation Commission pursuant to Massachusetts General Laws Chapter 40, Section 22F, payable to the Town of Wayland.

Copies of a Request for Determination of Applicability or a Notice of Intent shall be sent at the same time, by certified mail or by hand delivery, to the Board of Health. Such Determination of Applicability or Notice of Intent may be sent before any or all permits, variances and approvals required by the Zoning Bylaw or by the Subdivision Control Law and the Regulations of the Planning Board hereunder have been obtained; however the filing shall note if such permits, variance and approvals are required.

Upon receipt from any person of a Request for Determination of Applicability, the Conservation Commission shall within 30 days make a written determination as to whether this Bylaw is applicable to any land or work thereon. This determination shall be made after a public meeting to consider the request for a Determination of Applicability. Notice of the date, time, and place of said meeting shall be given by the Conservation Commission at the expense of the applicant, not less than seven (7) days prior to such hearing by publication in a newspaper of general circulation in Wayland, and by delivering or mailing a notice thereof to the applicant, Board of Health, the Town Surveyor, Road Commissioners, Surface Water Quality Committee, Building Commissioner, Planning Board, to abutters of the land (property owners within 100 feet of the activity/parcel, as determined by the most recent Assessors' records) on which the proposed activity is to take place and to such other persons as the Conservation Commission may determine. Where such person is other than the owner, notice of any such determination and notice of the Commission's decision, shall be sent to the owner, abutters, Building Commissioner, and to the person making such request.

s. 194-4 Public Hearing

The Conservation Commission shall hold a public hearing on the proposed activity within 30 days of the receipt of said Notice of Intent. Notice of the date, time, and place of said hearing

shall be given by the Conservation Commission at the expense of the applicant, not less than seven (7) days prior to such hearing by publication in a newspaper of general circulation in Wayland, and by delivering or mailing a notice thereof to the applicant, Board of Health, the Town Surveyor, Road Commissioners, Building Commissioner, Surface Water Quality Committee, Planning Board, to abutters of the land (as determined by the most recent Assessors' records) on which the proposed activity is to take place and to such other persons as the Conservation Commission may determine. The Conservation Commission, the Town Surveyor, the Planning Board, their agents, officers and employees may enter upon privately owned land without liability of any kind for the purpose of performing their duties under this section.

s. 194-4.1 If, after said hearing, the Conservation Commission determines that the wetland, related water resource area, vernal pool, pond, or buffer zone on which the proposed work is to be done is likely to be significant to the protection of the values and functions of the wetlands, related water resource area, and buffer zone by impacting the public or private water supply, groundwater, flood control, erosion and sedimentation control, storm damage prevention, water pollution prevention, storm water quality, water quality, fisheries, shellfish, unusual plants, wildlife, wildlife habitat, passive recreation and aquaculture values the Commission shall, by written order, within 21 days or such time as the Commission and the applicant agree on, impose such conditions as are reasonably necessary for the protection of the interests described herein, and all work shall be done in accordance therewith. Said order shall be known as a "wetlands and water resources permit" and may be issued in conjunction with an Order of Conditions issued pursuant to Massachusetts General Laws Chapter 131, Section 40. The conditions may include a condition that certain land or portions thereof not be built upon or altered, filled or dredged; that streams not be diverted, dammed or otherwise disturbed.

s. 194-4.2 If the Conservation Commission makes a decision that the proposed activity does not require the imposition of such conditions, the applicant and all others who have received notice of such hearing by mail shall be notified of such decision within 21 days after said hearing.

s. 194-4.3 The Conservation Commission shall not impose additional or more stringent conditions as a result of any hearing conducted by it pursuant to Massachusetts General Laws, Chapter 131, Section 40 than it has imposed pursuant to the provisions of this Bylaw nor shall it require from an applicant who filed a notice of intention pursuant to Massachusetts General Laws, Chapter 131, Section 40 additional materials or data than is required of him/her pursuant to the application filed under this Bylaw.

s. 194-4.4 Wetlands and water resources permits shall expire three (3) years from the date of issuance. An applicant may apply for an extension at least thirty (30) calendar days prior to the expiration of the permit or extension and the Commission may deny a request for an extension, may require a new notice of intent, may make a new determination of applicability grant extensions for up to three (3) years each. Notice of any decision or extensions of time granted an applicant shall be filed with the Town Clerk.

s. 194-5 Exemptions

This Bylaw shall not apply to any emergency project as defined in Massachusetts General Laws, Chapter 131, Section 40 provided that a plan is given to the Conservation Commission

within 30 days of the abatement of the emergency and provided that the Conservation Commission may, after notice and public hearing, require restoration or mitigation measures including such structural changes as it deems feasible and necessary to protect the wetlands values and functions of this Bylaw, or to any work performed for normal maintenance or improvement of land actively devoted to agricultural, horticultural, floricultural, silvaculture, or viticultural use at the time of application, provided however that further encroachment into an area subject to this Bylaw or an increase in impervious surface does not constitute normal maintenance.

s. 194-6 Responsibility

Any person who purchases, inherits or otherwise acquires real estate upon which work has been done in violation of the provisions of this Bylaw, or in violation of any Determination or permit issued under this Bylaw, shall forthwith comply with any such order or restore such land to its condition prior to any such violation; provided, however, that no action, civil or criminal, shall be brought against such person unless such action is commenced within three years following the recording or registration of the deed or vesting of title through death showing the date or the death by which such real estate was acquired by such person.

The Board of Selectmen may, upon request of the Conservation Commission, instruct the Town Counsel to take such legal action as may be necessary to restrain a violation of this Bylaw and enforce the orders of the Conservation Commission hereunder.

s. 194-7 Rules & Regulations

The Conservation Commission may, after a public hearing, notice of which shall be given to other Town Boards and by posting a legal advertisement in a newspaper with general circulation in the Town of Wayland at least seven (7) days prior to such public hearing, promulgate rules and regulations to effectuate the purposes of this Bylaw. However, failure by the Commission to promulgate such rules and regulations or a legal declaration of the invalidity of any such rules and regulations by a court of law shall not act to suspend or invalidate the effect of this Bylaw.

s. 194-8 Burden of Proof

The applicant shall have the burden of proving by a preponderance of the credible evidence that the work proposed in the Notice of Intent will not cause harm to the functions and values sought to be protected by this Bylaw.

Failure to provide to the Conservation Commission adequate evidence to determine that the proposed work will not cause harm to the functions and values sought to be protected by this Bylaw shall be sufficient cause to deny such wetlands and water resources permit or to grant such a wetlands and water resources permit with such conditions as the Commission deems reasonably necessary or desirable to carry out the purposes of this Bylaw or to postpone or continue the hearing to another date certain to enable the applicant and others to present additional evidence.

s. 194-9 Security

The Conservation Commission may, as part of its wetlands and water resources permit, require, in addition to any security required by any other Town or state Board, Commission, agency or

officer, that the performance and observance of the conditions imposed hereunder be secured by one, or in part by one and in part by the other, of the methods described in the following clauses (1) and (2):

(1) By a proper bond or a deposit of money or negotiable securities, sufficient in the opinion of the Conservation Commission to secure performance of the conditions and observance of the safeguards of such order of conditions.

(2) By a covenant, executed and duly recorded by the owner of record, running with the land, whereby the conditions and safeguards included in such order of conditions shall be performed before any lot may be conveyed, other than by mortgage deed.

s. 194-10 Penalties

Whoever violates any provision of this Bylaw may be assessed a civil fine of not more than $300. Each day or portion thereof of a continuing violation may constitute a separate offense. This Bylaw may be enforced by any Town police officer, other officer having police powers, or agents of the Conservation Commission.

s. 194-11 Appeals

A decision of the Conservation Commission relative to a wetlands and water resources permit shall be reviewable in the Superior Court in accordance with Massachusetts General Laws Chapter 249, Section 4.

s. 194-12 Relation to the Wetlands Protection Act

This Bylaw is adopted under the Home Rule Amendment of the Massachusetts Constitution and the Home Rule Statutes, independent of the Wetlands Protection Act, Massachusetts General Laws Chapter 131, Section 40, and Wetlands Regulations 310 CMR 10.00 promulgated hereunder by the Massachusetts Department of Environmental Protection.

s. 194-13 Effect of Partial Invalidity

A determination of the invalidity of any section or provision of this Bylaw by a court of competent jurisdiction shall not invalidate any other section or provision thereof, nor shall it invalidate any wetlands and water resources permit or conditions therein which has previously become final.

MOTION:
Megan Lucier moved and was duly seconded that the Town vote to amend the Code of the Town of Wayland by adopting and adding thereto a Wetlands and Water Resources Protection Bylaw as in the words of the Article.

MOTION TO TERMINATE DEBATE:
Brian O'Herlihy moved and was duly seconded to move the question.

VOTED ON MOTION TO TERMINATE DEBATE: MOTION CARRIED

VOTED: 1ST VOICE VOTE: UNDECIDED
2ND VOICE VOTE: MOTION CARRIED

ARTICLE 28: FUND A CONSULTANT TO MONITOR ENVIRONMENTAL REMEDIATION WORK TO BE DONE AT THE FORMER RAYTHEON SITE

Proposed by : Board of Selectmen and Conservation Commission *Estimated Cost: $25,000*

To determine whether the Town will vote to appropriate a sum of money to be expended by the Board of Selectmen for the professional services of a licensed site professional/ecological risk consultant to monitor and provide reports to various town boards and committees as to the status of the environmental clean-up work to be completed at and around the former Raytheon facility off Boston Post Road, Wayland, Massachusetts, and to determine whether such appropriation shall be provided by taxation, by transfer from unappropriated funds, by transfer of funds already appropriated for another purpose, by funds received as grants from the Commonwealth or the Federal Government, by borrowing, or otherwise.

MOTION:
Linda Segal moved and was duly seconded that the Town vote to pass over the Article.

VOTED: UNANIMOUSLY IN FAVOR

ARTICLE 29: FUND ACQUISITION OF TAX TITLE LAND TO BE SOLD FOR CONSERVATION PURPOSES

Proposed by: Board of Selectmen *Estimated Cost: $75,000*

To determine whether the Town will vote to (a) appropriate a sum of money to be expended by the Board of Selectmen for the acquisition of the fee or any lesser interest in all or any part of the six parcels of land in Wayland described as follows:

OWNER OF RECORD	ASSESSORS' MAP/LOT #	REFUGE TRACT #	ACRES	LOCATIONS
Sherman	1/15A	288	9	Off Grove Street
Heirs of Jacob Farwell	6/6A	220	12	Off Hickory Hill Road
Unknown	22/9	245	15	On Boston Post Road
Felch, Whittemore, Damon	37/29A	270	25.5	Off Stonebridge Road
Fairbanks &/or Unknown	32/16	270	10	Off Stonebridge Road
Unknown	37/23B	273	4.26	Off Meadow View Road;

(b) provide for such appropriation by taxation, by transfer from unappropriated funds, by transfer of funds already appropriated for another purpose, by grants received from the Commonwealth or the Federal Government, by borrowing, or otherwise; and (c) instruct the Board of Selectmen, with the approval of Town Counsel as to form, to transfer said parcels of land from the Board of Selectmen to the Board of Selectmen for the purposes of selling , conveying, or otherwise

disposing of said parcels of land for conservation and open space preservation purposes, and (d) authorize the Board of Selectmen to sell, convey or otherwise dispose of to the United States Fish and Wildlife Services for conservation and open space preservation purposes the fee or any lesser interest in all or any part of said six parcels of land.

MOTION:
Mary Antes moved and was duly seconded that the Town (a) appropriate a sum of money to be expended by the Board of Selectmen for the acquisition of the fee or any lesser interest in all or any part of the six parcels of land in Wayland described as follows:

OWNER OF RECORD	ASSESSORS' MAP/LOT #	REFUGE TRACT #	ACRES	LOCATIONS
Sherman	1/15A	288	9	Off Grove Street
Heirs of Jacob Farwell	6/6A	220	12	Off Hickory Hill Road
Unknown	22/9	245	15	On Boston Post Road
Felch, Whittemore, Damon	37/29A	270	25.5	Off Stonebridge Road
Fairbanks &/or Unknown	32/16	270	10	Off Stonebridge Road
Unknown	37/23B	273	4.26	Off Meadow View Road;

(b) provide for such appropriation by transferring $75,000. from the General Fund – Unreserved Fund Balance; and

(c) instruct the Board of Selectmen, with the approval of Town Counsel as to form, to transfer said parcels of land from the Board of Selectmen to the Board of Selectmen for the purposes of selling, conveying, or otherwise disposing of the fee or any lesser interest in all or any part of said six parcels of land for conservation and open space preservation purposes, and

(d) authorize the Board of Selectmen to sell, convey or otherwise dispose of to the United States Fish and Wildlife Services for conservation and open space preservation purposes the fee or any lesser interest in all or any part of said six parcels of land.

VOTED: UNANIMOUSLY IN FAVOR

ARTICLE 30: ZONING AMENDMENTS: SIGNS AND EXTERIOR LIGHTING BYLAW

Proposed by: Planning Board

To determine whether the town will vote to amend Chapter 198 of the Code of the Town of Wayland (Zoning) by making the following deletions (indicated in ~~strikethrough lettering~~) and insertions (indicated in underlined lettering):

ARTICLE 5

General Regulations

§ 198-501. Signs and exterior lighting.

501.1. Only those signs and exterior lighting as pertain to buildings, structures or uses permitted in this Zoning Bylaw and on the same premises are permitted. Yard requirements as otherwise specified in this Zoning Bylaw shall apply to signs and exterior lighting fixtures and structures, except freestanding lampposts at a residence in a residential district, which lampposts shall have a minimum front yard setback requirement of 15 feet, to be measured from the front property line. Signage in residential districts shall be limited to that which is permitted by other sections of this bylaw. ~~Signs~~ Signage in districts other than residential districts may not exceed 40 square feet of area in the aggregate and 15 feet in height, including supporting structures and light sources. Signs attached to buildings may not rise above the front roofline of the building to which it is attached. Signs must be fixed in position so as not to rotate or oscillate. Signage in excess of that which is permitted may be allowed with a special permit issued by the permit granting authority with appropriate jurisdictional responsibility for site plan approval. [Amended 4-29-1996 STM by Art. 1]

501.2. Exterior lighting and lighting of signs shall be continuous illumination, not flashing, blinking or varying in color. Exterior lighting fixtures shall be designed and placed so that the light source shall be completely shielded or diffused so as not to produce glare at any point along the exterior lines of ways adjacent to such premises or at premises in a residential district. Illumination of athletic fields, golf courses and tennis courts is permitted when a special permit is issued by the Zoning Board of Appeals under the provisions of § 198-203. The provisions of this article do not apply to the seasonal display of lights for the purpose of the celebration of holidays nor to signs and advertising devices that have been installed or erected pursuant to a special permit, which permit shall expire in seven days, granted by the Selectmen to a person or persons for any of the purposes set forth in MGL c. 180, §§ 2 and 4.

§ 198-502. ~~Real estate signs~~ Temporary signs. [Amended 5-14-1998 ATM by Art. 47]

502.1. Real estate signs are permitted in all districts as of right, but shall refer only to the premises or tract on which they are located and have an area not exceeding six square feet.

502.2. One contractors sign, not exceeding nine (9) square feet in area, maintained on the premises while a building is actually under construction or being renovated is permitted. No more than one contractors sign may be on the premises at any one time.

502.3. Non-residential Site Development and Subdivision signs are allowed in the form of one (1) wall mounted or free standing sign, erected at the development/subdivision entrance from a street. The sign shall not exceed fifteen (15) square feet, and may bear decorative or logo devices, but no commercial advertisement. For non-residential site development, the sign shall not be erected prior to the issuance of a building permit and shall be removed upon completion of construction or the issuance of a certificate of occupancy, which ever comes first. For subdivisions, the sign shall not be erected prior to the commencement of construction activities and shall be removed upon the issuance of the first certificate of occupancy or the issuance of certificates of occupancy for 25% of the development, which ever comes later. Signs shall be removed if construction activities have halted for a period of 6 months and may be reinstalled with approval of the Building Commissioner or designee. Signs required from federal, state, and/or local permitting authorities are excluded from the provisions of this section.

MOTION:
Gretchen Schuler moved and was duly seconded that the Town amend Chapter §198 of the Code of the Town of Wayland (Zoning) by making the following deletions (indicated in ~~strikethrough lettering~~) and insertions (indicated in underlined lettering) to §198-501 as printed in the Warrant.

PLANNING BOARD REPORT:
The Planning Board held its public hearing as required by law on February 12, 2002.

Based on discussions with the Zoning Board of Appeals the Planning Board is submitting this article to clarify the regulation of signs. The first change is to add a requirement that signs in the residential district shall be limited to that which is permitted in other sections of the bylaw.

The second proposed change is intended to clarify sign area requirements by changing the word signs to signage to refer to all the signs on a property and by adding the words "in the aggregate". The understanding that the total area of sign structures on a property has a maximum threshold has not previously been clear.

The third proposed change addresses the issue of exceeding that threshold by establishing a special permit process to allow flexibility in the size of signs on a property. The present bylaw states a threshold which can only be exceeded by means of a variance. This is an onerous way in which to add to a properties signage.

Finally the article proposes to change and expand the section titled "Real Estate Signs" by renaming it "Temporary Signs" and adding sections that provide regulations for contractor signs, non-residential development signs and subdivision signs.

The Planning Board recommends passage of the article.

No objections were offered on a request by Werner Gossels, 17 Bennett Rd., for the Meeting to allow Joseph Strazzulla of Hopkinton to speak on the floor of the Meeting.

PROCEDURAL MOTION:
John Wilson moved and was duly seconded that the Meeting continue beyond 10:30 P.M. until all Articles in the Warrant have been disposed of.

VOTED: MOTION CARRIED

AMENDMENT TO MAIN MOTION:
Werner Gossels moved and was duly seconded that the Meeting vote to amend the main motion by incorporating the following changes:

To strike the words "in the aggregate" from the proposed article.

To strike the proposed wording "signage" and replace with the word "signs" where appropriate.

MOTION TO TERMINATE DEBATE:

Mark Santangelo voted and was duly seconded to move the question.

VOTED ON MOTION TO TERMINATE DEBATE: MOTION CARRIED

VOTED ON AMENDMENT TO MAIN MOTION:

1ST VOICE VOTE:	UNDECIDED
2ND VOICE VOTE:	UNDECIDED
STANDING COUNT BY MODERATOR:	MOTION NOT CARRIED

MOTION TO TERMINATE DEBATE:
Brian O'Herlihy moved and was duly seconded to move the question.

VOTED ON MOTION TO TERMINATE DEBATE: MOTION CARRIED

VOTED:

1ST VOICE VOTE:	UNDECIDED	
STANDING COUNT BY MODERATOR:	UNDECIDED	
STANDING COUNTED VOTE:	IN FAVOR:	65
	OPPOSED:	30

MOTION CARRIED BY 2/3 MAJORITY

POINT OF NO QUORUM: Mark Santangelo rose to a point of no quorum. A standing count of 103 by the tellers established that a quorum was present.

TELLERS:

Regina Mandl	90 Glezen Ln
Judy Currier	22 Algonquin Path
Daniel Brown	30 Campbell Rd
Nancy Gossels	32 Hampshire Rd

ARTICLE 31: ZONING AMENDMENT: CORRECTION TO TABLE OF DIMENSIONAL REQUIREMENTS

Proposed by: Planning Board

To determine whether the town will vote to amend Chapter 198 of the Code of the Town of Wayland (Zoning) by making the following deletions and additions:

ARTICLE 8

Table of Dimensional requirements

Amend Table of Dimensional Requirements by making the following deletions and insertions to Footnote 8.

- Delete "§198-1104.2."
- Insert "§198-1104.1.2."

Amend Table of Dimensional Requirements by making the following deletions and insertions to Footnote 11.

- Delete "§198-1104.4.1."
- Insert "§198-1104.1.3.1."

Amend Table of Dimensional Requirements by making the following deletions and insertions to Footnote 13.

- Delete "§198-1104.4.2."
- Insert "§198-1104.1.3.2."

MOTION:
Maureen Cavanaugh moved and was duly seconded that the Town vote to amend Chapter 198 of the Code of Town of Wayland (Zoning) by making the deletions and additions as printed in the Warrant with one exception, replace:

Amend Table of Dimensional Requirements by making the following deletions and insertions to Footnote 8.

- Delete "§198-1104.4.2."
- Insert "§198-1104.1.3.2."

with:

Amend Table of Dimensional Requirements by making the following deletions and insertions to Footnote 13.

- Delete "§198-1104.4.2."
- Insert "§198-1104.1.3.2."

PLANNING BOARD REPORT:
The Planning Board held its public hearing as required by law on February 12, 2002.

The purpose of this article is to correct incorrect references within the Table of Dimensional Requirements. The proposed changes to the footnotes will eliminate the incorrect references and provide town officials, applicant, and residents with correct bylaw references intended by the bylaw.

The Planning Board believes Article 31 will address the discrepancies within the Zoning Bylaw regarding Table of Dimensional requirements and eliminate misinterpretation of the bylaw. The Planning Board did not receive any negative comment. The Planning Board voted unanimously to support the article.

VOTED: UNANIMOUSLY IN FAVOR

ARTICLE 32: AMEND ARTICLE 22: COCHITUATE PLANNING OVERLAY DISTRICT

Proposed by: Planning Board

To determine whether the Town will vote to amend Chapter 198 (Zoning) of the Code of the Town of Wayland by making the following deletions (indicated in ~~strikethrough lettering~~) and insertions (indicated in underlined lettering):

Article 22

Cochituate ~~Interim~~ Planning Overlay District.

§ 198-2201. Purpose.

2201.1. The purpose of the Cochituate ~~Interim~~ Planning Overlay District (C~~I~~POD) is to provide a ~~temporary~~ zoning and regulatory system for the development of land within the district ~~while the town engages in comprehensive planning studies~~. ~~Cochituate has been the subject of significant commercial and residential growth. Such growth may have an adverse impact on the natural environment, the town's infrastructure and service capacity, traffic, the local economy, neighborhood character and open space.~~ The C~~I~~POD provides a mechanism to allow for growth that promotes sound land use planning goals and objectives ~~during the course of the town's comprehensive planning studies~~.

§ 198-2202. Applicability.

2202.1. The C~~I~~POD shall be construed as an overlay district. All requirements of the underlying zoning districts shall remain in full force and effect, except where the requirements of the C~~I~~POD are more restrictive; in such cases, the requirements of the C~~I~~POD shall supersede the underlying zoning regulations.

§ 198-2203. Use restrictions.

2203.1. The following uses shall require a special permit from the Planning Board pursuant to § 198-203 herein and shall require site plan approval as set forth in Article 6 herein:

2203.1.1. The development of five or more dwelling units, whether attached or detached, in a single calendar year on a property, or set of contiguous properties, in common ownership or control on the effective date of this Article 22.

2203.1.2. The development of more than ~~2~~5,000 gross square feet of nonresidential space, regardless of the use.

2203.1.3. Alteration, expansion or change to any existing nonresidential building, structure or use that will result in the development of more than ~~2~~5,000 gross square feet of new space, regardless of the use.

~~2203.1.~~2203.1.4. Any nonresidential development requiring the provision of five or more new parking spaces~~.~~

§ 198-2204. Exemptions.

2204.1. The following uses are specifically exempt from this Article 22:

2204.1.1. Uses exempted by MGL c. 40A, § 3.

2204.1.2. The construction of a single-family dwelling, or the enlargement, restoration or reconstruction of a single-family dwelling, in existence as of the effective date of this Article 22.

2204.1.3. Dwelling units for low- and/or moderate-income families or individuals as set forth in MGL c. 40B.

2204.1.4. Development projects that voluntarily agree to a minimum fifty-percent permanent reduction in density below the density permitted under zoning and feasible given the environmental conditions of the tract.

§ 198-2205. Special permit criteria.

2205.1. In addition to the standards and criteria set forth in § 198-203 herein, the Planning Board shall consider, in assessing an application for a special permit in the CIPOD, the impact of the proposed development upon the following:

2205.1.1. Pedestrian and vehicular traffic.

2205.1.2. The natural environment, including noise, smoke, glare, vibration, water or air pollution, sedimentation and any other noxious or objectionable effects.

2205.1.3. Economic impact within and outside the CIPOD.

2205.1.4. Municipal services, including water, sewer, drainage, schools, parks and transportation.

2205.1.5. Neighborhood character, including building design, architecture and visual aesthetics.

§ 198-2206. Decisions.

2206.1. The Planning Board may grant a special permit upon a determination, after consideration of all of the factors set forth in §§ 198-203 and 198-2205 herein, that the proposed development will not adversely impact the CIPOD ~~during the term of this Article 22, as set forth below~~.

~~**§ 198-2207. Time limitation.**~~

~~2207.1. The provisions of this Article 22 shall expire on January 1, 2002.~~

§ 198-2208<u>7</u>. Separability.

The provisions of this Article 22 are hereby declared separable, and if any provision shall be held invalid or unconstitutional, it shall not be construed to affect the validity or constitutionality of any of the remaining provisions of this Article 22.

<u>MOTION:</u>

Gretchen Schuler moved and was duly seconded that the Town amend Chapter 198 (Zoning) of the Code of the Town of Wayland by making the following deletions (indicated in ~~strikethrough lettering~~) and insertions (indicated in underlined lettering) as printed in the Warrant.

PLANNING BOARD REPORT:

The Planning Board held its public hearing as required by law on February 12, 2002.

This article proposes to establish certain dimensional thresholds for which a special permit will be necessary to improve property in the Cochituate area. The overlay district is the same geographic area as the Cochituate Interim Planning Overlay District (CIPOD) that was in effect from 1997 until January 2002. The thresholds, including development of five or more dwelling units or more than 5,000 gross square feet of non-residential new construction or more than 5,000 gross square feet of an addition to non-residential space will trigger the need for a special permit. The Planning Board believes that projects exceeding these thresholds may substantially affect various aspects of the densely developed village of Cochituate, and therefore warrant additional consideration before such construction takes place. As a frame of reference, the new construction on the southwest corner of Cochituate Road and Main Street, which includes Starbucks, is nearly 11,000 square feet and would have triggered the need for a special permit under this proposed revision to Article 22. Diagonally opposite on the northeast corner, the car dealership building is only 2,650 square feet and would not require a special permit to be built if this article is adopted. A residential development that was just outside the overlay district, and therefore was not regulated by the CIPOD is the Spencer Circle five-parcel subdivision. This is noted here to provide context for a residential development of the size that would trigger special permit review and approval under this recommended by-law change. Additional concerns about grade and size of footprint as well as runoff would be considered in determining whether the impact was appropriate or detrimental to the neighborhood, if such a proposal were made for land within the geographic area described by this Cochituate Planning Overlay District.

The Planning Board is in the early stages of working with a consultant to develop a Master Plan for the Town. All aspects of land use will be considered and the Planning Board anticipates exploring the formation of a separate business district in Cochituate Village that would have dimensional requirements, parking requirements and allowed uses that are consistent with the Town's vision for this area, following public participation and education about the various possibilities for this area. The Master Plan will not be completed until 2003, thus the Planning Board has determined that the recommended special permit thresholds of this article will provide opportunity to guide growth in a manner consistent with the present village and the direction which has been and may continue to be expressed over the next several months. All other land use regulations that are governed by the Zoning Bylaw for the underlying district shall continue to apply.

The Wayland Business Association has spoken out against this article while many residents of Cochituate requested that the Planning Board proceed with submitting this article rather than wait for the completion of the Master Plan, in order to apply modest dimensional controls for future improvement of lots in the area. It is the intention of the Planning Board to further refine the development parameters for this district in the near future. However the Planning Board believes that the Town needs this level of protection now.

The Planning Board unanimously supports the passage of this article.

No objections were offered on a request by Werner Gossels for the Meeting to allow Joseph Strazzulla of Hopkinton to speak on the floor of the Meeting.

MOTION TO TERMINATE DEBATE:
Eleanora West moved and was duly seconded to move the question.

VOTED ON MOTION TO TERMINATE DEBATE: UNANIMOUSLY IN FAVOR

VOTED: 1ST VOICE VOTE: UNDECIDED
2ND VOICE VOTE: UNDECIDED
STANDING COUNTED VOTE: IN FAVOR: 54
OPPOSED: 44 MOTION NOT CARRIED

TELLERS:

Regina Mandl	90 Glezen Ln
Judy Currier	22 Algonquin Path
Daniel Brown	30 Campbell Rd
Nancy Gossels	32 Hampshire Rd

ARTICLE 33: ACCEPT MGL CHAPTER 41, SECTION 108P, COMPENSATING TREASURER

Proposed by: Board of Selectmen *Estimated Cost: $1,000*

To determine whether the Town will vote to accept the provisions of Massachusetts General Laws Chapter 41, Section 108P.

MOTION:
Betsy Connolly moved and was duly seconded that the Town accept the provisions of Massachusetts General Laws Chapter 41, Section 108P.

VOTED: UNANIMOUSLY IN FAVOR

ARTICLE 34: RESCIND BALANCE FROM BORROWING

Proposed by: Board of Selectmen

To determine whether the Town will vote to rescind the $500 balance remaining from the borrowing authorized under Article 6 of the 2000 Annual Town Meeting Warrant for departmental equipment.

MOTION:
Betsy Connolly moved and was duly seconded that the Town rescind the $500 balance remaining from the borrowing authorized under Article 6 of the 2000 Annual Town Meeting Warrant for departmental equipment.

VOTED: UNANIMOUSLY IN FAVOR

ARTICLE 35: SELL OR TRADE VEHICLES AND EQUIPMENT

Proposed by: Board of Selectmen

To determine whether the Town will vote to authorize the Board of Selectmen to sell or otherwise dispose of the following surplus vehicles, equipment, or other personal property in connection with the purchase of new vehicles, equipment, or other personal property.

MOTION:
Linda Segal moved and was duly seconded that the Town authorize the Board of Selectmen to sell or otherwise dispose of the following surplus vehicle and equipment in connection with the purchase of new vehicles and equipment:

Department	Vehicle/Equipment	Year
Police Department	Three (3) Ford Crown Victoria LTD Sedans	2001
	One (1) Ford Taurus Sedan	1995
Highway Department	Austin Western Grader	1975
	Ingersol Rand Air Compressor	1974
	Case 1835 Skid Loader	1982
	Two (2) 6-8 yard International Dump Bodies	1988
	Six (6) One-way right angle snow plows	
	8' GMC Pickup Bed	
School Department	72-Passenger School Bus	1992

VOTED: UNANIMOUSLY IN FAVOR

ARTICLE 36: ACCEPT GIFTS OF LAND

Proposed by: Board of Selectmen

To determine whether the Town will vote to accept real property or interests in real property which have been tendered to it as a gift, by devise, or otherwise.

MOTION:
Susan Pope moved and was duly seconded that the Town pass over the Article.

VOTED: UNANIMOUSLY IN FAVOR

ARTICLE 37: AUTHORIZE TREASURER TO BORROW

Proposed by: Board of Selectmen

To determine whether the Town will vote to authorize the Treasurer, with the approval of the Board of Selectmen, to borrow monies from time to time in anticipation of the revenue of the fiscal year beginning July 1, 2002, in accordance with the provisions of Massachusetts General Laws Chapter 44, Section 4 and Chapter 849 of the Acts of 1969, both as amended, and to issue a note or notes therefor, payable within one year, and to renew any note or notes that may be given for a period of less than one year in accordance with the provisions of Massachusetts General Laws Chapter 44, Section 17, as amended.

MOTION:
Susan Pope moved and was duly seconded that the Town authorize the Treasurer, with the approval of the Board of Selectmen, to borrow monies from time to time in anticipation of the revenue of the fiscal year beginning July 1, 2002, in accordance with the provisions of Massachusetts General Laws Chapter 44, Section 4 and Chapter 849 of the Acts of 1969, both as amended, and to issue a note or notes therefor, payable within one year, and to renew any note or notes that may be given for a period of less than one year in accordance with the provisions of Massachusetts General Laws Chapter 44, Section 17, as amended.

VOTED: UNANIMOUSLY IN FAVOR

The Moderator recognized and thanked the technical crew responsible for the audio recording of the Meeting:

Albie Cincotti
John Jacques
Ryan Judy
Melissa Galluzzo

The Meeting adjourned at 11:32 P.M. sine die.

Attendance: 165

DATE:	CALLED TO ORDER/ADJOURNED		ATTENDANCE:
April 25, 2002	7:47 P.M.	10:34 P.M.	360
April 29, 2002	7:57 P.M.	10:40 P.M.	167
May 1, 2002	7:47 P.M.	11:32 P.M.	165

CERTIFICATE OF APPROPRIATIONS
ANNUAL TOWN MEETING
2002

Article No.	Total Appropriation	From Tax Levy	From Free Cash	From Other Available Funds*	Borrowing	From Offset Receipts Enterprise or Revolving Funds (User Fees)	Date Passed
4	284,500		279,000	5,500			04/25/02
5	43,120,624	41,310,624	1,550,000	260,000			04/25/02
5	827,300		36,000		791,300		04/25/02
8	834,808			834,808			04/25/02
7	179,394			179,394			04/29/02
9	1,313,288			1,313,288			04/29/02
18	10,000		10,000				04/29/02
19	25,000		25,000				04/29/02
21	40,000				40,000		05/01/02
22	50,000				50,000		05/01/02
29	75,000		75,000				05/01/02
TOTALS	**$ 46,759,914**	**$ 41,310,624**	**$ 1,975,000**	**$ 2,592,990**	**$ 881,300**		

CERTIFICATE OF APPROPRIATIONS
ANNUAL TOWN MEETING
2002

ARTICLE	AMOUNT	*TRANSFER FROM (AVAILABLE FUNDS)
5	5,500	Landfill Leachate Account
5	100,000	Ambulance Receipts
5	150,000	Town-Owned Land Account
5	10,000	Conservation Receipt Account
8	600,000	Septage Revenues
8	234,808	Septage Retained Earnings
7	179,394	Wastewater Management Revenues
9	313,288	Water Retained Earnings
9	1,000,000	Water Revenues

TOWN OF WAYLAND
SPECIAL TOWN MEETING APRIL 29, 2002

RETURN OF SERVICE

MIDDLESEX, s.s. **April 10, 2002**

I, Christopher Hanlon, duly qualified Constable of the Town of Wayland, do hereby affirm and certify that I have posted the specimen of the Warrant for the Special Town Meeting to be held on Monday, April 29, 2002, by my posting copies thereof at the Town Building, Cochituate Post Office, Wayland Library and the Happy Hollow School, by posting fourteen (14) days at least before the date appointed for the posting of the Special Town Meeting. Posting was done April 10, 2002.

VOTES ENACTED:
April 29, 2002 AT THE WAYLAND HIGH SCHOOL FIELD HOUSE

C. PETER R. GOSSELS, MODERATOR:

Pursuant to the Warrant dated April 9, 2002 signed by Patricia E. Abramson, Linda L. Segal, Mary M. Antes, Brian T. O'Herlihy and Susan W. Pope, Selectmen, served and return of service given by Christopher Hanlon, Constable of the Town, the inhabitants of the Town of Wayland qualified to vote at the Special Town Meeting met this day at Wayland High School Field House; and at 8:00 P.M. the Moderator called the Meeting to order, declared that a quorum was present, and the Meeting proceeded to transact the following business:

ARTICLE 1: AUTHORIZE SELECTMEN TO CAUSE THE TOWN TO INDEMNIFY THE MBTA RELATIVE TO A SEWER EASEMENT

Proposed by: Wastewater Management District Committee

To determine whether the Town will vote to authorize the Board of Selectmen, with the approval of Town Counsel as to form, to indemnify on behalf of the Town the Massachusetts Bay Transportation Authority ("MBTA") in connection with the Town's exercise of its rights under a subsurface sewer easement granted by the MBTA to the Town on, in, under, across and through all or any part of the parcel of land located on and lying between Boston Post Road (Route 20) and Route 27 (Old Sudbury Road), Wayland, Massachusetts, shown as "LAND OF MASSACHUSETTS BAY TRANSPORTATION AUTHORITY", containing 170,000 square feet of land, more or less, on a plan entitled "Compiled Plan of Land in Wayland, Mass. Owner: Massachusetts Bay Transportation Authority", Scale 1" = 60', dated May 26, 1998, by Colonial Surveying Co., a copy of which plan is on file in the office of the Town Clerk.

MOTION:
Susan Pope moved and was duly seconded that the Town authorize the Board of Selectmen, with the approval of Town Counsel as to form, to indemnify on behalf of the Town, the Massachusetts Bay Transportation Authority ("MBTA") in connection with the Town's exercise of its rights under a subsurface sewer easement granted by the MBTA to the Town on, in, under, across and through all or any part of the parcel of land located on and lying between Boston Post Road (Route 20) and Route 27 (Old Sudbury Road), Wayland, Massachusetts, shown as "LAND OF MASSACHUSETTS BAY TRANSPORTATION AUTHORITY", containing 170,000 square feet of land, more or less, on a plan entitled "Compiled Plan of Land in Wayland, Mass. Owner: Massachusetts Bay Transportation Authority", Scale 1" = 60', dated

May 26, 1998, by Colonial Surveying Co., a copy of which plan is on file in the office of the Town Clerk.

VOTED: UNANIMOUSLY IN FAVOR

ARTICLE 2: TRANSFER AND LEASE LAND TO WIRELESS COMMUNICATIONS COMPANIES

Proposed by: Board of Selectmen

To determine whether the Town will vote to:

a) Instruct the Board of Health, the Board of Road Commissioners, or the Board of Selectmen, as the case may be, with the approval of Town Counsel as to form, to transfer the care, custody, management, and control of all or a part of the parcels of land owned by the Town known as the "old landfill site" as shown in the Atlas of the Town of Wayland, Massachusetts, 1999, on Plates 22 and 23, Parcels 22-001 and 22-002, and known as the "new landfill site" as shown in the Atlas of the Town of Wayland, Massachusetts, 1996, on Plates 17, 21 and 22 inclusive, that portion of parcel 17-018 that is south of the line that is the continuation of the northwestern property line of parcel 22-004, Parcels 21-010A, 22-003, 22-004, 22-006 and 22-007 as shown on the plan entitled "Town of Wayland Zoning Overlay Districts," Survey Department, 41 Cochituate Road, Wayland, Massachusetts, 01778, dated December 11, 2000, a copy of which plan is on file in the office of the Town Clerk, to the Board of Selectmen for the purpose of leasing, as lessor, all or any portion of said parcels of land for wireless communications purposes; and

b) Authorize the Board of Selectmen, with the approval of Town Counsel as to form, to lease, as lessor, all or any portion of said parcels of land for a term(s) of up to twenty (20) years for wireless communications purposes.

MOTION:
Brian O'Herlihy moved and was duly seconded that the Town vote to:

a) Instruct the Board of Health, the Board of Road Commissioners, or the Board of Selectmen, as the case may be, with the approval of Town Counsel as to form, to transfer the care, custody, management, and control of the fee or any lesser interest in all or a part of the parcels of land owned by the Town known as the "old landfill site" as shown in the Atlas of the Town of Wayland, Massachusetts, 1999, on Plates 22 and 23, Parcels 22-001 and 22-002, and known as the "new landfill site" as shown in the Atlas of the Town of Wayland, Massachusetts, 1996, on Plates 17, 21 and 22 inclusive, that portion of parcel 17-018 that is south of the line that is the continuation of the northwestern property line of parcel 22-004, Parcels 21-010A, 22-003, 22-004, 22-006 and 22-007 all as shown on the plan entitled "Town of Wayland Zoning Overlay Districts," Survey Department, 41 Cochituate Road, Wayland, Massachusetts, 01778, dated December 11, 2000, a copy of which plan is on file in the office of the Town Clerk, to the Board of Selectmen for the purpose of leasing, as lessor, all or any portion of said parcels of land for wireless communications purposes; and

b) Authorize the Board of Selectmen, with the approval of Town Counsel as to form, to lease, as lessor, all or any portion of said parcels of land for a term(s) of up to twenty (20) years for wireless communications purposes.

VOTED: 1ST VOICE VOTE: SCATTERING OF NOES
2ND VOICE VOTE: UNANIMOUSLY IN FAVOR

ARTICLE 3: AMEND ARTICLE 16: AQUIFER PROTECTION DISTRICT: DEFINITION, DENSITY RESTRICTIONS, PROHIBITED USES

Proposed by: Planning Board

To determine whether the Town will vote to amend Chapter 198, Article 16 entitled Aquifer Protection District as follows: 1) to amend § 198-1602.1 of the Code of the Town of Wayland by adding the following definition to the words and phrases defined in the Aquifer Protection District provisions of the Town's Zoning By-laws inserting between the definitions of "RECHARGE AREAS" and "SANITARY WASTE" the following definition of term for "RESIDENTIAL LOT"; 2) to amend §198-1603.2 the Zoning By-law of the Town of Wayland by making the deletions (indicated in ~~strikethrough lettering~~) and insertions (indicated in underlined lettering) as indicated below; and 3) to amend §198-1604 by deleting the existing text and replacing it with the text indicated below.

Article 16: Aquifer Protection District

1) §198-1602.1

"RESIDENTIAL LOT – a parcel of land or lot which is located in a residential zoning district."

2) §198-1603.2. Prohibited uses.

xii. earth removal consisting of the removal of soil, loam, sand, gravel, or any other earth material (including mining activities) to within 4 feet of historical high groundwater as determined from monitoring wells and historic water table fluctuation data complied by the US Geological Survey, except for excavations for building foundations, roads, drainage structures, or utility works.

~~(1)~~ xiv. Any other use that includes, as a principal component, the manufacture, use, transportation, or disposal of toxic or hazardous materials.

~~(2)~~ xv. Any floor drainage system in existing facilities, in industrial or commercial process areas or hazardous material and/or hazardous waste storage area, which discharge to the ground without a DEP permit or authorization. Any existing facility with such a drainage system shall be required to either seal the floor drain (in accordance with the state plumbing code, 248 CMR 2.00) or connect the drain to a holding tank meeting the requirements of all appropriate DEP regulations and policies.

3) §198-1604. Density restrictions applying to the Aquifer Protection District.

1604.1. For residential developments that do not require a special permit and in which the disposal of wastewater is by means of septic tank sewage systems, the density of dwelling units shall not exceed 1 1/2 units per upland acre of the parcel of land being developed, except that this requirement shall not prevent the use, for at least one dwelling unit, of any parcel of land shown on a plan or described in a deed recorded prior to April 19, 1989, which parcel on that date conformed, or was considered to conform, to the area and frontage requirements of this Zoning By-Law.

1604.2. Any use that will render impervious more than 20% of the lot or 2,500 square feet, whichever is greater shall require Site Plan Approval under this section. A system for ground water recharge for runoff from the impervious surface that does not degrade groundwater quality shall be provided. Under no circumstances shall the impervious surface of a residential lot exceed 30% of the upland area of the lot.

For developments of five or more residential lots and for all non-residential uses, Storm water Management Standards and best management practices (BMP) shall apply. BMPs should be designed to treat 1.0 inch of runoff times the total impervious surface of the post development site and remove 80% of total suspended solids where possible.

For non-residential uses, recharge may be by ground water infiltration basins or similar systems covered with natural vegetation and dry wells shall be used only where other methods are infeasible. Oil, grease and sediment traps to facilitate removal of contamination shall precede all such basins and wells. The owner shall permanently maintain any and all recharge area in full working order.

1604.3. Any change or alteration to an existing non-residential lot(s) as of the adoption of this Section that increases in area or is equivalent to the existing area or that proposes to lessen the amount of impervious surface; but does not meet the thresholds of 1604.2; the change shall require a system for ground water recharge for runoff that does not degrade groundwater quality.

Recharge shall be by ground water infiltration basins or similar systems covered with natural vegetation, and dry wells shall be used only where other methods are infeasible. All such basins and wells shall be preceded by oil, grease, and sediment traps to facilitate removal of contamination. The owner shall permanently maintain any and all pretreatment devises and the recharge areas in full working order.

For any change or alteration to existing lot(s) as of the date of the adoption of this section that proposes to lessen the amount of impervious surface of existing conditions and meets the thresholds of 1604.2; the change in impervious surface shall be permitted as of right.

MOTION:

George Ives moved and was duly seconded that the Town amend Chapter 198, (Zoning) Article 16 (Aquifer Protection District) of the Code of the Town of Wayland as follows: 1) by adding the following definition of "RESIDENTIAL LOT" to the words and phrases defined in §198-1602.1 between the definitions of "RECHARGE AREAS" and "SANITARY WASTE"; 2) by making the deletions (indicated in ~~strikethrough lettering~~) and additions (indicated in underlined lettering) to §198-1603.2 as indicated below; and 3) by deleting the entire existing text of §198-1604 and replacing it with the text indicated in the Warrant.

PLANNING BOARD REPORT:

The Planning Board held its public hearing as required by law on March 12, 2002.

The purpose of this article is to clarify existing language in the Aquifer Protection District bylaw. The amendments clarify the intent and interpretation of the bylaw as it relates to the definition of a residential lot, whether drainage structures are permitted structures, and density requirements of the district. The article also regulates additions to residential structures, which previously were not required to meet the standards of the Aquifer Protection District.

This article contains three items that were previously separate articles and were combined into one article for amending Article 16, Aquifer Protection District. The first item of the article establishes a definition for Residential Lot, which is currently not defined. The second item of the article clarifies that drainage structures are exempt from the prohibited uses provision of the bylaw. The purpose of the third item in the article is to correct the language and format of the density restrictions provision of the bylaw. This item amends the format of the sections, increases the upper threshold for impervious surface restrictions, and addresses additions to structures within the Aquifer Protection District.

The Planning Board unanimously recommends passage of the article as amended.

AMENDMENT TO MAIN MOTION:
Steven Glovsky moved and was duly seconded to table the main motion.

VOTED ON AMENDMENT TO MAIN MOTION: MOTION NOT CARRIED

VOTED: 1ST VOICE VOTE: SCATTERING OF NOES
2nd VOICE VOTE: UNANIMOUSLY IN FAVOR

ARTICLE 4: AMEND GENERAL BYLAWS RE: NONCRIMINAL ENFORCEMENT (BODY ART ESTABLISHMENTS AND PRACTITIONERS RULES AND REGULATIONS)

Proposed by: Board of Health

To determine whether the Town will vote to amend Chapter 1, Article II, § 1-2 of the Code of the Town of Wayland by adding thereto the following new paragraph:

G. Rules and Regulations of the Board of Health for Body Art Establishments and Practitioners.

(1) Failure to comply with the regulations by practitioner and/or owner of establishment:
$150 per violation per day

(2) Practitioner practicing without a license:
$1,000 per day

(3) Enforcing person: Board of Health, its staff or other officials designated by the Board of Health as its agent(s).

MOTION:
James Karlson moved and was duly seconded that the Town vote to amend Chapter 1, Article II, § 1-2 of the Code of the Town of Wayland by adding thereto the following new paragraph:

G. Rules and Regulations of the Board of Health for Body Art Establishments and Practitioners.

(1) Failure to comply with the regulations by practitioner and/or owner of establishment:
$150 per violation per day

(2) Practitioner practicing without a license:
$1,000 per day

(3) Enforcing person: Board of Health, its staff or other officials designated by the Board of Health as its agent(s).

VOTED: UNANIMOUSLY IN FAVOR

ARTICLE 5: AMEND TOWN OF WAYLAND OVERLAY DISTRICT MAP

Proposed by: Planning Board

To determine whether the whether the town will vote to adopt the revised Town of Wayland Zoning Overlay District Map dated December 11, 2001, and to amend Chapter 198 of the Zoning Code of the Town of Wayland by making the following deletions (indicated in ~~strikethrough lettering~~) and insertions (indicated in underlined lettering) indicted in the following paragraph.

Article 3

§198-302 Overlay districts. [Amended 30-20-1974 ATM by Art. 44; 4-30-1975 ATM by Art. 28]

302.1.4. A Southeast Wayland-Cochituate Planning district that includes all land to be placed in said district by a two-thirds vote of Town Meeting, but including only such land with an area not less than 25 acres, a substantial portion of which (herein defined as more than 30%) is wet areas, as defined in §198-1402 herein, and that is located in the area shown as Residence Zone 30,000 square feet-150 feet Front bordering on the Wayland-Natick town lines on the map entitled "Town of Wayland Zoning Overlay Districts", Survey Department, 41 Cochituate Road, Wayland, MA 01778, dated ~~December 11, 2000~~ January 29, 2002. **[Amended 6-16-1987 STM by Art. 3; 4-30-2001 ATM by Art.23]**

302.1.5. An Aquifer Protection District that is shown on a map on file with the Town Clerk entitled "Town of Wayland Zoning Overlay Districts", Survey Department, 41 Cochituate Road, Wayland, MA 01778, dated ~~December 11, 2000~~ January 29, 2002. The district comprises areas in the Town of Wayland where liquids or water-soluble materials placed on or below the surface of the land will migrate to the Town's municipal wells if pumping is sufficiently heavy and prolonged. For data, standards and procedures by which the boundary of the district was established and for other details, see a report on file with the Town Clerk entitled "Aquifer Mapping Project, Town of Wayland," January 1988, by IEP, Inc., Consulting Environmental Scientists of Northborough, Massachusetts. **[Added 5-1-1989 STM by Art. 7; amended 4-30-2001 ATM by Art.23]**

302.1.6. A Senior and Family Housing Overlay District which includes all of the following land: Parcels F and G as shown on a plan entitled "Town of Wayland Zoning Overlay Districts" Survey Department, 41 Cochituate Road, Wayland, MA 01778, dated ~~December 11, 2000~~ January 29, 2002 and is available at the office of the Town Clerk for public inspection. **[Added 4-28-1997 STM by Art. 5; amended 4-30-2001 ATM by Art.23]**

302.1.7. A Cochituate ~~Interim~~ Planning Overlay District which includes all of the land located to the south of a line defined as follows: the southerly boundary of the commonwealth of Massachusetts Pressure Aqueduct, as shown in the Atlas of the Town of Wayland,

Massachusetts, 1999, on Plates 48 and 49, from its easternmost end traversing said boundary westerly to its intersection with the Aquifer Protection District boundary, as shown on the map referenced in §198-302.1.5 herein, southerly and westerly to where it intersects with the center line of the right-of-way of Old Connecticut Path, thence southeasterly along said line to the Wayland town line. Said Plates 48 and 49 of the Atlas of the Town of Wayland, Massachusetts, 1999, are hereby made part of the map entitled "Town of Wayland Zoning Overlay Districts" Survey Department, 41 Cochituate Road, Wayland, MA 01778, dated ~~December 11, 2000~~ January 29, 2002 and is available at the office of the Town Clerk for public inspection. **[Added 4-30-1997 STM by Art. 7; amended 5-8-2000 ATM by Art. 47; 4-30-2001 ATM by Art.23]**

302.1.8. A Wireless Communications Services District that includes the land owned by the Town of Wayland known as the "old landfill site" as shown in the Atlas of the Town of Wayland, Massachusetts, 1999, on Plates 22 and 23, Parcels 22-001 and 22-002, and known as the "new landfill site" as shown in the Atlas of the Town of Wayland, Massachusetts, 1996, on Plates 17, 21, and 22 inclusive, that portion of parcel 17-018 that is south of the line that is a continuation of the northwestern property line of parcel 22-004, Parcels 21-010A, 22-003, 22-004, 22-006 and 22-007; and the land comprising the portion of the so-called Massachusetts Bay Transportation Authority (MBTA), "right-of-way" from its boundary with the southerly sideline of Boston Post Road (Route 20) westerly to its westernmost boundary with the Town of Sudbury as shown in the Atlas of the Town of Wayland, Massachusetts, 1999, on Plates 22, 26 and 27, inclusive, and as shown on the plan entitled "Town of Wayland Zoning Overlay Districts", Survey Department, 41 Cochituate Road, Wayland, MA 01778, dated ~~December 11, 2000~~ January 29, 2002, a copy of which is on file in the office of the Town Clerk. **[Added 11-17-1999 STM by Art. 3; amended 4-30-2001 ATM by Art.23]**

MOTION:
George Ives moved and was duly seconded that the Town adopt the revised Town of Wayland Zoning Overlay District Map dated December 11, 2001; and amend Chapter 198 (Zoning) of the Code of the Town of Wayland by making the following deletions (indicated in ~~strikethrough lettering~~) and insertions to §198-302 thereof (indicated in underlined lettering) as printed in the Warrant with the exception of deleting Paragraph 302.1.7.

PLANNING BOARD REPORT:
The Planning Board held its public hearing as required bylaw on March 12, 2002.

The existing Zoning Overlay Map dated December 12, 2000 identifies the aquifer protection district as two separate areas, the existing area and the extended area. This article proposes to combine the district as delineated on the map into one uniform district to bring the map into conformance with the text of Article 16, the Aquifer Protection District. The amendment to Article 3 includes the deletion of the references to the previous map and adds language referencing the new map developed by the Survey Department, which is dated January 29, 2002.

The Planning Board received no negative feedback during the public hearing. The Planning Board believes that the new map improves the delineation of the zoning districts and thereby eliminates confusion of boundary locations.

The Planning Board unanimously supports the passage of this article.

AMENDMENT TO MAIN MOTION:
Werner Gossels moved and was duly seconded that the Meeting pass over the Article.

VOTED ON AMENDMENT TO MAIN MOTION: MOTION NOT CARRIED

VOTED: 1ST VOICE VOTE: UNDECIDED
STANDING COUNT BY MODERATOR:
IN FAVOR: 199
OPPOSED: 16 MOTION CARRIED BY 2/3 VOTE

ARTICLE 6: AMEND EARTH MOVEMENT PROVISIONS OF ZONING BYLAW

Proposed by: Planning Board

To determine whether the town will vote to amend Chapter 198 (Zoning) of the Code of the Town of Wayland by striking from said Code Article 5, §198-504. through §198-504.4. in its entirety and replacing it with the following new Article 5, §198-504 as follows:

§ 198-504. Earth Movement

504.1. Statutory Authority, Purpose; Definitions

504.1.1 The purpose of this section is to prevent uncontrolled and unregulated site work, filling, regrading, excavation and removal of earth and soils.

504.1.2 "Move or Movement" shall mean to dig, excavate, remove, deposit, fill, grade, replace, level, or otherwise alter or change the location or contour of land.

504.1.3 For purposes of this chapter, "earth" shall include soil, loam, sand, gravel, clay, rock or other natural minerals and peat.

504.1.4 "Regrading" shall mean any change or alteration in the grade of the property.

504.1.5 For the purpose of this section, "Building Commissioner" shall mean the Building Commissioner or his/her designee.

504.1.6 SPGA – The Special Permit Granting Authority under this section.

504.2. Permit Required.

504.2.1. No earth shall be moved on any parcel of land in any district in the town without a written permit from the Building Commissioner or from the SPGA as hereinafter provided except for the following:

504.2.1.1. When incidental to landscaping or similar activities for which a building permit is not required, not to exceed 50 cubic yards.

504.2.1.2. Where necessary as a part of farm, garden or nursery activities.

504.2.1.3. When such earth is not necessary in connection with the construction of a structure being built in accordance with a permit issued by the Building Commissioner, the amount to be removed to be limited to the volume of the foundation and basement of the structure, and including excavation activities for accessory structures, swimming pools, tennis courts, patios, septic systems, driveways, and walkways.

504.2.1.4. When earth is moved according to specifications in the construction of a private road or drive as approved by the Planning Board under the subdivision control law.

504.2.2. For movement of earth comprising in excess of the above exceptions, movement of earth shall not be permitted with out a permit issued by the Building Commissioner.

504.2.3. The movement of earth in excess of one hundred fifty (150) cubic yards of earth or changes in the contours of the site by more than two (2) vertical feet shall require approval of the SPGA after a public hearing with notice given in accordance with the provisions of Chapter 40A of the Massachusetts General Laws.

504.3. SPGA Administration

504.3.1. In the following cases the Planning Board shall administer the SPGA:

504.3.1.1. When the Zoning Bylaw does not also require a special permit, permit and or variance;

504.3.1.2. When the Zoning Bylaw also requires a special permit from the Planning Board;

504.3.1.3. When an application is filed as part of a filing of a subdivision application under the Town of Wayland Subdivision Regulations; or

504.3.1.4. When the bylaw designates the Planning Board as the Site Plan Approval authority.

504.3.2. The ZBA shall administer this section when this zoning bylaw also requires a special permit, permit, and/or variance from the ZBA.

504.4. Application: No permit for the removal of earth shall be approved until a complete application has been submitted. The formal application shall be filed with the Building Commissioner or SPGA, in accordance with the jurisdiction established in section 504.3. Said application shall include the following specific information and supporting documentation

504.4.1. The location of the proposed excavation.

504.4.2. The legal name and address of the owner of the property involved.

504.4.3. The legal name and address of the petitioner, which address shall be used by the SPGA for all correspondence hereunder.

504.4.4. Name and address of all abutting property owners, in accordance with Chapter 40A.

504.4.5. A plan of the site prepared by a registered land surveyor or registered professional engineer showing the present contour lines and the proposed contour lines resulting from the movement of earth. All elevations shall reference National Geodetic Vertical Datum of 1929 or North American Vertical Datum of 1988 and property line shall reference North American Datum of 1983.

504.4.6. The grades resulting from the intended movement of earth in relation to the topography of the site and abutting properties.

504.4.7. In addition to the above mentioned application requirements; the SPGA application must also include the following:

504.4.7.1. A plan of the land involved, showing topography by two-foot contours of the area of activity and up to at least one hundred (100) feet beyond the perimeter of the area involved and along all property lines. At least three (3) permanent bench marks with elevations marked thereon must be set so that if one is disturbed, those not disturbed can be recognized.

504.4.7.2. A plan of the land showing two-foot contours of the site as of the proposed completion of the excavation project.

504.4.7.3. The plan must show no excavations, fills or side casts to be made any closer than five-feet from abutter's property lines.

504.4.7.4. The plan must show side slopes in pit no steeper than a three (3) (horizontal) to one (1) (vertical) ratio.

504.4.7.5. The plan must show that the final elevation of the floor of the pit does not exceed a three percent (3%) grade from nearest public way or ways.

504.4.7.6. The Plan must include a condition that a cover of topsoil of not less than four (4) inches in depth shall be replaced or allowed to remain or except where, due to construction of roads, buildings or other permanent physical features, such provision is impractical.

504.4.7.7. A description of the method of disposition of all excavated or surplus materials.

504.4.7.8. Such other pertinent data as the Building Commissioner or SPGA may deem necessary.

504.5. Criteria for issuance of permit/ special permit.

504.5.1. Issuance of Permit by Building Commissioner

504.5.1.1. In considering the permit application, the Building Commissioner shall take into consideration the following factors:

504.5.1.1.1. Soil erosion by water and wind

504.5.1.1.2. Drainage

504.5.1.1.3. Soil fertility

504.5.1.1.4. Lateral support of slopes and grades of abutting streets and land.

504.5.1.1.5. The extent to which land can be graded so as to conform to the contour lines and grades setout in the plan.

504.5.1.2. If, after considering the above factors, the Building Commissioner determines the proposed movement will not be detrimental to the health, safety or welfare of the Town or its inhabitants, the permit shall be issued. The Building Commissioner's decision may be appealed to the Zoning Board of Appeals.

504.5.2. Issuance of Special Permit by SPGA

504.5.2.1. The SPGA shall hold a public hearing with notice given in accordance with the provisions of Chapter 40A of the Massachusetts General Laws. In addition to the factors set out in section 504.5.2.1, the SPGA shall consider the extent to which the proposed earth movement will:

504.5.2.1.1. Endanger the public health or safety or constitute a nuisance.

504.5.2.1.2. Produce noise, dust or other effects observable at the lot lines in an amount seriously objectionable or detrimental to the normal use of adjacent property.

504.5.2.1.3. Result in the transportation of materials in such a manner as to cause traffic congestion or hazards, particularly on residential streets.

504.5.2.1.4. Result in the transportation over ways which will be unduly injured thereby.

504.5.2.1.5. Result in a change in topography and/or cover which would negatively impact the character of the surrounding landscape.

504.5.2.1.6. Cause surface or subsurface drainage to adversely affect any contiguous properties.

504.5.2.1.7. Result declivities, pits, or depressions unless properly protected.

504.5.2.2. No permit for the removal of earth shall be approved by the SPGA if the work extends within three hundred (300) feet of a way open to public use, whether public or private, or within two hundred fifty (250) feet of a building or structure, unless the SPGA is satisfied that such removal will not undermine the way or structure.

504.5.3. In approving the issuance of a permit, the SPGA shall impose reasonable conditions which shall be included in the language of the permit or SPGA decision, including but not limited to:

504.5.3.1. The finished leveling and grading.

504.5.3.2. The placing of topsoil and planting necessary to restore the area to usable conditions.

504.5.3.3. The duration of the removal operation.

504.5.3.4. The construction of necessary fencing and other protections against nuisances.

504.5.3.5. The method of removal.

504.5.3.6. Temporary structures.

504.5.3.7. The hours of operation.

504.5.3.8. The routes of transportation of material.

504.5.3.9. The control of temporary and permanent drainage, including appropriate erosion control measures.

504.5.3.10. The disposition of boulders and tree stumps.

504.5.3.11. The requirement that roadways used for transportation of material be swept clean and cleared of material spilled from trucks, at least once each forty-eight (48) hours, and more often if required.

504.5.3.12. The requirement that damage to pavement, drainage structures and curbing caused by said trucks or spillage be repaired by the prime contractor.

504.5.3.13. The requirement that any repair or cleaning of roadways as outlined in Subsections (504.5.3.11.) and (504.5.4.12.), if performed by the town, be paid for by the prime contractor.

504.5.4. The SPGA shall require a bond or other security to be filed with the Town Treasurer to enforce performance of conditions imposed by this chapter or under this section.

504.5.5. Expiration and Renewal of Special Permit.

504.5.5.1. Any special permit issued hereunder shall automatically expire upon the completion of the earth removal project for which it was issued or at such other time as may be specified in the permit.

504.5.5.2. A special permit may be granted by the SPGA with the provision that it may be renewed for one (1) year, without a hearing, if the Building Commissioner finds that all conditions have been complied with and that the work has been carried on continuously and in good faith.

504.6. Existing or Nonconforming Operations.

504.6.1. Earth Movement activity in lawful operation on any parcel of land at the time this section is adopted may continue unless and until abandoned for more than twelve (12) consecutive months. However, unless specifically authorized by a new permit issued hereunder:

504.6.1.1. The depth of excavation shall not be increased below the grade of the lowest point excavated on the effective date of this Article.

504.6.1.2. The total area of excavation within the parcel shall not be increased by more that fifty percent (50%) over its area on said effective date.

504.6.1.3. The average amount of materials extracted or removed per day shall not be increased by more that fifty percent (50%) over such daily average for the twelve (12) consecutive months preceding said effective date or for the actual period of operation, if less than twelve (12) months.

MOTION:
George Ives moved and was duly seconded that the Town amend Chapter 198 (Zoning) of the Code of the Town of Wayland by striking from said Code Article 5, §198-504. through §198-504.4. in its entirety and replacing it with the following new Article 5, §198-504 as printed in handout #1.

PLANNING BOARD REPORT:
The Planning Board held its public hearing as required by law on March 12, 2002.

The purpose of this article is to address uncontrolled removal and fill of earth. The Planning Board has become increasingly concerned with the removal of material or filling of a lot that negatively impacts abutting properties. Adjacent properties could be impacted by a drastic change in the landscape of a neighborhood or by the changes in the existing drainage pattern that then lead runoff flowing onto adjacent properties unexpectedly.

The article as printed in the Town Warrant proposes to establish a three-tier permit process. The article defines what work may happen by right and establishes two permit processes. The article establishes a permit that would be issued by the Building Commissioner for work in excess of 50 square yards and a special permit for work in excess of 150 square yards. The bylaw identifies work that is exempt from the requirement including but not limited to the following activities: the movement of earth associated with the installation of septic systems, foundations, roadways, driveways, or accessory structures if they have received the appropriate building permit or subdivision approval.

The public hearing process together with other discussions have indicated that the proposed amendments to the existing earth removal bylaw created a confusing permit process and that the proposed amendments were too encompassing. Accordingly, the Planning Board voted to eliminate the Building Commissioner permit process and only establish the Special Permit for moving earth in excess of 150 square yards. The bylaw does not restrict the movement of earth below 150 square yards and the above-mentioned exemptions. Therefore, the Board will move to replace the version of the article found in the Special Town Meeting Warrant and replace it with the following language as printed below. The "amended" version of this article that highlights the deletions and additions the warrant version can be found in the appendix as Attachment 7. The Planning Board voted unanimously to support the article as printed.

AMENDMENT TO MAIN MOTION:
Eleanora West moved and was duly seconded that the Meeting move to amend the main motion by passing over the Article.

VOTED ON AMENDMENT TO MAIN MOTION: MOTION CARRIED

ARTICLE 7: CIVIL FINES FOR VIOLATIONS OF WETLANDS PROTECTION BY-LAW

Proposed by: Conservation Commission

To determine whether the Town will vote to amend Chapter 1, Article II, § 1-2 of the Code of the Town of Wayland by adding thereto the following new paragraph:

H. Chapter 194 of the Code of the Town of Wayland – Wetlands and Water Resource Protection.

(1) Penalty: Up to three hundred dollars per day

(2) Enforcing persons: Town police officer, other officers having police powers, and agents of the Conservation Commission.

MOTION:
Megan Lucier moved and was duly seconded that that the Town amend Chapter 1, Article II, § 1-2 of the Code of the Town of Wayland by adding thereto the following new paragraph:

H. Chapter 194 of the Code of the Town of Wayland – Wetlands and Water Resource Protection.

(1) Penalty: Up to three hundred dollars per day

(2) Enforcing persons: Town police officer, other officers having police powers, and agents of the Conservation Commission.

VOTED: MOTION CARRIED

MOTION TO ADJOURN: UNANIMOUSLY IN FAVOR

The Meeting adjourned at 9:00 P.M. sine die.

Attendance: 167

GLOSSARY

UNRESERVED FUND BALANCE: The amount by which the cash accounts receivable and other current assets exceed current liabilities and reserves.

FREE CASH: Unreserved Fund Balance less outstanding taxes.

OVERLAY: Amount raised by the Assessors to create a fund to cover abatements of real and personal tax assessments for the current year.

RESERVE FUND: Amount appropriated for emergency or unforeseen purposes, controlled exclusively by the Finance Committee.

AVAILABLE FUNDS: Free cash plus reserved and unexpected balances available for appropriation.

CHAPTER 90: General Laws that provides for contributions by the State and County for construction and maintenance of certain Town ways, usually roads leading from one main road to another.

MATCHING FUNDS: Amounts made available by special State and Federal Acts to supplement local appropriations for specific projects.

REVENUE SHARING: Quarterly distribution of a portion of Federal tax collections to states and municipalities to be used for ordinary and necessary operating expenses and capital expenditures.

CHERRY SHEET: Details of State and County charges and reimbursements used in determining the Tax Rate. Name derives from the color of paper used.

INDEX TO REPORTS

	Page
Allen Fund, Trustees of	41
Animal Inspector	110
Appointed Town Officials	11
Assessors, Board of	33
Auxiliary Police	109
Balance Sheet	42
Beautification Committee	85
Building Department	98
Budgets	42
Cable TV Advisory Committee	29
Charitable Committee	114
Collector	36
Commissioner of Trust Funds	39
Conservation Commission	82
Council on Aging	112
Cultural Council	120
Data Processing	27
Deaths	24
Dog Control Officer	110
Dog Control Advisory Board	110
Dudley Pond Area Planning Committee	92
Elected Town Officials	10
Election Results, Local and State	9
Expenditures	52
Fair Housing Committee	117
Federal and State Officials Representing Wayland	9
Finance Director/Town Accountant	42
Fire Department	106
General Information	8
Glossary	200
Health, Board of	93
Historical Commission	30
Historic District Commission	30
Housing Authority	117
Housing Partnership	117
Inspection/Building Department	98

Page

Landfill Division 94
Library, Wayland Public 77
Library, Wayland Planning Committee 81

Maturing Debt and Interest 67
Metropolitan Area Planning Committee 90
Middle School Building Committee 76
Minutes, Town Meeting 124
Mosquito Control Project 97

Organizational Chart 21

Park and Recreation Commission 103
Parmenter Health Services 96
Personnel Board 28
Planning Board 84
Police Department 108
Public Ceremonies Committee 31
Public Safety Building Planning Committee 110

Road Commissioners, Board of 99
Route 30 Corridor Committee 88
Route 30 Traffic Intersections Committee 88

School Committee 69
Selectmen, Board of 5
Senior Property Tax Relief Committee 113
Serve Your Town – Volunteer Opportunities 205
Station 2 Planning & Concept Design Study Committee 107
South Middlesex Opportunity Council 113
Superintendent of Schools 72
Surface Water Quality Committee 101
Surveyor 86

Town Clerk 23
Town Counsel 27
Town Election, April 23, 2002 121
Town Meeting, Annual, April 25, 2002 124
Town Meeting, Special, April 29, 2002 186
Transportation Committee 119
Treasurer 36

Page

Veterans' Agent 114
Vital Records 24
Volunteer Opportunities 205

Wastewater Management District Commission 104
Water Commission 100
Wayland/Sudbury Septage Treatment Facility 103

Youth Advisory Committee 118

Zoning By-law Subcommittee of the Planning Board 87
Zoning Board of Appeals 87

VOLUNTEER TO SERVE YOUR TOWN

Vacancies on Town boards, committees and commissions occur from time to time. Most positions are appointed by the Board of Selectmen (see I).

Elected positions are usually filled at the annual April election, but if openings occur mid-term, they are filled by appointment until the next annual election. Registered voters, please indicate your interest in order of preference (see II):

I. Appointed boards, committees and commissions:

_____ Cable TV
_____ Cochituate State Park Advisory Comm
_____ Conservation
_____ Council on Aging
_____ Cultural Council
_____ Dog By-Law Study
_____ Dudley Pond Area Planning
_____ Fair Housing
_____ Finance
_____ Highway/Parks Building Study Comm
_____ Historical
_____ Historic District
_____ Housing Partnership
_____ Local Access Corporation
_____ MetroWest Open Space
_____ Middle School Building
_____ MWRA/Weston Aqueduct
_____ Personnel
_____ Public Ceremonies
_____ Senior Tax Relief
_____ Septage Committee
_____ Station Two
_____ Surface Water Quality
_____ Taxation Aid
_____ Town Center Committee
_____ Wastewater Management
_____ Wayland/Sudbury Septage
_____ Wireless Communications
_____ Youth Advisory
_____ Zoning Board of Appeals

II. Elected boards, committees and commissions:

_____Assessors
_____Health
_____Housing Authority
_____Park and Recreation
_____Planning
_____Library Trustees
_____Road Commission
_____School
_____Selectmen
_____Trust Funds
_____Water

NAME:_____ADDRESS:_____

HOME TEL:_____WORK TEL:_____

Applications of interest will be kept on file for one year. You will be contacted as relevant vacancies occur.

Return this completed form to:

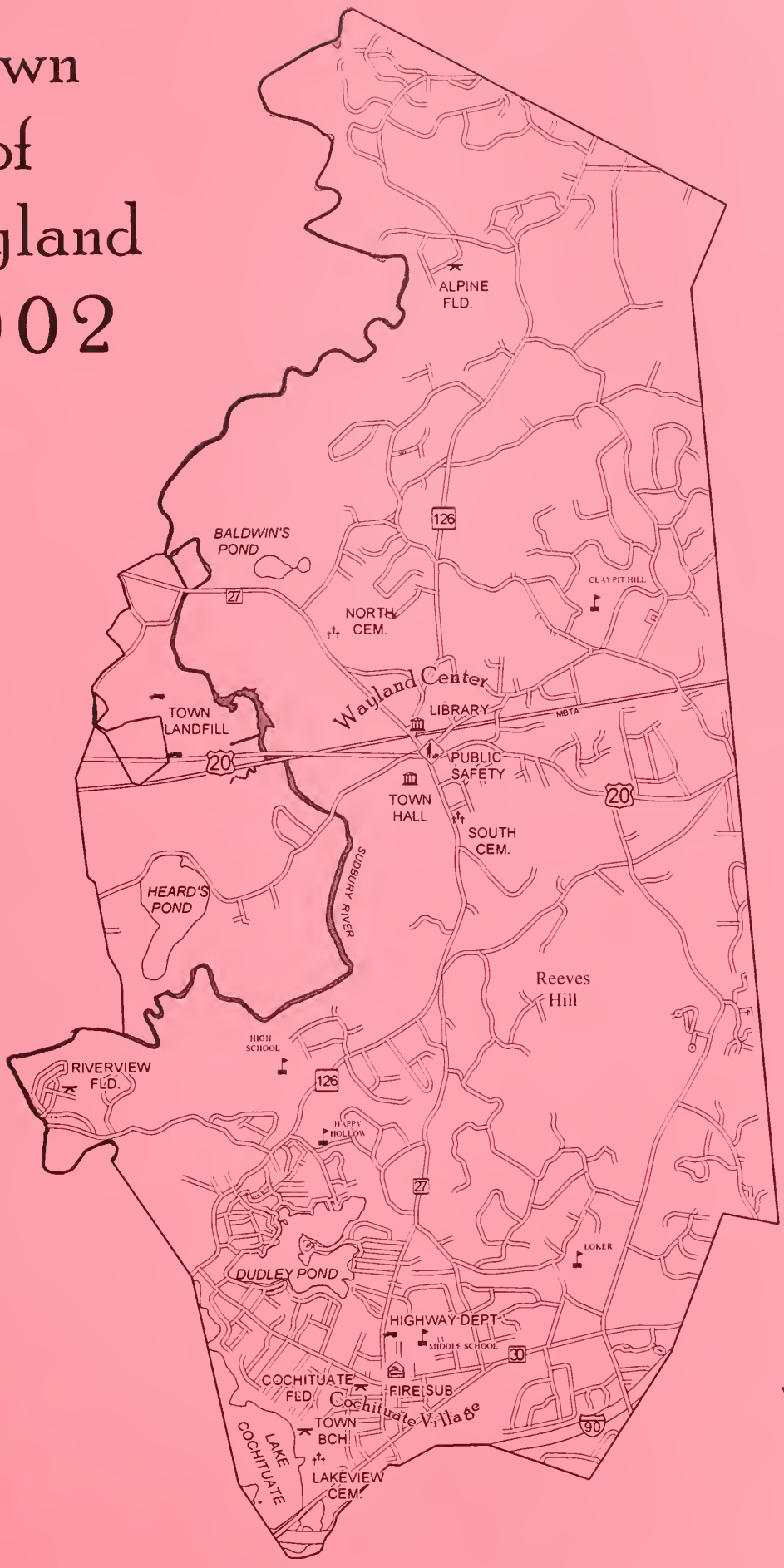
Executive Secretary
Town of Wayland
41 Cochituate Road
Wayland MA 01778

FOLD HERE

PLACE
STAMP
HERE

Board of Selectmen
Town of Wayland
41 Cochituate Road
Wayland MA 01778

Town of Wayland 2002







TOWN OF WAYLAND
PHONE DIRECTORY

Main Number	358-7701
Fax Number	358-3627
Website Address	www.wayland.ma.us

Accounting/Payroll		358-3610
Assessors		358-3788
Building Department		358-3600
Conservation		358-3669
Council on Aging		358-2990
Data Processing		358-3637
Dog Officer		358-3625
Executive Secretary		358-7755
Fire Department	(Emergency)	911
	(Business)	358-7951
Gas/Plumbing Inspector		358-3604
Health Department/Septic Inspections		358-3617
Highway Department		653-4121
Housing Authority		655-6310
Landfill Facility		358-7910
Library		358-2311
Parks - Recreation - Cemetery		358-3660
Personnel Department		358-3622
Planning Department		358-3615
Police Department	(Emergency)	911
	(Non-Emergency)	358-4721
	(Storm Non-Emergency)	358-7941/51
Selectmen		358-7755
Septage Facility		358-7328
School Department		358-7728
Claypit Hill School		358-7401
Happy Hollow School		358-2120
Loker School		655-0331
Wayland Middle School		655-6670
Wayland High School		358-7746
Minuteman Science-Tech. H.S.		(781) 861-6500
Superintendent of Schools		358-3763
Surveyor		358-3655
Town Clerk		358-3631
Town Counsel		358-7755
Treasurer/Collector		358-3633
Veterans' Agent		358-3787
Water Department		358-3696
Youth & Family Services		358-4293

TOWN OF WAYLAND
Annual Reports



Two Hundred and Twenty-third Year
July 1, 2002 Through June 30, 2003

Cover Illustration from an original painting by B. Allen Benjamin, 1915-2003

B. Allen Benjamin moved to Wayland in 1941, where he worked as a civil engineer and town planner until his retirement. He was devoted to the town of Wayland, over the years serving on the Planning Board, the Zoning Board of Appeals, the Board of Assessors, the Housing Site Committee, and the Town Center Committee. He was passionate about saving the land, and in the 1950s became one of the founding members of the Sudbury Valley Trustees. He developed an interest in painting late in life, a craft in which he proved to be amazingly skilled. B. Allen Benjamin died on January 12, 2003.

ANNUAL REPORTS FOR THE
TOWN OF WAYLAND
FOR ITS TWO HUNDRED AND TWENTY- THIRD MUNICIPAL YEAR
JULY 1, 2002 TO JUNE 30, 2003

TABLE OF CONTENTS

Board of Selectmen 1
General Information 3
Federal and State Officials Representing Wayland 3
Elected Town Officials 4
Appointed Town Officials 5

GENERAL GOVERNMENT
- Town Clerk 12
- Town Counsel 13
- Data Processing 13
- Personnel Board 14
- Historical Commission 14
- Historic District Commission 15
- Public Ceremonies Committee 16

FINANCE
- Board of Assessors 17
- Treasurer/Collector 19
- Taxation Aid Committee 20
- Commissioners of Trust Funds 20
- Trustees of the Allen Fund 22
- Finance Director/Town Accountant 23

EDUCATION AND LIBRARY
- School Committee 48
- Superintendent of Schools 51
- Board of Library Trustees 54

PLANNING AND NATURAL RESOURCES
Conservation Commission 57
Community Preservation Committee 58
Planning Board 58
Beautification Committee 59
Town Surveyor 59
Zoning Board of Appeals 60
Nike Site Advisory Committee 61
MetroWest Growth Management 61
Metropolitan Area Planning Committee 62
Dudley Pond Area Planning Committee 63

PUBLIC SERVICES
Board of Health 64
Inspection/Building Department 68
Board of Road Commissioners 69
Water Commission 69
Surface Water Quality Committee 70
Park & Recreation Commission 71
Wayland/Sudbury Septage Treatment Facility 71
Wastewater Management District Commission 72

PUBLIC SAFETY
Fire Department 73
Station 2 Planning and Concept Design Study Committee 74
Police Department 75
Auxiliary Police 75
Public Safety Building Planning Committee 76
Dog Control Officer 76

COMMUNITY SERVICES
Council on Aging 77
Senior Property Tax Relief Committee 77
South Middlesex Opportunity Council 78
Charitable Committee 78
Veterans' Agent 79
Veterans' Memorial Committee 79
Housing Authority 80
Fair Housing Committee 81
Youth Advisory Committee 81
Transportation Committee 82
Cultural Council 82

Election Results - State Primary, September 17, 2002 83
Election Results – State Election, November 5, 2002 91
Election Results - Annual Town Election, April 1, 2003 94
Town Meeting Minutes Annual Town Meeting, April 3, 2003 96
Telephone Directory 153
Map of Wayland 154
Index to Reports 155
Serve Your Town – Volunteer Opportunities 156

BOARD OF SELECTMEN

The five-member Board of Selectmen meets every Monday evening beginning at 7:00 p.m. Comments from the public are received at 7:30 p.m. The Selectmen have broad authority over matters not delegated by statute or bylaw to another town government entity. The Selectmen are responsible for several departments and committees, legal matters including litigation, property acquisition, contracts, collective bargaining, assembling the warrant for town meetings, and calling annual and special town meetings. The Selectmen also make committee appointments, grant local liquor licenses, conduct union grievance hearings, and approve the additional signs at the designated locations.

Each year is marked by preparation for Town Meeting, elections, annual appointments, the ice cream social to thank town volunteers and their families, and the summit to look at the year ahead. This year Susan Pope and Linda Segal retired from the board after nine years and three years of service respectively. We thank Sue and Linda and welcome two new members, Doug Leard and Bill Whitney. We also continued the strong tradition of volunteerism as the Selectmen appointed more than 200 volunteers to a vast array of boards, commissions, committees, and task forces. Together we work to meet the many challenges that face local governments in these trying times.

As predicted, the financial downturn continuing to plague the state has resulted in substantial cuts in state aid to Wayland as to other cities and towns. The Selectmen and the Finance Committee have worked with the Personnel Board and the School Committee to explore the Town's options and lay the groundwork for careful spending and salary negotiations in the next year or two. Several infrastructure projects have been delayed until better fiscal times. While there will be no major improvements to the Cochituate Fire Station at the present time, the Town did appropriate funds for needed repairs to the roof. We have learned from recent experience that a sound roof is extremely important. A portion of the Town Building was flooded for a second time in as many years. Several departments were moved to temporary trailers while repairs were made. The Town is grateful for the patience of these employees.

Legal issues also strain town finances. The town's wireless antenna bylaw is being challenged by several telecommunications companies. A grand jury investigated activities at the landfill and, while they brought no formal charges, the town spent a substantial amount of time and legal funds to settle the investigation. Environmental issues require regular monitoring to ensure compliance with increasingly stringent regulations. One example is the stormwater management regulations that took effect in March 2003. Another is the clean up of several areas on the property in the Town Center formerly occupied by the Raytheon Company. Fortunately the company has provided the funds to hire a consultant to oversee the clean-up on the town's behalf.

On a brighter note, the Public Safety Building was completed some ten years after a committee was first appointed to look into improving the facility. Fire personnel moved into the building in April followed by the police and joint communication staff in May and June. We are very grateful to all public safety personnel for their patience during the long building process and to the committee for their long and devoted service to this project. The town hired a new human resources director/assistant executive secretary, John Senchyshyn. He brings experience and stability to that key position. Michael Murphy announced his retirement after 13 years as fire chief.

Several new issues presented themselves. In December, the U.S. General Services Administration offered to the town the former Nike Site located on Oxbow Road. Following a tour of the site in January, the board appointed a committee to look into acquisition of the property for mixed use including affordable housing, recreation, and/or open space and make a recommendation to the Selectmen in time for the next Annual Town Meeting.

The town of Framingham approved a plan to build more than 650 units of housing near its border with Wayland. The size of the project, called the Villages at Danforth Farms, and its impact on Wayland traffic, water supply, public safety services, and abutting conservation land raised a number of concerns for

Wayland officials and residents. When these issues were not addressed in the permitting process, the Town of Wayland sued Framingham and the developer in order to actively work toward mitigating the significant impacts on Wayland.

Under the direction of Selectman Betsy Connolly, the board has spent a substantial amount of time and energy setting goals for itself and Executive Secretary Jeff Ritter. These goals, ranging from affordable housing to customer service, the environment to personnel, and communication to risk management, will set a major portion of the board and the executive secretary's agenda for the next three years.

Following up on a study of town government structure, the board voted to recommend to Town Meeting a change to a Town Administrator form of government from the current Executive Secretary form. Meeting on Saturday mornings, the board is discussing the changes that will be needed to establish a stronger administrative role, focusing on the administrator's relationship with department heads reporting to elected and appointed boards in the personnel, financial, and legal areas and in developing a job description.

Adequate communication with town residents is always a challenge. In addition to the town sign boards and local newspaper, the town's website, www.Wayland.ma.us offers an increasing amount of information, including notices of upcoming events, bylaws, maps, and a list of vacancies on town boards, committees, and commissions. We also include a fact-filled insert in the quarterly tax bills. Selectmen meetings are broadcast live, as is Town Meeting. However the picture and sound quality of the regular meetings is the subject of numerous complaints from citizens. The board continues to look for solutions.

Wayland is fortunate to have skilled and hard working employees who do their jobs well, serve the public with courtesy, and work together to meet the challenges that come their way with regularity. We are also extremely fortunate to have hundreds of volunteers who give unsparingly of their time, their expertise, and their wisdom. We not only have a triple-A bond rating, we have a triple-A staff and a triple-A corps of volunteers working together to make Wayland a great place to live. We would be happy to have you join us!

In Memoriam

Catherine Seiler; First Woman Elected to the Board of Selectmen

Catherine (Katy) Walker Seiler, who successfully fought to expand the Wayland Board of Selectmen from three to five members and then became the first woman elected to fill one of the new positions, died on May 9, 2003, at the age of 76.

Mrs. Seiler moved to Wayland in 1959, and got started in politics with the League of Women Voters and the town's Finance Committee. During her first run for office in 1971, Mrs. Seiler distributed sugar cookies bearing her nickname Katy to help sweeten her chances. She won, and was reelected seven times for a sixteen-year tenure. In the five years before her death, she served as the chairwoman of the town's Public Safety Building Committee.



General Information

Form of Government	Open Town Meeting	
Town Website	www.wayland.ma.us	
Population (6/03)	13,849	
Number of Households	4,721	
Number of Registered Voters (6/03)	8,442	
Tax Rate FY'03	$12.52	
Land Area - Town of Wayland	15.28 Square Miles	
Landfill Hours: (Except Holidays)	Tuesday	7:00 am – 4:00 pm
	Thursday	7:00 am – 4:00 pm
	Saturday	7:00 am – 4:00 pm
Library Hours: (School Year)	Monday – Thursday	9:00 am – 9:00 pm
	Friday	9:00 am – 6:00 pm
	Saturday	10:00 am – 5:00 pm
	Sunday	2:00 pm – 5:00 pm
Town Building Office Hours:	Monday	8:00 am – 7:00 pm
	Tuesday – Friday	8:00 am – 4:30 pm

(Please check with individual departments as the hours may vary.

FEDERAL AND STATE OFFICIALS REPRESENTING WAYLAND

United States Senators in Congress:	Edward M. Kennedy - D 2400 John F. Kennedy Federal Building Boston, MA 02203(617) 565-3170 E-mail: senator@kennedy.senate.gov	John F. Kerry – D 1 Bowdoin Square 10th Floor Boston, MA 02114 (617) 565-8519 E-mail: john_kerry@kerry.senate.gov
Representative in Congress, Precinct 2 7th Congressional District:	Edward J. Markey – D 188 Concord Street Framingham MA 01702 (508) 460-9292	
Representative in Congress, Precincts 1, 3 and 4, 5th Congressional District:	Martin T. Meehan – D 11 Kearney Street Lowell, MA 01852 (978) 459-0101 E-mail: martin.meehan@mail.house.gov	
State Senator, 5th Middlesex District:	Cheryl A. Jacques – D (resigned effective January 4, 2004) State House Room 312B Boston, MA 02133 (617) 722-1555 E-mail: Cjacques@senate.state.ma.us	
Representative in General Court, 13th Middlesex District:	Susan W. Pope - R State House Room 237 Boston, MA 02133 (617) 722-2305 E-mail: SusanPope@hou.state.ma.us	

ELECTED TOWN OFFICIALS	NAME	TERM EXPIRES
MODERATOR	C. Peter R. Gossels	2005
TOWN CLERK	Judith L. St. Croix	2004
SELECTMEN	Betsy E. Connolly	2005
	Douglas J. Leard	2006
	Mary M. Antes	2004
	William D. Whitney	2006
	Brian T. O'Herlihy	2005
SCHOOL COMMITTEE	Frederick K. Knight	2005
	Heather A. Pineault	2006
	Jeffrey Dieffenbach	2006
	Lori C. Frieling	2005
	Robert B. Gordon	2004
ASSESSORS	Francis P. Aurelio	2005
	Jeffrey A. Cohen	2004
	Thomas V. Maglione	2006
ROAD COMMISSIONERS	Stewart A. Millerd	2004
	Anthony Timperio	2004
	Mark A. Santangelo	2005
	Joseph F. Nolan	2006
	Anette S. Lewis	2006
PLANNING BOARD	Albert I. Montague, Jr.	2008
	Rebecca L. Regan	2006
	Lawrence A. Stabile	2007
	Gretchen G. Schuler	2004
	Maureen A. Cavanaugh	2005
PLANNING BOARD Associate Member	Anette S. Lewis	2004
WATER COMMISSIONERS	Joel Goodmonson	2004
	Robert L. Duffy, Jr.	2006
	W. Edward Lewis	2005
BOARD OF HEALTH	Herbert J. Jacobus	2005
	Philip Pattison	2005
	Constance A. Bean	2006
	S. Russell Sylva	2006
	Michelle Wolf	2004
TRUST FUND COMM ISSIONERS	Jerrold I.W. Mitchell	2004
	John B. Wilson	2005
	Michael Patterson	2006
LIBRARY TRUSTEES	Perry R. Hagenstein	2004
	John B. Wilson	2006
	Rosamond Swain	2006

	Anne B. Heller	2004
	Gwenn Schurgin O'Keeffe	2005
	Lynne J. Lipcon	2005
PARK & RECREATION COMM	Rebecca Butler	2006
	James K. Forti	2006
	Anna Meliones	2005
	Mary Ellen Litter	2004
	William J. Bowhers	2004
HOUSING AUTHORITY	Mary Ann Wohlfarth	2008
	(Vacancy)	2007
	Susan Weinstein	2005
	Charles Raskin	2004
	Martin Nichols	2006

APPOINTED TOWN OFFICIALS	NAME	TERM EXPIRES
Trustees Of Allen Fund (4)	Michael B. Patterson	2004
	Benjamin W. Johnson III	2004
	Alfred H. Bellows	2004
	Sema M. Faigen	2004
Animal Inspector (Livestock)	Bruce S. Sweeney	2004
Animal Officer (Dead Animals)	David R. Poirier	2004
Assessor, Assistant	Molly K. Reed	
Assessor, Administrative	Carol Niedbala	
Assistant Town Clerk	Lois M. Toombs	2005
Building Commissioner	Daniel F. Bennett	2004
Local Inspector	Jay T. Abelli	2004
Gas Inspector	Ernest Ferraro	2004
Gas Inspector, Deputy	William Rheaume	2004
Plumbing Inspector	Ernest Ferraro	2004
Plumbing Inspector, Deputy	William Rheaume	2004
Wiring Inspector	Ward Keller	2004
Wiring Inspector, Deputy	Arthur J. Richard	2004
Cable TV (8)	Richard P. Turner	2004
	Robert W. Hanlon	2004
	Russell A. Ashton	2004
	Albert I. Montague, Jr.	2004
	Maurice H. Stauffer	2004
	(Vacancy)	2004
	(Vacancy)	2004
	Betsy G. Moyer	2004

Central MA Advisory Rail Trail	David C. D'Orlando	2004
Civil Defense Director	Robert Irving	PERM
Cochituate State Park Advisory	Harold Meyer	2004
Community Preservation Committee (7)	Stephen Curtin	2004
	Gretchen G. Schuler	2004
	William J. Bowhers	2006
	(Vacancy)	2005
	Marylynn Gentry	2005
	Michael B. Patterson	2006
	Jerome Heller	2004
Conservation Administrator	Brian Monahan	
Conservation Commission (7)	Frank R. Antonell	2004
	Marylynn Gentry	2006
	Barbara Howell	2006
	J. Andrew Irwin	2005
	John R. Sullivan	2005
	Megan M. Lucier	2005
	Roger A. Backman	2004
Constables	Christopher Hanlon	2005
	Theodore Milgroom	2004
	Curtis P. Donelan	2005
	Jeffrey C. Pollack	2004
	Nelson H. Goldin	2005
Council on Aging (9)	Clement Sansone	2005
	Betsy Soule (non-voting)	2006
	Martha E. Bustin	2004
	Julie Secord	2004
	(Vacancy)	2004
	George Blood	2004
	Harriet H. Onello	2004
	Geoffrey E. Smith	2006
	Mitchell J. Marcus	2004
Council on Aging-Co-Directors	Kristin Kiesel	
	JoAnn Kunz	
Cultural Council	Carl H. Whittaker	2004
	Carole M. Felz	2004
	Charles W. Anderson	2004
	Catherine Radmer	2004
	Allen J. Kaplan	2005
Data Processing Manager	Gwendolyn Sams-Lynch	2004
Dog Control Appeals Board	Susan Sherwood	2004
	Jeffrey S. Baron	2005
	Susan Koffman	2006
	Daniel Brown	2004

Dog Control Officer /Animal Inspector	Mary Lou Chamberlain	2004
Dudley Pond Area Planning Committee	Christopher Foster	2004
	Deborah Portyrata	2004
	Patricia Marston	2004
	Robert L. Duffy, Jr	2004
	Herbert Jacobus	2004
	William B. Gagnebin	2004
	Timothy McCullough	2004
Dudley Pond/MWRA Tunnel Oversight Committee	Carl Frederick Pearson	2004
	J. Andrew Irwin	2004
	(Three Vacancies)	2004
	Philip L. Pattison	2004
	Mary Alice Boelter	2004
Emergency Planning Committee	Anette Lewis	
	Charles H. Raskin	
	Betsy Connolly	
	Robert Loomer	
	Robert Irving	
Executive Secretary	John Jeffrey Ritter (Jeff)	
Fence Viewers	Board of Selectmen	2004
Field Drivers	Constables	2004
Finance Committee (7)	George Christopher Riley	2004
	Charles D'Ambrosio	2004
	Robert L. Lentz	2006
	(Vacancy)	2005
	Lisa C. Schimmel	2004
	Roderick W. Fletcher	2006
	Karl A. Geiger	2005
Finance Director/Town Accountant	Robert W. Hilliard	2005
Fire Chief	Robert Loomer	
Health Director	Steven Calichman	2004
Sanitarian, Inspector	Julia M. Junghanns	2004
Inspector of Milk	Steven Calichman	2004
Burial Agent	John C. Bryant	2004
Burial Agent	Cynthia F. Bryant	2004
Highway Operations Director	Stephen F. Kadlik, III	2004
Historical Commission (7)	Paul Gardescu	2006
	Mary C. Reed	2004
	Bonnie S. Nash	2006
	James H. Flanagan	2005
	R. Richard Conrad	2006
	Stephen J. Curtin	2005
	Howard L. Schultz	2004

Historic District Commission (7)	Christopher F. Nash	2005
	Christopher L. Hagger	2004
	Diana Warren	2004
	Margery F. Baston	2004
	(Vacancy)	2006
	Gretchen G. Schuler	2005
	Edward H. Culver (Ned)	2006
Housing Authority Director	Brian E. Boggia	
Housing Partnership Comm (5)	Diana Humphrey	2004
	Jonathan F. Saxton	2004
	Martin S. Nichols	2004
	Marilyn J. Wallin	2004
	Brad E. Keyes	2004
Human Resources Director/Assistant Executive Secretary	John Senchyshyn	
Library Director	Ann F. Knight	
Library Feasibility Study Comm	Sally Cartwright	2004
	Anne Heller	2004
	Eric Hollenberg	2004
	Louise Brown	2004
	Joseph Nolan	2004
	John Wilson	2004
	Anne Wilson	2004
Local Access Corp (WAYCAM)	(Vacancy)	2004
	Jessica McGonagle	2005
	Arnold L. Kahn	2004
MAPC	Mary M. Antes	2006
Master Plan Advisory Task Force (11)	Regina Snow Mandl	2005
MBTA Advisory Board	Marcia P. Crowley	2004
Measurers of Wood & Bark	Paul Doerr	2004
	Lewis S. Russell, Jr.	2004
	Harry F. Sweitzer	2004
Metrowest Growth Mgmnt Comm	Susan W. Pope	2004
Metrowest Open Space Task Force	(Vacancy)	2004
Middle School Building Comm	Robert A. Doyle	2005
	Laurene M. Sperling	2005
	Mark R. Kaufman	2005
	Celia L. Lombardo	2005
	Robert B. Gordon	2005
	Frederick K. Knight	2005
	Lawrence J. Krakauer	2005
	William D. Whitney	2005
	Mark Santangelo	2005

Minuteman Voc Tech School	Mary Ellen Castagno	2005
MWRA Tunnel Group	David Marshall	2004
MWRA Weston Aqueduct Access Comm (5)	John C. Dyer	2004
	Daniel F. Goessling	2004
	David Marshall	2004
Nike Site Advisory Comm	Albert (Ira) Montague	2004
	Mary Ann Wohlfarth	2004
	Barbara Howell	2004
	Patricia E. Abramson	2004
	Michael S. Gitten	2004
	Douglas B. Stotz	2004
	Jacqueline V. Lerner	2004
Non-voting Member	Constance N. Pitt	2004
Non-voting Member	Joanna R. Dresser	2004
Park & Recreation Superintendent	William C. Kilcoyne	
Personnel Board (5)	Maryanne Peabody	2007
	Tracy R. Brown	2004
	Walter W. Jabs	2005
	Jane A. Evans	2008
	Philip C. Schneider	2005
Planner, Town	Joseph Laydon	
Police Chief	Robert Irving	
Public Ceremonies Committee (5)	William C. Moyer	2004
	Christina F. Rideout	2006
	Stephen D. Carroll	2004
	John Turchinetz	2005
	Richard P. Turner	2005
Public Safety Bldg Comm	Dennis J. Berry	2004
	A. Bradford Conant, III	2004
	Gerald J. Galvin	2004
	Steven N. Zieff	2004
	S. Fiske Crowell, Jr.	2004
	John T. Crimmins	2004
	Warren Daniel	2004
Records Manager	Judith L. St. Croix	2004
Regional Transportation Advisory Committee	Marcia P. Crowley	2004
Board of Registrars (4)	Georgia K. Gillespie	2006
	Judith H. Ide	2004
	Elizabeth A. Salerno	2005
	Judith L. St. Croix	
Assistant Registrar	Lois M. Toombs	2006
River Stewardship Council	Thomas Sciacca	2005
	Mary M. Antes (Alternate)	

Route 20 Corridor Committee (5)	David A. Roberts	2005
	Daniel L. Brown	2004
	Stephen B. Turner	2005
	(Vacancy)	2004
	Thomas H. McEnany	2004
Route 30 Corridor Committee (5)	(Vacancy)	2005
	Paul A. Rufo	2005
	Arthur Romania	2005
	(Vacancy)	2005
	(Vacancy)	2005
School Superintendent	Gary Burton	
Sealer of Weights & Measures	Courtney Atkinson	2004
Senior Tax Relief Committee	Geoffrey P. Smith	2004
	Robert B. Hatton	2004
	Mitchell J. Marcus	2004
	Stephen J. Colella	2004
	Patricia Nelson	2004
	Joan M. Clifford	2004
	Madeline O. Foley	2004
	Lillian I. Mills	2004
Septage Committee (8)	George H. Bernard	2004
Appointed by	Philip Pattison	2005
(4) Wayland (4) Sudbury	William Gagnebin	2003
	John Dyer	2004
SMOC	Lawrence N. Scult	2004
Station Two Committee	Constance Bean	2004
	Douglas J. Leard	2004
	Kathleen Lang	2004
	Elizabeth Sweitzer	2004
	Gerald Galvin	2004
Surface Water Quality Comm (5)	Michael Gitten	2006
	Wayne Kelley	2006
	(Vacancy)	2006
	Thomas J. Largy	2006
	Jackson Madnick	2006
Surveyors of Lumber	Jean B. Pratt	2004
	Marcia P. Crowley	2004
	Harry F. Sweitzer	2004
Taxation Aid Committee	Markey P. Burke	2004
(Town Meeting)	Paul Keating	
	Jeffrey A. Cohen	
	Kenneth Sawyer	2006
	Mary S. Morss	2005

Town Center Committee	Betsy Connolly	2005
(Subcommittee of Planning Board)	Daniel B. Mesnick	2004
	Harvey R. Montague	2004
	Lewis S. Russell, Jr	2004
	Marisa G. Serafini	2004
	John R. Sullivan	2004
	Gretchen G. Schuler	2004
Town Counsel	Mark J. Lanza	
Town Surveyor	Alfred (Alf) Berry	2004
Transporation Improvement Program Coord	Joseph Laydon	
Treasurer/Collector	Paul Keating, Jr.	2005
Deputy Tax Collector	Kelley & Ryan Associates, Inc.	2004
Treasurer/Collector, Asst.	Christine Mallard	
Trinity Mental Health Rep	Karen Braunwald	
Veteran's Agent	John Turchinetz	2004
Veteran's Memorial Committee	John C. Dyer	2005
	Richard Hoyt	2005
	James H. Burkley	2004
Wastewater Management Commission	Lana Carlsson-Irwin	2006
	Eugene C. Roberts	2004
	Harry F. Sweitzer	2005
Water Superintendent	Donald W. Hollender	
Youth & Adolescent Director	Paul R. Neustadt	
Youth Advisory Committee (7)	Mary Elizabeth Wright Groden	
	Lynne M. Cavanaugh	2004
	Trudy Zimmerman	2004
	Doris E. Goldthwaite	2005
	Jeffrey Johnson	2004
Elected by student body	(Vacancy)	
Elected by student body	(Vacancy)	
	James K. Forti	
Youth Officer	James K. Forti	
Zoning Board of Appeals (5)	Susan F. Koffman	2005
	James E. Grumbach	2005
	Eric B. Goldberg	2006
	Steven Fugarazzo	2004
	Lawrence K. Glick	2006
ZBA Assoc. Members (3)	Aida A. Gennis	2004
	Shaunt Sarian	2005
	Linda L. Segal	2006

GENERAL GOVERNMENT

TOWN CLERK

The Office of the Town Clerk can be compared to a hub about which the wheel of local government revolves. The spokes of the wheel represent various boards, committees, commissions, and departments within the government to which the town clerk relates in a direct way. The rim of the wheel represents the 73 chapters and 451 sections of the General Laws of Massachusetts from which many of the town clerk's official duties and responsibilities stem.

The town clerk is elected to a three-year term by the voters of the town and serves as public information officer, legislative administrator, chief election official, public records manager, licensing officer, census coordinator, voter registration administrator and clerk to the Board of Registrars, and local registrar of vital records and statistics. The office is the first door of government assessed by individuals seeking information and resolution to problems.

During FY2003 the following town meeting and elections were held:

State Primary	September 17, 2002
State Election	November 5, 2002
Annual Town Election	April 1, 2003
Annual Town Meeting	April 3, 2003

Please consult the Table of Contents for election results and Town Meeting Minutes.

FY'03 HIGHLIGHTS

Town Census
The Annual Town Census was mailed to all households the first week of January. The information was compiled, updated, and printed in the form of the resident list published in April. The census information is used to validate and update the residency of voters; to assist the police/fire in updating E-911; to assist the school department with enrollment information and projections; to assist the council on aging with service projections; to prepare the annual jury list; to assist the park and recreation department in enrolling residents in programs throughout the year; and by several other municipal departments in the course of their daily work. The cooperation of all residents to complete the form and return it promptly was appreciated.

Voter Registration
The Town Clerk's office continued to utilize the state's Voter Registration Information System (VRIS) for voter registration. To avoid duplication of voter registrations, this system connects Wayland with all 351 cities and towns across the state, to the Registry of Motor Vehicles, and to the Office of the Secretary of the Commonwealth. 541 persons registered to vote in Wayland in FY03.

Board of Registrars

Elizabeth A. Salerno, Chair	4/05
Georgia Gillespie.....	4/06
Judith Ide	4/04
Judith L. St. Croix, Clerk	4/04
Lois M. Toombs, Assistant Registrar	4/05

The Board of Registrars in a town is the counterpart of an Election Commission in a city and the Elections Division of the Secretary of the Commonwealth's Office at the state level. The Board is composed of four members, not more than two may be members of the same political party.

The Town Clerk, by virtue of the office, is one of the four, and is responsible for executing the functions of the Board of Registrars including the conduct of elections, election recounts, voter registration, compilation of the annual listing of residents (Town Census), and certification of signatures on nomination papers and petitions.

As of June 30, 2003, total number of registered voters:

Precinct 1	2093
Precinct 2	2089
Precinct 3	1989
Precinct 4	2271
	8442

Political Parties:

Democrat	2213
Republican	1474
Libertarian	19
Massachusetts Green	13
Unenrolled	4,718

Political Designations:

Green Party USA	2
Reform Party	2
Rainbow Coalition	1
Inactive Voters	996

Population (Census January 1, 2003)	13,849
Number of Households (Census January 1, 2003)	4,721

Vital Records

Births Recorded	129
Deaths Recorded	152
Marriages Recorded	36

Financial Report

Dog Licenses	$ 20,520.00
Kennel Licenses	250.00
Dog Late Fines	1,435.00
Miscellaneous	13,097.90
Water Fines	1,600.00
Total	$ 57,422.90

Dogs

Wayland Dog Control Bylaw requires all dogs six months old or older to be licensed by the Town Clerk by January 15 of each calendar year. Renewal letters were mailed to each dog owner in the month of December 2002 and residents were able to license their dog(s) either by mail or in person. Copies of the Dog Control Bylaw are available at the Office of the Town Clerk.

Dog Licenses Issued

Dog Licenses	1631
Kennels	4

TOWN COUNSEL

During FY'03 Town Counsel performed general legal services for all Town departments, boards, committees, and commissions and for the School Department. Most Town employment relations law services were performed by the firm Deutsch, Williams, Brooks, DeRensis, Holland & Drachman, P.C. Insurance defense counsel designated by the Town's liability insurance carrier provided defense of tort claims (negligence). Defense of workers' compensation claims was provided by counsel designated by the Town's insurance group's claims management service. Bond Counsel services were provided by the law firm of Palmer and Dodge. Special counsel is utilized on an as-needed basis to supplement or supplant Town Counsel's services when appropriate, especially in the area of employment relations law. Other special counsel is used on a case-by-case basis.

A considerable amount of time was spent during FY'03 on resolving the new Public Safety Building litigation, one subdivision denial appeal, one comprehensive permit matter, and one zoning variance denial. At the end of Fiscal Year '03, the Town commenced a civil suit against the Town of Framingham Planning Board, challenging the special permit issued for the Danforth Farm Planned Unit Development in Framingham and Wayland.

Throughout FY'03, Town Counsel kept regular office hours in Wayland Town Building on Thursday afternoons. Town Counsel met with various boards and committees on an as-needed basis. Town Counsel also attended all sessions of the Annual Town Meeting and the Special Town Meetings.

Town Counsel represented the Town in various legal proceedings in the Massachusetts Appeals Court, Middlesex County Superior Court, the Land Court, Framingham District Court, the Appellate Tax Board and the Housing Appeals Committee.

DATA PROCESSING

Change is constant. The Information Technology industry is extremely volatile, and the needs and expectations of our constituents continue to grow dramatically. The Technology Review Committee (TRC) has identified major trends and directions; the Committee seeks to guide changes within the Data Processing Department to effectively monitor, evaluate, implement and operationalize appropriate resources in strengthening the Town's Information Technology services to the community.

The Data Processing Department strives to adopt new trends and capabilities to enhance and empower Town Hall administrative staff in improving services to the community. Significant resources are devoted to technology and the Data Processing Department manages and coordinates projects and services in order to obtain the most from these investments.

The goals of the Data Processing Department includes providing local and remote access to Town's resources and services; providing, improving and maintaining centralized administrative functions, such as VADAR system for abatements and auto excising between the Treasurer and Assessors' office,

the GIS systems, and the Accounting & Payroll system between the Town and School department. Though the prices for PCs are dropping, the total cost of providing technology access – hardware, software, network connectivity, support, training and capital replacement – continues to rise. The Data Processing Department continually strives to monitor emerging technologies and to effectively evaluate opportunities to improve current Town operations by incorporating or migrating viable new hardware, software and technology implementations.

PERSONNEL BOARD

Chapter 43 of the Code of the Town of Wayland defines the role of the Personnel Board to be the development and administration of the Wage and Salary Classification Plan and personnel policies and procedures in cooperation with the affected town boards and departments. In addition, the Board is charged with approving all pay or classification changes of town employees; negotiating collective bargaining agreements for the town; establishing and maintaining central personnel files for all employees; reviewing the operation of the Wage and Salary Classification Plan and recommending appropriate changes at Town Meeting.

Maryanne Peabody was re-elected as chair and Wally Jabs served as vice chair. Philip Schneider was appointed to the Board. The other members include Tracy Brown and Jane Evans. John Senchyshyn was hired in December as the new Human Resources Director/Assistant Executive Secretary.

Over the year the Personnel Board heard only one union grievance. The issue was not resolved and had been scheduled for arbitration. Following further negotiations the matter was subsequently resolved to the mutual satisfaction of both the Town and the union. As a result the arbitration was cancelled.

The Personnel Board worked on several other issues this year. Town Meeting voted to make funds available to conduct wage study comparisons for two collective bargaining units. The studies were negotiated in the last round of collective bargaining agreements. The Board has advertised for Requests for Proposals for the project.

The Board is meeting frequently to review all personnel policies and procedures for the Town. The Board anticipates issuing an updated Personnel Policy, Practices and Procedures Manual. At the conclusion of the review, most existing policies will have been updated or revised ensuring that they are current with applicable federal and state statutes and Town bylaws. In addition, a group of new policies will be introduced.

Training for employees continues to be an area of emphasis. Wayland participates with neighboring communities in a training consortium. By pooling resources the Towns are able to stretch their training dollars. This year supervisors participated in a variety of training modules. In addition, sexual harassment training was made available to all Town employees. Another fourteen employees completed CPR training and received their certifications.

The Town continued to provide its Employee Assistance Program (EAP) for all employees. EAP assists employees with personal problems, work-related issues, legal or financial matters.

The Personnel Board would like to thank Town boards, committees, officials and staff for their input in the past year. The Board and the Human Resources Director/Assistant Executive Secretary welcome attendance at its meetings and are available to assist employees and officials on a wide variety of personnel matters.

HISTORICAL COMMISSION

The Wayland Historical Commission, a seven-member town agency, meets once a month, September through June, to plan the identification, evaluation, and protection of Wayland's historical, cultural, and archaeological resources. During FY2003, its scope of work included involvement in several projects requiring Historical Commission evaluation and comment, as well as the administration ongoing programs.

During FY2003, work proceeded on fulfilling a 2002 Town Meeting appropriation to study the deteriorating condition of gravestones in the Town's cemeteries. Enough work was completed prior to 2003 Town Meeting to allow the Historical Commission and the Community Preservation Committee to co-sponsor a warrant article seeking appropriation of CPA funds of $65,000 to make the repairs recommended by the above-mentioned study. Town Meeting passed the appropriation and repair work is scheduled to commence in FY2004. Also in Spring 2003, Town Meeting appropriated $15,000 to allow the Historical Commission, with the aid of informal study group, the Railroad Preservation Study Committee, to engage consulting services to

investigate the feasibility of making the numerous railroad artifacts located adjacent to the Wayland Depot and Wayland Library, accessible to the public. Work is expected to get underway in early FY2004. Finally, a warrant article seeking a demolition delay bylaw for the Town was defeated at the Spring 2003 Town Meeting. The bylaw, which sought to delay demolition for up to 12 months on homes built at least 50 years ago, was thought to be too restrictive, and the Commission will consider resubmitting a revised bylaw in the near term. Also at the Spring 2003 Town Meeting, the Historical Commission endorsed a successful initiative by Bow Road residents to study the feasibility of establishing an historic district in the area.

During this past year, the Historical Commission evaluated the effect of proposed cell tower construction, continued its archaeological evaluation of several areas at Greenways in anticipation of canoe access there, and engaged volunteers to assist in the cleanup of the area surrounding the rail tracks near the Wayland Depot.

In ongoing programs, the Commission continued to photograph and document area homes, adding to its historic properties inventory. The Wayland Archaeology Group, a subcommittee of the Historical Commission, continued its data recovery work and educational programs. The Group also participated in the Archaeological Survey related to the new canoe landing, walkway, and overlook at Greenways conservation land. The Commission also reviewed the work of Boston University graduate students, led by instructor and Wayland resident Gretchen Schuler, who proposed methods for preserving the historic character of a core section of Cochituate village.

Commission representatives participated in Wayland's Community Preservation Committee, an ongoing committee charged with recommending dispersal of Community Preservation Act funds; and the Master Plan Advisory Committee, a Planning Board committee that will be presenting a proposed new Master Plan for the Town.

HISTORIC DISTRICT COMMISSION

During this last year, the Historic District Commission (WHDC) has been busy. In July 2002, the Commission held a public hearing on an application covering installation of a permanent sign at the Wayland Depot at 1 Cochituate Road.

Over a several month period, the WHDC was involved in discussions with residents of Bow Road in relation to creation of a Bow Road Historic District. This effort led to the sponsorship and passage of a Bow Road Historic District Warrant Article at Town Meeting. This Warrant Article supported the development of a Bow Road Historic District Study Report. This report was approved by the WHDC in June 2003 and was submitted to the Massachusetts Historical Commission (MHC) for review and approval. The MHC needs to approve the Study Report before the WHDC can schedule a public hearing on the creation of a new Historic District and subsequent approval at a future Town Meeting.

The WHDC also cosponsored or supported warrant articles at last year's Town Meeting regarding approval of a Demolition Delay Bylaw and funding for railroad artifact preservation within the WHD.

The family of Shirley Secor, a long time member of the WHDC who passed away, offered to contribute money in her memory to the Town of Wayland to preserve and/or enhance the WHD. A decision was made to design signage in memory of Shirley Secor to delineate the boundaries of the WHD. Signs appropriate for the WHD were approved by the WHDC and have been constructed. They will be installed after reconstruction of the Route 20 intersection.

The WHDC also held additional public hearings prior to June 30, 2003. There were public hearings on applications for construction of a deck at 2 Old Sudbury Road and to restore the bell tower at the First Parish Church at 225 Boston Post Road.

The WHDC also met several times to discuss the status of unapproved Public Safety Building exterior features.

The Historic District Commission welcomes support from members of the community who share our interest in the preservation and enhancement of the significant historic resources in our District.

PUBLIC CEREMONIES COMMITTEE

The Public Ceremonies Committee (PCC) coordinates Wayland's observance of Memorial Day and recognizes events, persons, and projects of importance to the town. Activities this year included actions in memory of the 50th Anniversary of the Korean War, recognition of Louise G. Brown for long and outstanding service to Wayland's Public, Library, recognition that town memorials do need maintenance, and appointment each year of one high school senior (this year Stephanie Wohler, a full PCC member) offered as an introduction to town government.

Memorial Day Because of rain, the parade and service normally held at Lakeview Cemetery was held instead in Wayland's Middle School Gymnasium 11:00 a.m., Monday, May 26, 2003. Those attending were welcomed by Selectperson Chair Mary Antes, who introduced Rector Fredrick P. Moser for a non-denominational prayer of remembrance, followed by Madeline Newhall-Thayer's excellent reading of the Gettysburg Address. Wayland's Veterans' Agent John Turchinetz honored those who served and sacrificed their lives during the Korean War fifty years ago. Kevin Delaney, head of the Wayland High School Social Studies Department, inspired all attendees with an address about Wayland's Cpl. George W. Fullick Jr., who gave his life during a mortar attack on Iwo Jima during World War H. Involved on Memorial Day were town organizations and beautiful musicians and their leaders from Grade, Middle, and High Schools. Prior to Memorial Day, flags and geraniums were placed on veterans' graves and memorials within town; wreaths, in six other locations. Earlier on Memorial Day, ceremonies were held at North Cemetery, South Cemetery, St Zepherin's Cemetery, and at the World War 11 memorial opposite the Villa. Included were participants from Wayland Middle and High Schools, Wayland VFW and the American Legion Post, and escorts of Wayland Police.

Honoring Louise G. Brown under Article 1 of the Wayland Town Meeting April 3, 2003
Wayland by unanimous vote selected recently-retired Director of Wayland's Public Library Louise G. Brown (standing with her friend and colleague Ann Flowers) to receive the town's honor in a framed statement that thanked her for "more than thirty-six years of continuous service , . . [support, study, enrichment, leadership, library expansion, innovation - young to elderly - example, kindness, and more too numerous to name] to all whose lives during her long service she touched. Louise, with our hearts we once again thank and honor you."

50th Anniversary of the Korean War -- June 25, 2000 through November 11, 2003
Wayland is certified by the Department of Defense as a Korean War Commemorative Community for the purpose of honoring Korean War veterans and their families for their sacrifice and service. A certificate from the Secretary of Defense designating Wayland as a Korean Commemorative Community is on display in the Town Building. As a community, Wayland is required to develop annual programs and agreed to host a minimum of three events each year. Eight programs/events were conducted by year's end.

Town Memorials Concerned that Wayland's personal memorials and historic sites be properly maintained, the PCC last December appointed two of its members and four other Wayland citizens to an Ad Hoc Committee to study and advise on how best to ensure permanent and continuing care for Wayland's sites and markers. To date the *Ad Hoc* Committee has met five times. It currently will offer recommendations to the PCC for appropriate town action in 2004.

FINANCE

BOARD OF ASSESSORS

The principal duty of an assessor is to locate and value all taxable property within a community so that the taxpayer will share the cost of services in proportion to the value of their property. It is also the assessor's responsibility to seek not only market value but also equalization or uniform treatment of taxable property.

The property tax in Wayland Massachusetts is an *AD VALOREM* tax, which means that it is based on the value of the property rather than the ability of the homeowner to pay.

Market price is sometimes confused with market value. Market price refers to the amount actually paid in a transaction and is a fact. Market value is an estimate of what a price should be when there are no special circumstances influencing the sale.

Fiscal year 2003 saw a change of membership for the Board. The Board would like to thank Jayson Brodie for guiding the Board through the FY03 revaluation process, his extra attention to details and thorough review of the sales kept the abatement applications down to a minimum. The Board would also like to welcome its newest member Thomas Maglione. Tom is no stranger to the Board, as he has always been concerned about the assessing process. The Board looks forward to working with Tom.

FY2003 was the second phase of the 10-year cyclical internal and external inspections of residences as mandated by the Commonwealth's Department of Revenue (DOR). West Plain Street, Main Street and the aqueduct bound the area designated this year. Four notifications/attempts are made to gain access to each residence. Experienced assessors contracted specifically for this task make all inspections. The results are as follows:

Number of residences in section:	538
Number of completed exterior measurements:	509
Number of completed interior inspections:	246
Number of refusals:	37
Number not home:	250
Miscellaneous:	5

Phase III will be bound as follows: East of Main Street, North of East Plain/Commonwealth, West of the Natick town line, South of Loker/Woodridge. There are approximately 402 parcels in this phase.

There are yearly changes in Municipal laws, local option, and home rule petitions; the Board has had growing pains while trying to administer three such new tasks. The CPA, CB has added 153 more applications to be reviewed. The Board believes that it is prudent to review these applications to make sure that these rebates are going to only those people who qualify. This is the second year we have accepted applications. We will be reviewing our policies to come up with a more streamlined process. Supplemental billing was a local option that the Town pursued this year. Once an occupancy permit is issued by the Building Department, the Assessors can then send out a supplemental bill, therefore allowing the Town to collect taxes as soon as someone moves into a new house. The Board will be seeking to strengthen the building permit inspection process next year. While an excellent working relationship exists with the Building Department, improvements in data transfer are needed to ensure the receipt of all pertinent information.

Supplemental billing totals

FY01	$191,200
FY02	$50,200
FY03	$9,600

The weakness in the process of a home rule petition and local option laws is the lack of research done by the drafters of the articles into the actual cost to enact. There is a lack of personnel in the Assessors office for a timely enactment.

In accordance with the code of Wayland, Section 19-7 the Board of Assessors makes the following Report.

101.1.2

A report for the previous six calendar years of abatement history follows: (a,b,c)

FISCAL YEAR	# RECD	# GRANTED	# DENIED	AVG ABMT
1998	73	49	24	$ 878.00
1999	57	28	29	$1,031.00
2000*	226	112	114	$ 786.00
2001	81	33	5	$ 708.11
Supplemental	4	2	0	$ 429.80
52/72A Exempt**	1	1	0	$ 818.83
2002	27	16	11	$2,037.60
Supplemental	1	1	0	$ 222.62
2003*	295	168	118	$ 891.15
Supplemental	0	0	0	$ 0.00

*Revaluation Year

ATB filing last six years:

YEAR	
1998	20
1999	2
2000	23
2001	7
2002	2
2003	26

ATB decisions denied, by address, per fiscal year:

ADDRESS	YEAR
55 Hillside Drive	2000
22 Oak Hill Road	2000
81 Plain Road	2000
2 Plainview Road	2000
113 Dudley Road	2001

(e) The Board did not have any docketed ATB's for this reporting period.

101.1.3

Cyclical Data Inspections	
Entry	246
Refused	37
Not Home	250
Misc	5
Total	538

101.2
The Board has supplied reports to the Board of Selectmen.

101.3
The public meeting was held on February 28, 2002 for the Board to listen to taxpayers express their concerns. Two taxpayers participated.

101.4
To comply with this section will require additional financial support and personnel.

Shown below are fiscal year 2003 assessed values for the separate classes of properties as well as the number of parcels in each class and their share of the tax levy.

CLASS	PARCEL COUNT	VALUATION	PERCENTAGE OF LEVY
Residential	4822	2,677,979,552	95.38
Com/Industrial	194	1,408,470	4.00
Personal	287	17,351,910	.62

The single tax rate for FY2003 was $12.52 per $1,000 of value. The maximum allowable levy limit was $35,157,651; the Town levied $35,153,905 with New Growth contributing $595,312. The Board expects this figure to drop yearly with the decline of new house starts.

The Statutory Exemptions granted for the period of July 2002 to June 2003.

Exemption Type	Amount (not to exceed)	Count	Tax Amount
Clause 17D (Widow/Widower)	$350.00	18	$ 4,593.34
Clause 18 (Hardship)			$ 1,000.00
Clause 22 (Disabled Veterans)	$500.00	56	$23,775.72
Clause 22A (10% Disabled)	$ 850.00	3	$ 2,503.94
Clause 22E (100% Disabled)	$1,200.00	2	$ 2,400.00
Clause 37 (Blind)	$ 875.00	11	$ 8,734.26
Clause 41C (Elderly)	$1,000.00	34	$25,422.08
Clause 42 (Police/Fire Surviving Spouse)	Full /Total	1	$ 4,703.76
Paraplegic (Vet)	Full	2	$ 8,824.10
Circuit Breaker (CB)	98 applied 8 denied	90	$30,137.50
Community Preservation Act (CPA)		51	$ 1,653.62

For the period of July 2002 to June 2003, the total number of excise bills issued for this period was 15,365 that generated $1,825,827.73 in levies. There were 293 abatements granted in the amount of $33,862.54. The Registry of Motor Vehicles sends commitments throughout the year. The above figures represent 2002 and 2003. Taxpayers should not ignore an excise bill. If an excise bill remains unpaid, the Registry will mark the owners license number and all unpaid balances will need to be paid before a car registration or license can be renewed.

TREASURER/COLLECTOR

The Treasurer's office is responsible for collecting all monies due to the Town of Wayland. This includes real estate taxes, personal property taxes, excise taxes, water bills, departmental turn-ins such as building permits, health permits, and park and recreation fees. We are also responsible for collecting the money received from the Community Preservation Act which now shows up on each quarter's real estate bill. These receipts must be reported to the Town Accountant on a timely basis. Unspent money must be invested in high yield, insured accounts.

JULY 1, 2002	CASH BALANCE	$ 4,733,582.93
FISCAL YEAR 2003	RECEIPTS	$142,574,645.87
		$147,308,228.80
FISCAL YEAR 2003	EXPENDITURES	$139,448,653.34
JUNE 30, 2003	CASH BALANCE	$ 7,859,575.46
		$147,308,228.80

AS OF JUNE 30, 2003 TAX TITLE 46 PARCELS	$ 484,578.23
AS OF JUNE 30, 2003 TAX TITLE POSSESSIONS 39 PARCELS	$ 6,102.20

BOND ANTICIPATION NOTES
TEMPORARY NOTES

Project	Type	Sold	Rate	Amount	Payoff	Interest	Buyer
School Building	BAN	12/21/2001	1.924%	$ 9,770,000.00	11/21/2002		Eastern Bank
School Building	BAN	06/27/2002	1.880%	$ 975,000.00	11/21/2002		Fleet Bank
Payoff	BAN			$ (10,745,000.00)		$ (231,227.84)	
School Building	BAN	11/21/2002	1.440%	$ 10,745,000.00	11/21/2003		Eastern Bank
Town Meeting '02	BAN	06/30/2003	1.040%	$ 1,654,300.00	11/21/2003		Fleet Bank
				$ 12,399,300.00			
Highway Project	SAAN	03/26/2002	1.940%	$ 243,725.00	09/26/2002		Eastern Bank
Payoff				$ (243,725.00)		$ (2,364.14)	
Highway Project	SAAN	06/27/2002	2.090%	$ 123,000.00	03/24/2003		Fleet Bank
Payoff				$ (123,000.00)		$ (1,906.60)	
Highway Project	SAAN	06/30/2003	1.240%	$ 392,351.00	03/30/2004		Eastern Bank
				$ 392,351.00			

TAXATION AID COMMITTEE

This committee's mission is to aid Wayland Disabled and Elderly with their property taxes. Contributions to the Fund are voluntary and may be made by anyone, in any amount. Applications are available after the first of the year and the Committee usually disburses the funds in time for the May tax payment. This past year seven applicants received help with their taxes. You may direct any questions to the Treasurer's Office.

	Collected	Disbursed
Carryover Balance FY 01	$4,151.58	
FY 02	$2,071.37	$1,900.00
FY 03	$1,693.65	$2,700.00
Final Balance	$3,316.60	

COMMISSIONERS OF TRUST FUNDS

The goal of the Commissioners is to invest Wayland's trust funds to realize the best possible gain while maintaining a balance between risk and return appropriate to a public trust. The following are the fund's balances at the end of the past nine years:

2003	**$ 1,684,155**
2002	$ 1,609,578
2001	$ 1,764,659
2000	$ 1,789,690
1999	$ 1,581,869
1998	$ 1,325,784
1997	$ 939,000
1996	$ 784,717
1995	$ 681,655

STATEMENT OF INVESTMENT POLICY

Objective
The investment objective of trust funds given or bequeathed to the Town of Wayland shall be as follows in order of priority:

A. To preserve the purchasing power of the trust funds, specifically increasing invested funds at a rate, which equals or exceeds the rate of change in the Consumer Price Index (CPI).
B. To invest in securities, collective funds or through the investment managers in accordance with the prudent man standard.
C. To provide as specified by the donor at the time of a gift or bequeath or, in the absence of such specifications, by the Commission out of income and principal appreciation recognizing the total return achieved through management of the funds.
D. To increase the value of trust funds through the retention of a portion of the return achieved in excess of the rate of change in the CPI; said portion to be determined periodically by the Commission in accordance with the constraints outlined below.

Constraints
Investment of the Funds shall be consistent with the provisions of Chapter 180A of the General Laws of the Commonwealth, specifically:
A. Appropriations of principal in any one year may not exceed 7% of the appreciation in market value of funds over their original cost averaged quarterly over at least three years (c.180A, §2.)
B. Appropriations may not be made from net appreciation if so indicated explicitly in the donor's instrument (c. 180A)

Asset Allocations
Trust Funds will be invested by the Commission in such a manner as to conform to the following guidelines:

A. Funds will normally be invested such that 40% of the total is in common stocks or convertible securities (or in funds of such issues) and 60% is invested in fixed-income securities (or in funds of such issues). The proportion invested in common stocks shall range between 30% and 50% of the total fund based on the outlook for the capital markets.
B. The weighted maturity of the fixed-income portion of the funds should remain within the range of 4 to 8 years.
C. Investment in small capitalization equities (or funds of such issues) should not exceed 30% of the total equity portion of the trust funds.

Amendment, November 15, 1995
That any remaining authorized funds may be withdrawn in the ensuing years up to a 5-year period of time; however, the Commissioners encourage allowing funds not needed at the present time to remain invested in the Trust Funds. This will allow endowments to build for future needs.

As an example, if the Park Department draws all but three thousand dollars of its authorized disbursement, the Park Department may withdraw the three thousand dollars at any time during the ensuing 5-year period. In the event that any part of the three thousand dollars is not withdrawn, this amount will remain invested in the Park Department's portion of the Trust Funds, and these funds will continue to earn a return to benefit this department.

Amendment, January 15, 1997 Asset Allocation
A...the proportion invested in common stocks shall range between 30% and 60% of the total fund based on the outlook for the capital markets.

TOWN OF WAYLAND TRUST FUNDS

Short-Term Investments

Vanguard – Prime Money Market Fund	$ 1,658

Bonds

Vanguard Intermediate – Term Bond Index Fund	$ 559,976
Vanguard Total Bond Market Index Fund	$ 87,006

Stocks

Vanguard Extended Market Index Fund Investor Shares	$ 260,831
Vanguard Growth Index Fund Investor Shares	$ 235,436
Vanguard 500 Index Fund Investor Shares	$.251,165
Vanguard Value Index Fund Investor Shares	$ 288,080
Total Investments	$1,684,155

Individual Funds	Distribution Taken FY'03
Cemetery Funds	$ 55,772
Library Funds	373
Library Endowment	1,550
Allen Fund	400
Greaves/Croft Funds	4,087
J. Leavitt Fund	-0-
S. Leavitt (Wayland Charitable) Fund	12,800
Gossels Fund (Library)	995
Gossels Fund (School)	4,644
	$ 80,621

TRUSTEES OF THE ALLEN FUND

The Allen Fund was established in 1854 through a gift from Miss Debby Allen and Mrs. Nabby (Allen) Draper. The permanent fund was intended for "beneficent objects". The Allen fund was later combined with the "Donation Funds" which date back to 1678. Over the years several additional gifts were contributed to the Fund. Although the Allen Fund was virtually depleted by 1990 it has recently grown so that it can now provide annual gifts. In the past year, four gifts were given to Wayland residents.

FINANCE DIRECTOR/ACCOUNTANT

BALANCE SHEET ASSETS GENERAL FUND

	BALANCE 6/30/03
CASH	($4,665,309.91)
TEMPORARY INVESTMENT	$13,062,233.41
TOTAL	$8,396,923.50
PROPERTY TAXES REC	
CURRENT YEARS LEVY	$146,435.31
PRIOR YEARS LEVY	($37,244.90)
LESS ALLOW FOR ABATE	($116,513.63)
TOTAL	($7,323.22)
OTH REC, TAX TITLE, POSS	
MOTOR VEHICLE EXCISE	$182,691.75
DEFERR REAL ESTATE	$290,797.36
SP ASSESSMENTS	$15,855.58
TAX TITLE, POSS	$492,501.51
TOTAL	$981,846.20
TOTAL ASSETS	$9,371,446.48

BALANCE SHEET LIABILITY GENERAL FUND

	BALANCE 6/30/03
WARRANTS PAYABLE	$506,263.81
ACCRUED PAYROLL & W.H.	$954,722.29
OTHER LIABILITIES	$235,547.19
REVENUE RES UNTIL COLL	
PROPERTYTAXES OTHER REC	$776,107.91
OTHER REC	$198,547.33
TOTAL LIAB & RES	$2,671,188.53
FUND BALANCES	
OTHER FUND BAL RES	$2,290.40
UNRESERVED FUND BAL	$5,668,264.80
F.B. HEALTH INSURANCE DEF	($171,838.05)
F.B. COURT JUDG RESERVE	($182,360.83)
F.B. PREMIUM ON BONDS	$86,927.05
F.B. RESERVE INTEREST REF	$200,000.00
CONTINUED APPROPRIATIONS	$1,261,217.23
F.B. AUTH TEACHERSUM SAL	($164,242.65)
TOTAL FUND BAL	$6,700,257.95
TOTAL LIABILITIES	$9,371,446.48

SPECIAL REVENUE FUND

	BAL 6/30/03
ASSETS	
CASH	$3,783,533.71
WARRANTS PAYABLE	($161,643.67)
TOTAL	$3,621,890.04
LIABILITIES	
REVENUE SHARING BAL	$130.38
DOG LICENSES	$595.68
SCHOOL AHTLETICS	$84,948.56
ADULT EDUCATION	$2,328.27
METCO 1996	$5,426.87
FUND BAL:OTHER SCHOOL	$458,513.78
PEGASUS AFTER SCHOOL	$155,128.00
WAYLAND HIGH HOCKEY	$22,341.48
RAYTHEON ENVIR TECH	$20,482.46
INS REIMB UNDER 5000	$69,845.27
VETERAN'S MEMORIAL DONATIONS	$11,036.32
SALE OF CEMETARY LOTS	$87,425.17
CONSERVATION RECEIPTS	$52,703.32
CONSERVATION DONATIONS	$8,130.72
CONSERVATION GARDEN CLUB	$2,200.00
COUNCIL ON AGING	$5,370.01
DUDLEY POND CLEAN LKS	$40,822.72
AMBULANCE RECEIPTS	$563,948.19
AMBULANCE DONATIONS	$1,100.00
FIRE DEPARTMENT AGENCY	$3,144.65
HISTORIC MARKER PROGRAM	$1,545.00
SCHOOL LUNCH	$231,166.10
STUDENT ADVISORY COMM	$50.00
LIBRARY BOOK FUND	$10,026.70
ELDER AFFAIRS GRANT	$6,654.37
HUD GRANT	$233.44
EPA DIAGNOSTIC	$595.00
STATE AID LIBRARIES	$6,388.33
POLICE DONATION	$2,466.86
SALE TOWN OWNED LAND	$1,162,775.55
HIGHWAY RECYCLE	$550.00
REIMB SCHOOL BOOKS	$55.32
COMMUNITY POL GRANT	$9,805.09
CULTURAL COUNCIL	$8,885.27
PARK & REC GIFT FUND	$14,779.10
ELECTION REIMB	$1,993.24
LIBRARY CONST GIFT	$2.68
AFFORDABLE HOUSING	$5,500.00
YOUTH ADVISORY DON	$1,080.70
LIBRARY GRANT	$33,988.31
LIBRARY HEALTH GRNT	($138.00)
LIBRARY NON RESIDENT	$9,377.78

LIBRARY AUTOMATION	14,662.75
LSCA TITLE 1	$135.35
HIGHWAY DONATIONS	$56.10
ELDERLY DONATIONS	$4,339.47
SPECIAL ED REVOLVING	$32,065.74
HAMILBURG FOUNDATION	$1,000.00
DARE PROGRAM	$2,059.86
LIBRARY CHILDRENS CENTER	$1,135.03
BOARD OF HEALTH SUB	$84,401.28
BOH DEP TITLE 5	$78,707.69
CRIMINAL JUSTICE INFORMATION	($25.00)
HIGHWAY UTILITY APPLIC	$4,630.00
HIGHWAY UTILITY PERMITS	$11,371.23
MASS TURNPIKE EXT'ENSION	$427.15
CAPITAL ACCT INT	($185.17)
HORACE MANN	($14.75)
ALPINE PLAYGROUND	($10,852.87)
MASS RECYCLE INCENTIVE	$14,081.06
LANDFILL COMPOST BIN SAL	$2,710.00
FIRE HAZARDOUS MAT TEAM	$4,866.23
HOUSING FUND	$45,839.53
MWRA DUDLEY POND	$17,182.00
FIRE SAFETY EQUIPMENT	$17,221.15
BOARD OF HEALTH BDY ART	$450.00
DISCOVERY KITS GRANT	$4,749.94
POLICE SAFETY EQUIP GRANT	$134.39
POLICE FID PAYMENTS	$3,116.00
EXTENDED DAY	($375.51)
GOV HIGHWAY SAFETY	$678.16
HIGHWAY SAFETY	$586.88
HISTORIC DISTRICT MARKER	$405.00
HANNAH WILLIAMS PLAYGROUND	$9,144.79
ROAD BEAUTIFICATION	$505.27
TOTALS	$3,621,890.04

COMMUNITY PRESERVATION FUND	BALANCE 6/30/03
ASSETS:	
CASH	$1,124,924.47
RECEIVABLES	$1,737.94
TOTAL ASSETS	$1,126,662.41
LIABILITIES	
WARRANTS PAYABLE	$31.97
FUND BALANCE	$1,126,630.44
TOTAL LIABILITIES	$1,126,662.41

CAPITAL PROJECT FUNDS

CAPITAL PROJECT BALANCE SHEET	BALANCE 6/30/03
ASSETS	
CASH	$2,492,129.71
DUE FROM OTHER SOURCES	$0.00
TOTAL	$2,492,129.71
OTHER ASSETS	
DUE FROM GENERAL FUND	
AMOUNTS FOR RETIREMENT	$12,662,446.58
TOTAL ASSETS	$15,154,576.29
LIABILITIES AND FND BAL	
WARRANTS PAYABLE	$333,361.24
BOND ANT NOTES	$12,270,095.58
STATE AID ANT NOTES	$392,351.00
SUBTOTAL	$12,995,807.82
FUND BALANCES/RES ENC	
OLD CONN PATH	$7,615.85
EQUIPMENT	$864,126.35
CONSERVATION	$63,875.98
PARK REPAIRS	$20,819.32
HIGHWAYS	$448,596.74
PUBLIC SAFETY BLDG	$510,637.67
WATER REPAIRS	$147,892.15
MIDDLE SCHOOL REPAIRS	$95,204.41
TOTAL FUND BAL	$2,158,768.47
TOTAL LIABILITIES	$15,154,576.29

WASTEWATER ENTERPRISE FUND

	BALANCE 6/30/03
ASSETS	
CASH	$187,351.58
WASTEWATER USER CHARGES	$19,914.72
WASTEWATER LIENS	$1,493.77
BETTERMENT ASSESSMENT	$590,441.35
TOTAL ASSETS	$799,201.42
LIABILITIES	
RESERVE FOR BETTERMENT ASSESSMENT	$590,441.35
UNRESERVED FUND BALANCE	$208,760.07
TOTAL LIABILITIES	$799,201.42

SEPTAGE FUND BALANCE SHEET

	BALANCE 6/30/03
ASSETS	
CASH	$642,549.96
SEPT USER CHARGES	$85,672.34
TOTAL USER CHARGES	$85,672.34
DUE FROM SUDBURY	
HELD BY SUDBURY (WAYLAND)	($22,720.28)
TOTAL ASSETS	$705,502.02
LIABILITIES	
WARRANTS PAYABLE	$20,981.55
FUND EQUITY	
SEPT RET EARN	$614,699.27
RES FOR ENCUMB	$69,821.20
TOTAL RET EARNINGS	$684,520.47
TOTAL LIABILITIES	$705,502.02

WATER FUND BALANCE SHEET

	BALANCE 6/30/03
ASSETS	
CASH	$880,301.29
WATER USER CHARGES	$374,739.16
OTHER WATER SER	$1,535.16
TOTAL REC	$376,274.32
TOTAL ASSETS	$1,256,575.61
LIABILITIES	
WARRANTS PAYABLE	$32,789.00
UNRESERVED FND BAL	$1,223,786.61
TOTAL RET EARNINGS	$1,223,786.61
TOTAL LIABILITIES	$1,256,575.61

TRUST AND AGENCY BALANCE SHEET

	BALANCE 6/30/03
ASSETS	
CASH	$93,601.76
TEMP INVESTMENT	$1,684,155.47
INVEST(OTHER)	$151,835.83
TOTAL ASSETS	$1,929,593.06
LIAB AND RESERVES	
WARRANTS PAYABLE	$11,712.72
FUND BALANCE	
EXPENDABLE	$825,999.99
UNEXPENDABLE	$1,091.880.35
TOTAL LIAB	$1,929,593.06

LONG TERM DEBT 6/30/03

BONDS PAYABLE $23,516,906

	FY 2002 BALANCE	FY 2003 PAYMENTS	FY 2003 BALANCE
SCHOOL PROJECTS 1992	$3,080,000	$365,000	$2,715,000
MUNICIPAL PURPOSE 1994	$2,365,000	$215,000	$2,150,000
MUNICIPAL PURPOSE 1996	$2,985,000	$365,000	$2,620,000
MUNICIPAL PURPOSE 1997	$1,820,000	$375,000	$1,445,000
MUNICIPAL PURPOSE 1998	$6,435,000	$740,000	$5,695,000
MUNICIPAL PURPOSE 2000	$2,730,000	$430,000	$2,300,000
MUNICIPAL PURPOSE 2001	$3,055,000	$365,000	$2,690,000
MWPAT	$824,828	$32,922	$791,906
MUNICIPAL PURPOSE 2002	$3,420,000	$310,000	$3,110,000
TOTAL	$26,714,828.00	$3,197,921.72	$23,516,906

RESERVE FUND TRANSFERS

FY 03	
TOWN OFFICE EXPENSE	$7,900.00
TOWN COUNSEL	$11,700.00
TOWN OFFICE PROFESSIONAL SERVICES	$4,000.00
ELECTION EXPENSE	$293.91
POLICE EXPENSE	$3,638.64
FIRE GASOLINE	$1,360.00
FIRE UNIFORM	$3,908.50
SOCIAL WORKER EXPENSE	$1,034.90
UNEMPLOYMENT INSURANCE	$15,790.13
STREET LIGHTING	$2,723.07
INSURANCE GENERAL	$63,853.50
HEALTH NURSE	$1,309.00
RESERVE FOR SALARY SETTLEMENTS	$51,602.34
TOTAL	$169,113.99
TRANSFERRED PREVIOUSLY	$17,500.00
GRAND TOTAL	$186,613.99

REVENUE FY 03	RECEIPTS FY03
GENERAL FUND	
REAL ESTATE TAXES	$34,680,818
PERSONAL PROPERTY TAXES	$218,351
MOTOR VEHICLE EXCISE	$2,173,908
TAX LIENS/REDEMP. TAX TITLE	$40,705
REVENUE/REFUNDS	$4,089
INTEREST ON TAXES	$359,977
IN LIEU OF TAX PAYMENT	$39,724
FEES	$74,443
SCHOOL REVENUES	$5,018
LIBRARY FINES	$22,187
CEMETARIES	$19,045
RECREATION FEES	$741,475
LICENSES AND PERMITS	$940,961
FINES AND FORFEITS	$42,449
HIGHWAY UTILITY PERMITS/APPLICATIONS	$7,084
BOARD OF HEALTH BODY ART	$450
DOG LICENSES	$21,314
TOTAL REVENUES G.F.	**$39,391,998**
GENERAL FUND AGENCY	
INVESTMENT G.F. CASH	$76,179,463
BETTERMENTS	$24,682
PROJECT REVENUE - STATE AID	$4,413,627
RETIREMENT WITHHOLDING	$7,280
TOWN DEFERRED COMPENSATION	$7,119
POLICE DETAILS	$175,413

INSURANCE 32B	$465,531
GUARANTEED DEPOSITS	$7,404
PLANNING BOARD ANR PLANS	$1,554
BOARD OF HEALTH PERMIT APPROVAL	$5,650
BOARD OF HEALTH LANDFILL/CAPPING	$25,675
STATE AID ANTICIPATION NOTES	$392,351
REFUNDS	$726,603
TOWN POOL FUND	$9,377
TOTAL G.F. AGENCY	**$82,441,729**

SPECIAL REVENUE

RAYTHEON ENVIR TECHNICAL	$25,426
SCHOOL ATHLETICS	$111,464
TRAINING GRANT, SUPPORT, SPEC ED, MENTORING	$9,669
OTHER SCHOOL	$2,502,068
REIMBURSEMENT UNDER 5000	$6,967
PEGASUS	$329,945
WAYLAND HIGH HOCKEY	$16,187
BOH TITLE 5 BETTERMENT & INTEREST	$68,157
SCHOOLS 2000/2001/2002	$630,718
SCHOOL CABLE STUDIO	$514
METCO, CURRICULUM & PROF DEV 2002	$37,280
METCO AFTER SCHOOL PROGRAM	$23,654
VETERAN'S MEMORIAL DONATIONS	$13,589
REIMBURSEMENT OVER 5000	$189,366
SALE OF CEMETARY LOTS	$7,353
CONSERVATION RECEIPTS	$4,489
AMBULANCE RECEIPTS	$224,608
COUNCIL ON AGING PROGRAM	$24,395
GARDEN CLUB GIFT	$1,000
HISTORICAL COMMISSION MARKER PROGRAM	$1,140
SCHOOL LUNCH	$775,358
LIBRARY BOOK FUND	$915
ELDER AFFAIRS GRANT	$12,251
PREM - SALE OF BONDS	$86,927
PARK & RECREATION GIFT FUND	$500
ELECTION REIMBURSEMENT	$2,118
CULTURAL COUNCIL - ARTS	$2,014
COMMUNITY POLICING GRANT	$16,000
POLICE PUBLIC SAFETY VESTS	$18,797
GOVERNOR'S HWY SAFETY BUREAU	$678
HANNAH WILLIAMS PLAYGROUND	$174
MWRA DUDLEY POND MONITOR	$34,640
POLICE SAFETY EQUIPMENT GRANT	$20,500
POLICE FID PERMITS	$4,341
POLICE GIFT & DONATIONS	$2,047
STORM REIMBURSEMENT	$32,785
MASS INCENTIVE PROGRAM	$13,064
HIGHWAY SAFETY	$587
LIBRARY NON RESIDENT LIB FUND	$4,823
LIBRARY AUTOMATION & GRANT	$10,529
ELDERLY DONATIONS	$1,065

HEALTH SUB FEES	$9,597
FIRE - S A F E ACCOUNT	$1,305
BOH TITLE 5 DEP GRANT	$80,000
FIRE SAFETY EQUIPMENT	$21,000
DISCOVERY KIT GRANT	$7,440
TOTAL SPECIAL REVENUE	**$5,387,444**
CAPITAL PROJECTS	
CONSERVATION BANS	$54,000
PROJECT REVENUE	$1,016,300
HIGHWAY PLOWS	$9,096
PUBLIC SAFETY BUILDING	$441,000
MIDDLE SCHOOL BOND SALE	$143,000
MIDDLE SCHOOL ADDITIONS	$10,745,000
COMMUNITY PRESERVATION & INTEREST	$787,425
TOTAL CAPITAL PROJECT	**$13,195,821**
WATER FUND	
USER CHARGES	$1,167,340
OTHER CHARGES	$21,183
LIENS	$22,344
MISC EST RECEIPTS/FLUORIDE TREATMENT	$7,400
TOTAL WATER REVENUE	$1,218,267
SEPTAGE FUND	
LIENS	$4,564
REIMBURSEMENT SUDBURY	$582,193
OPERATING ACCT - INTEREST	$14,992
TOTAL SEPTAGE REVENUE	$601,749
WASTE WATER	
INTEREST	$22,349
RECEIPTS	$129,845
MASS WATER GRANT	$3,129
USAGE LIENS	$273
REFUNDS	$1,220
APPORTIONED WW BETTERMENT	$46,363
MANAGEMENT INTEREST	$1,124
TOTAL SEPTAGE REVENUE	$204,303
TRUST AND AGENCY	
LIBRARY ENDOWMENT FUND	$1,430
STABILIZATION INCOME	$2,150
RETIREMENT FUNDING	$252
KERTZMAN FUND INCOME	$142
CHARITY/PERPET/ACADEMIC EXCEL INCOME	$65,807
LIBRARY BAKER FOUNDATION	$29
FRANCIS J. SMITH DIGNITAS AWARD	$19
GOSSELS HUMAN DIGNITY	$19,644
CHARITY/LIBRARY/PERPETUAL CARE TRUST/ GREAVES FUND/JANET DOLAN MEMORIAL	$43,866

TRUST FUND REVENUE	$133,339
GRAND TOTAL REVENUE FY03	**$142,574,650**

FISCAL 03 EXPENDITURES	EXPENDED FY03
AGENCY EXPENDITURES	
GENERAL FUND CASH	$70,160,366
REAL ESTATE TAXES	$154,226
MOTOR VEHICLE EXCISE	$35,898
PERSONAL PROPERTY TAXES	$472
PAYROLL WITHHOLDING	$11,341,773
POLICE DETAILS	$174,546
INSURANCE 32B	$465,531
COMM MBTA ASSESSMENT	$205,033
AIR POLUTION	$4,877
MAPC	$3,324
RENEWAL MOTOR VEHICLE EXCISE	$3,480
COUNTY RETIREMENT	$1,308,329
GUARANTEED DEPOSITS	$7,313
REVENUE REFUNDS	$19,349
MISC EXPENSE	$14,738
SUMMER SALARIES	$890,688
TOWN POOL	$799
POLICE FID PERMITS	$1,050
COUNTY-DOG LICENSES	$2,992
TOTAL G. F. AGENCY	$84,794,784
SPECIAL REVENUE	
RAYTHEON ENVIR TECH	$22,404
SCHOOL ATHLETIC	$43,307
SCHOOL GRANT ACCT - PL 89-313 1993	$12,569
BASE/CHILDREN'S WAY/LIKE 1999/HOCKEY	$1,421,951
INS REM OVER 5000	$235,087
PEGASUS	$185,102
METCO AFTERSCHOOL PROGRAM	-$40,331
BOH TITLE 5 BETTERMENT	$8,334
SCHOOL	$1,603,577
SCHOOL CABLE STUDIO	$6,074
VETERAN'S MEMORIAL	$3,055
CEMETERY LOTS	$6,791
CONSERVATION RECEIPTS/DONATION	$1,869
COUNCIL ON AGING	$26,645
SCHOOL LUNCH	$746,628
ELDER AFFAIRS GRANT	$12,272
HIGHWAY UTILITY PERMITS	$3,138
DARE PROGRAM	$3,407

COMMUNITY POLICING GRANT	$9,424
PUBLIC SAFETY VESTS	$19,225
HANNAH WILLIAMS PLAYGROUND	$4,441
MWRA DUDLEY POND MONITOR	$28,086
POLICE SAFETY EQUIP GRANT	$19,188
ARTS LOTTERY COUNCIL	$1,888
POLICE GIFT FUND	$1,570
STORM REIMBURSEMENT	$10,897
TITLE V APPOR PAYOFF BOH	$8,334
AMBULANCE REFUND	$7,229
LIBRARY CHILDRENS CENTER	$850
MASS RECYCLING INCENTIVE PROGRAM	$13,485
LIBRARY NON RESIDENT	$16,949
LIBRARY GRANT	$607
COUNCIL AGING ELDERLY DONATION	$1,010
BOARD OF HEALTH SUB DIV	$1,440
DISCOVERY KIT GRANT	$2,690
COMM PRESERVATION ACT	$673
REFUND OTHER CHARGES (WATER)	$7,300
TOTAL SPECIAL REVENUE	$4,457,165
CAPITAL PROJECTS	
ROAD RESURFACING	$19,588
BAN HIGHWAY PROJECTS	$366,725
BAN WATER DISTRIBUTION SYSTEM	-$2,992
BOND ANTIC SCHOOL REMODEL	$10,745,000
PUBLIC SAFETY BLDG	$3,418,884
TOTAL CAPITAL PROJECTS	$14,547,205
TRUST AND AGENCY	
INVESTMENTS	$43,730
CHARITY INCOME	$400
PERPETUAL CARE INCOME	$105,703
GREAVES TRUST FUND	$4,087
CHARITY TRUST FUND	-$116
LIBRARY INCOME	$1,173
JANET DOLAN MEMORIAL	$0
FRANCES J SMITH DIGNITAS AWARD	$64
GOSSELS HUMAN DIGNITY LIBRARY/SCHOOL	$7,224
SUSAN LEAVITT TRUST	$12,800
CAFETERIA PLAN	$166,283
TOTAL TRUST AND AGENCY	$341,348
GRAND TOTAL EXPENDED FY03	$104,140,502

	SEPTAGE BUDGET	EXPENDED FY 2003
1	SALARIES	$244,125
	EXPENSE	
2	EXPENSE UTILITY	$33,201
3	EXPENSE CHEMICAL	$12,610
4	MISC. & OTHER EXPENSE	$5,798
5	PROFESSIONAL SERVICES	$12,500
	EQUIPMENT	
6	PURCHASE/RENTAL	$0
7	EQUIPMENT MAINTENANCE	$16,687
8	MATERIAL/SUPPLIES	$3,472
	BUILDING/MAINT EXPENSE	
9	BUILDING UTILITY	$765
10	BUILDING/EQUIPMENT ENERGY	$8,386
11	CAPITAL REPAIRS	$10,266
	SPECIAL BUDGET ITEMS	
12	DEBT & INT. PAYMENT	$75,865
13	SLUDGE DISPOSAL	$80,180
	INDIRECT EXPENSES	
14	LAB	$7,048
15	ADMINISTRATION	$40,000
16	GREASE DISPOSAL	$2,736
17	LEGAL SERVICES	$3,472
18	GROUND WATER MONITOR	$0
19	COMMITTEE SECRETARY	$387
	TOTAL SEPTAGE BUDGET FY03	$557,498

	BUDGET	EXPENDED FY 2003
	SELECTMEN	
1	SALARIES	$0
2	EXPENSE	$24,142
3	FIRE STATION 2 RENOVATION	$11,315
4	TOWN BUILDING IMPROVEMENTS	$12,679
5	IMPROVEMENT TO TOWN CENTER	$14,750
6	TOWN BUILDING IMPROVEMENTS	$4,278
7	BEAUTIFICATION PROP	$8,358
	TOTAL SELECTMEN	$75,522

	CIVIL DEFENSE	
8	SALARY	$13,166
	TOTAL CIVIL DEFENSE	$13,166
	TOWN OFFICE	
	SALARIES:	
1	EXECUTIVE SECRETARY	$89,871
2	HUMAN RESOURCE DIRECTOR	$69,014
3	FIN. DIR./TOWN ACCT.	$94,075
4	OFFICE ADMIN	$40,481
5	S. SCHEDULE	$39,236
6	CLERICAL	$104,604
7	OVERTIME	$22,138
8	TOTAL SALARIES	$459,419
9	EXPENSE	$59,495
10	EQUIPMENT	$4,432
11	TELEPHONES	$38,142
12	PROFESSIONAL SERVICES	$13,475
	TOTAL TOWN OFFICE	$574,963
	WAYLAND TOWN BUILDING	
13	SALARIES	$80,476
14	BUILDING UTILITIES	$110,820
15	EXPENSE	$29,564
16	BUILDING REPAIR	$104,113
17	HVAC TOWN BUILDING/FIRE STATION REPAIR	$14,962
	TOTAL TOWN BUILDING	$339,935
	OTHER TOWN BUILDG-COCHITUATE	
18	EXPENSES	$17,000
	DATA PROCESSING	
19	MANAGER SALARY	$65,952
20	COMPUTER OPERATOR	$33,979
	EXPENSES	
21	FORMS, SUPPLIES	$18,720
22	EDUCATION/TRAVEL	$1,957
	EQUIPMENT	
23	RENTAL AND REPAIRS	$4,632
24	NEW EQUIPMENT & PROG	$10,903
25	COMPUTER EQUIPMENT/TECHNOLOGY/UPDATE	$53,836
26	PROFESSIONAL SERVICES	$44,386

	TOTAL DATA PROCESSING	$234,365
	TREASURER/COLLECTOR	
27	SALARY	$73,908
28	CLERICAL SALARY	$101,872
29	TOTAL SALARIES	$175,780
	EXPENSES:	
30	OPERATING EXPENSE	$3,238
31	TAX TITLE EXPENSE	$530
32	BANKING SERVICES	$9,293
33	LOCK BOX SEVICES	$12,600
	TOTAL TREASURER/COLLECTOR	$201,441
	ASSESSORS	
34	SALARIES	$4,628
35	PROF/CLERICAL	$135,286
36	EXPENSE	$6,863
37	PROF SERVICES	$16,054
38	COMPUTER SOFTWARE/EQUIPMENT	$5,709
39	PROP. REASSESSMENT	$71,008
	TOTAL ASSESSORS	$239,548
40	**FINANCE COMMITTEE**	$0
	PERSONNEL BOARD	
41	EXPENSE	$8,441
	TOTAL PERSONNEL BOARD	$8,441
	TOWN COUNSEL	
	PROFESSIONAL SERVICES	
42	TOWN COUNSEL	$87,276
43	ASSOC. TOWN COUNSEL	$70,635
44	TOTAL PROFESSIONAL SERVICES	$157,911
45	LEGAL EXPENSE & MISC	$5,477
	TOTAL TOWN COUNSEL	$163,388
	REGISTRARS	
46	SALARY	$675
47	LISTING	$3,486
	TOTAL REGISTRARS	$4,161

	TOWN CLERK	
48	SALARY	$57,646
49	CERTIFICATION/ADDED COMPENSATION	$1,400
50	CLERICAL	$38,573
51	EXPENSE	$2,579
52	CODIFICATION BY LAWS	$3,851
	TOTAL TOWN CLERK	$104,049
	ELECTIONS	
53	OFFICERS SALARIES	$10,347
54	EXPENSE	$8,958
	TOTAL ELECTIONS	$19,305
	PLANNING BOARD	
55	EXPENSE	$3,502
56	SPECIAL ITEMS	$545
57	TOWN MASTER PLAN FUND	$29,989
58	RT 30 TRAFFIC COMM	$19,790
59	ADMINISTRATOR SALARY	$58,475
60	ADMINISTRATIVE ASSISTANT SALARY	$22,773
	TOTAL PLANNING BOARD	$135,074
	TOWN SURVEYOR	
61	SALARY	$65,952
62	SURVEY/COMP SPEC SALARY	$56,752
63	TOTAL SALARIES	$122,704
64	EXPENSE	$4,288
65	VEHICLE GAS EXPENSE	$87
66	IMPLEMENT ASST	$3,774
67	COMPUTER SYSTEM	$5,115
	TOTAL TOWN SURVEYOR	$135,968
	CONSERVATION	
68	SALARIES	$99,755
69	EXPENSE	$8,308
70	PROFESSIONAL SERVICES	$3,795
71	TAX TITLE LAND	$3,300
	TOTAL CONSERVATION	$115,158

	HISTORICAL COMMISSION	
72	EXPENSE	$571
73	GRAVESTONES PRESERVATION	$1,875
	TOTAL HISTORICAL COMMISSION	$2,446
	SURFACE WATER QUALITY COM	
74	TOWN BODIES OF WATER EVALUATION	$16,328
	TOTAL SURFACE WATER QUALITY	$16,328
75	HISTORIC DISTRICT COMM	$66
	COUNCIL ON AGING	
76	SALARIES	$106,110
77	OPERATING EXPENSE	$5,500
78	EQUIPMENT	$393
79	TAX WORK-OFF PROGRAM	$19,590
80	TRANSPORTATION	$35,042
81	NEWSLETTER	$4,950
	TOTAL COUNCIL ON AGING	$171,585
	TOTAL GENERAL GOVERNMENT	$2,571,909
	POLICE	
	SALARIES	
	POLICE CHIEF SALARY	$107,276
	LIEUTENANT SALARY	$79,524
	YOUTH OFFICER SALARY	$61,440
	SERGEANTS SALARY	$340,388
	DETECTIVES SALARY	$134,805
	PATROLMEN SALARY	$732,171
	INTERNS SALARY	$7,792
	OVERTIME SALARY	$57,273
	HOLIDAY SALARY	$63,075
	SCHOOL TRAFFIC SUPR	$34,818
	COURT TIME	$9,359
	TUITION REIMB	$1,447
	CLERK	$38,628
1	TOTAL SALARIES	$1,667,996
	EXPENSE:	
2	ANNUAL PHYSICALS	$4,042
3	PRISONER WATCH	$3,242
4	OPERATING EXPENSE	$19,639
5	UNIFORM EXPENSE	$26,040

6	TRAINING EXPENSE	$43,248
7	SPECIAL SERVICES	$697
8	YOUTH OFFICE SAFETY	$4,107
9	CRIME PREVENTION	$293
10	LINE PAINTING/STREET SIGNS	$15,983
11	PUBLIC SAFETY COMPUTER	$4,914
	EQUIPMENT	
12	POLICE CARS PURCHASE	$86,848
13	VEHICLE OPERATION EXPENSE/PARTS SUPPLIES	$22,096
14	NEW EQUIPMENT,MISC,OFFICE	$6,238
15	EQUIPMENT MAINT & REPAIR	$3,310
16	VEHICLE GASOLINE	$27,649
17	COMP. UPGRADE/TRAFFIC LIGHTS/COMP. SOFTWARE	$92,514
	TOTAL POLICE DEPT.	$2,028,856

	FIRE	
	SALARIES	
	CHIEF SALARY	$90,352
	DEPUTY CHIEF SALARY	$63,621
	LIEUTENANTS SALARY	$133,557
	CAPTAINS SALARY	$177,515
	FIREFIGHTERS SALARY	$776,343
	INCENTIVE & EMT	$67,300
	OVERTIME & TRAINING OVERTIME	$137,779
	CALLBACK PAY	$26,249
	HOLIDAY PAY	$96,344
	CALL MEN HOURLY	$8,103
	CALL BACK PAY: AMBULANCE	$36,985
	CALL MEN ANNUALLY	$1,800
	CLERICAL PART TIME	$20,798
	PREVENTION PART TIME	$6,000
18	TOTAL SALARIES	$1,642,746
19	PHYSICAL EXAMS	$3,864
20	OPERATING EXPENSE	$9,263
21	AMBULANCE EXPENSE	$8,950
22	FIRE ALARM SYSTEM EXPENSE	$5,823
23	TRAINING AND EDUCATION	$9,935
24	UNIFORM EXPENSE	$20,909
	EQUIPMENT	
25	MISC. EQUIPMENT & HOSE	$11,862
26	EQUIPMENT MAINTENANCE	$14,587
27	EQUIPMENT RENTAL	$697
28	VEHICLE GASOLINE	$11,360

29	COMPUTER MAINTENANCE	$3,974
30	CAR 2/RADIO SYSTEM	$114,040
	TOTAL FIRE DEPT.	$1,858,010
	INSPECTION/BUILDING	
	SALARIES	
	BLDG & ZONING INSPECTORS SALARY	$68,691
	CLERICAL	$84,916
	CLERICAL OVERTIME	$7,084
	DEPUTY BLDG INSPECTOR	$48,339
	WIRING INSPECTOR	$17,031
	GAS INSPECTOR	$22,213
	SUB INSPECTOR SAL	$1,600
	SEALER OF WEIGHTS & MEAS., SALARY	$542
31	TOTAL SALARIES	$250,416
	EXPENSE:	
32	BUILDING & ZONING EXPENSE	$6,981
33	INSPECTORS EXPENSE	$3,600
34	ZONING BOARD EXPENSE	$2,704
	EQUIPMENT	
35	COMPUTER UPDATE	-$4,000
36	VEHICLE GASOLINE	$238
37	VEHICLE EXPENSE	$497
38	COPY MACHINE	$463
	DOG OFFICER:	
39	DOG OFFICER SALARY	$41,047
40	DOG OFFICER EXPENSE	$2,085
41	BOARD & VET FEES	$464
42	VEHICLE GASOLINE	$555
	TOTAL INSPECTION	$305,050
	JOINT COMMUNICATIONS	
43	DISPATCHERS SAL	$368,959
44	OPERATING EXPENSE	$17,626
45	BLDG. EXPENSE, MAINT, REPAIR	$17,938
46	BLDG. EXP UTILITIES	$35,447
47	COMPUTER LICENSE	$3,140
48	UNIFORM ALLOWANCE	$1,600
	TOTAL JOINT COMM	$444,710
	TOTAL PROTECTION	$4,636,626

	BOARD OF HEALTH	
	SALARIES:	
	BOARD MEMBERS	$250
	HEALTH DIRECTOR	$74,778
	ADMINISTRATIVE ASSISTANT	$57,549
	SANITARY INSPECTOR	$48,653
	ANIMAL CONTROL OFFICER	$8,755
	ANIMAL INSPECTOR	$450
	LONGEVITY	$54
1	TOTAL SALARIES	$190,489
	EXPENSES:	
2	FRINGE BENEFITS	$1,028
3	OFFICE SUPPLIES/EQUIPMENT/MISC	$6,278
4	IN STATE TRAVEL EXPENSE	$443
5	VEHICLE OPERATION/MAINT/PURCHASE	$775
	CONTRACT/PROF SERVICES:	
6	PROFESSIONAL SERVICES	$800
7	ENVIRONMENTAL PROFESSIONAL SRVCS	$5,770
8	MENTAL HEALTH CLINICS	$47,400
9	PARMENTER NURSING CARE	$239,939
10	MOSQUITO CONTROL	$19,355
	SPECIAL BUDGET ITEMS:	
11	WATER QUALITY STUDY	$1,444
12	HAZARDOUS WASTE MGT	$13,738
	TOTAL BOARD OF HEALTH	$527,459

	HIGHWAY	
	SALARIES:	
	DIRECTOR OF HIGHWAY	$61,584
	CLERK SALARY	$0
	HIGHWAY LABOR SALARY	$72,736
	HOLIDAY SICK VACATION & LONGEVITY	$88,815
1	TOTAL SALARIES	$223,135
	MAINTENANCE:	
2	MAINTENANCE OF ROADS	$134,452
3	ROADS/OILING/BITUMINOUS MAT/SIGNS/TOOLS/MISC	$40,335
4	SNOW REMOVAL PRI WAY	$7,000
5	WASTEWATER DISPOSAL	$5,500
6	ROAD REPAIR/SIDEWALKS/BRUSH, GRASS/	$406,216

	SIGN, GD RAIL/CONSTRUCTION/MAINT OF YARD/ SNOW & ICE/ MAINT OF EQUIPMENT	
7	UNIFORMS/OTHER FRINGE	$14,251
8	SALT, WEATHER SRVE, OUTSIDE CONTRACT/SAND	$160,000
9	SALT STORAGE FACILITY	$8,100
	CONTRACT/PROFESSIONAL SRVCS	
10	ROAD RESURFACING	$322,235
11	CONTRACT BASIN CLEANING	$22,000
12	MASSASOIT PATH	$804
13	SIDEWALK RECONTRUCTION	$5,469
14	STORMWATER RED BARN	$62,281
	EQUIPMENT	
15	STEER LOADER	$34,284
16	HIGHWAY GAS	$25,000
17	EQUIPMENT MISC	$10,780
18	SNOW PLOWS REPAIR/OUTSIDE SERV & PARTS/ OXY-ACETY-RODS	$100,794
	BUILDING MAINTENANCE:	
19	MATERIALS & SUPPLIES	$11,803
20	HIGHWAY GARAGE UTILITIES	$27,500
21	OFFICE EXPENSE	$6,999
	TOTAL HIGHWAY	$1,628,938
	BOARD OF HEALTH-LANDFILL	
22	SALARIES:	$187,842
	EXPENSE:	
23	GASOLINE	$12,651
24	LEACHATE COLLECTION	$48,047
25	DISPOSAL OF WOOD	$27,696
	PROFESSIONAL SERVICES	
26	MISC. ENGINEERING	$33,470
	BUILDING:	
27	REPAIRS	$9,395
28	UTILITIES	$15,050
29	OTHER EXPENSE	$12,308
30	MAINT. REPAIRS	$29,969
31	BAN WASTE DISPOSAL	$24,238
32	OTHER EXPENSE: COVER	$13,244
33	LEASE EQUIPMENT	$6,902
34	MISC. EQUIPMENT	$7,760
35	ENGINEERING LANDFILL CAP	$8,375
36	CAP & CLOSURE/ROLL OFF TRUCK/GAS MITIGATION	$68,370

37	CONTAINERS/WASTE BAN CONTAINER	$24,191
	TOTAL LANDFILL	$529,508
	WASTE WATER MANAGEMENT	
1	SALARIES	$0
2	EXPENSE	$38,270
3	SEWER EASEMENT ARTICLE 20	$11,500
4	PROFESSIONAL SERVICES	$82,366
5	DEBT SERVICES	$41,759
6	CAPITAL	$18,134
	TOTAL WASTE WATER	$192,029
	VETERANS BENEFITS	
1	SALARIES	$3,673
2	VET BENEFIT APPROPRIATION	$339
3	OFFICE EXPENSE/MISCELLANEOUS/TRAVEL	$215
	TOTAL VETERANS BENEFITS	$4,227
	SCHOOLS	
1	REGULAR INSTRUCTOR 1	$12,043,941
2	SPECIAL INSTRUCTOR 2	$4,218,438
3	INSTRUCTOR 3	$3,598,374
4	OPERATIONAL SERVICES 4	$2,277,976
5	POLICY ADMIN. 5	$727,140
6	OUT OF STATE TRAVEL 6	$3,248
7	EQUIPMENT/TECHNOLOGY & MINIBUS	$258,191
8	BLDG REPAIRS & CONTAINERS	$103,420
9	MIDDLE SCHOOL CONSTRUCTION	$1,606,538
10	HS FEASIBILTY	$37,057
	TOTAL SCHOOLS	$24,874,323
11	**REGIONAL VOCATIONAL SCHOOL**	$86,999
	DIRECTOR YOUTH SERVICES	
12	DIRECTOR YOUTH SERVICES	$65,952
13	ASSOC. DIRECTOR YOUTH SERVICES	$63,049
14	TOTAL YOUTH SERVICES SALARIES	$129,001
15	EXPENSE	$4,472
16	AUTOMOBILE EXPENSE	$1,293
	TOTAL DIR YOUTH SERVICES	$134,766

	LIBRARY	
	SALARIES	
	LIBRARY DIRECTOR	$73,115
	ADMIN ASSISTANT	$44,709
	REFERENCE LIBRARIAN	$52,017
	TECHNICAL SOURCES & REF	$48,276
	CHILDREN'S LIBRARIAN	$39,283
	ASST. CHILDREN'S LIBRARIAN	$40,188
	LIBRARY ASSISTANTS	$104,641
	PART TIME ASSISTANT	$12,544
	NEW POSITIONS	$25,531
	PAGES SALARY	$12,305
	CLERKS SALARY	$58,965
	CUSTODIAN SALARY	$32,905
	CIRCULATION SUPERVISOR	$46,305
1	TOTAL SALARIES	$590,784
2	OPERATING EXPENSE	$43,500
3	TUITION REIMBURSEMENT	$1,410
4	MATERIALS PURCHASE	$128,300
5	COMPUTER UPGRAED & MICROFILM READER	$17,900
6	LIBRARY AUTOMATION	$29,972
	TOTAL LIBRARY	$811,866
	PARK & RECREATION	
	SALARIES:	
	SUPERINTENDENT	$75,083
	LABOR & REGULAR	$782,066
	POOL SALARIES	$275,861
	CLERICAL SALARY	$40,496
	BEACH SALARIES	$50,314
1	TOTAL SALARIES	$1,223,820
	EXPENSE:	
2	REPAIRS & MISC.	$45,335
3	MATERIALS & SUPPLIES	$31,522
4	UNIFORM EXPENSE	$4,280
5	TRAVEL & DUES IN STATE	$455
6	TRAVEL OUT OF STATE	$423
	EQUIPMENT	
7	REPAIR SUPPLY & EQUIP	$3,670
	BUILDING REPAIRS	
8	LIGHTING, ETC.	$3,650

	CONTRACT/PROF SERVICES	
9	TREE TRIMMING	$30,786
10	PUBLIC WORKS EXPENSE	$1,738
11	POOL IMPROVEMENTS	$149,065
	TOTAL PARK & RECREATION	$1,494,744
12	FEE SUPPORTED PROGRAMS	-$30
	UNCLASSIFIED	
1	INSURANCE GENERAL	$288,853
2	INSURANCE 32B	$2,899,885
3	UNEMPLOYMENT COMPENSATION	$25,790
4	STREET LIGHTING	$102,723
5	HYDRANT RENTAL	$18,000
6	TOWN MEETING WARRANT	$10,506
7	PUBLIC CEREMONIES	$1,835
8	TOWN CLOCKS	$150
9	MEDICAL CONTRIBUTION	$230,000
10	NON CONTRIBUTORY PENSION	$10,961
11	PENSION DISABILITY ACCOUNT	$10,000
12	SALARY SETTLEMENT DUHANI	$382
13	OCCUPATIONAL HEALTH NURSE	$7,310
14	COURT JUDGEMENTS	$182,361
	TOTAL UNCLASSIFIED	$3,788,756
	DEBT AND INTEREST	
	INTEREST	
1	BOND ANTICIPATION NOTES EX	$5,271
2	MULTI PURP EX 91 HIGH SCHOOL	$124,212
3	MULTI PURP EXEM SCHOOL 1993	$104,812
4	LAND ACQUISITION EXEMPT	$109,270
5	MULTI PURPOSE 1996 INT	$5,805
6	MULTI PURPOSE 1997	$32,542
7	MULTI PURPOSE EXEMPT 1997	$33,375
8	SURFACE DRAIN 02	$4,845
9	SEWER 2002	$465
10	PUBLIC WAY 2002	$1,640
11	PUBLIC SAFETY BLDG EXEMPT INT	$199,570
12	DECARLO LAND ACQUISITION INT	$844
13	DEPARTMENTAL EQUIPMENT INT	$11,813
14	FIELD HOUSE ROOF/INTEREST	$854
15	DEBT & INT/COMPUTERS/INTEREST	$4,500
16	DEBT & INT/TRAFFIC LIGHTS/INT	$281
17	DEBT & INT/LAND ACQUISITION	$47,910
18	DEBT & INT/MODULAR CLASSROOM	$39,925
19	DEBT & INT/POOL REMODEL	$13,458
20	DEBT & INT/STREET REMODEL	$10,261

21	DEBT & INT/SIDEWALK/BIKE	$3,138
22	DEBT & INT/BORROWING MIDDLE SCHOOL	$231,228
23	DEBT & INT/DEPARTMENT EQUIPMENT	$14,500
24	DEBT & INT/LAND ACQUISITION 2001	$68,564
25	DEBT & INT/DEPT EQUIPMENT 2001	$20,800
26	DEBT & INT/SCHOOL TECH 2001	$8,000
27	DEBT & INT/TOWN/FIRE REPAIRS	$5,415
28	DEBT & INT/SIDEWALK 2001	$1,800
29	DEBT & INT/LANDFILL 2001	$9,025
30	BUILDING REPAIR	$1,272
31	RADIO REHAB 2002	$885
32	COMPUTERS 2002	$475
33	TELEPHONES 2002	$406
34	COMPACTOR 2002	$1,663
35	CONTAINERS 2002	$443
36	ASPHALT REPAIR 2002	$924
37	PICKUP TRUCK 2002	$1,589
38	SCHOOL TECH 2002	$11,855
39	SCHOOL FURNITURE 2002	$3,029
40	SCHOOL BLDG REPAIR 2002	$5,423
41	SCHOOL VEHICLES 2002	$1,921
42	PUBLIC SAFETY 2002	$71,360
43	TOWN POOL REP 2002	$8,000
44	CAZANAS PURCHASE	$2,000
45	CANOE LAUNCH	$2,150
	MATURING DEBT	
46	MULTI PURP EX 91 HIGH SCHOOL	$365,000
47	MULTI PURPOSE EXEMPT SCHOOL 1993	$215,000
48	LAND ACQUISTION EXEMPT 1996	$180,000
49	MULTI PURPOSE 1996	$45,000
50	BOND SALE EXPENSE	$387
51	MULTI PURPOSE 1997 MAT	$147,300
52	MULTI PURPOSE EXEMPT 1997	$150,000
53	PUBLIC SAFETY BLDG/MATURING	$290,000
54	DECARLO LAND/MATURING	$15,000
55	DEPARTMENTAL EQUIPMENT/MATURING	$210,000
56	FIELD HOUSE REMODEL/MATURING	$3,675
57	COMPUTERS/MATURING	$80,000
58	TRAFFIC LIGHTS/MATURING	$5,000
59	DEBT & INT/DEPARTMENT EQUIPMENT MAT	$100,000
60	DEBT & INT/LAND ACQUISITION MAT	$120,000
61	DEBT & INT/MODULAR CLASSROOM	$100,000
62	DEBT & INT/STREET REMODEL	$33,000
63	DEBT & INT/POOL REMODEL	$35,000
64	DEBT & INT/SIDEWALK/BIKE	$25,000
65	DEBT & INT/LAND ACQUISITION 2001	$90,000
66	DEBT & INT/DEPARTMENT EQUIPMENT 2001	$130,000
67	DEBT & INT/SCHOOL TECH 2001	$50,000
68	DEBT & INT/FIRE REPAIRS 2001	$15,000
69	DEBT & INT/SIDEWALK 2001	$15,000

70	DEBT & INT/LANDFILL 2001	$25,000
71	DEBT & INT/BUILDING REPAIR	$5,320
72	RADIO REHAB 2002 MATURING	$5,000
73	COMPUTERS 2002 MATURING	$10,000
74	TELEPHONES 2002 MATURING	$2,238
75	COMPACTOR UNIT 2002 MATURING	$9,168
76	CONTAINERS 2002 MATURING	$2,442
77	ASPHALT REPAIR 2002 MATURING	$5,093
78	PICKUP TRUCK 2002 MATURING	$8,761
79	SCHOOOL TECH 2002 MATURING	$35,000
80	SCHOOL FURN 2002 MATURING	$16,703
81	SCHOOL BLDG REP 2002 MATURING	$22,680
82	SCHOOL VEHICLES 2002 MATURING	$10,593
83	PUBLIC SAFETY 2002 MATURING	$80,000
84	TOWN POOL REP 2002 MATURING	$20,000
85	CAZANES PURCHASE MATURING	$5,000
86	CANOE LAUNCH 2002 MATURING	$10,000
87	DEBT & INT/SURFACE DRAIN 2002	$4,000
88	DEBT & INT/PRIN SEWER	$3,000
89	DEBT & INT/PRIN PUBLIC WAY	$16,000
	TOTAL DEBT & INTEREST	$3,942,878
	GRAND TOTAL BUDGET	$45,224,998
	WATER DEPARTMENT	
	SALARIES:	
	COMMISSIONERS	$225
	SUPERINTENDENT	$66,181
	LABOR	$365,129
	CLERICAL	$40,109
1	TOTAL SALARIES	$471,644
2	DUDLEY POND UPGRADE/BALDWIN POND REPLACE	$35,100
3	PLAIN ROAD SYSTEM IMPROVEMENT	$22,270
4	WATER BONDS 1996	$27,638
5	OPERATING EXPENSE	$432,706
6	POLICE DETAILS	$1,240
7	BORROWING COSTS	$401,493
	TOTAL WATER DEPARTMENT	$1,392,091

EDUCATION AND LIBRARY

SCHOOL COMMITTEE

The Massachusetts Education Reform Act of 1993 stipulates that the responsibilities of a school committee include formulating policy, overseeing the superintendent, and approving the budget. This report will touch on these three functions of the Wayland School Committee.

OVERVIEW

During FY 2003, the School Committee conducted 20 regular business meetings, open discussion meetings, and special sessions regarding the budget. We also met periodically with other Town boards and committees.

The School Committee is pleased with the results of the 2002-03 school year that was highlighted by numerous student and staff accomplishments. A high percentage of our students performed well by state and local standards. More important to us, however, our students were judged successful in a wide variety of school activities by their parents, teachers, assistants and coaches. The academic success of our students continues to be a valid measure of the district's effectiveness and is closely monitored by the School Committee.

We also take pride in the many extra curricular accomplishments of the students. The School Committee is particularly happy with the number and variety of school-sponsored activities offered by the staff at all levels of the system. Wayland remains a healthy and active community in which to raise children. Moreover, we continue to be proud of our commitment to the METCO program and all that it offers both our Boston and Wayland students and their families.

In concert with our successes, the district continues to face a variety of challenges. Enrollment has grown for fourteen straight years and in 2003 at 2,940 is 42% higher than the 40-year low of 2,067 in the 1989-1990 school year. Maintaining the quality of our schools as enrollment increases remains our top priority. While the level of financial support from the town is excellent, state and federal financial aid is inadequate and threatens local programs. Rising costs of special education and increased space needs, particularly at the High School, are also causes for concern. One of the greatest challenges in the coming years continues to be hiring replacement staff for retiring teachers.

This report continues with information on the following areas:

- School Committee policies
- Superintendent goals
- Current issues
- Our staff
- Our curriculum
- Our buildings
- Our budget

SCHOOL COMMITTEE POLICIES

The School Committee continues to respond to mandates from the Department of Education relative to the rules and regulations that govern the Commonwealth's public schools. The Committee annually reviews the appropriateness of its policies. A Policy Manual is available in each school, in the public library, and in the superintendent's office in the Town Building. Our section of the Wayland Public Schools web site (www.wayland.k12.ma.us) is accessible at all times and contains many pertinent school documents, reports, and daily news. Additional information may be found on our separate web site (www.waylandschoolcommittee.org). School Committee meetings are open to the public, and citizens interested in becoming more informed about our schools may access school policies via any of the sources listed above.

SUPERINTENDENT'S GOALS

Dr. Gary A. Burton has completed his ninth year as our school's chief administrator. In September 2002, Dr. Burton presented annual goals that we approved and monitored throughout the school year. These goals addressed budget management, building projects, long range planning, and staff recruitment. One area of note was his hiring and orientation of Assistant Superintendent Wayne Ogden. The Committee evaluates Dr. Burton's performance annually, and, again this year, we are pleased with his leadership of the schools.

CURRENT ISSUES

Among the regular matters of budget preparation and general oversight, several key issues occupied the attention of the School Committee. As discussed later

in the Building Status section, the high school requires modernization and expansion. Scheduling changes towards longer class periods were another area of focus; the High School completed its first year with its revised schedule while the Middle School prepared for a change of its own. On another front, Parmenter, the organization that has provided school nursing services for more than fifty years, notified the committee that they would not renew their contract beyond the 2003-2004 school year. The School Committee will discuss with the Board of Health how best to provide nursing services. On the building side, the schools responded capably to the collapse of the Claypit Hill gym roof.

STAFF RELATIONS

The school district completed the second year of a three-year labor agreement with the district's four unions (teachers, support staff, custodians, and cafeteria workers) in FY 2003. Labor relations with the district's unionized employees are good, and this benefits the school district in ways not always apparent to the general public. The School Committee eagerly pays its teachers well. In return, we expect that our children will be exposed to a rigorous program of study within a school environment that is truly conducive to learning. Likewise, the community has demonstrated that it values educators and the achievement of our students alike.

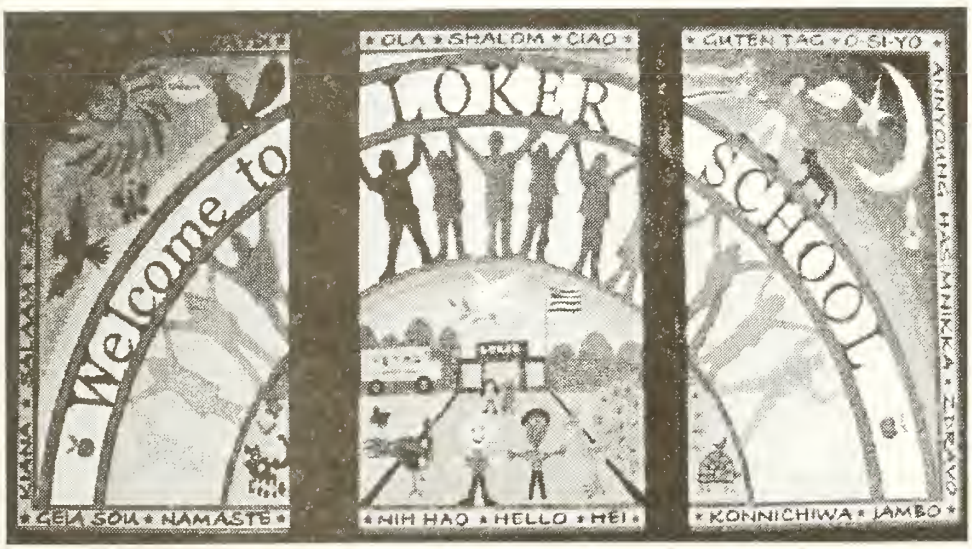
CURRICULUM MATTERS

During FY 2003, the district initiated a number of program changes designed to improve student performance and enhance the professional skills of the staff. Most notably, FY 2003 saw planning for new curriculum specialist positions at the elementary school level. District administrators continue to oversee a number of training workshops in language arts, reading, mathematics, science, and technology designed to help newer staff understand the curriculum while reinforcing instructional techniques that are known to be successful. The district continues to support a mentoring program that pairs veteran teachers with instructors new to Wayland.

A number of curriculum documents have been produced by the staff and were distributed to parents throughout the year. These publications promote a common language and allow parents to better understand the scope and sequence of the curriculum. These reports and others are available in the superintendent's office and at www.wayland.k12.ma.us.

MCAS Update

Found within the Superintendent's report are our district's most recent standardized test scores. District-wide results for all grades tested have been well above state averages and places Wayland among



the top ten performing school districts in the state. The School Committee is not opposed to assessment *per se*, and indeed welcomes an appropriately balanced system for evaluating the quality of our district's program. We do, however, share our staff's concern with a number of the aspects of MCAS, and, in particular, the valuable teaching time lost to administering these lengthy examinations.

BUILDING STATUS
The final stages of the $10.7 million dollar middle school building project continued throughout the 2002-2003 school year, with only a few lingering details remaining.

The School Committee's current project focus is on the High School facility. In April 2002, the voters approved $50,000 for a feasibility study of the physical condition of the high school complex, including options for modernization. This study was completed in November of 2002, resulting in the report of the High School Feasibility Study Committee. Based on the results of the feasibility study, the School Committee planned a $2.5M ballot question to fund design drawings and construction documents.

Before the vote was taken, however, the School Building Assistance Bureau (SBAB) informed the Commonwealth of a moratorium on reimbursing schools for building projects. Because of the uncertainty that this announcement created late in the communication effort, the School Committee elected to recommend a much smaller $375,000 design-only effort. That project was narrowly defeated at the Annual Town Meeting in April of 2003.

While the possibility of reimbursement disappeared, the needs for modernization and expansion at the High School did not. The School Committee established the High School Study Committee (HSSC) to spend the summer and fall of 2003 gathering additional information elaborating on physical condition, educational program, and enrollment needs. The HSSC's work will lead to a fall 2003 Special Town Meeting request to ask voters to fund a more tightly defined design study.

It should be reported again that there is little vacant space within the three elementary schools, and while this is not an immediate problem, it is being closely monitored by the School Committee.

Overall, the district's facilities are well maintained, and the efforts of the custodial staff have ensured that learning and teaching areas are clean and safe.

BUDGET INFORMATION
Each spring, a proposed school budget booklet is mailed to every household in the community prior to the annual town meeting. This document contains a wealth of information about our schools and should be referred to in support of this report.

The FY 2003 budget totaled $24,512,200. Financially, the schools have operated as planned, and, while there were some unanticipated expenses, the School Committee is pleased with our year-end status.

Barring any unforeseen emergencies, the FY 2004 budget of $25,462,202 should prove sufficient to maintain high levels of direct instructional services. School Committee members remain committed to maintaining a proper balance between desired programs, student opportunities, and realistic limitations on town and taxpayer resources.

Overall, the district's fiscal health is good, but is challenged by the likely need for an operating override to support FY 2005. As has been said before, excellence is costly. We continue to value the unusually positive relationship that exists between Wayland's taxpayers and the district's staff.

Private Contributions Used by Wayland Public Schools
The Committee is particularly pleased that community-based groups such as the Wayland Public Schools Foundation, the Wayland High School Scholarship Committee, and Arts/Wayland, along with our many parent-led school-based groups (PTO's, CAPA, Boosters), continue to support our school programs with enthusiasm and generous financial assistance. In total, more than $450,000 was donated or given to the schools this past year to assist special programs or enrich the general learning environments within our schools. These organizations have become a critical part of the foundation upon which the quality of this school district exists. It is obvious to those associated with the schools that the broad community support of our schools strongly encourages our professional staff. The level of support in dollars alone is extraordinary,

and the School Committee again thanks all who have supported the schools with donations of time, energy, and money.

CONCLUDING REMARKS
The School Committee is pleased with the academic achievement and personal progress experienced by the vast majority of our students over the past twelve months. We believe that our students have attended to their studies and have seen good results for their efforts. We are equally pleased with the performance of our professional educators and thank them for their excellent work. They have served our children well and are a credit to their profession. The work of all other school employees is likewise noteworthy.

The committee would also like to thank Lea Anderson for her nine years of service to the committee and the town. In her place, the committee was joined in April 2003 by Heather Pineault, former Loker School PTO president.

Finally, the School Committee thanks the taxpayers of Wayland for their continued support of the schools and understands that the partnership that has been forged between those families with children in school and those households that receive no direct benefit is proper and necessary to the town's overall welfare. Wayland's schools continue to be vibrant and strong, and all in the community benefit from their success.

For further information please contact:

Wayland Public Schools
P.O. Box 408 – 41 Cochituate Road
Wayland, MA 01778

or visit our website at:
www.wayland.k12.ma.us
www.waylandschoolcommittee.org

SUPERINTENDENT OF THE SCHOOLS

This is the one-hundred-and-seventh Annual Report of the Superintendent of the Wayland Public Schools. It covers the 2002-03 academic year, and is submitted by Dr. Gary A. Burton, who began his ninth year as the district's superintendent on July 1, 2002.

It is a privilege to serve as the chief school administrator in a community that supports its young people and their schools, and respects professional educators. It pleases me to report that our students' diligence in the classroom has resulted in numerous educational awards and state and national recognition for academic excellence. I am proud of the steady progress made by those students who are not among our highest achievers. Wayland's students arrive at school each day ready and eager to apply themselves to their lessons. Several staff members have also earned national recognition for their accomplishments. All instructors are to be commended for the commitment they bring to the children in their care. Working together, students, teachers, and parents have again produced an outstanding year of schooling in Wayland.

It bears repeating that there is a direct correlation between the quality of life in this community and the excellence of its schools. School-sponsored activities, including concerts, plays, parades and sporting events, enrich the lives of many citizens and have helped Wayland earn its reputation as one of the state's most desirable communities in which to live and raise a family. Wayland's schools are not without their shortcomings, and continuous efforts are made to improve upon their operation. All residents benefit from a healthy school system.

Curriculum and Instruction
Curriculum leaders and department heads meet regularly with teachers to coordinate the revision of specific K-12 curricula during in-service sessions and the summer months.

Last year, the initial alignment of our language arts, mathematics and science curricula, with the Massachusetts Curriculum Frameworks were completed. The publication of new Department of Education frameworks for history and social sciences has been the catalyst for ongoing alignment in these areas.

Teachers at the three elementary schools have equal access to curriculum materials that support core learning experiences. As a result, regardless of a child's school assignment, all are exposed to the same learning standards and grade level expectations. In addition, individual experiences and numerous enrichment opportunities reflect the unique character of each instructor and school.

Fifty-five elementary faculty members were involved in a yearlong literacy project conducted by personnel from the Tufts University Literacy Institute. Specialized training was provided and improved student performances in grades 3-5 have already been noted. The Tuft's literacy initiative will be continued.

Middle school math instructors piloted several curricula during the 2002-03 school year. This led to the adoption of the "Passport" math series, as teachers were pleased with the results. New textbooks and materials will be used next year. The entire middle school staff studied differentiated instructional techniques and utilizing longer instructional blocks.

At the high school, the staff developed a new mission statement with accompanying academic, social, and civic expectations. This work was completed in preparation for the New England Association of Schools and Colleges accreditation visitation that will produce a comprehensive evaluation report in 2004-05.

Student Enrollments/Class Sizes

Since 1990, student enrollments have increased annually. For the past few years, this growth has been most noticeable at the middle and high school levels. This past year, enrollment growth slowed and remained at a manageable rate. After thirteen years of steady growth, there is little unused classroom space in the district.

I am pleased to report all instruction classes fall within acceptable limits as established by School Committee class size guidelines/policy. Class size data and available instructional space continues to be closely monitored by the district's administrators.

Student Enrollments as of October 1

	97/98	98/99	99/00	00/01	01/02	02/03	03/04
K-5	1364	1378	1387	1427	1381	1350	1347
Middle: 6,7,8	633	635	652	682	730	748	737
High: 9,10,11,12	682	710	756	778	811	829	881
Totals:	2679	2723	2795	2887	2922	2927	2965
% of Change	**3.8**	**1.6**	**2.6**	**3.3**	**1.2**	**0.2**	**1.3**

Class Sizes

Elementary Class Size Averages:	97/98	98/99	99/00	00/01	01/02	02/03
Claypit Hill: K-5	22.6	21.3	22.1	22.0	21.6	20.9
Happy Hollow: K-5	23.5	22.6	22.6	22.7	21.3	21.6
Loker School: K-5	22.2	20.6	22.6	20.6	20.4	19.9

Secondary Class Size Averages:	Middle School 00/01	01/02	02/03	High School 00/01	01/02	02/03
English	17.2	19.5	**19.9**	22.4	20.9	**19.6**
Social Studies	21.0	19.6	**19.1**	19.7	19.7	**19.7**
Math	18.8	19.0	**19.4**	20.2	18.9	**19.6**
Science	21.3	20.2	**19.5**	24.4	19.7	**19.7**
Modern Languages	17.5	19.2	**17.2**	16.1	15.5	**19.8**
Classical Studies	15.7	18.0	**17.5**	14.3	14.9	**16.7**

Standardized Scores
Standardized test scores have again been laudable, and I am pleased to report that Wayland High School students attained a mean SAT score of 621 in verbal and 652 in math, with 96% of the graduating class having taken these tests. The combined score of 1273 is 212 points above mean scores statewide. Students taking advanced placement (AP) examinations have also done extremely well, with 79% of the 330 tests taken receiving scores of 4 and 5. These are truly exceptional results. Finally, the district's MCAS scores in grades 3-10 were again among the highest in the state, and this, too, is noteworthy.

MCAS PERFORMANCE RANKING

Rank	*District*	*Median % Proficient & Advanced*
1	Wellesley	83
1	Winchester	83
3	Harvard	82
3	Westwood	82
5	Wayland	81
5	Westford	81

**Source: Boston Globe September 25, 2003.*

Districts are ranked by median score of % of students in the "advanced" and "proficient" categories for each of the 10 MCAS tests Administered in 2003.

Wayland High School
The public is advised that the high school facilities have been found to be inadequate, as documented in a feasibility study conducted by the architectural firm of Dore & Whittier, Inc. School Committee member, Dr. Frederick K. Knight, led a fifteen-member study committee that oversaw the work of Dore & Whittier and submitted its own report to the School Committee. The architectural report and study committee recommendations were made public in December 2002. In February 2002, the state discontinued building assistance to local communities due to a weak state-wide economy. In March, the School Committee requested $375,000 for planning purposes related to the high school. In April, the voters narrowly defeated this request, as well as another for $200,000 that the School Committee put forth at Town Meeting in May. In light of both setbacks, the School Committee commissioned a seventy-member High School Study Committee (HSSC) under the leadership of former School Committee member Lea Anderson. In June 2003, the HSSC was asked to review critically the Dore & Whittier Feasibility Study and formulate new recommendations by September 2003.
Wayland residents need to realize that the physical shortcomings of the high school are real, and shortly these inadequacies will begin to compromise the school's academic programs. A growing student

enrollment and aging facilities that prevent program improvements will threaten the quality of a Wayland High School education.

Present and Future Directions
The district's effectiveness remains closely linked to an educational staff that is committed to the children in their care. Faced with the retirement of many veteran staff, Wayland must continue to attract instructors of the highest professional quality and good personal character. Many community-based groups (PTOs, Wayland Public Schools Foundation, Boosters, CAPA, etc.) are unusually generous with their time, money, and encouragement, and this, too, remains vitally important to the successful operation of our schools.

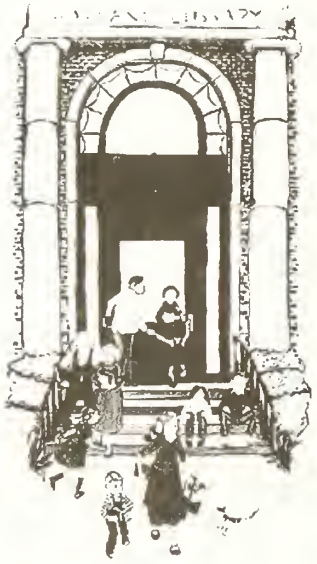
What does the future hold for us? The challenges facing the district are not unlike those identified last year. Our need to recruit and retain outstanding professional staff members remains a priority. This past year, it became necessary to deliberately reduce spending for school programs and other related activities. The financial difficulties that are evident at the state level prompted our actions and demonstrated our respect for Wayland taxpayers who have willingly supported the schools during better economic times. I suspect, however, that Wayland's residents do not want to see the permanent reduction of school programs or educational experiences available to our students. The district's administrators will make known the resources and funds needed for a world-class school system.

Efforts to modernize the high school suffered a setback this past spring when voters twice rejected requests by the School Committee for planning funds. Numerous reasons were stated for these rejections; however, few in town argue that the present condition of the high school, when coupled with a growing student population and the demands of a 21st century educational program, can long be ignored. Under the direction of a citizen-led High School Study Committee, planning will continue.

The district's instructional staff continues to make appropriate curriculum adjustments as a result of the Massachusetts Education Reform Act of 1993 and the 2001 Federal Initiative *No Child Left Behind.* Neither state nor federal intrusion into our local schools is welcomed or warranted. Still, we are obligated to comply with these mandates. Given the condition and performance records of public schools elsewhere, I suspect that additional mandates will continue to be imposed upon us in the years ahead.

Concluding Remarks
The strength of the district continues to be found in the scholarly habits of our students, the talents of their instructors, the soundness of the budget, the cleanliness of the facilities, and the continued support of the community. I am especially pleased with the efforts of our school employees and the academic results obtained by our students. The support of parents and the community as a whole has contributed directly to our many accomplishments. The School Committee members continue to be strong advocates for public education, and I consider myself fortunate to serve in a community that recognizes the long-term value of investing in its children. In closing, I thank everyone associated with the Wayland Public Schools for making the past year memorable.

BOARD OF LIBRARY TRUSTEES



During FY2003 the Wayland Public Library (WPL) continued major planning for the future as well as expanding current services, filling staff vacancies, upgrading technology and offering a variety of art exhibits, educational and cultural programs and displays. The year was marked by the retirement of long-time director Louise Brown, after 30 years of exemplary service to the Library and the Town.

BUILDING & GROUNDS: Building on the work of the Library Planning Committee (LPC), appointed by the Trustees in April 2001, the Trustees and the former and current directors have worked to complete a library building program planning document that

expresses the library's needs for the next twenty years. A Library Feasibility Study Committee was appointed in September 2003 to assist the Trustees in hiring an architect to assess the viability of the current library site for expansion as well as to evaluate other sites in town. By the end of calendar year 2003, theTrustees plan to enter into a contract with an architect to conduct feasibility and planning studies on how future needs can be addressed in preparation for the State's designer selection process.

PERSONNEL: A major accomplishment this year was hiring a replacement for retiring director, Louise Brown. At the end of a thorough search process Ann Knight, former Assistant Director, was named Director. Kathy Powers, former Computer Specialist and Reference Librarian, was appointed Assistant Director. Sandra Raymond was hired to fill the vacancy left by Ms. Powers' promotion. Staff members participated in many training programs offered by the Metrowest Region and the Minuteman Library Network. They attended state, regional, and national professional meetings. The library participated in the town tax work-off program for seniors who perform services such as painting, shelving, repairing and processing materials, and other helpful tasks. WPL also worked with the TEC cooperative to offer work projects one morning a week to youth with disabilities.

COLLECTION: Circulation of library materials achieved an all-time high in FY2003 with a total of 244,687 items circulated, an increase of about 2% over FY2002. Non-print materials continue to grow in popularity, and we are struggling to find space to shelve them. Through our network and regional memberships we are able to offer remote and in-library access to many general and specialized databases. A chart of collection and other statistics for FY2003 follows this report.

PROGRAMS: The Library presented its second program funded by the Gossels Fund for Human Dignity. The Library's Millennium Endowment Fund sponsored a program on Greek tragic drama conducted by retired WHS teacher Frank Smith. Through the support of the Friends of the Wayland Library, we presented a four-session art series by Judy Schurgin in the late fall.

Other library programs include the semimonthly Poetry Workshops, monthly blood pressure clinics, our monthly Friday lunchtime book discussion group, the Library's ESOL program, the Great Decisions Group, and the 14th annual spring Shakespeare program by Professor Helen Whall. In addition the Raytheon Room served as a venue for many other topical presentations and workshops. Our Children's Department also presented many programs. In addition to regularly-scheduled storytimes, their programming included storytellers, an author visit, movie screenings, weekend arts and crafts workshops, and a summer reading program. The library received funding from the Wayland Cultural Council for our Shakespeare program and for storyteller Carolyn Martino to do a rendition of the *Nutcracker* at our Holiday Open House.

The WPL Friends group continues to provide outstanding support for the Library's programs through its two book and bake sales, which sustain many library projects: museum passes, videos, audiotapes, Children's Room programming, honoraria for speakers, continuing education, and other expenses beyond the scope of the library's budget.

MILLENNIUM ENDOWMENT FUND: The Trustees are happy to report that donors continue to contribute to the WPL Millennium Endowment Fund, established several years ago to ensure enduring excellence in library service and to provide a permanent supplementary source of support for the library.

EXHIBITS: The library has hosted a variety of art exhibits in the Raytheon Room, the foyer exhibit space, and the display case.

MISCELLANEOUS: This year the Mass. Board of Library Commissioners awarded a Discovery Kits Grant to the library. The grant involved the production of 12 large and 8 mini discovery kits for children. In consultation with school staff, the staff have assembled over twenty kits for home and school use. The kits, designed around the Massachusetts Curriculum Frameworks, are composed of books, AV materials, and realia.

We take this opportunity to express our indebtedness to an accomplished library staff, the Friends of the Wayland Public Library, our dedicated volunteers, the members of other town departments, and the citizens of Wayland, all of whose cooperation and support have made it possible for us to complete another outstanding year at the library.

SUMMARY OF FISCAL YEAR 2003 LIBRARY STATISTICS

	FISCAL YEAR 2002	FISCAL YEAR 2003
	CIRCULATION	
ADULT		
PRINT	75,390	76,436
NON-PRINT	60,012	66,365
JUVENILE		
PRINT	80,382	77,913
NON-PRINT	24,546	23,973
TOTAL CIRCULATION	**240,330**	**244,687**
	ACQUISITIONS	
VOLUMES ADDED		
PURCHASES	5,439	5,498
GIFTS	375	477
TOTAL	5,814	5,975
NON-PRINT MATERIALS ADDED		
PURCHASES	440	663
GIFTS	1,612	1,152
(Includes the Friends' supported video collection)		
TOTAL	2,052	1,815
TOTAL ITEMS ADDED	**7,866**	**7,790**
	OTHER	
REGISTERED BORROWERS	8,828	8,614
MLN Interlibrary Loans Filled for other Libraries	8,556	9,128
MLN Interlibrary Loans Filled for Wayland Patrons	6,172	7,266
REFERENCE QUESTIONS	23,200	26,430
PROGRAMS HELD	274	294
Total Attendance	6,546	6,892
FINES COLLECTED	$21,505	$22,111
TRUST FUND BALANCE		
ENDOWMENT FUND	$350,740	$363,129
OTHER TRUST FUNDS	$102,945	$106,347
TOTAL	$453,685	$469,476

PLANNING AND NATURAL RESOURCES

CONSERVATION COMMISSION

The following is a brief summary of the Conservation Commission's activities from July 1, 2002 through June 30, 2003.

The Commission has two distinct functions that encompass the majority of its time: the protection of wetlands and other water resources and the management of approximately 800 acres of land. In addition the Commission and Staff have accepted the responsibility of active participation in responding to the initiatives and regulations regarding storm water – water that is running off properties and streets and into the town's drainage structures. Storm water often ends up in outlets that discharge into streams, lakes, rivers, and wetlands and there is a growing effort to address the quality of that water.

The administration and enforcement of the Wetland Protection Act, M.G.L.Ch.131, s.40 accounts for a major portion of the efforts of the Conservation Commission and this year, the Wayland Wetlands Bylaw, Chap.194 became effective.

Forty Requests for Determination of Applicability were received. Two were after the fact. There were thirty-seven negative findings that the work proposed would not alter areas subject to protection under M.G.L. Ch.131, s.40 if performed as described in the submitted plans and subject to relevant conditions and therefore did not require the filing of a Notice of Intent. There were two positive findings requiring filings of Notices of Intent. One was withdrawn. Additional discussions were held on two Determinations.

Twenty-six Notices of Intent were received on projects impacting wetland resource areas and formal Public Hearings under M.G.L. Ch.131, s.40 and the Wayland Wetlands Bylaw Ch. 194 were held. One was heard under the Wayland Wetlands Bylaw only. Two were Abbreviated Notices for Resource Area Delineation and three were to amend Orders of Conditions. The Commission held thirty-one continued Public Hearings. Twenty-five Public Hearings were closed and twenty-three findings / Order of Conditions plus two findings for Resource Area Delineation and three amended Order of Conditions were issued. Follow up discussions were held on several projects.

Violations were found at nine sites. Five Enforcement orders were issued. There were no Emergency Certifications issued during the year. There were thirteen Requests for Certificate of Compliance. Eight partial Certificates were issued, two were deferred and three denied. Three requests for Extensions were received and three issued. The Commission held two Public Hearings on the Storm Water requirements. The Town is part of an Environmental Protection Agency program that seeks to promote cleaner water through management and education designed to address contamination that may be entering water bodies through the drainage system. As was noted earlier the Commission has taken the responsibility of addressing the requirements of this program.

Much time was spent discussing the Raytheon wetland area cleanup and groundwater plume moving towards the west and north. This effort in part is to assure that there is no impact to the Baldwin Pond Well field location. Other efforts have been spent on discussions of the MWRA/ Dudley / Waybridge Pond situation, Danforth Farms in Framingham and the Route 20/27/126 intersection.

The Conservation Commission manages more than 750 acres of land at a number of Conservation Areas throughout the Town. The Commission has allocation of monies within the budget that is used to hire a seasonal person during the summer months and to pay for mowing of the larger fields, which is critical to keeping them in their current condition. Volunteers do a significant amount of the land management activities. These include current and former Conservation Commissioners, community service volunteers, and many other people interested in the care of the lands. The volunteer effort includes participation in the Annual Trail Day (the first Saturday in June) as well as other planned efforts by the Commission, and others. Scouts and students participate in activities that are critical to the upkeep of the conservation lands in Wayland. During the course of the year a number of walks are lead by the Commission, former Commissioners, and Staff all intended to introduce residents to these areas and the flora and fauna found in them throughout the year. The Commission is grateful for all of these efforts

that are so important to the protection of the natural areas and their values as natural open space and passive recreation.

COMMUNITY PRESERVATION COMMITTEE

The provisions of the Community Preservation Act (CPA) were approved at Annual Town Meeting 2001. In August 2001 the Wayland Community Preservation Committee was established with representatives from the Conservation Commission, Historical Commission, Planning Board, Housing Authority, Park and Recreation Authority, and two members appointed by the Selectmen.

The Committee's responsibilities are to identify and evaluate potential community preservation projects and, as appropriate, submit project recommendations in the form of articles at town meeting. These projects will focus on open space preservation, historic preservation, or community housing. Funds can also be used for public recreational purposes.

Funding for community preservation projects is provided by a one-and-one half percent surcharge on property tax bills (after reductions). The State provides additional funds to supplement the town's receipts. On June 30, 2003 Wayland's CPA balance was $1,113,322. This includes 100% matching funds of $339,570 received from the State in October 2002.

Wayland's CPA funds are maintained by the Town Treasurer in a separate, interest bearing account. There is no requirement to spend a specific amount of money each year and the funds will remain in Wayland's CPA account until expended.

Two CPA articles were approved at the April 2003 Town Meeting:

- Funding for Repair of the Town's Historic Gravestones, $65,000, and
- Planning Study to Create a Railroad Interpretive Site, $15,000.

PLANNING BOARD

The mission and the responsibilities of the Planning Board are specified in the state laws known as "Improved Methods of Municipal Planning" and "The Subdivision Control Law," and are described as follows: to undertake planning and land use studies, including needs studies and comprehensive plans; to prepare plans of the resources and future development scenarios for the Town; to report annually to the Town regarding the condition of the town; to prepare an official map of the public and private ways and public parks within the Town; to report on the layout, alteration, relocation, or discontinuance of public ways; and to adopt regulations for, and administer the processes of, dividing and subdividing land into building lots and other parcels.

Accomplishments and Activities

The Board met approximately thirty times during the year to review and approve applications for new building lots in residential subdivisions, applications for several new residential building lots not requiring subdivision approval (known as ANR lots), several site plans for non-residential development; and to oversee the construction of various residential and non-residential developments for which approval had been granted.

On behalf of the the Planning Board, the Master Plan Advisory Task Force has continued to work with Daylor Consulting to assist in the development of the Town's first Master Plan since 1962. Four public forums were held as well as innumerable Task Force meetings. The Interim report was posted on the Town Website and there has been a lengthy review and comment period on that part of the final product as well as the recommendations. This task will continue into the next fiscal year. Another recently established sub-committee of the Planning Board is the newly appointed Town Center Planning Committee, which is charged to develop a Plan for Wayland Center in the next fiscal year.

The Planning Board also continued to overhaul the Board's Subdivision Rules and Regulations by reviewing the recommended changes provided by Vanasse Hangen and Brustlin, Inc. The Planning Board also considered and reported on three Town Meeting zoning articles, as well as planning development projects such as funding for the Route 30/27 Intersection reconstruction plan, which was rejected by Town Meeting but remains an objective of the Planning Board.

The Town Planner advised the Planning Board and assisted the Town in coordinating information about and responses regarding the potential adverse affect of a proposed development known as the Villages at Danforth Farm, a proposed 665 housing unit project, located in Framingham off Old Connecticut Path and adjacent to Wayland's Pod Meadow. The issues included traffic impact, water quality, conservation land, and fire and police response agreements.

Special Activities
Planning Board member Maureen Cavanaugh and Associate Member Anette Lewis continued as members of the Master Plan Advisory Task Force. David Todd continued to serve as the Board's representative to the MetroWest Growth Management Committee. Larry Stabile represented the Board on the Route 30 Intersection Committee. Gretchen Schuler represented the Board on the Community Preservation Committee. Ira Montague represented the Board on the Nike Site Advisory Committee.

Goals
The major activities for the upcoming year will be to complete and commence implementation of the Master Plan, formulate a Town Center Plan, and finalize the review and adoption of the revised subdivision regulations.

BEAUTIFICATION COMMITTEE

Since its inception in 1998, Wayland Beautification has dedicated its efforts to beautifying highly visible areas of Wayland with garden spaces and trees. The garden spaces, which are primarily designed for low maintenance and multi-season interest, are routinely maintained April through October by a core group of volunteers. Twenty-eight barrels are also planted along the main roads and at the entrances to parks, the landfill and Town Hall each June.

The sites for garden spaces were selected to provide enjoyment for both residents and visitors to Wayland. Hooker's Green, a large triangular garden located at the intersection of Rt. 20 and Old Conn. Path, welcomes visitors to Wayland from the east with its colorful combination of perennials and ornamental grasses. From the west, the entrance to the landfill is enjoyed throughout the year as the pink and white roses of summer give way to the ornamental grasses throughout the fall and winter. In the Town Center area, the large oak trees in Blacksmith Green are underplanted with painted ferns and impatiens in the spring, and the Mellen Law Office garden of daylilies, hostas and phlox is tended to as well. There are planted beds sited below the four sign areas in town as well as a red daylily garden near the Knox monument at Five Paths.

Over 46 shade and ornamental trees have been planted by Wayland Beautification, which monitors and waters them until established. Sites for trees include such highly visible areas as Hooker's Green, the landfill, Alpine Field, Adams Lane, the high school and the middle school.

The "Keep Wayland Tidy Campaign" was formed in response to the problem of litter in Wayland. Dedicated members of this subgroup of Wayland Beautification are organizing a multi-faceted approach to keeping the town's streets and public areas free of litter.

Wayland Beautification receives town funds as well as public donations to support its work. Major donations from the Wayland Business Association have been used for plant material and some installation of trees. Mahoney's, Russell's Garden Center, and Weir Meadow Nursery have been extremely generous in donating plant material for the barrels and gardens. Even with the selection of bulbs, annuals, perennials, shrubs and trees for sustainability, watering consumes a substantial part of the budget. The remainder of the work, which represents hundreds of hours of labor annually, is primarily done by volunteers, and a summertime intern. Wayland Beautification continues to plan future projects thoughtfully but conservatively.

Membership in Wayland Beautification is by participation. Any resident with an interest in joining is invited to attend informal planning meetings held the first and third Wednesday each month at 8:00 a.m. in Town Hall. Volunteers are always needed to help with spring, summer and fall planting or maintenance. Volunteers can call Jeff Ritter at (508) 358-3620.

Wayland Beautification is grateful for the tremendous cooperation and support it has received from numerous town departments. Wayland Beautification is proud of its accomplishments to date and looks forward to continuing to contribute in a meaningful way to the town's beautification efforts.

TOWN SURVEYOR

As in past years, this year has seen many areas of activity in the Town Surveyors' office. Our office has a new look and equipment due to a burst pipe during one of last winter's cold snaps. Our engineering copier was replaced with a newer version which allows us to scan large drawings as well as copy them. We continue to take advantage of the senior citizen tax work off program. By utilizing this program we are able to have some very important file organization done at no cost to the town while assisting seniors. Work continues to be performed in association with roadway work. The Conservation Commission continues to use our services on a

regular basis. We continue to work with all town departments and committees on a variety of projects.

The Town Geographic Information System, (G.I.S.) continues to see improvement with each passing month. We expect to be able to have a "web-based" version of the GIS on the newly revamped town website. This will enable citizens to find parcel-based information such as current assessments, zoning, and ownership from the convenience of their home. We hope to have this functionality in place by December of 2003. One of the additional data layers that was added was a color infrared imagery layer. This information is extremely useful in identifying wetland areas and vegetative ground cover.

Updating the Town Atlas continues to be a challenge due to the large number of parcel and property line changes that occur in any given year. The most current version of the Atlas is available in our office.

Responding to requests for information from various committees and boards as well as the general public continues to occupy a significant portion of our time. This helps us keep our hand on the "pulse of the community." We will be assisting the School Department with their plans for the High School.

Our office is also a repository for many historical, physical, and regulatory maps of the town. All of these maps are available to the general public.

Once again, we invite the general public to stop by and visit.

ZONING BOARD OF APPEALS

The Wayland Zoning Board of Appeals is composed of five members (as of June 30, 2003 there were only four members due to the retirement of Mary Lentz in June 2003 (Chairman Lawrie Glick, Carolyn Klein, Jim Grumbach and Susan Koffman), and three associate members (Steve Fugarazzo, Eric Goldberg and Shaunt Sarian), appointed by the Board of Selectmen. The ZBA conducts public hearings on all applications for zoning relief. The ZBA generally meets on the second and fourth Tuesday of each month at 8:00 p.m. when there are three or less hearings scheduled, and at 7:30 p.m. when there are more than three hearings scheduled. The meetings for each public hearing are held in the Town Building. Participation in the public hearings by interested citizens is always welcomed.

Mary Lentz' term on the Board expired on June 30, 2003. She had served as a member for 7 years. We would like to recognize and thank her for her many years of dedication, expertise, professionalism and commitment to the Town.

The cases that are heard by the ZBA include: (1) applications for dimensional or use variances from the zoning bylaws, (2) applications for special permits requested under the zoning bylaws, and (3) appeals from various decisions of the Building Commissioner. The ZBA also hears applications for site plan approval under certain circumstances. The ZBA has jurisdiction over comprehensive permit applications under Massachusetts General Laws Chapter 40B, in which a developer, under certain circumstances, is able to bypass local zoning laws if 25% of the proposed units are affordable.

The most common type of proceeding heard by the Board is a request to construct an addition to a home that is "grandfathered," i.e., it does not comply with the current zoning bylaws, but did comply with the bylaws that were in effect at the time it was built. If such an addition will either increase the gross floor area of the dwelling by more than 20%, or deviate in any way from the current bylaws, a special permit is needed from the ZBA.

Notices of hearings before the ZBA are published in the legal notices section of the Wayland Town Crier at least fourteen days prior to the date of the hearing. In addition, abutters of the subject property are notified of a hearing by mail. Each applicant is charged a filing fee, which covers the cost of publication and other administrative expenses. ZBA application forms may be obtained from the Building Department in the Town Building during regular business hours. Decisions rendered by the Board are filed with the Town Clerk; notice of each decision is given to the applicant and others and, after an appeal period of twenty days has lapsed, the decision becomes final, unless an appeal is filed.

The Building Commissioner, Daniel Bennett, is the Zoning Enforcement Officer for the Town. Citizens may report zoning violations and requests for zoning enforcement in writing to the Building Commissioner. The ZBA has jurisdiction to hear appeals relating to the Building Commissioner's response to such requests.

There were 58 applications filed with the Zoning Board of Appeals during FY 2003. A total of 24 hearings were held. A total of $7,725.00 in application fees was collected.

NIKE SITE ADVISORY COMMITTEE

Purpose: To assist the Board of Selectman in evaluating the former NIKE site for possible purchase and reuse by the Town and, if appropriate, developing a plan for its reuse.

Charge: The Committee shall undertake the work necessary to inform itself and advise the Selectman of the process for acquiring the property, evaluate the parcel of land, and develop a plan for its reuse.

Accomplishments and Activities:
The Committee has met approximately 12 times since its inception to establish an action plan and review documents related to the condition of the site.

One site visit has also occurred during this time. One update of progress had been presented to the Selectman.

Informational meetings held by the committee have included representatives from the U.S. General Services Administration, Federal Lands to Parks Program, and council from the firm Bowditch and Dewey.

Reports have been presented from the town's Conservation Committee, Housing Authority, and Parks and Recreation Commission concerning possible uses for the property, and the CPA has presented an informational session.

The environmental firm of CMG Environmental, Inc., has been retained to evaluate cleanup documents provided by the GSA and the demolition company, Edifice Wrecks, has agreed to give an estimate of cost to remove existing structures and surfaces.

Special Activities and Goals:
The Committee is planning to conduct a public hearing in October to present findings to date and will propose two articles to be included in the fall Special Town Meeting concerning action plans for the site.

METROWEST GROWTH MANAGEMENT COMMITTEE

Established in 1985, the MetroWest Growth Management Committee (MWGMC) is an advisory coalition of the towns of Ashland, Framingham, Holliston, Natick, Southborough, Sudbury, Wayland, Weston, the city of Marlborough, and the Metropolitan Area Planning Council (MAPC). The Committee facilitates inter-local collaborative planning and problem solving to enhance the quality of life and economic competitiveness of the MetroWest region. The Committee is a municipal governance and planning cluster - a learning network where shared knowledge, skills, and experience help speed up the process of innovation for the whole group.

One selectman/mayor or city council member and one planning board member represent each member community. The executive director of MAPC is an ex officio member of the Committee. Funding for the MWGMC comes from member assessments, grants and contracts. MWGMC maintains an office in Framingham and employs a staff of two to deliver core services to member communities.

The Committee provides members with five core services. Our Monthly Leadership Forum and Community Exchange is held 11 times per year. We are the only organization to bring together locally elected officials from the MetroWest region on a regular basis to discuss regional concerns and provide briefings to local officials. A sampling of topics addressed at these monthly meetings include storm water regulations, traffic issues, local aid cuts to towns, transportation and rails-to-trails issues. This year a great deal of time was spent on the proposed development of The Villages at Danforth Farm and issues related to the density and impact of Danforth Farm on adjacent communities.

The Forum and Community Exchange also offers local officials an opportunity to brief each other and to exchange thoughts and ideas about local issues with their colleagues. Through the committee's Regional Impact Review program, we conduct timely reviews of proposed developments to assess regional impacts and to influence local and state permitting of developments. We organize a very popular monthly Roundtable for local planners and planning board members. The Roundtable provides staff and officials with technical information and training on planning growth issues. We provide Technical Assistance and Information Services to our members. For example, our newsletter, "Community Exchange," is distributed to local officials throughout the region. We also issue a quarterly report on development in the MetroWest and maintain the only regional

database that tracks current development. Our At-A-Glance briefings provide one-page reviews of issues affecting the region. In the past, we have helped to establish a regional nunicipal purchasing consortium. Our Public Policy Taskforces provide a local and regional voice on state policy issues.

MetroWest Growth Management Committee was without a director for several months while the Search Committee looked for a replacement. While searching for a new director, the staff along with the help of volunteer members, kept the organization running smoothly. In January, Amy Cotter was chosen as the new Director and she continues to enhance our organization.

METROPOLITAN AREA PLANNING COMMITTEE

The Metropolitan Area Planning Council is the regional planning and economic development district representing 101 cities and towns in metropolitan Boston. In addition, the Council shares oversight responsibility for the region's federally funded transportation program as one of 14 members of the Boston Metropolitan Planning Organization. The Council's legislative mandate is to provide technical and professional resources to improve the physical, social and economic condition of its district, and to develop sound responses to issues of regional significance. The Council provides research, studies, publications, facilitation and technical assistance in the areas of land use and the environment, housing, transportation, water resources management, economic development, demographic and socioeconomic data, legislative policy and interlocal partnerships that strengthen the operation of local governments.

The Council is governed by 101 municipal government representatives, 21 gubernatorial appointees, and 10 state and 3 city of Boston officials. An Executive Committee composed of 25 members oversees agency operations and appoints an executive director. The agency employs approximately 30 professional and administrative staff. Funding for Council activities is derived from contracts with government agencies and private entities, foundation grants, and a per-capita assessment charged to municipalities within the district.

In the past year, the Council has focused on initiatives that respond to regional challenges, some of which include:

- **Municipal planning:** working with more than 25 communities under the Executive Order 418 program. EO 418 provides communities with up to $30,000 in state funding to undertake overall visioning on local planning issues, including housing, economic development, natural resources, and transportation.
- **Bringing advanced technology to cities and towns in the region:** a contract with Pictometry International will provide aerial photographic images that municipal departments, including police and fire, can utilize to improve service delivery.
- **Adoption of smart growth principles:** MAPC developed and adopted principles of good planning practice that will encourage sustainable patterns of growth to benefit people living throughout the metro Boston region. MAPC is also a founding member of the Massachusetts Smart Growth Alliance.
- **Metro Data Center:** The Center is an official US Census affiliate, helping to distribute demographic data throughout the region, including demographic, economic, and housing profiles for all 101 communities in metro Boston.
- **Transportation planning:** as vice chair of the Boston Metropolitan Planning Organization, MAPC worked to develop the 25-year Regional Transportation Plan as well as the annual Transportation Improvement Program, including transportation spending priorities for the region. We also spearheaded development of transportation spending criteria, taking into account environmental, economic, and equity considerations.
- **Metropolitan Highway System Advisory Board**: MAPC staffs this board, established in 1997 by the Commonwealth to advise the Massachusetts Turnpike Authority on issues relative to land use, air rights, zoning, and environmental impacts associated with development of land owned by the authority.
- **Regional Services Consortiums:** The four regional consortiums established by MAPC collectively purchased $18 million in office supplies and highway maintenance services for its 31 member municipalities. The project also facilitates collegial forums among members' chief administrative officers focused on collaborative problem solving and resource sharing.
- **Metro Mayors Coalition:** Working with the mayors and city managers of 10 municipalities in

the urban core on issues such as group purchasing, employee health insurance, security and emergency coordination, and municipal relief legislation.

- **Homeland security:** addressing homeland security issues by facilitating cross-municipal partnerships between police, fire, and emergency management departments to acquire and share equipment, and more generally to plan for emergencies involving multiple municipalities.
- **Hazard mitigation:** initiating a federally funded partnership to produce a hazard mitigation plan to protect nine coastal communities in the event of natural disasters, including flood, winter storm, wind, fire, and geologic hazards.

Please visit our website, www.mapc.org, for more details about these and other activities.

Metrofuture: Making A Greater Boston Region

MAPC has launched a new civic process, called MetroFuture, to create an updated regional vision and growth strategy for metropolitan Boston. MetroFuture engages city and town governments, state agencies, non-profits, business, labor and academic groups in this planning process. The outcome will be a vision and growth strategy that puts the region on a sustainable path in terms of land use, economic, environmental and social issues. MAPC will need the support of a broad range of organizations in the region to help plan, fund and implement this new framework for addressing the challenges facing metropolitan Boston.

The effort to create this new strategy was launched on October 29, 2003 at a Boston College Citizens Seminar. More than 400 citizens from a wide range of local and regional groups attended the event, and expressed their opinions on the region's resources and challenges as well as their own visions for the future. This input will be critical as we move to the next phase of this exciting multi-year project. Please visit the project web site, www.metrofuture.org, for more information.

Metro West Growth Management Committee (Ashland, Framingham, Holliston, Hopkinton, Marlborough, Southborough, Sudbury, Wayland, Wellesley, Weston)

Over the past year the Metro West Growth Management Committee (MWGMC) provided a variety of services for the ten communities that comprise the Metro West Sub Region of MAPC. MWGMC held Monthly Leadership Forums, Transportation Task Force meetings, Planners' Roundtables, and a Legislative Breakfast. Topics discussed included: Zoning Reform legislation; demographic and employment projections and analyses for the region; a Transportation and Community and Systems Preservation project that features a Geographic Information System (GIS) based analytical tool to show the relationship between land use and transportation; and Pictometry Imagery and Software Tools, which demonstrated software and imagery data that has proven beneficial to assessors, planners, engineers, conservation commissions, first-responders and other local decision-makers. In addition, the Committee hosted a transportation investment prioritization exercise in which participants developed a list of transportation priorities for the sub region as input to the State funding organization, and provided Metro West input to the Boston Metropolitan Planning Organization's regional transportation planning processes. The Annual Legislative Breakfast provided Metro West with an opportunity to discuss and make recommendations to legislators regarding the FY2004 budget, local aid, Chapter 70 and Chapter 90 funding. Regular Community Exchanges also provide communities with insights and lessons from each other through discussion of ongoing activities, issues, and strategies.

DUDLEY POND AREA PLANNING COMMITTEE

The Dudley Pond Area Planning Committee has been working this year to develop ways to preserve the character and values of the Dudley Pond Area. The Committee has identified values worthy of preserving, including views, environment, neighborhood character, access and diversity. Also discussed are ways to reduce or minimize the impacts that growth has had on these values. Specific measures that the Committee has discussed include zoning restrictions, including height restrictions, set back requirements, and screening and site plan review regarding views from and to Dudley Pond. The Committee has discussed the possibility of an overlay district as a vehicle for implementing these growth management techniques, water quality and other issues affecting Dudley Pond. In the coming year the Committee hopes to engage in meetings with representatives of various town commissions, interested individuals, and groups, and welcomes input from members of the community who are interested in preserving the character of Dudley Pond and the surrounding area.

PUBLIC SERVICES

BOARD OF HEALTH

The Board of Health derives its authority through specific delegation of power from the state legislature. This authority includes both the powers that are expressly granted by state statutes and those powers that are necessarily implied from those statutes. The extent of the state's delegation of power varies from designating the Board of Health as the primary enforcement agent of the state's regulations to authorizing the Board of Health to draft its own regulations regarding public health matters (M.G.L. c.111 §31). Local regulations may be more stringent than existing state mandates, but in no case may they be inconsistent with state regulations.

Upon the resignation of member Susan Busch, a joint Committee of the Board of Health and the Board of Selectmen appointed Connie Bean. In April, she was elected to the Board, along with Russ Sylva and newcomer Michelle Wolf.

The Town's Community Septic Management Program continues with the Title 5 Betterment Program where direct financial assistance up to $10,000 is available to homeowners with failed septic systems at an interest rate of 5%. Interested residents who qualify should contact the Board of Health office for information.

The Board of Health serves as a document repository for the environmental assessment and remediation activities at the former Raytheon site at 430 Boston Post Road. The Board also reviewed and commented on the Environmental Impact Reports filed on behalf of the Villages at Danforth Farms in the MEPA compliance process.

The Board is continually updating information on the Board of Health website at www.wayland.ma.us/boh/wboh.htm.

As part of the Board of Selectmen's revenue enhancement request, the Board of Health conducted a fee analysis of local towns and increased fees to more appropriately cover the cost of services.

Inspectional Services

Compliance with Title 5 regulations continues to place demands on the Board of Health. The staff issued 160 septic system permits, including 39 new construction permits, 71 upgrades of septic systems, 5 revised permits and 45 alteration permits. In addition, 117 soil tests were witnessed. 68 building permit projects were approved from April 10, 2003 to June 30, 2003 (when fees and formal recordkeeping commenced). The staff reviewed a total number of 139 Title 5 inspection reports, of which 19 systems conditionally passed and 12 systems failed. A total of 107 Certificates of Compliance were issued during this period. Several new subdivisions were also reviewed.

The Board of Health provided its routine inspectional services as required by State law and Town regulations relative to food establishments, public and semi-public swimming pools, Town beach, and recreational camps. State regulations required testing on a weekly basis at the Town Beach, where samples never exceeded State standards. Additionally, investigation and follow-up of complaints filed with the Board of Health relative to housing, public health nuisances and other environmental matters were also conducted. Two such complaints became District and Superior Court matters. In cooperation with the Wastewater Management District Commission, the staff also inspected several individual hookups to the Town's wastewater treatment plant.

Rabies Control

The risk of rabies continues to be a potential problem. In June 2003, the MDPH identified rabies in two foxes, which unfortunately bit several residents in the Charena Road neighborhood. The two foxes were destroyed by the Wayland Police. The Health Department, Animal Control Officer and Police Department worked cooperatively to protect the public by communicating the rabies threat to each household in the specific neighborhood affected and to all residents. Rabies has been found in the past in raccoons, skunks and bats in town. The Board of Health continues to provide information to the community in an effort to reduce the threat of rabies to the general public.

Routine Services

The department oversees the daily management of public health and environmental programs, collection of communicable disease statistics, issuance of burial permits, issuance of licenses as reported in the statistics section, review of subdivision plans and building permit applications, and monitoring the special services provided by Parmenter VNA and Community Care, Human Relations Services, and the East Middlesex Mosquito Control Project.

Mosquito Control

The Board of Health applied VectoLex WSP for the prevention of mosquito breeding in the 2500 drainage catch basins in the roads and streets of the Town. Each application prevents or greatly curtails mosquito breeding for thirty plus days. The Board of Health completed treatment for the months of July and August, 2002 with the cooperation of Highway and Park & Recreation Department personnel licensed for pesticide application. There were no positive birds for WNV in Wayland confirmed by MDPH during the 2002 mosquito season.

Landfill Division

Wayland's Recycling Program was once again recognized by the State for the eighth year in a row for achieving one of the highest ratios of recycling solid waste in the Commonwealth at 68%. The Landfill hosted a successful Earth Day celebration on May 17, 2003.

After a competitive bidding process, the Board awarded a partial capping contract for the landfill to The Welch Corporation, who was the lowest bidder. A favorable contract which pays the Town $395,000 for the capping of three acres of the landfill was signed because the landfill management, in conjunction with their consulting engineers, CDM, Inc., recognized the value of placement of DEP-approved construction soils used as fill. The capping project is expected to be complete on or about October 1, 2003.

The Landfill staff continues to pick up all trash from the Town's schools and public buildings. A good portion of this trash is also recycled. This program continues to save the Town a considerable amount of money.

Due to DEP's financial assurance requirements for post-closure and greater costs for services, particularly the cost of disposal of waste ban materials and brush, sticker fees for landfill services increased to $195 for regular stickers and $140 for senior citizen stickers:

Sticker sales	$ 483,675
One trip sales	$ 1,960
Recycling sales	$ 2,740
Grant money from Mass. Recycling Incentive Program	$ 14,076
Cost Avoidance to Landfill due to amount of solid waste recycled	$ 299,230

Material landfilled	2,574.75 tons
Material recycled	3,740.38 tons*

*Reflects a decrease in waste wood due to new collection program for construction and demolition materials

Animal Inspector

The Animal Inspector provided annual inspection for animal keeping permits in the Town. The following is a summary of the animal inspections for FY03:

Cattle	77
Horses	19
Ponies	3
Sheep	17
Alpaca	2
Donkey	1
Goats	7
Swine	1

Animal Control Officer

The Animal Control Officer responded to requests from the Police Department and the Board of Health regarding problem animals reported on public or private property and for the collection and disposal of dead animals on public property. The officer maintained a log of all dead animals collected and all locations attended for problem animal cases and submitted them monthly to the Board of Health. In addition, the officer was instrumental in handling the rabies threat, particularly wildlife education for concerned residents.

Statistics as of June 30, 2003

The Board of Health issued the following licenses and permits:

Animal Keeping	17
Body Art Establishment	1
Body Art Practitioner	1
Burial	100
Disposal Works Construction:	
New	39
Alteration	45

Repair	71
Review of Previously Approved Plan	5
Disposal Works Installers	47
Food:	
Food Service Establishment	32
Limited Food Service	16
Milk and Cream	40
Retail Food Establishment	8
Limited Retail Food	10
Temporary Food	1
Mobile Canteen	2
Funeral Director	2
Guest House	1
Massage Establishment	3
Massage Therapist	7
Operating Semi-public Pool	10
Pool Construction (private)	11
Pool Installer	6
Recreational Camp for Children	3
Refuse Collection	20
Septage Hauler	32
Tobacco Sales	13
Wastewater Treatment Plant	4
Well	10
Communicable Diseases reported to the Board of Health:	
Campylobacter	3
E.Coli	1
Ehrlichiosis	1
Giardia	1
Hepatitis	5
Lyme Disease	9
Salmonella	3
Streptococcus Pneumonia	2
Aids	<6*

**Number of cases living in Wayland when first diagnosed, as provided by the State Dept. of Public Health for the period of 1983 through September 1, 2003.*

In addition, 258 residents participated in the two Household Hazardous Waste Collection Days sponsored by the Board of Health.

PARMENTER HEALTH SERVICES

The Wayland Board of Health contract with Parmenter VNA and Community Care is divided into two major programs: the Public Health Program and the School Health Program. The Public Health Program covers a broad range of services to Wayland residents, which are preventative and supportive in nature. They include:

- A range of regularly scheduled clinics at Parmenter and at other sites where seniors gather in the town
- Ordering and distributing vaccines
- Tracking and reporting of communicable diseases
- Providing immunizations to at-risk population
- Health education and community service programs
- Administering the Pantry Program
- Providing free home care services to residents without health insurance that qualify
- TB testing
- Flu and Pneumonia clinics

In 2002-2003, Parmenter provided 1,301 screenings (blood pressure, blood sugar and cholesterol) to Wayland residents, screened 123 people for TB, and administered 68 doses of Hepatitis B vaccine to students, 910 flu shots and 63 pneumonia shots. The program sponsored 6 podiatry clinics, 60 home care visits (nursing, social service, home health aide and nutritionist) were made to individuals without health insurance or other means of payment. Twenty-nine communicable disease follow-up contacts were made.

The School Program provides health services to the five public schools in Town. Parmenter provides full-time R.N.s to the High School, Middle School, Claypit Hill School, Happy Hollow School, and Loker School for 4.5 hours/day. These employees provide emergency, routine and preventative health services to the schools, consult with school staff and parents concerning health concerns, provide some health education services and maintain student health records. In the 2002-2003 school year, 22,667 student visits to the health rooms were made and nurses administered 4,439 doses of medication. Additionally, Parmenter provides the required screening services to students and complies with all State regulations and submits required reports.

HUMAN RELATIONS SERVICE, INC.

The Human Relations Service, Inc. (HRS), a private, non-profit community mental health agency, has been the Town's provider of mental health services since FY97. HRS, located in Wellesley Hills, is the nation's oldest community mental health agency.

As in past years, the majority of our services to residents in FY03 were school-related, primarily clinical counseling to students and their families, along with consultation to school staff to help them better serve students, particularly those with special needs. This combination of treatment and consultation is an ideal way to both meet students' needs and avoid the dislocation and expense of residential and other special programs. HRS also serves town residents who do not come to us through

the schools and offers all Wayland residents a sliding fee scale.

During FY03, HRS delivered 1487 total service hours. 1358 of these hours were for direct clinical service to clients (diagnostic, testing, individual, group, or family therapy, psychopharmacology). Of these, 446 hours were provided to 27 students and their families who were seen in connection with their special education plan, and 129 hours were for school consultation. We also served 60 individuals and 35 families who were not referred due to special education-related issues, providing a total of 912 hours to them.

Service hours to the Town increased significantly in FY03. While school usage has essentially remained level, growing awareness of HRS and its services has led to greater utilization by residents in general. Some of these clients apply for subsidized care and others are able to fund treatment on their own or using health insurance. This pattern of increasing demand for and usage of our services reflects a broader trend in all the communities that we serve: increasing stress on children and families, and as a result, proliferation of serious emotional and behavioral issues. Consequently, we expect continued strong demand for our services, and we look forward to continuing our close relationship with the Board of Health and School Department to meet these needs.

HRS has elected Wayland residents to serve on its own Board of Trustees as a reflection of our ongoing role as the community mental health center for the town. HRS staff has also participated in numerous parent, teacher, and community forums, and we plan to continue these activities in the coming year.

EAST MIDDLESEX MOSQUITO CONTROL PROJECT

The East Middlesex Mosquito Control Project conducts a program in Wayland consisting of mosquito surveillance, larval mosquito control, ditch maintenance and public education.

The risk of mosquito borne transmission of West Nile Virus (WNV) continues to be a local health concern. Over the past 3 years, there have been 32 residents from eastern Massachusetts that contracted WNV including 4 fatalities. There have also been large numbers of crows and other birds that were killed by WNV. The Project participates in the Massachusetts Surveillance and Response Plan for Mosquito-Borne Disease.

The adult mosquito surveillance program used traps to collect mosquitoes from as many as three Wayland locations per night. Mosquitoes were collected on 6 different nights. Selected Wayland trap collections were tested for WNV by the Mass. Dept. of Public Health.

The larval mosquito control program at wetlands relies on the biological larvicide, *Bacillus thuringiensis var. israelensis* (Bti). An April helicopter application of Bti granules controlled mosquito larvae at 103 wetland acres. Field crews using portable sprayers made 61 site visits and applied Bti in the spring and the summer to 36.5 wetland acres when high densities of mosquito larvae were found breeding in stagnant water. Restrictions by the managers of Great Meadows National Wildlife Refuge and the Sudbury Valley Trustees prevented applications of Bti to wetlands under their control in April and June of 2003.

The Project maintains waterways as a preventative mosquito control service that seeks to manage wetlands by reducing the buildup of standing water caused by obstructions such as sand, sediment and debris. Project personnel used hand tools to maintain 1,033 feet of waterways within the Timberlane Conservation area. Another 262 feet of waterway was maintained adjacent to Pemberton Rd.

The Project's public education program is designed to develop awareness within the public and the private sectors as to their roles in mosquito control. The Project serves as a resource to residents, schools, municipal officials and the local media on controlling mosquitoes, breeding sites and mosquito borne diseases. A web page provides residents with information on mosquitoes, Project control programs and related topics. The website address is www.town.sudbury.ma.us/services/health/emmcp.

INSPECTION/BUILDING DEPARTMENT

The Building Department staff administers and enforces all applicable state and local regulations (Town By-laws, Zoning By-laws, Massachusetts General Laws, Massachusetts State Building Code, etc.), for all properties within the Town.

As mandated by Town By-laws and Massachusetts General Law the Building Department administers and enforces the following:

The construction, reconstruction, alteration, repair, demolition, removal, inspection, issuance, and revocation of permits or licenses, installation of equipment, classification, and definition of any building or structure, use and occupancy of all buildings and structures or parts thereof;

The rehabilitation and maintenance of existing buildings;

The standards or requirements for materials to be used in connection therewith, including but not limited to, provisions for safety, ingress and egress, energy conservation, and sanitary conditions;

Interpretation and enforcement of the Town of Wayland Zoning By-law; and enforcement of certain provisions of the Town of Wayland Town By-laws. Administrative liaison to the Zoning Board of Appeals;

Administrator and keeper of all records, plans, etc. that pertain to the above responsibilities;

Periodically inspect and certify buildings and structures or parts thereof with regard to use as required by the Commonwealth of Massachusetts.

On a daily basis, the Building Department serves the residents, business owners, and contractors within the community by processing numerous permit and zoning applications, issuing permits, performing periodic state inspections, conducting site visits, investigating complaints and granting certificates of use and occupancy. Department staff maintains communication with applicable land use departments to better serve its users and expedite the permit approval process.

We continue to perform the necessary on site inspections as required by state and local regulations, respond to and investigate complaints received with regard to zoning enforcement and building construction. Additionally, the Building Department staff would like to congratulate Helen Coggins for her 23 years of service to the Town of Wayland and wish her good luck and many years of a healthy and happy retirement.

The following is a list of major projects within the Town of Wayland that are in process or have been completed over the past year:

Temple Or Atid – Completed the construction of a new 16,000 square foot educational and religious facility.

Public Safety Building – Construction of a state of the art police and fire station has been completed.

Middle School– Completed interior renovations of the existing facility, new classroom wing, art room addition and a 575-seat auditorium.

321 Commonwealth Road – Completed Interior / Exterior renovation of existing office building.

Construction of 16 Single Family Dwellings.

The Building Department continues to insure the public safety, health and welfare of the residents of the Town of Wayland, as they are affected by building construction.

The following fees were collected for FY'03:

Building Permits:	
Number of Permits:	509
Value	$ 25,730,211
Fees	$ 254,172
Plumbing Permits:	
Number of Permits:	253
Fees	$ 14,006
Gas Permits:	
Number of Permits	240
Fees	$ 9,540
Electrical Permits:	
Number of Permits	431
Fees	$ 31,508
Zoning Cases:	
Number of Decisions	58
Fees	$ 7,725

BOARD OF ROAD COMMISSIONERS

The Board of Road Commissioners has exclusive jurisdiction over public ways and sidewalks. It is responsible for overseeing the operations of the Highway Department in: maintaining, repairing, and constructing all Town roads, sidewalks, bridges, and associated drainage facilities; snow and ice operations; fleet maintenance; and procurement of services for major projects and equipment.

In FY 2003 the Highway Department reconstructed the roadway and associated drainage facilities on: Edgewood, Fairfield, Oxbow (from Shermans Bridge Road), Park Ridge, Plain, Ridgefield, and Wayside Roads; Oak and School Streets; Peck Avenue; and Spruce Tree Lane. In addition, the Highway Department completed its annual program of sealing cracks on road surfaces to forestall roadway deterioration and cleaned catch basins throughout Town. The Department received 69 permit applications for street/sidewalk openings and 6 physical alteration permit applications for installation of or changes to curbs, sidewalks, driveway openings, and drainage.

On most roadways, the Town owns land on either side of the road, well beyond the edge of the pavement. The Town retains this land so that it can be used to store snow that is cleared from the road surface, for placement of underground and above ground utilities, for storage of materials during roadway construction projects, for road widening, and for other municipal purposes. Placement of plantings or structures (*e.g.*, walls and fences) in the unpaved portion of the Town's roadway layout can interfere with municipal services and impair sight lines for vehicles exiting driveways. With increased development and traffic in Town, the Board of Road Commissioners and the Highway Department have more aggressively sought to curtail private use of the unpaved portion of the Town's roadway layout. As part of its program of public education, the Board of Road Commissioners held a forum for Town residents, and another for landscapers, authored a guest column in the local newspaper, and obtained press coverage concerning unauthorized private uses of the Town's right-of-way.

In FY 2003, the Highway Department responded to 24 winter storms and intermittent icing conditions and kept our roads clear and passable. The Department applied for and received a reimbursement of $42,000 from the federal government for costs incurred during the blizzard of February 17 - 19, 2003.

The Department painted crosswalks in all school zones prior to the opening of school and, during a five-month period beginning in the Spring, it completed sweeping of public ways in the entire Town. The Department responded to 476 residents' requests for service for items such as repair of potholes, additional snow clearing along the rights - of - way, clearing of brush at the sides of public ways, and maintenance of street signs. In response to a federal mandate, the Highway Department began a five year program of replacing and enhancing all street signs in Town with new, easily readable, reflective lettering.

From monies specifically approved by Town Meeting, the Highway Department purchased a new 2002 Bobcat model S175 Skidsteer Loader with attachments and refurbished two 1988 permanent-mount sanders and one 1988 10-ton dump truck.

At the request of the Board of Selectmen, the Board of Road Commissioners is continuing to make progress with MassHighway on finalization of design plans for improvements to the roadway intersection area in Wayland Town Center. In addition, the Road Commissioners have been working with other town boards and elected officials to express the Town's concerns about increased traffic and the public safety impacts from a major housing development proposed on the Framingham/Wayland town line. The Board has also been looking into possible traffic safety measures to reduce speeding within local neighborhoods throughout Town.

WATER COMMISSION

The mission of the Wayland Water Department is to provide a safe water supply for the residents and visitors of the Town of Wayland. Pursuant to Chapter 80 of the Legislative Acts of 1878, a Board of Water Commissioners "shall have charge of the water works when completed, and may exercise all rights, powers and authority granted to said Town by this Act relative to such duties, subject to such instructions as the Town may from time to time impose by its vote". Each year the Board of Water Commissioners seeks an appropriation from Town Meeting to fund its annual operating budget and any capital improvements necessary for the upcoming year.

During this last fiscal year the Water Department has completed a significant water main replacement

project on Plain Road. Our efforts to promote water conservation has included revising and expanding our water conservation education program in the Wayland schools and successfully sponsoring articles at Town Meeting to reduce the size of new or expanded lawn irrigation systems and to promote municipal water conservation. In September 2002 the Board of Water Commissioners increased the water rates in order to generate additional revenues. The greatest increase was to large water users in order to further encourage water conservation.

The Water Commissioners appreciate the efforts by Superintendent Donald Hollender and the staff of the Water Department for their professional and responsive service to the residents of Wayland.

SURFACE WATER QUALITY COMMITTEE

The Wayland Surface Water Quality Committee (SWQC) has been chartered by the Board of Selectmen to "oversee, monitor, maintain and improve the health and quality of bodies of water in the Town of Wayland... SWQC shall take appropriate action to maintain water quality, contain invasive weed growth, and seek and manage appropriate grants to improve the ponds".

Invasive Weeds & this past years work:
In spite of roadway, storm drain, septic & water quality improvements, invasive weeds plague the town's waters. During the period from July 2002 to June 2003 SWQC addressed and performed the following projects and programs:

Dudley Pond- For management of the invasive weed called Eurasian Watermilfoil, Dudley was tested with a Plantest to create a scientific baseline to determine how much Sonar Herbicide was necessary to control the weeds, but not over treat. Two applications of Sonar were applied during the summer of 2003. Because repeated use of herbicides is expensive, it can create herbicide resistant plants and there are documented environmental and health concerns associated with herbicides, a range of complimentary programs and research was implemented to try to eliminate or seriously extend the period between future chemical treatments. We researched weed control methods used around the country and brought in experts to explore options:

Alternative Programs - A waterproof Barrier was installed by 3 divers, Tom Largey, Lili Griffen and Jackson Madnick to protect a small stand of invasive weeds from the herbicide as part of a small pilot test area. A native beetle will be introduced to this test site next spring to see if the weed-eating beetles will survive in the ecology of Dudley Pond. Dr. Ken Wagner (a weed management expert and consultant) did a "draw down feasibility study" of Dudley pond and found that this draw down method should be investigated further. This method could save the town millions of dollars over the long run. Draw Down can be used alone or in conjunction with hand pulling weeds and/or beetles, or a fish called Japanese Carp (when legal) or other methods. These studies are not programs to proceed, but essential research needed for informed future decisions.

Heard Pond:
A harvesting vendor (ACT) was selected to harvest the invasive Water Chestnut weed. SWQC devised a creative plan to compost the weeds at the Wayland landfill instead of using a private contractor to haul them away. Michael Gitten did essential research to affirm acceptable quality and non-toxicology of the final compost. Jackson Madnick worked with the Departments of Health, Parks, Highway, and landfill to use excess town resources to bring the cut water chestnut weeds to Wayland landfill. This saved the Town well over $30,000 in private contractor and incineration fees and Massachusetts from more air pollution. The 400,000 pounds of high grade weed compost will be given back to the citizens of the town for free next year. SWQC was successful in enticing Channel 4 TV News to do a live remote to promote the environmental and cost savings activity at Heard Pond and bring positive P.R. to the Town, SWQC and the interdepartmental cooperation. Positive print stories were also in the Boston Globe & Metrowest News.

FUTURE PROGRAMS 2003/2004: Continue Heard Pond harvesting for the next three years to eradicate this weed. SWQC will explore getting the Federal Government to cover most of the future harvesting cost at Heard Pond, being that it is mostly on federal land. In November SWQC will assemble a joint meeting of town boards, departments and committees related to ground and surface waters; to discuss town water related issues and public education.

At that meeting, SWQC proposes to have all official town bodies that relate to water share concerns, ideas, and solutions.

During 2004, SWQC will perform water testing to investigate the sources of pollution and what can be done about it in all ponds.

SWQC will design / install new signage at boat launch areas to prevent the spread of weeds and monitor the Danforth PUD problem.

Future actions for Dudley Pond

- Hand pulling of weeds will go on in summer/ fall of 2004
- Proceed with next steps of draw down feasibility study
- Meet with DEM & Fish & Wildlife to explore Carp pilot study
- Introduce 4,000 beetles into the pilot study area

Public education and out reach will be furthered through mailings/e-mailings of existing relevant material and explore an educational concert and tie in to Education at Earth Day and SUASCO Riverfest

SWQC research:
Over the past three years, members of the SWQC attended many water related conferences, including 7 different conferences held by the Council On Lakes and Ponds (COLAP) and two sessions by the Clean Water Fund. These sessions went over common water problems and potential solutions to address many of Wayland's water quality issues. SWQC intends to attend a major International conference of lakes management in November and is reviewing other town's water management successes to see what might work here.

SWQC is researching and pursuing different sources of State and Federal funding.

PARK & RECREATION COMMISSION

Recreation programs, maintenance of the Town Pool, Town Beach, shade trees on roadways, athletic fields at schools and parks, cemeteries, and public building grounds all fall under the responsibility of the Park & Recreation Department.

This year we maintained more facilities, marked more athletic fields and offered more recreation programs than ever before. Varying in range from summer clinics to adult yoga, programs for every age group are fee supported with a reasonable cost to the user. Pre-school classes continue to grow, and fitness for adults and science for youth have become popular leisure activities. Over 4400 residents took part in our programming with an offering of over 90 classes per season.

We opened a new section of North Cemetery in October of 2002, and we continue to work on the area to develop the remainder of the land. The new section is separated by a row of trees from one of the oldest sections of the cemetery. The new and old sections blend beautifully into the landscape. The department continues to receive compliments on the maintenance and care it gives to the three town cemeteries. This past spring, all areas of the cemeteries were reseeded as needed. Water continues to be a problem, with the mains deteriorated under the entry roads to both Lakeview and North. Alternative methods of supplying water continue to be investigated.

The Town Pool is a year round aquatic facility offering youth and adult aquatic programs, therapeutic aquatics and Swim Teams. We offer Red Cross Life Guard training and swim lessons for all ages. Walk-in swimmers are welcome, and membership offers terrific values providing individuals and families a great place for fitness, recreation and fun.

We continue to upgrade this facility, despite its age and limited funding. This past year a new HVAC unit was installed. The interior of the pool was painted, new doors were installed, and we performed ongoing maintenance.

While maintaining a high level of programs and efficiency, the Park and Recreation Department needs a new garage and more athletic fields. The pool is a valuable community resource requiring attention and capital.

The Park & Recreation Department continues to work closely with the School Department, Highway Department, and many other town departments. We thank them all for their cooperation with us. We also give thanks to the hundresds of volunteers that conduct the youth soccer, baseball, football, basketball, crew and lacrosse programs.

WAYLAND/SUDBURY SEPTAGE TREATMENT FACILITY

FY'03 was the sixth year in our transition following the Wayland and Sudbury Town Meetings' adoption of the administrative changeover to a Committee structure. The long-time plant supervisor, Robin Kaiser retired in December. The new system of billing the haulers using the facility, rather than

individual homeowners has proven to be a significant improvement in administration of the operations. Camp Dresser & McKee, (CDM) continues under contract to provide administrative and technical assistance to the facility.

The facility is serving as a true regional septage treatment facility with 49.5% of the septage received coming from communities other than Wayland and Sudbury, at 25.8% and 24.7% respectively. However, not all septage generated in Wayland and Sudbury is disposed of at the facility. Some of the septage haulers choose to use other wastewater treatment facilities, which results in the cost per gallon of treatment increasing. If all septage generated in Wayland and Sudbury was disposed of at the facility, the cost of disposal and treatment could be kept relatively stable for the citizens of the two towns.

The facility received and treated 6,405,976 gallons of septage and generated $457,489 in revenue. This represented about a $55,000 increase over the previous year. In addition, annual operating expenses were reduced by about $100,000. The Septage Committee was forced to implement a small rate increase, from $0.06 to $0.065/gallon, effective February 2003 in order to generate increased revenue to support the operation. The facility staff, the Septage Committee and CDM continues to work on increasing efficiency, decreasing costs and maintaining the high level of septage treatment and effluent quality.

The quality of the effluent (treated wastewater) met all of the parameters of the facility's discharge permit every month during the year.

We began a significant Capital Improvements project that will be completed in December 2003. The truck scales have been on line for twenty years and one of the two scales began to show some severe structural deterioration. The facility, with the assistance of CDM, advertised and received bids for the scale replacement and the replacement of the out-dated scale electronic readers. The new equipment, which includes pc-based data management software and digital scale readers, will offer opportunities to provide increased information to the Health Departments of both towns as well as greater flexibility and service to the septage haulers.

The Wayland/Sudbury Septage Committee is pleased with the performance of the plant, the results of the new billing procedures and the cost cutting efforts achieved this past year, and look forward to continuing to improve the service provided to the community and the environment.

WASTEWATER MANAGEMENT DISTRICT COMMISSION

The Wayland Wastewater Management District Commission was approved by Town Meeting and established by the Massachusetts Senate and House of Representatives in 1996. The Commission operates a sewer system along Route 20 from the intersection with Route 27 to a treatment plant located at the former Raytheon facility. A number of businesses and residences are served by the system. The system is operated and maintained by an outside contractor.

The Commission operates as an Enterprise Fund, which means that operations are financed in a manner similar to private business enterprises. The cost of operating the system is financed by user charges consisting of betterment charges and fees based on system usage. No tax money is used to support the system. If a surplus is produced, it is retained by the enterprise.

For FY2003, income was $204,303.63 while expenses were $192,029.33 for a surplus of $12,274.30. Both income and expenses exceeded the budget of $179,394.00. For FY2004, the budget is $192,292.00 for income and expenses. As of June 30, 2003 the Commission had a cash balance of $189,612.56. During FY2003, the Commission discontinued the use of an outside accountant resulting in a cost saving of about $10,000 per year.

During FY2003, the Commission treated 3,695,546 gallons of wastewater or an average of 10,125 gallons per day. The highest daily average was 16,514 gallons per day in August 2002 and the lowest daily average was 6,622 gallons per day in December 2002. The treatment plant is capable of processing 65,000 gallons per day. The low flow into the system results in two problems. First, the low flow has a negative impact on the operation of the treatment plant. Second, since user fees are based partly on usage, there is a negative impact on income. The low flow is due mainly to the low occupancy of the former Raytheon facility.

FIRE DEPARTMENT

The past year has been one of many changes and challenges for the Wayland Fire Department.

Our long awaited move to the new Public Safety complex is now complete. Many thanks to all that labored so long and hard to see this project to its completion.

For the second year in a row the fire department saw a reduction in property damage due to fire in the community. Last year our dollar loss was $ 22,500.

While the number of major fire calls has been reduced, it is important to note that the diversity of services provided by this department continues to increase.

In May we were notified that Leonard Morse Hospital would disband its paramedic response unit, P-1, by the end of that month. This unit had provided the advanced life support for the majority of our service area. This latest reduction in hospital based paramedic response teams has further challenged our ability to provide quality pre-hospital care. In the coming year this department will ask the Selectmen to determine a long-term solution for providing paramedic services to our citizens.

Spring town meeting provided funding for repairs of the Cochituate fire station. The poor condition of the building's roof is the most pressing of many needed repairs for this facility. The fire department will work with the Station Two Committee to identify priorities for repair.

The Department held its first Citizens Fire Academy this year. Lay citizens were provided with a "hands-on" education in the services that we provide the community. This program was co-sponsored by the Firefighters Association and the Fire Department. Your firefighters donated their time as instructors to make this program a great success.

Our public education efforts continued in FY 03. Our Student Awareness of Fire Safety Education (S.A.F.E.) program provided valuable fire safety training to our public school children. This program was funded through a grant from the Department of Fire Services and a generous donation from the Middlesex Saving Bank.

As the fiscal year came to a close so to did the careers of three of our members. Captain Robert Campana will complete 33 years of dedicated service to the community in July. Call Firefighter John Anderson has left the department after a long tenure as a public servant Chief Murphy will have completed thirteen years of service to our community at the end of August. Our thanks and best wishes to all three members.

On June 30, 2003, Robert Loomer, a 29-year veteran of the Maynard Fire Department, was chosen by the Board of Selectmen to succeed Chief Murphy upon his retirement.

INVENTORY OF ALL FIRE DEPARTMENT MOTOR VEHICLE APPARATUS

1,250 gallon per minute pumping engine	Engine 1	E-One	1997
1,000 gallon per minute pumping engine	Engine 2	E-One	1987
4-wheel drive brush truck	Engine 3	Ford	1997
1,000 gallon per minute pumping engine	Engine 4	E-One	1983
750 gallon per minute pumping engine	Engine 5	Maxim	1973
1,250 GPM pump with a 75 foot aerial	Ladder 1	E-One	1993
Ambulance, primary	A-1	Ford	1999
Ambulance, reserve	A-2	Ford	1994
Chief's car	Car 1	Ford	1997
Shift commanders vehicle	Car 2	Ford	2003
Pick-up truck w/ utility body	Car 3	Ford	1997
Fire Inspector's car	Car 4	Ford	2000
Fire alarm repair truck	M-1	Ford	1986

PROPERTY PROTECTED	2002/2003	$ 2,807,819.902

PROPERTY DAMAGE – 5 YEAR COMPARISON

1998/1999	$ 200,007	2001/2002	$ 450,000
1999/2000	$ 60,550	2002/2003	$ 22,500
2000/2001	$ 907,500		

TOTAL INCIDENTS (emergency and calls for service) - 5 YEAR COMPARISON

1998/1999	3,004	2001/2002	3,326
1999/2000	3,221	2002/2003	2,936
2000/2001	3,333		

CLASSIFICATION OF INCIDENTS 2002/2003

Fire Emergencies	421
Medical Emergencies	842
Other Emergency services	483
Motor Vehicle Accidents	150
Hazardous Materials Incidents	48
Fire Alarm System Work	290
Inspections	582
Public Education	29
Training Sessions	91
TOTAL INCIDENTS	**2,936**

STATION TWO PLANNING AND CONCEPT DESIGN STUDY COMMITTEE

The Station 2 Planning & Concept Design Study Committee was formed as a result of a 2000 Annual Town Meeting Warrant Article calling for an analysis of the Cochituate Fire Station No. 2.

In April 2002 the Committee selected HKT Architects, Inc. of Somerville as the architect to evaluate space needs and concept design improvements. The new construction option cost of $2.8M was presented for consideration. The Board of Selectmen subsequently made a decision not to move forward at this time.

The Committee elected to continue to work with HKT for major building repairs. At present, our biggest challenge is the costly and timely replacement of the two leaking and damaged flat roofs. There are also a number of other repairs that require immediate attention. The Committee is advertising for bids on the project. The goal is to complete the repairs before the winter season and within the $100K budget allowed.

The anticipated needs of the Fire, Police, Park & Recreation Departments and the community have not disappeared, nor have the concerns of this committee. With each repair to Station 2, this committee questions the cost:benefit analysis of such a decision.
In the words of an HKT Architect, "If there is a message to be conveyed to the Town in all this, it has to do with the eventual high cost of deferring maintenance. These roofs have been let go to the point where total replacement is needed, and possibly some work to correct damage. Earlier action (in this case, years earlier, would mean a simpler repair process now)."

This Committee thanks the entire community for their input and support.

POLICE DEPARTMENT

The Police Department moved into the new Wayland Public Safety Building on June 16, 2003. The facility houses the police and fire departments as well as the Joint Communications Center. The facility is state of the art in construction and was designed to address the public safety needs of the Town of Wayland for many years to come. Features on the police side of the building include: a highly secure cellblock with adjacent "sally port" for secure prisoner transports, booking area, Sergeants area, Detective Division with an evidence processing area and interview room, Administrative area, male and female locker rooms, and a roll call/break room. The Joint Communication Center is equipped with new, sophisticated computer and radio equipment and serves the needs of both the police and fire departments. There is also a shared Training Room for both departments that can also be easily converted into an Emergency Operations Center.

Staffing levels at the Police Department and Joint Communications Center were much better than the previous year. No new police officers were hired during the fiscal year and only one dispatcher was hired. On March 24th, 2003 Richard Freni was hired as a dispatcher to replace George Leurini who left to become a police officer in another community. The police department also hired an intern, Wayland resident, Alana Santillo.

The Police Department was successful in obtaining several grants and gifts during the fiscal year. The Community Policing Grant, sponsored by the Massachusetts Executive Office of Public Safety, resulted in the addition of two cruiser radar units, thirteen high impact traffic safety signs for crosswalks, 1,000 Junior Police Officer t-shirts, as well as overtime for increased use of the bicycle patrol. Funds from this grant will also be used to provide a "Citizen's Police Academy" for Wayland residents in the fall. The Police Department also received an equipment grant from the Massachusetts Executive Office of Public Safety. Equipment provided included: gas masks, protective suits, handheld metal detectors, high security I.D. Cards, and computer equipment. Other smaller grants were for 100 bicycle helmets to be used in conjunction with a Bicycle Safety Rodeo and 100 gunlocks to be given to Wayland residents that possess a firearm. The Wayland Police Department also participated in the "Click it or Ticket' Campaign that was funded by the Massachusetts Highway Commission.

The Police Department has established a number of goals for calendar year 2003. The key goals are to reduce the accident rate in our community and to maintain an aggressive training program for all officers. Firearms training has been expanded from 8 to 12 hours annually and many officers have been sent to advanced training in a variety of subjects. As part of our goal to improve community relations, the first ever Wayland Citizen's Police Academy will take place in the fall.

On March 5th, 2003 the Wayland Police Department was formally accepted as a member of the Metropolitan Law Enforcement Council (Metro-LEC). The Metro-LEC represents 41 law enforcement agencies in Middlesex, Bristol, Norfolk and Plymouth counties that have banded together to form special response teams to handle emergency situations in a member's community. This allows for a large response of trained police officers to any emergency in towns that would not have sufficient resources to handle the emergency on its' own. Other components of Metro LEC include advanced communications, cyber-crime component and information technology. Area communities of Natick, Weston and Sudbury are also members of Metro-LEC. As part of the Wayland Police Department's commitment to the organization, two Wayland officers have received special training and become members of two of the organization's components. Officer Mark Wilkins is on the Cyber-Crime Unit and Officer Bill Bradford is on the Rapid Response Team.

In FY 2003 there were 8,496 calls for police service.

AUXILIARY POLICE

Ride-a-long Program

This program is a continuing training program with the Wayland Police Department. An Auxiliary Officer voluntarily signs up to ride as a second officer in a Police Department Patrol Unit. During the patrol, the Auxiliary Officer learns how to put into practice the training they have received in Monthly Training Meetings and from regular Officers. This provides the Town with a two-man patrol unit. On many occasions the presence of a second Officer in the initial responding unit has been extremely beneficial.

X-ray Unit
This unit has been re-established by the Auxiliary Department, which has currently been used on special occasions, for patrolling the Town buildings as well as the schools, and as back up for Department Patrol Units, if requested. This allows the Town to have three marked cruisers and one marked Officer Auxiliary cruiser to provide more visibility to the public.

Turn Over Rate
The Auxiliary Department has lost numerous Officers who have retired or are working in surrounding towns. This Fiscal Year, Off. George Leurini went to Holliston PD, Off. Michael Greenbaum went to Newton PD, and Off. Peter Pilla went to INS/Homeland Security. Officers Joseph Picariello, William Peterson, Charles Small and Ken Lincoln retired, totaling over 30 years experience.

Special Thanks
Thanks to Chief Robert Irving for the support and guidance in this program and his participation in the Auxiliary Police Training Program. Thanks to Officer Chris Hanlon, Auxiliary Police Commanding, for volunteering his time to motivate and lead us. Thanks also to all the families and loved ones who have sacrificed time and special days when the Auxiliary Police are called upon for duty.

Ride-a-long Duty	
150 Tours of Duty (Includes Bike Patrol)	
Total Hours	1200
X-ray Patrol	
110 Tours of Duty	
Total Hours	660
Special Assignments	
Parade Duty	120
Senior Holliday Viewing	72
Halloween/Cabbage Night	12
Training Assignments	
Monthly Meetings	368
Firearms Training	247
First Responder/CPR/AED	150
In-service Training	520
(Based on 40 hours)	
Total Donated Hours	**3,349**

Dollar value based on entry-level Police salary of $19.81 per hour **$66,343.69**



PUBLIC SAFETY BUILDING PLANNING COMMITTEE

Construction of the Public Safety Building, which began in August of 2001, reached substantial completion by the end of this year. Late in the year, the Police, Fire and Dispatch Departments all took occupancy. Some construction activity continued but the formal opening is anticipated early in Fiscal 2004. The Committee continued to meet throughout the year and will need to meet even after the official opening to resolve various issues and close out final accounts.

Just before the end of the year, the Committee and the entire Town of Wayland suffered an irreparable loss with the untimely passing of Committee Chair Catherine "Katy" Seiler. Her strong and able leadership of this Committee will be fondly remembered by all who were honored to serve with her, and should not be forgotten by all who use this building in the future.

DOG CONTROL OFFICER

Telephone calls (approximately): 1,100
Stray dogs picked up in violation of leash law: 11 adults plus 2 puppies
Stray dogs destroyed: 2 following quarantine period
Dogs quarantined for biting: 8
Cats quarantined for biting: 1
Dogs placed on permanent restraining order: 4
Cats euthanized: none
Total of 1,652 dogs licensed by the Town Clerk's Office

COMMUNITY SERVICES

COUNCIL ON AGING

The Council on Aging (COA) works to promote and enhance the quality of life for older citizens and their families. The COA provides a full range of services, including information and referral, transportation, socialization, nutrition, education, health promotion, and opportunities for creativity. The COA also provides outreach to elders who through physical and/or cognitive impairments are unable to participate in Senior Center programs.

Accomplishments The COA celebrated its 30th Anniversary in 2003 with several events and activities. A dinner in May honored those who have worked with the organization over the years. An open house welcomed the community to the Senior Center. A letter outlining services was sent to every Wayland resident aged 60 and older. There were monthly displays of work by senior artists in the Center. The anniversary events will culminate with a Health and Information Fair in October. The COA Transportation subcommittee and the town wide Transportation Committee worked together to address transportation concerns. The COA submitted a grant proposal to obtain a state-subsidized handicap accessible van. The two committees merged into one group in June, and began work on a new Taxi Ticket subsidized ride program. The COA continues to work with seniors and their families to ameliorate the impact of property taxes. The Property Tax Work-Off program involved 39 seniors. The COA began a program of outreach to all Wayland residents aged 85 and older to determine needs and offer services. The COA was awarded a grant by BayPath Elder Services to conduct a five-session support group addressing the changes of aging. It also received a Cultural Council grant award to host a journal writing workshop. Innovative program offerings in 2003 included a five-session Citizen's Law School, the Claypit Hill University in which several seniors acted as visiting faculty to the fifth graders at that School, the AARP Safe driving course, and the Cell Phone Loan program.

Events and Services The COA mails its newsletter, *The Wayland Senior,* to every senior household in town as well as to 150 seniors and senior centers out of town. **Ongoing programs** include Tai Chi, crafts, movies, bridge, exercise, computer classes, art appreciation, men's breakfasts, Kids Holiday Shoppe, Holiday Lights Tour, billiards, a Girl Scout Tea, state legislator office hours, intergenerational events, trips, and social events. **Services** include outreach, transportation, health clinics, insurance benefits counseling, a meal site and home delivered meals, speakers, AARP tax assistance, handyman referrals, hotline reassurance calls, Fuel Assistance applications, assistance with completing property tax forms, and the Property Tax Work Off Program. In addition, the COA offers ongoing support to the Wayland Senior Club and the Golden Tones, both of which are housed in the Senior Center.

Challenges In 2003 the COA was challenged to maintain and improve services despite staff turnover. In addition, space constraints at the Senior Center impact programming choices. Goals for FY '03:

- Continue to expand transportation services for seniors and those with disabilities
- Continue to advocate for property tax relief for senior residents
- Find practical ways to increase the amount of affordable housing in Wayland.
- Widen the scope of those served to include family caregivers, seniors of diverse ethnicities, people facing retirement, and elders at risk
- Improve and expand the COA information resources and outreach efforts
- Promote intergenerational programs that emphasize integration of community interests

SENIOR PROPERTY TAX RELIEF COMMITTEE

Regular meetings were held during the year, and there were no changes in the membership of the committee. Present members are Joan Clifford, Steve Colella, Madeline Foley, Bob Hatton, Mitchell Marcus, Lillian Mills, Patricia Nelson and Geoff Smith.

Property tax relief was provided by passage in 1999 of the "Circuit Breaker" bill, Sections 80-81 Chapter 127 of the Acts of 1999, which provided State income tax credit to eligible senior households. This benefit became available in 2001 with submission of State Tax Returns for year 2000.

The Committee's efforts to provide additional relief for Wayland seniors in the form of matching Town

funded property tax rebates for qualifying households was passed and was signed into law under Special Acts Chapter 166 in July of 2000. It was funded by Town Meeting on April 26 2001 under Article 5 of the FY2002 Omnibus Budget. The terms of the matching abatement were more precisely defined by the 2002 Town Meeting. Benefits were therefore available to qualifying seniors for property taxes paid since 2001. The staff of the Senior Center provides assistance to seniors in the preparation of claims for the State Tax Credit and the Town's matching rebates

During the current period the Committee prepared and submitted to the 2003 Annual Town Meeting an article to provide additional relief under Clause 41A, Tax Deferral. This article reduced the eligible age from 65 to 60 years, increased the maximum allowable annual income from $40,000 to $60,000, eliminated the requirements for minimum length of home ownership and continuous domicile in Massachusetts, and reduced the annual interest rate on deferred tax payments from 8% to 4%. This article was passed by unanimous vote of Town Meeting and submitted as a Home Rule Petition to the State Legislature. Similar measures were submitted by Sudbury in 2002, and by Lincoln and other towns in 2003. Members of the Committee appeared before the Joint Committee on Taxation to support this bill.

SOUTH MIDDLESEX OPPORTUNITY COUNCIL

South Middlesex Opportunity Council, Inc. (SMOC) is a not-for-profit corporation providing social services, housing development and job training for 10 towns in the Metrowest region. As one of the towns in SMOC's service area, Wayland is able to appoint one representative to a 30-member board of directors. Nine of the other directors are selected from the other towns in the region; ten directors are selected from the groups served by SMOC; and the remaining ten are selected from the public at large, various community organizations and businesses.

The following list describes SMOC's major programs and services and the Wayland residents served during the past year:

Elderly Nutrition Program provided Wayland senior citizens with 547 meals at the congregate mealsite at the Wayland Senior Center. SMOC also delivered 3,596 meals to Wayland's home-bound elders. In addition, two Nutritional Educational Sessions were provided at the Wayland Senior Center.

Metrowest Helpline, a general information and referral service, responded to two calls from Wayland residents.

The Framingham Resource Center responded to four calls from Wayland residents regarding the lottery that was being conducted for a house to be bought by a first time homebuyer.

Voices Against Violence (formerly Women's Protective Services) responded to four calls from Wayland residents for domestic violence services.

Fuel Assistance served 47 Wayland households.

SMOC Behavioral Health Services provided mental health and substance abuse services to 11 Wayland residents through the following programs: Adult Mental Health Outpatient, Child and Family Services, Detox, Second Offender and Substance Abuse Services.

Heating System Assistance served two Wayland households and **Energy Conservation Services** were provided to 13 units in Wayland.

The Rental Assistance Program (Section 8) served two Wayland households.

In the addition to the above, several Wayland residents have donated time, services and/or money to SMOC programs, including holiday drives.

CHARITABLE COMMITTEE

The Committee provides short-term, emergency help to people who have lived in Wayland for at least one year. Payment is made directly to vendors or the suppliers of services. Assistance has been provided for utilities, medicine, food, rent, clothing, medical service, special dietary needs, and special transportation connected with medical needs.

In FY'03 the Committee provided a total of $15,966 in assistance to twenty Wayland residents. This included $12,800 drawn from the trust funds and $3,196 received as contributions.

The Wayland Charitable Committee reports to the Commissioners of Trust Funds. The Committee's work is funded through a bequest from Suzanne A. Leavitt, which has been supplemented by gifts from Wayland residents, community organizations, and businesses.

VETERANS' AGENT

The Veterans' Agent is responsible for the administration of assistance to eligible Armed Service Veterans, their spouses, and dependents pursuant to the provisions of MGL c.115.

During FY'03 only modest sums were expended. However, it is anticipated that expenditures for FY'04 year will be higher. As veterans age, their health and other needs will require greater assistance. In addition, veterans returning from the Afghanistan, Iraq, and other current war(s) will require assistance.

Memorial Day
The Veterans' office, prior to Memorial Day, assisted by the Wayland Girl Scouts and Boy Scouts and Wayland High School, placed flags and geranium plants at our local cemeteries for our deceased veterans. Wayland is reimbursed seventy-five percent for the cost of the flags by the Department of Veterans Services (DVS).

Veterans Day
During November the Wayland Public Library honored Korean War Veterans. Our exhibit included photos, charts of each major phase of the war, memorabilia and artifacts of the Korean War that is identified as "The Forgotten War."

Claypit Hill School Project
During May this office coordinated/participated with three WWII Veterans who shared their "war stories" with the 5th grade class at the Claypit Hill School. The students and staff conveyed their appreciation to the Veterans who participated.

Patriotic Tribute
Wayland High School honored Wayland Veterans and Wayland Fire and Police in observance of September 11th at the first home football game of the season. The Veterans' office coordinated this effort by contacting and inviting its veterans and their family members to this game. The veterans participated with the posting of the colors, assembling on the field at half time and the singing of Patriotic songs conducted by the Wayland High School Band.

Operation Recognition
The History class of Wayland High School did a remarkable job in their search of WWII Veterans who left Wayland High School to enter the war without graduating. This office has located three veterans, two of which are posthumous who qualify and presently pursuing several others who may qualify. High School diplomas will be awarded to these veterans or family members for posthumous veterans at some future date.

This office will continue its effort to locate these Veterans and/or family members so that they may be awarded their belated High School diplomas at a future graduation ceremony.

Korean War 50th Anniversary Commemorative Community
The Veterans' office coordinated the activities and events of Wayland's participation as a Wayland Korean 50th Anniversary Commemorative Community, in conjunction with the Public Ceremonies Committee. Eight programs/events were conducted by the year's end.

Nursing Home Visitations
Veterans confined in our two nursing homes in Wayland were visited on Valentines Day and during the Christmas season. Encouragement and a small token were given to each veteran, expressing our appreciation for their sacrifices. In addition, this office participated in the visitation of hospitalized veterans at the VA Hospital in Bedford and distributed Valentines provided by the Wayland Women's Club to each veteran.

VETERANS' MEMORIAL COMMITTEE

During this last year the Veterans Memorial Committee has made significant progress:

- Got several volunteers in response to a tax mailer insert asking for help
- VMC web page gets updated about once per month
- Formed a design team to prepare design concepts
- Have displays of memorial model and artistic rendition of baseline concept
- Held two public hearings on design and site recommendations
- Selected a memorial site and baseline design to recommend at Town Meeting
- Town Meeting supported site and design (Article 22)
- Received ongoing and supportive press coverage
- Participated in Earthday (booth) and Memorial Day events (signs)
- Continued raising funds (about $10,000 through May)

- Sent an informational letter/funds appeal to 4765 Wayland households
- Response to mail request has been good, donations continue
- Begun to list names of veterans and donors for Book of Remembrance
- Put memorial design posters in several locations about town
- Got preliminary cost estimates from monument companies (materials $55K, install $50K)
- Other items include eagle on stand, landscaping, engraving, contingency
- Design team refining design to incorporate comments and reduce costs
- Still evolving text for inscriptions on monument, benches, tablets
- Scouring databases for foundations and other sources of grant money
- Had soils testing performed. Soils are less than ideal; this adds to cost.

Some Issues and Challenges We Are Facing

Fundraising has been slow at times but we have reasons for optimism. Costs are creeping up and we are addressing ways to contain them. Not everyone is pleased with memorial design; satisfying all is difficult. We want to honor all current resident veterans, and we need them to come forward. We are still looking for volunteers (veterans and others).

HOUSING AUTHORITY

The Wayland Housing Authority (WHA) was incorporated in 1970 under M.G.L. Chapter 121B as a public authority to provide safe and sanitary housing to the Town of Wayland. The WHA manages 56 units of state elderly/disabled public housing at Bent Park. The state income limits are as follows: one person, $40,800; two persons, $46,650. Wayland preference applicants can expect an average wait of 6 months. The Cochituate Village Apartments (CVA) is a fifty-six unit federal elderly/disabled public housing complex. Wayland applicants can expect an average wait of one year for placement. In both housing programs, there is no asset limitation, but the interest from all assets along with all other income cannot exceed the income limitations.

The WHA owns and manages 25 units of low-income family scattered site public housing. The WHA also administers 56 HUD Section 8 Rental Vouchers that provide a rent subsidy to qualified applicants for units that are owned and operated by private landlords. The WHA administers 25 Family Self-Sufficiency (FSS) Section 8 Vouchers designed to help families become self-supporting so they will no longer need public assistance.

The WHA maintains a local preference for new placements in all housing programs. The elderly/disabled waiting list is open to applicants. Because of the large demand, the family conventional public housing and the Section 8 Voucher program waiting lists have been closed since December 2003. For information on eligibility, contact the WHA office at 508-655-6310.

The WHA has an updated agency plan for the federal housing programs, which will describe the mission of the WHA and long-range goals, and objectives for achieving its mission. This plan is available at the WHA office.

The Town of Wayland was approved by the state for participation in the Soft Second Loan Program. The Soft Second Loan Program is a joint initiative of the public and private sectors to increase affordable housing opportunities for low- and moderate-income homebuyers. The program increases the purchasing power of income-eligible households by combining a conventional first mortgage with a publicly subsidized second mortgage.

The WHA is pleased to participate on affordable housing components of the Community Preservation Committee, Wayland Master Plan Committee, and the Nike Site Committee. The WHA is working the Town of Wayland Affordable Housing Plan.

The WHA was designated by HUD as a "High Performer" public housing agency. The WHA received a score of 92 out of 100 under the Public Housing Assessment System (PHAS) for fiscal year 2003. The WHA was rated on physical, financial, management indicators as well as and the results of a resident satisfaction survey. The WHA scored well above the national average on all indicators. HUD bestows agencies designated as high performers with increased federal operating subsidy incentives and greater local administrative autonomy.

After over five years of service, Marie Zaniboni completed her term as WHA Commissioner. Mary-Ann Wohlfarth was elected to serve on the WHA Board of Commissioners.

The WHA appreciates the Town's continued support of public and affordable housing.

FAIR HOUSING COMMITTEE

The Fair Housing Committee is charged with facilitating equal access to housing regardless of race, color, age, sex, religion, national origin, sexual orientation, veteran status, disability, welfare status, or children. To do this, the Fair Housing Committee must analyze the community and develop a plan to eliminate any barriers that may exist that hinder equal access to and the choice of housing. The committee is directly responsible to the Board of Selectmen and the Massachusetts Commission Against Discrimination (MCAD). It must adhere to guidelines set forth by MCAD to avoid jeopardizing Wayland's applications for state grants. Complaints about housing discrimination may be made to the Fair Housing Committee through the Fair Housing Officer. There have been no complaints in recent years.

YOUTH ADVISORY COMMITTEE

Wayland Youth and Family Services provides five basic services to youth, families, and the community: 1) counseling, 2) community education and prevention, 3) consultation, 4) information and referral, and 5) crisis intervention (after hours we refer people to Advocates Psychiatric Emergency Services in Framingham).

Counseling is the primary focus of the program. The staff provides consultation and counseling for children, adolescents, parents and families for communication problems and family conflicts, stress management, substance abuse, and the impact of family disruption, such as separation, divorce, illness and death. We also address issues of depression, suicide, anxiety, eating disorders, concerns about sexuality, physical or sexual abuse, and peer relationships. These services are provided at no cost to Wayland residents. All counseling is strictly confidential.

Community education and prevention are our next priority. Last year we collaborated with the school PTOs in sponsoring Dr. Michael Thompson speaking on the topic "Give Me Harvard or Give Me Death". Over 100 parents heard Dr. Thompson talk about how parental anxiety over college can get out of hand, and how parents can keep a healthy perspective. Last year we sponsored nine monthly parent discussion groups which are organized by grade. We also started a new group for parents of students with ADD. Lynn Dowd continues to co-lead a group for parents of high school seniors on the college application process.

"Stress, Risks, and Resilience: How are Wayland Adolescents Doing?" was the title of the Community Forum, held on Feb. 13, which we helped to organize along with the Substance Abuse Task Force. Over 100 parents and high school students participated in this forum which explored students' and parents' perspectives on stress and risky behaviors. The results of the most recent Youth Risk Behavior Survey were presented and a group of High School drama students gave a wonderful performance illustrating many of the stresses and risky behaviors that students deal with.

Another new initiative last year was the Single Parent Network which organizes programs for single parents and their children. The goal of this network is to provide opportunities for single parents to meet, socialize, and support each other in both emotional and practical ways, and to offer programs and speakers that address the needs and challenges of single parents. Topics have included "Being a Single Parent in a Two Parent Town" and "Keys to Successful Single Parenting". The programs have included eating dinner together and childcare provided by students from the High School community service program. Over 20 single parents and their kids have participated.

To help students deal with stress we initiated a stress relief meditation class which meets after school, and Mary Groden led a stress club discussion group. Mary also spoke to high school biology classes about eating disorders prevention. We have continued to lead the Community Service Leadership Program at the High School which gives over 40 high school students the opportunity to do community service with Habitat for Humanity, Traditions, a local homeless shelter, the annual Fishing Derby, and other projects. We also worked with the Wayland Interfaith Youth Collaborative which sponsors Rocktoberfest (a community event for youth) and a community food drive.

Current goals for WYFS include: strengthening the Single Parent Network and the Parent Education Program; collaborating with the PTOs to present an exciting program for parents, students, and teachers on adolescent social dynamics including teasing, exclusion, and bullying; and maintaining the quality of the counseling services and other programs that are offered.

TRANSPORTATION COMMITTEE

Two years ago, concern and interest among some of the town's residents with disabilities and/or elders led the Board of Selectmen to appoint five persons to a Transportation Committee. The Committee was tasked with assessing the need for special transportation services and to develop suggestions as to how the town might best serve residents who might benefit from such a resource.

Using data from a town-wide survey, the Committee prepared a set of recommendations that were presented to the Board of Selectmen and later incorporated into two FY 2004 Town Meeting articles. The first dealt with appropriating a modest amount of funds to create a taxi-voucher service, greatly expanding the limited capacity of the town's existing Council on Aging Van program. The second article provided 20% of funds against an 80% matching grant from the Commonwealth, to purchase a wheelchair accessible van to be used to provide transportation to local residents. Both articles were passed at Town Meeting. Having thus completed its initial mandate, the Committee was blended with the separate Transportation Committee reporting to the Council on Aging.

The Committee met five times during fiscal year 2003. The Committee developed the framework for the taxi voucher program after funding was appropriated at Town Meeting. The Council on Aging will be presented with the plan for approval in July.

After funds for the purchase of an accessible vehicle were also approved at Town Meeting, the Committee and COA staff completed the grant application for the matching funds from the Massachusetts Executive Office of Transportation and Construction (EOTC). The Committee will continue to act as intermediary with the EOTC until the grant process is complete. The Committee shall develop a plan to administer operation of the vehicle during the upcoming year, assuming the matching funds are forthcoming.

CULTURAL COUNCIL

In 2003, the Massachusetts Cultural Council provided the Wayland Cultural Council with $2000 to be used to fund cultural programs and events. After soliciting applications, reviewing the applications, and interviewing the applicants, the Wayland Cultural Council awarded the following grants:

- $300 to the Wayland Park and Recreation Department for a children's science magic show;
- $425 to the Wayland Public Library for "The Dogs of War," a Shakespeare lecture series;
- $300 to the Musicians of the Old Post Road for a concert of classical music;
- $400 to the Wayland Golden Tones to support their 15th anniversary concert;
- $180 to the Wayland Council on Aging for their "Leaving a Legacy" program;
- $300 to the Wayland Diversity Network for the 2002 Metco fundraising concert.

The Council retained $95 for its own expenses, which include maintaining the art exhibition space in the Town Building.

STATE PRIMARY – SEPTEMBER 17, 2002

DEMOCRATIC PARTY	PREC 1	PREC 2	PREC 3	PREC 4	TOTALS
U S SENATOR					
Blanks	67	68	65	65	265
John F. Kerry	434	466	438	440	1778
Write Ins	0	1	2	5	8
TOTALS	501	535	505	510	2051
GOVERNOR					
Blanks	0	1	1	1	3
Thomas F. Birmingham	54	77	49	37	217
Steven Grossman	0	2	3	1	6
Shannon P. O'Brien	171	180	175	180	706
Robert B. Reich	199	180	192	212	783
Warren E. Tolman	77	95	85	78	335
Write Ins	0	0	0	1	1
TOTALS	501	535	505	510	2051
LIEUTENANT GOVERNOR					
Blanks	39	60	50	51	200
Christopher F. Gabrieli	163	143	129	143	578
Lois G. Pines	232	248	259	251	990
John P. Slattery	67	83	66	64	280
Write Ins	0	1	1	1	3
TOTALS	501	535	505	510	2051
ATTORNEY GENERAL					
Blanks	108	136	125	137	506
Thomas F. Reilly	393	396	378	370	1537
Write Ins	0	3	2	3	8
TOTALS	501	535	505	510	2051
SECRETARY OF STATE					
Blanks	133	159	148	157	597
William Francis Galvin	368	374	356	353	1451
Write Ins	0	2	1	0	3
TOTALS	501	535	505	510	2051

TREASURER/RECEIVER GEN					
Blanks	95	116	136	111	458
Michael P. Cahill	48	57	47	36	188
Timothy P. Cahill	125	140	94	111	470
Stephen J. Murphy	29	35	26	22	112
James W. Segel	204	185	201	229	819
Write Ins	0	2	1	1	4
TOTALS	501	535	505	510	2051

AUDITOR					
Blanks	166	186	192	195	739
A. Joseph DeNucci	335	349	311	315	1310
Write Ins	0	0	2	0	2
TOTALS	501	535	505	510	2051

U S REPRESENTATIVE (Prec 1,3,4)					
Blanks	106		95	112	313
Martin T. Meehan	393		409	396	1198
Write Ins	2		1	2	5
TOTALS	501	0	505	510	1516

U S REPRESENTATIVE (Prec 2)					
Blanks		61			61
Edward J. Markey		411			411
James O. Hall		63			63
Write Ins		0			0
TOTALS	0	535	0	0	535

COUNCILLOR					
Blanks	208	218	204	218	848
Kelly A. Timilty	84	77	56	35	252
Chesley Oriel	191	218	226	240	875
Kerby Roberson	17	21	19	15	72
Write Ins	1	1	0	2	4
TOTALS	501	535	505	510	2051

SEN IN GENERAL COURT					
Blanks	140	142	141	164	587
Cheryl Ann Jacques	361	391	363	346	1461
Write Ins	0	2	1	0	3
TOTALS	501	535	505	510	2051

REP IN GENERAL COURT					
Blanks	480	509	481	493	1963
Write Ins	21	26	24	17	88
TOTALS	501	535	505	510	2051
DISTRICT ATTORNEY					
Blanks	125	159	143	150	577
Martha Coakley	376	376	360	360	1472
Write Ins	0	0	2	0	2
TOTALS	501	535	505	510	2051
REGISTER OF PROBATE					
Blanks	183	189	202	220	794
John R. Buonomo	128	135	107	120	490
Diane Poulos Harpell	153	171	159	139	622
Ed McMahon	36	40	36	30	142
Write Ins	1	0	1	1	3
TOTALS	501	535	505	510	2051

STATE PRIMARY – SEPTEMBER 17, 2002

REPUBLICAN PARTY	PREC 1	PREC 2	PREC 3	PREC 4	TOTALS
U S SENATOR					
Blanks	247	217	196	292	952
Write Ins	11	15	14	25	65
TOTALS	258	232	210	317	1017
GOVERNOR					
Blanks	20	32	14	19	85
Mitt Romney	236	199	195	296	926
Write Ins	2	1	1	2	6
TOTALS	258	232	210	317	1017
LIEUTENANT GOVERNOR					
Blanks	4	5	0	2	11
Kerry Murphy Healey	177	131	146	213	667
Jim Rappaport	77	96	64	102	339
Write Ins	0	0	0	0	0
TOTALS	258	232	210	317	1017

ATTORNEY GENERAL					
Blanks	254	218	204	298	974
Write Ins	4	14	6	19	43
TOTALS	258	232	210	317	1017
SECRETARY OF STATE					
Blanks	139	114	106	162	521
Jack E. Robinson, III	118	115	102	154	489
Write Ins	1	3	2	1	7
TOTALS	258	232	210	317	1017
TREASURER/RECEIVER GEN					
Blanks	52	43	39	60	194
Daniel A. Grabauskas	113	106	81	123	423
Bruce A. Herzfelder	93	83	90	133	399
Write Ins	0	0	0	1	1
TOTALS	258	232	210	317	1017
AUDITOR					
Blanks	256	225	207	309	997
Write Ins	2	7	3	8	20
TOTALS	258	232	210	317	1017
U S REPRESENTATIVE (Prec 1,3,4)					
Blanks	77		43	66	186
Charles McCarthy	65		34	78	177
Thomas P. Tierney	116		133	173	422
Write Ins	0		0	0	0
TOTALS	258	0	210	317	785
U S REPRESENTATIVE (Prec 2)					
Blanks		220			220
Write Ins		12			12
TOTALS	0	232	0	0	232
GOVERNOR'S COUNCILLOR					
Blanks	257	224	204	301	986
Write Ins	1	8	6	16	31
TOTALS	258	232	210	317	1017

SEN IN GENERAL COURT					
Blanks	133	105	92	137	467
Earl Henry Sholley	125	127	118	180	550
Write Ins	0	0	0	0	0
TOTALS	258	232	210	317	1017
REP IN GENERAL COURT					
Blanks	33	37	35	58	163
Susan W. Pope	224	195	175	258	852
Write Ins	1	0	0	1	2
TOTALS	258	232	210	317	1017
DISTRICT ATTORNEY					
Blanks	255	224	203	306	988
Write Ins	3	8	7	11	29
TOTALS	258	232	210	317	1017
REGISTER OF PROBATE					
Blanks	110	87	85	123	405
John W. Lambert	148	145	125	194	612
Write Ins	0	0	0	0	0
TOTALS	258	232	210	317	1017

STATE PRIMARY – SEPTEMBER 17, 2002

GREEN PARTY USA	PREC 1	PREC 2	PREC 3	PREC 4	TOTALS
U S SENATOR					
Blanks	1	1	1	0	3
Write Ins	0	0	0	1	1
TOTALS	1	1	1	1	4
GOVERNOR					
Blanks	0	0	0	0	0
Jill E. Stein	1	1	1	1	4
Write Ins	0	0	0	0	0
TOTALS	1	1	1	1	4
LIEUTENANT GOVERNOR					
Blanks	0	0	0	0	0
Anthony F. Lorenzen	1	1	1	1	4
Write Ins	0	0	0	0	0
TOTALS	1	1	1	1	4

ATTORNEY GENERAL					
Blanks	1	1	1	0	3
Write Ins	0	0	0	1	1
TOTALS	1	1	1	1	4
SECRETARY OF STATE					
Blanks	1	1	1	1	4
Write Ins	0	0	0	0	0
TOTALS	1	1	1	1	4
TREASURER/RECEIVER GEN					
Blanks	0	0	1	0	1
James O'Keefe	1	1	0	1	3
Write Ins	0	0	0	0	0
TOTALS	1	1	1	1	4
AUDITOR					
Blanks	1	1	1	1	4
Write Ins	0	0	0	0	0
TOTALS	1	1	1	1	4
U S REPRESENTATIVE (Prec 1,3,4)					
Blanks	1		1	0	2
Write Ins	0		0	1	1
TOTALS	1	0	1	1	3
U S REPRESENTATIVE (Prec 2)					
Blanks	0	1	0	0	1
Write Ins	0	0	0	0	0
TOTALS	0	1	0	0	1
GOVERNOR'S COUNCIL					
Blanks	1	1	1	1	4
Write Ins	0	0	0	0	0
TOTALS	1	1	1	1	4
SEN IN GENERAL COURT					
Blanks	1	1	1	1	4
Write Ins	0	0	0	0	0
TOTALS	1	1	1		3
REP IN GENERAL COURT					
Blanks	1	1	1	1	4
Write Ins	0	0	0	0	0
TOTALS	1	1	1	1	4

DISTRICT ATTORNEY					
Blanks	1	1	1	1	4
Write Ins	0	0	0	0	0
TOTALS	1	1	1	1	4

REGISTER OF PROBATE					
Blanks	1	1	1	1	4
Write Ins	0	0	0	0	0
TOTALS	1	1	1	1	4

STATE PRIMARY – SEPTEMBER 17, 2002

LIBERTARIAN PARTY	PREC 1	PREC 2	PREC 3	PREC 4	TOTALS
U S SENATOR					
Blanks	0	1	0	0	1
Michael E. Cloud	0	3	0	3	6
Write Ins	0	0	0	0	0
TOTALS	0	4	0	3	7
GOVERNOR					
Blanks	0	0	0	0	0
Carla A. Howell	0	4	0	3	7
Write Ins	0	0	0	0	0
TOTALS	0	4	0	3	7
LIEUTENANT GOVERNOR					
Blanks	0	1	0	0	1
Richard P. Aucoin	0	3	0	3	6
Write Ins	0	0	0	0	0
TOTALS	0	4	0	3	7
ATTORNEY GENERAL					
Blanks	0	3	0	3	6
Write Ins	0	1	0	0	1
TOTALS	0	4	0	3	7
SECRETARY OF STATE					
Blanks	0	2	0	3	5
Write Ins	0	2	0	0	2
TOTALS	0	4	0	3	7

TREASURER/RECEIVER GEN					
Blanks	0	4	0	3	7
Write Ins	0	0	0	0	0
TOTALS	0	4	0	3	7
AUDITOR					
Blanks	0	1	0	1	2
Kamal Jain	0	3	0	2	5
Write Ins	0	0	0	0	0
TOTALS	0	4	0	3	7
U S REPRESENTATIVE (Prec 1,3,4,)					
Blanks	0		0	1	1
Ilana Freedman	0		0	2	2
Write Ins	0		0	0	0
TOTALS	0	0	0	3	3
U S REPRESENTATIVE (Prec 2)					
Blanks	0	3	0	0	3
Write Ins	0	1	0	0	1
TOTALS	0	4	0	0	4
GOVERNOR'S COUNCILLOR					
Blanks	0	4	0	3	7
Write Ins	0	0	0	0	0
TOTALS	0	4	0	3	7
SEN IN GENERAL COURT					
Blanks	0	3	0	3	6
Write Ins	0	1	0	0	1
TOTALS	0	4	0	3	7
REP IN GENERAL COURT					
Blanks	0	3	0	3	6
Write Ins	0	1	0	0	1
TOTALS	0	4	0	3	7
DISTRICT ATTORNEY					
Blanks	0	4	0	3	7
Write Ins	0	0	0	0	0
TOTALS	0	4	0	3	7

REGISTER OF PROBATE					
Blanks	0	4	0	3	7
Write Ins	0	0	0	0	0
TOTALS	0	4	0	3	7

STATE ELECTIONS - NOVEMBER 5, 2002

	PREC 1	PREC 2	PREC 3	PREC 4	TOTALS
SENATOR IN CONGRESS					
Blanks	151	113	131	177	572
John F. Kerry	**1076**	**1096**	**1070**	**1217**	**4459**
Michael E. Cloud	351	336	287	460	1434
Write Ins	10	4	4	9	27
Randall Forsberg	49	38	27	31	145
TOTALS	1637	1587	1519	1894	6637
GOVERNOR/LT GOVERNOR					
Blanks	12	13	8	14	47
Howell and Aucoin	12	24	12	11	59
O'Brien and Gabrieli	671	716	641	648	2676
Romney and Healey	**845**	**750**	**791**	**1146**	**3532**
Stein and Lorenzen	93	79	59	68	299
Johnson and Schebel	3	4	7	6	20
Write Ins	1	1	1	1	4
TOTALS	1637	1587	1519	1894	6637
ATTORNEY GENERAL					
Blanks	457	408	401	532	1798
Thomas F. Reilly	**1156**	**1161**	**1108**	**1342**	**4767**
Write Ins	24	18	10	20	72
TOTALS	1637	1587	1519	1894	6637
SECRETARY OF STATE					
Blanks	175	143	129	214	661
William Francis Galvin	**1074**	**1096**	**1071**	**1162**	**4403**
Jack E. Robinson, III	385	346	318	513	1562
Write Ins	3	2	1	5	11
TOTALS	1637	1587	1519	1894	6637

TREASURER					
Blanks	131	119	100	159	509
Timothy P. Cahill	650	701	654	682	2687
Daniel A. Grabauskas	**732**	**630**	**680**	**971**	**3013**
James O'Keefe	121	135	85	81	422
Write Ins	3	2	0	1	6
TOTALS	1637	1587	1519	1894	6637
Blanks	283	245	232	333	1093
A. Joseph DeNucci	**993**	**1008**	**979**	**1134**	**4114**
Kamal Jain	115	98	81	144	438
John James Xenakis	244	234	227	279	984
Write Ins	2	2	0	4	8
TOTALS	1637	1587	1519	1894	6637
REP IN CONGRESS 5TH (1-3-4)					
Blanks	94		78	113	285
Martin T. Meehan	**992**		**969**	**1045**	**3006**
Ilana Freedman	68		56	85	209
Charles McCarthy	483		415	645	1543
Write Ins	0		1	6	7
TOTALS	1637	0	1519	1894	5050
REP IN CONGRESS 7TH (2)					
Blanks		408			408
Edward J. Markey		**1154**			**1154**
Write Ins		23			23
Daniel Melnechek		2			2
TOTALS	0	1587	0	0	1587
COUNCILLOR					
Blanks	697	593	596	840	2726
Kelly A. Timilty	**925**	**983**	**917**	**1041**	**3866**
Write Ins	15	11	6	13	45
TOTALS	1637	1587	1519	1894	6637
SENATOR IN GENERAL COURT					
Blanks	150	142	130	200	622
Cheryl Ann Jacques	**953**	**945**	**923**	**986**	**3807**
Earl Henry Sholley	534	499	466	702	2201
Write Ins	0	1	0	6	7
TOTALS	1637	1587	1519	1894	6637

REP IN GENERAL COURT					
Blanks	334	391	363	358	1446
Susan W. Pope	**1285**	**1180**	**1138**	**1515**	**5118**
Write Ins	18	16	18	21	73
TOTALS	1637	1587	1519	1894	6637

DISTRICT ATTORNEY					
Blanks	490	442	416	578	1926
Martha Coakley	**1126**	**1131**	**1097**	**1299**	**4653**
Write Ins	21	14	6	17	58
TOTALS	1637	1587	1519	1894	6637

REGISTER OF PROBATE					
Blanks	325	272	274	381	1252
John R. Buonomo	**720**	**753**	**709**	**710**	**2892**
John W. Lambert	588	559	535	800	2482
Write Ins	4	3	1	3	11
TOTALS	1637	1587	1519	1894	6637

QUESTION NO. 1					
Blanks	126	100	86	127	439
Yes	559	599	540	759	2457
No	**952**	**888**	**893**	**1008**	**3741**
TOTALS	1637	1587	1519	1894	6637

QUESTION NO. 2					
Blanks	76	64	61	116	317
Yes	**968**	**975**	**933**	**1205**	**4081**
No	593	548	525	573	2239
TOTALS	1637	1587	1519	1894	6637

QUESTION NO. 3					
Blanks	121	102	91	175	489
Yes	642	549	541	716	2448
No	**874**	**936**	**887**	**1003**	**3700**
TOTALS	1637	1587	1519	1894	6637

WAYLAND TOWN ELECTIONS April 1, 2003

	PRECINCT 1	PRECINCT 2	PRECINCT 3	PRECINCT 4	TOTALS
BOARD OF SELECTMEN (2)					
Blanks	338	330	303	363	1334
Clifford P. Kolovson	248	386	265	246	1145
Douglas J. Leard	340	383	308	325	1356
Diana E. Warren	318	287	242	346	1193
William D. Whitney	362	265	319	392	1338
Write-Ins	2	1	1	2	6
TOTALS	1608	1652	1438	1674	6372
SCHOOL COMMITTEE (2)					
Blanks	370	443	330	405	1548
Jeffrey Dieffenbach	468	359	332	446	1605
Heather A. Pineault	495	458	428	531	1912
Mark A. Santangelo	273	391	348	290	1302
Write-Ins	2	1	0	2	5
TOTALS	1608	1652	1438	1674	6372
BOARD OF ASSESSORS					
Blanks	171	189	133	207	700
Jayson S. Brodie	271	265	224	296	1056
Thomas V. Maglione	360	371	357	334	1422
Write-Ins	2	1	5	0	8
TOTALS	804	826	719	837	3186
LIBRARY TRUSTEES (2)					
Blanks	488	607	464	601	2160
Rosamond P. Swain	567	535	504	555	2161
John B. Wilson	549	508	469	516	2042
Write-Ins	4	2	1	2	9
TOTALS	1608	1652	1438	1674	6372
BOARD OF HEALTH (2) (3 YEAR TERM)					
Blanks	562	596	520	685	2363
S. Russell Sylva	458	419	371	426	1674
Constance A. Bean	294	286	346	292	1218
William A. Currier	289	350	199	267	1105
Write-Ins	5	1	2	4	12
TOTALS	1608	1652	1438	1674	6372
BOARD OF HEALTH (1 YEAR)					
Blanks	270	314	244	303	1131
Michelle Wolf	518	509	472	532	2031
Write-Ins	16	3	3	2	24
TOTALS	804	826	719	837	3186

ROAD COMMISSIONER (2)					
Blanks	651	716	548	774	2689
Anette Seltzer Lewis	465	434	438	447	1784
Joseph F. Nolan	483	500	451	451	1885
Write-Ins	9	2	1	2	14
TOTALS	1608	1652	1438	1674	6372
PLANNING BOARD					
Blanks	314	346	267	379	1306
Albert I. Montague, Jr.	487	478	451	456	1872
Write-Ins	3	2	1	2	8
TOTALS	804	826	719	837	3186
PARK & RECREATION (2)					
Blanks	629	662	539	711	2541
Rebecca L. Butler	450	528	449	455	1882
James K. Forti	526	461	450	506	1943
Write-Ins	3	1	0	2	6
TOTALS	1608	1652	1438	1674	6372
WATER COMMISSIONER					
Blanks	279	311	252	351	1193
Robert L. Duffy, Jr.	521	514	466	484	1985
Write-Ins	4	1	1	2	8
TOTALS	804	826	719	837	3186
TRUST FUND COMM (3 YR)					
Blanks	291	326	251	342	1210
Michael B. Patterson	508	496	467	492	1963
Write-Ins	5	4	1	3	13
TOTALS	804	826	719	837	3186
TRUST FUND COMM (1 YR)					
Blanks	287	342	274	345	1248
Jerrold I. W. Mitchell	512	480	445	490	1927
Write-Ins	5	4	0	2	11
TOTALS	804	826	719	837	3186
HOUSING AUTHORITY					
Blanks	319	322	262	385	1288
Mary Ann M. Wohlfarth	481	501	456	450	1888
Write-Ins	4	3	1	2	10
TOTALS	804	826	719	837	3186
QUESTION #1(Wayland HS)					
Blanks	27	38	24	26	115
Yes	402	294	330	399	1425
No	375	494	365	412	1646
TOTALS	804	826	719	837	3186

TOWN OF WAYLAND
ANNUAL TOWN MEETING 2003

DATE:	ARTICLES DISPOSED OF:
Thursday, April 3, 2003	1, 2, 3, 4, 5
Monday, April 7, 2003	6 – 21
Wednesday, April 9, 2003	22, 23, 24, 25
Thursday, April 10, 2003	26 – 32
Monday, April 14, 2003	33 – 45

RETURN OF SERVICE

MIDDLESEX, s.s. **MARCH 20, 2003**

I, Christopher Hanlon, duly qualified Constable of the Town of Wayland, do hereby affirm and certify that I have posted the specimen of the Official Ballot for the Annual Town Election to be held on Tuesday, April 1, 2003, together with the Warrant for the Annual Town Meeting to be held on Thursday, April 3, 2003, by my posting copies thereof at the Wayland Town Building, Cochituate Post Office, Wayland Library and the Happy Hollow School, by posting seven (7) days at least before the date appointed for the posting of the Warrant for the Annual Town Election and the Annual Town Meeting. Posting was done March 21, 2003.

VOTES ENACTED:
THURSDAY, APRIL 3, 2003 AT THE WAYLAND HIGH SCHOOL FIELD HOUSE

C. PETER R. GOSSELS, MODERATOR:

Pursuant to the Warrant dated March 17, 2003 signed by Susan W. Pope, Mary M. Antes, Linda L. Segal, Brian T. O'Herlihy, and Betsy Connolly, Selectmen, served and return of service given by Christopher Hanlon, Constable of the Town, the inhabitants of the Town of Wayland qualified to vote at Town Meeting met this day at Wayland High School Field House; and at 7:45 P.M. the Moderator called the Meeting to order, declared that a quorum was present, and the Meeting proceeded to transact the following business:

ERRATA

Inside Front Cover: *Notice*

Delete: Days/Hours Available: Monday-Friday, 8:30 a.m. to 4:30 p.m.

Insert: Days/Hours Available: Monday, 8:00 a.m. to 7:00 p.m.
Tuesday to Thursday, 8:00 a.m. to 4:00 p.m.
Friday, 8:00 a.m. to 12:30 p.m.

Page 13, Report of the Finance Committee

Under Unclassified, seventh line, delete: Medicare Contribution (line #13)
insert: Medicare Contribution (line #14)

Page 13, Report of the Finance Committee

Under **NONBUDGET EXPENSES**, fourth line, delete: $311,000 from FY02.
insert: $311,000 from FY03.

Page 14, Report of the Finance Committee

Under FY04 REVENUES:

Delete: General Fund revenues are estimated to provide $42,333,977 in FY04. Table 3 depicts the sources of revenue.

Insert: General Fund revenues are estimated to provide $44,927,572 in FY04. Table 3 depicts the sources of revenue.

Page 26, Article 4

Delete:

	CURRENT YEAR TRANSFERS FY 2003	
1	*TOWN COUNSEL*	*$25,000*
2	*HIGHWAY SNOW REMOVAL LABOR*	*$106,054*
3	*HIGHWAY SNOW REMOVAL MATERIALS*	*$118,713*
4	*WATER PRESERVATION PROJECT*	*$50,000*
5	*TOWN MEDICARE CONTRIBUTION*	*$150,000*
	TOTAL CURRENT YEAR TRANSFERS	*$449,767*
	FUNDING SOURCE:	
	UNRESERVED FUND BALANCE	*$399,767*
	WATER RETAINED EARNINGS	*$50,000*
	TOTAL SOURCE	*$449,767*

Insert:

	CURRENT YEAR TRANSFERS FY 2003	
1	*TOWN COUNSEL*	*$25,000*
2	*HIGHWAY SNOW REMOVAL LABOR*	*$87,300*
3	*HIGHWAY SNOW REMOVAL MATERIALS*	*$109,000*
4	*WATER PRESERVATION PROJECT*	*$30,000*
5	*TOWN MEDICARE CONTRIBUTION*	*$150,000*
	TOTAL CURRENT YEAR TRANSFERS	*$401,300*
	FUNDING SOURCE:	
	UNRESERVED FUND BALANCE	*$371,300*
	WATER RETAINED EARNINGS	*$30,000*
	TOTAL SOURCE	*$401,300*

Page 34, BUDGET

Delete:	ADMINISTRATIVE ASSISTANT	$52,378	$37,047	$38,562
	ADMINISTRATIVE ASSISTANT OT	$0	$2,332	$2,542
Insert:	ADMINISTRATIVE ASSISTANT	$34,950	$37,047	$38,562
	ADMINISTRATIVE ASSISTANT OT	$1,794	$2,332	$2,542

Page 37, BUDGET

Delete:	7	RESERVE FUND	$14	$201,000	$201,000
Insert:	7	RESERVE FUND	$0	$201,000	$201,000

Page 39, BUDGET

Delete Water Department Budget

Page 41, Article 7

WASTEWATER MANAGEMENT DISTRICT COMMISSION BUDGET FY 2003

Delete:	Contract/Professional Services	$71,460	$87,582	$98,00
Insert:	Contract/Professional Services	$71,460	$87,582	$98,000

Page 63, Article 24

Subheading a), end of first line:

Delete: regulating law irrigation systems:
Insert: regulating lawn irrigation systems:

Page 65, Article 24:

Re-number subheadings after 8. Approval Process, as follows:

9. Rules and Regulations.
The Wayland Board of Water Commissioners shall have the authority and duty to adopt, issue and administer any additional rules and regulations necessary for the administration, operation and enforcement of outdoor underground water sprinkler systems connected to the public water supply. Any such rules and regulations shall be consistent with the provision of this By-Law.

10. Penalties.
Any person violating this By-Law shall be subject to the following:

A. Written notification of a violation by Water Superintendent or the Board of Water Commissioners. Said notification shall include a demand that said system comply with the By-Law within thirty (30) days receipt of the notification or that said system be removed.
B. A fine of two hundred fifty ($250.00) dollars per day for each day after the initial thirty (30) days that the system is in violation of this By-Law.
C. After the initial thirty (30) days a notice of termination of water services in no less than seven (7) days may be served upon the water customer by a duly appointed Constable of the Town of Wayland. The notice shall be served to the water customer in hand or left at the address given for billing purposes and mailed to that address. Notice shall include a statement that the water customer may appeal a decision to terminate water services by requesting a hearing before the Board of Water Commissioners. Water service may be terminated seven (7) days after receipt of the notice to terminate or after a majority vote of the Board of Water Commissioners, if the water customer has requested a hearing. Receipt of the notice shall be presumed to be three (3) days after the notice is mailed or the day of in hand service. After water service has been terminated, a reconnection fee of two hundred seventy five ($275.00) dollars during normal business hours, or reconnection fee of two hundred seventy five ($275.00) dollars plus overtime fee of two hundred ($200.00) dollars after normal working hours, will be charged prior to renewing water service. Payment of said fees must be made before reconnection. In lieu of terminating water services, the Board of Water Commissioners by a majority vote may assess a fine in the amount of two hundred fifty ($250.00) dollars per day for each day after the initial thirty (30) days that the system is in violation of this By-Law.
D. Fines shall be recovered by indictment or on complaint before the District Court or by noncriminal disposition in accordance with Massachusetts General Laws Chapter 40, Section 21D. After disposition favorable to the Town of Wayland, any outstanding unpaid civil fines shall be placed on

the water customer's water bill. The enforcing person shall be the Water Superintendent or designee.

11. Severability
The invalidity of any portion or provision of this By-law shall not invalidate any other portion or provision thereof; and

Page 74, Article 29:

Delete: **RECOMMENDATION**: The Finance Committee recommends against approval. Vote: 4-2 with 1 Abstention.

Insert: **RECOMMENDATION**: The Finance Committee recommends against approval.
Vote: 2-4-1.

Page 85, Article 35:

Delete: **RECOMMENDATION:** The Finance Committee recommends against approval. Vote: 5-1 with 1 Abstention.

Insert: **RECOMMENDATION:** The Finance Committee recommends against approval.
Vote: 1-5-1.

Page 90, Article 38:

Delete: **CONSISTENCY WITH LAW:** It is the opinion of Town Counsel that the foregoing by-law amendment is consistent with federal and state law. (See Map at Appendix L and Planning Board Reports at Appendix N)

Insert: **CONSISTENCY WITH LAW:** It is the opinion of Town Counsel that the foregoing by-law amendment is consistent with federal and state law. (See Planning Board Reports at Appendix N)

Page 90, Article 39:

Delete: **CONSISTENCY WITH LAW:** It is the opinion of Town Counsel that the foregoing by-law amendment is consistent with Massachusetts and federal law.

Insert: **CONSISTENCY WITH LAW:** It is the opinion of Town Counsel that the foregoing by-law amendment is consistent with Massachusetts and federal law. (See Map at Appendix L and Planning Board Reports at Appendix N)

Page 93, Article 42:

Delete: To determine whether the Town will vote to rescind the $500.00 balance remaining from the borrowing authorized under Article 6 of the Warrant for the 2002 Annual Town Meeting for departmental equipment.

Insert: To determine whether the Town will vote to rescind the $500.00 balance remaining from the borrowing authorized under Article 5 of the Warrant for the 2001 Annual Town Meeting for departmental equipment.

Page 110, *Apendix B – Article 13, Adjustment of Senior Property Tax Exemption Eligibility Factors and Amount*

Delete current appendix and replace with the following:

M.G.L. Chapter 59, Section 5, Clause 41C

Forty-first C, Real property, to the amount of four thousand dollars of taxable valuation or the sum of five hundred dollars, whichever would amount in an exemption of the greater amount of
taxes due, of a person who has reached his seventieth birthday prior to the fiscal year for which an exemption is sought and occupied by said person as his domicile, or of a person who owns the same jointly with his spouse, either of whom has reached his seventieth birthday prior to the fiscal year for which an exemption is sought and occupied by them as their domicile, or for a person who has reached his seventieth birthday prior to the fiscal year for which an exemption is sought who owns the same jointly or as a tenant in common with a person not his spouse and occupied by him as his domicile; provided: (A) that such person (1) has been domiciled in the commonwealth for the preceding ten years, (2) has so owned and occupied such real property or other real property in the commonwealth for five years, or (3) is a surviving spouse who inherits such real property and has occupied such real property in the commonwealth five years and who otherwise qualified under this clause; (B) that such person had, in the preceding year gross receipts from all sources of less than thirteen thousand dollars, or if married, combined gross receipts with his spouse of less than fifteen thousand dollars, provided, however, that in computing the gross receipts of an applicant under this clause ordinary business expenses and losses may be deducted, but not personal or family expenses; and provided, further, that there shall be deducted from the total amount received by the applicant under the federal social security or railroad retirement and from any annuity, pension, or retirement plan established for employees of the United States government, the government of the commonwealth, or the government of any city, town, county, or special district, included in such gross receipts, an amount equivalent to the minimum payment then payable under said federal social security law, as determined by the commissioner of revenue, to a retired worker seventy years of age or over, if the applicant is unmarried, or to a retired worker and spouse, both of whom are seventy years of age or over, if the applicant is married; and (C) that such person had a whole estate, real and personal, not in excess of twenty-eight thousand dollars, or if married, not in excess of thirty thousand dollars, provided that real property occupied as his domicile shall not be included in computing the whole estate except for any portion of said property which produces income and exceeds two dwelling units. A city, by vote of its council and approval of its mayor, or a town, by vote of town meeting, may adjust the following factors contained in these provisions by: 1) reducing the requisite age of eligibility to any person age 65 years or older; 2) increasing either or both of the amounts contained in the first sentence of this clause, by not more than 100 per cent; 3) increasing the amounts contained in subclause (B) of said first sentence whenever they appear in said subclause from $13,000 to not more than $20,000 and from $15,000 dollars to not more than $30,000; 4) increasing the amounts contained in subclause (C) of said first sentence whenever they appear in said subclause from $28,000 dollars to not more than $40,000 and from $30,000 to not more than $55,000; and 5) by further excluding from the determination of whole estate up to 3 dwelling units. In the case of real property owned by a person jointly or as a tenant in common with a person not his spouse, the amount of his exemption under this clause shall be that proportion of four thousand dollars valuation or the sum of five hundred dollars, whichever would result in an exemption of the greater amount of taxes due, which the amount of his interest in such property bears to the whole tax due, provided: (A) that no exemption shall be granted to any joint tenant or tenant in common unless the gross receipts from all sources whatsoever of each joint tenant or tenant in common is less than thirteen thousand dollars or, if married, the combined gross receipts from all sources whatsoever, of each joint tenant or tenant in common and his spouse is less than fifteen thousand dollars, provided, however, that in computing the gross receipts of an applicant under this clause ordinary business expenses and losses may be deducted, but not personal or family expenses; and provided, further, that there shall be deducted from the total amount received by the applicant under the federal social security or railroad retirement and from an annuity, pension, or retirement plan established for employees of the United States government, the government of the commonwealth, or the government of any city, town, county, or special district, included in such receipts, an amount equivalent to the minimum payment then payable under said federal social security law, as determined by the commissioner of revenue, to a retired worker seventy years of age or over, if the applicant is unmarried, or to a retired worker and spouse, both of whom are seventy years of age or over, if the applicant is married; and (B) that the combined whole estate, real and personal, of each joint tenant or tenant in common is less than twenty-eight thousand dollars or, if married, the combined whole estate, real and personal of each joint tenant or tenant in common and his spouse does not exceed thirty thousand dollars, provided that real property occupied as their domicile shall not be included in computing the whole estate except for any portion of said property which produces income and exceeds two dwelling units. No proportion of the exemption shall be denied to any applicant otherwise

qualified for the reason that another joint tenant or tenant in common receives a proportion of the total exemption. Household furnishings and property already exempt under the clauses Twelfth, Twentieth, Thirty-first, and Thirty-fifth shall not be included in computing the whole estate for purposes of this section. Where a portion of the real property occupied as a domicile of an applicant under this clause is located within a municipality other than the municipality in which the applicant is domiciled, and where the value of said property, or the taxes, assessed by the municipality in which such applicant is domiciled would result in his receiving less than the maximum exemption provided by this clause, that part of the property of such applicant within such other municipality shall be exempt to a value, or to an amount of tax, sufficient to grant the applicant the total maximum exemption provided by the clause. This clause shall take effect in any city or town upon its acceptance by such city or town for fiscal years commencing on or after July first, nineteen hundred and eighty-six, or for fiscal years commencing on or after such later July first as the city or town may elect. In those cities and towns which accept the provisions of this clause, the provisions of clause Forty-first and Forty-first B shall not be applicable; provided, however, that any amount of money annually appropriated by the commonwealth for the purpose of reimbursing cities and towns for taxes abated under this clause, clause Forty-first and clause Forty-first B shall be distributed as provided in said clause Forty-first.

ARTICLE 1: RECOGNIZE CITIZENS AND EMPLOYEES FOR EXTENSIVE SERVICE TO THE TOWN

Proposed by: Board of Selectmen

To determine whether the Town will vote to recognize certain citizens and employees for their extensive service to the Town of Wayland.

MOTION NO. 1:
Mary Antes moved and was duly seconded that the Town recognize and observe a moment of silence in remembrance of the following citizens who served the Town and have passed away:

- Peter V. Hahn, June 25, 2002
 - Information Systems Committee — June 1996-June 1997
 - Finance Committee — May 2001 – until his death
- Mary E. Olson, May 23, 2002
 - Board of Health — 1989-1994
- William F. Marston, June 21, 2002
 - Veteran's Agent — 1983-1986
 - Energy Committee — 1981-1982
- John R. McEnroy, July 23, 2002
 - Board of Selectmen — 1956-1959, 1966-1976
 - Town Clerk — 1971-1976
 - Finance Committee — 1946-1950
 - Town Government Committee — 1961-1963
 - Registrar of Voters — 1971-1976
- Jerry Vengrow, August 9, 2002
 - Constable — 1990-2002
- Thomas Linden, July 11, 2002
 - Board of Selectmen — 1968-1988
- Edward P. Wallner, Jr., November 1, 2002
 - Recycling Committee — 1988-1989

- Street Light Committee 1991
- Regional Solid Waste Study Committee 1995-1997
- Central MA Rail Trail Advisory Committee 1996-2002

❖ Margo Black , February 11, 2003
- Conservation Commission 1971-1986

The Moderator declared that the motion passed unanimously by observing a moment of silence.

MOTION NO. 2:
Mary Antes moved and was duly seconded that the Town recognize the following employees for more than twenty-five years of service to the Town of Wayland who were not previously recognized at Town Meeting:

❖ Rosamond ("Ronnie") Swain 1976-Present Library Trustee
1998-2001 Library Millenium Committee

VOTED ON MOTION NO 2: UNANIMOUSLY IN FAVOR

MOTION NO. 3:
Mary Antes moved and was duly seconded that the Town recognize the following employees who have retired this year or are planning to retire before the next Annual Town Meeting:

- ❖ Louise Brown 37 years
- ❖ Robin Kaiser 16 years
- ❖ Helen Coggins 23 years
- ❖ Michael Murphy 13 years

VOTED ON MOTION NO. 3: UNANIMOUSLY IN FAVOR

MOTION NO. 4:
William Moyer moved and was duly seconded that the Town vote to approve the unanimous decision by Wayland's Public Ceremonies Committee to honor Louise G. Brown, 30 Campbell Road, Wayland, who has served our Public Library since 1966, first as a part-time cataloger, later as a reference librarian, and in 1976 as Library Assistant Director. One year later, Louise was appointed Director of the Library by the unanimous approval of the Library Board of Trustees. Now, after thirty-six years of continuous service, Louise Brown has retired having earned from citizens of Wayland wholehearted approval as well, not just for support of study and intellectual enrichment, nor even for leadership in computer searches and the expansion of the Library, timely and welcome as both have been, but also for numerous, innovative contributions to the public, youngsters and the elderly. Gatherings of toddlers for pre-school stories, numerous poetry and book discussions, art and photography shows, meetings on social issues, scout and veteran's displays, book and bake sales, and seemingly always those Thursday morning monthly blood pressure clinics. Louise, what would we have done without you? But there were more, and perhaps even more important, were her wondering smile, her example, and her kindness to all whose lives during her long service she touched. Louise, with our hearts we thank you.

VOTED ON MOTION NO. 4: UNANIMOUSLY IN FAVOR

ARTICLE 2: HEAR REPORTS

Proposed by: Board of Selectmen

To determine whether the Town will vote to receive and act upon reports of Town officers, agents, trustees, commissioners, boards and committees.

MOTION:
Mary Antes moved and was duly seconded that the Town accept the 2002 Wayland Annual Report, and that the Town hear reports from the following:

- Youth Advisory Committee – Lynn Cavanaugh
- Station Two Committee – Douglas Leard
- Public Safety Building Committee – Dennis Berry
- Board of Assessors – Francis Aurelio
- Middle School Building Committee – Celia Lombardo
- Board of Selectmen Organizational Study – Mary Antes
- Veterans' Memorial Committee – John Dyer
- Community Preservation Committee – Michael Patterson
- Route 30 Traffic Intersections Committee – Lawrence Stabile
- Master Plan Advisory Task Force – Maureen Cavanaugh

All reports on file in the Office of the Town Clerk.

VOTED: UNANIMOUSLY IN FAVOR

ARTICLE 3: CHOOSE TOWN OFFICERS

Proposed by: Board of Selectmen

To determine whether the Town will vote to choose Town officers, agents, trustees, councils, commissioners, boards, and committees not elected by official ballot.

MOTION:
Mary Antes moved and was duly seconded that the following persons be nominated for the following offices:

As Trustees of the Allen Fund:
Sema Faigen
Benjamin W. Johnson III
Alfred H. Bellows
Michael B. Patterson

As Fence Viewers:
The Selectmen

As Field Drivers:
The Constables

As Measurers of Wood and Bark:
Paul Doerr
Lewis S. Russell, Jr.
Harry F. Sweitzer

As Surveyors of Lumber:
Marcia P. Crowley
Jean B. Pratt
Harry F. Sweitzer

and that there being no further nominations, the Clerk be instructed to cast one ballot for the same.

VOTED: UNANIMOUSLY IN FAVOR

ARTICLE 4: CURRENT YEAR TRANSFERS

Proposed by: Finance Committee *Estimated Cost: $401,300*

To determine whether the Town will vote to appropriate a sum or sums of money for the operation and expenses of various town departments for the current fiscal year; to determine whether such appropriation shall be provided by taxation, by transfer from unappropriated funds, by transfer of funds already appropriated for another purpose, by funds received as grants from the Commonwealth or federal government, by borrowing, or otherwise; and to determine which town officer, board, or committee of combination of them, shall be authorized to expend the money or monies appropriated therefor.

	CURRENT YEAR TRANSFERS FY 2003	
1	TOWN COUNSEL	$25,000
2	HIGHWAY SNOW REMOVAL LABOR	$87,300
3	HIGHWAY SNOW REMOVAL MATERIALS	$109,000
4	WATER PRESERVATION PROJECT	$30,000
5	TOWN MEDICARE CONTRIBUTION	$150,000
	TOTAL CURRENT YEAR TRANSFERS	$401,300
	FUNDING SOURCE:	
	UNRESERVED FUND BALANCE	$371,300
	WATER RETAINED EARNINGS	$30,000
	TOTAL SOURCE	$401,300

MOTION :
Robert Lentz moved and was duly seconded that the following sums be appropriated to be expended by the following boards and committees in Fiscal Year 2003 for the following purposes:

PURPOSE	AMOUNT	BOARD OR COMMITTEE
Town Counsel	$25,000	Selectmen
Highway Snow Removal Labor	$87,300	Road Commissioners
Highway Snow Removal Materials	$109,000	Road Commissioners
Water Preservation Project	$30,000	Water Commissioners
Town Medicare Contribution	$150,000	Selectmen;

and that said appropriations be provided by transferring $30,000 from Water Retained Earnings and $371,300 from the General Fund – Unreserved Fund Balance.

VOTED: UNANIMOUSLY IN FAVOR

ARTICLE 5: FY2004 OMNIBUS BUDGET

Proposed by: Finance Committee

To determine what sum of money the Town will appropriate for the operation and expenses of the Town, including capital expenditures for equipment, improvements, or other purposes, and determine whether such appropriation shall be provided by taxation, by transfer from unappropriated funds, by transfer of funds already appropriated for another purpose, by borrowing, or otherwise.

MOTION UNDER ARTICLE 5:
For what it considers to be the proper management of the Town and its finances, the Finance Committee makes the following recommendations, and they are, therefore, incorporated under the motion to be made under Article 5 at the Annual Town Meeting, as follows:

"That the Executive Secretary be charged with responsibility for (1) the operation, maintenance, and administration of the Wayland Town Building, the Public Safety Building, and the Cochituate Town Building, their equipment, and their grounds, as well as (2) the supervision, except for matters relating to policy, of all employees in those buildings, other than elected officials, non-salaried appointed officials, and employees of the School Department;

That the appropriation under Conservation Commission for 'Conservation Fund' be maintained as a fund against future purchases and not be expended without future vote of the Finance Committee and Board of Selectmen;

That the appropriation for 'Hydrant Rental' of $18,000 for the Water Department granted in the budget be transferred to 'Water Available Surplus';

That the Office of the Town Clerk be continued on a salary basis and that all fees from whatever source derived be turned over to the Town as Town income;

That property tax abatements granted to eligible senior citizens under Sections 80 and 81 of Chapter 127 of the Acts of 1999 be funded by transfer from the overlay account;

That all fees, wages, or payments made to the Tree Warden, from whatever source, be turned over to the Town as Town income;

That the Director of Youth and Adolescent Services and Staff be under the jurisdiction of the Youth Advisory Committee which shall report to the Town on the activities of the Director of Youth and Adolescent Services and Staff at the Annual Town Meeting. The Director of Youth and Adolescent Services and Staff will receive administrative support from the School Department."

MOTION NO. 1:
Robert Lentz moved and was duly seconded that the report of the Finance Committee respecting the Fiscal Year 2004 Budget be accepted; and that each and every numbered item set forth in the Finance Committee's Budget for Fiscal Year 2004 be voted, granted and appropriated as an expenditure for the several purposes and uses set forth in said budget establishing a total budget of $45,170,662. which sum shall be expended only for the purposes shown under the respective boards, committees and offices of the Town; and, of the total sum so appropriated, $42,260,662. shall be raised by taxation; $150,000. shall be provided by transfer from Ambulance Receipts; $350,000. shall be provided by transfer from the sale of Town-owned Land Account for payment of debt; $10,000. shall be provided by transfer from the Conservation Receipt Account; and $2,400,000. shall be transferred from the General Fund - Unreserved Fund Balance; and for what it considers to be the proper management of the Town and its finances, the Finance Committee makes the following recommendations, and they are, therefore, incorporated under this motion as printed in the Warrant on Page 29.

AMENDMENT NO. 1:
Mary Anne Peabody moved and was duly seconded that the sum of $8,000 be added to Line 13, Personnel Board Expense, for the purpose of conducting contractually obligated classification and wage studies and that $8,000 be transferred from the General Fund-Unreserved Fund Balance.

VOTED ON AMENDMENT NO. 1: MOTION CARRIED

AMENDMENT NO. 2:
Linda Segal moved and was duly seconded that the sum of $32,766 be deleted from Line 19 of the Data Processing Budget.

VOTED ON AMENDMENT NO. 2:
1ST VOICE VOTE: UNDECIDED
2ND VOICE VOTE: MOTION NOT CARRIED
Seven persons questioned the vote

STANDING COUNTED VOTE: IN FAVOR: 64
OPPOSED: 98 MOTION NOT CARRIED

TELLERS:

Diana E. Warren	34 Decatur Ln
Perry Hagenstein	15 Bennett Rd
Preston Keith	26 Orchard Ln
Thomas Smith	58 Moore Rd
Charles Bennett	2 Beech Rd

AMENDMENT NO. 3:
William Murphy moved and was duly seconded that (1) the sum of $14,223 be deleted from Line 1, Salaries, of the Health-Landfill and that (2) the sum of $6,000 be deleted from Line 14, Security System, of the Health-Landfill.

VOTED ON AMENDMENT NO. 3: MOTION NOT CARRIED

MOTION NO. 1 AS AMENDED:
Robert Lentz moved and was duly seconded that the report of the Finance Committee respecting the Fiscal Year 2003 Budget be accepted; and that each and every numbered item set forth in the Finance Committee's Budget for Fiscal Year 2004 be voted, granted and appropriated as an expenditure for the several purposes and uses set forth in said budget establishing a total budget of $45,178,662. which sum shall be expended only for the purposes shown under the respective boards, committees and offices of the Town; and, of the total sum so appropriated, $42,260,662. shall be raised by taxation; $150,000. shall be provided by transfer from Ambulance Receipts; $350,000. shall be provided by transfer from the sale of Town-owned Land Account for payment of debt; $10,000. shall be provided by transfer from the Conservation Receipt Account; and $2,408,000. shall be transferred from the General Fund - Unreserved Fund Balance; and for what it considers to be the proper management of the Town and its finances, the Finance Committee makes the following recommendations, and they are, therefore, incorporated under this motion as printed in the Warrant on Pages 29-38.

VOTED ON MOTION NO. 1 AS AMENDED: UNANIMOUSLY IN FAVOR

TOWN OF WAYLAND BUDGET

	BUDGET	EXPENDED FY 2002	APPROPRIATED FY 2003	REQUESTED FY 2004
	SELECTMEN			
1	SALARIES	$500	$500	$0
2	EXPENSE	$31,745	$26,957	$23,038
3	ENVIRONMENTAL AUDIT	$0	$0	$10,000

4	BEAUTIFICATION PROP	$14,875	$8,500	$5,919
5	CABLE TV STUDY	$598	$3,000	$0
	TOTAL SELECTMEN	**$47,718**	**$38,957**	**$38,957**
	EMERGENCY MANAGEMENT			
5b	OPERATIONS	$0	$5,000	$5,000
6	TRAINING	$0	$2,000	$2,000
7	EMERGENCY MANAGEMENT	$0	$16,000	$16,000
	TOTAL EMERGENCY	**$0**	**$23,000**	**$23,000**
	TOWN OFFICE			
	SALARIES:			
	EXECUTIVE SECRETARY	$83,219	$85,773	$93,600
	PERSONNEL DIRECTOR	$62,014	$67,078	$67,423
	FIN. DIR./TOWN ACCT.	$91,284	$94,075	$97,838
	OFFICE ADMIN	$38,551	$40,746	$42,343
	S. SCHEDULE	$38,072	$39,235	$41,590
	CLERICAL	$99,645	$105,024	$111,325
	O/T/LONGEVITY/SICK LEAVE	$17,711	$3,500	$15,000
8	TOTAL SALARIES	$430,496	$435,431	$469,119
9	EXPENSE	$52,000	$52,000	$54,500
10	EQUIPMENT	$4,432	$4,432	$3,650
11	TELEPHONES	$49,298	$50,000	$50,000
12	CONTRACT SERVICES	$15,400	$15,500	$16,000
13	PERSONNEL BD EXPENSE	$0	$10,000	$18,000
14	PERSONNEL BD ADJ FUND	$0	$6,750	$6,750
	TOTAL TOWN OFFICE	**$551,626**	**$574,113**	**$618,019**
	WAYLAND TOWN BUILDING			
15	SALARIES	$92,365	$80,327	$84,615
16	BUILDING UTILITIES	$111,048	$101,115	$101,500
17	EXPENSE	$17,354	$27,500	$26,800
17b	WWM USER CHARGES	$0	$9,786	$10,275
	TOTAL TOWN BUILDING	**$220,767**	**$218,728**	**$223,190**
	COCHITUATE TOWN BLDG			
18	EXPENSES	$19,757	$17,000	$17,000
	DATA PROCESSING			
	MANAGER	$73,133	$64,207	$66,775
	COMP OUTREACH TECH	$18,473	$31,511	$32,776
19	TOTAL SALARIES	$91,606	$95,718	$99,551
	EXPENSES			
20	FORMS, SUPPLIES	$18,500	$19,000	$19,500
21	EDUCATION/TRAVEL	$2,048	$2,000	$2,500
	EQUIPMENT			
22	RENTAL AND REPAIRS	$6,453	$11,000	$11,000
23	NEW APPLICATIONS/EQ.	$11,194	$5,000	$7,000
24	COMPUTER EQ./UPDATE	$10,164	$0	$0
24b	INFO TECH CONSULT	$0	$0	$0
25	PROFESSIONAL SERVICES	$64,378	$34,700	$37,400
	TOTAL DATA PROCESSING	**$204,343**	**$167,418**	**$176,951**
	TREASURER/COLLECTOR			
	TREASURER/COL. SALARY	$62,850	$67,358	$72,784
	CLERICAL SALARY	$92,545	$98,180	$102,099
	TREASURER CERTIFICATION	$0	$0	$1,000
26	TOTAL SALARIES	$155,395	$165,538	$175,883
	EXPENSES:			
27	OPERATING EXPENSE	$5,779	$6,060	$6,959
28	TAX TITLE EXPENSE	$723	$1,976	$2,580
29	EXCISE TAX PROGRAM	$193	$0	$1,775
30	BANKING SERVICES	$20,356	$19,000	$16,500
31	LOCK BOX SEVICES	$12,840	$12,600	$14,500
32	MAILING SERVICE	$0	$1,775	$0
	TOTAL TREAS/COLLECTOR	**$195,286**	**$206,949**	**$218,197**
	ASSESSORS			
33	SALARIES	$4,599	$4,600	$4,600

34	PROF/CLERICAL	$132,279	$135,258	$145,284
35	EXPENSE	$6,324	$7,000	$7,290
36	PROF SERVICES	$19,850	$25,000	$21,400
37	OTHER EXPENSE	$0	$1,000	$1,000
38	EQUIP, MAINT, SOFTWARE	$5,950	$6,000	$6,000
39	PROPERTY REASSESSMENT	$30,093	$40,000	$40,000
	TOTAL ASSESSORS	**$199,095**	**$218,858**	**$225,574**
	FINANCE COMMITTEE	$0	$160	$160
	TOWN COUNSEL			
	PROFESSIONAL SERVICES			
	SPECIAL COUNSEL	$13,222	$53,000	$38,300
	PROFESSIONAL SERVICES	$0	$0	$0
	TOWN COUNSEL	$63,955	$65,000	$80,000
	ASSOC. TOWN COUNSEL	$166,898	$0	$0
	TOTAL PROFESSIONAL SRV	$244,075	$118,000	$118,300
	LEGAL EXPENSES	$12,152	$7,000	$6,700
40	**TOTAL TOWN COUNSEL**	**$256,227**	**$125,000**	**$125,000**
	REGISTRARS			
	SALARY	$700	$675	$675
	LISTING	$3,266	$3,650	$3,650
41	**TOTAL REGISTRARS**	**$3,966**	**$4,325**	**$4,325**
42	TOWN CLERK			
43	TOWN CLERK SALARY	$52,431	$57,645	$61,681
44	TOWN CLERK ADDED COMP	$400	$400	$400
45	CLERICAL	$34,950	$37,047	$38,562
46	CODIFICATION BY LAWS	$4,546	$5,000	$4,000
46b	EXPENSE	$4,744	$4,744	$5,106
46c	FEDERAL CENSUS 2000	$1,000	$0	$0
	TOWN CLERK CERTIFICATION	$0	$1,000	$1,000
	TOTAL TOWN CLERK	**$98,071**	**$105,836**	**$110,749**
	ELECTIONS			
	OFFICERS SALARIES	$3,167	$11,436	$11,436
	EXPENSE	$4,925	$7,575	$7,575
47	**TOTAL ELECTIONS**	**$8,092**	**$19,011**	**$19,011**
48	PLANNING BOARD			
49	EXPENSE	$5,678	$6,000	$6,000
49b	PLANNING ADMIN SALARY	$48,808	$56,458	$59,521
50	PLANNING ADMIN ASST	$14,753	$23,576	$25,911
51	EQUIPMENT MAINTENANCE	$0	$250	$250
	SPECIAL ITEMS	$8,116	$0	$0
	TOTAL PLANNING BOARD	**$77,355**	**$86,284**	**$91,682**
	TOWN SURVEYOR			
	TOWN SURVEYOR SAL	$60,521	$64,206	$66,775
	SURVEY/COMP SPEC SAL	$47,994	$52,188	$57,716
52	TOTAL SALARIES	$108,515	$116,394	$124,491
53				
54	EXPENSE	$4,446	$4,500	$4,500
55	VEHICLE EXPENSE	$197	$400	$400
56	COMPUTER/COPIER MAINT.	$0	$5,500	$5,500
57	IMPLEMNT. ASST.	$0	$0	$0
58	GPS SYSTEM	$6,163	$0	$0
59	GIS SYSTEM UPDATE	$4,479	$4,500	$4,500
	FEDERAL CENSUS 2000	$0	$0	$0
	TOTAL TOWN SURVEYOR	**$123,800**	**$131,294**	**$139,391**
60	CONSERVATION			
61	EXPENSE	$5,584	$9,893	$10,243
62	PROF SERVICES/MISC	$0	$6,100	$6,100
63	SALARIES	$91,931	$106,441	$104,586
	CONSERVATION FUND	$0	$0	$0
	TOTAL CONSERVATION	**$97,515**	**$122,434**	**$120,929**

64	HISTORICAL COMMISSION			
	EXPENSE	$500	$1,114	$1,114
	TOTAL HISTORICAL COMM	**$500**	**$1,114**	**$1,114**
65	SURFACE WATER QUALITY			
66	MILFOIL TREATMENT	$0	$0	$0
	SURFACE WATER QUALITY	$213	$4,900	$4,900
	TOTAL SURFACE WATER	**$213**	**$4,900**	**$4,900**
67				
	HISTORIC DISTRICT COMM	$280	$275	$275
68	COUNCIL ON AGING			
69	SALARIES	$91,398	$108,111	$113,686
70	OPERATING EXPENSE	$7,868	$5,500	$5,500
71	TAX WORK-OFF PROGRAM	$14,880	$20,000	$20,000
71b	EQUIPMENT	$400	$400	$900
72	NEWSLETTER	$4,596	$4,950	$4,405
	TRANSPORTATION	$30,545	$35,880	$37,550
	TOTAL COUNCIL ON AGING	**$149,687**	**$174,841**	**$182,041**
	TOTAL GENERAL GOVERNMENT	**$2,254,298**	**$2,240,497**	**$2,340,465**
	POLICE			
	SALARIES			
	POLICE CHIEF SALARY	$103,335	$85,920	$91,474
	LIEUTENANT SALARY	$77,802	$66,051	$68,693
	YOUTH OFFICER SALARY	$60,923	$0	$0
	SERGEANTS SALARY	$336,468	$321,624	$339,227
	DETECTIVES SALARY	$102,502	$0	$0
	SPECIALISTS	$0	$134,175	$186,057
	PATROLMEN SALARY	$578,046	$513,827	$493,144
	INTERNS SALARY	$2,718	$7,459	$7,757
	OVERTIME SALARY	$81,226	$130,097	$135,300
	HOLIDAY SALARY	$52,719	$73,907	$77,377
	SCHOOL TRAFFIC SUPR	$29,824	$31,200	$38,934
	COURT TIME	$3,890	$12,000	$12,000
	CLERK	$41,529	$38,674	$40,898
	TUITION REIMB	$3,466	$3,100	$3,200
	NIGHT DIFFERENTIAL	$0	$30,085	$29,358
	LONGEVITY	$0	$2,000	$2,050
	PRISONER WATCH	$0	$13,027	$5,000
	PROFESSIONAL STIPEND	$0	$20,437	$21,234
	ED. INCENTIVE	$0	$191,414	$190,108
1	TOTAL SALARIES	$1,474,448	$1,674,997	$1,741,811
2	EXPENSE:			
3	OPERATING EXPENSE	$14,294	$16,000	$18,070
4	UNIFORM EXPENSE	$22,993	$26,040	$21,825
5	TRAINING EXPENSE	$54,689	$66,311	$68,963
6	SPECIAL SERVICES	$4,969	$5,100	$5,100
7	ANNUAL PHYSICALS	$3,649	$4,000	$4,500
8	OUT-OF-STATE TRAVEL	$370	$1,500	$1,500
9	PUBLIC SAFETY COMPUTER	$5,000	$0	$0
	TRAFFIC CONTROL EXP	$0	$25,000	$25,000
10	EQUIPMENT			
11	POLICE CARS PURCHASE	$98,756	$105,326	$92,129
12	VEHICLE OPERATION EXP	$17,299	$21,100	$21,100
13	NEW EQUIP, MISC, OFFICE	$8,748	$6,500	$3,100
14	EQUIP MAINT & REPAIR	$2,849	$3,400	$7,400
15	VEHICLE GASOLINE	$20,315	$29,700	$29,700
16	COMPUTER MAINTENANCE	$0	$5,000	$9,500
17	EQUIPMENT RENTAL	$0	$400	$800
	RETIREMENT EXPENSE	$0	$5,000	$11,848
	TOTAL POLICE DEPARTMENT	**$1,728,379**	**$1,995,374**	**$2,062,346**
	FIRE			
	SALARIES			
	CHIEF SALARY	$86,301	$90,458	$82,077
	DEPUTY CHIEF SALARY	$76,659	$59,352	$61,726

	CAPTAINS SALARY	$160,781	$168,779	$167,355
	LIEUTENANTS SALARY	$149,878	$194,766	$199,359
	FIREFIGHTERS SALARY	$694,648	$733,190	$757,061
	INCENTIVE & EMT	$21,050	$22,750	$44,785
	OVERTIME	$144,483	$107,151	$112,000
	TRAINING OVERTIME	$0	$10,000	$10,000
	CALLBACK PAY	$25,299	$22,000	$23,000
	HOLIDAY PAY	$56,503	$57,948	$93,977
	CALLMEN HOURLY	$3,745	$10,000	$12,000
	CALLMEN ANNUALLY	$800	$4,400	$4,400
	CLERICAL PART TIME	$20,728	$0	$0
	FIRE PREVENTION-P/T	$5,000	$6,000	$6,000
	CALLBACK PAY:AMBULANCE	$33,483	$34,000	$36,000
	CLERICAL	$0	$28,607	$25,922
18	TOTAL SALARIES	$1,479,358	$1,549,401	$1,635,662
19				
20	OPERATING EXPENSE	$10,002	$10,000	$10,000
21	AMBULANCE EXPENSE	$8,001	$11,000	$11,000
22	FIRE ALARM SYSTEM EXP	$3,999	$6,000	$8,000
23	TRAINING AND EDUCATION	$8,075	$10,000	$10,000
24	UNIFORM EXPENSE	$16,002	$17,000	$18,500
	PHYSICAL EXAMS	$3,715	$5,000	$5,000
25	EQUIPMENT			
26	MISC. EQUIPMENT & HOSE	$12,999	$13,000	$13,000
27	EQUIPMENT MAINTENANCE	$12,917	$15,000	$15,000
28	EQUIPMENT RENTAL	$692	$700	$700
29	VEHICLE GASOLINE	$9,925	$10,000	$10,000
	COMPUTER MAINTENANCE	$4,940	$5,000	$5,000
	TOTAL FIRE DEPARTMENT	**$1,570,625**	**$1,652,101**	**$1,741,862**
	INSPECTION/BUILDING			
	SALARIES			
	BLDG.& ZONING INSP. SAL	$60,426	$64,208	$66,775
	DEPUTY BLDG INSPECTOR	$43,544	$46,197	$48,044
	SUB INSPECTOR SALARY	$1,550	$0	$0
	WIRING INSPECTOR	$21,312	$21,968	$22,846
	OVERTIME	$0	$4,000	$4,160
	PLUMBING/GAS INSPECTOR	$20,082	$21,603	$22,846
	CLERICAL	$72,602	$74,408	$77,209
	DEPUTY PLUMBING/GAS	$0	$800	$832
	DEPUTY WIRING	$0	$800	$832
	SEALER WEIGHTS/MEAS/SAL	$535	$800	$832
30	TOTAL SALARIES	$220,051	$234,784	$244,376
31	EXPENSE:			
32	BUILDING & ZONING EXP	$6,994	$7,000	$7,500
33	INSPECTORS EXPENSE	$3,600	$3,600	$3,744
34	ZONING BOARD EXPENSE	$2,727	$2,750	$2,750
35	COMPUTER UPDATE	$0	$0	$0
	SPECIAL BUDGET ITEMS	$0	$0	$0
36	EQUIPMENT			
37	VEHICLE EXPENSE	$1,019	$1,250	$1,500
38	VEHICLE GASOLINE	$568	$800	$800
39	COPIER	$459	$500	$500
	CAR REPLACEMENT	$0	$0	$0
	TOTAL INSPECTION	**$235,418**	**$250,684**	**$261,170**
40	DOG OFFICER:			
41	DOG OFFICER SALARY	$37,631	$38,750	$40,874
42	DOG OFFICER EXPENSE	$4,460	$2,920	$3,000
43	BOARD & VET FEES	$2,675	$4,270	$2,920
	VEHICLE GASOLINE	$628	$700	$700
	TOTAL DOG OFFICER	**$45,394**	**$46,640**	**$47,494**
44	JOINT COMMUNICATIONS			
45	DISPATCHERS SALARY	$307,310	$331,874	$373,319
46	OPERATING EXPENSE	$15,962	$18,184	$18,711
47	BLDG. EXP, MAINT, REPAIR	$1,668	$12,600	$12,600

48	BLDG. EXP UTILITIES	$46,812	$47,400	$51,000
49	COMPUTER LICENSE	$5,000	$5,000	$5,000
50	UNIFORM ALLOWANCE	$1,122	$1,600	$1,600
51	BUILDING REPAIRS	$0	$13,000	$0
	SPECIAL ITEMS WWM	$983	$0	$2,000
52	SPECIAL ITEMS			
53	DIGITIZER/COPIER	$0	$0	$0
	FIRE HELMET RADIOS	$0	$0	$0
	TOTAL JOINT COMM	**$378,857**	**$429,658**	**$464,230**
	TOTAL PROTECTION	**$3,958,673**	**$4,374,457**	**$4,577,102**
	BOARD OF HEALTH			
	SALARIES:			
	BOARD MEMBERS	$250	$250	$250
	ADMINISTRATIVE ASSISTANT	$34,950	$37,047	$38,562
	ADMINISTRATIVE ASSISTANT OT	$1,794	$2,332	$2,542
	ANIMAL INSPECTOR	$450	$450	$450
	HEALTH DIRECTOR	$64,360	$69,925	$72,784
	ANIMAL CONTROL OFFICER	$8,500	$8,755	$9,000
	HEALTH AGENT/ SANITARIAN	$40,265	$43,719	$47,581
	PART-TIME CLERICAL	$15,633	$16,790	$17,454
1	TOTAL SALARIES	$166,202	$179,268	$188,623
2	EXPENSES:			
3	OFFICE EXPENSE	$7,497	$7,500	$7,500
4	IN STATE TRAVEL EXPENSE	$842	$1,000	$1,000
	FRINGE BENEFITS	$1,024	$1,980	$1,980
5	CONTRACT/PROF SERVICES:			
6	MENTAL HEALTH CLINICS	$47,400	$47,400	$47,400
7	COMMUNITY NURSE CARE	$217,180	$239,939	$300,836
8	MOSQUITO CONTROL	$29,100	$19,355	$19,909
	PROFESSIONAL SRVS/MOSQ	$7,168	$10,524	$14,364
9	VEHICLE OPERATION/MAINT/PURCHASE	$3,566	$1,200	$1,200
10	SPECIAL BUDGET ITEMS:			
11	WATER QUALITY TESTING	$1,544	$3,000	$3,000
12	HAZARDOUS WASTE MGT	$14,780	$15,000	$15,000
13	CONSULTING ENGINEER	$0	$2,500	$2,000
14	FOOD INSPECTOR	$0	$6,500	$7,000
	VISION/HEAR TEST EQUIP			$2,600
	TOTAL BOARD OF HEALTH	**$496,303**	**$535,166**	**$612,412**
	HIGHWAY			
	SALARIES:			
	DIRECTOR OF HIGHWAY	$65,300	$71,905	$66,104
	CLERKS' SALARIES	$15,954	$69,261	$74,179
	HIGHWAY LABOR SALARY	$472,515	$516,366	$528,219
	OVERTIME LABOR	$0	$40,000	$40,000
1	TOTAL SALARIES	$553,769	$697,532	$708,502
2	MAINTENANCE:			
	MAINTENANCE OF ROADS	$47,615	$40,000	$40,000
3	MAINT PRIVATE ROADS	$0	$0	$2,630
4	MAINTENANCE OF EQUIP	$116,934	$65,000	$65,000
5	SNOW REMOVAL	$0	$51,000	$51,000
6	SNOW REMOVAL/PRIVATE	$7,000	$7,000	$7,000
	UNIFORMS/OTHER FRINGE	$13,145	$15,000	$17,000
7	CONTRACT/PROF SRVCS			
8	CONTRACT BASIN CLEANING	$19,783	$22,000	$22,000
9	ROAD RESURFACING	$143,557	$150,000	$160,000
	CRACK SEALING	$14,725	$0	$0
10	EQUIPMENT			
11	EQUIPMENT MISC.	$10,968	$11,000	$11,000
	HIGHWAY FUEL	$22,745	$25,000	$25,000
12	BUILDING MAINTENANCE:			
	HIGHWAY GARAGE REPAIR	$13,302	$12,000	$16,301
13				

13A	WASTEWATER DISPOSAL	$15,445	$10,000	$10,000
14	SUMP DISPOSAL	$0	$0	$0
15	HIGHWAY GARAGE UTILITIES	$22,631	$27,500	$27,500
	OFFICE EXPENSE	$6,883	$7,000	$7,000
	TOTAL HIGHWAY	**$1,008,502**	**$1,140,032**	**$1,169,933**
1	BOARD OF HEALTH-LANDFILL			
	SALARIES:	$171,810	$203,429	$211,124
2	EXPENSE:			
3	LEACHATE COLLECTION	$30,222	$50,000	$40,000
4	DISPOSAL OF WOOD	$26,668	$30,000	$30,000
	FUEL	$13,139	$15,000	$13,000
5	PROFESSIONAL SERVICES			
	MISC. ENGINEERING	$20,277	$35,000	$33,200
6	BUILDING:			
7	REPAIRS	$8,958	$9,500	$9,500
8	UTILITIES	$11,739	$15,000	$15,000
9	OTHER EXPENSE	$13,488	$13,500	$13,500
10	MAINT REPAIRS	$29,548	$29,600	$29,600
11	LEASE EQUIPMENT	$6,861	$7,776	$6,012
12	OTHER EXPENSE: COVER	$14,600	$14,650	$14,650
13	MISC. EQUIPMENT	$6,654	$8,400	$8,400
14	BANNED WASTE DISPOSAL	$31,303	$20,000	$30,000
	SECURITY SYSTEM	$7,982	$0	$6,000
	TOTAL LANDFILL	**$393,249**	**$451,855**	**$459,986**
	VETERANS BENEFITS			
	VET BENEFIT APPROPRIATION	$1,215	$3,645	$3,645
	MISCELLANEOUS	$215	$215	$215
	SALARIES	$3,581	$3,833	$3,833
1	**TOTAL VET BENEFITS**	**$5,011**	**$7,693**	**$7,693**
	SCHOOLS			
	REGULAR INSTRUCTION 1	$11,541,132	$13,067,057	$13,459,670
	SPECIAL INSTRUCTION 2	$4,223,284	$4,646,174	$4,839,277
	INSTRUCTIONAL SERVICES 3	$3,314,990	$3,790,618	$3,978,526
	OPERATIONS SERVICES 4	$1,974,307	$2,218,820	$2,397,449
	POLICY ADMIN. SERV. 5	$684,308	$779,983	$780,655
	OUT OF STATE TRAVEL 6	$5,698	$9,550	$6,625
1	**TOTAL SCHOOLS**	**$21,743,719**	**$24,512,202**	**$25,462,202**
2				
	REGIONAL VOC SCHOOL	$91,779	$86,999	$188,049
	YOUTH SERVICES			
	DIRECTOR YOUTH SERVICES	$60,521	$64,152	$66,775
	ASSOC DIR YOUTH SERVICES	$57,139	$64,051	$62,258
	CLERICAL	$0	$0	$3,866
1	TOTAL YOUTH SERV SAL	$117,660	$128,203	$132,899
2				
3	EXPENSE	$2,970	$3,920	$4,000
4	AUTOMOBILE EXPENSE	$830	$360	$380
5	VEHICLE PURCHASE	$0	$0	$0
	AUTOMOBILE REPAIR	$0	$450	$350
	TOTAL DIR YOUTH SERVICES	**$121,460**	**$132,933**	**$137,629**
	LIBRARY			
	SALARIES			
	LIBRARY DIRECTOR	$72,955	$75,133	$64,100
	ADM ASSISTANT	$42,160	$44,278	$47,503
	CHILDREN'S LIBRARIAN	$38,976	$39,080	$41,840
	ASST CHILDREN'S LIBRARIAN	$35,385	$40,051	$42,962
	LIBRARY ASSISTANTS	$98,389	$146,306	$154,015
	PAGES SALARY	$9,335	$12,540	$12,630
	CLERKS SALARY	$50,716	$27,698	$32,525
	CUSTODIAN SALARY	$30,579	$32,524	$33,825
	REFERENCE LIBRARIAN	$48,817	$54,340	$55,418
	ASSISTANT DIRECTOR	$46,827	$49,255	$52,795

	HEAD OF CIRCULATION	$43,980	$46,535	$48,382
	SATURDAY DIFFERENTIAL	$0	$1,600	$1,700
	EVEN DIFFERENTIAL	$0	$2,000	$2,050
	CHILDREN'S RM PART TIME	$0	$0	$0
	COMPUTER SPECIALIST/P/T	$12,410	$25,597	$29,901
1	TOTAL SALARIES	$530,529	$596,937	$619,646
2				
3	OPERATING EXPENSE	$43,504	$43,500	$43,000
4	OUT OF STATE TRAVEL	$268	$550	$550
5	TUITION REIMBURSEMENT	$2,000	$2,500	$2,500
6	MATERIALS PURCHASE	$117,999	$128,300	$133,000
	LIBRARY AUTOMATION	$30,000	$30,000	$32,000
	TOTAL LIBRARY	**$724,300**	**$801,787**	**$830,696**
	PARK & RECREATION			
	SALARIES:			
	SUPERINTENDENT	$72,880	$75,033	$78,024
	LABOR	$281,204	$285,679	$303,965
	CLERICAL REGULAR	$42,224	$37,247	$38,529
1	TOTAL SALARIES	$396,308	$397,959	$420,518
2	EXPENSE:			
3	REPAIRS & MISC.	$45,329	$45,335	$45,835
4	LANDSCAPE, MATL , SUPPLY	$31,488	$31,527	$31,527
5	UNIFORM EXPENSE	$3,620	$4,280	$4,280
6	TREE PLANTING	$725	$1,500	$1,500
7	PLAYGROUND SUPPLY	$0	$500	$0
8	TRAVEL & DUES IN STATE	$271	$500	$500
	TRAVEL OUT OF STATE	$1,047	$1,050	$1,050
9	EQUIPMENT			
10	MISC SMALL EQUIPMENT	$855	$1,000	$1,000
	REPAIR SUPPLY & EQUIP	$4,921	$4,500	$4,500
11	BUILDING REPAIRS			
	LIGHTING, ETC.	$3,624	$3,650	$3,650
12	CONTRACT/PROF SERVICES			
13	TREE TRIMMING	$39,411	$30,800	$30,800
14	PUBLIC WORKS EXPENSE	$1,996	$2,000	$2,000
	DUTCH ELM DISEASE EXP	$0	$0	$0
15				
	DEV. CEMETERY LAND	$0	$0	$0
	TOTAL PARK & REC	**$529,595**	**$524,601**	**$547,160**
16				
	FEE SUPPORTED PROGRAMS	$475,900	$550,000	$550,000
	PARK/RECREATION: POOL			
	SALARIES	$162,986	$130,000	$150,000
	UTILITIES	$0	$40,000	$40,000
	ADMIN MATERIALS, SUPPLIES	$0	$15,500	$10,000
	MAINTENANCE MATERIALS, SUPPLY	$112,036	$35,000	$45,000
17	PROGRAMS	$0	$55,000	$30,000
	TOTAL POOL OPERATION	**$275,022**	**$275,500**	**$275,000**
1	UNCLASSIFIED			
2	INSURANCE GENERAL	$233,080	$225,000	$275,000
3	INSURANCE 32B	$2,769,184	$2,761,000	$3,247,463
4	UNEMPLOYMENT COMP	$2,085	$10,000	$10,000
5	STREET LIGHTING	$77,196	$100,000	$103,000
6	HYDRANT RENTAL	$18,000	$18,000	$18,000
7	TOWN MEETING WARRANT	$12,898	$16,000	$16,000
8	RESERVE FUND	$0	$201,000	$201,000
9	PUBLIC CEREMONIES	$2,500	$2,500	$2,500
10	SURETY BONDS	$0	$800	$800
11	TOWN CLOCKS	$0	$200	$200
12	NON CONTRIBUTORY PENSION	$12,000	$12,000	$12,000
13	PENSION DISABILITY ACCT	$1,543	$10,000	$10,000

14	OCCUPATIONAL HEALTH NURSE	$6,000	$6,000	$6,400
15	MEDICARE CONTRIBUTION	$80,000	$80,000	$230,000
16	RESERVE FOR SAL SETTLEMENT	$107,011	$50,000	$50,000
	EMPLOYEE ASSISTANCE PROG.	$0	$4,500	$4,635
	TOTAL UNCLASSIFIED	**$3,321,497**	**$3,497,000**	**$4,186,998**
	DEBT AND INTEREST			
1	INTEREST			
2	BOND ANTICIPATION NOTES	$0	$80,000	$10,000
3	BOND ANTICIPATION NOTES EX	$26,225	$109,500	$10,000
4	ANTICIPATION REVENUE	$0	$0	$0
5	BOND ISSUE 1989	$0	$0	$0
6	BOND ISSUE EXEMPT 1989	$0	$0	$0
7	MULTI PURPOSE EXEMPT 1990	$0	$0	$0
8	MULTI PURP EX 91 HIGH SCHL	$143,638	$124,213	$110,525
9	MULTI PURP EX 91 LOKER	$7,980	$0	$0
10	MULTI PURP EX 91 LANDFILL	$1,995	$0	$0
11	MULTI PURP EXEM SCHL 1993	$113,681	$104,812	$95,675
12	MULTI PURPOSE EQUIPMENT	$0	$0	$0
13	LAND ACQUISITION EXEMPT	$116,830	$109,270	$101,710
14	MULTI PURPOSE 1996	$7,905	$5,805	$3,915
15	MULTI PURPOSE 1997	$38,862	$33,375	$27,000
16	MULTI PURPOSE EXEMPT 1997	$39,600	$32,542	$26,282
17	PUBLIC SAFETY BLDG. EXEMPT	$210,445	$199,570	$188,695
18	DECARLO LAND ACQUISITION	$1,500	$844	$281
19	DEPARTMENTAL EQUIPMENT	$19,781	$11,812	$3,938
20	FIELD HOUSE ROOF	$991	$853	$716
21	COMPUTERS	$7,500	$4,500	$1,500
22	TRAFFIC LIGHTS	$469	$281	$94
23	DEPARTMENTAL EQUIPMENT	$19,488	$14,500	$9,750
24	LAND ACQUISITION	$53,610	$47,910	$42,210
25	MODULAR CLASSROOMS/GYM	$44,675	$39,925	$35,175
26	POOL REMODEL	$15,120	$13,457	$11,795
27	STREET REMODEL	$11,829	$10,261	$8,694
28	SIDEWALK/BIKE	$4,325	$3,137	$1,950
29	TEMP BORROWING MIDDLE SCH	$231,236	$187,974	$214,440
30	LAND ACQUISITION 2001	$72,164	$68,564	$64,964
31	DEPT EQUIPMENT 2001	$26,200	$20,800	$15,600
32	SCHOOL TECH 2001	$10,000	$8,000	$6,000
33	TOWN BLDG/FIRE REPAIRS	$6,015	$5,415	$4,815
34	SIDEWALK 2001	$2,400	$1,800	$1,200
35	LANDFILL 2001	$10,025	$9,025	$8,025
36	BUILDING REPAIR	$0	$870	$0
37	RADIO REHAB 2002	$0	$144	$735
38	COMPUTERS 2002	$0	$90	$175
39	TELEPHONES 2002	$0	$66	$339
40	COMPACTOR UNIT 2002	$0	$270	$1,388
41	CONTAINERS 2002	$0	$72	$370
42	ASPHALT REPAIR UNIT 2002	$0	$150	$771
43	PICKUP TRUCK 2002	$0	$258	$1,326
44	SCHOOL TECH 2002	$0	$900	$10,805
45	SCHOOL FURNITURE 2002	$0	$495	$2,528
	SCHOOL BLDG REPAIR 2002	$0	$420	$4,743
46				
47	SCHOOL VEHICLES 2002	$0	$312	$1,603
48	PUBLIC SAFETY 2002	$0	$2,400	$66,160
49	TOWN POOL REPAIRS 2002	$0	$600	$7,400
50	TOWN CTR IMPROVMENTS 2002	$0	$705	$0
51	LAND PURCHASE CAZANAS	$0	$300	$1,850
52	CANOE LAUNCH	$0	$330	$1,850
53	PUBLIC WAY 2002	$0	$0	$2,800
54	SURFACE DRAIN 2002	$0	$0	$3,085
55	SEWER 2002	$0	$0	$375
	TOWN BUILDING REPAIRS	$0	$0	$1,112
56	MATURING DEBT			
57	BOND ISSUE 1989	$0	$0	$0
58	MULTI PURPOSE EXEMPT 1990	$0	$0	$0

59	MULTI PURP EX 91 HIGH SCHL	$360,000	$365,000	$360,000
60	MULTI PURP EX 91 LOKER	$140,000	$0	$0
61	MULTI PURP EX 91 LANDFILL	$35,000	$0	$0
62	MULTI PURP EXEMPT SCHL 1993	$215,000	$215,000	$215,000
63	MULTI PURP EQUIP 1993	$0	$0	$0
64	LAND ACQUISTION EXEMPT 1996	$180,000	$180,000	$180,000
65	MULTI PURPOSE 1996	$50,000	$45,000	$45,000
66	BOND SALE EXPENSE	$25,000	$32,500	$32,500
67	FINANCIAL DISCLOSURE	$2,500	$2,500	$2,500
68	MULTI PURPOSE 1997	$152,300	$147,300	$147,300
69	MULTI PURPOSE EXEMPT 1997	$150,000	$150,000	$150,000
70	PUBLIC SAFETY BLDG.	$290,000	$290,000	$290,000
71	DECARLO LAND ACQUISITION	$20,000	$15,000	$15,000
72	DEPARTMENTAL EQUIPMENT	$215,000	$210,000	$210,000
73	FIELD HOUSE REMODEL	$3,675	$3,675	$3,675
74	COMPUTERS	$80,000	$80,000	$80,000
75	TRAFFIC LIGHTS	$5,000	$5,000	$5,000
76	DEPARTMENTAL EQUIPMENT	$105,000	$100,000	$100,000
77	LAND ACQUISITION	$120,000	$120,000	$120,000
78	MODULAR CLASSROOMS/GYM	$100,000	$100,000	$100,000
79	POOL REMODEL	$35,000	$35,000	$35,000
80	STREET REMODEL	$33,000	$33,000	$33,000
81	SIDEWALK/BIKE	$25,000	$25,000	$20,000
82	LAND ACQUISITION 2001	$90,000	$90,000	$90,000
83	DEPT EQUIPMENT 2001	$0	$130,000	$130,000
84	SCHOOL TECH 2001	$50,000	$50,000	$50,000
85	TOWN BLDG/FIRE REPAIRS	$15,000	$15,000	$15,000
86	SIDEWALK 2001	$150,000	$15,000	$10,000
87	LANDFILL 2001	$25,000	$25,000	$25,000
88	BUILDING REPAIR	$0	$4,000	$3,800
89	RADIO REHAB 2002	$0	$4,800	$5,000
90	COMPUTERS 2002	$0	$3,000	$5,000
91	TELEPHONES 2002	$0	$2,200	$2,239
92	COMPACTOR UNIT 2002	$0	$9,000	$9,169
93	CONTAINERS 2002	$0	$2,400	$2,442
94	ASPHALT REPAIR 2002	$0	$5,000	$5,093
95	PICKUP TRUCK 2002	$0	$8,600	$8,762
96	SCHOOL TECH 2002	$0	$30,000	$35,000
97	SCHOOL FURNITURE 2002	$0	$16,500	$16,704
98	SCHOOL BLDG REPAIR 2002	$0	$14,000	$16,200
99	SCHOOL VEHICLES 2002	$0	$10,400	$10,593
100	PUBLIC SAFETY 2002	$0	$80,000	$80,000
101	TOWN POOL REP 2002	$0	$20,000	$20,000
102	TOWN CTR IMPROVEMENTS 2002	$0	$23,500	$0
103	LAND PURCHASE CAZANES	$0	$10,000	$5,000
104	CANOE LAUNCH 2002	$0	$11,000	$5,000
105	PUBLIC WAY 2002	$0	$0	$15,000
106	SURFACE DRAINS 2002	$0	$0	$5,000
	SEWER 2002	$0	$0	$5,000
	TOTAL DEBT & INTEREST	**$3,915,964**	**$3,989,902**	**$3,833,337**
	GRAND TOTAL BUDGET	**$39,315,272**	**$43,120,624**	**$45,178,662**

MOTION NO. 2:

Robert Lentz moved and was duly seconded that the following amounts be appropriated for the following numbered equipment and vehicle acquisitions and projects for the following departments, each of which shall be a separate appropriation:

	Equipment/Vehicle/Project	Department	Amount
1	Police, Fire Station: Additional Construct & Equip	Board of Selectmen	$441,000.00
2	Cochituate Fire Station: Bldg Repairs	Board of Selectmen	100,000.00

3	Truck	Conservation	22,000.00
4	Fire Pumper	Fire Department	310,000.00
5	Street Sweeper Refurbishing	Highway Department	80,000.00
6	Replace Wall	Landfill	22,800.00
7	Compaction Unit	Landfill	30,000.00
8	Computers	Library	15,000.00
9	Compact Mower	Park and Recreation	11,850.00
10	Middle School: Additional Construction and Equipment	School Department	143,000.00
11	Technology	School Department	50,000.00
12	Building Repairs	School Department	89,000.00

and, to meet these appropriations, the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow $1,314,650 pursuant to the provisions of Massachusetts General Laws Chapter 44, Section 7.

AMENDMENT NO. 1:
William Murphy moved and was duly seconded that the Town (1) delete the sum of $22,000 from Line Item 6, Landfill, and (2) delete the sum of $30,000 from Line Item 7, Landfill.

VOTED ON AMENDMENT NO. 1: MOTION NOT CARRIED

VOTED ON MOTION NO. 2: 1ST VOICE VOTE: SCATTERING OF NOES
2ND VOICE VOTE: UNANIMOUSLY IN FAVOR

The Meeting was adjourned at 11:20 P.M. until Monday, April 7, 2003 at 7:45 P.M.

Attendance: 228

VOTES ENACTED:
MONDAY, APRIL 7, 2003 AT THE WAYLAND HIGH SCHOOL FIELD HOUSE

C. PETER R. GOSSELS, MODERATOR:

Pursuant to the Warrant dated March 17, 2003 signed by Susan W. Pope, Mary M. Antes, Linda L. Segal Brian T. O'Herlihy, and Betsy Connolly, Selectmen, served and return of service given by Christophe Hanlon, Constable of the Town, the inhabitants of the Town of Wayland qualified to vote at Town Meetin met this day at Wayland High School Field House; and at 7:45 P.M. the Moderator called the Meeting t order, declared that a quorum was present, and the Meeting proceeded to transact the following business:

MOTION:
Mary Antes moved and was duly seconded that the Town recognize and observe a moment of silence i remembrance of the following citizen:

- Allen Benjamin, January 13, 2003
 - Council on Aging 1991
 - Town Center Committee 1998-2002

The Moderator declared the motion carried unanimously by observing a moment of silence.

ARTICLE 6: WATER DEPARTMENT MAINTENANCE BUDGET

Proposed by: Water Department *Estimated cost: $1,705,214*

To determine whether the Town will vote to appropriate a sum of money to be expended by the Board of Water Commissioners for the operation and expenses of the Water Department; and to determine whether such appropriation shall be provided by taxation, by transfer from unappropriated funds, by transfer of funds already appropriated for another purpose, by grants received from the Commonwealth or federal government, by borrowing or otherwise.

WATER DEPARTMENT BUDGET FY2004

	EXPENDED FY 2002	APPROPRIATED FY 2003	REQUESTED FY 2004
Salaries			
Commissioners	$225	$225	$225
Superintendent	$63,138	$67,315	$71,000
Labor	$334,316	$322,576	$368,001
Clerical	$35,683	$50,671	$39,562
Total Salaries	$433,362	$440,787	$478,788
Operating Expense	$481,059	$477,000	$530,500
Professional Services	$0	$0	$0
Equipment	$209	$0	$0
Police Details	$5,515	$0	$0
Borrowing Costs	$349,143	$395,501	$370,026
Water Capital			
Water Conservation Project		Water Surplus	$25,000
Filtration Plant		Borrow	$75,000
Storage Tanks		Borrow	$120,000
Vehicles		Borrow	$40,000
Software and Equipment		Borrow	$65,900
Total Water Department	**$1,269,288**	**$1,313,288**	**$1,705,214**

MOTION:
Robert Duffy moved and was duly seconded that the Town appropriate the sum of $1,705,214. to be expended by the Board of Water Commissioners for the operation and expenses of the Water Department during Fiscal Year 2004 for the following purposes:

Salaries:	
Commissioners	$ 225.
Superintendent	71,000.
Labor	368,001.
Clerical	39,562.
Total Salaries	478,788.
Operating Expense	530,500.
Borrowing Costs	370,026.
Water Capital	
Water Conservation Project	25,000.
Filtration Plant	75,000.
Storage Tanks	120,000.

Vehicles	40,000.
Software and Equipment	65,900.
Total Water Department	$1,705,214.

and that said appropriation be provided by the use of $1,000,000. from Water Revenues, by transferring $404,314. from Water Retained Earnings and by authorizing the Treasurer, with the approval of the Board of Selectmen, to borrow $300,900. pursuant to the provisions of Massachusetts General Laws Chapter 44, Sections 7 and 8 for the aforesaid capital projects, vehicles and equipment.

VOTED: UNANIMOUSLY IN FAVOR

ARTICLE 7: WASTEWATER MANAGEMENT DISTRICT COMMISSION BUDGET

Proposed by: Wastewater Management District Commission *Estimated Cost: $192.292*

To determine whether the Town will vote to appropriate a sum of money to be expended by the Wastewater Management District Commission for the annual operating expense of the Wayland Wastewater Management District; and to determine whether such appropriation shall be provided by taxation, by transfer from unappropriated funds, by transfer of funds appropriated for another purpose, by borrowing or otherwise.

WASTEWATER MANAGEMENT DISTRICT COMMISSION BUDGET FY 2004

	EXPENDED FY 2002	APPROPRIATED FY 2003	REQUESTED FY 2004
Salaries	$0	$0	$0
Operating Expense	$6,885	$20,726	$23,226
Maintenance/Repair	$20,837	$40,000	$40,000
Contract/Professional Services	$71,460	$87,582	$98,000
Debt Service	$72,515	$31,086	$31,066
Total Expenses	**$171,697**	**$179,394**	**$192,292**
Anticipated Revenues	$185,140	$179,394	$170,000
General Fund Contribution	$0	$0	$0
Retained Earnings	$0	$0	$22,292
Total Revenue	**$185,140**	**$179,394**	**$192,292**

MOTION:
Lana Carlsson-Irwin moved and was duly seconded that the Town appropriate the sum of $192,292 to be expended by the Wastewater Management District Commission for its annual operating expenses during Fiscal Year 2004 for the following purposes:

Operating Expense	$ 23,226.
Maintenance/Repair	40,000.
Contract/Professional Services	98,000.
Debt Service	31,066;

and that said appropriation be provided by the use of $170,000 from Wastewater Management Revenues and $22,292 from Wastewater Retained Earnings.

VOTED: UNANIMOUSLY IN FAVOR

ARTICLE 8: WAYLAND/SUDBURY SEPTAGE TREATMENT FACILITY BUDGET

Proposed by: Septage Committee *Estimated Cost: $721,835*

To determine whether the Town will vote to appropriate a sum of money to be expended by the Septage Committee for the operation of the Wayland/Sudbury Treatment Facility, and to determine whether such appropriation shall be provided by taxation, by transfer from unappropriated funds, by transfer of funds already appropriated for another purpose, by borrowing, or otherwise.

		EXPENDED FY 2002	APPROPRIATED FY 2003	REQUESTED FY 2004
1	SALARIES	$171,136	$147,892	$127,100
	EXPENSE			
2	OPERATING EXPENSE	$1,897	$3,000	$3,500
3	OTHER EXPENSE (CHEMICAL)	$13,386	$8,700	$14,000
4	EXPENSE UTILITY – MISC.	$37,216	$48,650	$45,000
5	CONTRACTED/PROF SVCES	$30,700	$33,000	$34,000
6	CONTRACT SERVICES DIRECTOR	$43,443	$50,000	$64,000
7	LEGAL SERVICES	$1,703	$5,000	$3,000
8	OUT OF STATE TRAVEL	$0	$500	$500
	EQUIPMENT			
9	CAPITAL REPLACEMENT	$31,000	$60,000	$75,000
10	PURCHASE/RENTAL	$496	$3,500	$3,000
11	MAINTENANCE & REPAIRS	$19,590	$23,000	$20,000
12	MATERIAL/SUPPLIES	$614	$4,600	$4,000
12	EMERGENCY REPAIRS			$0
	BUILDING/MAINTENANCE EXPENSE			
13	MAINT/REPAIRS/RENOVATIONS	$0	$2,000	$2,000
14	BUILDING UTILITIES	$927	$1,000	$1,000
15	**OTHER EXPENSE**	$6,934	$11,000	$9,000
	SPECIAL BUDGET ITEMS			
16	ENGINEERING SERVICES	$0	$5,000	$5,000
17	DEBT SERVICE	$78,595	$73,135	$73,135
18	SLUDGE DISPOSAL	$84,409	$89,000	$90,000
19	GROUND WATER MONITORING	$10,334	$0	$2,000
20	AUDIT, FINANCIAL SERVICES	$0	$16,000	$16,000
20	LABORATORY AND PROFESS SERVICES	$5,650	$2,500	$3,000
	INDIRECT EXPENSES			
21	ADMINISTRATION	$41,616	$40,000	$10,000
23	INSURANCE FRINGE BENEFITS	$0	$22,184	$20,000
23	OTHER INSURANCE	$4,400	$4,400	$4,000
24	RETIREMENT BENEFITS	$56,200	$17,747	$17,100
25	GREASE DISPOSAL	$6,954	$21,000	$15,000
26	SEPTAGE COMMITTEE	$0	$500	$500
27	RESERVE FOR EMERGENCY REP	$0	$0	$0
28	SEPTAGE COMMITTEE SEC.	$819	$1,000	$1,000
29	SEPTAGE BILLING UPGRADE	$0	$0	$0

30	RESERVE FOR EXTRAORDINARY REP	$12,560	$140,000	$60,000
	TOTAL BUDGET REQUEST	**$660,579**	**$834,308**	**$721,835**
	REVENUE SOURCES			
	ANTICIPATED REVENUE	$624,392	$600,000	$575,122
	RETAINED EARNINGS	$36,187	$234,808	$146,713
	TOTAL REVENUES	**$660,579**	**$834,808**	**$721,835**

MOTION:
Philip Pattison moved and was duly seconded that the Town appropriate the sum of $721,835 to be expended by the Septage Committee for the operation of the Wayland/Sudbury Septage Treatment Facility during Fiscal Year 2004 for the following purposes:

Salaries	$ 127,100
Expenses	
Operating Expense	3,500
Other Expense (Chemical)	14,000
Expense Utility - Misc.	45,000
Contracted/Profess. Services	34,000
Contract Services/Director	64,000
Legal Services	3,000
Out of State Travel	500
Equipment	
Capital Replacement	75,000
Purchase/Rental	3,000
Maintenance/Repairs	20,000
Material/Supplies	4,000
Emergency Repairs	0
Building/Maintenance Expense	
Maint/Repairs/Renovations	2,000
Building Utilities	1,000
Other Expense	9,000
Special Budget Items	
Engineering Services	5,000
Debt Service	73,135
Sludge Disposal	90,000
Ground Water Monitoring	2,000
Audit, Financial Services	16,000
Laboratory and Professional Svcs	3,000
Indirect Expenses	
Administration	10,000
Insurance Fringe Benefits	20,000
Other Insurance	4,000
Retirement Benefits	17,100
Grease Disposal	15,000
Septage Committee	500
Reserve for Emergency Rep	0

Septage Billing Upgrade	0
Reserve for Extraordinary Rep	60,000
Septage Committee Sec.	1,000
	$721,835

and that said appropriation shall be provided by the use of $575,122 from Septage Revenues and by transferring $146,713 from Septage Retained Earnings.

VOTED: UNANIMOUSLY IN FAVOR

ARTICLE 9: COMPENSATION FOR ELECTED OFFICIALS

Proposed by: Board of Selectmen *Cost: $66,756*

To determine whether the Town will vote to fix the salary and compensation of all elected officers of the Town effective July 1, 2003, which salary and compensation are printed below:

SALARY SCHEDULE – ELECTED TOWN OFFICIALS

		FY 2003	FY 2004
Town Clerk		$57,646	$61,681
Assessors	(Chairman)	$1,600	$1,600
	(2 @ $1,500)	$3,000	$3,000
Board of Health	(5 @ $50)	$250	$250
Water Commissioners	(3 @ $75)	$225	$225
TOTAL		$62,721	$66,756

MOTION:
Brian O'Herlihy moved and was duly seconded that the Town vote to fix the salary and compensation of all elected officers of the Town to be effective July 1, 2003, as follows:

ELECTED TOWN OFFICERS	Salary/Compensation Per Person FY 2004
Town Clerk	61,681.
Assessors (Chairman)	1,600.
(2) (members)	1,500.
Board of Health (5)	50.
Water Commissioners (3)	75.

VOTED: UNANIMOUSLY IN FAVOR

ARTICLE 10: PAY PREVIOUS FISCAL YEAR UNPAID BILLS

Proposed by: Board of Selectmen *Estimated Cost: $854.95*

To determine whether the Town will vote to:

(a) pay the following bill of Fiscal Year 2001:

Vendor	Fiscal Year	Amount	Board
Deutsch, Williams, et al (Labor Counsel)	2000/2001	$854.95	Selectmen;

(b) appropriate the sum of money for the payment of the foregoing bill of a prior fiscal year; and

(c) provide for such appropriation by taxation, by transfer from unappropriated funds, by transfer of funds already appropriated for another purpose, by borrowing, or otherwise.

MOTION:
Jane Stabile moved and was duly seconded that the Town pay the following bill of a prior fiscal year.

Vendor	Fiscal Year	Amount	Board
Deutsch, Williams, et al (Labor Counsel)	2000/2001	$854.95	Selectmen;

and that the Town appropriate the sum of $854.95 for the payment of the foregoing bill of Fiscal Year 2001; and that said appropriation shall be provided by transferring $854.95 from the General Fund – Unreserved Fund Balance.

VOTED: UNANIMOUSLY IN FAVOR

ARTICLE 11: ACCEPT LAW INCREASING REAL ESTATE TAX EXEMPTION AMOUNTS

Proposed by: Board of Selectmen and Board of Assessors

To determine whether the Town will vote to accept the provisions of Section 4 of Chapter 73 of the Acts of 1986, as amended by Chapter 126 of the Acts of 1988, and allow an additional exemption of up to one hundred percent for Fiscal Year 2004.

MOTION:
Mary Antes that the Town accept the provisions of Section 4 of Chapter 73 of the Acts of 1986, as amended by Chapter 126 of the Acts of 1988, and allow an additional exemption of up to one hundred percent for Fiscal Year 2004.

VOTED: UNANIMOUSLY IN FAVOR

ARTICLE 12: REVOLVING FUND FOR COUNCIL ON AGING

Proposed by: Council on Aging

To determine whether the Town will vote to authorize the continuance of a revolving fund pursuant to Chapter 44, Section 53E ½ of the Massachusetts General Laws for the Council on Aging; and to determine: (1) the programs and purposes for which such revolving fund may be expended; (2) the departmental receipts which may be credited to such revolving fund; (3) the board or officer(s) authorized to expend monies from such fund; and (4) the total amount that may be expended from such fund in Fiscal Year 2004.

MOTION :
Mary Antes moved and was duly seconded that (a) the Town continue the revolving fund established by vote of the 1994 Annual Town Meeting pursuant to Massachusetts General Laws Chapter 44, Section 53E½ for the Council on Aging for education, cultural and entertainment programs and purposes; (b) that receipts from said programs may be credited to said revolving fund; (c) that the Co-Executive Directors of

the Council on Aging are hereby authorized to expend monies from such fund for the aforementioned programs and purposes; and (d) that the sum of $50,000 may be expended from such fund during Fiscal Year 2004.

VOTED: UNANIMOUSLY IN FAVOR

ARTICLE 13: ADJUSTMENT OF SENIOR PROPERTY TAX EXEMPTION ELIBIGILITY FACTORS AND AMOUNT

Proposed by: Board of Selectmen

To determine whether the Town will vote to make the following adjustments to the following factors contained in Clause Forty-First C of Section 5 of Chapter 59 of the Massachusetts General Laws relative to senior citizens property tax exemption eligibility factors and exemption amounts by: (1) reducing the requisite age of eligibility to any age 65 years or more; (2) increasing either or both of the amounts contained in the first sentence of this clause, by not more than 100 per cent; (3) increasing the amounts contained in subclause (B) whenever they appear in said subclause from $13,000 to not more than $20,000 and from $15,000 dollars to not more than $30,000; 4) increasing the amounts contained in subclause (C) whenever they appear in said subclause from $28,000 dollars to not more than $40,000 and from $30,000 to not more than $55,000; and 5) by further excluding from the determination of whole estate up to 3 dwelling units.

MOTION:
Mary Antes moved and was duly seconded that the Town make the following adjustments to the following factors contained in Clause Forty-First C of Section 5 of Chapter 59 of the Massachusetts General Laws relative to senior citizens property tax exemption eligibility factors and exemption amounts: (1) reduce the requisite age of eligibility to any age 65 years or more; (2) increase either or both of the amounts contained in the first sentence of this clause, by not more than 100 per cent; (3) increasing the amounts contained in subclause (B) whenever they appear in said subclause from $13,000 to not more than $20,000 and from $15,000 dollars to not more than $30,000; 4) increasing the amounts contained in subclause (C) whenever they appear in said subclause from $28,000 dollars to not more than $40,000 and from $30,000 to not more than $55,000; and 5) by further excluding from the determination of whole estate up to 3 dwelling units.

VOTED: UNANIMOUSLY IN FAVOR

ARTICLE 14: HOME RULE PETITION RE: SENIOR PROPERTY TAX DEFERRAL ELIGIBILITY FACTORS AND AMOUNT

Proposed by: Board of Selectmen

To determine whether the Town will vote to authorize the Board of Selectmen to petition the General Court of the Commonwealth of Massachusetts to adopt a special act to change the eligibility requirements for a property tax deferral under the provisions of Massachusetts General Laws Chapter 59, Section 5, Clause Forty-First A for persons residing in the Town of Wayland by:

i. Reducing the eligible age from 65 to 60 years;
ii. Increasing the maximum annual income from $40,000 to $60,000;
iii. Eliminating the requirements for a minimum length of ownership of the home (presently 5 years) and continuous domicile in Massachusetts (presently 10 years); and
iv. Reducing the annual interest rate on deferred tax payments from 8% to 4%.

MOTION:
Mary Antes moved and was duly seconded that the Town authorize the Board of Selectmen to petition the General Court of the Commonwealth of Massachusetts to adopt a special act to change the eligibility

requirements for a property tax deferral under the provisions of Massachusetts General Laws Chapter 59, Section 5, Clause Forty-First A for persons residing in the Town of Wayland by:

i. Reducing the eligible age from 65 to 60 years;
ii. Increasing the maximum annual income from $40,000 to $60,000;
ii. Eliminating the requirements for a minimum length of ownership of the home (presently 5 years) and continuous domicile in Massachusetts (presently 10 years); and
iii. Reducing the annual interest rate on deferred tax payments from 8% to 4%.

VOTED: UNANIMOUSLY IN FAVOR

ARTICLE 15: AMEND CURRENT BY-LAWS CHAPTER 12

Proposed by: Council on Aging

To determine whether the Town will vote to amend Chapter 12, Section 12-3 of the Code of the Town of Wayland by (a) deleting the title of Treasurer from the list of Board Officers; (b) changing the title "President" to "Chairperson"; (c) changing the title "Vice President" to "Vice Chairperson"; and (d) changing the date of the annual meeting from April to June.

MOTION:
Betsy Connolly moved and was duly seconded that the Town amend Chapter 12, Section 12-3 of the Code of the Town of Wayland by: (a) deleting the title of Treasurer from the list of Board Officers; (b) changing the title "President" to "Chairperson"; (c) changing the title "Vice President" to "Vice Chairperson"; and (d) changing the date of the annual meeting from April to June.

VOTED: UNANIMOUSLY IN FAVOR

ARTICLE 16: FUND ACQUISITION OF SENIOR CITIZENS HANDICAPPED VAN

Proposed by: Board of Selectmen *Estimated Cost: $7,000*

To determine whether the Town will vote to appropriate a sum of money to be expended by the Board of Selectmen for the Town's share of the cost to acquire a van to transport senior citizens and those with disabilities as part of the Mobility Assistance Program established by the Commonwealth of Massachusetts Executive Office of Transportation and Construction; and to determine whether such appropriation shall be provided by taxation, by transfer from unappropriated funds, by transfer of funds already appropriated for another purpose, by funds received as grants from the Commonwealth or the Federal Government, by borrowing, or otherwise.

MOTION:
Mary Antes moved and was duly seconded that the Town appropriate $7,000 to be expended by the Board of Selectmen for the Town's share of the cost to acquire a van to transport senior citizens and those with disabilities as part of the Mobility Assistance Program established by the Commonwealth of Massachusetts Executive Office of Transportation and Construction; and that such appropriation shall be provided by transferring $7,000 from the General Fund – Unreserved Fund Balance.

VOTED: UNANIMOUSLY IN FAVOR

ARTICLE 17: PAYMENT VOUCHER PROGRAM FOR SENIOR CITIZENS AND THOSE WITH DISABILITIES

Proposed by: Board of Selectmen *Estimated Cost: $5,000*

To determine whether the Town will vote to appropriate a sum of money to be expended by the Board of Selectmen to fund a transportation voucher program for persons with disabilities and senior citizens; and to determine whether such appropriation shall be provided by taxation, by transfer from unappropriated funds, by transfer of funds already appropriated for another purpose, by funds received as grants from the Commonwealth or the Federal Government, by borrowing, or otherwise.

MOTION:
Mary Antes moved and was duly seconded that the Town appropriate $5,000. to be expended by the Board of Selectmen to fund a transportation voucher program for persons with disabilities and senior citizens; and that such appropriation shall be provided by transferring $5,000. from the General Fund – Unreserved Fund Balance.

AMENDMENT NO. 1:
Herbert Jacobus moved and was duly seconded that the Town amend the main motion by voting to appropriate a single sum of money to be expended by the Board of Selectmen to the Council on Aging and the Board of Health, jointly, to fund and administer a special transportation voucher program, following jointly agreed criteria, for persons with disabilities, senior citizens, and others in need of short-term travel assistance to access therapeutic and diagnostic medical appointments; and to determine whether such appropriation shall be provided by taxation, by transfer from unappropriated funds, by transfer of funds already appropriated for another purpose, by funds received as grants from the Commonwealth or the Federal Government, by donations, gifts, by borrowing or otherwise.

The Moderator ruled that the motion was beyond the scope of the Article and out of order.

AMENDMENT NO. 2:
Herbert Jacobus moved and was duly seconded that the main motion be amended by adding the following words after the words "senior citizens":

"and others in need of short-term travel assistance to access therapeutic and diagnostic medical appointments."

AMENDMENT TO AMENDMENT NO. 2
Matthew Shear moved and was duly seconded that the amendment be amended by substituting the word "and" with the word "or."

VOTED ON AMENDMENT TO AMENDMENT NO. 2: MOTION CARRIED

MOTION TO TERMINATE DEBATE:
Lana Carlsson-Irwin moved and was duly seconded to move the question.

VOTED ON MOTION TO TERMINATE DEBATE:

1ST VOICE VOTE:	SCATTERING OF NOES
2ND VOICE VOTE:	SCATTERING OF NOES
STANDING COUNT BY MODERATOR:	YES: 149
	NO: 1 MOTION CARRIED

VOTED ON AMENDMENT NO. 2 AS AMENDED:

1ST VOICE VOTE:	UNDECIDED
2ND VOICE VOTE:	UNDECIDED
STANDING COUNT BY MODERATOR:	UNDECIDED
STANDING COUNTED VOTE:	IN FAVOR: 92
	OPPOSED: 92 MOTION NOT CARRIED

TELLERS:

Karen Fahner	20 Castle Gate Road
Harriet Onello	3 Indian Dawn

John A. Seiler	12 Plain Road
Judith Currier	22 Algonquin Path
Marcia Crowley	6 Wayland Hills Road
Stewart Millerd	6 Melody Lane

VOTED ON MAIN MOTION: UNANIMOUSLY IN FAVOR

ARTICLE 18: PERSONNEL BY-LAWS AND WAGE AND CLASSIFICATION PLAN

Proposed by: Personnel Board *Estimated Cost: 4% of FY2002 Salary Expenditures*

To determine whether the town will vote to amend the Code of the Town of Wayland, Chapter 43, PERSONNEL and the Personnel Wage and Salary Classification Plan previously adopted by the Town by making the additions, deletions and modifications thereto, and by establishing effective dates for such amendments as set forth in Appendix E of this Warrant.

MOTION:
Mary Anne Peabody moved and was duly seconded that the town amend the Code of the Town of Wayland, Chapter 43, PERSONNEL and the Personnel Wage and Salary Classification Plan previously adopted by the Town by adopting the Wage and Salary Classification Plan set forth in Appendix E, pages 114 through 121, inclusive, of the warrant, effective July 1, 2003.

VOTED: MOTION CARRIED

ARTICLE 19: FUNDING FOR REPAIR OF THE TOWN'S HISTORIC GRAVESTONES

Proposed by: Community Preservation Committee, Wayland Historical Commission, and Wayland Historic District Commission *Estimated Cost: $65,000*

To determine whether the Town will vote to appropriate a sum of money to be expended by the Historical Commission for the purpose of funding Phase II of the Wayland Historical Commission's program of restoration and preservation of the historic gravestones at the oldest sections of the three Town-owned cemeteries; and to determine whether such appropriation shall be provided by taxation, by transfer from unappropriated funds, by transfer of funds already appropriated for another purpose, by funds received as grants from the Commonwealth or the Federal Government, by borrowing, or otherwise.

MOTION:
Michael Patterson moved and was duly seconded that the Town appropriate $65,000 to be expended by the Historical Commission for the purpose of funding Phase II of the Wayland Historical Commission's program of restoration and preservation of the historic gravestones at the oldest sections of the three Town-owned cemeteries; and that such appropriation shall be provided by transferring $65,000 from the Community Preservation Fund.

VOTED: MOTION CARRIED

ARTICLE 20: PLANNING STUDY TO CREATE A RAILROAD INTERPRETIVE SITE

Proposed by: Community Preservation Committee,Wayland Historical Commission, and Wayland Historic District Commission *Estimated Cost: $15,000*

To determine whether the Town will vote to appropriate a sum of money to be expended by the Historica Commission for an assessment and viability study as part of the Wayland Historical Commission's railroad restoration and preservation initiative; and to determine whether such appropriation shall be provided by taxation, by transfer from unappropriated funds, by transfer of funds already appropriated for anothe purpose, by funds received as grants from the Commonwealth or the Federal Government, by borrowing

or otherwise.

MOTION:
Michael Patterson moved and was duly seconded that the Town appropriate $15,000 to be expended by the Historical Commission for an assessment and viability study as part of the Wayland Historical Commission's railroad restoration and preservation initiative; and that such appropriation shall be provided by transferring $15,000 from the Community Preservation Fund.

VOTED: UNANIMOUSLY IN FAVOR

ARTICLE 21: FUND STUDY RE: ESTABLISHMENT OF BOW ROAD LOCAL HISTORIC DISTRICT

Proposed by: Petitioner *Estimated Cost: $2,500*

To determine whether the Town will vote to appropriate a sum of money to be expended by the Historic District Commission or an historic district study committee appointed pursuant to Massachusetts General Laws chapter 40C to conduct an investigation and prepare a report on the historical and architectural significance of the buildings, structures or sites to be included in the proposed Bow Road Historic District; and to determine whether such appropriation shall be provided by taxation, by transfer from unappropriated funds, by transfer of funds already appropriated for another purpose, by funds received as grants from the Commonwealth or the Federal Government, by borrowing, or otherwise.

MOTION:
Meaghan Winokur moved and was duly seconded that the Town appropriate $2,500 to be expended by the Historic District Commission or an historic district study committee appointed pursuant to Massachusetts General Laws chapter 40C to conduct an investigation and prepare a report on the historical and architectural significance of the buildings, structures or sites to be included in the proposed Bow Road Historic District by transferring $2,500 from the General Fund-Unreserved Fund Balance.

VOTED:
1ST VOICE VOTE: UNDECIDED
2nd VOICE VOTE: UNDECIDED
STANDING VOTE BY MODERATOR: MOTION CARRIED

The Meeting adjourned at 10:30 P.M. until April 9, 2003 at 7:45 P.M.

Attendance: 228

VOTES ENACTED:
WEDNESDAY, APRIL 9, 2003 AT THE WAYLAND HIGH SCHOOL FIELD HOUSE

C. PETER R. GOSSELS, MODERATOR:

Pursuant to the Warrant dated March 17, 2003 signed by Susan W. Pope, Mary M. Antes, Linda L. Segal, Brian T. O'Herlihy, and Betsy Connolly, Selectmen, served and return of service given by Christopher Hanlon, Constable of the Town, the inhabitants of the Town of Wayland qualified to vote at Town Meeting met this day at Wayland High School Field House; and at 7:45 P.M. the Moderator called the Meeting to order, declared that a quorum was present, and the Meeting proceeded to transact the following business:

ARTICLE 22: WAYLAND VETERANS MEMORIAL

Proposed by: Board of Selectmen

To determine whether the Town will vote to approve a site near the entrance to the Wayland Town Building

for a veterans memorial, honoring all residents and others who have served in the military forces of the United States, and a preliminary design of the memorial as a basis for the Veterans Memorial Committee to obtain cost estimates for approval of funding at a future town meeting.

MOTION NO.1:
Mary Antes moved and was duly seconded that the Town vote to approve a site near the entrance to the Wayland Town Building for a veteran's memorial, honoring all residents and others who have served in the military forces of the United States which site is shown on the handout entitled "Proposed Wayland Veteran's Memorial" dated February 20, 2003, prepared by the Town of Wayland Survey Department. Copies of this handout are available on the table at the entrance to this Building.

VOTED ON MOTION NO. 1: MOTION CARRIED

MOTION NO. 2:
Mary Antes moved and was duly seconded that the Town endorse a preliminary design of the memorial as a basis for the Veteran's Memorial Committee to obtain cost estimates for approval of funding at a future town meeting.

VOTED ON MOTION NO. 2:

1ST VOICE VOTE:	UNDECIDED
2ND VOICE VOTE:	UNDECIDED
STANDING COUNT BY MODERATOR:	MOTION CARRIED

ARTICLE 23: DEMOLITION OF SIGNIFICANT BUILDINGS OR STRUCTURES BY-LAW

Proposed by: Wayland Historical Commission, Planning Board, Wayland Historic District Commission

To determine whether the Town will vote to amend the Code of the Town of Wayland by adopting and adding thereto the following new chapter regulating the demolition of significant buildings or structures:

CHAPTER 196
DEMOLITION OF SIGNIFICANT BUILDINGS
OR STRUCTURES

SECTION 1 INTENT AND PURPOSE

This By-Law is adopted for the purpose of protecting the historic and aesthetic qualities of the Town by preserving, rehabilitating or restoring, whenever possible, buildings or structures which constitute or reflect distinctive features of the architectural or historic resources of the Town, thereby promoting the public welfare and preserving the cultural heritage of the Town. This By-Law applies only to the exteriors of buildings and structures.

SECTION 2 DEFINITIONS
For the purposes of this By-law, the following words and phrases have the following meanings:

2.1 Board of Assessors: the entity authorized by state law or local By-Law to maintain assessment data on buildings and structures in the Town.

2.2 Building: any combination of materials forming a shelter for persons, animals or property.

2.3 Day: calendar day.

2.4 Demolition: any act of pulling down, destroying, removing, burning by arson, dismantling, or razing a building or structure, or any substantial portion thereof, or commencing the work of total or substantial destruction with the intent of completion of the same.

2.5 Demolition Permit: a written approval for demolition of a building or structure issued by the Building Commissioner in response to an application for such a permit.

2.6 Historic District: an historic district established by the Town pursuant to Chapter 40C of the Massachusetts General Laws or special law.

2.7 Building Commissioner: the official or person authorized by state law or Town By-Law to issue demolition permits in the Town.

2.8 Historical Commission: the Wayland Historical Commission.

2.9 Preferably Preserved Significant Building or Structure: any historically or architecturally significant building or structure which is established, after a public hearing by the Historical Commission, to be worthy of preservation in whole or in part.

2.10 Premises: the entire parcel of land upon which the Significant Building or Structure is or was located.

2.11 Significant Building or Structure: any building and/or structure, or portion thereof, not within an historic district, but which meets one or more of the following criteria:

A. It is listed on, is within an area listed on, or is within 200 feet of the boundary line of an area listed on, the National or State Register of Historic Places, or is the subject of a pending application for listing on said National or State Register;

B. It is:

(1) importantly associated with one or more historic persons or events, or with the architectural, cultural, political, economic or social history of the Town of Wayland, The Commonwealth of Massachusetts, or the United States of America; or

(2) historically or architecturally important by reason of period, style, method of construction, or association with a particular architect or builder, either by itself or in the context of a group of buildings or structures.

2.12 Structure: the combination of materials or part thereof other than a building, including but not limited to a bridge, dam, tower, silo, monument, or stone wall.

2.13 This By-Law: Chapter 196 of the Code of the Town of Wayland.

2.14 Twelve-Month Delay: the twelve-month period, dated from the date of the Historical Commission public meeting.

SECTION 3 PROCEDURE

3.1 No demolition permit for a building or structure, which is in whole, or in part fifty (50) years or more old from the date of the demolition permit application shall be issued without following the provisions of this By-Law. For purposes of this By-Law, the age of a building or structure shall be determined from information contained in records on file in the Building Commissioner's Office and in the Office of the Board of Assessors. If the only information about the age of a building or structure contained in such records is the year of construction, such building or structure shall be presumed to have been constructed on December 31 of the year of construction. If a building or structure is of unknown age, it shall be assumed that the building or structure is over 50 years old for the purposes of this By-Law.

3.2 No owner, tenant or occupant of any premises shall undertake any demolition of a building or structure on such premises without first submitting an application for a demolition permit in accordance with this By-Law. A permit for the demolition of a building or structure shall be issued only upon compliance with the provisions of this By-Law.

3.3 The Building Commissioner shall forward a copy of each demolition permit application for a building or structure identified in SECTION 2 of this By-Law to the Historical Commission. Every application for a demolition permit for a building and/or structure subject to the provisions of this By-Law, as provided in SECTION 2 of this By-Law, shall be filed with the Building Commissioner and shall contain the following information:

A. the address of the building and/or structure to be demolished;
B. the owner's name, current address and telephone number;
C. a brief description of the type of building and/or structure and of the proposed demolition; and
D. the date of construction of the building and/or structure as established by the Board of Assessors, deed, or other documentation.

3.4 The Historical Commission will provide written notice to the Building Commissioner upon receipt of the demolition permit application identified in SECTION 3.3. Within fourteen (14) days after its receipt of such application, the Historical Commission shall determine whether or not it is a Significant Building or Structure. The determination of whether or not a building or structure is a Significant Building or Structure within the meaning of this By-Law may be by a majority vote of the Historical Commission or by a single member of the Historical Commission designated by majority vote of the Historical Commission to make such determinations for the Historical Commission. Written notice of any such designation shall be filed in the Office of the Town Clerk and with the Building Commissioner within seven (7) days after the designation is made.

3.5 If the Historical Commission determines that the building or structure is not significant, it shall so notify the Building Commissioner and the applicant in writing and the Building Commissioner may issue a demolition permit. If the Historical Commission determines that the building or structure is a Significant Building or Structure, it shall notify the Building Commissioner and the applicant in writing that a demolition plan review must be made prior to the issuance of a demolition permit. If the Historical Commission fails to notify the Building Commissioner and the applicant of its determination within fourteen (14) days after its receipt of the application, then, providing the Building Commissioner has received written notice pursuant to Section 3.4 that the Historical Commission received the demolition permit application, the building or structure shall be deemed not significant, and the Building Commissioner may issue a demolition permit.

3.6 If the applicant decides to proceed, then within forty-five (45) days after the applicant is notified that the Historical Commission has determined that a building or structure is a Significant Building or Structure, the applicant for the permit shall submit to the Historical Commission seven (7) copies of a demolition plan, which shall include the following information:

A. the address of the building and/or structure to be demolished;
B. the owner's name, current address and telephone number;
C. a brief description of the type of building and/or structure and of the proposed demolition;
D. the date of construction of the building and/or structure as established by the Board of Assessors, deed, or other evidence;
E. photographs of the building and/or structure, as follows:
 1) all elevations of the building and/or structure;
 2) the view from the street of the building and/or structure;
 3) the view of the building and/or structure that would encompass the proposed area of demolition; and
 4) at least two street or neighborhood views that place the building and/or structure in proximate context to neighboring buildings and structures.
F. a map showing the location of the building or structure to be demolished with reference to lot lines and to neighboring buildings and structures;
G. the reason for the proposed demolition and data supporting said reason; and
H. plans for proposed restoration or building.

3.8 Within sixty (60) days of receipt of the materials required under SECTION 3.6, the Historical Commission shall hold a public hearing with respect to the application for a demolition permit, and

shall give public notice, at the expense of the applicant, in a local newspaper of the time, place and purposes thereof at least seven (7) days before said hearing in such manner as it may determine, and by mailing, postage prepaid, a copy of said notice to the applicant, to the owners of all adjoining property and other property deemed by the Historical Commission to be materially affected thereby as they appear on the most recent real estate tax list of the Board of Assessors, or the Planning Board, or any person filing written request for notice of hearings, and to such other persons as the Historical Commission shall deem appropriate to receive notice. The Historical Commission will establish policies and procedures to expedite the scheduling of said hearing and will strive to hold said hearing within thirty (30) days of the receipt of materials required under SECTION 3.6. Within seven (7) days after the closing of the public hearing, the Historical Commission shall file a written report with the Building Commissioner on the demolition plan which shall include the following:

A. a description of the age, architectural style, historical association and importance of the building or structure to be demolished; and

B. a determination as to whether or not the building or structure should be Preferably Preserved and the reasons therefor.

3.9 If, following the demolition plan review, the Historical Commission does not determine that the building or structure should be Preferably Preserved, or if the Historical Commission fails to file a report with the Building Commissioner within the time limit set forth in SECTION 3.7, then the Building Commissioner may issue a demolition permit.

3.10 If, following the demolition plan review, the Historical Commission determines that the building or structure should be Preferably Preserved, then the Building Commissioner shall not issue a demolition permit for a period of twelve (12) months from the date of the Historical Commission's public hearing set out in SECTION 3.7 unless the Historical Commission informs the Building Commissioner prior to the expiration of such twelve (12) month period that it is satisfied that the applicant for the demolition permit has made a bona-fide, reasonable and unsuccessful effort to find a way to preserve, rehabilitate or restore the building or structure, or has agreed to accept a demolition permit on specified conditions approved by the Historical Commission.

3.11 In the event that the Historical Commission determines that the building or structure be Preferably Preserved, the following conditions apply:

A. A demolition permit cannot be issued by the Building Commissioner until:

(1) all plans for the use of the site after demolition have been found to comply with applicable laws; and

(2) all permits and approvals for the development have been obtained.

B. Demolition permissions granted after Historical Commission review shall be valid for six months, concurrent with the six-month duration of the demolition permit issued by the Building Commissioner, as set forth in the State Building Code, 780 CMR. If the demolition has not occurred within six months, the Historical Commission may renew the permission, after reviewing the application and considering any new historical information about the structure or site which may have come to light.

SECTION 4 EMERGENCY DEMOLITION

If the condition of a building or structure poses a serious and imminent threat to public health or safety due to its deteriorated condition, the owner of such building or structure may request the issuance of an emergency demolition permit from the Building Commissioner. As soon as practicable after the receipt of such a request, the Building Commissioner shall arrange to have the property inspected by a board consisting of the Building Commissioner, the Chairs of the Historical Commission and the Board of Health, and the Chief of the Fire Department, or their respective designees. After the inspection of the building or structure and consultation of this board, the Building Commissioner shall determine whether the condition of the building or structure represents a serious and imminent threat to public health or safety and whether there is any reasonable alternative to the immediate demolition of the building or structure which would protect the public health and safety. If the Building Commissioner finds that the condition of the building or

structure poses a serious and imminent threat to public health or safety, and that there is no reasonable alternative to the immediate demolition thereof, he or she may issue an emergency demolition permit to the owner of the building or structure. Whenever the Building Commissioner issues an emergency demolition permit under the provisions of this SECTION 4, he or she shall prepare a written report describing the condition of the building or structure and the basis of the decision to issue an emergency demolition permit with the Historical Commission. Nothing in this SECTION 4 shall be inconsistent with the procedures for the demolition and/or securing of buildings and structures established by Sections 6 through 10 of Chapter 143 of the Massachusetts General Laws. In the event that a Board of Survey is convened under the provisions of Section 8 of said Chapter 143 with regard to any building or structure identified in SECTION 2 of this By-Law, the Building Commissioner shall request that the Chair of the Historical Commission or his or her designee accompany that Board of Survey during its inspection. A copy of the written report prepared as a result of such inspection shall be filed with the Historical Commission.

SECTION 5 NON-COMPLIANCE

Anyone who demolishes a building or structure identified in SECTION 2 of this By-Law without first obtaining, and complying fully with the provisions of, a demolition permit, shall be subject to a fine of three hundred dollars ($300) for each day, not to exceed sixty (60) days, during which such person was not in compliance with the provisions of a demolition permit. Upon a determination by the Historical Commission that a building or structure is a Preferably Preserved Significant Building or Structure, the owner shall be responsible for properly securing the building or structure, if vacant, to the satisfaction of the Building Commissioner. Should the owner fail to secure the building or structure, the loss of such building or structure through fire or other cause shall be considered demolition. In addition, unless a demolition permit was obtained for such demolition, and unless such permit was fully complied with, the Building Commissioner, shall not, for a period of three (3) years after the date of demolition issue a building permit for erection of a building and/or structure, paving of driveways or for parking pertaining to any premises on which a building or structure identified in SECTION 2 of this By-Law has been demolished.

SECTION 6 BUILDING PERMITS

No permit for the erection of a new structure on the site of an existing Significant Building or Structure may be issued prior to the issuance of a demolition permit for such existing building or structure.

SECTION 7 RELATIONSHIP TO ZONING BY-LAWS

The grant of a demolition permit by the Historical Commission under this By-Law shall not be construed as approval by the Town of Wayland for the construction or reconstruction of any building or structure on the property. Once a demolition permit has been approved for issuance by the Historical Commission under this By-Law, unless the Building Commissioner has determined that the proposed construction may proceed as a matter of right, the recipient of that demolition permit must obtain all approvals required under the Wayland Zoning By-Law, if any, for any such construction or reconstruction before a building permit shall issue.

SECTION 8 APPEALS TO COURT

Any person aggrieved by a determination of the Historical Commission under this By-Law may seek judicial review of such determination pursuant to the provision of Massachusetts General Laws Chapter 249, Section 4.

SECTION 9 SEVERABILITY

In the event that any section, paragraph or part of this By-Law is declared invalid or unconstitutional by any court of competent jurisdiction, every other section, paragraph and part of this By-Law shall continue in full force and effect.

MOTION:
Howard Schultz moved and was duly seconded that the Town amend the Code of the Town of Wayland by adopting and adding thereto the following new chapter regulating the demolition of significant buildings or structures in the words of the article with the following exceptions:

On pages 57-58 of the 2003 Annual Town Meeting Warrant:
In 2.11 B (1) and B (2), delete "determined by majority vote of the Historical Commission to be"
B (1) now reads: "importantly associated with one or more…"
B (2) now reads: "historically or architecturally important…"

On page 58:
In 2.14, delete "submission" and replace with "date" and delete "report" and replace with "public meeting" to read:
"Twelve-Month Delay: the twelve-month period, dated from the date of the Historical Commission public meeting."

On page 60:
In 3.10 B, delete "permits" in line 1 and replace with "permissions" to read:
"Demolition permissions granted after…"
In 3.10 B, delete "permit" in line 5 and replace with "permission" to read:
"…may renew the permission, after reviewing…"

AMENDMENT NO. 1:
George Harris moved and was duly seconded that the Town amend the main motion as follows:
In 3.1, first line, strike "fifty (50)" and replace with "seventy-five (75)" and in 3.1, last line, strike "50" and replace with "75."

AMENDMENT TO AMENDMENT NO. 1:
Howard Schultz moved and was duly seconded that in 3.1, first line, strike "seventy-five (75)" and replace with "sixty (60)" and in 3.1, last line, strike "75" and replace with "60."

VOTED ON AMENDMENT TO AMENDMENT NO. 1:

1ST VOICE VOTE:	UNDECIDED		
2ND VOICE VOTE:	UNDECIDED		
STANDING COUNTED VOTE:	IN FAVOR:	142	
	OPPOSED:	262	MOTION NOT CARRIED

TELLERS:

Susan Pope	28 Moore Rd
Reid Crockett	223 Stonebridge Rd
Marie Campbell	40 York Rd
Gregory Pink	7 Oxbow Rd
Margery Baston	11 Cochituate Rd
Mary E. Finch	7 Pequot Rd
Matthew Leupold	246 Old Connecticut Path
Lawrence Krakauer	15 Orchard Ln

VOTED ON AMENDMENT NO. 1: MOTION CARRIED

MOTION TO TERMINATE DEBATE:
Stephen Perlman moved and was duly seconded to move the question.

VOTED ON MOTION TO TERMINATE DEBATE: MOTION CARRIED

VOTED ON MAIN MOTION AS AMENDED:

1ST VOICE VOTE:	UNDECIDED		
2ND VOICE VOTE:	UNDECIDED		
STANDING COUNTED VOTE:	IN FAVOR:	179	
	OPPOSED:	265	MOTION NOT CARRIED

TELLERS:

Susan Pope	28 Moore Rd
Reid Crockett	223 Stonebridge Rd
Marie Campbell	40 York Rd
Gregory Pink	7 Oxbow Rd
Margery Baston	11 Cochituate Rd
Mary E. Finch	7 Pequot Rd
Matthew Leupold	246 Old Connecticut Path
Lawrence Krakauer	15 Orchard Ln

ARTICLE 24: LAWN IRRIGATION BY-LAW

Proposed by: Water Department

To determine whether the Town will vote to amend the Code of the Town of Wayland by:

a) adding thereto and adopting the following new chapter regulating lawn irrigation systems:

CHAPTER 191
LAWN IRRIGATION SYSTEMS

1. Statutory authority
This by-law is adopted by the Town of Wayland under its common law police powers to protect public health and welfare, Massachusetts General Laws Chapter 40, Section 21 and under the Town of Wayland's authority to regulate water use through its Board of Water Commissioners pursuant to Chapter 80 of the Acts of 1878.

2. Purpose
The purpose of this by-law is to protect, preserve and maintain the public water supply, health, safety and welfare of the citizens of the Town of Wayland

3. Definitions
As used in this by-law, the following terms shall have the meanings indicated:

Outdoor underground water sprinkler system-- Any underground sprinkler device, together with all pipes appurtenant thereto, used to water outside areas, and hereafter referred to as "system" or "systems". Aboveground sprinklers attached to hoses and existing systems so long as they are not expanded, are specifically exempt from the provisions of this article.

Person-- Any individual, corporation, trust, partnership or association or other entity.

Public Water Supply-- Any water, which is fully or partially drawn from a well operated by the Town of Wayland.

This By-Law – Chapter 191 of the Code of the Town of Wayland.

Water Customer—Any individual, corporation, trust, partnership or association or other entity that owns property, which is receiving water from the public water supply.

4. Prohibited outdoor underground water sprinkler systems.
No person shall install or expand a system, which is connected to the public water supply if said system after installation or expansion covers an area of 15,001 square feet or more.

5. Restrictions
A. No person shall install or expand a system connected to the public water supply, which covers an area of 15,000 square feet or less unless an application has been made to pursuant to this By-Law and approval of said installation or expansion has been approved pursuant to this By-Law.

6. Applications
 A. Any application for the installation or expansion of a system which covers an area of 5,000 square feet or less shall be made by completing the "short form" application.
 B. Applications for the installation or expansion of a system which covers an area of more than 5,000 square feet and less than 15,001 square feet shall be made by completing the "long form" application.

7. System Requirements
 A. All systems installed or expanded under this By-Law shall be installed or expanded pursuant to all local and State laws and regulations and shall include a backflow device (approved by the Wayland Water Department), a rain gauge, a moisture detector, a programmable automatic timer and a shut off valve.
 B. All systems installed or expanded under this By-Law shall obtain an appropriate plumbing permit from the Gas and Plumbing Inspector of the Town of Wayland.
 C. All systems installed or expanded under this By-Law shall be maintained pursuant to the regulations of the Wayland Water Department.
 D. All systems installed or expanded under this By-Law shall be installed outside of any road easements, which run in the favor of the Town of Wayland, and any roads owned by the Town of Wayland.
 E. No portion of a system shall be installed or expanded within fifty (50) feet of bordering vegetated wetlands.
 F. No portion of a system shall be installed or expanded within twenty-five (25) feet of the leaching area or a tank of a sanitary septage system.

8. Approval Process.
 D. Fees. All applications to install or expand a system shall include an application fee of $50.00.
 E. The application shall include the name and address of the property owner and the installer, acknowledgement of the requirements of this By-Law, a drawing and calculation of the area covered by the system and any additional information the Board of Water Commissioners require to reasonably identify and evaluate the compliance of the proposed system.
 F. The Water Superintendent or designee shall approve the short form application if the Water Superintendent or designee determines that said system covers a land area of 5,000 square feet or less and complies with the provisions of this By-Law.
 G. The long form application shall be approved by the Board of Water Commissioners or designee if the Board of Water Commissioners or designee determines that said system covers a land area of 15,000 square feet or less and complies with the provisions of this By-Law.

9. Rules and Regulations.
 The Wayland Board of Water Commissioners shall have the authority and duty to adopt, issue and administer any additional rules and regulations necessary for the administration, operation and enforcement of outdoor underground water sprinkler systems connected to the public water supply. Any such rules and regulations shall be consistent with the provision of this By-Law.

10. Penalties.
 Any person violating this By-Law shall be subject to the following:
 H. Written notification of a violation by Water Superintendent or the Board of Water Commissioners. Said notification shall include a demand that said system comply with the By-Law within thirty (30) days receipt of the notification or that said system be removed.
 I. A fine of two hundred fifty ($250.00) dollars per day for each day after the initial thirty (30) days that the system is in violation of this By-Law.
 J. After the initial thirty (30) days a notice of termination of water services in no less than seven (7) days may be served upon the water customer by a duly appointed Constable of the Town of Wayland. The notice shall be served to the water customer in hand or left at the address given for billing purposes and mailed to that address. Notice shall include a statement that the water customer may appeal a decision to terminate water services by requesting a hearing before the Board of Water Commissioners. Water service may be terminated seven (7) days after receipt of

the notice to terminate or after a majority vote of the Board of Water Commissioners, if the water customer has requested a hearing. Receipt of the notice shall be presumed to be three (3) days after the notice is mailed or the day of in hand service. After water service has been terminated, a reconnection fee of two hundred seventy five ($275.00) dollars during normal business hours, or reconnection fee of two hundred seventy five ($275.00) dollars plus overtime fee of two hundred ($200.00) dollars after normal working hours, will be charged prior to renewing water service. Payment of said fees must be made before reconnection. In lieu of terminating water services, the Board of Water Commissioners by a majority vote may assess a fine in the amount of two hundred fifty ($250.00) dollars per day for each day after the initial thirty (30) days that the system is in violation of this By-Law.

K. Fines shall be recovered by indictment or on complaint before the District Court or by noncriminal disposition in accordance with Massachusetts General Laws Chapter 40, Section 21D. After disposition favorable to the Town of Wayland, any outstanding unpaid civil fines shall be placed on the water customer's water bill. The enforcing person shall be the Water Superintendent or designee.

11. Severability

The invalidity of any portion or provision of this By-law shall not invalidate any other portion or provision thereof; and

b) amending Chapter 1, Article II, § 1-2 thereof by adding to said section the following new paragraph:

I. Chapter 191 of the Code of the Town of Wayland – Lawn Irrigation Systems
(1) Penalty:
a) A fine of two hundred fifty ($250.00) dollars per day for the first offense.
b) Termination of water services for a subsequent offense.
(2) Enforcing persons: the Water Superintendent or other person (s) designated in writing by the Board of Water Commissioners.

MOTION:
Robert Duffy moved and was duly seconded that the Town amend the Code of the Town of Wayland by: a) adding thereto and adopting the following new chapter regulating lawn irrigation systems as in the words of the article on pages 63-66 with the following exception: in a) change the word "law" to "lawn."

AMENDMENT NO. 1:
Steven Glovsky moved and was duly seconded that the Town "delete E. and F. in Section 7. System Requirements.

VOTED ON AMENDMENT NO. 1: MOTION NOT CARRIED

AMENDMENT NO. 2:
Lawrence Stabile moved and was duly seconded that the Town amend the main motion as follows: in Section 4 by changing the words "15,001 square feet or more" to the words "greater than 15,000 square feet" and in Section 6 (B) by adding the words "or equal to" after "less than" and by changing "15,001" to "15,000."

VOTED ON AMENDMENT NO. 2: MOTION CARRIED

AMENDMENT NO. 3:
George Harris moved and was duly seconded that the Town amend the main motion as amended by:
(1) In Section 4, insert "operate," after "shall"
(2) In Section 4, strike "after installation or expansion
(3) In Section 5, insert "operate," after "shall"

The Moderator ruled the motion was beyond the scope of the Article and out of order.

AMENDMENT NO. 4:
Lana Carlsson-Irwin moved and was duly seconded that the Town amend the main motion as amended by: changing the numbers 15,000 to 10,000 it each place that it appears.

The Moderator ruled the motion was beyond the scope of the Article and out of order.

MOTION TO TERMINATE DEBATE:
James Karlson moved and was duly seconded to move the question.

VOTED ON MOTION TO TERMINATE DEBATE: MOTION CARRIED

VOTED ON MAIN MOTION AS AMENDED: MOTION CARRIED

ARTICLE 25: SCHEMATIC DESIGN SERVICES FOR WAYLAND HIGH SCHOOL

Proposed by: School Committee *Estimated Cost: $375,000*

To determine whether the Town will vote to appropriate a sum of money to be expended by the School Committee for the purpose of funding design fees and other required services to complete the schematic design phase of a project to renovate and expand Wayland High School; and to determine whether such appropriation shall be provided by taxation, by transfer from unappropriated funds, by transfer of funds already appropriated for another purpose, by funds received as grants from the Commonwealth or the Federal Government, by borrowing, or otherwise.

MOTION:
Frederick Knight moved and was duly seconded that the Town appropriate $200,000 to be expended by the School Committee for the purpose of funding concept definition, design drawings, and other required services to complete the schematic design phase of a project to renovate and expand Wayland High School; that following a public presentation of one of more renovation and expansion concepts, the approval of both the School Committee and the Finance Committee be required to spend a $150,000 portion of said appropriation for schematic designs; and to authorize the Town Treasurer, with the approval of the Board of Selectmen, to borrow $200,000 pursuant to the provisions of Massachusetts General Laws Chapter 44, Section 7(21) for the aforesaid purposes.

AMENDMENT NO. 1:
Richard Waack moved and was duly seconded that the Town amend the main motion by striking the words "Finance Committee" and inserting the words "Town Meeting."

AMENDMENT TO AMENDMENT NO. 1:
Joyce Lauer moved and was duly seconded that the vote to be taken on Amendment No. 1 be by secret ballot.

MOTION TO TERMINATE DEBATE:
Perry Smoot moved and was duly seconded to move the question.

VOTED ON MOTION TO TERMINATE DEBATE: UNANIMOUSLY IN FAVOR

VOTED ON AMENDMENT TO AMENDMENT NO. 1: MOTION NOT CARRIED

MOTION TO TERMINATE DEBATE:
Roderick Fletcher moved and was duly seconded to move the question.

VOTED ON MOTION TO TERMINATE DEBATE: MOTION CARRIED

VOTED ON AMENDMENT NO. 1: MOTION NOT CARRIED

AMENDMENT NO. 2:
Patricia Abramson moved and was duly seconded that $200,000 be expended by the School Committee for the purpose of funding concept definition, design drawings, and other required services to complete the schematic design phase of a project to renovate and expand Wayland High School; that the $200,000 be spent in the following manner: $50,000 for concept definition and $150,000 for the schematic design; that the approval of the School Committee and the Finance Committee be required to spend the $150,000 portion for schematic design; and that the $200,000 be provided by borrowing.

MOTION TO TERMINATE DEBATE:
Roderick Fletcher moved and was duly seconded to move the question.

VOTED ON MOTION TO TERMINATE DEBATE: UNANIMOUSLY IN FAVOR

VOTED ON AMENDMENT NO. 2:

1ST VOICE VOTE:	UNDECIDED		
2ND VOICE VOTE:	UNDECIDED		
STANDING COUNT BY MODERATOR:	UNDECIDED		
STANDING COUNTED VOTE:	IN FAVOR:	236	
	OPPOSED:	257	MOTION NOT CARRIED

MOTION TO EXTEND TIME OF DEBATE:
Mark Santangelo moved and was duly seconded that the Town vote to extend the time for debate beyond the Moderator's rule of one hour.

VOTED ON MOTION TO EXTEND TIME OF DEBATE: MOTION NOT CARRIED

MOTION TO ADJOURN:
Richard Waack moved and was duly seconded to adjourn the Meeting.

VOTED ON MOTION TO ADJOURN: MOTION NOT CARRIED

VOTED ON MAIN MOTION:
1st VOICE VOTE: UNDECIDED

MOTION TO VOTE BY SECRET BALLOT:
Linda Segal moved and was duly seconded that the Meeting vote by secret ballot.

VOTED ON MOTION TO VOTE BY SECRET BALLOT: MOTION NOT CARRIED

VOTED ON MAIN MOTION:

STANDING COUNT BY MODERATOR:	UNDECIDED		
STANDING COUNTED VOTE:	IN FAVOR:	322	
	OPPOSED:	164	MOTION NOT CARRIED

TELLERS:

Susan Pope	28 Moore Rd
Reid Crockett	223 Stonebridge Rd
Marie Campbell	40 York Rd
Gregory Pink	7 Oxbow Rd
Margery Baston	11 Cochituate Rd
Mary E. Finch	7 Pequot Rd
Matthew Leupold	246 Old Connecticut Path
Lawrence Krakauer	15 Orchard Ln

The Meeting adjourned at 11:37 P.M. until Thursday, April 10, 2003 at 7:45 P.M.

Attendance: 545

VOTES ENACTED:
THURSDAY, APRIL 10, 2003 AT THE WAYLAND HIGH SCHOOL FIELD HOUSE

C. PETER R. GOSSELS, MODERATOR:

Pursuant to the Warrant dated March 17, 2003 signed by Susan W. Pope, Mary M. Antes, Linda L. Segal, Brian T. O'Herlihy, and Betsy Connolly, Selectmen, served and return of service given by Christopher Hanlon, Constable of the Town, the inhabitants of the Town of Wayland qualified to vote at Town Meeting met this day at Wayland High School Field House; and at 7:45 P.M. the Moderator called the Meeting to order, declared that a quorum was present, and the Meeting proceeded to transact the following business:

ARTICLE 26: APPOINTMENT OF A HIGH SCHOOL BUILDING COMMITTEE

Proposed by: School Committee

To determine whether the Town will vote to authorize a committee appointed by and accountable to the School Committee to be hereafter known as the High School Building Committee, to effect the renovation and expansion, equipping and furnishing of the Wayland High School, which committee shall be composed of eleven members, nine appointed by the School Committee, one appointed by the Finance Committee, and one appointed by the Board of Selectmen.

MOTION:
Jeffrey Dieffenbach moved and was duly seconded that the Town pass over the article.

VOTED: UNANIMOUSLY IN FAVOR

ARTICLE 27: SPECIAL ACT RE: FILED SUB-BID LAW EXEMPTION FOR SCHOOL BUILDING PROJECTS

Proposed by: Board of Selectmen

To determine whether the Town will vote to authorize the Board of Selectmen to petition the General Court of the Commonwealth of Massachusetts to enact a special act providing that the school building programs of the Town of Wayland shall not be subject to the provisions of Section 44F of Chapter 149 the Massachusetts General Laws, except for the form of contract set forth in paragraph (c) of subsection (4) of said section 44F, for any future design, construction, repair, renovation, remodeling, equipping, furnishing or any partial or complete demolition of public school facilities in the Town of Wayland.

MOTION:
Brian O'Herlihy moved and was duly seconded that the Town pass over the article

VOTED: UNANIMOUSLY IN FAVOR

ARTICLE 28: AMEND GENERAL BY-LAWS RE: NONCRIMINAL ENFORCEMENT (BODY ART ESTABLISHMENTS AND PRACTITIONERS RULES AND REGULATIONS)

Proposed by: Board of Health

To determine whether the Town will vote to amend Chapter 1, Article II, § 1-2 of the Code of the Town of Wayland by adding the following to Paragraph G thereof:

(1) Practitioner practicing without a license:
three hundred dollars per day

MOTION:
Brian O'Herlihy moved and was duly seconded that the Town vote to amend Chapter 1, Article II, § 1-2 of the Code of the Town of Wayland by adding the following to Paragraph G thereof:

(1) Practitioner practicing without a license: three hundred dollars per day

VOTED: UNANIMOUSLY IN FAVOR

ARTICLE 29: FUND THE DESIGN FOR IMPROVEMENTS TO THE INTERSECTION AT MAIN STREET AND COMMONWEALTH ROAD

Sponsored by: Planning Board *Estimated Cost: $57,000*

To determine whether the Town will vote to appropriate a sum of money to design improvements to the intersection at Main Street and Commonwealth Road; and to determine whether such appropriation shall be provided by taxation, transfer from unappropriated funds, by transfer from funds appropriated for another purpose, by grants received from the Commonwealth or Federal Governments, by borrowing, or otherwise.

MOTION NO 1:
Lawrence Stabile moved and was duly seconded that the Town appropriate $57,000 to fund design fees for improvements to the intersection or Main Street and Commonwealth Road; and to authorize the Treasurer, with the approval of the Board of Selectmen, to borrow $57,000 pursuant to the provisions of Massachusetts General Laws Chapter 44, Section 7 (22) for the aforesaid purpose.

AMENDMENT NO. 1 TO MOTION NO. 1:
Robert Lentz moved and was duly seconded that the Town amend the motion by reducing $57,000 to $35,000.

MOTION TO TERMINATE DEBATE:
Judy Bennett moved and was duly seconded to move the question.

VOTED ON MOTION TO TERMINATE DEBATE: MOTION CARRIED

VOTED ON AMENDMENT NO. 1 TO MOTION NO. 1:

1ST VOICE VOTE:	UNDECIDED
2ND VOICE VOTE:	UNDECIDED
STANDING COUNT BY MODERATOR:	MOTION NOT CARRIED

MOTION TO TERMINATE DEBATE:
Judy Bennett moved and was duly seconded to move the question.

VOTED ON MOTION TO TERMINATE DEBATE: MOTION CARRIED

VOTED ON MOTION NO. 1:

1ST VOICE VOTE:	UNDECIDED		
STANDING COUNT BY MODERATOR:	MOTION NOT CARRIED		
Seven persons questioned the vote			
STANDING COUNTED VOTE:	IN FAVOR:	139	
	OPPOSED:	115	MOTION NOT CARRIED

TELLERS:

Margaret Patton	43 Plain Rd
Thomas Sciacca	31 Rolling Ln
Perry Smoot	65 Glezen Ln
Clifford Lewis	33 Claypit Hill Rd
Joan Schiff	196 Oxbow Rd
Paul Gardescu	135 Glezen Ln

MOTION NO. 2:
Lawrence Stabile moved and was duly seconded that the Town appropriate $57,000 to fund design fees for improvements to the intersection or Main Street and Commonwealth Road by transferring $57,000 from the General Fund-Unreserved Fund Balance.

VOTED ON MOTION NO. 2:
1ST VOICE VOTE: MOTION NOT CARRIED
Seven persons questioned the vote
STANDING COUNTED VOTE: IN FAVOR: 98
OPPOSED: 171 MOTION NOT CARRIED

ARTICLE 30: ZONING BY-LAW AMENDMENTS, RE: EARTH MOVEMENT

Sponsored by: Planning Board

To determine whether the town will vote to amend the Zoning By-Laws, Chapter 198 of the Code of the Town of Wayland, Article 1, §198-104.2 by adding the following definitions thereto and by making the following additions and deletions from Article 5, §198-504:

(key to amendments: underlining denotes additions; ~~strikethrough~~ denotes deletions)

§198-104.2. Definitions

Earth - "earth" shall include soil, loam, sand, gravel, clay, rock or other natural minerals and peat.

Movement - "Move or Movement" shall mean to dig, excavate, remove, deposit, fill, grade, replace, level, or otherwise alter or change the location or contour of land.

§ 198-504. Earth ~~removal~~ movement. [Amended 5-14-1998 ATM by Art. 47]

504.1. ~~The removal of sod, loam and gravel, stone or other earth materials from any premises in any district, including such removal to effect topographical changes, shall be allowed only if a~~ No earth in excess of 50 cubic yards nor change to topography equivalent to the movement of 50 cubic yards shall be moved on any parcel of land in any district less than 40,000 square feet in area and no earth in excess of 150 cubic yards nor change to topography equivalent to the movement of 150 cubic yards on any parcel of land in any district 40,000 square feet or more unless a special permit from the ZBA is obtained in accordance with the procedure provided in § 198-203, and only under such conditions as the ZBA may impose, with the following exceptions:

504.1.1. ~~Removal necessary for the construction or alteration of a building for which a permit has been issued, including the installation of walks, driveways and other appurtenances to said building, provided that the quantity of material to be removed as certified by a registered professional engineer or land surveyor, or the Town Surveyor, does not exceed that displaced by the building, walks, driveways and other appurtenances.~~ Where necessary as a part of farm, garden or nursery activities.

504.1.2. When such earth movement is necessary in connection with the construction of a structure being built in accordance with a permit issued by the Building Commissioner or

designee, the amount to be moved to be limited to the volume of the foundation and basement of the structure, and including excavation activities for accessory structures, swimming pools, tennis courts, basketball courts, patios, septic systems, driveways, and walkways. The quantity of material to be moved shall be certified by a registered professional engineer or land surveyor.

504.1.2.3. Movement on Town-owned land and transfer between or among such parcels.

504.2. Nothing contained in § 198-504.1. shall prevent the continued use of any land for the purpose for which it is used at the time § 198-504.1. takes effect or prevent the use of any land for farms, gardens, nurseries, cemeteries, parks, playgrounds and such purposes as are incidental to, or usual in connection with, any of said purposes.

504.3. Before a special permit is issued, the applicant shall show to the satisfaction of the ZBA that the removal will not impair the usability of the area for the purposes permitted in this Zoning By-law, that the grades to be established within the area will permit vehicular access to the area and the continuation of streets from the abutting premises, and that the area may ultimately be developed compatibly with the neighboring land.

504.4. The removal of sod, loam, sand, gravel or quarried stone from within a subdivision, the plan of which has been approved by the Planning Board and duly recorded in the Middlesex South District Registry of Deeds, shall be permitted as of right when and to the extent that such is necessary for the lawful construction or alteration of a way shown on said plan or for the lawful installation of utilities, drainpipes or drain structures in said subdivision, provided that the quantity of sod, loam, sand, gravel or quarried stone so removed shall not exceed that in place in the particular space to be occupied by such way, utilities, drainpipes or drain structures, and subject to any requirements made by the Planning Board endorsed or referred to on the plan of such subdivision.

MOTION:
Maureen Cavanaugh moved and was duly seconded that the Town amend the Zoning Bylaw, Chapter 198, of the Code of the Town of Wayland, Article I, § 198-104.2 by adding the following definitions thereto and by making the following additions and deletions from Article 5, § 198-504 as in the words of the Article with one exception: delete the word "not" in the first line of 504.1.2.

PLANNING BOARD REPORT (Maureen Cavanaugh):

The Planning Board held its public hearing as required by law on February 18, 2003.

The purpose of this article is to address uncontrolled movement of earth. The Planning Board has become increasingly concerned with the excessive alteration of contours that result in adverse environmental impacts to abutting properties and the landscape. Excessive and uncontrolled earth movement can result in the loss of vegetative cover and buffers, modification of surface drainage patterns resulting in runoff flowing onto adjacent properties, and change in the character of a neighborhood or landscape.

The article establishes a special permit process for earth movement in excess of 50 cubic yards for properties less than 40,000 square feet in area and 150 cubic yards for properties 40,000 square feet or more in area. The bylaw identifies activities that are exempt from the requirement, including but not limited to: the movement of earth associated with the installation of septic systems, foundations, patios, driveways, accessory structures, and roadways, if they have received the appropriate building permit or subdivision approval.

The Planning Board recommends passage of the article.

MOTION TO TERMINATE DEBATE:
Judy Bennett moved and was duly seconded to move the question.

VOTED ON MOTION TO TERMINATE DEBATE:
1ST VOICE VOTE: UNDECIDED
STANDING COUNT BY MODERATOR: MOTION CARRIED

VOTED: MOTION NOT CARRIED

ARTICLE 31: PEDESTRIAN AND TRAFFIC SAFETY

Sponsored by: Petitioners

To determine whether the Town will vote to direct and instruct the Board of Selectmen and/or the Board of Road Commissioners, as the case may be, to adopt rules regulations, and orders, and install all necessary road signs to effectuate the following:

A) Prohibition of a right turn onto West Plain Street from Old Connecticut Path, Monday through Friday from 6-9 a.m., so that northbound commuters' direction of travel is so limited;
B) Prohibition of a left turn onto Old Connecticut Path from West Plain Street, Monday through Friday, from 4-7 p.m., so that southbound commuters' travel is so limited.
C) Adopt and enforce a schedule of fines for violations of any of the foregoing traffic restrictions and limitations, with suggested schedule being: first violation – warning, second violation - $50, third violation - $100, subsequent violations - $250.

MOTION:
Rebecca Butler moved and was duly seconded that the Town vote to direct and instruct the Board of Selectmen, and/or the Board of Road Commissioners to adopt rules, regulations, and orders with respect to the turn restrictions, as in the words of the Article.

AMENDMENT NO. 1:
Brian O'Herlihy moved and was duly seconded that the following words be added at the end of the paragraph: "no earlier than date of issuance of building permit to the developer of the proposed Danforth Farms development."

MOTION TO TERMINATE DEBATE:
Molly Upton moved and was duly seconded to move the question.

VOTED ON MOTION TO TERMINATE DEBATE: UNANIMOUSLY IN FAVOR

VOTED ON AMENDMENT NO. 1: MOTION NOT CARRIED

MOTION TO TERMINATE DEBATE:
Perry Smoot moved and was duly seconded to move the question.

VOTED ON MOTION TO TERMINATE DEBATE: MOTION CARRIED

VOTED: MOTION CARRIED

ARTICLE 32: LEGAL APPEALS REGARDING DANFORTH FARMS

Sponsored by: Petitioners

To determine whether the Town will vote to:

A) direct and instruct the Wayland Board of Selectmen to pursue and provide adequate funding for any and all legal avenues of appeal against any and all appropriate parties, including, but not limited to, National Development and the Town of Framingham, involved in or associated with the project known

as "The Villages at Danforth Farms," in the event that the Town of Framingham Planning Board issues any special permit(s) with respect to the project;

B) direct and instruct the Wayland Board of Selectmen to allocate and provide for adequate money, resources, and support to all town boards/committees to enable them to pursue any and all legal avenues of appeal that said boards/committees may have against any and all appropriate parties, including, but not limited to, National Development and the Town of Framingham, involved in or associated with the project known as "The Villages at Danforth Farms," in the event that the Town of Framingham Planning Board issues any special permit(s) with respect to the project; and

C) direct and instruct the Wayland Board of Selectmen to form a committee, the function of which shall be to represent the Town of Wayland with respect to negotiations and/or settlements with any and all parties to any legal and/or financial issues or proceedings arising out of the project known as "The Villages at Danforth Farms." Said committee will be made up of the Wayland Chief of Police, or his delegate; one representative each from the Wayland Board of Road Commissioners, the Wayland Conservation Commission, the Wayland Planning Board, and the Wayland Water Commission, with each board voting to determine its own representative to this committee; two members of the Wayland Board of Selectmen, with the Board of Selectmen voting to determine which members shall represent it; and one representative from the citizenry of Wayland, to be selected by a vote of the other members of this committee.

MOTION:
Rebecca Butler moved and was duly seconded that the Town vote to direct and instruct the Board of Selectmen to pursue and provide adequate funding for any and all legal avenues of appeal against any and all appropriate parties with respect to the proposed development known as the Villages at Danforth Farms, as in the words of the Article.

AMENDMENT NO. 1:
Steven Glovsky moved and was duly seconded that the Town amend the motion by changing the word "adequate" to "reasonable."

VOTED ON AMENDMENT NO. 1: MOTION NOT CARRIED

MOTION TO TERMINATE DEBATE:
Ferenc Vasady-Kovacs moved and was duly seconded to move the question.

VOTED ON MOTION TO TERMINATE DEBATE: MOTION CARRIED

VOTED: MOTION CARRIED

The Meeting adjourned at 10:50 P.M. until Monday, April 14, 2003.
Attendance: 297

VOTES ENACTED:
MONDAY, APRIL, 14, 2003 AT THE WAYLAND HIGH SCHOOL FIELD HOUSE

C. PETER R. GOSSELS, MODERATOR:

Pursuant to the Warrant dated March 17, 2003 signed by Susan W. Pope, Mary M. Antes, Linda L. Segal, Brian T. O'Herlihy, and Betsy Connolly, Selectmen, served and return of service given by Christopher Hanlon, Constable of the Town, the inhabitants of the Town of Wayland qualified to vote at Town Meeting met this day at Wayland High School Field House; and at 7:45 P.M. the Moderator called the Meeting to order, declared that a quorum was present, and the Meeting proceeded to transact the following business:

MOTION:
Howard Schultz moved and was duly seconded that the Meeting reconsider Article 23.

ARTICLE 33: AMEND SECTION 36-3, SUBMISSION OF WARRANT ARTICLES

Sponsored by: Petitioners

To determine whether the Town will vote to amend § 36-3 of the Code of the Town of Wayland, entitled Submission of Warrant Articles, by adding thereto a new paragraph C:

> "C. No article, other than one submitted by the Moderator, Town Clerk, or the requisite number of petitioners, shall be inserted in the warrant for any town meeting unless so voted by a board, commission, committee, or other governmental body of the Town of Wayland before the time and date fixed by the Board of Selectmen for closing of the warrant for such meeting."

MOTION:
George Harris moved and was duly seconded that the Town vote to amend § 36-3 of the Code of the Town of Wayland, entitled Submission of Warrant Articles, by adding thereto a new paragraph C as in the words of the Article.

VOTED: UNANIMOUSLY IN FAVOR

ARTICLE 34: AMEND CURRENT BY-LAWS, CHAPTER 6

Sponsored by: Petitioners

To determine whether the Town will vote to amend Chapter 6 of the Code of the Town of Wayland by adding thereto the following new section:

> "§ 6-3. Residency requirement for voting members of appointed governmental bodies.
>
> No person shall serve as a voting member of any appointed board, commission, committee, or other appointed governmental body of the Town of Wayland who is not a registered voter and resident thereof. Non-voting members, if any, shall not be considered in determining the presence of a quorum."

MOTION:
Mark Santangelo moved and was duly seconded that the Town vote to amend Chapter 6 of the Code of the Town of Wayland by adding a new section as in the words of the Article.

AMENDMENT NO. 1:
Harriet Onello moved and was duly seconded that the motion be amended by adding the words "more than one" after the word "no."

MOTION TO TERMINATE DEBATE:
Sally Newbury moved and was duly seconded to move the question.

VOTED ON MOTION TO TERMINATE DEBATE: MOTION CARRIED

VOTED ON AMENDMENT NO. 1: MOTION NOT CARRIED

MOTION TO TERMINATE DEBATE:
Patricia Abramson moved and was duly seconded to move the question.

VOTED ON MOTION TO TERMINATE DEBATE: MOTION CARRIED

VOTED: 1ST VOICE VOTE: UNDECIDED
2ND VOICE VOTE: MOTION CARRIED
Seven persons questioned the vote
STANDING COUNTED VOTE: IN FAVOR: 113
OPPOSED: 88 MOTION CARRIED

TELLERS:

Edna Nichols	11 Hickory Hill Rd
Garry Ziffer	3 Indian Dawn
Judy Bennett	66 Hawthorne Rd
George H. Blood	9 Highgate Rd
Adeline Morreale	3 Willow Ln
Mitchell Marcus	9 Fox Hollow

MOTION:
Thomas Maglione moved and was duly seconded that the Meeting reconsider Article 29.

ARTICLE 35: IMPROVEMENTS TO CONSERVATION AND RECREATION LAND

Sponsored by: Petitioners

To determine whether the Town will vote to direct and instruct the Conservation Commission to expend the necessary funds to make necessary improvements to the entrance and parking area of the property located at 412 Commonwealth Road, Wayland, Massachusetts. The funds for said improvement should be provided from the donation of $10,000 provided by the Dow Chemical Company in May of 2000. The improvements would include but would not be limited to:

1. Purchasing a sign and erecting said sign in a location at the entrance to the property that informs the public that the property is conservation and recreation land of the Town of Wayland
2. Removal of the existing gate on the Route 30 entrance that currently prevents public access to the property
3. Reconstruction, reclamation or repair as the case may be of the existing parking area
4. Erection of an appropriate wooden fence or guardrail as the case may be around the perimeter of the existing parking area.
5. Installation of any signs, lighting or refuse containers as the case may be deemed necessary.

Said improvements should be completed no later than June of 2003.

MOTION:
Mark Santangelo moved and was duly seconded that the Meeting pass over the Article.

VOTED: UNANIMOUSLY IN FAVOR

ARTICLE 36: PETITION MASSACHUSETTS TO ENACT SPECIAL ACT RELATIVE TO INDEMNIFICATION OF EMPLOYEES

Proposed by: Board of Selectmen

To determine whether the Town will vote to authorize the Board of Selectmen to petition the General Court of the Commonwealth of Massachusetts to enact a special act relative to indemnification of employees and officials of the Town of Wayland substantially the same as the special act attached hereto as Exhibit A.

Exhibit A

Notwithstanding the provisions of any general or special law to the contrary, the Town of Wayland shall indemnify and save harmless elected municipal officers and unpaid appointed municipal officers from personal financial loss and expense including reasonable legal fees and costs, if any, in an amount not to exceed one million dollars, arising out of any claim, demand, suit or judgment by reason of any act or omission, except an intentional violation of civil rights of any person, if the official at the time of such act or omission was acting within the scope of his official duties or employment, and may indemnify and save harmless public employees from personal financial loss and expense, including reasonable legal fees and costs, if any, in an amount not to exceed one million dollars arising out of any claim, demand, suit or judgment by reason of any act or omission, if the official at the time of such act or omission was acting within the scope of his official duties or employment. No such public employee shall be indemnified and saved harmless if he acted in a grossly negligent, willful or malicious manner.

MOTION:
Betsy Connolly moved and was duly seconded that the Meeting pass over the Article.

VOTED: UNANIMOUSLY IN FAVOR

ARTICLE 37: AMEND GENERAL BY-LAWS RE: BUDGETS

Proposed by: Board of Selectmen

To determine whether the Town will vote to amend Chapter 19, Section 19-4 of the Code of the Town of Wayland by adding the following immediately after the end of the second sentence thereof:

One month prior to the 15th of December in each year, all town boards, officers and committees under the jurisdiction of the Board of Selectmen shall submit to the Board of Selectmen detailed estimates of the amounts deemed necessary for the administration of their respective board, office, department or committee for the ensuing fiscal year, including both capital and expense items. The town boards, officers and committees under the Board of Selectmen's jurisdiction shall be defined as those boards, officers and committees appointed by the Board of Selectmen in accordance with the Town's by-laws and/or state law.

The budget submission should include explanatory statements of the reasons for any changes from the amounts appropriated for the same purpose in the preceding fiscal year. Such town boards, officers and committees shall also, as part of the submission, file estimates of all probable items of income which may be received by them during the ensuing year in connection with the administration of their board, office or committee. The town boards, officers and committees under the Board of Selectmen's jurisdiction shall submit preliminary budgets to the Finance Committee by December 15th of each year. In addition, the Board of Selectmen shall, no later than the 15th of January in each year, unless another date is agreed to, make both a capital and expense budget recommendation to the Finance Committee for the ensuing fiscal year for each town board, officer and committee under its jurisdiction.

MOTION:

Betsy Connolly moved and was duly seconded that the Town vote to amend Chapter 19, Section 19-4 of the Code of the Town of Wayland by adding immediately after the end of the second sentence thereof the words as in the Article.

VOTED: MOTION CARRIED

ARTICLE 38: AMEND ZONING BY-LAWS RE: STORAGE OF UNREGISTERED & UNGARAGED MOTOR VEHICLES

Proposed by: Board of Selectmen

To determine whether the Town will vote to amend Chapter 198 (Zoning) of the Code of the Town of Wayland by making the following additions and deletions to §198-503.1:

(underlining denotes added text; ~~strikethrough~~ denotes deletions)

503.1 Unless authorized by ~~the Board of Selectmen~~, a special permit issued by the ZBA pursuant to §198-203.1 of this Zoning By-law, not more than one unregistered and ungaraged motor vehicle shall be placed or permitted to remain on any lot in a Single Residence District, and no unregistered motor vehicle shall be placed or permitted to remain in the front yard of any such lot. Any person so placing a motor vehicle and, if placed or allowed to remain with his or her knowledge or consent, the owner or owners of the motor vehicle and of the lot shall be punishable as specified in § 198-205.2 of this Zoning By-law.

MOTION:
Brian O'Herlihy moved and was duly seconded that the Town vote to amend Chapter 198 (Zoning) of the Code of the Town of Wayland by making the following additions and deletions to §198-503.1 as in the words of the Article.

PLANNING BOARD REPORT

The Planning Board held its public hearing as required by law on February 18, 2003.

This article proposes to transfer jurisdiction for granting permission to keep an unregistered and ungaraged motor vehicle from the Board of Selectmen to the Zoning Board of Appeals. The current Bylaw simply requires "authorization by the Selectmen"; the proposed change requires a Special Permit from the ZBA.

This change was recommended by Town Counsel, who found the current language legally vague and not in keeping with certain recent court decisions.

The Planning Board recommends passage of the article.

VOTED:
1ST VOICE VOTE: SCATTERING OF NOES
2ND VOICE VOTE: SCATTERING OF NOES
STANDING COUNT BY MODERATOR:
IN FAVOR: 132
OPPOSED: 26 MOTION CARRIED

ARTICLE 39: AMEND ZONING MAP TO CORRESPOND WITH WIRELESS COMMUNICATIONS SERVICE DISTRICT DESCRIPTION

Proposed by: Board of Selectmen

To determine whether the Town will vote to amend the zoning map referenced in §198-301.2 and the description of the Wireless Communication Service District in §198-1503.2.4 of the Zoning By-Laws of the Town so that the land and structures which comprise the Wireless Communications Service District as shown on said zoning map correspond with and are consistent with the description of the Wireless Communications Service District in §198-302.1.8 of the Zoning By-Laws of the Town.

MOTION:
Brian O'Herlihy moved and was duly seconded that the Town amend the zoning map referenced in §198-301.2 and the description of the Wireless Communication Service District in §198-1503.2.4 of the Zoning By-Laws of the Town so that the land and structures which comprise the Wireless Communications Service District as shown on said zoning map correspond with and are consistent with the description of the Wireless Communications Service District in §198-302.1.8 of the Zoning By-Laws of the Town.

PLANNING BOARD REPORT

The Planning Board held its public hearing as required by law on February 18, 2003.

This article proposes to correct inconsistencies between the Zoning Bylaw and the Overlay Zoning Map, specifically, correcting the designation numbers of Boston Edison Company ("BECO") tower numbers on the Overlay Zoning Map.

The Planning Board recommends passage of the article.

VOTED: UNANIMOUSLY IN FAVOR

ARTICLE 40: MAPPING OF STORMWATER DRAINAGE SYSTEM

Proposed by: Conservation Commission *Estimated Cost: $54,000*

To determine whether the town will vote to appropriate a sum of money to be expended by the Conservation Commission for professional services to provide a data base of the stormwater system in the most recently defined urbanized areas of the Town as mandated by the United States Environmental Protection Agency; and to determine whether such appropriation shall be provided by taxation, by transfer from unappropriated funds, by transfer of funds already appropriated for another purpose, by funds received as grants from the Commonwealth or the Federal Government, by borrowing, or otherwise.

MOTION:
Andrew Irwin moved and was duly seconded that the town vote to appropriate $54,000 to be expended by the Conservation Commission for professional services to provide a data base of the stormwater system in the most recently defined urbanized areas of the Town as mandated by the United States Environmental Protection Agency; and to authorize the Treasurer, with the approval of the Board of Selectmen, to borrow $54,000 pursuant to the provisions of Massachusetts General Laws Chapter 44, Section 7 (22) for the aforesaid purposes.

VOTED: UNANIMOUSLY IN FAVOR

ARTICLE 41: ACCEPT SADDLE LANE AS A TOWN WAY

Proposed by: Board of Road Commissioners *Estimated Cost: $1.00*

To determine whether the Town will vote to:

a) accept Saddle Lane as a Town way as laid out by the Board of Road Commissioners and shown as Lot 13 on a plan entitled "Definitive Subdivision Plan of 'Saddle Lane Estates' in Wayland, MA", dated November 17, 1997, prepared by Sullivan, Connors & Associates, Engineers and Surveyors, approved by the Land Court and filed with the Land Registration Office at the Middlesex South Registry of Deeds as Land Court Plan No. 3270D;
b) authorize the Board of Road Commissioners to acquire by gift and/or eminent domain, the fee interest in said Lot 13 for highway purposes, provided that the owner of said Lot 13 reimburses the Town for its costs, legal or otherwise, of said acquisition;
c) to appropriate a sum of money to compensate the landowner(s) owning and/or abutting said lot; and
d) to determine whether such appropriation shall be provided by taxation, by transfer from unappropriated funds, by transfer of funds already appropriated for another purpose, by funds received as grants from the Commonwealth or the Federal Government, by borrowing, or otherwise.

MOTION:
Mark Santangelo moved and was duly seconded that the Town:

a) accept Saddle Lane as a Town way as laid out by the Board of Road Commissioners and shown as Lot 13 on a plan entitled "Subdivision Plan of Land in Wayland", dated November 17, 1997, prepared by Sullivan, Connors & Associates, Engineers and Surveyors, approved by the Land Court and filed with the Land Registration Office at the Middlesex South Registry of Deeds as Land Court Plan No. 3270D (sheet 1 of 2);
b) authorize the Board of Road Commissioners to acquire by gift and/or eminent domain, the fee interest in said Lot 13 for highway purposes, provided that the owner of said Lot 13 reimburses the Town for its costs, legal or otherwise, of said acquisition;
c) to appropriate $1.00 to compensate the landowner(s) owning and/or abutting said lot; and
d) provide for such appropriation by transferring $1.00 from the General Fund – Unreserved Fund Balance.

VOTED: UNANIMOUSLY IN FAVOR

ARTICLE 42: RESCIND BALANCE FROM BORROWING

Proposed by: Board of Selectmen

To determine whether the Town will vote to rescind the $500 balance remaining from the borrowing authorized under Article 5 of the Warrant for the 2001 Annual Town Meeting for departmental equipment.

MOTION:
Betsy Connolly moved and was duly seconded that the Town pass over the Article.

VOTED: UNANIMOUSLY IN FAVOR

ARTICLE 43: SELL OR TRADE VEHICLES AND EQUIPMENT

Proposed by: Board of Selectmen

To determine whether the Town will vote to authorize the Board of Selectmen to sell or otherwise dispose

of the following surplus vehicles, equipment, or other personal property in connection with the purchase of new vehicles, equipment, or other personal property.

Department	Vehicle/Equipment	Year
Fire Department	Radio Equipment	N/A
Police Department	Three (3) Crown Victoria Fords	2001
Police Department	One (1) Crown Victoria Ford	1994

MOTION:
William Whitney moved and was duly seconded that the Town authorize the Board of Selectmen to sell or otherwise dispose of the following surplus vehicles, equipment, or other personal property in connection with the purchase of new vehicles, equipment:

Department	Vehicle/Equipment	Year
Fire Department	Radio Equipment	N/A
Police Department	Three (3) Crown Victoria Fords	2001
Police Department	One (1) Crown Victoria Ford	1994
Fire Department	Pumper	1987

VOTED: UNANIMOUSLY IN FAVOR

ARTICLE 44: ACCEPT GIFTS OF LAND

Proposed by: Board of Selectmen

To determine whether the Town will vote to accept real property or interests in real property which have been tendered to it as a gift, by devise, or otherwise.

MOTION:
Douglas Leard moved and was duly seconded that the Meeting pass over the Article.

VOTED: UNANIMOUSLY IN FAVOR

ARTICLE 45: AUTHORIZE TREASURER TO BORROW

Proposed by: Board of Selectmen

To determine whether the Town will vote to authorize the Treasurer, with the approval of the Board of Selectmen, to borrow monies from time to time in anticipation of the revenue of the fiscal year beginning July 1, 2003, in accordance with the provisions of Massachusetts General Laws Chapter 44, Section 4 and Chapter 849 of the Acts of 1969, both as amended, and to issue a note or notes therefor, payable within one year, and to renew any note or notes that may be given for a period of less than one year in accordance with the provisions of Massachusetts General Laws Chapter 44, Section 17, as amended.

MOTION:
Betsy Connolly moved and was duly second that the Town vote to authorize the Treasurer, with the approval of the Board of Selectmen, to borrow monies from time to time in anticipation of the revenue of the fiscal year beginning July 1, 2003, in accordance with the provisions of Massachusetts General Laws Chapter 44, Section 4 and Chapter 849 of the Acts of 1969, both as amended, and to issue a note or notes therefor, payable within one year, and to renew any note or notes that may be given for a period of less than one year in accordance with the provisions of Massachusetts General Laws Chapter 44, Section 17, as amended.

VOTED: UNANIMOUSLY IN FAVOR

ARTICLE 23: DEMOLITION OF SIGNIFICANT BUILDINGS OR STRUCTURES BY-LAW

VOTED ON MOTION TO RECONSIDER: MOTION NOT CARRIED

ARTICLE 29: FUND THE DESIGN FOR IMPROVEMENTS TO THE INTERSECTION AT MAIN STREET AND COMMONWEALTH ROAD

VOTED ON MOTION TO RECONSIDER: MOTION NOT CARRIED

The Moderator recognized and thanked the tech support team of WayCam:

Richard Turner
Tom Turner
Bill Kaplan
Ben Kaye
Matt Shear
Jake Mills
Jessica Capen
Wayland High School 1st Year TV Production Class

The Moderator recognized and thanked the sound crew:

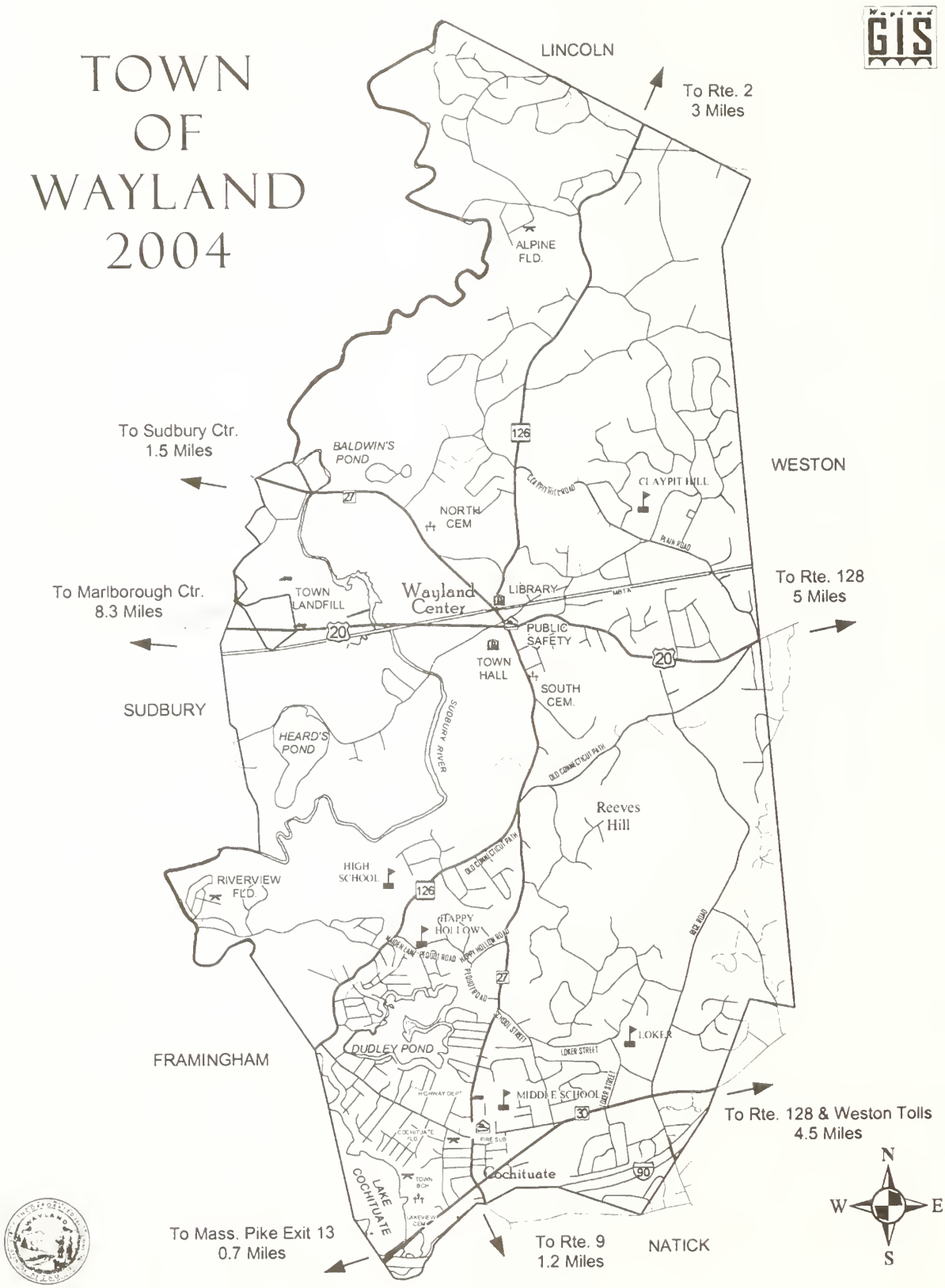
Albie Cincotti
Jeff Wadsworth
John Jacques
Ryan Judy

The Meeting was adjourned at 10:05 P.M. sine die.

Attendance: 214

TOWN OF WAYLAND
PHONE DIRECTORY

Main Number	**(508) 358-7701**
Fax Number	**(508) 358-3627**
Website Address	**www.wayland.ma.us**
Accounting/Payroll	(508) 358-3610
Assessors	(508) 358-3788
Building Department	(508) 358-3600
Conservation	(508) 358-3669
Council on Aging	(508) 358-2990
Data Processing	(508) 358-3637
Dog Officer	(508) 358-3625
Executive Secretary	(508) 358-7755
Fire Department (Emergency)	911
Fire Department (Business)	(508) 358-1787
Gas/Plumbing Inspector	(508) 358-3604
Health Department/Septic Inspections	(508) 358-3617
Highway Department	(508) 653-4121
Housing Authority	(508) 655-6310
Landfill Facility	(508) 358-7910
Library	(508) 358-2311
Parks - Recreation - Cemetery	(508) 358-3660
Personnel Department	(508) 358-3622
Planning Department	(508) 358-3615
Police Department (Emergency)	911
Police Department (Non-Emergency)	(508) 358-1786
Selectmen	(508) 358-7755
Septage Facility	(508) 358-7328
School Department	(508) 358-7728
Claypit Hill School	(508) 358-7401
Happy Hollow School	(508) 358-2120
Loker School	(508) 655-0331
Wayland Middle School	(508) 655-6670
Wayland High School	(508) 358-7746
Minuteman Science-Tech. H.S.	(781) 861-6500
Superintendent of Schools	(508) 358-3763
Surveyor	(508) 358-3655
Town Clerk	(508) 358-3631
Town Counsel	(508) 358-7755
Treasurer/Collector	(508) 358-3633
Veterans' Agent	(508) 358-3787
Water Department	(508) 358-3696
Youth & Family Services	(508) 358-4293


TOWN OF WAYLAND 2004
GIS
LINCOLN
To Rte. 2
3 Miles
ALPINE FLD.
To Sudbury Ctr.
1.5 Miles
BALDWIN'S POND
126
WESTON
NORTH CEM
CLAYPIT HILL
To Marlborough Ctr.
8.3 Miles
TOWN LANDFILL
Wayland Center
LIBRARY
To Rte. 128
5 Miles
PUBLIC SAFETY
20
TOWN HALL
SOUTH CEM.
SUDBURY
HEARD'S POND
SUDBURY RIVER
Reeves Hill
RIVERVIEW FLD.
HIGH SCHOOL
126
HAPPY HOLLOW
27
FRAMINGHAM
DUDLEY POND
LOKER
MIDDLE SCHOOL
30
To Rte. 128 & Weston Tolls
4.5 Miles
Cochituate
90
LAKE COCHITUATE
To Mass. Pike Exit 13
0.7 Miles
To Rte. 9
1.2 Miles
NATICK
N
W
E
S

INDEX TO REPORTS

Allen Fund, Trustees of 20
Animal Inspector 65
Appointed Town Officials 5
Assessors, Board of 17
Auxiliary Police 75

Balance Sheet 23
Beautification Committee 59
Building Department 68
Budgets 23

Charitable Committee 78
Collector 19
Commissioner of Trust Funds 20
Community Preservation Committee 58
Conservation Commission 57
Council on Aging 77
Cultural Council 82

Data Processing 13
Dog Control Officer 76
Dudley Pond Area Planning Committee 63

Elected Town Officials 4
Election Results, Local and State 83
Expenditures 32

Fair Housing Committee 81
Federal and State Officials Representing Wayland 3
Finance Director/Town Accountant 23
Fire Department 73

General Information 3

Health, Board of 64
Historical Commission 14
Historic District Commission 15
Housing Authority 80
Human Relations Service, Inc. 66

Inspection/Building Department 68

Landfill Division 65
Library, Board of Library Trustees 54

Map of Wayland 154
Maturing Debt and Interest 46
Metropolitan Area Planning Committee 62
MetroWest Growth Management 61
Minutes, Town Meeting 96
Mosquito Control 65

Nike Site Advisory Committee 61

Park and Recreation Commission 71
Parmenter Health Services 66
Personnel Board 14
Planning Board 58
Police Department 75
Public Ceremonies Committee 16
Public Safety Building Planning Committee 76

Revenue 29
Road Commissioners, Board of 69

School Committee 48
Selectmen, Board of 1
Senior Property Tax Relief Committee 77
Serve Your Town – Volunteer Opportunities 157
Station 2 Planning & Concept Design Study Committee 74
South Middlesex Opportunity Council 78
Superintendent of Schools 51
Surface Water Quality Committee 70
Surveyor 59

Taxation Aid Committee 20
Telephone Directory 153
Town Clerk 12
Town Counsel 13
Town Election, April 1, 2003 94
Town Meeting, Annual, April 3, 2003 96
Transportation Committee 82
Treasurer 19

Veterans' Agent 79
Veterans Memorial Committee 79
Vital Records 13
Volunteer Opportunities 155

Wastewater Management District Commission 72

Water Commission 69
Wayland/Sudbury Septage Treatment Facility 71

Youth Advisory Committee 81

Zoning Board of Appeals 60

Special thanks to MaryAnn DiNapoli for her effort and hard work organizing this report.

For Reference

Not to be taken from this room

TOWN OF WAYLAND
Annual Reports



Two Hundred and Twenty-fourth Year
July 1, 2003 Through June 30, 2004

ANNUAL REPORTS FOR THE TOWN OF WAYLAND

FOR ITS TWO HUNDRED AND TWENTY- FOURTH MUNICIPAL YEAR

JULY 1, 2003 TO JUNE 30, 2004

TABLE OF CONTENTS

Board of Selectmen 1
General Information 2
Federal and State Officials Representing Wayland 3
Elected Town Officials 4
Appointed Town Officials 5

GENERAL GOVERNMENT
- Town Clerk 12
- Town Counsel 13
- Information Technology 13
- Personnel Board 14
- Historical Commission 15
- Historic District Commission 15
- Public Ceremonies Committee 16

FINANCE
- Board of Assessors 17
- Treasurer/Collector 19
- Taxation Aid Committee 20
- Commissioners of Trust Funds 20
- Trustees of the Allen Fund 21
- Finance Director/Town Accountant 22

EDUCATION AND LIBRARY
- School Committee 42
- Superintendent of Schools 45
- Board of Library Trustees 48

PLANNING AND NATURAL RESOURCES
Conservation Commission 51
Community Preservation Committee 52
Planning Board 53
Beautification Committee 53
Town Surveyor 54
Zoning Board of Appeals 55
Nike Site Advisory Committee 55
MetroWest Growth Management 56
Metropolitan Area Planning Committee 56

PUBLIC SERVICES
Board of Health 59
Inspection/Building Department 63
Board of Road Commissioners 64
Water Commission 64
Surface Water Quality Committee 65
Park & Recreation Commission 67
Wayland/Sudbury Septage Treatment Facility 67
Wastewater Management District Commission 68

PUBLIC SAFETY
Fire Department 69
Station 2 Planning and Concept Design Study Committee 70
Police Department 71
Auxiliary Police 72
Dog Control Officer 73

COMMUNITY SERVICES
Council on Aging 74
Senior Property Tax Relief Committee 74
South Middlesex Opportunity Council 75
Charitable Committee 75
Veterans' Agent 76
Veterans' Memorial Committee 77
Housing Authority 78
Fair Housing Committee 78
Youth Advisory Committee 79
Transportation Committee 79
Cultural Council 80
Cable TV Committee 80

Election Results – Special Town Election, November 18, 2003 81
Election Results – Special State Primary, February3, 2004 81
Election Results – Presidential Primary, March 2, 2004 82
Election Results – Annual Town Election, April 27, 2004 87
Town Meeting Minutes Special Town Meeting, November 20, 2003 91
Town Meeting Minutes Annual Town Meeting, April 29, 2004 104
Map of Wayland 188
Index to Reports 189
Serve Your Town – Volunteer Opportunities

BOARD OF SELECTMEN

The highlight of the Selectmen's effort this year was obtaining the approval at annual Town Meeting to upgrade the Town's Executive Secretary position to a Town Administrator. Besides having increased authority and accountability over functions previously overseen by the Selectmen, the Town Administrator will have increased authority and accountability over functions across Town government. The Town Administrator will be responsible for ensuring that Town government functions in a coordinated manner with good communication across Town Boards, Committees, Department Heads and with residents. Defining of the role of the Town Administrator was an effort involving many Town Boards and Committees and Town residents. This upgraded position is the result of many years of work involving at least four different Boards of Selectmen. A candidate search is now going on and the Selectmen expect to appoint a Town Administrator by the end of calendar year 2004.

The Town has hired a new finance director to replace the long-term director who is retiring as of December 31, 2004.

Financial Matters

The Selectmen, Finance Committee and School Committee work diligently to maintain the overall financial health of the Town. Due to the State's fiscal challenges, Wayland's local state aid was cut by $850,000 cumulatively, during fiscal 2003 and 2004. In addition, Wayland was not sheltered from the escalating health and general insurance costs seen all across the U.S. Based on the unanimous recommendation of Wayland's Finance Committee, the Board of Selectmen voted to hold a special election on November 18 to seek approval of an $850,000 override of Proposition 2 ½. The override, which was approved by residents, was part of a multi-tiered effort to pay for town services that includes the override, increasing fees and looking for other non-tax related revenue sources, making immediate short-term cost reductions and implementing long-term cost savings initiatives.

The Board and the Executive Secretary continued to work on its revenue enhancements (fees and other funding vs. taxation) and cost savings initiatives. During the year approximately $252,000 in incremental fees were raised to offset taxes that might have otherwise been incurred by residents. All Town departments evaluated their fees from a competitive perspective and fees were increased across the board. Non-recurring revenues and grants raised another $536,000 in one-time revenues. In addition, approximately $160,000 in cost savings were generated, primarily related to staff reductions. This represents a total of $948,000 in additional revenues and cost saving initiatives.

The Board continues to believe that implementing changes of a long-term nature will generate the most savings. The Town's budget is so oriented to staff costs (77.9% of the budget goes to staff costs) which are difficult to reduce without significant organizational change. Over the past three years health care costs have skyrocketed. A small staff originated committee began to investigate various health care options that may eventually save the Town and Town employees a considerable amount. While the work was not fully complete by the 2004 annual Town Meeting, the education gained was considerable and the initiative continues with the Board planning to recommend some new options to town unions, employees and retirees and residents by Town Meeting in April 2005. Employee and union educational initiatives about new health insurance plans options will be starting soon.

Legal Matters

The Selectmen have primary responsibility for overseeing the Town's legal budget and act as gatekeepers for requests from operating departments that are in need of legal advice.

Each year's budget typically includes an estimate for funding routine legal advice that is provided by Town Counsel and Special Labor Counsel. These funds allow each operating department the opportunity to seek legal counsel on a wide range of matters, including land use, collective bargaining, municipal finance, procurement, contracts, etc.

Unfortunately, each year the Town also incurs legal costs to defend itself in lawsuits brought against it or one of the many boards and committees that oversee the operation of Town government. As of June 30, 2004, there were approximately thirty-five ongoing lawsuits. Most of these involve land use issues, including the appeals of decisions rendered by the Zoning Board of Appeals, Planning Board and Conservation Commission. Examples include appeals involving the location of wireless

communications facilities, proposed 40B developments and new subdivisions.

From time to time, the Town also incurs legal costs to bring a lawsuit against another party. An example is the lawsuit brought by the Town against National Development and the Town of Framingham with respect to the proposed development known as the Villages at Danforth Farms. The Selectmen are hopeful that this matter, which has cost the Town approximately $75,000 as of June 30, 2004, can be resolved during the upcoming fiscal year.

During Fiscal 2004, the Town incurred approximately $199,000 for legal services and related expenses, which exceeded the budget by approximately $74,000.

Other Matters

Other highlights of the year relate to furthering the work necessary under the goals the Selectmen set for themselves and the Executive Secretary. In the category of affordable housing, the Town is about to submit an affordable housing plan to the Commonwealth. Wayland will be one of only a handful of towns having an affordable housing plan on file with the Commonwealth. The Board and many residents worked hard to secure Town Meeting approval to acquire the NIKE site on Oxbow Road in North Wayland for up to sixteen affordable housing units and for conservation and park and recreation use. The federal government had concluded the site was surplus property and the Town had to act quickly to secure ownership of the property. The NIKE site committee appointed by the Board was very committed to its work to evaluate the environmental aspects of the property, obtain appraisals to clean up and acquire the property and make recommendations to the Selectmen as to the future use of the property.

The evaluation of town owned land continues. During fiscal 2004 all Boards and Committees reviewed their town owned land and provided the Selectmen with an assessment of what the land is currently used for, describing its planned future use or indicating it is not expected to be used in the foreseeable future by the department now responsible for the land. The next step will be to look at land requirements across town towards determining the best use for each property and identifying land that could potentially be sold. This is an effort that will involve all relevant boards and committees and ultimately Town Meeting.

Finally, the Board completed its update of Selectmen policies, which are now available in the Town Building and Library.

General Information

Form of Government	Open Town Meeting	
Town Website	www.wayland.ma.us	
Population (6/04)	13,941	
Number of Households	4,923	
Number of Registered Voters (6/04)	Precinct 1	2,093
	Precinct 2	2,089
	Precinct 3	1,989
	Precinct 4	2,271
		8,442
Polling Hours	7:00 A.M. – 8:00 P.M.	
Polling Locations	Wayland Town Building (Precincts 1 and 4) Wayland Middle School (Precincts 2 and 3)	
Current Tax Rate	$12.52	
School Enrollment	Claypit Hill Elementary	599

	Happy Hollow Elementary	384
	Loker Elementary	355
	Wayland Middle School	746
	Wayland High School	871
	TOTAL ENROLLMENT	**2,955 (September 2003)**
Land Area - Town of Wayland	15.28 Square Miles	
Landfill Hours: (Except Holidays)	Tuesday	7:00 am – 4:00 pm
	Thursday	7:00 am – 4:00 pm
	Saturday	7:00 am – 4:00 pm
Library Hours: (School Year)	Monday – Thursday	9:00 am – 9:00 pm
	Friday	9:00 am – 6:00 pm
	Saturday	10:00 am – 5:00 pm
	Sunday	2:00 pm – 5:00 pm
Town Building Office Hours:	Monday	8:00 am – 7:00 pm
	Tuesday – Friday	8:00 am – 4:30 pm

(Please check with individual departments as the hours may vary.)

FEDERAL AND STATE OFFICIALS REPRESENTING WAYLAND

United States Senators in Congress:	Edward M. Kennedy - D 2400 John F. Kennedy Federal Building Boston, MA 02203(617) 565-3170 E-mail: senator@kennedy.senate.gov	John F. Kerry – D 1 Bowdoin Square 10th Floor Boston, MA 02114 (617) 565-8519 E-mail: john_kerry@kerry.senate.gov
Representative in Congress, Precinct 2 7th Congressional District:	Edward J. Markey – D 188 Concord Street Framingham MA 01702 (508) 460-9292	
Representative in Congress, Precincts 1, 3 and 4, 5th Congressional District:	Martin T. Meehan – D 11 Kearney Street Lowell, MA 01852 (978) 459-0101 E-mail: martin.meehan@mail.house.gov	
State Senator, 5th Middlesex District:	Scott P. Brown - R State House Room 520 Boston, MA 02133 (617) 722-1555 E-mail: Sbrown@senate.state.ma.us	
Representative in General Court, 13th Middlesex District:	Susan W. Pope - R State House Room 237 Boston, MA 02133 (617) 722-2305 E-mail: SusanPope@hou.state.ma.us	

ELECTED TOWN OFFICIALS	NAME	TERM EXPIRES
MODERATOR	C. Peter R. Gossels	2005
TOWN CLERK	Judith L. St. Croix	2007
SELECTMEN	Betsy E. Connolly	2005
	Douglas J. Leard	2006
	Brian T. O'Herlihy	2005
	Michael L. Tichnor	2007
	William D. Whitney	2006
SCHOOL COMMITTEE	Frederick K. Knight	2005
	Heather A. Pineault	2006
	Jeffrey Dieffenbach	2006
	Lori C. Frieling	2005
	Robert B. Gordon	2007
ASSESSORS	Francis P. Aurelio	2005
	Susan M. Rufo	2007
	Thomas V. Maglione	2006
ROAD COMMISSIONERS	Stewart A. Millerd	2007
	Anthony Timperio	2007
	Mark A. Santangelo	2005
	Joseph F. Nolan	2006
	Anette S. Lewis	2006
PLANNING BOARD	Albert I. Montague, Jr.	2008
	Rebecca L. Regan	2006
	Lawrence A. Stabile	2007
	Christopher W. Seveney	2009
	Maureen A. Cavanaugh	2005
PLANNING BOARD Associate Member	Anette S. Lewis	2009
WATER COMMISSIONERS	Joel Goodmonson	2007
	Robert L. Duffy, Jr.	2006
	W. Edward Lewis	2005
BOARD OF HEALTH	Steven E. Locke	2005
	Philip Pattison	2005
	Constance A. Bean	2006
	(Vacancy)	2006
	Michelle Wolf	2007
TRUST FUND COMMISSIONERS	Jerrold I.W. Mitchell	2007
	John B. Wilson	2005
	Michael Patterson	2006
LIBRARY TRUSTEES	Perry R. Hagenstein	2007

	John B. Wilson	2006
	Rosamond Swain	2006
	Anne B. Heller	2007
	Gwenn Schurgin O'Keeffe	2005
	Lynne J. Lipcon	2005
PARK & RECREATION COMM	Rebecca Butler	2006
	James K. Forti	2006
	Anna Meliones	2005
	Mary Ellen Litter	2007
	William J. Bowhers	2007
HOUSING AUTHORITY	Mary Ann Wohlfarth	2008
	Mary M. Antes	2007
	Susan Weinstein	2005
	Charles Raskin	2009
	Martin Nichols	2008

APPOINTED TOWN OFFICIALS	NAME	TERM EXPIRES
Advanced Life Support Comm	Beth A. Zeeman	2005
	Vincent J. Smith	2005
	Douglas J. Leard	2005
	Elizabeth C. Sweitzer	2005
	Michael B. Patterson	2005
Trustees Of Allen Fund (3)	Michael B. Patterson	2005
	Benjamin W. Johnson III	2005
	Sema M. Faigen	2005
Animal Inspector (Livestock)	Bruce S. Sweeney	2005
Animal Officer (Dead Animals)	David R. Poirier	2005
Assessor, Assistant	Molly K. Reed	
Assessor, Administrative	Carol Niedbala	
Assistant Town Clerk	Lois M. Toombs	2005
Building Commissioner	Daniel F. Bennett	2005
Local Inspector	Jay T. Abelli	2005
Gas Inspector	Ernest Ferraro	2005
Gas Inspector, Deputy	William Rheaume	2005
Plumbing Inspector	Ernest Ferraro	2005
Plumbing Inspector, Deputy	William Rheaume	2005
Wiring Inspector	Ward Keller	2005
Wiring Inspector, Deputy	Arthur J. Richard	2005
Cable TV (8)	Richard P. Turner	2005
	Robert W. Hanlon	2005
	Russell A. Ashton	2005
	(Vacancy)	2005
	Maurice H. Stauffer	2005
	William J. Kaplan	2005

	Marc Joniec	2005
	Betsy G. Moyer	2005
Central MA Advisory Rail Trail	David C. D'Orlando	2005
Civil Defense Director	Robert Irving	PERM
Cochituate State Park Advisory	Harold Meyer	2007
Community Preservation Committee (7)	Stephen Curtin	2005
	Charles Raskin	2005
	William J. Bowhers	2006
	Rebecca Regan	2007
	Marylynn Gentry	2005
	Michael B. Patterson	2006
	Jerome Heller	2007
Conservation Administrator	Brian Monahan	
Conservation Commission (7)	Frank R. Antonell	2007
	Marylynn Gentry	2006
	Barbara Howell	2006
	J. Andrew Irwin	2005
	John R. Sullivan	2005
	Megan M. Lucier	2005
	Roger A. Backman	2007
Constables	Christopher Hanlon	2005
	William E. Pickett	2007
	Curtis P. Donelan	2005
	Louis V. Gaglini	2007
	Nelson H. Goldin	2005
Council on Aging (9)	Clement Sansone	2005
	Betsy Soule (non-voting)	2006
	Martha E. Bustin	2007
	Julie Secord	2007
	Denise N. Yurofsky	2007
	George Blood	2007
	Harriet H. Onello	2007
	Geoffrey E. Smith	2006
	Mitchell J. Marcus	2007
Council on Aging-Co-Directors	Kristin Kiesel	
	JoAnn Kunz	
Cultural Council	Kathryn Welter	2006
	Carole M. Felz	2006
	Barbara J. Carter	2006
	Margret B. Krakauer	2006
	Allen J. Kaplan	2005
	Anna Laura Rosow	2006
Dog Control Appeals Board	Susan Sherwood	2007
	Jeffrey S. Baron	2005
	Susan Koffman	2006
	Daniel Brown	2007
Dog Control Officer /Animal Inspector	Leslie E. Boardman	2005
Dudley Pond Area Planning Committee	Christopher Foster	2005
	Deborah Portyrata	2006
	(Vacancy)	

	(Vacancy)	
	(Vacancy)	
	William B. Gagnebin	2007
	(Vacancy)	
Emergency Planning Committee	Anette Lewis	
	Charles H. Raskin	
	Betsy Connolly	
	Robert Loomer	
	Robert Irving	
Executive Secretary	John Jeffrey Ritter (Jeff)	
Fence Viewers	Board of Selectmen	2005
Field Drivers	Constables	2005
Finance Committee (7)	George Christopher Riley	2007
	Charles D'Ambrosio	2007
	Robert L. Lentz	2006
	Cherry C. Karlson	2005
	(Vacancy)	
	Roderick W. Fletcher	2006
	Karl A. Geiger	2005
Finance Director/Town Accountant	Robert W. Hilliard	2005
Fire Chief	Robert Loomer	
Health Director	Steven Calichman	2005
Sanitarian, Inspector	Julia M. Junghanns	2005
Inspector of Milk	Steven Calichman	2005
Burial Agent	John C. Bryant	2005
Burial Agent	Cynthia F. Bryant	2005
Highway Operations Director	Stephen F. Kadlik, III	2006
Historical Commission (7)	Paul Gardescu	2006
	Mary C. Reed	2007
	Bonnie S. Nash	2006
	James H. Flanagan	2005
	R. Richard Conrad	2006
	Stephen J. Curtin	2005
	Howard L. Schultz	2007
Historic District Commission (7)	Christopher F. Nash	2005
	Christopher L. Hagger	2007
	Diana Warren	2007
	Margery F. Baston	2007
	Desmond J. McAuley	2006
	Gretchen G. Schuler	2005
	Edward H. Culver (Ned)	2006
Housing Authority Director	Brian E. Boggia	
Housing Partnership Comm (9)	(Vacancy)	
	Jonathan F. Saxton	2005
	Martin S. Nichols	2005
	Marilyn J. Wallin	2005
	Mary M. Antes	2005
	Rachel G. Bratt	2005

	Frank J. Silva	2005
	(Vacancy)	
	(Vacancy)	
Human Resources Director/Assistant Executive Secretary	John Senchyshyn	
Information Technology Manager	Gwen Sams-Lynch	2006
Library Director	Ann F. Knight	
Library Feasibility Study Comm	Sally Cartwright	2004
	Anne Heller	2004
	Eric Hollenberg	2004
	Louise Brown	2004
	Joseph Nolan	2004
	John Wilson	2004
	Anne Wilson	2004
Local Access Corp (WAYCAM)	(Vacancy)	
	(Vacancy)	
	Arnold L. Kahn	2007
MAPC	Mary M. Antes	2006
Master Plan Advisory Task Force (11)	Regina Snow Mandl	2005
MBTA Advisory Board	Marcia P. Crowley	2005
Measurers of Wood & Bark	Paul Doerr	2005
	Lewis S. Russell, Jr.	2005
	Harry F. Sweitzer	2005
Metrowest Growth Mgmnt Comm	Mary M. Antes	2005
Metrowest Open Space Task Force	(Vacancy)	2005
Middle School Building Comm	Robert A. Doyle	2005
	Laurene M. Sperling	2005
	Mark R. Kaufman	2005
	Celia L. Lombardo	2005
	Robert B. Gordon	2005
	Frederick K. Knight	2005
	Lawrence J. Krakauer	2005
	William D. Whitney	2005
	Mark Santangelo	2005
Minuteman Voc Tech School	Mary Ellen Castagno	2005
Park & Recreation Superintendent	William C. Kilcoyne	
Personnel Board (5)	Maryanne Peabody	2007
	(Vacancy)	
	Walter W. Jabs	2005
	Jane A. Evans	2008
	Philip C. Schneider	2005
Planner, Town	Joseph Laydon	
Police Chief	Robert Irving	
Public Ceremonies Committee (5)	Caroline Meliones	2005
	John C. Dyer	2006
	Alessandra Kingsford	2007
	John Turchinetz	2005

	Richard P. Turner	2005
Records Manager	Judith L. St. Croix	2005
Records Management Committee	Judith L. St. Croix	2005
	(Vacancy)	2005
	MaryAnn DiNapoli	2005
	Norma Badger	2005
	Dale Sicotte	2005
Regional Transportation Advisory Committee	Marcia P. Crowley	2005
Board of Registrars (4)	Georgia K. Gillespie	2006
	Judith H. Ide	2007
	Elizabeth A. Salerno	2005
	Judith L. St. Croix	
Assistant Registrar	Lois M. Toombs	2006
River Stewardship Council	Thomas Sciacca	2005
	Mary M. Antes (Alternate)	
Route 20 Corridor Committee (5)	David A. Roberts	2005
	(Vacancy)	
	Stephen B. Turner	2005
	(Vacancy)	
	Thomas H. McEnany	2006
Route 30 Corridor Committee (5)	(Vacancy)	2005
	Paul A. Rufo	2005
	Arthur Romania	2005
	(Vacancy)	2005
	(Vacancy)	2005
School Superintendent	Gary Burton	
Sealer of Weights & Measures	Courtney Atkinson	2005
Senior Tax Relief Committee	Geoffrey P. Smith	2005
	Robert B. Hatton	2005
	Mitchell J. Marcus	2005
	Stephen J. Colella	2005
	Patricia Nelson	2005
	Clement V. Sansone	2005
	Madeline O. Foley	2005
	Kristin Kiesel	2005
	Lillian I. Mills	2005
Septage Committee (8)	George H. Bernard	2007
Appointed by	Philip Pattison	2005
(4) Wayland (4) Sudbury	(Vacancy)	
	John Dyer	2007
SMOC	Lawrence N. Scult	2005
Station Two Committee	Constance Bean	2005
	Douglas J. Leard	2005
	Kathleen Lang	2005
	Elizabeth Sweitzer	2005
	Gerald Galvin	2005
Surface Water Quality Comm (5)	Michael Gitten	2006

	Wayne Kelley	2006
	Lili Griffin	2006
	Thomas J. Largy	2006
	Jackson Madnick	2006
Surveyors of Lumber	Jean B. Pratt	2005
	Marcia P. Crowley	2005
	Harry F. Sweitzer	2005
Taxation Aid Committee (Town Meeting)	Markey P. Burke	2007
	Paul Keating	
	Jeffrey A. Cohen	
	Kenneth Sawyer	2006
	Mary S. Morss	2005
Town Center Committee (Subcommittee of Planning Board)	Betsy Connolly	2005
	Daniel B. Mesnick	2004
	Harvey R. Montague	2004
	Lewis S. Russell, Jr	2004
	Marisa G. Serafini	2004
	John R. Sullivan	2004
	Gretchen G. Schuler	2004
Town Counsel	Mark J. Lanza	
Town Surveyor	Alfred (Alf) Berry	2005
Transportation Committee	George Blood	
	Kevin Goodwin	
	Lorraine Greiff	
	John Thomas	
Transportation Improvement Program Coordinator	Joseph Laydon	
Treasurer/Collector	Paul Keating, Jr.	2005
Deputy Tax Collector	Kelley & Ryan Associates, Inc.	2005
Treasurer/Collector, Asst.	Helen Lewis	
Trinity Mental Health Rep	Karen Braunwald	
Veteran's Agent	John Turchinetz	2005
Veteran's Memorial Committee	John C. Dyer	2005
	Richard Hoyt	2005
	James H. Burkley	2006
Wastewater Management Commission	Lana Carlsson-Irwin	2006
	Eugene C. Roberts	2007
	Harry F. Sweitzer	2005
Water Superintendent	Donald W. Hollender	
Wayland High School Bldg Comm	Mary L. Lentz	2009
	Lea T. Anderson	2009
	Joshua Bekenstein	2009
	Dianne H. Bladon	2009
	Stephen R. Breit	2009
	Brian J. Chase	2009

	James H. Howard Jr.	2009
	Stephen E. Tise	2009
	Joseph R. Lewin	2009
	Celia L. Lombardo	2009
	Eric Sheffels	2009
Youth & Adolescent Director	Paul R. Neustadt	
Youth Advisory Committee (7)	Mary Elizabeth Wright Groden	
	Lynne M. Cavanaugh	2007
	Trudy Zimmerman	2005
	Doris E. Goldthwaite	2005
	Jeffrey Johnson	2004
Elected by student body	(Vacancy)	
Elected by student body	(Vacancy)	
	James K. Forti	
Youth Officer	James K. Forti	
Zoning Board of Appeals (5)	Susan F. Koffman	2005
	James E. Grumbach	2005
	Eric B. Goldberg	2006
	Steven Fugarazzo	2007
	Lawrence K. Glick	2006
ZBA Assoc. Members (3)	Aida A. Gennis	2007
	Shaunt Sarian	2005
	Linda L. Segal	2006

GENERAL GOVERNMENT

TOWN CLERK

During FY2004 the following town meetings and elections were held:

Special Town Election	November 18, 2003
Special Town Meeting	November 20, 2003
Special State Primary	February 3, 2004
Special State Election	March 2, 2004
Presidential Primary	March 2, 2004
Annual Town Election	April 27, 2004
Annual Town Meeting	April 29, 2004
Special Town Meeting	May 5, 2004

Please consult the Table of Contents for election results and town meeting minutes.

FY'04 HIGHLIGHTS

Elections

2003/2004 was a very busy election year for the Town Clerk's Office. A special state primary and a special state election were called to fill the state senate seat vacancy caused by the resignation of Cheryl Jacques. A dual election was held on March 2, 2004 – Special State Election and the Presidential Primary.

Town Census

The Annual Town Census was mailed to all households the first week of January. The information was compiled, updated, and printed in the form of the resident list published in April. The census information is used to validate and update the residency of voters; to assist the police/fire in updating E-911; to assist the school department with enrollment information and projections; to assist the council on aging with service projections; to prepare the annual jury list; to assist the park and recreation department in enrolling residents in programs throughout the year; to assist the Veteran's Agent, and to assist other municipal departments in the course of their daily work. The cooperation of all residents to complete the form and return it promptly was appreciated.

Voter Registration

The Town Clerk's office continued to utilize the state's Voter Registration Information System (VRIS) for voter registration. To avoid duplication of voter registrations, this system connects Wayland with all 351 cities and towns across the state, to the Registry of Motor Vehicles, and to the Office of the Secretary of the Commonwealth.

Pursuant to a new federal law, the Help America Vote Act of 2002 (HAVA), all new registrants must provide a valid driver's license number or the last four digits of their Social Security Number when they register to vote. All voters who registered by mail after January 1, 2003, and who have not voted in a federal election, must provide a copy of a valid form of identification when they vote in person or by absentee ballot.

Board of Registrars

Elizabeth A. Salerno, Chair	4/05
Georgia Gillespie	4/06
Judith Ide	4/07
Judith L. St. Croix, Clerk	4/07
Lois M. Toombs, Assistant Registrar	4/05

The Board of Registrars in a town is the counterpart of an Election Commission in a city and the Elections Division of the Secretary of the Commonwealth's Office at the state level. The Board is composed of four members, not more than two may be members of the same political party.

The Town Clerk, by virtue of the office, is one of the four, and is responsible for executing the functions of the Board of Registrars including the conduct of elections, election recounts, voter registration, compilation of the annual listing of residents (Town Census), and certification of signatures on nomination papers and petitions.

As of June 30, 2004, total number of registered voters:

Precinct 1	2,093
Precinct 2	2,089
Precinct 3	1,989
Precinct 4	2,271
Total Registered Voters	8,442
Political Parties:	
Democrat	2,213

Republican	1,474
Libertarian	19
Massachusetts Green	13
Unenrolled	4,718
Political Designations:	
Green Party USA	2
Reform Party	2
Rainbow Coalition	1
Inactive Voters:	996
Population	
(Census January 1, 2004)	13,812
Vital Records	
Births Recorded	129
Deaths Recorded	152
Marriages Recorded	36
Financial Report	
Dog Licenses	$ 20,520.00
Kennel Licenses	250.00
Dog Late Fines	1,435.00
Miscellaneous	13,097.90
Water Fines	1,600.00
Total	$ 57,422.90

Dogs

Wayland Dog Control Bylaw requires all dogs six months old or older to be licensed by the Town Clerk by January 15 of each calendar year. Renewal letters were mailed to each dog owner in the month of December 2003 and residents were able to license their dog(s) either by mail or in person. Copies of the Dog Control Bylaw are available at the Office of the Town Clerk.

Dog Licenses Issued

Dog Licenses	1631
Kennels	4

TOWN COUNSEL

During FY '04 Town Counsel performed general legal services for all Town departments, boards, committees, and commissions and for the School Department. Most Town employment relations law services were performed by the firm Deutsch, Williams, Brooks, DeRensis, Holland & Drachman, P.C. Insurance defense counsel designated by the Town's liability insurance carrier provided defense of tort claims (negligence). Defense of workers' compensation claims was provided by counsel designated by the Town's insurance group's claims management service. Bond Counsel services were provided by the law firm of Palmer and Dodge. Special counsel is utilized on an as-needed basis to supplement or supplant Town Counsel's services when appropriate, especially in the area of employment relations law. Other special counsel is used on a case-by-case basis.

A considerable amount of time was spent during FY '04 on one subdivision plan modification appeal, one comprehensive permit denial appeal, one zoning variance denial appeal, one special permit modification denial appeal and settlement discussions relative to a civil suit filed by the Town against the Town of Framingham Planning Board challenging the special permit issued for the Danforth Farm Planned Unit Development in Framingham and Wayland.

Throughout FY'03, Town Counsel kept regular office hours in Wayland Town Building on Thursday afternoons. Town Counsel met with various boards and committees on an as-needed basis. Town Counsel also attended all sessions of the Annual Town Meeting and the Special Town Meetings.

Town Counsel represented the Town in various legal proceedings in the Massachusetts Appeals Court, Middlesex County Superior Court, Norfolk County Superior Court, the Land Court and the Appellate Tax Board.

INFORMATION TECHNOLOGY

An integral part of Town Hall, the Information Technology needs and expectations of our constituents continue to grow dramatically. The Technology Review Committee (TRC) has identified major trends and directions; the Committee seeks to guide changes within the Information Technology Department to effectively monitor, evaluate, implement and operationalize appropriate resources in strengthening the Town's Information Technology services to the community.

The Information Technology Department strives to adopt new trends and capabilities to enhance and empower Town Hall administrative staff in improving services to the community. Significant resources are devoted to technology and the

Information Technology Department manages and coordinates projects and services in order to obtain the most from these investments.

The goals of the Information Technology Department includes providing local and remote access to Town's resources and services; providing, improving and maintaining centralized administrative functions, such as VADAR system for abatements and auto excising between the Treasurer and Assessors' office, the GIS systems, and the Accounting & Payroll system between the Town and School department. This year, the Manager of the Information Technology Department assisted the Project Manager for the new Police Department/Fire Department in the computerized dispatching system and the network infrastructure.

The Information Technology Department continually strives to monitor emerging technologies and to effectively evaluate opportunities to improve current Town operations by incorporating or migrating viable new hardware, software and technology implementations.

PERSONNEL BOARD

Chapter 43 of the Code of the Town of Wayland defines the role of the Personnel Board to be the development and administration of the Wage and Salary Classification Plan and personnel policies and procedures in cooperation with the affected town boards and departments. In addition, the Board is charged with approving all pay or classification changes of town employees; negotiating collective bargaining agreements for the town; establishing and maintaining central personnel files for all employees; reviewing the operation of the Wage and Salary Classification Plan and recommending appropriate changes to town meeting.

Maryanne Peabody continues to serve as Chair; Wally Jabs serves as Vice-chair. Other members include Jane Evans and Philip Schneider. In April Tracy Brown resigned from the Personnel Board. The Board thanks Tracy for her dedicated service and will miss the expertise that she brought to the Board.

The Personnel Board has worked on several major projects this year. A Request for Proposal for a wage and classification study for AFSCME bargaining unit positions, SEIU bargaining unit positions and selected non-union positions was prepared and advertised. The contract was awarded to Stone Consulting, Inc. Fifty-seven positions were included in the study. Job descriptions were updated and revised prior to beginning the study. This work was completed in-house in an effort to contain costs. The consultant compared Wayland's positions to seventeen comparable communities. At the conclusion of the study the consultant recommended eleven positions for reclassification.

The Board continued its review of personnel policies and procedures. Seventeen policies have been completed and distributed to employees. This includes a combination of revisions to existing policies and the creation of new policies. It is anticipated that approximately thirty additional policies will be revised or established.

On June 30th of this year collective bargaining agreements expired with the eight unions representing Town employees. Employees affiliated with collective bargaining units represent a vast majority of the Town's regular workforce. The Personnel Board is charged with negotiating the union contracts. Negotiations have begun with the unions on successor agreements. In addition to contract negotiations the Board has dealt with a variety of employment issues affecting employees through the contractual grievance process. The Board continues to maintain a posture of strict interpretation of the collective bargaining language.

Wayland continues to participate in the in a multi-town training consortium. By pooling resources the Town is able to stretch its training dollars. This past year employees participated in one-half day seminars which focused on Increasing Management and Staff Effectiveness Through Behavioral Styles Matching, Turning Conflict Into Opportunity: Putting Communication and Negotiation Skills to Work and Dealing With Difficult Behavior At Work.

The Personnel Board would like to thank all boards, committees, officials and employees for their cooperation and input during the past year. The Board welcomes attendance at its meetings and would also like to remind all employees and officials that the Personnel Board is available to assist on a wide variety of personnel matters.

HISTORICAL COMMISSION

The Wayland Historical Commission, a seven-member town agency, meets once a month, September through June, to plan the identification, evaluation, and protection of Wayland's historical, cultural, and archaeological resources. During FY2004, its scope of work included involvement in several projects requiring Historical Commission evaluation and comment, as well as the administration of ongoing programs.

During FY2004, consultants Fannin-Lehner completed its study of the deteriorating condition of gravestones in the Town's cemeteries, and the Commission selected Monument Conservation Collaborative to start repair of the most damaged headstones and footstones at North and South Cemeteries. Funding for the remediation work came from a 2003 Town Meeting Warrant article co-sponsored by the Historical Commission and the Community Preservation Committee, which appropriated $65,000 of CPA funds to make repairs. Also during FY2004, the Commission selected Hines Wasser Associates to investigate ways to make the historically-significant railroad artifacts in Wayland Center accessible to the public. This study, to be completed in FY2005, is funded by $15,000 in CPA funds, voted at the Spring 2003 Town Meeting. At the Spring 2004 Town Meeting, the Commission co-sponsored with the Park and Recreation Commission a warrant article that gives joint responsibility to oversee the maintenance of numerous public memorials throughout the Town. The Historical Commission expects early FY2005 activities to include inventorying those monuments at least fifty years old. Also at the Spring, 2004 Town Meeting, the Commission endorsed the successful creation of the Bow Road Historic District.

During this past year, the Historical Commission evaluated the effect of proposed cell tower construction, continued its archaeological evaluation of several areas at Greenways in anticipation of canoe access there, and engaged volunteers to assist in the cleanup of the area surrounding the rail tracks near the Wayland Depot.

In ongoing programs, the Commission continued to photograph and document area homes, adding to its historic properties inventory. The Wayland Archaeology Group, a subcommittee of the Historical Commission, continued its data recovery work and educational programs, as well as the aforementioned work at Greenways.

Commission representatives participated in Wayland's Community Preservation Committee, an ongoing committee charged with recommending dispersal of Community Preservation Act funds; and the Master Plan Advisory Committee, a Planning Board committee that presented a new Master Plan for the Town.

HISTORIC DISTRICT COMMISSION

During this last year, the Historic District Commission (WHDC) has been busy. In September and October 2003, the Commission held public hearings on an application for retention of a sign at the Wayland Depot at 1 Cochituate Road and installation of an exterior vent at 43 Cochituate Road.

The WHDC continued discussions with residents of Bow Road in relation to creation of a Bow Road Historic District. The WHDC prepared a Bow Road Historic District Study Report that was submitted to the Massachusetts Historical Commission (MHC) for review and approval. After its approval by the MHC, the WHDC scheduled a public hearing in October on the creation of a new Historic District. The November Town Meeting approved the creation of the Bow Road Historic District.

The WHDC also held a public hearing and sponsored a warrant article at last year's Spring Town Meeting to codify past Town Meeting votes that created two local historic districts and enlarged the original district four times. It was successfully passed.

In March, the WHDC held a public hearing and adopted Rules and Regulations governing the Commission.

The WHDC also held additional public hearings prior to June 30, 2004. There were public hearings on applications for placement of signs on Mellon Office Green, to install a lightning protection system at the First Parish Church at 225 Boston Post Road, relocation of a railroad switch stand to the Wayland Depot, and the construction of a second story addition over an attached garage at 24 Cochituate Road.

The WHDC also met several times to discuss the status of unapproved Public Safety Building exterior features and held public hearings on many of these

unapproved features. The WHDC will continue to encourage the Town to implement the results of the public hearings.

The Historic District Commission welcomes support form members of the community who share our interest in the preservation and enhancement of the significant historic resources in the Wayland Center and Bow Road Historic Districts.

PUBLIC CEREMONIES COMMITTEE

The Public Ceremonies Committee (PCQ coordinates Wayland's observance of Memorial Day and recognizes events, persons, and projects of importance to the town. Activities this year include recognition of Mabel Reid-Wallace and the METCO program she directs benefiting Wayland schools, other actions relative to town memorials deserving perpetual maintenance, and appointment each year of a high school senior, in 2003/4 Stephen Carroll, a full PCC member in introduction to town government.

Memorial Day Parade and Service The parade stepped off from Wayland Middle School at 11;00 a.m. Monday, May 31, 2004, for memorial services at Lakeview Cemetery, Cochituate, beginning at 11:30 p.m. The service concluded one hour later. There, all were welcomed by Selectperson Chair Betsy Connolly, who introduced Associate Minister of the Trinitarian Congregational Church Scott Warren *for* a non-denominational prayer of remembrance and then for Stephen Carroll's eloquent reading of the Gettysburg Address. Veterans' Agent John Turchinetz honored all servicemen and women in a moving reminiscence entitled "Veterans' Moments" based upon contributions and sacrifice present and past. Keynote Speaker John Michalczyk of Boston College, who frequently has forwarded understanding within Wayland, asked all "in our peace-filled town" to realize the "costs of war ... the fruits of peace ... and the hope ... to give light to the, living." Involved on Memorial Day were town organizations, beautiful musicians, leaders, and guests from grade, middle, and high schools. Flags previous to the day had been placed on veterans' graves, beside town memorials, wreaths at other locations. On Memorial Day itself, ceremonies were held at North and South Cemeteries, St Zepherin's Cemetery, and at the World War II Memorial next to the Villa. Included everywhere were town guests and participants from Wayland Elementary, Middle and High Schools, Wayland VFW, the American Legion Post, the veterans' firing squad, and escorts from Police and Fire Departments.

Honoring Mabel Reid-Wallace and the METCO Program at Wayland Schools, under Article 1 of the Wayland Town Meeting April 29, 2004
By unanimous vote, the Town of Wayland recognized Mabel Reid-Wallace and Wayland's METCO Program (represented by students Chester Barboza and Tyisha Edwards of the METCO High School Council) to receive the town's honor in framed statements that thanked Mrs. Reid-Wallace, standing with her two student representatives, for her enthusiasm, dedication, and understanding for and of "the needs of the children within her program and the need for interaction between METCO and Wayland students. Her continuing passion for her work and for students that it encompasses has created the most diverse atmosphere Wayland has ever had in its schools. The people of Wayland show thanks to Mrs. Reid-Wallace and to the entire METCO program for also enriching the lives of all Wayland students." (Words by Stephen Carroll.)

Town Memorials Relative to the care of Wayland's memorials and historic sites, the PCC in December 2002 appointed two of its own members and four other Wayland citizens to an Ad Hoc Study Committee to advise on how best to ensure policy and perpetual care for town sites and markers. The, Ad Hoc Committee met five times and delivered its advice to the PCC for town action at the 2004 regular town meeting under Article 29. The motion passed as proposed.

FINANCE

BOARD OF ASSESSORS

The principal duty of an assessor is to locate and value all taxable property within a community so that the taxpayer will share the cost of services in proportion to the value of their property. It is also the assessor's responsibility to seek not only market value but also equalization or uniform treatment of taxable property.

The property tax in Wayland Massachusetts is an *AD VALOREM* tax, which means that it is based on the value of the property rather than the ability of the homeowner to pay.

Market price is sometimes confused with market value. Market price refers to the amount actually paid in a transaction and is a fact. Market value is an estimate of what a price should be when there are no special circumstances influencing the sale.

The Board of Assessors welcomes new member Susan Rufo. Susan adds to the Board her wealth of experiences as a broker and property manager. The Board looks forward to working with Susan.

FY2004 was the third phase of the 10-year cyclical internal and external inspections of residences as mandated by the Commonwealth's Department of Revenue (DOR). The designated areas for FY2004 were bounded as follows: East of Main Street, North of East Plain/Commonwealth, West of the Natick town line, and South of Loker/Woodridge. There are approximately 402 parcels in this phase.

Four notifications/attempts are made to gain access to each residence. Experienced data collectors contracted specifically for this task make all inspections. The results are as follows:

Phase four of the cyclical inspections will begin in fiscal year 2005.

This year the Board spent some time to streamline the Community Preservation Act (CPA) and Circuit Breaker (CB) application process in order to ensure a complete and timely review and response. This was the third year of the administration of these forms, and the Board has developed a check-off sheet to assist in their processing. This year the board processed the following:

This past year the Board spent time reviewing presentations by nearly every company providing municipal assessment services in Massachusetts. Next year (FY2006) is a full revaluation year. Besides the normal complete review of all properties in town, the Board is also anticipating a major upgrade to our software applications for mass appraisal.

The Board is presently gathering data on office personnel tasking and workload as part of a study to improve our efficiency and determine future staffing levels.

In accordance with the code of Wayland, Section 19-7 the Board of Assessors makes the following Report. 101.1.2. A report for the previous six calendar years of abatement history follows: 2 (a,b,c)

FISCAL YEAR	# RECD	# GRANTED	# DENIED	AVG ABMT
1999	57	31	26	$1,031.00
2000*	226	138	88	$ 803.75
2001	81	37	42	$ 2,372.38
Supplemental	4	3	1	$ 661.64
52/72A Exempt**	1	1	0	$ 818.83
2002	27	16	11	$2,037.60
Supplemental	1	1	0	$ 222.62
2003*	295	211	118	$ 840.06
Supplemental	0	0	0	$ 0.00
2004	72	45	200	$ 1,259.75
Supplemental	0	0	0	$ 0.00

*Revaluation Year

2 (d,e)
(d) ATB filing last six years:

YEAR	
1999	2
2000	23
2001	7
2002	2
2003	26
2004	13

ATB decisions denied, by address, per year:

ADDRESS	YEAR
55 Hillside Drive	2000
22 Oak Hill Road	2000
81 Plain Road	2000
2 Plainview Road	2000
113 Dudley Road	2001
6 Aqueduct	2004
4 Cutting Cross	2004
54 Old Connecticut Path	2004
58 Old Connecticut Path	2004
29 Rice Road	2003

(e.)

# PROPERTY	OWNER	ATB ASSMNT	TAX ABATE	CPA ABATE
15 Sedgemeadow Road	Curtis	$547,300.00	$381.86	$5.73
57 Moore Road	Scott	$470,000.00	$290.46	$4.35

3.
Cyclical Data Inspections

Entry	258
Refused	50
Not Home	94
Total	402

B.
The Board has supplied reports to the Board of Selectmen.

C.
The public meeting was held on February 28, 2002 for the Board to listen to taxpayers express their concerns. Two taxpayers participated.

D.
To comply with this section will require additional financial support and personnel.

Shown below are fiscal year 2003 assessed values for the separate classes of properties as well as the number of parcels in each class and their share of the tax levy.

CLASS	PARCEL COUNT	VALUATION	PERCENTAGE OF LEVY
Residential	4888	2,691,489,000	95.37
Com/Industrial	139	2,802,873	3.94
Personal	269	19,386,810	.69

The single tax rate for FY2004 was $13.13 per $1,000 of value. The maximum allowable levy limit was $37,077.95; the Town levied $37,055,350 with New Growth contributing $379,136. The Board expects this figure to drop yearly with the decline of new house starts.

The Statutory Exemptions granted for the period of July 2002 to June 2003.

Exemption Type	Amount (not to exceed)	Count	Tax Amount
Clause 17D (Widow/Widower)	$350.00	11	$ 3,500.00
Clause 18 (Hardship)		1	$ 1,500.00
Clause 22 (Disabled Veterans)	$500.00	58	$28,750.00

Clause 22A (10% Disabled)	$ 850.00	3	$ 2,250.00
Clause 22E (100% Disabled)	$1,200.00	2	$ 2,100.00
Clause 37 (Blind)	$ 875.00	11	$ 9,262.50
Clause 41C (Elderly)	$1,000.00	35	$29,713.77
Clause 42 (Police/Fire Surviving Spouse)	Full /Total	1	$ 4,987.24
Paraplegic (Vet)	Full	2	$ 9,360.21
Circuit Breaker (CB)	97 applied 4 denied		$65,909.88
Community Preservation Act (CPA)		90	$ 3,878.51

For the period of July 2003 to June 2004, the total number of excise bills issued for this period was 14,041 that generated $2,046,185.81 in levies. There were 299 abatements granted in the amount of $28,308.30. The Registry of Motor Vehicles sends commitments throughout the year. The above figures represent 2003 and 2004. Taxpayers should not ignore an excise bill. If an excise bill remains unpaid, the Registry will mark the owners license number and all unpaid balances will need to be paid before a car registration or license can be renewed.

TREASURER/COLLECTOR

The Treasurer's office is responsible for collecting all monies due to the Town of Wayland. This includes real estate taxes, personal property taxes, excise taxes, water bills, departmental turn-ins such as building permits, health permits, and park and recreation fees. We are also responsible for collecting the money received from the Community Preservation Act that now shows up on each quarter's Real Estate bill. These receipts must be reported to the Town Accountant on a timely basis. Unspent money must be invested in high yield, insured accounts.

JULY 1, 2003	CASH BALANCE	$ 7,859,575.46
FISCAL YEAR 2004	RECEIPTS	$142,349,069.51
		$150,208,644.97
FISCAL YEAR 2004	EXPENDITURES	$141,165,484.81
JUNE 30, 2004	CASH BALANCE	$ 9,043,160.16
		$150,208,644.97
AS OF JUNE 30, 2004	TAX TITLE 38 PARCELS	$ 536,241.00
AS OF JUNE 30, 2004	TAX TITLE POSSESSIONS 39 PARCELS	$ 6,102.20

BOND ANTICIPATION NOTES

TEMPORARY NOTES

Project	Type	Sold	Rate	Amount	Payoff	Interest	Buyer
School Building	BAN	11/21/2003	1.090%	$ 10,745,000.00	11/18/2004		Sovereign Bank
				$ 10,745,000.00			
Highway Project	SAAN	06/30/2004	1.600%	$ 41,945.00	11/18/2004		Eastern Bank
				$ 41,945.00			

MATURING DEBT AND INTEREST

	BALANCE JULY 1, 2003	PRINCIPAL FY 2004	INTEREST FY 2004	BALANCE JUNE 30, 2004
High School Remodel $6,180,000.00	$2,715,000.00	$ 360,000.00	$ 110,525.00	$ 2,355,000.00
School – 1993 $4,146,000.00	$2,150,000.00	$ 215,000.00	$ 95,675.00	$ 1,935,000.00
Multi-Purpose - 1996 $6,158,000.00	$2,620,000.00	$ 360,000.00	$ 329,200.00	$ 2,260,000.00
Multi-Purpose - 1997 $3,830,000.00	$1,445,000.00	$ 375,000.00	$ 64,942.50	$ 1,070,000.00
Multi-Purpose - 1998 $8,722,000.00	$5,695,000.00	$ 740,000.00	$ 223,332.50	$ 4,955,000.00
Multi-Purpose - 2000 $3,613,000.00	$2,300,000.00	$ 425,000.00	$ 115,145.02	$ 1,875,000.00
Multi-Purpose - 2001 $3,425,000.00	$2,690,000.00	$ 355,000.00	$ 111,838.76	$ 2,335,000.00
Multi-Purpose - 2002 3,420,000.00	$3,110,000.00	$ 285,000.00	$ 135,615.00	$ 2,825,000.00
Multi-Purpose - 2004 2,550,000.00	$ -	$ -	$ -	$ 2,550,000.00
MWPAT	$ 612,778.49	$ 26,873.61	$ 7,121.90	$ 585,904.88
MWPAT	$ 178,928.00	$ 10,539.00	$ -	$ 168,389.00
	$ 23,516,706.49	**$ 3,152,412.61**	**$ 1,193,395.68**	**$ 22,914,293.88**

TAXATION AID COMMITTEE

The committee's mission is to aid Wayland Disabled and Elderly with their property taxes. Contributions to the Fund are voluntary and may be made by anyone, in any amount. Applications are available after the first of the year and the Committee usually disburses the funds in time for the May tax payment. This past year six applicants received help with their taxes. You may direct any questions to the Treasurer's Office.

	Collected	Disbursed
Carryover Balance FY 01	$4,151.58	
FY 02	$2,071.37	$1,900.00
FY 03	$1,693.65	$2,700.00
FY 04	$3,296.76	$3,000.00
Year End Balance	$3,613.36	

COMMISSIONERS OF TRUST FUNDS

The goal of the Commissioners is to invest Wayland's trust funds to realize the best possible gain while maintaining a balance between risk and return appropriate to a public trust. The following are the fund's balances at the end of the past ten years:

2004	**$ 1,876,786**
2003	$ 1,684,155
2002	$ 1,609,578
2001	$ 1,764,659
	$ 1,789,690
1999	$ 1,581,869
1998	$ 1,325,784
1997	$ 939,000

1996	$ 784,717
1995	$ 681,655

For a Statement of Investment Policy please refer to prior Town Reports or contact the Commissioners of Trust Funds

TOWN OF WAYLAND TRUST FUNDS

Short-Term Investments

Vanguard – Prime Money Market Fund	$ 7,622

Bonds

Vanguard Intermediate – Term Bond Index Fund	$ 466,278
Vanguard Total Bond Market Index Fund	$ 87,205

Stocks

Vanguard Extended Market Index Fund Investor Shares	$ 337,867
Vanguard Growth Index Fund Investor Shares	$ 303,004
Vanguard 500 Index Fund Investor Shares	$ 298,665
Vanguard Value Index Fund Investor Shares	$ 376,142
Total Investments	$1,876,786

Individual Funds	**Distribution Taken FY'04**
Cemetery Funds	$ 55,772
Library Funds	0
Library Endowment *	0
Allen Fund	400
Greaves/Croft Funds	4,087
J. Leavitt Fund	0
S. Leavitt (Wayland Charitable) Fund	12,000
Gossels Fund (Library)	600
Gossels Fund (School)	7,276
	$ 80,135

TRUSTEES OF THE ALLEN FUND

The Allen Fund was established in 1854 through a gift from Miss Debby Allen and Mrs. Nabby (Allen) Draper. The permanent fund was intended for "beneficent objects." The Allen fund was later combined with the "Donation Funds" which date back to 1678. Over the years several additional gifts were contributed to the Fund. Although the Allen Fund was virtually depleted by 1990 it has recently grown so that it can now provide annual gifts. In the past year, three gifts were given to deserving Wayland citizens.

Town of Wayland
Governmental Funds Balance Sheet
June 30, 2004

C-1

9

	General Fund	Specail Revenue	Community Preservation	Capital projects	Water Fund	Septage fund	Wastewater	Trust Funds	Total ALL FUNDS Funds
ASSETS									
ASSETS									
Cash and cash equivalents	$ (2,366,634.56)	$ 3,737,687.52	1,956,013	$ 865,541.65	$ 1,297,658.09	507,366	211,761	73,787	$ 6,283,178.61
Investments	$ 9,939,989.57							2,030,164	$ 11,970,153.84
Receivables (net)		224,728		540,168					
Property taxes, net of allowance for abatements of ($)	$ 73,370.81								$ 73,370.81
Deferred Real Estate Taxes	$ 350,583.92								$ 350,583.92
Excise Taxes	$ 199,509.17								$ 199,509.17
Accounts - Other	$ 57,747.00			10,786,945	$ 450,366.00	80,992	635,354		$ 12,011,403.55
Due from other funds						26,109			$ -
Tax Liens,possessions, litigation	$ 544,164.47								$ 544,164.47
Total assets	$ 8,798,730.38	$ 3,962,415.52	$ 1,956,012.64	$ 12,192,654.45	$ 1,748,024.09	$ 614,465.74	$ 847,114.76	$ 2,103,951.27	$ 32,223,368.85
									$ -
LIABILITIES									$ -
Accrued payroll and withholdings	$ 1,113,201.58								$ 1,113,201.58
Warrants and accounts payable	$ 760,998.59	$ 167,865.75		217,514	$ 60,529.17	69,820		20,712	$ 1,297,439.52
Internal payables									$ -
Other Liabilities	$ 533,692.44								$ 533,692.44
Deferred revenue	$ 1,225,375.38						627,498		$ 1,852,873.73
Deferred compensation benefits									$ -
Temporary borrowings				10,786,945					$ 10,786,945.00
Due to other funds									$ -
Total liabilities	$ 3,633,267.99	$ 167,865.75	$ -	$ 11,004,459.04	$ 60,529.17	$ 69,820.37	$ 627,498.35	$ 20,711.60	$ 15,584,152.27
									$ -
FUND BALANCES									$ -
Reserved, reported in:									$ -
General fund	$ 1,380,078.09								$ 1,380,078.09
Special revenue funds		3,794,550	1,956,013						$ 5,750,562.38
Capital projects funds				$ 1,188,195.41					$ 1,188,195.41
Septage funds									
Water fund					84,213	26,527			
Permanent funds									$ -
Other					$ -			2,083,240	$ 2,083,240.25
Unreserved, reported in:					1,603,282	518,119	219,616		$ 1,603,282.00
General fund	$ 3,785,384.30								$ 3,785,384.30
Special revenue funds									$ -
Capital projects funds									$ -
Total fund balances	$ 5,165,462.39	$ 3,794,549.74	$ 1,956,012.64	$ 1,188,195.41	$ 1,687,494.73	$ 544,646.00	$ 219,616.00	$ 2,083,240.25	$ 16,639,217.16
Total liabilities and fund balances	$ 8,798,730.38	$ 3,962,415.49	$ 1,956,012.64	$ 12,192,654.45	$ 1,748,023.90	$ 614,466.37	$ 847,114.35	$ 2,103,951.85	$ 32,223,369.43

See notes to financial statements

REVENUE FY 04	RECEIPTS FY04
GENERAL FUND	
REAL ESTATE TAXES	$36,700,143
PERSONAL PROPERTY TAXES	$252,794
MOTOR VEHICLE EXCISE	$2,006,099
TAX LIENS/REDEMP. TAX TITLE	$77,755
REVENUE/REFUNDS	$23,602
1984 COMMITTED INTEREST	$287
INTEREST ON TAXES	$236,544
IN LIEU OF TAX PAYMENT	$41,652
FEES	$86,209
SCHOOL REVENUES	$1,413
LIBRARY FINES	$19,256
CEMETARIES	$24,020
RECREATION FEES	$704,385
LICENSES AND PERMITS	$1,479,585
FINES AND FORFEITS	$48,296
HIGHWAY UTILITY PERMITS/APPLICATIONS	$17,345
DOG LICENSES	$21,167
TOTAL REVENUES G.F.	$41,740,552
GENERAL FUND AGENCY	
INVESTMENT G.F. CASH	$72,498,166
BETTERMENTS	$57,449
PROJECT REVENUE - STATE AID	$3,697,050
PAYROLL ATTACHMENTS	$468
POLICE DETAILS	$120,443
INSURANCE 32B	$590,949
GUARANTEED DEPOSITS	$151,079
BOARD OF HEALTH LANDFILL/CAPPING	$74,325
STATE AID ANTICIPATION NOTES	$41,945
REFUNDS	$534,223
RAYTHEON PERF BOND	$100,000
TOWN POOL FUND	$6,102
TOTAL G.F. AGENCY	$77,872,199
SPECIAL REVENUE	
RAYTHEON ENVIR TECHNICAL	$27,105
WEIGHT ROOM REVOLVING FUND	$10,550
SCHOOL ATHLETICS	$123,152
SPEC ED REVOLVING ACCT	$19,696
OTHER SCHOOL	$2,323,319
REIMBURSEMENT UNDER 5000	$3,861
PEGASUS	$220,874
WAYLAND HIGH HOCKEY	$30,914
BOH TITLE 5 BETTERMENT & INTEREST	$18,785
SCHOOLS 2000/2001/2002	$593,728

SCHOOL CABLE STUDIO	$193
METCO AFTER SCHOOL PROGRAM	$64,517
TITLE V, METCO, COMM. PRTNRSHP, SPED EC 2004	$247,151
VETERAN'S MEMORIAL DONATIONS	$73,707
REIMBURSEMENT OVER 5000	$33,240
SALE OF CEMETARY LOTS	$6,602
CONSERVATION RECEIPTS	$21,139
AMBULANCE RECEIPTS	$225,844
COUNCIL ON AGING PROGRAM	$20,913
ZONING PLANNING CHAPTER 44 SECTION 53G	$19,016
INJURY PREVENTION GRANT 04	$5,000
SCHOOL LUNCH	$822,712
LIBRARY BOOK FUND	$910
ELDER AFFAIRS GRANT	$12,251
SALE TOWN OWN LAND	$345,400
PARK & RECREATION GIFT FUND	$62
ELECTION REIMBURSEMENT	$2,712
PREMIUM ON TEMPORARY LOANS	$122,536
CULTURAL COUNCIL - ARTS	$2,013
COMMUNITY POLICING GRANT	$19,200
LEPC GRANT - MEMA	$5,640
HANNAH WILLIAMS PLAYGROUND	$1,096
POLICE FID PERMITS	$10,200
POLICE GIFT & DONATIONS	$1,106
STORM REIMBURSEMENT	$54,618
HIGHWAY SAFETY	$1,146
LIBRARY NON RESIDENT LIB FUND	$4,782
LIBRARY AUTOMATION & GRANT	$10,186
ELDERLY DONATIONS	$3,200
HEALTH SUB FEES	$7,002
LIBRARY CHILDRENS CENTER ROOM	$50
FIRE – S A F E ACCOUNT	$1,305
EMERGENCY PREPAREDNESS	$2,831
EMERGENCY MEDICAL TRAINING	$2,000
TOTAL SPECIAL REVENUE	$5,522,264

CAPITAL PROJECTS	
ACCOUNT SALE BOND	$54,000
PROJECT REVENUE	$1,521,100
LANDFILL BOND SALE	$406
AGENCY REFUNDS	$1,529
LIBRARY BOND SALE	$40,000
WATER BOND SALE	$300,900
HIGH SCHOOL REMODELING BOND SALE	$50,000
PUBLIC SAFETY BUILDING	$528,411
MIDDLE SCHOOL BOND SALE	$143,000
MIDDLE SCHOOL ADDITIONS	$10,745,000
COMMUNITY PRESERVATION & INTEREST	$919,432
TOTAL CAPITAL PROJECT	$14,303,778

WATER FUND	
USER CHARGES	$2,030,787
OTHER CHARGES	$45,238
LIENS	$19,466
TOTAL WATER REVENUE	$2,095,491
SEPTAGE FUND	
LIENS	$2,677
REIMBURSEMENT SUDBURY	$464,298
OPERATING ACCT - INTEREST	$8,536
TOTAL SEPTAGE REVENUE	$475,511
WASTE WATER	
INTEREST	$24,266
RECEIPTS	$140,426
APPORTIONED WW BETTERMENT	$48,901
UNAPPORTIONED WW BETTERMENT	$4,881
MANAGEMENT INTEREST	$1,673
TOTAL SEPTAGE REVENUE	$220,147
TRUST AND AGENCY	
LIBRARY ENDOWMENT FUND	$475
STABILIZATION INCOME	$1,542
RETIREMENT FUNDING	$201
KERTZMAN FUND INCOME	$102
CHARITY/PERPET/ACADEMIC EXCEL INCOME	$86,231
FRANCIS J. SMITH DIGNITAS AWARD	$11
GOSSELS HUMAN DIGNITY	$1,600
CHARITY/LIBRARY/PERPETUAL CARE TRUST/	
GREAVES FUND/JANET DOLAN MEMORIAL	$28,969
TRUST FUND REVENUE	$119,131
GRAND TOTAL REVENUE FY04	**$142,349,073**

FISCAL 04 EXPENDITURES	**EXPENDED FY04**
AGENCY EXPENDITURES	
GENERAL FUND CASH	$69,375,772
REAL ESTATE TAXES	$435,348
MOTOR VEHICLE EXCISE	$30,788
PERSONAL PROPERTY TAXES	$8,355
PAYROLL WITHHOLDING	$10,580,111
PARK & REC DUES	$7,382
ENVIRONMENTAL AUDIT	$5,866
POLICE DETAILS	$140,391
INSURANCE 32B	-$1,899
COMM MBTA ASSESSMENT	$162,394

AIR POLLUTION	$4,760
MAPC	$3,408
RENEWAL MOTOR VEHICLE EXCISE	$3,320
COUNTY RETIREMENT	$1,602,474
REVENUE REFUNDS	$10,460
MISC EXPENSE	$12,775
SUMMER SALARIES	$1,048,294
SCHOOL CHOICE	$8,501
TOWN POOL	$638
POLICE FID PERMITS	$7,750
COUNTY-DOG LICENSES	$500
TOTAL G. F. AGENCY	$83,447,388
SPECIAL REVENUE	
RAYTHEON ENVIR TECH	$27,843
WEIGHT ROOM REVOLVING FUND	$4,736
SCHOOL ATHLETIC	$103,647
SCHOOL GRANT ACCT - PL 89-313 1993	$4,716
BASE/CHILDREN'S WAY/FIELD TRIPS FOUNDATION GRANTS/HOCKEY/CHAP 1	$1,624,439
INS REM OVER 5000	-$5,533
PEGASUS	$179,217
METCO AFTERSCHOOL PROGRAM	$56,648
BOH TITLE 5 BETTERMENT	$50,000
SCHOOL	$1,651,525
SCHOOL CABLE STUDIO	$6,350
VETERAN'S MEMORIAL	$1,367
COUNCIL ON AGING	$21,410
HIST COMM MAKER PROGRAM/ ZONING/PLANNING CHAP44 SEC53G	$10,045
SCHOOL LUNCH	$802,349
LIBRARY BOOK FUND	$3,518
ELDER AFFAIRS GRANT	$12,151
SWQ CLEAN LAKES GRANT	$1,837
HIGHWAY UTILITY PERMITS	$3,739
PARK & REC GIFT ACCT	$3,187
COMMUNITY POLICING GRANT	$18,681
LEPC MEMA GRANT	$234
HANNAH WILLIAMS PLAYGROUND	$1,057
MWRA DUDLEY POND MONITOR	$6,720
POLICE SAFETY EQUIP GRANT	$1,312
DRUG FREE SCHOOLS	$624
ARTS LOTTERY COUNCIL	$3,729
POLICE GIFT FUND	$545
AMBULANCE REFUND	$51,172
MASS RECYCLING INCENTIVE PROGRAM	$10,842
LIBRARY NON RESIDENT	$1,493
CHILDRENS' CENTER	-$22,438
LIBRARY AUTOMATION ACCT	$62
COUNCIL AGING ELDERLY DONATION	$1,819
S A F E ACCOUNT	$2,014

BOARD OF HEALTH TITLE 5	$53,514
BOARD OF HEALTH SUB DIV	$1,480
AMBULANCE GIFT ACCOUNT	-$50
FIRE SAFETY EQUIPMENT	$21,000
EMERGENCY PREPAREDNESS	$2,831
DISCOVERY KIT GRANT	$887
COMM PRESERVATION ACT	$19,883
REFUND OTHER CHARGES (WATER)	$7,163
TOTAL SPECIAL REVENUE	$4,747,765
CAPITAL PROJECTS	
CONSERVATION BAN	$54,000
MISC BOND ANTICIPATION NOTE	$1,016,300
POLICE/FIRE COMPUTER	$189
ROAD RESURFACING	$514,684
BAN HIGHWAY PROJECTS	$392,351
PUBLIC SAFETY BLDG	$427,927
PUBLIC SAFETY BAN	$441,000
MIDDLE SCHOOL BAN	$10,888,000
TOTAL CAPITAL PROJECTS	$13,734,451
TRUST AND AGENCY	
INVESTMENTS	$34,805
CHARITY INCOME	$400
PERPETUAL CARE INCOME	$100,030
GREAVES TRUST FUND	$4,087
CHARITY TRUST FUND	-$187
LIBRARY INCOME	$837
FRANCES J SMITH DIGNITAS AWARD	$43
GOSSELS HUMAN DIGNITY LIBRARY/SCHOOL	$3,285
SUSAN LEAVITT TRUST	$13,100
CAFETERIA PLAN	$189,991
TOTAL TRUST AND AGENCY	$346,391
GRAND TOTAL EXPENDED FY03	$102,275,995

	SEPTAGE BUDGET	EXPENDED FY 2004
1	SALARIES	$218,464
	EXPENSE	
2	EXPENSE UTILITY	$39,991
3	EXPENSE CHEMICAL	$19,470
4	MISC. & OTHER EXPENSE	$48,857
5	PROFESSIONAL SERVICES	$10,600
	EQUIPMENT	
6	PURCHASE/RENTAL	$0
7	EQUIPMENT MAINTENANCE	$18,039

8	MATERIAL/SUPPLIES	$2,058
	BUILDING/MAINT EXPENSE	
9	BUILDING UTILITY	$515
10	BUILDING/EQUIPMENT ENERGY	$4,797
11	MAINTENANCE REPAIRS	$3,633
12	EMERGENCY REPAIRS	$24,761
	SPECIAL BUDGET ITEMS	
13	DEBT & INT. PAYMENT	$73,135
14	SLUDGE DISPOSAL	$106,583
	INDIRECT EXPENSES	
15	LAB	$7,312
16	ADMINISTRATION	$40,000
17	GREASE DISPOSAL	$4,479
18	LEGAL SERVICES	$1,840
19	GROUND WATER MONITOR	$0
20	COMMITTEE SECRETARY	$0
	TOTAL SEPTAGE BUDGET FY04	$624,534

	BUDGET	EXPENDED FY 2004
	SELECTMEN	
1	SALARIES	$0
2	EXPENSE	$16,350
3	FIRE STATION 2 RENOVATION	$6,307
4	METRO WEST	$4,258
5	UNPAID BILLS FY 2003	$5,607
6	DOW SITE STUDY	$13,507
7	IMPROVEMENT TO TOWN CENTER	$10,250
8	NIKE SITE	$34,783
9	BEAUTIFICATION PROP	$7,008
	TOTAL SELECTMEN	$98,070
	EMERGENCY MANAGEMENT	
10	OPERATIONS/MISC	$399
11	UNIFORMS	$4,252
12	EMERGENCY MANAGEMENT	$6,949
	TOTAL EMERGENCY MANAGEMENT	$11,600
	TOWN OFFICE	
	SALARIES:	
	EXECUTIVE SECRETARY	$93,531
	PERSONNEL DIRECTOR	$71,744
	FIN. DIR./TOWN ACCT.	$97,838
	OFFICE ADMIN	$42,880

	S. SCHEDULE	$40,805
	CLERICAL	$106,237
	OVERTIME/LONGEVITY/SICK LEAVE	$15,928
13	TOTAL SALARIES	$468,963
14	EXPENSE	$73,494
15	EQUIPMENT	$3,650
16	TELEPHONES	$63,359
17	PROFESSIONAL SERVICES	$26,500
	TOTAL TOWN OFFICE	$635,966
	WAYLAND TOWN BUILDING	
18	SALARIES	$93,795
19	BUILDING UTILITIES	$126,955
20	EXPENSE	$27,450
21	BUILDING REPAIR	$11,235
22	FIRE STATION REPAIR	$6,040
	TOTAL TOWN BUILDING	$265,475
	COCHITUATE TOWN BUILDING	
23	EXPENSES	$20,685
	INFORMATION TECHNOLOGY	
	MANAGER	$66,775
	COMPUTER OUTREACH TECHNICIAN	$23,080
24	TOTAL SALARIES	$89,855
	EXPENSES	
25	FORMS, SUPPLIES	$24,022
26	EDUCATION/TRAVEL	$2,500
	EQUIPMENT	
27	RENTAL AND REPAIRS	$1,136
28	NEW EQUIPMENT & PROGRAMS	$7,691
29	TECHNOLOGY	$6,178
30	PROFESSIONAL SERVICES	$36,451
	TOTAL INFORMATION TECHNOLOGY	$167,833
	TREASURER/COLLECTOR	
	TREASURER/COLLECTOR SALARY	$72,784
	CLERICAL SALARY	$89,204
	TREASURER CERTIFICATION	$1,000
31	TOTAL SALARIES	$162,988

	EXPENSES:	
32	OPERATING EXPENSE	$3,528
33	TAX TITLE EXPENSE	$2,516
34	EXCISE TAX PROGRAM	$1,045
35	BANKING SERVICES	$9,645
36	LOCK BOX SERVICES	$11,301
	TOTAL TREASURER/COLLECTOR	$191,023
	ASSESSORS	
37	SALARIES	$4,355
38	PROF/CLERICAL	$142,912
39	EXPENSE	$5,645
40	PROF SERVICES	$24,546
41	OTHER EXPENSE	$1,000
42	COMPUTER SOFTWARE	$6,000
	TOTAL ASSESSORS	$184,458
43	FINANCE COMMITTEE	$0
	PERSONNEL BOARD	
44	EXPENSE	$10,918
45	ADJUSTMENT FD	$1,265
	TOTAL PERSONNEL BOARD	$12,183
	TOWN COUNSEL	
	PROFESSIONAL SERVICES	
	TOWN COUNSEL	$100,618
	ASSOC. TOWN COUNSEL	$62,251
46	TOTAL PROFESSIONAL SERVICES	$162,869
47	MISCELLANEOUS	$2,108
	TOTAL TOWN COUNSEL	$164,977
	REGISTRARS	
48	SALARY	$625
49	LISTING	$3.406
	TOTAL REGISTRARS	$4,031
	TOWN CLERK	
50	TOWN CLERK SALARY	$61,681
51	TOWN CLERK ADDED COMPENSATION	$400
52	CLERICAL	$39,057
53	CODIFICATION BY LAWS	$2,976

54	EXPENSE	$3,194
55	TOWN CLERK CERTIFICATION	$1,000
	TOTAL TOWN CLERK	$108,308
	ELECTIONS	
56	OFFICERS SALARIES	$16,902
57	EXPENSE	$7,530
	TOTAL ELECTIONS	$24,432
	PLANNING BOARD	
58	EXPENSE	$5,324
59	PLANNING ADMINISTRATOR SAL	$59,315
60	PLANNING ADMINISTRATIVE ASST.	$25,591
61	EQUIPMENT MAINTENANCE	$0
62	SPECIAL ITEMS	$27
63	TOWN MASTER PLAN	$2,570
	TOTAL PLANNING BOARD	$92,827
	TOWN SURVEYOR	
	TOWN SURVEYOR SAL	$66,775
	SURVEY/COMP SPEC SAL	$57,729
64	TOTAL SALARIES	$124,504
65	EXPENSE	$4,429
66	VEHICLE GAS EXPENSE	$90
67	COMPUTER SYSTEM	$5,474
68	IMPLEMENTATION ASST.	$4,405
	TOTAL TOWN SURVEYOR	$138,902
	CONSERVATION	
69	SALARIES	$99,579
70	EXPENSE	$10,195
71	STORMWATER DRAINAGE	$24,203
72	PROFESSIONAL SERVICES	$2,935
73	42 RICH VALLEY	$210
74	COMM EQUIPMENT TRUCK	-$17,079
75	TRUCK	$22,000
	TOTAL CONSERVATION	$142,043
	HISTORICAL COMMISSION	
76	EXPENSE	$192
77	GRAVESTONES PRESERVATION	$5,964

	TOTAL HISTORICAL COMMISSION	$6,156
	SURFACE WATER QUALITY COM	
78	HURD POND MILFOIL	$8,012
79	HURD POND	$29,447
80	SURFACE WATER QUALITY	$405
	TOTAL SURFACE WATER QUALITY	$37,864
81	HISTORIC DISTRICT COMM	$355
	COUNCIL ON AGING	
82	SALARIES	$108,496
83	OPERATING EXPENSE	$5,500
84	TAX WORK-OFF PROGRAM	$19,410
85	EQUIPMENT	$895
86	TRANSPORTATION	$37,170
87	SENIOR VOUCHER PAYMENT	$2,076
88	NEWSLETTER	$4,106
	TOTAL COUNCIL ON AGING	$177,653
	TOTAL GENERAL GOVERNMENT	$2,484,841
	POLICE	
	SALARIES	
	POLICE CHIEF SALARY	$113,758
	LIEUTENANT SALARY	$82,781
	YOUTH OFFICER SALARY	$63,925
	SERGEANTS SALARY	$353,890
	DETECTIVES SALARY	$168,170
	PATROLMEN SALARY	$717,785
	INTERNS SALARY	$7,054
	OVERTIME SALARY	$65,660
	RETIREMENT EXPENSE	$9,253
	HOLIDAY SALARY	$63,745
	SCHOOL TRAFFIC SUPERVISOR	$38,072
	COURT TIME	$7,093
	PRISONER WATCH	$823
	TUITION REIMBURSEMENT	$1,600
	CLERK	$40,805
1	TOTAL SALARIES	$1,734,414
	EXPENSE:	
2	ANNUAL PHYSICALS	$3,772
3	OPERATING EXPENSE	$18,280
4	UNIFORM EXPENSE	$24,205
5	TRAINING EXPENSE	$68,237
6	SPECIAL SERVICES	$1,081

7	YOUTH OFFICER SAFETY	$4,095
8	CRIME PREVENTION	$409
9	OUT-OF-STATE TRAVEL	$759
10	PARTS SUPPLIES	$16,680
11	LINE PAINTING/STREET SIGNS	$21,136
12	PUBLIC SAFETY COMPUTER	$10,114
	EQUIPMENT	
13	POLICE CARS PURCHASED	$79,543
14	NEW EQUIPMENT, MISC, SUPPLIES	$3,536
15	EQUIPMENT MAINTENANCE & REPAIR	$5,827
16	VEHICLE GASOLINE	$29,979
17	COMPUTER UPGRADE/SOFTWARE/TRAFFIC LIGHTS	$32,217
	TOTAL POLICE DEPT.	$2,054,284
	FIRE	
	SALARIES	
	CHIEF SALARY	$104,378
	DEPUTY CHIEF SALARY	$61,727
	CAPTAINS SALARY	$172,093
	LIEUTENANTS SALARY	$189,428
	FIREFIGHTERS SALARY	$758,589
	INCENTIVE & EMPLOYEE PAY	$46,550
	OVERTIME	$130,404
	TRAINING OVERTIME	$1,817
	CALLBACK PAY	$39,476
	HOLIDAY PAY	$80,025
	CALLMEN HOURLY	$7,997
	CALLBACK PAY: AMBULANCE	$37,048
	CLERICAL/ CLERICAL PART TIME	$23,952
	FIRE PREVENTION-PART TIME	$6,000
	POLE REPLACEMENT LABOR	$5,000
18	TOTAL SALARIES	$1,664,484
19	PHYSICAL EXAMS	$5,133
20	OPERATING EXPENSE	$9,976
21	AMBULANCE EXPENSE	$11,265
22	FIRE ALARM SYSTEM EXPENSE	$7,323
23	TRAINING AND EDUCATION	$5,109
24	UNIFORM EXPENSE	$18,310
25	POLE REPLACEMENT	$3,962
26	CAR 2	$502
27	LADDER/PUMPER TRUCK	$307,579
28	COCHITUATE BUILDING PEPAIRS	$57,055
	EQUIPMENT	
29	COMPUTER MAINTENANCE	$4,996
30	MISC. EQUIPMENT & HOSE	$13,039

31	EQUIPMENT MAINTENANCE	$13,598
32	EQUIPMENT RENTAL	$825
33	VEHICLE GASOLINE	$13,939
	TOTAL FIRE DEPT.	$2,137,095
	INSPECTION/BUILDING	
	SALARIES	
	BLDG.& ZONING INSP. SAL	$68,059
	DEPUTY BLDG INSPECTOR	$48,920
	SUB INSPECTOR SALARY	$1,664
	WIRING INSPECTOR	$19,631
	OVERTIME	$4,418
	PLUMBING/GAS INSPECTOR	$22,846
	CLERICAL	$77,725
	SEALER OF WEIGHTS & MEAS., SALARY	$618
34	TOTAL SALARIES	$243,881
	EXPENSE:	
35	BUILDING & ZONING EXPENSE	$7,488
36	INSPECTORS EXPENSE	$3,711
37	ZONING BOARD EXPENSE	$2,167
	EQUIPMENT	
38	VEHICLE EXPENSE	$2,140
39	VEHICLE GASOLINE	$788
40	COMPUTER UPDATE	$3,929
41	COPY MACHINE	$400
42	COMPUTER EQUIPMENT	$6,067
	TOTAL INSPECTION	$270,571
	DOG OFFICER:	
43	DOG OFFICER SALARY	$51,966
44	DOG OFFICER EXPENSE	$2,732
45	BOARD & VET FEES	$1,136
46	VEHICLE GASOLINE	$1,919
	TOTAL DOG OFFICER	$57,753
	JOINT COMMUNICATIONS	
47	DISPATCHERS SALARY	$364,447
48	OPERATING EXPENSE	$21,500
49	BLDG. EXPENSE, MAINT, REPAIR	$13,038
50	BLDG. EXP UTILITIES	$80,240
51	UNIFORM ALLOWANCE	$2,555
52	SPECIAL ITEMS: WASTE WATER MANAGEMENT FEES	$641

	TOTAL JOINT COMMUNICATIONS	$482,421
	TOTAL PROTECTION	$5,002,124
	BOARD OF HEALTH	
	SALARIES:	
	BOARD MEMBERS	$250
	HEALTH DIRECTOR	$75,583
	ADMINISTRATIVE ASSISTANT	$38,762
	ADMINISTRATIVE ASSISTANT OT	$3,441
	PART-TIME CLERICAL	$15,978
	HEALTH AGENT/ SANITARIAN	$48,321
	ANIMAL INSPECTOR	$450
	ANIMAL CONTROL OFFICER	$9,000
1	TOTAL SALARIES	$191,785
	EXPENSES:	
2	OFFICE EXPENSE	$9,643
3	IN STATE TRAVEL EXPENSE	$984
4	FRINGE BENEFITS	$1,101
	CONTRACT/PROF SERVICES:	
5	MENTAL HEALTH CLINICS	$47,400
6	COMMUNITY NURSING CARE	$300,836
7	MOSQUITO CONTROL	$31,972
8	PROFESSIONAL SERVICES	$720
9	ENVIRONMENTAL PROFESSIONAL SERVCIES	$7,000
10	VEHICLE OPERATION/MAINT	$1,178
	SPECIAL BUDGET ITEMS:	
11	WATER QUALITY TESTING	$1,287
12	HAZARDOUS WASTE MGT	$15,000
	TOTAL BOARD OF HEALTH	$608,906
	HIGHWAY	
	SALARIES:	
	DIRECTOR OF HIGHWAY	$65,265
	CLERKS' SALARIES	$74,562
	HIGHWAY LABOR SALARY	$504,625
	OVERTIME LABOR	$0
1	TOTAL SALARIES	$644,452
	MAINTENANCE:	
2	MAINTENANCE OF ROADS	$144,584
3	MAINTENANCE OF PRIVATE ROADS	$2,630
4	MAINTENANCE OF EQUIPMENT	$64,750
5	SNOW REMOVAL	$157,134

6	UNIFORMS/OTHER FRINGE	$14,542
7	INDIAN ROAD/MASSASOIT PATH	$7,775
8	SIDEWALK RECONSTRUCTION	$14,060
9	CONSTRUCTION LODGE ROAD	-$16
10	SIDEWALKS & BICYCLE	$3,684
	CONTRACT/PROFESSIONAL SERVICES	
11	CONTRACT BASIN CLEANING	$20,007
12	ROAD RESURFACING	$9,308
	EQUIPMENT	
13	EQUIPMENT MISC.	$10,971
14	HIGHWAY FUEL	$33,807
15	STREET SWEEPER	$103,780
	BUILDING MAINTENANCE:	
16	HIGHWAY GARAGE REPAIR	$15,968
17	WASTEWATER DISPOSAL	$8,673
18	HIGHWAY GARAGE UTILITIES	$32,369
19	OFFICE EXPENSE	$6,964
	TOTAL HIGHWAY	$1,295,442
	BOARD OF HEALTH-LANDFILL	
1	SALARIES:	$192,159
	EXPENSE:	
2	LEACHATE COLLECTION	$59,969
3	DISPOSAL OF WOOD	$30,006
4	FUEL	$12,891
	PROFESSIONAL SERVICES	
5	MISC. ENGINEERING	$16,876
	BUILDING:	
6	REPAIRS	$9,129
7	UTILITIES	$14,984
8	OTHER EXPENSE	$13,386
9	MAINTENANCE REPAIRS	$28,985
10	LEASE EQUIPMENT	$6,007
11	OTHER EXPENSE: COVER	$14,629
12	MISC. EQUIPMENT	$8,192
13	BANNED WASTE DISPOSAL	$30,000
14	SECURITY SYSTEM	$5,813
15	ENGINEERING LANDFILL CAP	$509
16	CAP & CLOSURE/ROLL OFF TRUCK	$108,573
17	COMPACTOR UNIT/CONTAINERS	$30,818
18	REPLACE WALL	$19,734

	TOTAL LANDFILL	$602,660
	WASTE WATER	
1	OPERATING EXPENSE	$13,826
2	PROFESSIONAL SERVICES	$113,503
3	DEBT SERVICES	$29,851
	TOTAL WASTE WATER	$157,180
	VETERANS BENEFITS	
1	VET BENEFIT APPROPRIATION	$4,373
2	MISCELLANEOUS	$145
3	SALARIES	$3,802
	TOTAL VETERANS BENEFITS	$8,320
	SCHOOLS	
	REGULAR INSTRUCTION 1	$12,394,246
	HIGH SCHOOL DESIGN	$119,500
	SPECIAL INSTRUCTION 2	$4,608,525
	INSTRUCTIONAL SERVICES 3	$3,999,540
	OPERATIONS SERVICES 4	$2,542,522
	POLICY ADMIN. SERVICES. 5	$755,850
	OUT OF STATE TRAVEL 6	$3,672
	CLAYPIT HILL ROOF	$48,000
	TECHNOLOGY	$50,394
	BUILDING REPAIRS	$115,536
	RENOVATIONS CHILDREN'S WAY	-$85,000
	MIDDLE SCHOOL CONSTRUCTION	$40,963
	HIGH SCHOOL FEASIBILITY	$1,309
	CONTRACT SERVICES	$488
1	TOTAL SCHOOLS	$24,595,545
11	REGIONAL VOCATIONAL SCHOOL	$178,450
	DIRECTOR YOUTH SERVICES	
	DIRECTOR YOUTH SERVICES	$68,059
	ASSOC DIRECTOR YOUTH SER	$63,271
1	TOTAL YOUTH SERVICES SALARIES	$131,330
2	EXPENSE	$4,017
3	AUTOMOBILE EXPENSE	$710
4	VEHICLE PURCHASE	$0
5	AUTOMOBILE REPAIR	$0
	TOTAL YOUTH SERVICES	$136,057

	LIBRARY	
	SALARIES	
	LIBRARY DIRECTOR	$64,043
	ADMIN. ASSISTANT	$47,942
	CHILDREN'S LIBRARIAN	$42,159
	ASST. CHILDREN'S LIBRARIAN	$43,085
	LIBRARY ASSISTANTS	$112,947
	PAGES SALARY	$12,348
	CLERKS SALARY	$73,422
	CUSTODIAN SALARY	$31,746
	REFERENCE LIBRARIAN	$53,231
	ASSISTANT DIRECTOR	$50,251
	HEAD OF CIRCULATION	$49,153
	COMPUTER SPECIALIST/PART TIME	$14,866
	NEW POSITIONS	$27,277
1	TOTAL SALARIES	$622,470
2	EXPANSION PLANNING	$1,811
3	OPERATING EXPENSE	$43,000
4	TUITION REIMBURSEMENT	$1,223
5	MATERIALS PURCHASE	$133,001
6	COMPUTERS	$15,000
7	LIBRARY AUTOMATION	$32,000
	TOTAL LIBRARY	$848,505
	PARK & RECREATION	
	SALARIES:	
	SUPERINTENDENT	$78,074
	LABOR	$428,592
	CLERICAL REGULAR	$41,005
1	TOTAL SALARIES	$547,671
	EXPENSE:	
2	REPAIRS & MISC.	$50,801
3	LANDSCAPE, MATERIAL & SUPPLIES	$29,817
4	UNIFORM EXPENSE	$4,280
5	TREE PLANTING	$3,740
6	TRAVEL & DUES IN STATE	$355
7	TRAVEL OUT OF STATE	$620
	EQUIPMENT	
8	MISC SMALL EQUIPMENT	$824
9	REPAIR SUPPLY & EQUIP	$2,811
10	COMPACT MOWER	$11,500
	BUILDING REPAIRS	

11	LIGHTING, ETC.	-$995
	CONTRACT/PROF SERVICES	
12	TREE TRIMMING	$29,062
13	PUBLIC WORKS EXPENSE	$1,983
	TOTAL PARK & RECREATION	$682,469
14	FEE SUPPORTED PROGRAMS	$461,338
	PARK/RECREATION: POOL OPERATION	
	SALARIES	$163,437
	UTILITIES	$53,648
	ADMIN MATERIALS, SUPPLIES	$13,986
	MAINTENANCE MATERIALS, SUPPLY	$40,284
	PROGRAMS	$6,013
15	TOTAL POOL OPERATION	$277,368
	UNCLASSIFIED	
1	INSURANCE GENERAL	$360,709
2	INSURANCE 32B	$5,188,747
3	UNEMPLOYMENT COMPENSATION	$15,599
4	STREET LIGHTING	$95,988
5	TOWN MEETING WARRANT	$13,398
6	PUBLIC CEREMONIES	$3,495
7	SPECIAL TOWN MEETING	$411
8	NON CONTRIBUTORY PENSION	$12,986
9	OCCUPATIONAL HEALTH NURSE	$9,409
	TOTAL UNCLASSIFIED	$5,700,742
	DEBT AND INTEREST	
	INTEREST	
1	BOND ANTICIPATION NOTES	$3,649
2	BOND ANTICIPATION NOTES EX	$6,739
3	MULTI PURP EX 91 HIGH SCHOOL	$110,525
4	MULTI PURP EXEMPT SCHOOL 1993	$95,675
5	LAND ACQUISITION EXEMPT	$230,855
6	MULTI PURPOSE 1996	$46,957
7	MULTI PURPOSE 1997	$26,282
8	MULTI PURPOSE EXEMPT 1997	$27,000
9	PUBLIC SAFETY BLDG. EXEMPT	$188,695
10	DECARLO LAND ACQUISITION	$281
11	DEPARTMENTAL EQUIPMENT	$3,938
12	FIELD HOUSE ROOF	$716
13	COMPUTERS	$1,500
14	TRAFFIC LIGHTS	$94
15	LAND ACQUISITION	$42,210
16	MODULAR CLASSROOMS/GYM	$35,175

17	POOL REMODEL	$11,795
18	STREET REMODEL	$8,694
19	SIDEWALK/BIKE	$1,950
20	TEMP BORROWING MIDDLE SCHOOL	$241,763
21	DEPARTMENT EQUIPMENT	$9,750
22	LAND ACQUISITION 2001	$64,964
23	DEPT EQUIPMENT 2001	$15,600
24	SCHOOL TECH 2001	$6,000
25	TOWN BLDG/FIRE REPAIRS	$4,815
26	SIDEWALK 2001	$1,200
27	LANDFILL 2001	$8,025
28	BUILDING REPAIR	$1,112
29	RADIO REHAB 2002	$735
30	COMPUTERS 2002	$175
31	TELEPHONES 2002	$339
32	COMPACTOR UNIT 2002	$1,388
33	CONTAINERS 2002	$370
34	ASPHALT REPAIR UNIT 2002	$771
35	PICKUP TRUCK 2002	$1,326
36	SCHOOL TECH 2002	$10,805
37	SCHOOL FURNITURE 2002	$2,528
38	SCHOOL BLDG REPAIR 2002	$4,743
39	SCHOOL VEHICLES 2002	$1,603
40	PUBLIC SAFETY 2002	$68,960
41	TOWN POOL REPAIRS 2002	$7,400
42	LAND PURCHASE CAZANAS	$1,850
43	CANOE LAUNCH	$1,850
44	PUBLIC WAY 2002	$1,400
45	SURFACE DRAIN 2002	$4,485
46	SEWER 2002	$375
	MATURING DEBT	
47	MULTI PURP EX 91 HIGH SCHOOL	$360,000
48	MULTI PURP EXEMPT SCHOOL 1993	$215,000
49	LAND ACQUISITION EXEMPT 1996	$50,855
50	MULTI PURPOSE 1996	$1,957
51	BOND SALE EXPENSE	$47,656
52	FINANCIAL DISCLOSURE	$2,650
53	MULTI PURPOSE 1997	$147,300
54	MULTI PURPOSE EXEMPT 1997	$150,000
55	PUBLIC SAFETY BLDG.	$290,000
56	DECARLO LAND ACQUISITION	$15,000
57	DEPARTMENTAL EQUIPMENT	$210,000
58	FIELD HOUSE REMODEL	$3,675
59	COMPUTERS	$80,000
60	TRAFFIC LIGHTS	$5,000
61	DEPARTMENTAL EQUIPMENT	$100,000
62	LAND ACQUISITION	$120,000
63	MODULAR CLASSROOMS/GYM	$100,000
64	STREET REMODEL	$33,000
65	POOL REMODEL	$35,000

66	SIDEWALK/BIKE	$20,000
67	LAND ACQUISITION 2001	$90,000
68	DEPT EQUIPMENT 2001	$130,000
69	SCHOOL TECH 2001	$50,000
70	TOWN BLDG/FIRE REPAIRS	$15,000
71	SIDEWALK 2001	$10,000
72	LANDFILL 2001	$25,000
73	BUILDING REPAIR	$3,800
74	RADIO REHAB 2002	$5,000
75	COMPUTERS 2002	$5,000
76	TELEPHONES 2002	$2,238
77	COMPACTOR UNIT 2002	$9,168
78	CONTAINERS 2002	$2,442
79	ASPHALT REPAIR 2002	$5,093
80	PICKUP TRUCK 2002	$8,761
81	SCHOOL TECH 2002	$35,000
82	SCHOOL FURNITURE 2002	$16,703
83	SCHOOL BLDG REPAIR 2002	$16,200
84	SCHOOL VEHICLES 2002	$10,593
85	PUBLIC SAFETY 2002	$80,000
86	TOWN POOL REP 2002	$20,000
87	LAND PURCHASE CAZANES	$5,000
88	CANOE LAUNCH 2002	$5,000
89	PUBLIC WAY 2002	$15,000
90	SURFACE DRAINS 2002	$5,000
91	SEWER 2002	$5,000
	TOTAL DEBT & INTEREST	$3,869,153
	GRAND TOTAL BUDGET	$46,909,101
	WATER DEPARTMENT	
	SALARIES:	
	COMMISSIONERS	$225
	SUPERINTENDENT	$69,969
	LABOR	$390,528
	CLERICAL	$39,995
1	TOTAL SALARIES	$500,717
2	VEHICLES/FILTRATION PLANT/TANKS/COMP EQ & SFTWR	$166,774
3	WATER BONDS	$51,511
4	OPERATING EXPENSE	$591,430
5	PERGE WELLS	$15,955
6	SOFTWARE & EQUIPMENT	$11,687
7	POLICE DETAILS	$7,588
8	BORROWING COSTS	$370,026
	TOTAL WATER	$1,715,688

EDUCATION AND LIBRARY

SCHOOL COMMITTEE

The Massachusetts Education Reform Act of 1993 stipulates that the responsibilities of a school committee include formulating policy, overseeing the superintendent, and approving the budget. This report will touch on these three functions of the Wayland School Committee, as well as other information relevant to the Wayland Public Schools.

OVERVIEW

During FY 2004, the School Committee conducted 26 regular business meetings, open discussion meetings and a Budget Hearing. We also met periodically with other Town boards and committees.

The School Committee is pleased with the results of the 2003-04 school year that was highlighted by numerous student and staff accomplishments. A high percentage of our students performed well by state and local standards. The academic success of our students continues to be a valid measure of the district's effectiveness and is closely monitored by the School Committee. More important to us, however, our students were judged successful in a wide variety of school activities by their parents, teachers, assistants and coaches.

We also take pride in the many extra curricular accomplishments of the students. The School Committee is particularly happy with the number and variety of school-sponsored activities offered by the staff at all levels of the system. Wayland remains a healthy and active community in which to raise children. Moreover, we continue to be proud of our commitment to the METCO program and all that this program offers both our Boston and Wayland students and their families.

In concert with our successes, the district continues to face a variety of challenges. Enrollment has grown for fifteen straight years and at 2,965 in October of 2003 is 43% higher than the low of 2,072 in the 1987-1988 school year. Maintaining the quality of our schools as enrollment increases remains our top priority. While the level of financial support from the town is excellent, state and federal financial aid remains inadequate and threatens local programs. Rising costs of special education and increased space needs, particularly at the High School, are also causes for concern. One of the greatest challenges in the coming years continues to be hiring replacement staff for retiring teachers and mentoring for newly hired teachers.

This report continues with information on the following areas:

- School Committee policies
- Superintendent goals
- Current issues
- Our staff
- Our curriculum
- Our buildings
- Our budget

SCHOOL COMMITTEE POLICIES

The School Committee continues to respond to mandates from the Department of Education and Federal Government (NCLB) relative to the rules and regulations that govern the Commonwealth's public schools. The Committee annually reviews the appropriateness of its policies. A Policy Manual is available in each school, in the public library, and in the superintendent's office in the Town Building. During FY '04, the School Committee established a Policy Manual Subcommittee whose members met regularly to assess the validity of each policy. Policy modifications will be made with the input of the School Committee and Administrative Council. Our section of the Wayland Public Schools web site (www.wayland.k12.ma.us) is accessible at all times and contains the policies, and many other pertinent school documents, reports, and daily news. Additional information may be found on our separate web site (www.waylandschoolcommittee.org). School Committee meetings are open to the public, and citizens interested in becoming more informed about our schools may access school policies via any of the sources listed above.

SUPERINTENDENT'S GOALS

Dr. Gary A. Burton has completed his tenth year as our district's chief administrator. In September 2003, Dr. Burton presented annual goals that we approved and monitored throughout the school year. These goals addressed budget management, building

projects, curriculum work and bargaining. One area of note was his hiring and orientation of Language Curriculum leaders for K-5. A second area of note is the replacement of Dr. Richard Schaye, principal of Wayland Middle School for 22 years. A thorough recruiting process ensued and parents, faculty and administrators were involved in the hiring process of Dr. Charles Schlegel as Dr. Schaye's replacement. The Committee evaluates Dr. Burton's performance annually, and, again this year, we are very pleased with his leadership of the schools.

BUDGET INFORMATION

Each spring, a proposed school budget booklet is mailed to every household in the community prior to the annual town meeting. This document contains a wealth of information about our schools and should be referred to in support of this report.

The FY 2004 budget totaled $25,462,202. Financially, the schools have operated as planned, and, while there were some unanticipated expenses, the School Committee is pleased with our year-end status. As requested by the Board of Selectmen and Finance Committee, the School Committee returned to the town $100,000 to replace state aid funds originally promised, but not available in FY04. This required careful budgeting and management of resources.

Barring any unforeseen emergencies, the FY 2005 budget of $25,909,202 should prove sufficient to maintain high levels of direct instructional services. School Committee members remain committed to maintaining a proper balance between desired programs, student opportunities, and realistic limitations on town and taxpayer resources.

Overall, the district's fiscal health is good, but is challenged by the likely need for an operating override to support FY 2006. As has been said before, excellence is costly. We continue to value the unusually positive relationship that exists between Wayland's taxpayers and the district's staff.

PRIVATE CONTRIBUTIONS USED BY WAYLAND PUBLIC SCHOOLS

The Committee is particularly pleased that community-based groups such as the Wayland Public Schools Foundation, the Wayland High School Scholarship Committee, and Arts/Wayland, along with our many parent-led school-based groups (PTO's, CAPA, Boosters), continue to support our school programs with enthusiasm and generous financial assistance. In total, more than $450,000 was donated or given to the schools this past year to assist special programs or enrich the general learning environments within our schools. These organizations have become a critical part of the foundation upon which the quality of this school district exists. It is obvious to those associated with the schools that the broad community support of our schools strongly encourages our professional staff. The level of support in dollars alone is extraordinary, and the School Committee again thanks all who have supported the schools with donations of time, energy, and money.

CURRENT ISSUES

Among the regular matters of budget preparation and general oversight, several key issues occupied the attention of the School Committee. As discussed later in the Building Status section, the high school requires modernization and expansion. The ten-year accreditation of the high school gained Administrative, faculty and school committee attention. A High School mission statement was developed by a working group of faculty and parents and approved by the School Committee. The accreditation committee has been formed and planned for throughout the year.

On another front, Parmenter, the organization that has provided school-nursing services for more than fifty years, notified the committee that they would not renew their contract beyond the 2003-2004 school year. The School Committee worked closely with the Board of Health to find a solution to how best to provide nursing services. By the end of the school year, it was decided that the Board of Health would fund the nursing program and there would be a joint oversight of the nursing staff by the Board of Health and the School Administration. The nursing staff was evaluated and hires were made to cover the nursing services in all buildings.

On the building side, the Claypit Hill gym was reconstructed during the school year, and a capital expenditure of $1M was allocated by the town to replace the aging and deteriorating Claypit Hill Roof. A roofing contractor was secured and the work is scheduled for completion by the start of school, September '04.

STAFF RELATIONS

The school district completed the third year of a three-year labor agreement with the district's four unions (teachers, support staff, custodians, and

cafeteria workers) in FY 2004. Labor relations with the district's unionized employees are good, and this benefits the school district in ways not always apparent to the general public. The School Committee eagerly pays its teachers well. In return, we expect that our children will be exposed to a rigorous program of study within a school environment that is truly conducive to learning. Likewise, the community has demonstrated that it values educators and the achievement of our students alike.

A negotiating team was assigned to work with the district's attorney. Between February and June of '04, this team had regular negotiating sessions resulting in a ratified contract agreement between the School Committee and the Wayland Teacher's Association before the end of school in June '04. Also ratified were the Custodial contract and the Food Service contract. Pending is the WESA contract by the publishing of this annual report.

CURRICULUM MATTERS

During FY 2004, the district initiated a number of program changes designed to improve student performance and enhance the professional skills of the staff. Most notably, FY 2004 saw the integrating of new curriculum specialist positions at the elementary school level. A system-wide literacy initiative proceeded in an effective way and was led by two of our new Language Arts Specialists. Also, the Middle School devoted added resources to the differentiated learning initiative so important to that level of education in our system. District administrators continue to oversee a number of training workshops in language arts, reading, mathematics, science, and technology designed to help newer staff understand the curriculum while reinforcing instructional techniques that are known to be successful. The district continues to support a mentoring program that pairs veteran teachers with instructors new to Wayland. This effort becomes increasingly important, as a large number of veteran staff is retiring.

A number of curriculum and other school-related documents (Enrollment Report, Staff Deployment and Class Size Report, MCAS Analysis Report, Special Education Program Report, Technology Report, End of Year Curriculum Report and Budget Report) have been produced by the staff and were distributed throughout the year. These public documents promote a common language and allow the community to better understand the work of our district. These reports and others are available in the superintendent's office and on the Wayland Public Schools web site.

MCAS UPDATE

Found within the Superintendent's report are our district's most recent standardized test scores. District-wide results for all grades tested have been well above state averages and places Wayland among the top performing school districts in the state. The School Committee is not opposed to assessment *per se*, and indeed welcomes an appropriately balanced system for evaluating the quality of our district's program. We do, however, share our staff's concern with a number of the aspects of MCAS, and, in particular, the valuable teaching time lost to administering these lengthy examinations.

BUILDING STATUS

The final stages of the $10.7 million dollar middle school building project continued throughout the 2003-2004 school year, with only a few lingering details remaining. The Middle School Building Committee was decommissioned in May 2004.

The School Committee's current project focus is on the High School facility. Based on the results of the feasibility study completed in November 2002, the School Committee planned a $2.5M ballot question to fund design drawings and construction documents.

In February 2003, however, the School Building Assistance Bureau (SBAB) informed the Commonwealth of a moratorium on reimbursing schools for building projects. Because of the uncertainty that this announcement created late in the communication effort, the School Committee elected to recommend a much smaller $375,000 design-only effort. That project was narrowly defeated at the Annual Town Meeting in April of 2003.

While the possibility of reimbursement disappeared, the needs for modernization and expansion of the High School did not. The School Committee established the High School Study Committee (HSSC) to spend the summer and fall of 2003 gathering additional information elaborating on physical condition, educational program, and enrollment needs. The HSSC's work led to a November 2003 Special Town Meeting request to ask voters to fund a more tightly defined design study at a cost of $355,000. This expenditure was approved by town voters attending the Special Town Meeting along with the formation of an 11 member High

School Building Committee. In January 2004, the School Committee, the Board of Selectmen, and the Finance Committee appointed the High School Building Committee (HSBC) members and work began shortly thereafter. Throughout the winter and spring of 2004, the HSBC commissioned the architectural firm of HMFH and the project management team of Turner Construction to assist in assessing the needs of the High School physical plant and developing an educational program report. By the end of the summer 2004, a recommended option for expansion and modernization will be presented to the School Committee.

As referred to earlier in this report, the Claypit roof is scheduled for complete replacement by the start of school September 2004.

It should be reported again that there is little vacant space within the three elementary schools, and while this is not an immediate problem, it is being closely monitored by the School Committee through regular review of enrollment data.

Overall, the district's facilities are well maintained, and the efforts of the custodial staff have ensured that learning and teaching areas are clean and safe.

CONCLUDING REMARKS

The School Committee is pleased with the academic achievement and personal progress experienced by the vast majority of our students over the past twelve months. We believe that our students have attended to their studies and have seen good results for their efforts. We are equally pleased with the performance of our professional educators and thank them for their excellent work. They have served our children well and are a credit to their profession. The work of all other school employees is likewise noteworthy and appreciated.

Finally, the School Committee thanks the taxpayers of Wayland for their continued support of the schools and understands that the partnership that has been forged between those families with children in school and those households that receive no direct benefit is proper and necessary to the town's overall welfare. Wayland's schools continue to be vibrant and strong, and all in the community benefit from their success.

For further information please contact:

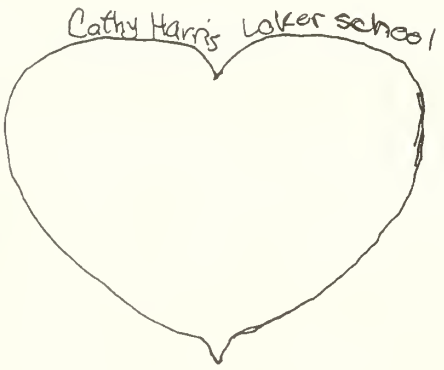
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Wayland, MA 01778

or visit our web sites at:
www.wayland.k12.ma.us
www.waylandschoolcommittee.org

SUPERINTENDENT OF THE SCHOOLS

This is the one-hundred-and-eighth Annual Report of the Superintendent of the Wayland Public Schools. It covers the 2003-04 academic year, and is submitted by Dr. Gary A. Burton, who began his tenth year as the district's superintendent on July 1, 2004.

Serving as the chief school administrator in this community continues to be a privilege, and I thank many throughout the town for their support of the schools. Wayland's reputation as a community that values its young people, respects their educators, and supports its schools is well-deserved. This makes my job and that of other school employees highly desirable. I believe Wayland's instructors are among the finest in their profession, and the children's scholarly achievements are proof of this.



A positive correlation exists between the quality of community life and the Wayland Public Schools. School-sponsored activities, including concerts, plays, parades and sporting events, enrich the lives of many residents, regardless of age or association with a particular school. The retail values of homes

remain unusually strong and reflect the strength of a long-standing partnership between Wayland property owners and the local schools.

Curriculum and Instruction

Curriculum initiatives throughout the district are ongoing. High-performing schools cannot rest upon previous accomplishments; thus, when deemed appropriate, Wayland teachers and administrators, often with the encouragement of parents, make necessary changes to existing programs and school activities. School principals challenge their staff to continually search for more effective methods of instruction. When appropriate, curriculum revisions reflect a thorough understanding of changing learning styles, while acknowledging the strengths and special value of programs over time.

The recent addition of two highly qualified curriculum specialists has prompted a renewed interest in our K-5 literacy program. The work of these individuals is reflected in all three elementary schools and has been extremely well received by the instructional staff. Student learning is at the center of their efforts, and measurable improvements are expected at all grade levels.

At the middle school, a majority of the staff has been trained in an instructional strategy entitled, "Differentiated Instruction." The training is focused on the "science" of teaching and is expected to produce noticeable student results.

The high school faculty has spent the past year preparing for an accreditation visit by representatives of the New England Association of Secondary Schools and Colleges. Their visit is scheduled for Spring 2005 and includes a comprehensive review of all secondary programs and activities. A final report will be forthcoming in the summer of 2005.

Overall, student successes, as measured by standardized tests and individual teacher assessment, lead me to believe that our K-12 programs are well-aligned with student needs and the state's Curriculum Frameworks.



Student Enrollments as of October 1

Enrollment increases continued for the fourteenth consecutive year, though the rate of growth has slowed and is manageable. Predicted future enrollments indicate a stable K-12 population for the next five years.

	97/98	98/99	99/00	00/01	01/02	02/03	03/04
K-5	1364	1378	1387	1427	1381	1350	1347
Middle: 6,7,8	633	635	652	682	730	748	737
High: 9,10,11,12	682	710	756	778	811	829	881
Totals:	2679	2723	2795	2887	2922	2927	2965
% of Change	3.8	1.6	2.6	3.3	1.2	0.2	1.3

Class Sizes

Class sizes are regulated by School Committee policy and are carefully monitored by the school administrators. As a rule, kindergarten and first grade classes are budgeted with 20 or fewer students, second and third grade classes with 23 or fewer students, and grades 4-12 with no more than 25 students per class. Exceptions to these guidelines are permitted.

Elementary Class Size Averages:	98/99	99/00	00/01	01/02	02/03	03/04
Claypit Hill: K-5	21.3	22.1	22.0	21.6	20.9	19.6
Happy Hollow: K-5	22.6	22.6	22.7	21.3	21.6	21.4
Loker School: K-5	20.6	22.6	20.6	20.4	19.9	20.7

	Middle School			High School		
Secondary Class Size Averages:	01/02	02/03	03/04	01/02	02/03	03/04
English	19.5	19.9	**19.3**	20.9	19.6	**21.5**
Social Studies	19.6	19.1	**19.2**	19.7	19.7	**20.9**
Math	19.0	19.4	**18.1**	18.9	19.6	**19.4**
Science	20.2	19.5	**19.5**	19.7	19.7	**19.5**
Modern Languages	19.2	17.2	**18.7**	15.5	19.8	**18.6**
Classical Studies	18.0	17.5	**19.0**	14.9	16.7	**17.7**

Standardized Scores

Once again, standardized test scores have been praiseworthy, and I am pleased to report that Wayland High School students attained a mean SAT score of 591 in verbal and 624 in math, with 99% of the graduating seniors having taken these tests. The combined score of 1215 is 174 points above mean scores statewide. Students taking advanced placement (AP) examinations have also done extremely well, with 79% of the 261 tests taken receiving scores of 4 and 5. These are truly exceptional results that reflect well on our students and their instructors. Finally, the district's MCAS scores for spring 2004 in grades 3-10 were again among the highest in the state, and this, too, is laudable.

Wayland High School

Wayland residents are again advised that the high school facility is in serious need of repair and/or replacement. This fact has become the topic of much public discussion, and the School Committee, assisted by an eleven-member High School Building Committee (HSBC) has been aggressively searching for the most cost-efficient solutions to this problem.

For those unfamiliar with Wayland High School, there are three basic problems that must be addressed. Classroom space is inadequate to meet the needs of the instructional staff and the academic programs that have become part of a youngster's secondary school experience. The age and condition of the existing facility no longer complies with numerous life safety and building code requirements and cannot be allowed to continue uncorrected. Finally, the secondary school population continues to increase, and this further taxes the capacity of the existing facility.

Earlier feasibility studies, plus the ongoing work of the HSBC, leave little doubt in the minds of many that the condition of the High School remains the most serious and costly challenge confronting the community. Numerous public meetings have allowed many residents to voice their opinions regarding the proper course of action and the HSBC, under former school committee member Lea Anderson's direction, has been unusually diligent in crafting recommendations for School Committee consideration. The planning and construction of a modernized Wayland school will continue to be a "front page story" for the foreseeable future.

Present and Future Directions

The district's overall effectiveness continues to be linked to an instructional staff that is sincerely committed to the children in their care. Faced with the retirement of many veteran teachers, it is essential that the district attract instructors of the highest professional caliber and good personal character. Many community-based groups (PTOs, Wayland Public Schools Foundation, Boosters, CAPA, etc.) are likewise essential to the schools' success, and must continue to be supported. The School Committee members, too, continue to be strong advocates for public education.

The Boston Globe ranked public school districts on their average rank on all MCAS tests taken Spring 2004. The ranking includes all school districts: regular, charter, regional, and vocational. The Globe determined the rankings by adding the percentage of students who scored either "advanced" or "proficient" in the grades and subjects below. One hundred is the highest possible score.

Grade	*Subject*	*Score*	*Ranking*
3	Reading	7	59
4	English	81	16
	Math	67	27
5	Science/Technology	84	13
6	Math	76	15
7	English	95	3
8	Math	77	5
	Science/Technology	77	3
10	English	85	39
	Math	87	15
Overall (10 tests)			**12**

The challenges ahead are not unlike those of previous years. Efforts to control the growth of the operating budget remain a priority, as school officials are sensitive to economic difficulties at the state and national level, yet mindful that Wayland residents will not tolerate the permanent elimination of school programs or a narrowing of student opportunities. To do so would disadvantage our students and quickly undermine the partnership between Wayland property owners and the public schools.
Also important to the long-term well being of this district are the ongoing efforts of the HSBC and School Committee to modernize Wayland High School. At this time, it appears that the HSBC will remain active through 2009.

The district's instructional staff is prepared to make appropriate curriculum adjustments resulting from the Massachusetts Education Reform Act of 1993 and the 2001 Federal initiative *No Child Left Behind.* Figuratively speaking, the district must grow and change, as the future becomes the present. Careful planning, a respect for learning, and the needs of Wayland's children will continue to guide the professional staff.

Concluding Remarks

Strengths of the district continue to be found in the scholarly habits of our students, the encouragement of their parents, and the fiscal support of the community. This allows us as the community's educators to promote unusually high standards for academic work and personal behavior. I am pleased to work in a community that recognizes the long-term value of investing in its youngest citizens.



BOARD OF LIBRARY TRUSTEES

During FY2004 the Wayland Public Library (WPL) continued to improve its current services. The year was filled with typical library activities, such as maintaining the library's physical plant, enriching our existing collections of print and non-print materials, offering cultural programming and art exhibits, filling staff vacancies, and upgrading library technology. Also, due to the impact of severe space constraints on the library program, the Trustees started to study the feasibility of future expansion on the current library site.

TECHNOLOGY: A major accomplishment this year was the adoption of a new library automation

system. During the summer of 2003, our library, as a member of the Minuteman Library Network, migrated its automation functions, including the online catalog, network transfer, and circulation system, to a new software platform. This was a major undertaking, requiring extra staff education and patron training. This transition went quite smoothly with as little interruption of service to our patrons as possible. In the spring of 2004 we also installed a Windows 2003 server at the library to increase the efficiency and security of our local area network. We continue to upgrade computers for our users and staff on a regular but conservative replacement schedule.

BUILDING AND GROUNDS: The Trustees formed the Library Building Feasibility Study Committee in September of 2003 to study possible expansion of the library program and facilities. For information on the work of the Feasibility Study Committee (FSC), please see its report, which is published separately in this annual Town Report. The Trustees and the FSC plan to report the conclusions of the expansion study to Town Meeting in April 2005. Our current facility continues to serve the community despite deficiencies in critical collection and staff work areas. Notable building expenditures in FY2004 included major repairs to the flat roof of the 1987 addition and repairs at the main entrance doorway.

PERSONNEL: The library mourned with the community over the death of long-time circulation supervisor, Margaret Harper, who had worked at the library circulation desk for 40 years. Mrs. Harper left an indelible imprint on the library's collection and customer service ethos. Jan DeMeo was promoted to Circulation Supervisor, and Nancy McLaughlin became the library serials associate toward the end of FY04. Staff members attended state, regional, and national professional conferences and also participated in training programs offered by the Minuteman Library Network and the Metrowest Region. The library participated in the town tax work-off program for seniors who performed many helpful services for the library. Retired director, Louise Brown, volunteered to undertake a massive necessary weeding program of the library print collection. WPL also worked with the TEC Collaborative and the high school to offer work projects to youth with disabilities.

COLLECTION: Circulation (not including interlibrary loan) of library materials grew to 246,667 in FY2004, an increase of about 1% over the previous year. In addition, the Wayland Public Library provided over 28,000 of our items to patrons of other MLN libraries and secured over 20,000 items from other MLN libraries for our patrons. Non-print materials continue to gain in popularity, and we continue to struggle to find space in the library to house them. The library is fortunate to be able to offer our patrons both in-library and home access to a number of general and specialized online databases, including (among others) access to the Boston Globe, the New York Times, and a host of general periodicals. A chart of collection and other statistics for FY2004 follows this narrative.

PROGRAMS: The Library presented its third annual program funded by the Gossels Fund for Human Dignity, a film series featuring the documentaries of local filmmaker John Michalczyk. The Library's Millennium Endowment Fund sponsored a program on classical mythology with Frank Smith. The Friends and the Council on Aging supported a series of art lectures by Judy Schurgin. The Wayland Cultural Council provided support for the 15th annual spring Shakespeare festival with Professor Helen Whall. The Friends' Baldwin gift allowed us to present a lively program of Irish music in March.

Other library programs include the semimonthly Poetry Workshops, monthly blood pressure clinics, our monthly Friday lunchtime book discussion group, the Library's ESOL program, and the Great Decisions Group. In addition, the Raytheon Room served as a venue for many other topical presentations and workshops. Our Children's Department also presented many programs. In addition to regularly scheduled story times, their programming included storytellers, book groups, author visits, movie screenings, weekend arts and crafts workshops, and a summer reading program. The Children's Room received funding from the Wayland Cultural Council for storyteller Mary Jo Maichack.

Support provided by our dedicated Friends group continues to be outstanding. The proceeds of its two book/bake sales sustain many library programs, including museum passes, audio and video acquisitions, special programs, honoraria for presenters, and other expenses that fall outside the library budget.

MILLENNIUM ENDOWMENT FUND: The Trustees are pleased to report that the endowment fund continues to grow through donations and

bequests (see statistics following this narrative). This fund was established to sustain excellence in library service and to provide a stable supplementary source of support for the library.

EXHIBITS: The library continues to host a variety of art exhibits in the Raytheon Room, the library foyer, and the display case.

We would like to express our gratitude to the committed and talented library staff, our many dedicated volunteers, the cooperative members of other town departments, and most of all to the citizens of Wayland whose financial and moral support have allowed the library to provide its users with an exceptional level of service this year.

SUMMARY OF FISCAL YEAR 2003 LIBRARY STATISTICS

	FISCAL YEAR 2003	FISCAL YEAR 2004
	CIRCULATION	
ADULT		
PRINT	76,436	80,904
NON-PRINT	66,365	73,081
JUVENILE		
PRINT	77,913	69,586
NON-PRINT	23,973	23,096
TOTAL CIRCULATION	**244,687**	**246,667**
	ACQUISITIONS	
PRINT	5,975	5,521
NON-PRINT	1,815	2,144
TOTAL ITEMS ADDED	**7,790**	**7,665**
	OTHER	
REGISTERED BORROWERS	8,614	8,879
MLN Interlibrary Loans Filled for other Libraries	9,128	28,517
MLN Interlibrary Loans Filled for Wayland Patrons	7,266	20,269
REFERENCE QUESTIONS	26,430	28,345
PROGRAMS HELD	294	264
Total Attendance	6,892	6,977
FINES COLLECTED	$22,111	$21,548
TRUST FUND BALANCE		
ENDOWMENT FUNDS	$363,129	$419,825
OTHER TRUST FUNDS	$122,521	$140,295
TOTAL	$485,650	$560,120

PLANNING AND NATURAL RESOURCES

CONSERVATION COMMISSION

The Conservation Commission has held a statutory responsibility for the "promotion and development of the natural resources and for the protection of watershed resources of said city or town" (MGL Chapter 40, Section 8C). This responsibility has been described by the Massachusetts Association of Conservation Commission's as planning, acquiring and managing open space and encouraging and monitoring conservation and agricultural preservation restrictions. The original act was passed in 1957. The Town of Wayland accepted the provisions of Chapter 40, Section 8C in March 1961 creating a seven member Conservation Commission. The Commission has had a forty-three year history of protecting Wayland's natural resources, which has been done a variety of ways including promoting the acquisition of property meriting protection. Taking care of these properties, once protected is also the responsibility of the Conservation Commission.

The Conservation Commission uses seasonal labor to help maintain Conservation areas. Portions of the Timberlane Conservation Area had extensive effort made to remove the invasive plant species – buckthorn that is gradually filling in open fields in this area. The clearing was not completed. Community service participants provided additional efforts. The Lower Snake Brook Conservation Area also had fields that required greater effort to mow as some years these are not completely mowed. The mixture of open fields, shrubs, borders and woods all promotes various natural habitats, which the Commission strives to maintain in each of the Conservation areas. Three of the Conservation areas are also used for farming: Heard Farm (hayfields), Cow Common (hayfields and the community gardens), and Sedge Meadow (assorted gardening). The Commission relies heavily on volunteers to assist in maintaining the Conservation areas and their assistance is invaluable.

The first Saturday in June is National Trail Day. For the past four years, and on occasion prior to that time, the Conservation Commission and the Open Space Advisory Committee have organized and participated in a trail day activity. This year the activity was the creation of a looped trail at the Loker Conservation and Recreation Area on Commonwealth Road – where the care and custody of the property has been formally voted to be transferred to the Conservation Commission and Park & Recreation Commission at the April, 2004 Town Meeting. Trail Day serves as a means to introduce volunteers to each other and to promote the proper use and maintenance of conservation lands. Throughout the year Commissioners, Staff, and others lead walks on the various Conservation Areas.

The Commission continues to be fortunate to have active participation in projects through Scouts. This year Ryan Judy in fulfilling part of his Eagle Scout requirements organized and built a bridge at the Rowan Hill Conservation Area to replace an old bridge crossing a brook that provided critical access for equipment to mow the fields at that Conservation Area. The project resulted in a new bridge and was done efficiently during one weekend. This type of scouting participation is greatly appreciated by the Commission.

In 1972 Conservation Commission's assumed the responsibility for administering the Wetlands Protection Act ("WPA") – MGL Chapter 131, Section 40. In 2002 the Town of Wayland adopted a Wetlands and Water Resources Bylaw ("Chapter 194") which strengthens the Commission's responsibilities under the WPA.

The administration and enforcement of the WPA and the Chapter 194 accounts for a major portion of the efforts of the Conservation Commission. In February of 2004, Rules and Regulations were adopted as part of Chapter 194 in accordance with Chapter 194, Section 194-7. A Checklist for Chapter 194 Application Submission Requirements has been written and this checklist is given to all applicants in order that they have, in writing, the requirements necessary for submission.

Forty-six Requests for Determination of Applicability were received under the Wetlands Protection Act (WPA) and Chapter 194. This was a 15% increase in applications from the most recent year. One request was under the WPA only. Two were after the fact filings. There were forty negative findings, under both the WPA and Chapter 194, plus one filing under the Chapter 194 only, that the work proposed would

not alter areas subject to protection under M.G.L. Ch.131, s.40 if performed as described in the submitted plans and subject to relevant conditions and therefore did not require the filing of a Notice of Intent. There were five positive findings under both the WPA and Chapter 194 requiring filings of Notices of Intent. One was withdrawn. Action was stayed on one. Additional discussions were held on four Determinations.

Twenty-eight Notices of Intent were received on projects impacting wetland resource areas and formal Public Hearings under the WPA and Chapter 194 were held. Four were heard under the Wayland Wetlands Bylaw only. There was one Abbreviated Notice for Resource Area Delineation under both the WPA and Chapter 194 and four were to amend Orders of Conditions. The Commission held sixty-six continued Public Hearings under both the WPA and Chapter 194, two under the WPA only and one under the Chapter 194 only. Thirty-two Public Hearings were closed under the WPA and Chapter 194. Four Public Hearings to amend Order of Conditions and five under the Chapter 194 only were closed. Thirty-one findings / Order of Conditions under both the WPA and Chapter 194 an increase of more than 30% from last year. Four amended Orders of Conditions, five under the Chapter 194 only, one under the WPA only were issued. Follow up discussions were held on seventeen projects.

There were six violations found.

There were fourteen Requests for Certificate of Compliance. Eight partial Certificates were issued under both the WPA and Chapter 194. One was issued under the WPA only. One was deferred and four denied. Nine requests for Extensions were received and two were extended under the WPA only. Seven were issued under both the WPA and Chapter 194. In general all regulatory activities were greater than the previous year.

One request for a waiver under the by-law was received and one was denied.

One Conservation Restriction was obtained.

The Commission held Public Hearings on the Stormwater Policy and three on Rules and Regulations for the Wayland By-law.

Many discussions were held on the on-going studies and clean up at the former Raytheon site. The Commission discussed MWRA/ Dudley / Waybridge Pond issues, Danforth Farms and held informal reviews on several properties. The Conservation Commission met on several occasions with the Park & Recreation Commission both with matters relating to the Loker Conservation and Recreation Area as well as weed management at Lake Cochituate.

COMMUNITY PRESERVATION COMMITTEE

The provisions of the Community Preservation Act (CPA) were approved at Annual Town Meeting 2001 and Wayland's Community Preservation Committee was established with representatives from the Conservation Commission, Historic Commission, Planning Board, Housing Authority, Park and Recreation Authority, and two members appointed by the Selectmen.

The Committee's responsibilities are to identify and evaluate potential community preservation projects and, as appropriate, submit project recommendations in the form of articles at town meeting. These projects will focus on open space preservation, historic preservation, or community housing. Funds can also be used for public recreational purposes.

Funding for community preservation projects is provided by a one-and-one half percent surcharge on property tax bills (after reductions). The State provides additional funds to supplement the town's receipts. On June 30, 2004 Wayland's CPA balance was $2,085,681. This includes 100% matching funds of $432,175 received from the State in October 2003.

Wayland's CPA funds are maintained by the Town Treasurer in a separate, interest bearing account. There is no requirement to spend a specific amount of money each year and the funds will remain in Wayland's CPA account until expended. Although projects have been approved, to date, no funds have been withdrawn.

The following CPA projects or expenditures have been approved at town meetings:

Repair of the town's historic gravestones	$ 65,000
Planning study to create a railroad interpretive site	15,000
Environmental testing at former Nike site	35,000

Make repairs and improvements to memorials and monuments	5,000
Acquire land for affordable housing at former Nike site and fund clean up of site	600,000
Administrative fees for the Community Preservation Committee	10,000
	$ 730,000

In addition, $600,000 has been set aside for future open space acquisition.

PLANNING BOARD

The mission and the responsibilities of the Planning Board are specified in the state laws known as "Improved Methods of Municipal Planning" and "The Subdivision Control Law," and are described as follows: to undertake planning and land use studies, including needs studies and comprehensive plans; to prepare plans of the resources and future development scenarios for the Town; to report annually to the Town regarding the condition of the town; to prepare an official map of the public and private ways and public parks within the Town; to report on the layout, alteration, relocation, or discontinuance of public ways; and to adopt regulations for, and administer the processes of, dividing and subdividing land into building lots and other parcels.

Accomplishments and Activities

The Board met approximately 35 times during the year to review and approve applications for new building lots in residential subdivisions, applications for several new residential building lots not requiring subdivision approval (known as ANR lots), several site plans for non-residential development; and to oversee the construction of various residential and non-residential developments for which approval had been granted.

In FY 2004, the Board welcomed Rebecca Regan and Christopher Seveney, who were elected the Board in April 2004 and replaced members David Todd, who resigned in July 2003 and Gretchen Schuler who served 13 years on the board and did not seek reelection.

On behalf of the Planning Board, the Master Plan Advisory Task Force has continued to work with Daylor Consulting to complete Town's first Master Plan since 1962. Two public forums, out of a total of seven during the master plan process, were held as well as numerous Task Force meetings. The final draft report was posted on the Town Website and there has been a lengthy review and comment period on that part of the final product as well as the recommendations. This task will continue into the next fiscal year.

Another recently established sub-committee of the Planning Board is the newly appointed Town Center Committee, which is has begun work to develop a Plan for Wayland Center. The Committee is chaired by former Planning Board Gretchen Schuler.

The Town Planner advised the Planning Board and assisted the Town in coordinating information about and responses regarding the potential adverse affect of the proposed Natick Mall Expansion.

Special Activities

Planning Board members Maureen Cavanaugh, Rebecca Regan, and Ira Montague continued as members of the Master Plan Advisory Task Force. Associate Member Anette Lewis Task Force also served on the Master Plan Advisory Task Force as a representative of the Board of Road Commissioners. Ms. Regan serves as the Board's representative to the MetroWest Growth Management Committee and the Community Preservation Committee. Ira Montague represented the Board on the Nike Site Advisory Committee and also served as Co-Chair of the Committee.

Goals

The major activities for the upcoming year will be to commence implementation of the Master Plan, formulate a Town Center Plan, and finalize the review and adoption of the revised subdivision regulations.

BEAUTIFICATION COMMITTEE

Since its inception in 1998, Wayland Beautification has dedicated its efforts to beautifying highly visible areas of Wayland with garden spaces and trees. The garden spaces, which are primarily designed for low maintenance and multi-season interest, are routinely maintained April through October by a core group of volunteers. Twenty-eight barrels are also planted along the main roads and at the entrances to parks, the landfill and Town Hall each June.

The sites for garden spaces were selected to provide enjoyment for both residents and visitors to Wayland. Hooker's Green, a large triangular garden located at the intersection of Rt. 20 and Old Conn. Path, welcomes visitors to Wayland from the east with its colorful combination of perennials and ornamental grasses. From the west, the entrance to the landfill is enjoyed throughout the year as the pink and white roses of summer give way to the ornamental grasses throughout the fall and winter. In the Town Center area, the large oak trees in Blacksmith Green are underplanted with painted ferns and impatiens in the spring, and the Mellen Law Office garden of daylilies, hostas and phlox is tended to as well. There are planted beds sited below the four sign areas in town as well as a red daylily garden near the Knox monument at Five Paths.

Over 46 shade and ornamental trees have been planted by Wayland Beautification, which monitors and waters them until established. Sites for trees include such highly visible areas as Hooker's Green, the landfill, Alpine Field, Adams Lane, the high school and the middle school.

The "Keep Wayland Tidy Campaign" was formed in response to the problem of litter in Wayland. Dedicated members of this subgroup of Wayland Beautification are organizing a multi-faceted approach to keeping the town's streets and public areas free of litter.

Wayland Beautification receives town funds as well as public donations to support its work. Major donations from the Wayland Business Association have been used for plant material and some installation of trees. Mahoney's, Russell's Garden Center, and Weir Meadow Nursery have been extremely generous in donating plant material for the barrels and gardens. Even with the selection of bulbs, annuals, perennials, shrubs and trees for sustainability, watering consumes a substantial part of the budget. The remainder of the work, which represents hundreds of hours of labor annually, is primarily done by volunteers, and a summertime intern. Wayland Beautification continues to plan future projects thoughtfully but conservatively.

Membership in Wayland Beautification is by participation. Any resident with an interest in joining is invited to attend informal planning meetings held the first and third Wednesday each month at 8:00 a.m. in Town Hall. Volunteers are always needed to help with spring, summer and fall planting or maintenance. Volunteers can call Jeff Ritter at (508) 358-3620.

Wayland Beautification is grateful for the tremendous cooperation and support it has received from numerous town departments. Wayland Beautification is proud of its accomplishments to date and looks forward to continuing to contribute in a meaningful way to the town's beautification efforts.

TOWN SURVEYOR

As in past years, this year has seen many areas of activity in the Town Surveyors' office. We are proud to be involved with the Veteran's Memorial project that will soon be built adjacent to the Town Offices. As the proposed High School and Library building projects move through their respective processes, we are constantly called upon to provide services to the pertinent committee. Our office, in conjunction with several other departments, has undertaken the Herculean task of cataloging and scanning all of the plans that reside in our office. This process will ultimately allow all the "land use" departments to share files and data on a far more timely and efficient basis. We expect to have full functionality of this system within the following year. We continue to work with all town departments and committees on a variety of projects.

The Town Geographic Information System, (G.I.S.) continues to see improvement with each passing month. The online version of the system may be accessed from the Town website or by typing the following address into your web browser, (http://www .wayland.ma.us/surveying/disclaimer.htm). Please take the time to visit this site and let us know what you think.

Updating the Town Atlas continues to be a challenge due to the large number of parcel and property line changes that occur in any given year. The most current version of the Atlas is available in our office.

Responding to requests for information from various committees and boards as well as the general public continues to occupy a significant portion of our time. This helps us keep our hand on the "pulse of the community".

Our office is also a repository for many historical, physical, and regulatory maps of the town. All of these maps are available to the general public.

Once again, we invite the general public to stop by and visit.

ZONING BOARD OF APPEALS

The Wayland Zoning Board of Appeals is composed of five members (Chairman Jim Grumbach, Steve Fugarazzo, Lawrie Glick, Eric Goldberg and Susan Koffman), and three associate members (Aida Gennis, Shaunt Sarian and Linda Segal), appointed by the Board of Selectmen. The ZBA conducts public hearings on all applications for zoning relief. The ZBA generally meets on the second and fourth Tuesday of each month at 8:00 p.m. when there are three or less hearings scheduled, and at 7:30 p.m. when there are more than three hearings scheduled. The meetings for each public hearing are held in the Town Building. Participation in the public hearings by interested citizens is always welcomed.

Caroline Klein resigned from the Board on August 12, 2003. She had served as a member for seven years. We would like to recognize and thank her for her many years of dedication, expertise, professionalism and commitment to the Town.

The cases that are heard by the ZBA include: (1) applications for dimensional or use variances from the zoning bylaws, (2) applications for special permits requested under the zoning bylaws, and (3) appeals from various decisions of the Building Commissioner. The ZBA also hears applications for site plan approval under certain circumstances. The ZBA has jurisdiction over comprehensive permit applications under Massachusetts General Laws Chapter 40B, in which a developer, under certain circumstances, is able to bypass local zoning laws if 25% of the proposed units are affordable. The ZBA has jurisdiction over cell tower applications that are governed by the Telecommunications Act of 1996, by virtue of which an applicant, under certain circumstances, is able to bypass local zoning laws if there is a "substantial gap in coverage" and there are no feasible alternatives.

The most common type of proceeding heard by the Board is a request to construct an addition to a home that is "grandfathered," i.e., it does not comply with the current zoning bylaws, but did comply with the bylaws that were in effect at the time it was built. If such an addition will either increase the gross floor area of the dwelling by more than 20%, or deviate in any way from the current bylaws, a special permit is needed from the ZBA. Many recent cases have involved section 401.1.6 of the bylaws, which the ZBA has construed, and a recent amendment to the bylaws has reinforced, as not permitting a "voluntary demolition" of a pre-existing structure that has not been damaged or destroyed "by natural causes".

Notices of hearings before the ZBA are published in the legal notices section of the Wayland Town Crier at least fourteen days prior to the date of the hearing. In addition, abutters of the subject property are notified of a hearing by mail. Each applicant is charged a filing fee, which covers the cost of publication and other administrative expenses. ZBA application forms may be obtained from the Building Department in the Town Building during regular business hours. Decisions rendered by the Board are filed with the Town Clerk; notice of each decision is given to the applicant and others and, after an appeal period of twenty days has lapsed, the decision becomes final, unless an appeal is filed. In the event that the ZBA grants relief to an applicant, the special permit or variance is generally granted subject to explicit conditions.

The Building Commissioner, Daniel Bennett, is the Zoning Enforcement Officer for the Town. Citizens may report zoning violations and requests for zoning enforcement in writing to the Building Commissioner. The ZBA has jurisdiction to hear appeals relating to the Building Commissioner's response to such requests.

There were 58 applications filed with the Zoning Board of Appeals during FY 2004. A total of 30 hearings were held. A total of $9,400. in application fees was collected.

NIKE SITE ADVISORY COMMITTEE

Purpose: To assist the Board of Selectman in evaluating the former NIKE site for possible purchase and reuse by the Town and, if appropriate, developing a plan for its reuse.

Charge: The Committee shall undertake the work necessary to inform itself and advise the Selectman of the process for acquiring the property, evaluate the parcel of land, and develop a plan for its reuse.

Accomplishments and Activities: As a result of the committee's endless efforts and relentless schedule of weekly meetings, an article to take possession of the former NIKE site was passed at special town meeting in April.

The provisions of the article are summarized as follows.

1. Build up to 16 units of affordable housing on approximately 3 acres. These houses will be sold to people making about 80 percent of the median income, such as our fire fighters, police, and teachers as well as other young families and empty nesters.

2. Use approximately 10 acres for passive and active recreation. Develop a trail that would serve as a buffer around the entire property.

The passing of this article secured $100,000 from CPA funds for clean up and demolition of the site.

Leading up to the passing of this article, funding was obtained for site development review and analysis from a Mass Housing Partnership Grant, a number of well-attended public hearings were held, and Bois Consulting completed a final environmental site assessment.

Essential collaboration was on going from related town departments including the Conservation Committee, Housing Authority, Parks and Recreation Commission, and the CPA.

METROWEST GROWTH MANAGEMENT COMMITTEE

Established in 1985, the MetroWest Growth Management Committee (MWGMC) is an advisory coalition of the towns of Ashland, Framingham, Holliston, Natick, Southborough, Sudbury, Wayland, Weston, the city of Marlborough, and the Metropolitan Area Planning Council (MAPC). The Committee facilitates inter-local collaborative planning and problem solving to enhance the quality of life and economic competitiveness of the MetroWest region. The Committee is a municipal governance and planning cluster – a learning network where shared knowledge, skills, and experience help speed up the process of innovation for the whole group.

One selectman/mayor or city council member and one planning board member represent each member community. The executive director of MAPC is an *ex officio* member of the Committee. Funding for the MWGMC comes from member assessments, grants and contracts. MWGMC maintains an office in Framingham and employs a staff of two to deliver core services to member communities.

The Committee provides members with five core services. Our Monthly Leadership Forum and Community Exchange is held 11 times per year. We are the only organization to bring together locally elected officials from the MetroWest region on a regular basis to discuss regional concerns and provide briefings to local officials. A sampling of topics addressed at these monthly meetings include storm water regulations, traffic issues, local aid cuts to towns, transportation and rails to trails issues. This year a great deal of time was spent on the proposed development of Danforth Farms and issues related to the density and impact of Danforth Farms on adjacent communities.

The Forum and Community Exchange also offers local officials an opportunity to brief each other and to exchange thoughts and ideas about local issues with their colleagues. Through the committee's Regional Impact Review program we conduct timely reviews of proposed development to assess regional impacts and to influence local and state permitting of development. We organize a very popular monthly Roundtable for local planners and planning board members. The Roundtable provides staff and officials with technical information and training on planning growth issues. We provide Technical Assistance and Information Services to our members. For example, our newsletter, "Community Exchange", is distributed to local officials throughout the region. We also issue a quarterly report on development in the MetroWest and maintain the only regional database that racks current development. Our At-A-Glance briefings provide one-page reviews of issues affecting the region. In the past, we have helped to establish a regional municipal purchasing consortium. Our Public Policy Taskforces provide a local and regional voice on state policy issues.

The MetroWest Growth Management Committee's part-time director left last summer for a position with the MAPC. In September, Donna Jacobs was hired as the new full-time director of the Committee. Donna comes highly recommended and we are pleased to have her on board.

METROPOLITAN AREA PLANNING COMMITTEE

The Metropolitan Area Planning Council is the regional planning and economic development district representing 101 cities and towns in metropolitan Boston. In addition, the Council shares oversight responsibility for the region's federally funded

transportation program as one of 14 members of the Boston Metropolitan Planning Organization. The Council's legislative mandate is to provide technical and professional resources to improve the physical, social and economic condition of its district, and to develop sound responses to issues of regional significance. The Council provides research, studies, publications, facilitation and technical assistance in the areas of land use and the environment, housing, transportation, water resources management, economic development, demographic and socioeconomic data, legislative policy and interlocal partnerships that strengthen the operation of local governments.

The Council is governed by 101 municipal government representatives, 21 gubernatorial appointees, and 10 state and 3 city of Boston officials. An Executive Committee composed of 25 members oversees agency operations and appoints an executive director. The agency employs approximately 30 professional and administrative staff. Funding for Council activities is derived from contracts with government agencies and private entities, foundation grants, and a per-capita assessment charged to municipalities within the district.

In the past year, the Council has focused on initiatives that respond to regional challenges, some of which include:

Municipal planning: working with more than 25 communities under the Executive Order 418 program. EO 418 provides communities with up to $30,000 in state funding to undertake overall visioning on local planning issues, including housing, economic development, natural resources, and transportation.

Bringing advanced technology to cities and towns in the region: a contract with Pictometry International will provide aerial photographic images that municipal departments, including police and fire, can utilize to improve service delivery.

Adoption of smart growth principles: MAPC developed and adopted principles of good planning practice that will encourage sustainable patterns of growth to benefit people living throughout the metro Boston region. MAPC is also a founding member of the Massachusetts Smart Growth Alliance.

Metro Data Center: The Center is an official US Census affiliate, helping to distribute demographic data throughout the region, including demographic, economic, and housing profiles for all 101 communities in metro Boston.

Transportation planning: as vice chair of the Boston Metropolitan Planning Organization, MAPC worked to develop the 25-year Regional Transportation Plan as well as the annual Transportation Improvement Program, including transportation spending priorities for the region. We also spearheaded development of transportation spending criteria, taking into account environmental, economic, and equity considerations.

Metropolitan Highway System Advisory Board: MAPC staffs this board, established in 1997 by the Commonwealth to advise the Massachusetts Turnpike Authority on issues relative to land use, air rights, zoning, and environmental impacts associated with development of land owned by the authority. Regional Services Consortiums: The four regional consortiums established by MAPC collectively purchased $18 million in office supplies and highway maintenance services for its 31 member municipalities. The project also facilitates collegial forums among members' chief administrative officers focused on collaborative problem solving and resource sharing. MAPC recently became the purchasing and administrative agent for the Greater Boston Police Council, which assists over 300 units of local government in the purchase of police vehicles and other public safety supplies.

Metro Mayors Coalition: Working with the mayors and city managers of 10 municipalities in the urban core on issues such as group purchasing, employee health insurance, security and emergency coordination, and municipal relief legislation. Homeland security: addressing homeland security issues by facilitating cross-municipal partnerships between police, fire, and emergency management departments to acquire and share equipment, and more generally to plan for emergencies involving multiple municipalities; fiduciary agent for state/ federal grant funding through the Massachusetts Executive Office of Public Safety.

Hazard mitigation: initiating a federally-funded partnership to produce a hazard mitigation plan to protect nine coastal communities in the event of natural disasters, including flood, winter storm, wind, fire, and geologic hazards.

Please visit our website, www.mapc.org, for more details about these and other activities.

Metrofuture: Making A Greater Boston Region

MAPC has launched a new civic process, called MetroFuture, to create an updated regional vision and growth strategy for metropolitan Boston. MetroFuture engages city and town governments, state agencies, non-profits, business, labor and academic groups in this planning process. The outcome will be a vision and growth strategy that puts the region on a sustainable path in terms of land use, economic, environmental and social issues. MAPC will need the support of a broad range of organizations in the region to help plan, fund and implement this new framework for addressing the challenges facing metropolitan Boston.

The effort to create this new strategy was launched on October 29, 2003 at a Boston College Citizens Seminar. More than 400 citizens from a wide range of local and regional groups attended the event, and expressed their opinions on the region's resources and challenges as well as their own visions for the future. This input will be critical as we move to the next phase of this exciting multi-year project. Please visit the project web site, www.metrofuture.org, for more information.

The Town of Wayland is a member of the Metro West Growth Management Committee, which has submitted an Annual Report covering the activities of that Committee.

MAPC Annual Report prepared and submitted by Marc D. Draisen, Executive Director, Metropolitan Area Planning Council.

PUBLIC SERVICES

BOARD OF HEALTH

The Board of Health derives its authority through specific delegation of power from the state legislature. This authority includes both the powers that are expressly granted by state statutes and those powers that are necessarily implied from those statutes. The extent of the state's delegation of power varies from designating the Board of Health as the primary enforcement agent of the state's regulations to authorizing the Board of Health to draft its own regulations regarding public health matters (M.G.L. c.111 §31). Local regulations may be more stringent than existing state mandates, but in no case may they be inconsistent with state regulations.

Upon the death of Chairman Herbert Jacobus on November 25, 2003, the Board expressed its appreciation for his many years of dedicated service to the Town. A joint Committee of the Board of Health and the Board of Selectmen subsequently appointed Dr. Steven Locke. In April, Dr. Locke was elected to the Board and Michelle Wolf was re-elected. At the end of the fiscal year, Chairman Russ Sylva requested a leave of absence from the Board for health reasons. The Board of Health wishes Mr. Sylva well and gratefully recognizes the valuable contribution, which he has made to the Board and the community.

The Town's Community Septic Management Program continues with the Title 5 Betterment Program where direct financial assistance up to $10,000 is available to homeowners with failed septic systems at an interest rate of 5%. Interested residents who qualify should contact the Board of Health office for information.

As part of the formation of MDPH regional coalitions for collaborative emergency preparedness and the distribution of grant funding, Wayland joined Region 4A, a group of 34 cities and towns in the local area. The first distribution to the Town consisted of emergency response equipment, as well as communication and global positioning technology.

With the cooperation of the Human Resources Director and the School Committee, the Board successfully developed a new Community Health Nursing Program for the Town incorporating the School Nurses as Town employees under the authority of the Board of Health. School nurses were previously provided under a contract with Parmenter VNA.

The Board began discussions on planning for Healthy Wayland 2010, a strategic planning session for improving the public health and community resilience of Wayland. The retreat is expected to take place in the fall 2004.

The Board of Health serves as a document repository for the environmental assessment and remediation activities at the former Raytheon site at 430 Boston Post Road. The Board also reviewed and commented on the Wayland Master Plan, the Villages at Danforth Farms project and the New England Sand and Gravel site.

The Board is continually updating information on the Board of Health website at www.wayland.ma.us/boh.

Inspectional Services
Compliance with Title 5 regulations continues to place demands on the Board of Health. The staff issued 201 septic system permits, including 50 new construction permits, 84 upgrades of septic systems, 1 revised permit and 66 alteration permits, constituting a 25% increase in the number of permits over the prior fiscal year. In addition, 138 soil tests were witnessed and recorded by the staff. 259 building permit projects were reviewed and approved. The staff also reviewed a total number of 160 Title 5 inspection reports, of which 17 systems conditionally passed and 11 systems failed. A total of 115 Certificates of Compliance were issued during this period. The staff and the BOH consulting engineer also reviewed several new subdivisions.

The Board of Health provided its routine inspectional services as required by State law and Town regulations relative to food establishments, public and semi-public swimming pools, Town beach, and recreational camps. State regulations required testing on a weekly basis at the Town Beach, where samples never exceeded State standards. Additionally,

investigation and follow-up of complaints filed with the Board of Health relative to housing, public health nuisances and other environmental matters were also conducted. Two such complaints became District and Superior Court matters.

Rabies Control
The risk of rabies continues to be a potential problem. Rabies has been found in the past in raccoons, skunks and bats in town. The Board of Health continues to provide information to the community in an effort to reduce the threat of rabies to the general public.

Routine Services
The department oversees the daily management of public health and environmental programs, collection of communicable disease statistics, issuance of burial permits, issuance of licenses as reported in the statistics section, review of subdivision plans and building permit applications, and monitoring the special services provided by Parmenter VNA and Community Care, Human Relations Services, and the East Middlesex Mosquito Control Project.

Mosquito Control
The Board of Health applied Vectolex (30 days) in August 2003 and Altosid XR Briquets (150 days) in June 2004 for the prevention of mosquito breeding in the 2500 drainage catch basins in the roads and streets of the Town. Each application prevents or greatly curtails mosquito breeding for thirty or one hundred fifty plus days, depending on the product used. The Board of Health completed treatment at the end of June 2004 with the cooperation of Landfill, Highway and Park & Recreation Department personnel licensed for pesticide application. There were no positive birds for WNV in Wayland confirmed by MDPH during the 2003 mosquito season.

Landfill Division
Wayland's Recycling Program was once again recognized by the State for the eighth year in a row for achieving one of the highest ratios of recycling solid waste in the Commonwealth at 59%. The Landfill hosted a successful Earth Day celebration on May 22, 2004.

Construction for the capping of three acres at the landfill was completed on October 18, 2003. As previously reported, after a competitive bidding process in 2002, the Town signed a favorable contract with the Welch Corporation, in which the Town was paid $395,000.

A new compaction unit for bulky waste was installed. This allows for safer disposal for residents and reduces the amount of landfill space used due to compaction and better control.
The Landfill staff continues to pick up all trash from the Town's schools and public buildings. A good portion of this trash is also recycled. This program continues to save the Town a considerable amount of money. Additional containers were also provided for the School Department for several construction projects for additional savings to the Town.

The Landfill was pleased to assist the Surface Water Quality Committee in the Heard Pond Weed Recovery project by hauling and composting invasive water chestnut weeds, resulting in a substantial savings for the Town.

In compliance with DEP's financial assurance requirement, the Town has begun financial planning for post-closure. Sticker fees for landfill services were held at $195 for regular stickers and $140 for senior citizen stickers:

- Sticker sales $455,667
- Recycling sales $ 7,838
- Cost Avoidance to Landfill due to amount of solid waste recycled $ 281,944
- Material landfilled 2,696.36 tons
- Material recycled 3,815.81 tons

Animal Inspector
The Animal Inspector provided annual inspections for animal keeping permits in the Town. The following is a summary of the animal inspections for FY04:

Cattle	89
Horses	17
Ponies	4
Sheep	8
Donkey	1
Goats	2
Swine	2
Llamas	2

Animal Control Officer
The Animal Control Officer responded to requests from the Police Department and the Board of Health regarding problem animals reported on public or private property and for the collection and disposal of dead animals on public property. The officer maintained a log of all dead animals collected and all locations attended for problem animal cases and submitted them monthly to the Board of Health.

Statistics as of June 30, 2004

The Board of Health issued the following licenses and permits:

Animal Keeping	18
Burial	90
Disposal Works Construction:	
New	50
Alteration	66
Repair	84
Review of Previously Approved Plan	1
Building Permit Approvals	259
Variance Requests	5
Disposal Works Installers	46
Food:	
Food Service Establishment	33
Limited Food Service	16
Milk and Cream	40
Retail Food Establishment	8
Limited Retail Food	10
Mobile Canteen	2
Ice Cream Truck	1
Funeral Director	2
Guest House	1
Massage Establishment	7
Massage Therapist	14
Operating Semi-public Pool	10
Pool Construction (private)	1
Pool Installer	2
Recreational Camp for Children	5
Refuse Collection	24
Septage Hauler	42
Tobacco Sales	15
Wastewater Treatment Plant	4
Wastewater Hookup	1
Private Well	6

Communicable Diseases reported to the Board of Health:

Babesiosis	1
Campylobacter	3
Giardia	3
Hepatitis	3
Lyme Disease	11
Meningitis	3
Pertussis	1
Salmonella	5
Streptococcus Pneumonia	5
Aids	<6*

* *Number of cases living in Wayland when first diagnosed, as provided by the State Dept. of Public Health for the period of 1983 through September 1, 2004.*

In addition, 217 residents participated in the two Household Hazardous Waste Collection Days sponsored by the Board of Health.

PARMENTER HEALTH SERVICES

The Wayland Board of Health contract with Parmenter VNA and Community Care is divided into two major programs: the Public Health Program and the School Health Program. The Public Health Program covers a broad range of services to Wayland residents, which are preventative and supportive in nature. They include:

- A range of regularly scheduled clinics at Parmenter and at other sites where seniors gather in the town
- A range of regularly scheduled clinics at Parmenter and at other sites where seniors gather in the town
- Ordering and distributing vaccines
- Tracking and reporting of communicable diseases
- Providing immunizations to at risk population
- Health education and community service programs
- Administering the Pantry Program
- Providing free home care services to residents without health insurance that qualify
- TB testing
- Flu and Pneumonia clinics

In 2003-2004, Parmenter provided 1,023 screenings (blood pressure, blood sugar and cholesterol) to Wayland residents, screened 58 people for TB, and administered Hepatitis B vaccine to middle high school students, 918 flu shots and pneumonia shots. 215 homecare visits (nursing, social service, home health aide and nutritionist) were made to individuals without health insurance or other means of payment. Seventeen communicable disease follow-up contacts were made.

The School Program provides health services to the five public schools in Town. Parmenter provides full-time R.N.s to all the public schools. These employees provide emergency, routine and preventative health services to the schools, consult with school staff and parents concerning health concerns, provide some health education services and maintain student health records. In the 2003-2004 school year, 23,004 student visits to the health rooms were made and nurses administered 3,715 doses of medication. Additionally, Parmenter provides the

required screening services to students and complies with all State regulations and submits required reports.

HUMAN RELATIONS SERVICE, INC.

The Human Relations Service, Inc. (HRS), a private, non-profit community mental health agency, has been the Town's provider of mental health services since FY97. HRS, located in Wellesley Hills, is the nation's oldest community mental health agency.

As in past years, the majority of our services to residents in FY04 were school-related, primarily clinical counseling to students and their families, along with consultation to school staff to help them better serve students, particularly those with special needs. This combination of treatment and consultation is an ideal way to both meet students' needs and avoid the dislocation and expense of residential and other special programs. HRS also serves town residents who do not come to us through the schools and offers all Wayland residents a sliding fee scale.

During FY04, HRS delivered 1496 total service hours. 1354 of these hours were for direct clinical service to clients (diagnostic, testing, individual, group, or family therapy, psychopharmacology). Of these, 496 hours were provided to 24 students and their families who were seen in connection with their special education plan, and 142 hours were for school consultation. We also served 70 individuals and 25 families who were not referred due to special education-related issues, providing a total of 858 hours to them.

Total service hours to the Town were approximately the same in FY04 as in FY03, which means that we continued to experience strong demand for our services from Town residents. In our view, this reflects continuing stress on children and families, leading to emotional and behavioral problems at home and at school, which can result in a call for our services. We see little evidence that this trend is changing and expect the coming year to be another very busy one. HRS' strong relationship with the Wayland Public Schools puts us in an excellent position to support local counselors and caregivers wherever possible, and to provide intervention sooner when problems get beyond their purview.

HRS' relationship with the Town has deepened in the past year, with the election of 7 Wayland residents to our Board of Trustees. These Board members have been active and generous, supporting the clinic with their time, energy, and insights. They also help us keep in mind the unique needs and issues facing Wayland. HRS staff will also continue to support the community through lectures and workshops on a variety of topics of interest to parents and teachers.

EAST MIDDLESEX MOSQUITO CONTROL PROJECT

The East Middlesex Mosquito Control Project conducts a program in Wayland consisting of mosquito surveillance, larval mosquito control, ditch maintenance and public education.

The risk of mosquito borne transmission of West Nile Virus (WNV) continues to be a local health concern. In 2003, there were 18 residents from Massachusetts that contracted WNV. The Project participated in the State's Surveillance and Response Plan to Reduce the Risk of WNV Transmission and Human Encephalitis. Frequent rains produced moderate mosquito activity during the summer of 2003 with peak populations occurring in late August. Record rains in April 2004 resulted in above average mosquito populations in late spring and early summer.

The adult mosquito surveillance program used traps to collect mosquitoes from as many as 3 Wayland locations per night. Between July and October 2003 and in June 2004, mosquito populations were monitored from 20 mosquito trap collections from 8 different nights. Selected Wayland trap collections were tested for WNV by the Mass. Dept. of Public Health. In 2004 testing was expanded to include EEE.

The larval mosquito control program at wetlands relies on the biological larvicide, *Bacillus thuringiensis var. israelensis* (Bti). The EPA classifies the larvicide as relatively non-toxic. An April helicopter application of Bti controlled mosquito larvae at 101 wetland acres. Field crews using portable sprayers made 54 site visits and applied Bti in the spring and the summer to 33 wetland acres when high densities of mosquito larvae were found breeding in stagnant water. Restrictions by the managers of Great Meadows National Wildlife Refuge and the Sudbury Valley Trustees prevented applications of Bti to wetlands under their control.

The Project's public education program is designed to develop awareness within the public and the private sectors as to their roles in mosquito control.

The Project serves as a resource to residents, municipal officials and the local media on controlling mosquitoes, breeding sites and mosquito borne diseases. A web page provides residents with information on mosquitoes, Project control programs and related topics. The website address is www.town.sudbury.ma.us/services/health/emmcp.

INSPECTION/BUILDING DEPARTMENT

The Building Department staff administers and enforces all applicable state and local regulations (Town By-laws, Zoning By-laws, Massachusetts General Laws, Massachusetts State Building Code, etc.), for all properties within the Town.

As mandated by Town By-laws and Massachusetts General Law the Building Department administers and enforces the following:

The construction, reconstruction, alteration, repair, demolition, removal, inspection, issuance, and revocation of permits or licenses, installation of equipment, classification, and definition of any building or structure, use and occupancy of all buildings and structures or parts thereof;

The rehabilitation and maintenance of existing buildings;

The standards or requirements for materials to be used in connection therewith, including but not limited to, provisions for safety, ingress and egress, energy conservation, and sanitary conditions;

Interpretation and enforcement of the Town of Wayland Zoning By-law; and enforcement of certain provisions of the Town of Wayland Town By-laws. Administrative liaison to the Zoning Board of Appeals;

Administrator and keeper of all records, plans, etc. that pertain to the above responsibilities;

Periodically inspect and certify buildings and structures or parts thereof with regard to use as required by the Commonwealth of Massachusetts.

On a daily basis, the Building Department serves the residents, business owners, and contractors within the community by processing numerous permit and zoning applications, issuing permits, performing periodic state inspections, conducting site visits, investigating complaints and granting certificates of use and occupancy. Department staff maintains communication with applicable land use departments to better serve its users and expedite the permit approval process.

We continue to perform the necessary on site inspections as required by state and local regulations, respond to and investigate complaints received with regard to zoning enforcement and building construction.

The following is a list of major projects within the Town of Wayland that are in process or have been completed over the past year:

Islamic Center – Renovate existing facility and construct addition for 15,000 square foot Community Center including new classrooms, prayer hall and function room.

Peace Lutheran Church – Interior renovations to lobby and bathrooms.

Middlesex Savings Bank– Interior renovations to update teller lines, offices and conference room.

Construction of 19 Single Family Dwellings.

The Building Department continues to insure the public safety, health and welfare of the residents of the Town of Wayland, as they are affected by building construction.

The following fees were collected for FY'04:

Building Permits:	
Number of Permits:	509
Value	$ 25,730,211
Fees	$ 254,172
Plumbing Permits:	
Number of Permits:	253
Fees	$ 14,006
Gas Permits:	
Number of Permits	240
Fees	$ 9,540
Electrical Permits:	
Number of Permits	431
Fees	$ 31,508
Zoning Cases:	
Number of Decisions	58
Fees	$ 7,725

BOARD OF ROAD COMMISSIONERS

The Board of Road Commissioners has exclusive jurisdiction over public ways and sidewalks. It is responsible for overseeing the operations of the Highway Department in: maintaining, repairing, and constructing all Town roads, sidewalks, bridges, and associated drainage facilities; snow and ice operations; fleet maintenance; and procurement of services for major projects and equipment.

In FY2004 the Highway Department reconstructed 3.9 miles of roadway and associated drainage facilities on: Woodridge Road, Black Oak Road, Reservoir Road, Morrill Drive, Lake Road, Fuller Road, Pleasant Street, Grace Road, Gage Road, Maguire Road, Charles Street, Leary Street, Pollack Road, Willow Lane, Melville Place and Lawrence Road. The Department also reconstructed 3,600 feet of sidewalk on Old Connecticut Path West from Parkridge Road to Old Farm Road. In addition, the Highway Department completed its annual program of sealing cracks on road surfaces to forestall roadway deterioration and cleaned catch basins throughout Town.

The Department received 53 permit applications for street/sidewalk openings and received 15 physical alteration permit applications for installation of or changes to curbs, sidewalks, driveway openings, and drainage. On most roadways, the Town owns land on either side of the road, well beyond the edge of the pavement. The town retains this land so that it can be used to store snow that is cleared from the road surface, for placement of underground and above ground utilities, for storage of materials during roadway construction projects, for road widening, and for other municipal purposes. Placement of plantings or structures (e.g., walls and fences) in the unpaved portion of the town's roadway layout can interfere with municipal services and impair sight lines for vehicles exiting driveways. With increased development and traffic in Town, the Board of Road Commissioners and the Highway Department have more aggressively sought to curtail private use of the unpaved portion of the Town's roadway.

In FY 2004, the Department responded to twelve winter storms and intermittent icing conditions and kept our roads clear and passable. The Highway Department was able to apply for and receive a $54,617.96 reimbursement from the federal government for the December 6-7th, 2003 blizzard.

Prior to the opening of school, the Department painted crosswalks in all school zones. During a five-month period beginning in the spring, it completed sweeping of public ways in the entire Town. And, the Department responded to 179 requests from residents for service for items such as repair of potholes, grading of private ways, additional snow clearing along the rights – of – way, clearing of brush at the sides of public ways, and maintenance of street signs.

In response to a federal mandate, the Highway Department is continuing with its town-wide five year program of installing all new street signs that have easily readable, reflective lettering.

From monies specifically approved by Town Meeting, the Highway Department purchased a new 2005 Elgin Pelican three-wheel Street Sweeper.

The Highway Department will continue to interface with the Massachusetts Highway Department (MHD) on MHD's construction phase of roadway improvements at the Route 20/126/27 intersection and the enhancement project in Wayland Town Center. In addition, the Board of Road Commissioners has been working with the Police Chief in: establishing traffic safety measures to reduce speeding within local neighborhoods throughout town and to reduce on-street parking of large commercial vehicles; with the Board of Selectmen in pursuing possible measures to address increased traffic from a major housing project proposed in an abutting town; and with the Planning Board to address drainage, curbing, safety, and roadway width in proposed new subdivisions.

WATER COMMISSION

The Wayland Water Department delivers approximately 590,000,000 gallons of potable water each year to its residents, businesses, and visitors. The superintendent and staff and of the water department are charged with the duty of complying with all federal and state regulations and maintaining a water system that includes 85 miles of water mains, 689 fire hydrants and two water storage tanks that together hold 2,500,000 gallons of water.

Approximately two years ago the Wayland Water

Department signed a consent order with the Massachusetts Department of Environmental Protection (DEP) that required the Town to decrease its water consumption. At the time the consent order was signed the DEP estimated that Wayland residential users consumed 99 gallons of water per day. This figure was among the highest in the state and well above the DEP allowed maximum of 80 gallons per person per day. Because of several initiatives, including an irrigation/water sprinkler system bylaw, restructuring of water rates, installation of low flow devices and an increased public education campaign, the water department is pleased to report that our 2003 water consumption has been reduced to 77 gallons per person per day. Overall residential and commercial water consumption has also been reduced from 2,160,000 gallons per day in 1999 to 1,620,000 gallons per day in 2003.

It is important to recognize that the DEP regulates how much water Wayland is allowed to pump and that we are not allowed to pump and consume as much water as we want. The town does not have the option of drilling a new well or increasing the amount of water we pump. The water department will continue to initiate water conservation measures in order to keep consumption within DEP guidelines. Our expanded water conservation education program in all Wayland's elementary schools has been very well received, and the water department hopes to continue this program. The water department appreciates the efforts by many of our water users who have decreased their water usage.

In the spring of 2004 the water department began what may be its largest water main replacement project. The water main replaced on Draper Road and Hazelbrook Lane is over 1 ½ miles long. Since 1999, the water department has repaired eight water main breaks on Draper Road, more than any other road in Town. The new twelve inch water main replaces an eight inch main. By including Hazel brook Lane we will be increasing water flow throughout the northeast portion of Wayland. Other projects have included rehabilitation of a water storage tank at Reeves Hill, completion of a federally mandated water system vulnerability study and a study into the viability of system wide water filtration.

The Water Commissioners appreciate the efforts by Superintendent Donald Hollender and the staff of the Water Department for their professional and responsive service to the residents of Wayland.

SURFACE WATER QUALITY COMMITTEE

The Wayland Surface Water Quality Committee (SWQC) has been chartered by the Board of Selectmen to "oversee, monitor, maintain and improve the health and quality of bodies of water in the Town of Wayland... SWQC shall take appropriate action to maintain water quality, contain invasive weed growth, and seek and manage appropriate grants to improve the surface waters".

Invasive Weeds & this past years work:
In spite of roadway, storm drain, septic & water quality improvements, invasive weeds plague the town's waters. During the period from June 2003 to September 2004 SWQC addressed and performed the following projects and programs:

Dudley Pond- For management of the invasive weed called Eurasian Watermilfoil, in 2003 Dudley was tested with a Plantest to create a scientific baseline to determine how much Sonar Herbicide was necessary to control the weeds, but not over treat. Two applications of Sonar were applied during the summer of 2003. Because repeated use of herbicides is expensive, can create herbicide resistant plants and there are environmental and health concerns associated with herbicides, a range of complimentary programs and research was implemented to try to eliminate or seriously extend the period between future chemical treatments. We researched weed control methods used around the country and brought in experts to explore options:

Alternative Programs - A waterproof Barrier was installed by 3 divers, Tom Largey, Lili Griffin and Jackson Madnick to protect a small stand of invasive weeds from the herbicide as part of a small pilot test area. A native beetle will be introduced to this test site in the spring of 2005 to see if the weed-eating beetles will survive in the ecology of Dudley Pond. Dr. Ken Wagner (a weed management expert and consultant) did a "draw down feasibility study" of Dudley pond and found that this draw down method should be investigated further. This method could save the town millions of dollars over the long run. Draw Down can be used alone or in conjunction with hand pulling weeds and/or beetles, or a fish called Japanese Carp (when legal) or other methods. These studies are not programs to proceed, but essential research needed for informed future decisions.

In the spring of 2004, SWQC was informed of the success of a 319 grant filed by the Dudley Pond Association, led by the efforts of Judy Currier and that will be financially managed by SWQC. This grant will cover the introduction of more Beetles, addressing a run off problem by the school, some public education and stenciling storm drains, etc.

In the summer of 2004 Ted Fuist and other divers hand pulled 12,000 milfoil weeds to extend last years treatment. As of fall, the pond was relatively milfoil free. If we keep up this pulling program with the introduction of beetles we may be able to manage the problem better in the future. Time will tell.

SWQC attended a major International conference of lakes management in November 2003 to review new approaches/ techniques and other town's water management successes to see what might work here.

Heard Pond:

A harvesting vendor (ACT) was selected to harvest the invasive Water Chestnut weed. SWQC devised a creative plan to compost the weeds at the Wayland landfill instead of using a private contractor to haul them away. We tested the weeds again to affirm acceptable quality and non-toxicology of the final compost. Tom Largie and Jackson Madnick worked with the Departments of Health, Highway, and landfill to use excess town resources to bring the cut water chestnut weeds to Wayland landfill. This saved the Town well over $30,000 in the summer of 2003 and $66,800 in the summer of 2004 in private contractor hauling and incineration fees and Massachusetts from more air pollution. The 400,000 pounds of high grade weed compost from 2003 and 900,000 pounds from 2004 will be given back to the citizens of the town for free next year. SWQC was successful in enticing Channel 4 TV News in 2003 to do a live remote, probably seen by over one million people, to promote the environmental and cost savings activity at Heard Pond and bring positive P.R. to the Town, SWQC and the interdepartmental cooperation. Positive print stories were also in the Boston Globe & Metrowest News.

Jackson Madnick and Lili Griffin did a research project to recommend future weed treatment techniques for the Park Department to be used at the town beach on Lake Chocituate.

FUTURE PROGRAMS 2004/2005:

Continue Heard Pond harvesting for the next one-two years to eradicate this weed. SWQC will explore getting the Federal Government to cover most of the future harvesting cost at Heard Pond, being that it is mostly on federal land. In the future SWQC will assemble a joint meeting of town boards, departments and committees related to ground and surface waters; to discuss town water related issues and public education. At that meeting, SWQC proposes to have all official town bodies that relate to water share concerns, ideas, and solutions

During 2005 SWQC will perform town wide water and soil testing and remote scanning to investigate the sources of pollution and what can be done about it in all surface waters. SWQC will design / install new signage at boat launch areas to prevent spread of weeds and monitor the Danforth PUD problem as it relates to surface waters.

Future actions for Dudley Pond:

Ongoing Hand pulling of weeds. Proceed with next steps of draw down feasibility study. Meet with DEM & Fish & Wildlife to explore Carp pilot study. Introduce beetles into 3-4 pilot study areas. We will do some restoration of native plant species and fast growing ground cover for erosion control on hills around Dudley Pond.

Public education and out reach will be furthered through mailings/e-mailings of existing relevant material to people in the watersheds and school children.

SWQC research:

Over the past four years, members of the SWQC attended many water related conferences, including 9 different conferences held by the Council On Lakes and Ponds (COLAP) and two sessions by the Clean Water Fund. These sessions went over common water problems and potential solutions to address many of Wayland's water quality issues.

SWQC is researching and pursuing different sources of State and Federal funding.

PARK & RECREATION COMMISSION

The Park & Recreation Commission continues to support the mission of the department as follows:

- To provide active and passive recreational opportunities for all residents in all phases of recreation. This includes cooperating and working with the other recreation, sporting, and leisure type agencies in pursuing the goal of meeting all residents' leisure needs.
- To develop an interest in, and exposure to, life long leisure skills within the resident population.
- To provide appropriate instruction for the development of basic skills in each individual's area of interest.
- To maintain a high degree of quality and enjoyment in all areas of recreation programming.
- To promote leisure awareness, use of open space and available outdoor recreation and park facilities in the community.
- To continue to upgrade existing and acquire additional properties and facilities as needed by the residents.
- To provide quality athletic facilities relating to sporting and recreational interest of residents, including turf and hard surfaces.
- To provide quality park and playground areas for residents' active and passive use.
- To provide quality aquatic facilities and water related resources for active and passive enjoyment.
- To provide seasonal activities relative to our New England climate such as recreational skating, skiing, etc.

The Park Maintenance staff, along with the Water and Highway Departments, were able to restore water in North and Lakeview Cemeteries in the spring of 2004. We thank our residents for their patience during our handling of this issue. We also thank the Water Dept., Highway Department, and Town Surveyor for their cooperation with our project.

Springtime begins the active growing season and keeping up with lawn mowing became a challenge. We were fortunate to hire two summer maintenance workers, who mowed primarily all summer, bringing our crew up to 12 full time personnel.

We continue to serve as steward of all athletic fields within the town and to work with many youth programs and our School Athletic Department throughout the year.

Our jewel, the Wayland Town Beach, is now home to Wayland/Weston Crew. There is nothing more beautiful on a fall or spring day as watching these young people row in competition on North Pond of Lake Cochituate.

WAYLAND/SUDBURY SEPTAGE TREATMENT FACILITY

FY'04 was the seventh year of operations following the Wayland and Sudbury Town Meetings' adoption of the administrative changeover to a Committee structure. The eight member committee is composed of four members from Wayland and four members from Sudbury, appointed by various boards in each town. CDM, Camp Dresser & McKee, continues under contract to provide administrative and technical assistance to the facility.

The facility service area has continued to expand into a truly regional septage treatment facility. For FY 2004, the facility received and treated 8,449,563 gallons of septic waste, with 55.6% of the septage received coming from communities other than Wayland and Sudbury. The Town of Wayland residents contributed 22.0% of the volume and 21.9% originated from Sudbury.. The septage volume increased over FY 2003 by 2,043,587 gallons or 31.9%. It should be noted that not all septage generated in Wayland and Sudbury is disposed of at the facility. Some septage haulers choose to use other wastewater treatment facilities, which results in the per gallon cost for treatment increasing for all customers. If all septage generated in Wayland and Sudbury was disposed of at the facility, the cost of disposal and treatment could be kept as low as possible for the citizens of the two towns.

Although the facility received and treated significantly more septage and generated $523,869 in revenue, the operation showed a deficit of $135,666 based on the final FY 2004 financial report. More than $50,000 of the operating budget expenditures were for rebuilding of one of the truck scales and the replacement of an equalization tank mixer, which are one-time capital improvement items. The deficit has been reduced for the third year in a row and is expected to be at breakeven for FY 2007 once the

current debt service is retired. The facility staff, the Septage Committee and CDM continues to work on increasing efficiency, decreasing costs and maintaining the high level of septage treatment and effluent quality.

Mr. Joseph Brown, Assistant Chief Operator of the Septage Treatment Facility, retired at the end of September 2004. Mr. Brown worked at the facility since it opened in 1983 and worked for the Highway Department for several years previous to that date. A valuable asset and a pleasure to work with, Joe will be missed by his co-workers.

The quality of the water discharged from the facility currently continues to be better than required by the Massachusetts Department of Environmental Protection. However, a new five-year discharge permit will be issued in March 2005 which may require an additional level of treatment and an upgrade to the facility.

The Wayland/Sudbury Septage Committee is committed to serving the communities and the local environment by exploring cost-saving alternatives while maintaining facility performance and improving service.

WASTEWATER MANAGEMENT DISTRICT COMMISSION

The Wayland Wastewater Management District Commission was approved by Town Meeting and established by the Massachusetts Legislature in 1996. The Commission operates a sewer system along Route 20 from the intersection of Route 27 to a treatment plant located on the former Raytheon property. Approximately 36 businesses and residential properties are served by the system. The system is operated and maintained by an outside contractor.

The Commission operates as an Enterprise Fund that means that operations are financed in a manner similar to private business enterprises. The cost of operating and maintaining the system is financed by user charges consisting of betterment charges, privilege fees, and user fees. User fees are based on winter water usage. No tax money is used to support the system. If a surplus is realized, it is retained by the enterprise.

For FY2004, income was $220,146.73 while expenses were $157,180.55 for a surplus of $62,966.18. Income exceeded the budget of $192,292.00 and expenses were less than the same budget. The cash balance at the end of FY2004 was $252,749.90. On January 1, 2004, the Commission introduced two new procedures concerning the quarterly billing of users of the system. The first procedure was minimum billing. Under this procedure, users are billed for actual water usage or for 15 % of sewer capacity whichever is greater. The second procedure involved the charging of interest on invoices unpaid after 30 days. The interest rate is 1 % per month or portion thereof. The Commission experienced a substantial reduction of water use by users of the system for the winter of 2003-2004. As a result, quarterly billing of users decreased from approximately $38,000 per quarter to approximately $25,000 per quarter.

During FY2004, the Commission treated 3,171,490 gallons of wastewater or an average of 8,689 gallons per day with no effluent parameters in excess of Federal and State requirements. In FY2003, the Commission treated an average of 10,125 gallons per day. The highest daily average in FY2004 was 11,788 gallons per day in July 2003 and the lowest daily average was 6171 gallons per day in December 2003. With a treatment capability of 65,000 gallons per day the system is seriously underutilized. The low flow into the system has a negative impact on the ability of the plant to treat wastewater. In addition there is a negative impact on financial performance because user fees are based on system usage. The low usage of the system is due mainly to the low occupancy of the former Raytheon facility.

PUBLIC SAFETY

FIRE DEPARTMENT

The past year has been a busy and productive time for the Wayland Fire Department.

With our first year full year of occupancy in the new public safety building behind us we have been truly able to appreciate the advantage of this modern facility. Despite a few minor "bugs" our new quarters have allowed us a much improved work environment that allows us to better serve the community.

On April 12, 2004 the department suffered its largest dollar loss fire in our 104-year history as a result of a four-alarm fire in a large residence at 4 Moore Road. Upon arrival firefighters were confronted with a well-developed fire throughout attic portion of the home. Fortunately there were no injuries. Citizens are reminded of the importance of having adequate fire detection in every area of the home.

This past year the number of calls for service was up by approximately 10% from the previous fiscal year. There were a total of 12 building fires with substantial property damage.

In response to the loss of Paramedic Service from Leonard Morse Hospital the Board of Selectmen appointed an Advanced Life Support Committee to study the issue and make recommendations as to insure the continuance of these services. In June the group issued a report to the Board recommending Wayland explore the idea of a shared service with the communities of Lincoln, Sudbury and Weston.

In accordance with the vote of the 2003 Town Meeting needed repairs were made to station #2. A new roof has been installed. Damaged ceilings and floor covering were replaced and most of the interior of the building was repainted. This spring funds were allocated to install an exhaust removal system in the station, as well as, to allow the installation of an emergency generator for the building.

The department was fortunate to be the recipient of several grants. Under the federal FIRE Act grant Wayland received $ 99,960 to replace our present inventory of self-contained breathing apparatus. The Department of Public Health awarded a $ 5,000 grant for the implementation of an injury prevention program to be presented to students in Wayland Public Schools. The Tenant Foundation provided a $2,000 grant to improve emergency medical services.

Our Student Awareness of Fire Safety Education (S.A.F.E.) program continued to provide valuable fire safety training to our public school children. The program has historically been funded without town funds. While state aid of this program was curtailed for fiscal year 2004, private donations allowed the program to continue. Last August the retirement of Captain Robert Campana resulted in the promotion of Lewis Leblanc to the rank of Captain. Daniel Buentello was promoted to Lieutenant and Firefighter William Ash was hired to fill the vacant position.

As I submit this report my first full year as your Fire Chief has come to an end. My sincere thanks to all that have been of assistance to our department during the past twelve months.

INVENTORY OF ALL FIRE DEPARTMENT MOTOR VEHICLE APPARATUS

1,250 gallon per minute pumping engine	Engine 1	E-One	1997
1,250 gallon per minute pumping engine	Engine 2	E-One	2004
4-wheel drive brush truck	Engine 3	Ford	1997
1,000 gallon per minute pumping engine	Engine 4	E-One	1983
1,250 GPM pump with a 75 foot aerial	Ladder 1	E-One	1993
Ambulance, primary	A-1	Ford	1999
Ambulance, reserve	A-2	Ford	1994
Chief's car	Car 1	Ford	2004
Shift commanders vehicle	Car 2	Ford	2003
Pick-up truck w/ utility body	Car 3	Ford	1997
Fire Inspector's car	Car 4	Ford	2000
Fire alarm repair truck	M-1	Ford	1986

PROPERTY PROTECTED	2003/2004	$ 2,822,189.683

PROPERTY DAMAGE – 5 YEAR COMPARISON

1998/1999	$ 200,007	2001/2002	$ 450,000
1999/2000	$ 60,550	2002/2003	$ 22,500
2000/2001	$ 907,500	2003/2004	$5,706,865

TOTAL INCIDENTS (emergency and calls for service) - 5 YEAR COMPARISON

1999/2000	3,221	2002/2003	2,936
2000/2001	3,333	2003/2004	3,232
2001/2002	3,326		

CLASSIFICATION OF INCIDENTS 2003/2004

Fire Emergencies	372
Medical Emergencies	921
Other Emergency services	404
Motor Vehicle Accidents	82
Hazardous Materials Incidents	60
Fire Alarm System Work	411
Inspections	762
Public Education	46
Training Sessions	136
TOTAL INCIDENTS	**3,232**

STATION TWO PLANNING AND CONCEPT DESIGN STUDY COMMITTEE

The Station 2 Planning & Concept Design Study Committee was formed as a result of a 2000 Annual Town Meeting Warrant Article calling for an analysis of the Cochituate Fire Station No. 2. After much work, the Committee's proposal to build new and/or renovate Station 2 failed. In its place Town Meeting appropriated $100K for needed repairs.

The Committee is very confident that as you read this report all scheduled repairs and updates will have been completed. Some of the projects undertaken to extend the useful life of this building were as follows: The flat leaking roofs over the Fire/Police and Art Center (Park & Rec) portions of the building have been replaced. In an effort to conserve energy and improve building lighting, suspended ceilings were installed in some areas of the building and the Committee utilized NSTAR's Energy & Cost Savings Program to replace inefficient lighting fixtures. Interior rooms and exterior trim have been freshly painted. A new carpet was installed in the firefighters living quarters. Reoccurring and costly mechanical problems with fire apparatus bay doors resulted in the replacement of two large bay doors along with electrical updates.

The Committee continues to believe that the community's demand for Public Safety and Park & Recreation services will continue to grow. The majority of the funds expended by this Committee went to address maintenance issues only. Any previously discussed structural changes or building updates remain unresolved.

Let us not forget the words of an architect who performed a structural analysis of Station 2 "If there is a message to be conveyed to the Town in all this, it has to do with the eventual high cost of deferring maintenance….." "Earlier action (in this case, years earlier) would mean a simpler repair." (re: the need for a new roof) This Committee thanks the residents of Wayland for their continued support.

POLICE DEPARTMENT

The Police Department spent its first full fiscal year in the new Wayland Public Safety Building. The facility houses the police and fire departments as well as the Joint Communications Center. On August 19th, 2003 a formal dedication ceremony and ribbon cutting was held at the new building. Many local and state politicians attended, along with the Wayland Public Safety Building Committee. Colonel Thomas Foley, head of the Massachusetts State Police, was the keynote speaker. Refreshments and tours of the new facility were provided for townspeople after the formal event. The department has settled in to its new environment, which includes a highly secure cellblock with adjacent "sally port" for secure prisoner transports, a booking area, a Sergeant's area, a Detective Division with an evidence processing area and interview room, an Administrative area, male and female locker rooms and a roll call/break room. There is also a shared Training Room for both the police and fire departments that can be easily converted into an Emergency Operations Center.

During the year the police department reduced the level of staffing by one to a total of twenty-two sworn officers. This came about as a result of the retirement of longtime officer, Sergeant Stephen Williams, on December 31st, 2003. Through a departmental reorganization, this position was not filled at the patrol officer level, resulting in a cost savings for the town. On August 25th, 2003 Officer Phillip Hurton was hired to replace an officer that left the department. On January 12th, 2004 Officer Thomas Galvin was promoted to the rank of Patrol Sergeant and Sergeant Patrick Swanick was assigned as the department's new Administrative Sergeant. Two dispatchers were hired during the fiscal year to replace dispatchers that resigned. Alana Santillo was hired on March 24th, 2004 and Ken McGuire on April 5th, 2004.

During the fiscal year the police department was again successful in obtaining funds through several grant opportunities such as the Governors' Highway Safety Bureau's "Click It or Ticket" and "You Drink, You Drive, You Lose" campaigns. In addition, the police department obtained a number of items through the Executive Office of Public Safety's Community Policing Grant. Through this grant the department purchased body suits for the Rape, Aggression, Defense Program, high impact safety signs for crosswalks, police and joint communications scheduling software and 1,000 Junior Police t-shirts. Funding from this grant also supported alcohol and tobacco compliance checks, the Citizen Police Academy and the Wayland Police Bicycle Patrol.

In the fall of 2003 the police department conducted its first ever Citizens Police Academy. This eight-week program is designed to teach interested Wayland residents about the various jobs that are performed by Wayland police officers in the community.

In addition to a tour of the new Public Safety Building, participants were exposed to topics such as; powers of arrest, sources of law, alcohol abuse, O.U.I. enforcement, motor vehicle law, accident investigation, domestic violence, the court process, detective services and patrol procedures. As part of the course each student experienced a "ride-along" for part of a shift with a Wayland police officer. The course is designed to give interested citizens a better understanding of police operations in Wayland and the value of the investment made for public safety. It also provides an opportunity for police officers to hear the opinions and concerns of residents on matters of public safety and police services.

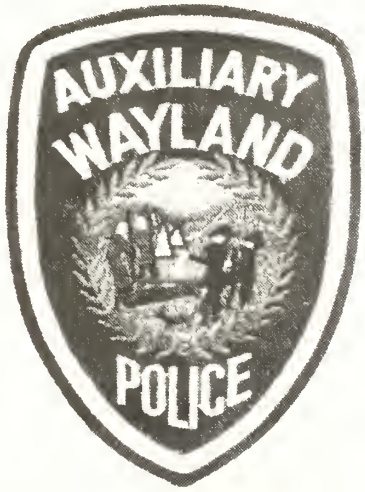
The Police Department worked diligently to reduce the traffic accident rate in Wayland during the fiscal year. The department participated in state funded enforcement programs, used directed enforcement posts and worked with residents to insure that roadways were properly posted with both regulatory and warning signs. In fiscal year 2003 there were 483 traffic crashes investigated by the Wayland Police Department. In fiscal year 2004 there were 336 investigations of accidents, a reduction of 30.4%.

An aggressive training program was maintained during the fiscal year. All officers received a minimum of 12 hours training in the use of their firearms that included a session of night firing. Many officers attended specialized training programs such as Incident Command, Computer Forensics, Search Warrants and Affidavit Writing, Drug Enforcement and Police Mountain Bike Patrol. In January of 2003 Sgt. Patrick Swanick attended the prestigious F.B.I. National Academy in Quantico, Virginia, becoming the third member of the department to graduate from the nine-week executive development course.

The Wayland Police Department completed its first full fiscal year as a member of the Metropolitan Law Enforcement Council. The department has joined 41 departments from Middlesex, Bristol, Norfolk and Plymouth counties that have combined resources to provide a 125-member rapid response team, a S.W.A.T. team, a cyber crime division, a traffic investigations division and an information technology division. Officer Bill Bradford is a member of the Rapid Response Team. He has participated in numerous activations of the unit, including the Democratic National Convention in Boston. Officer Mark Wilkins is a member of the cyber crime unit, utilizing his expertise in computer science to help investigate computer crime.

In FY 2003 there were 11,212 calls for police service.

AUXILIARY POLICE



Ride-a-long Program

This program is a continuing training program with the Wayland Police Department. An Auxiliary Officer voluntarily signs up to ride as a second officer in a Police Department Patrol Unit. During the patrol, the Auxiliary Officer learns how to put into practice the training they have received in Monthly Training Meetings and from regular Officers. This provides the Town with a two-man patrol unit. On many occasions the presence of a second Officer in the initial responding unit has been extremely beneficial.

X-ray Unit

The X-ray unit is an element of the Auxiliary's used by the Police Department on special occasions, for patrolling the Town buildings as well as the schools, and as back up for Department Patrol Units, if requested. This allows the Town to have three marked cruisers and one marked two (2) Officer Auxiliary cruiser to provide more visibility to the public.

Turn Over Rate

The Auxiliary Department has watched the following Aux. Officers realize their goal of becoming Police Officers: Off. Sean Lando, Groton PD; Off. Derek McGill, Northeastern Uni. PD; Off. Michael Vinviulla, Ashland PD; Off. David Waters, Southborough PD. The following Auxiliary Officers have found employment within the Law Enforcement Field: Auxiliary Officers Alana Santillo & Richard Freni, Dispatchers for the Wayland PD. The following Auxiliary Officers have resigned to pursue other endeavors: Aux. Off.'s Antonio Bianci & Brooke Nadeau. We wish all members that have moved on to seek other goals good luck in all their future endeavors. All members of the Wayland PD want to congratulate & give best wishes to Aux. Off. Douglas Deane, who after 28 years of voluntary service has retired. The Department wishes Aux. Off. Deane and his family the best in all future endeavors. The members of the Auxiliary Police want to welcome the following new members: Aux. Off.'s James Cunningham, Joseph Grassi, Philip Hardy, Michael O'Connor, & Eric Tebeau.

Special Thanks

Thanks to Chief Robert Irving for the support and guidance in this program. Thanks to Officer Chris Hanlon, Auxiliary Police Commander, for volunteering his time to motivate, train and lead us. Thanks to all the regular officers of the Wayland Department that have participated in the Ride Along Program and have taken the time to enhance the Aux. Off.'s knowledge by allowing Aux. Officers to ride along while they are on regular patrol. Thanks also to all the families and loved ones who have sacrificed time and special days when the Auxiliary Police are called upon for duty.

Ride-a-long Duty (68 Tours of Duty)	
(Includes Bike Patrol)	
Total Hours	283
X-ray Patrol	
73 Tours of Duty	
Total Hours	515

Special Assignments	
Parade Duty	30
Senior Holliday Viewing	54
Halloween/Cabbage Night	32
Special Patrol	25
Special	253
Bldg Dedication	42
Thanksgiving Football	20
WPA Football	7
Crossing	4
Training Assignments	
Monthly Meetings	541
Firearms Training	32
First Responder/CPR/AED	86
In-service Training (Based on 40 hours)	361
Repelling	360
WAPD Room	12
Total Donated Hours	**2,657**
Dollar value based on entry-level Police salary of $19.81 per hour	**$52,635.17**

DOG CONTROL OFFICER

As of May 1, 2004 the former Dog Officer, Mary Lou Chamberlain retired; all records and files prior to May 1st were not obtainable by the new Officer. The following is reflective for May and June only.

TOTAL # CALLS	178
COMPLAINT CALLS	29
LOST DOG CALLS	14
LOST CAT CALLS	5
(*) MISCELLANEOUS	126
TOTAL # DOGS PICKED UP	6
TOTAL # BITE CALLS	1
TOTAL # QUARANTINE ORDERS ISSUED	7
TOTAL # CITATIONS ISSUED	29
NO LICENSE CITATIONS	24
LEASH LAW VIOLATION	4
OTHER OFFENSE	1
TOTAL # DOGS LICENSED BY THE TOWN CLERK	1,631
TOTAL # KENNELS LICENSED	4

(*) Examples of miscellaneous calls are questions relative to animals, wildlife, license questions, stray cat calls, etc.

COMMUNITY SERVICES

COUNCIL ON AGING

The Council on Aging (COA) works to promote and enhance the quality of life for older citizens and their families. The COA seeks to provide a full range of services, including information and referral, transportation, socialization, nutrition, education, health promotion, and opportunities for creativity. The COA also provides outreach to elders who through physical and/or cognitive impairments are unable to participate in Senior Center programs.

Accomplishments: With funds appropriated at Town Meeting, the COA developed a Taxi Ticket program that provided 386 rides for seniors and people with disabilities in 2004. The town was awarded a grant from EOTC towards the purchase of a wheelchair accessible van through the efforts of the Transportation Committee. A 10-week Healthy Eating television program was produced at the local cable access station. **New classes and programs:** Included were a genealogy class, line dancing, chair yoga, sleep and alertness seminar, a four-part series on the beginning stages of Alzheimer's disease for people in the early stage of the illness and their care partners, a monthly series on stress management through alternative therapies, an evening series of classes for caregivers, and a daytime series of support groups for seniors dealing with the changes of aging. This year we expanded outreach to residents of Wayland's two senior housing buildings, including monthly information meetings and a series of chair yoga workshops. The COA continues to work with seniors and their families to ameliorate the impact of property taxes, and offered 40 seniors the chance to participate in the Property Tax Work Off program.

Events and Services: The COA mails its newsletter, *The Wayland Senior,* to every senior household in town as well as to 150 seniors and senior centers out of town. The newsletter highlights events, activities, and information on health and aging. **Ongoing programs** include T'ai Chi, chair yoga, line dancing, crafts, movies, bridge, exercise, genealogy classes, computer classes, art appreciation, men's breakfasts, Kids Holiday Shoppe, Holiday Lights Tour, billiards, state legislator office hours, intergenerational events, trips, and social events. **Services** include transportation, health clinics, free legal consultations, insurance benefits counseling, a meal site and home delivered meals, speakers, AARP tax assistance, handyman referrals, hotline reassurance calls, outreach, help with Fuel Assistance applications, assistance with completing property tax forms, and the Property Tax Work-Off Program. In addition, the COA offers ongoing support to the Wayland Senior Club and the Golden Tones, both of which meet in the Senior Center.

Challenges: In 2004 the COA was challenged to maintain and improve services. In addition, space constraints at the Senior Center impact programming choices.

Goals for FY '05

- Continue to expand transportation services for seniors and those with disabilities
- Continue to advocate for property tax relief for senior residents
- Find practical ways to increase the amount of affordable housing in Wayland.
- Widen the scope of those served to include family caregivers, seniors of diverse ethnicities, people facing retirement, and elders at risk
- Improve and expand the COA information resources and outreach efforts
- Promote intergenerational programs that emphasize integration of community interests
- Improve liaison communication with the police and fire to enhance services to at-risk elders
- Provide information seminars aimed at educating seniors on housing options, strategies for aging well and planning for aging, managing the health care system, and the use of legal tools for estate planning.

SENIOR PROPERTY TAX RELIEF COMMITTEE

Regular meetings were held during the year. Present members of the committee are, Steve Colella, Madeline Foley, Bob Hatton, Kris Kiesel, Mitchell Marcus, Lillian Mills, Patricia Nelson, Clem Sansone and Geoff Smith.

Town meeting passed by unanimous vote an article granting authorization for an Initiative Petition to

provide additional relief under Clause 41A, Tax Deferral. This article reduced the eligible age from 65 to 60 years, increased the maximum allowable annual income from $40,000 to $60,000, eliminated the requirements for minimum length of home ownership and continuous domicile in Massachusetts, and reduced the annual interest rate on deferred tax payments from 8% to 4%. The Initiative Petition was duly submitted. However as there were many such petitions presented concerning property tax relief for Seniors, the State Legislature undertook preparation of a comprehensive revision of many Property Tax provisions, including our Clause 41A request. Final enactment is unlikely before FY2005.

The Senior Center prepared, in conjunction with the Town Assessors, a simplified guide to the various Property Tax relief measures that may be applicable under various circumstances.

SOUTH MIDDLESEX OPPORTUNITY COUNCIL

South Middlesex Opportunity Council, Inc. (SMOC) is a not-for-profit corporation providing social services, housing development and job training for 10 towns in the Metrowest region. As one of the towns in SMOC's service area, Wayland is able to appoint one representative to a 30-member board of directors. Nine of the other directors are selected from the other towns in the region; ten directors are selected from the groups served by SMOC; and the remaining ten are selected from the public, various community organizations and businesses.

The following list describes SMOC's major programs and services and the Wayland residents served during the past year:

The Meals on Wheels Program served a total of 4.493 meals to elderly residents. Of those meals, 3,819 were dome delivered meals to 36 unduplicated individuals while 674 meals were served to 156 unduplicated clients. Meals on Wheels drivers donated over 1,500 hours for meal delivery.

Metrowest Helpline, a general information and referral service, responded to two calls from Wayland residents.

Voices Against Violence provided services to 15 Wayland residents for domestic violence services.

Fuel Assistance served 45 Wayland households, 27 homeowners and 18 renters.

SMOC Behavioral Health Services provided services to 15 Wayland residents through the following programs: Adult Mental Health Outpatient, Child and Family Services, Community Rehab Support, Second Offender and Substance Abuse Services.

Heating System Assistance served one Wayland household and **Energy Conservation Services** were provided to 2 units in Wayland.

The Rental Assistance Program (Section 8) served one Wayland household.

The SEE Program (Services for Education and Employment), which provides client services to assist persons with severe mental disabilities to obtain and maintain education and employment, serviced one Wayland resident.

SMOC Shelter Programs served one Wayland family through the Pathways Family Shelter.

In the addition to the above, several Wayland residents have donated time, services and/or money to SMOC programs, including holiday drives.

CHARITABLE COMMITTEE

The Committee provides short-term, emergency help to people who have lived in Wayland for at least one year. Payment is made directly to vendors or the suppliers of services. Assistance has been provided for utilities, medicine, food, rent, clothing, medical service, special transportation connected with medical needs, and for other items.

The Wayland Charitable Committee reports to the Commissioners of Trust Funds. The Committee's work is funded through a bequest from Suzanne A. Leavitt, which has been supplemented by gifts from Wayland residents, community organizations, and businesses.

In FY'04 the Charitable Committee provided $17,753 in short-term financial assistance to Wayland residents. The largest areas of need were utility payments and rent payments.

VETERANS' AGENT

The Veterans' Agent is responsible for the administration of assistance to eligible Armed Service Veterans, their spouses, and dependents pursuant to the provisions of MGL c.115.

During FY'04 only modest sums were expended. However, it is anticipated that expenditures for FY'05 year will be higher. As veterans age, their health and other needs will require greater assistance. In addition, veterans returning from the Afghanistan, Iraq, and other current war(s) will require assistance.

Memorial Day
The Veterans' office, prior to Memorial Day, assisted by the Wayland Girl Scouts and Boy Scouts and Wayland High School, placed flags at our local cemeteries for our deceased veterans. Wayland is reimbursed seventy-five percent for the cost of the flags by the Department of Veterans Services (DVS).

A flowerbed display and accompanying sign, "IN MEMORY OF ALL VETERANS" was initiated at the entrance of our three town cemeteries. This office coordinated the effort with two of our town citizens who will make this a permanent annual event. Each spring a new planting of flowers and its maintenance will continue to honor our deceased veterans at these cemeteries.

Veterans Day
During November the Wayland Public Library honored Veterans. Memorabilia from seven Naval vessels named Boston since 1776 was presented. Each United States Ship (USS) Boston provided detailed historical logistical and battle data. The viewers responded appreciatively to the pictures and associated data of the 6th USS Boston bringing back its unknown soldier to its final internment at Washington DC.

Patriots Day
This office coordinated a flag returning ceremony in Wayland hosted by the Wayland/Sudbury Chapter of the Daughters of the American Revolution (DAR). Attendees participated in the correct way in folding our flags and also the procedure required in the flag disposal. We have an open invitation with the DAR for a repeat performance on a larger scale every other year.

Patriotic Tribute
Wayland High School honored Wayland Veterans and Wayland Fire and Police in observance of September 11th at the first home football game of the season. The Veterans' office coordinated this effort by contacting and inviting its veterans and their family members to this game. The veterans participated with the posting of the colors, assembling on the field at half time and the singing of Patriotic songs conducted by the Wayland High School Band.

Operation Recognition
The History class of Wayland High School did a remarkable job in their search of WWII Veterans who left Wayland High School to enter the war without graduating. This office has located three veterans, two of which are posthumous who qualify and presently pursuing Korean War Veterans who left Wayland High School without graduating and qualify. High School diplomas will be awarded to these veterans or family members for posthumous veterans at a near future date.

This office will continue its effort to locate these Veterans and/or family members so that they may be awarded their belated High School diplomas at a future graduation ceremony.

Nursing Home Visitations
Veterans confined in our local nursing home in Wayland were visited on Valentines Day and during the Christmas season. Encouragement and a small token were given to each veteran, expressing our appreciation for their sacrifices. In addition, this office participated in the visitation of hospitalized veterans at the VA Hospital in Bedford and distributed Valentines provided by the Wayland Women's Club to each veteran.

Town Pole Flags
An inventory of our town pole flags was coordinated with this office and our Fire Chief. Only ten flags were salvageable. It was then decided to replace the faded or torn flags and to add fourteen additional new flags and poles. Approval was received from NStar and all the flags were replaced prior to Memorial Day.



Wayland Veterans' Agent John Turchinetz receives the Points of Light Award from Governor Mitt Romney, State Representative Susan Pope, and State Senator Scott Brown on May 11, 2004, in recognition of his energy, drive, and selflessness in serving the Veterans of the Town of Wayland.

VETERANS' MEMORIAL COMMITTEE

The purpose or this committee is to make recommendations to the Town Meeting regarding a Wayland Veterans Memorial, its design, location and funding, and to oversee construction.

FY 2004 has been a busy and most successful year. Town Meeting approved both parts of the article we sponsored: it accepted the recommended design and gave the VMC authority to construct the monument provided that the Selectmen are satisfied enough funds have been raised privately to cover all expenses.

During the year the committee met biweekly, a total of 22 times. The major efforts were to advance the preliminary design, authorized for costing by the 2003 Town Meeting, for approval and to continue raising funds sufficient for its construction.

The initial cost estimates we received from granite contractors were on the order of $100,000 or more and with the additional work required, would have put the complete memorial cost near $150,000, far above what we felt was affordable. Thus we undertook a number of cost cutting steps and design changes that made the price more reasonable without sacrificing the artistic integrity or quality.

We also began to raise funds with a town-wide mailing, a display or presence at public events, letters to businesses and foundations. One citizen, to whom we are deeply grateful, came up to us and on his own initiative personally raised over $40,000 from "young families" as an expression of thanks for the freedoms they enjoy. We met with several student bodies and they also gave generously. Many donors gave for second and third times.

The Veterans Memorial Fund balance on June 30, 2003 was $86,900, with additional pledges of $3500 to come. Because town budgets will be tight for the foreseeable future, we decided to raise all money by private donation. There will be no Town funds used for this memorial.

We held 2 public meetings at which potential designs were presented and public comment was received. Some of that comment was used in the selection of a final design, which was recommended to, and approved by the Town Meeting on May 6, 2004.

Following design approval, and after review by Town

Counsel, we began to finalize our preparations for choosing a construction contractor. We expect a contract signing to take place during the summer following authorization by the Board of Selectmen. Groundbreaking is scheduled to take place in Fall 2004 with construction completed before Summer 2005.

We have begun work on a Book of Remembrance in which we will include some Wayland history that we have uncovered in our research. In addition we will list names of all donors and names of those who have served in the U.S. military who donors choose to honor or memorialize.

We expect to endow an annual Veterans Memorial Academic Award to the Wayland student who writes the best essay on Freedom, or a topic related to the memorial. More details on this during the coming year.

HOUSING AUTHORITY

The Wayland Housing Authority (WHA) was incorporated in 1970 under M.G.L. Chapter 121B as a public authority to provide safe and sanitary housing to the Town of Wayland. The WHA administers the following housing programs for the Town:

Bent Park State Elderly Housing
Cochituate Village Apartments Elderly Housing
Family Scattered Site Federal Public housing.
Section 8 Voucher Rental Assistance Programs

The WHA maintains a waiting list for all housing programs and provides local preference for Wayland residents. The elderly/disabled waiting list is open to applicants. The family housing waiting lists are closed due to the high volume of applications and limited unit turnover.

Information for other town wide affordable housing programs can be obtained at the WHA office:
Soft Second Loan Program (First-time homebuyer mortgage assistance)
Affordable Accessory Apartment Program
First-time Homeownership Programs

The WHA has an updated agency plan for the federal housing programs, which describes the mission of the WHA, long-range goals, objectives and action plan. This plan is available at the WHA office.

The WHA is designated by HUD as a "High Performer" public housing agency. The WHA received a score of 92 out of 100 under the Public Housing Assessment System (PHAS). The WHA is rated on physical, financial and management indicators as well as the results of a resident satisfaction survey. The WHA scored well above the national average on all indicators.

The Town has been working on a Comprehensive Affordable Housing Plan, which will be submitted to the state. The plan details activities that will preserve and increase the supply of affordable housing in Wayland.

The WHA has representatives serving on the Wayland Housing Partnership, the Community Preservation Committee, the Master Plan Task Force and the Nike Site Advisory Committee.

Town Meeting approved the purchase of the former Nike missile site on Oxbow Road for conservation, recreation, and the construction of up to 16 units of affordable housing. This was accomplished through the efforts of town officials and residents including local affordable housing advocates and neighbors. The Nike Site Reuse Advisory Committee will advise the Board of Selectmen on the development of the site.

The WHA would like to recognize the outstanding contributions of Robert Dolan who resigned from the WHA Board of Commissioners this year, after thirteen years of service. The WHA welcomes back Mary Antes who was elected to serve on the WHA Board of Commissioners. The WHA is indebted to the community volunteers who provide outstanding service to the WHA and our residents. The WHA appreciates the Town's continued support of public and affordable housing.

FAIR HOUSING COMMITTEE

The Fair Housing Committee is charged with facilitating equal access to housing regardless of race, color, age, sex, religion, national origin, sexual orientation, veteran status, disability, welfare status, or children. To do this, the Fair Housing Committee must analyze the community and develop a plan to eliminate any barriers that may exist that hinder equal access to and the choice of housing. The committee is directly responsible to the Board of Selectmen and the Massachusetts Commission Against Discrimination

(MCAD). It must adhere to guidelines set forth by MCAD to avoid jeopardizing Wayland's applications for state grants. Complaints about housing discrimination may be made to the Fair Housing Committee through the Fair Housing Officer. There have been no complaints in recent years.

YOUTH ADVISORY COMMITTEE

Wayland Youth and Family Services provides five basic services to youth, families, and the community: 1) counseling, 2) community education and prevention, 3) consultation, 4) information and referral, and 5) crisis intervention (after hours we refer people to Advocates Psychiatric Emergency Services in Framingham).

Counseling is the primary focus of the program. The staff provides consultation and counseling for children, adolescents, parents and families for communication problems and family conflicts, stress management, substance abuse, and the impact of family disruption, such as separation, divorce, illness and death. We also address issues of depression, suicide, anxiety, eating disorders, concerns about sexuality, physical or sexual abuse, and peer relationships. These services are provided at no cost to Wayland residents and students. All counseling is strictly confidential.

Community education and prevention are our next priority. Last year we brought in two very well known speakers on adolescent issues. Dr. Anthony Wolf spoke to parents in the fall on the challenges of raising teenagers. We collaborated with the PTOs and the Wayland Public Schools Foundation to bring Rosalind Wiseman, author of Queen Bees, Wanna Bees, in February to speak to middle school students, parents, and the entire system wide faculty on the challenges of adolescent group dynamics. We provide several monthly parent discussion groups which are organized by grade and a group for parents of students with ADD. We collaborate with the high school in offering a group for parents of high school seniors on the college application process.

We participate in the Wayland Substance Abuse Task Force and help to develop approaches and programs to educate about and prevent substance abuse among teenagers. This year we worked with a parent subcommittee which initiated the hiring of a well known substance abuse prevention program named Freedom From Chemical Dependency to do an evaluation of Wayland's efforts. FCD interviewed students, parents, and high school staff and produced recommendations that will be reviewed at a community forum in November.

WYFS sponsors the Single Parent Network which organizes programs for single parents and their children. The goal of this network is to provide opportunities for single parents to meet, socialize, and support each other in both emotional and practical ways, and to offer programs and speakers that address the needs and challenges of single parents. A single parents discussion group has met monthly. The programs have included eating dinner together and childcare provided by students from the High School community service program.
We have worked with students in a variety of ways. We have continued to lead the Community Service Leadership Program at the High School which gives over 40 high school students the opportunity to do community service with Habitat for Humanity, Traditions, a local homeless shelter, the annual Fishing Derby, and other projects. This year we also had a very successful summer community service program. A staff member gave presentations to high school biology classes about body image and eating disorders prevention. We participated in a series of discussions focused on substance use with high school students representing numerous student organizations.

Current goals for WYFS include: working closely with the Substance Abuse Task Force in regard to substance abuse prevention; and maintaining the quality of the counseling program and the numerous prevention and education programs that we offer.

TRANSPORTATION COMMITTEE

Subsequent to funding approved at Town mtg. two years ago, the Council on Aging Transportation Committee has implemented the taxi-voucher program and has completed and submitted the Committee's grant application for 80% matching funds for an accessible van to the state's Mobility Assistance Program (MAP). We were informed by the MAP the grant funds had been approved.

On Sept 29, the Committee learned that funding for the MAP grant had been cut by the Mass. Exec. Office of Transportation (EOTC) which oversees MAP as a result of the Governor's proposed FY04 capital budget. In an effort to restore the funds, the

Committee contacted the Governor, local legislators and the press to report this news and request a restoration of funds.

In 12/22/03 letter from Sec. EOTC Grabauskas, the Committee learned the funds had been restored and the van's arrival was assured. The committee began work on creating a new operational contract for the vehicle. The committee solicited bids from three vendors to obtain price quotes. After a review of this data, the Committee decided to maintain its previous relationship with JFK Transportation that had been contracted to provided services through the existing COA transportation service. The previous contract will be amended to accommodate JFK's operational and maintenance oversight duties of the new van upon its arrival.

The COA Taxi-Voucher program continues to successfully provide a 50% reimbursement for accessible transportation options for local seniors and people with disabilities to access employment, medical appointments and other destinations.

CULTURAL COUNCIL

In 2004 the Mass. Cultural Council provided the Wayland Cultural Council with $2000.00 to be used to fund varied cultural programs and activities. After soliciting applications, and interviewing the applicants, the Wayland Cultural Council awarded the following grants:

Musicians of the Old Post Rd.	$500.00
Wayland Public Library	
Folksinger	$400.00
Shakespeare and Human Kindness	$425.00
Park and Rec Mad Science Show	$195.00
Wayland Diversity Network Concert	$400.00
Wayland Golden Tones	$500.00

The ArtSpace in the Wayland Town Building featured the diverse culture, history and talent of the community. The exhibits included Digital Photography by George Brawerman, Maps of Wayland 1650-Now, by Cartographer Richard Ames, Martin Luther King Day posters by elementary school students, Historic Winter Spectacles in Wayland from the Heard House collection, High School Art Exhibit of exceptional talent, Sports Spectacular-Then and Now, acquired from the High School Athletic Dept. and the archives, and Arts/Wayland meets the Wayland Cultural Council, contributed by members of Arts/Wayland. The WCC hosted a reception for each exhibit and we hope to continue the very successful formula this year!

CABLE TV COMMITTEE

The Cable Advisory Committee is a group of residents who advise the Selectmen on matters relating to the town's cable television and related cable services. The Selectmen are the official "issuing authority" for the Town's cable licenses. The town is currently served by Comcast. During the past year the membership of the Cable Advisory Committee has been 8 members with 7 currently appointed. Committee members are Maury Stauffer(chair), Russ Ashton, Bob Hanlon, Betsy Moyer, Richard Turner, Maris Joniec, and Bill Kaplan.

The committee has addressed the current and future needs for our Institutional Network (I-Net), the deployment of cable drops in Wayland's public buildings and schools, the needs of the schools, the elderly, the town offices, and the public safety services in town, as well as the needs of the general public. The Cable Advisory Committee and the Selectmen have been working with Wayland Community Access and Media, Inc. (WayCam) to upgrade studio equipment and to facilitate WayCam's broadcast of town events such as the weekly Selectmen's meetings. WayCam board members are Arnold Kahn, Joe Damplo, Tom Turner, and Maury Stauffer. There is currently 1 open WayCam Board position. On October 5, 2004, WayCam held an open house at the studio, currently located at the high school. Numerous visitors were interviewed and broadcast live on the Wayland Channel.

In September 17, 2001, WayCam assumed operation of the Wayland Channel and the studio, appointing Jim Mullane as studio director. Plans are continuing; first, to improve overall signal quality for Wayland Channel broadcasts; second, to re-equip the studio with state-of-the-art digital video technology; and third, to improve broadcasts of the Selectmen's meeting. WayCam has taped and broadcast various town committee meetings, High School sports events, as well as those of other town organizations. WayCam is a volunteer-run organization; volunteers of all ages are welcome. Interested citizens are needed to assist with all aspects of video and audio recording and production.

SPECIAL TOWN ELECTION – NOVEMBER 18, 2003

Eligible Voters	8668
Votes Cast	2681
Percent of Voters	31%

	PREC 1	PREC 2	PREC 3	PREC 4	TOTALS
QUESTION #1					
Blanks	0	0	0	0	0
Yes	487	293	341	501	1622
No	267	286	245	261	1059
TOTALS	754	579	586	762	2681

SPECIAL STATE PRIMARY – FEBRUARY 3, 2004

	PREC 1	PREC 2	PREC 3	PREC 4	TOTALS
DEMOCRATIC					
SENATOR IN GENERAL COURT					
Blanks		1	0	1	1
Richard W. Gatto		22	17	24	20
James F. Klocke		25	29	19	33
Ronald C. Lipof		3	7	1	7
Daniel P. Mathews		9	25	12	6
Angus G. McQuilken		**122**	**99**	**91**	**90**
Terence P. Noonan		1	3	1	2
Write Ins (Earl Henry Sholley)		0	1	0	0
TOTALS		183	181	149	159
REPUBLICAN					
SENATOR IN GENERAL COURT					
Blanks		1	1	1	1
Scott P. Brown		**74**	**74**	**66**	**60**
Earl Henry Sholley		9	4	6	6
Write Ins		0	0	0	0
TOTALS		84	79	73	67
LIBERTARIAN					
SENATOR IN GENERAL COURT					
Blanks		0	0	0	0
Write Ins (Scott Brown)		0	0	0	1
TOTALS		0	0	0	1
GREEN-RAINBOW					

SPECIAL STATE ELECTION – MARCH 2, 2004

				Eligible Voters	8631
				Votes Cast	3562
				Percent of Voters	42%
SENATOR IN GENERAL COURT	PREC 1	PREC 2	PREC 3	PREC 4	TOTALS
Blanks	8	9	9	8	34
Scott P. Brown	328	327	296	412	1363
Angus G. McQuilken	**572**	**547**	**523**	**516**	**2158**
Write Ins	0	4	2	1	7
TOTALS	908	887	830	937	3562
Blanks		0	0	0	0
Write Ins		0	0	0	0
TOTALS		0	0	0	0

PRESIDENTIAL PRIMARY – MARCH 2, 2004

	PREC 1	PREC 2	PREC 3	PREC 4	TOTALS
PRESIDENTIAL PREFERENCE					
Blanks	3	2	1	3	9
Richard Gephardt	0	1	2	0	3
Joseph Lieberman	9	11	4	16	40
Wesley K. Clark	5	5	2	3	15
Howard Dean	40	20	20	32	112
Carol Moseley Braun	1	1	0	0	2
John Edwards	123	110	115	133	481
Dennis J. Kucinich	21	40	18	20	99
John F. Kerry	479	482	458	447	1866
Lyndon H. LaRouche, Jr.	0	0	2	1	3
Al Sharpton	5	0	5	5	15
No Preference	5	8	5	1	19
Write In	1	4	1	0	6
TOTALS	692	684	633	661	2670
State Committee Man					
Blanks	399	391	318	391	1499
Walter F. McDonough	292	288	312	270	1162
Write In	1	5	3	0	9
TOTALS	692	684	633	661	2670
State Committee Woman					

Blanks	622	607	557	604	2390
Write Ins	62	52	53	55	222
Cathaleen Ashton	0	22	19	0	41
Lorraine M. Greiff	4	1	0	0	5
Susan S. Kaplan	2	0	0	0	2
Victoria Budson	0	2	0	0	2
Cynthia Bergan	2	0	0	0	2
Jane Stabile	0	0	2	0	2
Rebecca Butler	0	0	2	0	2
Anita E. Cohen	0	0	0	2	2
TOTALS	692	684	633	661	2670
Town Committee					
Jonathan F. Saxton	271	303	288	250	1112
Bruce Addison Jackson	262	255	255	242	1014
Michael Lewis Tichnor	315	287	296	305	1203
Cathaleen L. Ashton	280	321	290	256	1147
Patricia E. Abramson	312	305	300	275	1192
Irene N. Chang	279	264	285	251	1079
Roberta Rosenthal Zallen	306	272	287	280	1145
Daniel Goessling	301	302	290	273	1166
John C. Thomas	270	274	265	244	1053
Michael J. Ward	273	272	289	254	1088
Barbara S. Fox	273	303	285	251	1112
Stanislav V. Gayshan	272	256	263	245	1036
DEMOCRATIC					
Michael Bate	273	253	263	245	1034
Nishit Acharya	269	267	267	246	1049
Cynthia Bergan	300	304	290	267	1161
JoAnn Leavitt	270	268	296	255	1089
Carol Ann Kee	269	268	277	246	1060
Paul Doerr	301	277	274	265	1117
Lois Doerr	300	275	277	262	1114
Diana E. Warren	295	277	278	267	1117
Alicia G. Sargent	278	289	274	256	1097
Allen J. Kaplan	271	253	275	251	1050
Michael Daniel Schor	299	263	273	265	1100
Frances Strigler	270	273	263	243	1049
Werner F. Gossels	355	311	322	320	1308
Elaine F. Gossels	354	303	324	311	1292
Ellen D. Greenfeld	276	263	290	258	1087
Norton R. Greenfeld	271	257	285	254	1067
Ruth I. Freedman	285	264	291	263	1103

George Freedman	278	258	282	264	1082
Elizabeth Fineberg	274	289	292	252	1107
Nancy H. Jones	269	274	269	242	1054
Lawrence Lee Athan, Jr.	309	266	262	276	1113
Joseph M. Vitagliano	265	297	269	250	1081
Deborah Peters Goessling	312	310	300	274	1196
REPUBLICAN					
PRESIDENTIAL PREFERENCE					
Blanks	15	7	8	7	37
George W. Bush	172	157	137	206	672
No Preference	14	14	14	21	63
Write In	2	4	3	1	10
TOTALS	203	182	162	235	782
State Committee Man					
Blanks	73	52	43	79	247
Paul R. Jacobsen	77	59	55	93	284
Ian L. Bayne	33	55	41	36	165
James Leonard Dolan	20	16	23	27	86
Write In	0	0	0	0	0
TOTALS	203	182	162	235	782
State Committee Woman					
Blanks	82	64	62	96	304
Debra R. Tucker	121	117	98	138	474
Write In	0	1	2	1	4
TOTALS	203	182	162	235	782
Town Committee					
Susan W. Pope	182	157	125	200	664
William L. Shannon, Jr	111	104	85	137	437
Mynema Geer	101	94	71	124	390
Shivaun C. Pryor	119	100	78	129	426
Judith H. Ide	120	102	82	136	440
Elizabeth A. Salerno	108	98	80	126	412
Martha Lenore Wardle	102	92	71	123	388
Christopher R. Devany	101	97	75	127	400
Steven M. Glovsky	104	100	83	129	416
David L. Hojlo	103	93	72	128	396
James J. Morrissey, Jr	108	94	75	128	405

Roderick L. Geer	102	94	72	125	393
Lucile Pillow Hicks	135	109	88	163	495
William E. Gilmour	106	96	79	135	416
Rosalind G. Kingsbury	120	99	80	138	437
Jane S. Murch	120	97	75	131	423
Robert E. Murch	118	95	76	131	420
Thomas F. Myles	108	95	77	133	413
James Robert Edmunds	99	96	75	122	392
Nancy M. Keith	113	99	77	137	426
K. David McKenna	106	95	76	125	402
David M. Hill	107	95	72	127	401
Cynthia C. Hill	106	95	77	131	409
David Y. Wong	103	97	78	126	404
Richard V. Capasso	103	102	81	125	411
Alan O. Vogt	107	92	73	123	395
Kent E. George	104	97	77	129	407
Write In					
Sherrin A. Roch	8	1	6	1	16
Alfred W. Rossow, Jr.	8	1	6	1	16
Edward M. Safran	8	1	7	1	17
Geoffrey E. Smith	10	2	6	1	19
John C. Toto	10	2	6	1	19
Anne L. Scarpato	8	1	6	1	16
GREEN					
PRESIDENTIAL PREFERENCE					
Blanks	0	0	0	0	0
Kent Mesplay	0	0	0	0	0
Lorna Salzman	1	0	0	0	1
Paul Glover	0	0	0	0	0
David Cobb	0	1	0	0	1
No Preference	2	0	0	0	2
Write In	0	0	1	0	1
TOTALS	3	1	1	0	5
State Committee Man					
Blanks	2	1	1	0	4
Write In	1	0	0	0	1
TOTALS	3	1	1	0	5

State Committee Woman					
Blanks	2	1	1	0	4
Write In	1	0	0	0	1
TOTALS	3	1	1	0	5
Town Committee (10)					
Blanks	2	1	1	0	4
Write In					0
Adam Ganson	1	0	0	0	1
TOTALS	3	1	1	0	5
LIBERTARIAN					
PRESIDENTIAL PREFERENCE					
Blanks	0	0	0	2	2
Jeffrey Diket	0	0	0	0	0
Ruben Perez	0	1	0	0	1
Aaron Russo	0	0	0	0	0
Michael Badnarik	0	0	1	0	1
Gary Nolan	1	2	0	1	4
No Preference	2	0	2	0	4
Write In	0	0	0	1	1
TOTALS	3	3	3	4	13
State Committee Man					
Blanks	3	1	2	1	7
Write In	0	0	0	0	0
Michael Cloud	0	2	1	3	
TOTALS	3	3	3	4	13
State Committee Woman					
Blanks	3	1	2	1	7
Write In	0	0	0	0	0
Carla Howell	0	2	1	3	6
TOTALS	3	3	3	4	13
Town Committee					
Write In	0	3	0	4	7
Michael E. Cloud	0	1	0	0	1

Carla A. Howell	0	1	0	1	2
James C. LeClair, Jr.	0	1	0	2	3
Matthew F. Kevy	0	0	0	1	1

ANNUAL TOWN ELECTION - APRIL 27, 2004

Eligible Voters	8651
Total Votes Cast	2377
Percent of Voters	28%

	PREC 1	PREC 2	PREC 3	PREC 4	TOTALS
TOWN CLERK					
Blanks	138	140	133	158	569
Judith L. St. Croix	**470**	**442**	**395**	**491**	**1798**
Write-Ins	2	3	2	3	10
TOTALS	610	585	530	652	2377
BOARD OF SELECTMEN					
Blanks	17	35	31	26	109
Patricia E. Abramson	203	352	272	221	1048
August C. Mueller	29	20	21	23	93
Michael Lewis Tichnor	**359**	**177**	**205**	**381**	**1122**
Write-Ins	2	1	1	1	5
TOTALS	610	585	530	652	2377
SCHOOL COMMITTEE					
Blanks	19	14	10	22	65
Robert B. Gordon	**380**	**184**	**211**	**397**	**1172**
Mark A. Santangelo	209	386	308	233	1136
Write-Ins	2	1	1	0	4
TOTALS	610	585	530	652	2377
BOARD OF ASSESSORS					
Blanks	93	69	56	118	336
Jayson S. Brodie	232	130	118	249	729
Susan M. Rufo	**283**	**385**	**354**	**284**	**1306**
Write-Ins	2	1	2	1	6
TOTALS	610	585	530	652	2377

LIBRARY TRUSTEES (2)					
Blanks	354	410	362	396	1522
Perry R. Hagenstein	**424**	**367**	**341**	**446**	**1578**
Anne B. Heller	**440**	**389**	**357**	**460**	**1646**
Write-Ins 2		4	0	0	8
TOTALS	1220	1170	1060	1304	4754
BOARD OF HEALTH (1 YR)					
Blanks	201	233	172	207	813
Steven E. Locke	**407**	**351**	**356**	**444**	**1558**
Write-Ins	2	1	2	1	6
TOTALS	610	585	530	652	2377
BOARD OF HEALTH (3 YR)					
Blanks	84	108	81	107	380
Michelle Wolf	**352**	**234**	**221**	**371**	**1178**
Bryan J. Besso	103	170	104	98	475
William Charles Kilcoyne, Jr.	70	73	123	76	342
Write-Ins	1	0	1	0	2
TOTALS	610	585	530	652	2377
ROAD COMMISSIONERS (2)					
Blanks	648	626	508	660	2442
Stewart A. Millerd	**312**	**266**	**273**	**346**	**1197**
Anthony Timperio	**258**	**277**	**279**	**296**	**1110**
Write-Ins	2	1	0	2	5
TOTALS	1220	1170	1060	1304	4754
PLANNING BOARD (2 YR)					
Blanks	232	218	184	255	889
Rebecca L. Regan	**377**	**365**	**345**	**395**	**1482**
Write-Ins	1	2	1	2	6
TOTALS	610	585	530	652	2377

PLANNING BOARD (5 YR)					
Blanks	92	118	92	116	418
Joyce E. Lauer	230	220	213	230	893
Christopher W. Seveney	**287**	**245**	**225**	**305**	**1062**
Write-Ins	1	2	0	1	4
TOTALS	610	585	530	652	2377
PLANNING BOARD ASSOC					
Blanks	242	247	203	248	940
Anette Seltzer Lewis	**365**	**332**	**325**	**396**	**1418**
Write-Ins	3	6	2	8	19
TOTALS	610	585	530	652	2377
PARK & REC (1 YR)					
Blanks	183	199	153	204	739
Anna Meliones	**426**	**385**	**376**	**447**	**1634**
Write-Ins	1	1	1	1	4
TOTALS	610	585	530	652	2377
PARK & REC (# YR) (2)					
Blanks	467	457	386	505	1815
William J. Bowhers	**378**	**335**	**341**	**400**	**1454**
Mary Ellen Litter	**373**	**376**	**332**	**396**	**1477**
Write-Ins	2	2	1	3	8
TOTALS	1220	1170	1060	1304	4754
WATER COMMISSIONER					
Blanks	215	222	183	235	855
Joel P. Goodmonson	**393**	**360**	**347**	**415**	**1515**
Write-Ins	2	3	0	2	7
TOTALS	610	585	530	652	2377
TRUST FUND COMMISIONER					
Blanks	219	234	192	232	877
Jerrold I. W. Mitchell	**390**	**349**	**338**	**419**	**1496**
Write-Ins	1	2	0	1	4

TOTALS	610	585	530	652	2377
HOUSING AUTHORITY (3 YR)					
Blanks	199	193	163	222	777
Mary M. Antes	**406**	**388**	**364**	**421**	**1579**
Write-Ins	5	4	3	9	21
TOTALS	610	585	530	652	2377
HOUSING AUTHORITY (5 YR)					
Blanks	218	192	158	234	802
Charles H. Raskin	**389**	**392**	**372**	**417**	**1570**
Write-Ins	3	1	0	1	5
TOTALS	610	585	530	652	2377

TOWN OF WAYLAND
SPECIAL TOWN MEETING NOVEMBER 20, 2003

DATE:	ARTICLES DISPOSED OF:
Thursday, November 20, 2003	1, 2, 3, 4, 11
Monday, November 24, 2003	5, 6, 7,8, 9,10

RETURN OF SERVICE
MIDDLESEX, s.s. **November 4, 2003**

I, Christopher Hanlon, duly qualified Constable of the Town of Wayland, do hereby affirm and certify that I have posted the specimen of the Warrant for the Special Town Meeting to be held on Thursday, November 20, 2003, by my posting copies thereof at the Town Building, Cochituate Post Office, Wayland Library and the Happy Hollow School, by posting fourteen (14) days at least before the date appointed for the posting of the Special Town Meeting. Posting was done November 4, 2003.

VOTES ENACTED:
November 20, 2003 AT THE WAYLAND HIGH SCHOOL FIELD HOUSE

C. PETER R. GOSSELS, MODERATOR:

Pursuant to the Warrant dated November 3, 2003 signed by Betsy E. Connolly, William Whitney, Mary M. Antes, Brian T. O'Herlihy and Douglas J. Leard, Selectmen, served and return of service given by Christopher Hanlon, Constable of the Town, the inhabitants of the Town of Wayland qualified to vote at the Special Town Meeting met this day at Wayland High School Field House; and at 7:45 P.M. the Moderator called the Meeting to order, declared that a quorum was present, and the Meeting proceeded to transact the following business:

ARTICLE 1: CURRENT YEAR TRANSFERS

Proposed by: Board of Selectmen *Estimated Cost: $8,800.00*

To determine whether the Town will vote to appropriate a sum or sums of money for the operation and expenses of various town departments for the current fiscal year; to determine whether such appropriation shall be provided by taxation, by transfer from unappropriated funds, by transfer of funds already appropriated for another purpose, by funds received as grants from the Commonwealth or federal government, by borrowing, or otherwise; and to determine which town officer, board, or committee of combination of them, shall be authorized to expend the money or monies appropriated therefor.

	CURRENT YEAR TRANSFERS FY 2004	
2	TOWN CLERK ELECTIONS (SPECIAL ELECTION)	$5,800.00
3	UNCLASSIFIED (SPECIAL TOWN MEETING)	$3,000.00
	TOTAL CURRENT YEAR TRANSFERS	$8,800.00
	FUNDING SOURCE:	
	UNRESERVED FUND BALANCE	$8,800.00
	TOTAL SOURCE	$8,800.00

MOTION :
Brian O'Herlihy moved and was duly seconded that the Town appropriate the following sums to be expended by the following boards and officials in Fiscal Year 2004 for the following purposes:

Purpose	Amount	Board or Official
Elections	$5,800.00	Town Clerk
Unclassified - Special Town Meeting	3,000.00	Selectmen
Street Sweeper	24,000.00	Road Commissioners;

and that said appropriations be provided by transferring $8,800.00 from the General Fund - Unreserved Fund Balance for Elections and Unclassified - Special Town Meeting expenses and by authorizing the Town Treasurer, with the approval of the Board of Selectmen, to borrow $24,000.00 pursuant to the provisions of Massachusetts General Laws Chapter 44, Section 7 for the acquisition of the aforesaid departmental equipment.

AMENDMENT:
Brian O'Herlihy moved and was duly seconded that the Town delete the following from the main motion: "for Elections and Unclassified - Special Town Meeting expenses and by authorizing the Town Treasurer, with the approval of the Board of Selectmen, to borrow $24,000.00 pursuant to the provisions of Massachusetts General Laws Chapter 44, Section 7 for the acquisition of the aforesaid departmental equipment" and that the amount of $8,800.00 be changed to $32,800.00

VOTED ON AMENDMENT: MOTION CARRIED

MAIN MOTION AS AMENDED:
That the Town vote to appropriate the following sums to be expended by the following boards and officials in Fiscal Year 2004 for the following purposes:

Purpose	Amount	Board or Official
Elections	$5,800.00	Town Clerk
Unclassified - Special Town Meeting	3,000.00	Selectmen
Street Sweeper	24,000.00	Road Commissioners;

and that said appropriations be provided by transferring $32,800.00 from the General Fund-Unreserved Fund Balance.

VOTED ON MAIN MOTION AS AMENDED: UNANIMOUSLY IN FAVOR

ARTICLE 2: PAY PREVIOUS FISCAL YEAR UNPAID BILLS

Proposed by: Board of Selectmen *Estimated Cost: $13,938.18*

To determine whether the Town will vote to:

(a) pay the following bills of a prior Fiscal Year:

Vendor	Fiscal Year	Amount	Board
Citgo	2003	$5,607.20	Selectmen
Select Energy	2003	$8,330.98	Selectmen;

(b) appropriate the sum of money for the payment of the foregoing bills of a prior fiscal year; and

(c) provide for such appropriation by taxation, by transfer from unappropriated funds, by transfer of funds already appropriated for another purpose, by borrowing, or otherwise.

MOTION:
Brian O'Herlihy moved and was duly seconded that the Town of Wayland

(a) pay the following bills of Fiscal Year 2003:

Vendor	Amount	Board
Citgo	$5,607.20	Various
Select Energy	8,330.98	Various;

(b) appropriate $13,938.18 for the payment of said bills of Fiscal Year 2003; and provide for said appropriation by transferring $13,938.18 from the General Fund - Unreserved Fund Balance.

VOTED: MOTION CARRIED

ARTICLE 3: HOUSING FUND DISBURSEMENT AUTHORIZATION

Proposed by: Board of Commissioners of Wayland Housing Authority and the Board of Selectmen

To determine whether the Town will vote to authorize a disbursement procedure for the Housing Fund for identifying, testing, redeveloping, rehabilitating, constructing, acquiring and otherwise preparing properties for the acquisition of affordable housing in Wayland; to require that any net proceeds realized from use of Housing Fund monies be returned to the Housing Fund; and to require reporting relative to expenditures and the number and percentage of affordable housing units in Wayland.

MOTION:
Mary Antes moved and was duly second that the Town ratify the Board of Selectmen's use of $45,839.53 from the Housing Fund established by vote of the 1991 Annual Town Meeting under Article 25 of the Warrant therefor and funded by the net proceeds of the sale of Lot #37, Riverview Avenue, Wayland, Massachusetts, for appraisals, surveys, testing, engineering, legal and other professional services, developing a housing plan, and the acquisition of options to acquire properties for the provision of affordable housing, with the approval of the Finance Committee, and the Wayland Housing Authority's and Wayland Housing Partnership's use of said funds for such purposes with the approval of both the Board of Selectmen and the Finance Committee; and that the Board of Selectmen shall include a report in the Annual Town Report relative to the expenditure of said monies in the Housing Fund.

VOTED: MOTION CARRIED

ARTICLE 4: CONTINUED PLANNING AND DESIGN SERVICES FOR WAYLAND HIGH SCHOOL

Proposed by: School Committee *Estimated Cost: $355,000.00*

To determine whether the Town will vote to appropriate a sum of money to be expended by the School Committee for the purpose of funding design fees and other required services for a conceptual design and implementation plan for a project to modernize and expand the Wayland High School, and to determine whether such appropriation shall be provided by taxation, by transfer from unappropriated funds, by transfer of funds already appropriated for another purpose, by funds received as grants from the Commonwealth or the Federal Government, by borrowing, or otherwise.

MOTION:
Jeffrey Dieffenbach moved and was duly seconded that the Town appropriate $355,000.00 to be expended by the School Committee for the purpose of funding design fees and other required services for a conceptual design and implementation plan for a cost effective project to modernize and expand the Wayland High School; and that said services shall include a prioritization of program requirements and construction tasks and that said appropriation be provided by authorizing the Town Treasurer, with the approval of the Board of Selectmen, to borrow $355,000.00 pursuant to the provisions of Massachusetts General Laws Chapter 44, Section 7 for the aforesaid purpose.

AMENDMENT:
Brian O'Herlihy moved and was duly seconded that the Town appropriate $355,000.00 to be expended by the School Committee for the purpose of funding design fees and other required services for a conceptual design and implementation plan for a cost-effective project to modernize and expand the Wayland High School, that said services shall include a prioritization of program requirements and construction tasks and a recommended approach, in writing, for altering such plan, program requirements and construction tasks in order to achieve a project costing approximately $20 million, and that said appropriation be provided by authorizing the Town Treasurer, with the approval of the Board of Selectmen, to borrow $355,000.00 pursuant to the provisions of Massachusetts General Laws Chapter 44, Section 7 for the aforesaid purpose.

MOTION TO TERMINATE DEBATE:
Kimberly Reichelt moved and was duly seconded to move the question.

VOTED ON MOTION TO TERMINATE DEBATE: UNANIMOUSLY IN FAVOR

VOTED ON AMENDMENT:

STANDING COUNTED VOTE:	IN FAVOR:	537	
	OPPOSED:	795	MOTION NOT CARRIED

TELLERS:

Perry Hagenstein	15 Bennett Rd
Vincent J. Smith	5 Oak St
Brian Boggia	36 Peck Ave
Judy Currier	22 Algonquin Path
Reid Crockett	223 Stonebridge Rd
Sharon Hecker	41 Three Ponds Rd
Sema M. Faigen	19 Highgate Rd
Marcia P. Crowley	6 Wayland Hills Rd

MOTION TO TERMINATE DEBATE:
Ferenc Vasady-Kovacs moved and was duly seconded to move the question.

VOTED ON MOTION TO TERMINATE DEBATE: MOTION CARRIED

VOTED ON MAIN MOTION:
STANDING COUNTED VOTE: IN FAVOR: 964
OPPOSED: 373 MOTION CARRIED

TELLERS:

Perry Hagenstein	15 Bennett Rd
Vincent J. Smith	5 Oak St
Brian Boggia	36 Peck Ave
Judy Currier	22 Algonquin Path
Reid Crockett	223 Stonebridge Rd
Sharon Hecker	41 Three Ponds Rd
Sema M. Faigen	19 Highgate Rd
Marcia P. Crowley	6 Wayland Hills Rd

PROCEDURAL MOTION:
Christopher Hagger moved and was duly seconded that the Town vote to extend the time of adjournment of the Meeting for thirty minutes to consider Article 11.

VOTED: 1ST VOICE VOTE: UNDECIDED
2ND VOICE VOTE: MOTION NOT CARRIED
Seven voters questioned the vote
STANDING COUNTED VOTE: IN FAVOR: 215
OPPOSED: 107 MOTION CARRIED

TELLERS:

Perry Hagenstein	15 Bennett Rd
Vincent J. Smith	5 Oak St
Brian Boggia	36 Peck Ave
Judy Currier	22 Algonquin Path
Reid Crockett	223 Stonebridge Rd
Sharon Hecker	41 Three Ponds Rd
Sema M. Faigen	19 Highgate Rd
Marcia P. Crowley	6 Wayland Hills Rd

PROCEDURAL MOTION:
Christopher Hagger moved and was duly seconded that the Meeting consider Article 11 out of order.

VOTED:
STANDING COUNTED VOTE: IN FAVOR: 234
OPPOSED: 43 MOTION CARRIED

TELLERS:

Perry Hagenstein	15 Bennett Rd
Vincent J. Smith	5 Oak St
Brian Boggia	36 Peck Ave
Judy Currier	22 Algonquin Path
Reid Crockett	223 Stonebridge Rd

Sharon Hecker	41 Three Ponds Rd
Sema M. Faigen	19 Highgate Rd
Marcia P. Crowley	6 Wayland Hills Rd

ARTICLE 11: CREATION OF BOW ROAD LOCAL HISTORIC DISTRICT

Proposed by: Wayland Historic District Commission

To determine whether the town will vote to expand Wayland's Historic District, established by a vote of the Town in 1965, by creating a new local historic district to be known as the Bow Road Historic District to include the areas of land shown as Lots 18-036, 23-053, 23-054, 23-056, 23-057, 23-066, 23-067, 23-068, 23-069, 23-070, 23-071, 23-072, 23-073, 23-074, 23-075, 23-076, 23-077, 23-077A, 23-078, 23-079, 23-080, 23-081, 23-082, 23-083, 23-084, the southern part of Lot #18-037 from Bow Road north to the point where the lot is widened to the west, and the southern 20 foot wide strip of Lot #18-092A from Bow Road to the point where the lot is widened to the east, as shown on a plan filed in the Office of the Town Clerk entitled "Plan of Land in Wayland, Massachusetts showing Bow Road Historic District" dated September 25, 2003, and prepared by the Wayland Town Surveyor's Department.

MOTION:
Christopher Hagger moved and was duly seconded that the Town expand its Historic District, established by a vote of the Town in 1965, by creating a new local historic district to be known as the Bow Road Historic District, which shall include the areas of land as shown on a plan filed in the Office of the Town Clerk entitled "Plan of Land in Wayland, Massachusetts showing Bow Road Historic District", dated September 25, 2003 and prepared by the Wayland Town Surveyor's Department and as shown on Appendix D at Page 17 of the Warrant for this special town meeting.

MOTION TO TERMINATE DEBATE:
Neil Smith moved and was duly seconded to move the question.

VOTED ON MOTION TO TERMINATE DEBATE: MOTION CARRIED

VOTED:
1ST VOICE VOTE: UNDECIDED
MODERATOR COUNT: UNDECIDED
STANDING COUNTED VOTE: IN FAVOR: 210
OPPOSED: 49 MOTION CARRIED

TELLERS:

Perry Hagenstein	15 Bennett Rd
Vincent J. Smith	5 Oak St
Brian Boggia	36 Peck Ave
Judy Currier	22 Algonquin Path
Reid Crockett	223 Stonebridge Rd
Sharon Hecker	41 Three Ponds Rd
Sema M. Faigen	19 Highgate Rd
Marcia P. Crowley	6 Wayland Hills Rd

MOTION TO RECONSIDER:
Jeffrey Koechling moved and was duly seconded that the Meeting reconsider the vote taken under Article 11.

MOTION TO TERMINATE DEBATE:
Matthew Shear moved and was duly seconded to move the question.

VOTED ON MOTION TO TERMINATE DEBATE: MOTION CARRIED

VOTE ON MOTION TO RECONSIDER: MOTION NOT CARRIED

The Moderator thanked the sound and audio crew.

Benjamin Sieber
Richard Turner
Thomas Turner
Albie Cincotti
Jeff Wadsworth
John Jakes
Kevin Racine
The Wayland High School T.V. Production Class for setting up town meeting for the cablecast.

The Meeting adjourned at 11:50 P.M. until Monday, November 24, 2003 at 7:45 P.M.

Attendance: 1437

VOTES ENACTED:
November 24, 2003 AT THE WAYLAND HIGH SCHOOL FIELD HOUSE

C. PETER R. GOSSELS, MODERATOR:

Pursuant to the Warrant dated November 3, 2003 signed by Betsy E. Connolly, William Whitney, Mary M. Antes, Brian T. O'Herlihy and Douglas J. Leard, Selectmen, served and return of service given by Christopher Hanlon, Constable of the Town, the inhabitants of the Town of Wayland qualified to vote at the Special Town Meeting met this day at Wayland High School Field House; and at 7:45 P.M. the Moderator called the Meeting to order, declared that a quorum was present, and the Meeting proceeded to transact the following business:

MOTION TO RECONSIDER:
Margo Melnicove moved and was duly seconded that the Meeting reconsider Article 4.

PROCEDURAL MOTION:
Betsy Connolly moved and was duly seconded that, if necessary, the Meeting reconvene on December 4, 2003.

VOTED: MOTION CARRIED

ARTICLE 5: APPOINTMENT OF A HIGH SCHOOL BUILDING COMMITTEE

Proposed by: School Committee

To determine whether the Town will vote to authorize the establishment of a committee appointed by and accountable to the School Committee to be hereafter known as the High School Building Committee, to effect the modernization and expansion, equipping and furnishing of Wayland High School, which Committee shall be composed of eleven members, nine appointed by the School Committee, one appointed by the Finance Committee and one appointed by the Board of Selectmen.

MOTION:
Lori Frieling moved and was duly seconded that the Town authorize the establishment of a committee, appointed as follows and accountable to the School Committee, to be hereafter known as the High School Building Committee, to effect the modernization, expansion, equipping and furnishing of the Wayland High School, which committee shall be composed of eleven members, nine appointed by the School Committee, one appointed by the Finance Committee and one appointed by the Board of Selectmen.

AMENDMENT NO. 1:
William Currier moved and was duly seconded that the Town authorize the establishment of a committee, appointed as follows and accountable to the School Committee, to be hereafter known as the High School Planning and Building Committee, to explore the design options, prepare written cost/benefit analyses of design choices, propose a preferred option and detailed cost implementation plan subject to voter approval, and oversee implementation of the project for the modernization, expansion, equipping and furnishing of Wayland High School, which committee shall be composed of eleven members:

6 appointed by the School Committee
2 appointed by the Finance Committee. Both appointees shall have significant construction project financing experience
2 appointed by the Selectmen. At least one appointee shall have significant construction project management experience
1 appointed by the Moderator

MOTION TO TERMINATE DEBATE:
Robert Lentz moved and was duly seconded to move the question.

VOTED ON MOTION TO TERMINATE DEBATE: MOTION CARRIED

VOTED ON AMENDMENT NO. 1: MOTION NOT CARRIED

AMENDMENT NO. 2:
Anette Lewis moved and was duly seconded that the Town authorize the establishment of a committee, appointed as follows and accountable to the School Committee, to be hereafter known as the High School Planning and Building Committee, to explore the design options, prepare a written cost/benefit analysis of design choices, propose a controlled-cost implementation plan and, subject to voter approval of the plan, oversee implementation of the project for the modernization, expansion, equipping and furnishing of Wayland High School, which committee shall be composed of eleven members, nine appointed by the School Committee, one appointed by the Finance Committee and one appointed by the Board of Selectmen.

MOTION TO TERMINATE DEBATE:
Christopher Devany moved and was duly seconded to move the question.

VOTED ON MOTION TO TERMINATE DEBATE: MOTION CARRIED

VOTED ON AMENDMENT NO. 2: MOTION NOT CARRIED

MOTION TO TERMINATE DEBATE:
Jeffrey Sklar moved and was duly seconded to move the question.

VOTED ON MOTION TO TERMINATE DEBATE: MOTION CARRIED

VOTED ON MAIN MOTION: MOTION CARRIED

ARTICLE 6: REQUEST TO PETITION THE GENERAL COURT

Proposed by: Board of Selectmen

To determine whether the Town will vote to authorize the Board of Selectmen to petition the General Court of the Commonwealth of Massachusetts to enact a special act authorizing the Town of Wayland (i) to incur debt payable within 30 years for constructing an addition to and remodeling, reconstructing and making extraordinary repairs to the Wayland High School, including original equipment and furnishings, and any other projects subsidiary or incidental to such project as determined by vote of the Town and (ii) to issue temporary loans in anticipation of such debt for a period of not more than 7 years.

MOTION:
Robert Gordon moved and was duly seconded that the Town authorize the Board of Selectmen to petition the General Court of the Commonwealth of Massachusetts to enact a special act authorizing the Town of Wayland (i) to incur debt payable within 30 years for constructing a new high school or constructing an addition to and remodeling, reconstructing and making extraordinary repairs to the Wayland High School, including original equipment and furnishings, and any other projects subsidiary or incidental to such project as determined by vote of the Town and (ii) to issue temporary loans in anticipation of such debt for a period of not more than 7 years.

AMENDMENT:
Bill Pavloglou moved and was duly seconded that the main motion be amended by striking the words "constructing a new high school or" from the motion.

VOTED ON AMENDMENT: MOTION NOT CARRIED

MOTION TO TERMINATE DEBATE:
Eleanora West moved and was duly seconded to move the question.

VOTED ON MOTION TO TERMINATE DEBATE: MOTION CARRIED

VOTED ON MAIN MOTION: MOTION CARRIED

ARTICLE 7: WATER MAIN REPLACEMENT PROJECT ON DRAPER ROAD AND HAZELBROOK LANE

Proposed by: Board of Water Commissioners *Estimated Cost: $50,000.00*

To determine whether the town will vote to appropriate a sum of money to be expended by the Board of Water Commissioners for the design plans and related costs of designing and bidding a water main replacement project on Draper Road and Hazelbrook Lane; to determine whether such appropriation shall be provided by taxation, by transfer from unappropriated funds, by transfer of funds already appropriated for another purpose, by grants received from the Commonwealth or Federal Government by borrowing or otherwise.

MOTION:
Joel Goodmonson moved and was duly seconded that the Town appropriate $50,000.00 to be expended by the Board of Water Commissioners for the design plans and related costs of designing and bidding a water main replacement project on Draper Road and Hazelbrook Lane; and that said appropriation be provided by authorizing the Town Treasurer, with the approval of the Board of Selectmen, to borrow $50,000.00 pursuant to the provisions of Massachusetts General Laws Chapter 44, Sections 7 and 8 for the aforesaid purposes.

VOTED: UNANIMOUSLY IN FAVOR

ARTICLE 8: STATION TWO ADDITIONAL APPROPRIATION

Proposed by: Board of Selectmen *Estimated Cost: $50,000.00*

To determine whether the town will vote to appropriate a sum of money to be expended by the Board of Selectmen to make various capital improvements to Fire Station Two in Cochituate, including but not limited to roof replacement; and to determine whether such appropriation shall be provided by taxation, by transfer from unappropriated funds, by transfer of funds already appropriated for another purpose, by funds received as grants from the Commonwealth or the Federal Government, by borrowing, or otherwise.

MOTION:
Douglas Leard moved and was duly seconded that the Meeting pass over the article.

VOTED: UNANIMOUSLY IN FAVOR

ARTICLE 9: REMOVAL OF OVERHEAD WIRES

Proposed by: Planning Board

To determine whether the Town will vote to amend the Code of the Town of Wayland by adding the following provisions to Chapter 177, Utilities, Underground:

Any person, firm, corporation, partnership, their agents and employees, who has been granted, or may be granted, any license, permission, or other authority to construct or maintain poles and overhead wires and associated overhead structures upon, along, under or across any pubic way or ways, is forbidden from

installing or constructing, and shall remove immediately any poles, overhead wires and associated overhead structures which are located on, along, or across the following sections of roadway:

Wayland Center: that part that is included in the scheduled reconstruction of the Rt. 20/Rt. 126/27 intersection - along the roadway that will be part of the Rt. 20 / Rt. 126/27 intersection reconstruction, extending along Rt. 20 from Winthrop Road on the east through the intersection to the western end of the triangle at the Mellen Law Office Green and Pelham Island Road East; from the intersection of Rt. 126 and Rt. 27 at the railroad tracks on the north, through the intersection to Winthrop Road on the south.

Cochituate Village: Rt. 30 and Rt. 27 that pass through the Village center - along Rt. 30 from French Street on the east to the Lakeview Cemetery on the west and Rt. 27 from the East Plain / West Plain Street intersection on the north to the Natick Town line on the south.

MOTION:
Gretchen Schuler moved and was duly seconded that the Town amend the Code of the Town of Wayland by adding the following underlined provisions to Chapter 177 thereof relative to underground utilities:

§177.1. Construction of poles and overhead wires prohibited.

No utility, person, firm, corporation, partnership or their agents and employees, who has been granted, or may be granted, any license, permission or other authority to construct or maintain poles and overhead wires and associated overhead structures upon, along, under or across any public way or ways, shall install or construct, except by way of temporary replacement or upgrading of existing facilities, any poles and overhead wires and associated overhead structures upon, along or across any public way within the parts of town listed in § 177-2 herein. Any poles and overhead wires and associated overhead structures installed or constructed in violation of this chapter shall be immediately removed and replaced with functionally equivalent wires and appurtenant equipment and facilities, which shall be installed underground by the utility, person, firm, corporation or partnership responsible therefor. Project costs paid by utilities and recovered by a 2% yearly surcharge on its total bill to each customer shall include all utility's service facilities and customers service facilities as defined in MGL Chapter 166 Sections H and I.

§177.2. Applicability.

This chapter applies to the following parts of town:

A. Any new way within a new subdivision approved by the Planning Board.

B. Any way in which the wires and utility facilities are underground as of the effective date of this chapter.

C. Wayland Center. That part of that is included in the planned reconstruction of the Route 20/Route 126/Route 27 intersection- along the roadway that will be part of said intersection ,reconstruction, extending along Route 20 from Winthrop Road on the east through said intersection to the western end of the triangle at the Mellen Law Office Green and Pelham Island Road East; from the intersection of Route 126 and Route 27 at the railroad right-of-way on the north, through the intersection to Winthrop Road on the south.

D. Cochituate Village. Route 30 and Route 27 where they pass through the village center - along Route 30 from French Street on the east to the Lakeview Cemetery on the west and Route 27 from the East Plain Street/West Plain Street on the north to the Natick-Wayland town line on the south.

AMENDMENT:
Werner Gossels moved and was duly seconded that the Meeting pass over the article.

MOTION TO TERMINATE DEBATE:
Judy Bennett moved and was duly seconded to move the question.

VOTED ON MOTION TO TERMINATE DEBATE: MOTION CARRIED

VOTED ON AMENDMENT TO MAIN MOTION: MOTION CARRIED

PROCEDURAL MOTION:
Robert Lentz moved and was duly seconded that the Meeting continue until all the business in the Warrant has been disposed of.

VOTED: MOTION CARRIED

ARTICLE 10: FUNDING FOR EVALUATION OF FORMER NIKE SITE ON OXBOW ROAD

Proposed by: Board of Selectmen/Community Preservation Committee *Estimated Cost: $36,000.00*

To determine whether the town will vote to appropriate a sum of money to be expended by the Board of Selectmen for the purpose of funding environmental testing and other due diligence to evaluate the current state and potential costs to reuse the former Nike Site on Oxbow Road; and to determine whether such appropriation shall be provided by Community Preservation funds, or, if needed, by taxation, by transfer from unappropriated funds, by transfer of funds already appropriated for another purpose, by funds received as grants from the Commonwealth or the Federal Government, by borrowing, or otherwise.

MOTION:
Mary Antes moved and was duly seconded that the Town appropriate $35,000.00 to be expended by the Board of Selectmen for the purpose of funding environmental testing and other due diligence to evaluate the current state and potential costs to reuse the so-called former Nike Site on Oxbow Road, Wayland, Massachusetts, which site is shown on Appendix C at Page 17 of the Warrant for this special town meeting; and that said appropriation be provided by transferring $35,000.00 from the Community Preservation Fund.

AMENDMENT:
Susan Weinstein moved and was duly seconded that the Meeting amend the main motion by adding the following words "undesignated funds" at the end of the motion after the words "from the Community Preservation Fund."

VOTED ON AMENDMENT: MOTION CARRIED

VOTED ON MAIN MOTION AS AMENDED: MOTION CARRIED

MOTION TO RECONSIDER:
Margo Melnicove moved and was duly seconded that the Meeting reconsider Article 4.

MOTION TO TERMINATE DEBATE:
Matthew Shear moved and was duly seconded to move the question.

VOTED ON MOTION TO TERMINATE DEBATE: MOTION CARRIED

VOTED ON MOTION TO RECONSIDER:
1ST VOICE VOTE: UNDECIDED
STANDING COUNT BY MODERATOR: IN FAVOR: 47
OPPOSED: 420 MOTION NOT CARRIED

MOTION TO ADJOURN:
Roderick Fletcher moved and was duly seconded that the Meeting be adjourned.

VOTED: UNANIMOUSLY IN FAVOR

The Meeting adjourned at 10:30 P.M. sine die.

Attendance: 668

TOWN OF WAYLAND
ANNUAL TOWN MEETING 2004

DATE:	ARTICLES DISPOSED OF:
Thursday, April 29, 2004	1, 2, 3, 4
Monday, May 3, 2004	5 - 11
Wednesday, May 5, 2004	12 – 20, 41, 42
Thursday, May 6, 2004	21 - 28
Wednesday, May 12, 2004	29 – 40, 43 - 45

RETURN OF SERVICE

MIDDLESEX, s.s. **APRIL 13, 2004**

I, Christopher Hanlon, duly qualified Constable of the Town of Wayland, do hereby affirm and certify that I have posted the specimen of the Official Ballot for the Annual Town Election to be held on Tuesday, April 27, 2004, together with the Warrant for the Annual Town Meeting to be held on Thursday, April 29, 2004, and the Special Town Meeting to be held on May 5, 2004, by my posting copies thereof at the Wayland Town Building, Cochituate Post Office, Wayland Library and the Happy Hollow School, by posting seven (7) days at least before the date appointed for the posting of the Warrant for the Annual Town Election and the Annual Town Meeting and fourteen (14) days at least before the date appointed for the posting of the Warrant for the Special Town Meeting. Posting was done April 13, 2004.

VOTES ENACTED:
THURSDAY, APRIL 29, 2004 AT THE WAYLAND HIGH SCHOOL FIELD HOUSE

C. PETER R. GOSSELS, MODERATOR:

Pursuant to the Warrant dated April 12, 2004 signed by Betsy E. Connolly, Mary M. Antes, Douglas J. Leard, William D. Whitney, and Brian T. O'Herlihy, Selectmen, served and return of service given by Christopher Hanlon, Constable of the Town, the inhabitants of the Town of Wayland qualified to vote at Town Meeting met this day at Wayland High School Field House; and at 7:47 P.M. the Moderator called the Meeting to order, declared that a quorum was present, and the Meeting proceeded to transact the following business:

ARTICLE 1: RECOGNIZE CITIZENS AND EMPLOYEES FOR EXTENSIVE SERVICE TO THE TOWN

Proposed by: Board of Selectmen

To determine whether the Town will vote to recognize certain citizens and employees for their extensive service to the Town of Wayland.

MOTION NO. 1:
Betsy Connolly moved and was duly seconded that the Town recognize and observe a moment of silence in remembrance of the following citizens who served the Town and have passed away:

- ❖ Peg Harper, April 25, 2004
 - Head of Circulation, Wayland Free Library 1971-Present

- ❖ Herbert "Herb" Jacobus, November 25, 2003
 - Solid Waste Study Committee 1978
 - Regional Solid Waste Commission 1996-1997
 - Conservation Commission 1982-1994
 - Earth Day Celebration Committee 1990
 - Operational Review Committee 1994-1997
 - Landfill Study Committee 1984-1995
 - Growth Policy Committee 1995-2000
 - Dudley Pond Planning Committee 2000-
 - Board of Health (elected) 1993-

- ❖ Catherine (Katy) Seiler, May 9, 2003
 - Board of Selectmen 1971-1974
 (First Woman Elected) 1977-1988
 - Finance Committee 1974-1977
 - Paine Estate Advisory Committee 1994-1995
 - Public Safety Building Committee 1999-2003

- ❖ Edwin W. Marston, September 25, 2003
 - Personnel Board 1981-1991

The Moderator declared that the motion passed unanimously by observing a moment of silence.

MOTION NO. 2:
Betsy Connolly moved and was duly seconded that the Town recognize the following employees who have retired this year or are planning to retire before the next annual town meeting:

- ❖ Mary Lou Chamberlain 31 years
 Dog Control Officer

- ❖ Detective Stephen W. Williams 30 years
 Police Department

- ❖ Joseph Brown 28 years
 Highway/Septage Facility

- ❖ Bob Hilliard 25 years
 Town Accountant/Finance Director

- ❖ Christine Mallard 12 years
 Assistant Treasurer

The Moderator declared that the motion passed after a round of applause in recognition.

MOTION NO. 3:
Stephen Carroll moved and was duly seconded that the Town vote to approve the unanimous decision by Wayland's Public Ceremonies Committee to recognize and honor Mabel Reid-Wallace, Director of the Wayland METCO program, and with her the METCO program itself. Mrs. Reid-Wallace is an enthusiastic and dedicated director who understands the needs of the children within her program and the

need for interaction between METCO and Wayland students. Her continuing passion for her work and for students that it encompasses has created the most diverse atmosphere Wayland has ever had in its schools. The people of Wayland wish to show their thanks to Mrs. Reid-Wallace and to the entire METCO program for not only enriching the lives of METCO students, but for also enriching the lives of all Wayland students.

The Moderator declared that the motion passed after a round of applause in recognition.

MOTION NO. 4:
Dennis Berry moved and was duly seconded that the Meeting recognize Mary Antes for her years of service to the Town.

The Moderator declared that the motion passed after a round of applause in recognition.

ARTICLE 2: HEAR REPORTS

Proposed by: Board of Selectmen

To determine whether the Town will vote to receive and act upon reports of Town officers, agents, trustees, commissioners, boards and committees.

MOTION NO 1:
Douglas Leard moved and was duly seconded that the Town vote to accept the 2003 Wayland Annual Report, and that the Town hear reports from the following:

- Youth Advisory Committee – Doris Golthwaite
- Station Two Committee – Douglas Leard
- Public Safety Building Committee – Dennis Berry
- Board of Assessors – Tom Maglione
- High School Building Committee – Lea Anderson
- Board of Selectmen Organizational Study – Betsy Connolly
- Veterans' Memorial Committee – John Dyer
- Community Preservation Committee – Michael Patterson
- Report of the Executive Secretary Goals – Jeff Ritter
- Report on Operating Budget Costs Savings/Revenue Enhancements – Rebecca Butler

The Meeting heard no objection to Jeff Ritter and Doris Golthwaite, non-residents, to read their reports.

VOTED ON MOTION NO 1: UNANIMOUSLY IN FAVOR

MOTION NO. 2:
Maureen Cavanaugh moved and was duly seconded that the Town hear the report of the Master Plan Advisory Task Force.

VOTED ON MOTION NO. 2: UNANIMOUSLY IN FAVOR

MOTION – SENSE OF TOWN MEETING:
George Harris moved and was duly seconded that the selectmen shall exert their best efforts to constrain the warrant so that no town meeting, with included special town meeting, if any, extend beyond five evenings.

VOTED: 1ST VOICE VOTE: UNDECIDED
2ND VOICE VOTE: MOTION CARRIED

ARTICLE 3: CHOOSE TOWN OFFICERS

Proposed by: Board of Selectmen

To determine whether the Town will vote to choose Town officers, agents, trustees, councils, commissioners, boards, and committees not elected by official ballot.

MOTION:
William Whitney moved and was duly seconded that the following persons be nominated for the following offices:

As Trustees of the Allen Fund:
Sema Faigen
Benjamin W. Johnson III
Michael B. Patterson

As Fence Viewers:
The Selectmen

As Field Drivers:
The Constables

As Measurers of Wood and Bark:
Paul Doerr
Lewis S. Russell Jr.
Harry F. Sweitzer

As Surveyors of Lumber:
Marcia P. Crowley
Jean B. Pratt
Harry F. Sweitzer

and that there being no further nominations, the Town Clerk be instructed to cast one ballot for the same.

VOTED: UNANIMOUSLY IN FAVOR

ARTICLE 4: CURRENT YEAR TRANSFERS

Proposed by: Finance Committee *Estimated Cost: $669,840.*

To determine whether the Town will vote to appropriate a sum or sums of money for the operation and expenses of various Town departments for the current fiscal year; to determine whether such appropriation shall be provided by taxation, by transfer from unappropriated funds, by transfer of funds already appropriated for another purpose, by funds received as grants from the Commonwealth or federal government, by borrowing, or otherwise; and to determine which Town officer, board, or committee of combination of them, shall be authorized to expend the money or monies appropriated therefor.

	CURRENT YEAR TRANSFERS FY 2004	
1	TOWN COUNSEL	$25,000
2	SNOW REMOVAL	$89,967
3	LABOR OVERTIME	$44,273
4	INSURANCE 32B	$250,000
5	MEDICARE REIMBURSEMENT	$105,000
6	BLDG INSURANCE	$63,000
7	PUBLIC SAFETY BLDG UTILITIES	$32,600
8	PARK AND RECREATION TREES	$30,000
9	LSP DANFORTH FARMS	$30,000
	TOTAL CURRENT YEAR TRANSFERS	$669,840
	FUNDING SOURCES:	
	UNRESERVED FUND BALANCE	$639,840
	WATER RETAINED EARNINGS	$30,000
	TOTAL SOURCES	$669,840

MOTION:
Robert Lentz moved and was duly seconded that the following sums be appropriated to be expended by the following boards and committees in Fiscal Year 2004 for the following purposes:

Purpose	Amount	Board or Committee
Town Counsel	$35,000	Selectmen
Highway Snow Removal	$98,684	Road Commissioners
Highway Labor Overtime	$64,700	Road Commissioners
Insurance 32B	$250,000	Selectmen
Medicare Reimbursement	$105,000	Selectmen
Building Insurance	$63,000	Selectmen
Public Safety Bldg. – Utilities	$32,600	Selectmen
Park & Recreation – Trees	$30,000	Park & Recreation Comm.
LSP – Danforth Farm Case	$30,000	Water Commissioners
Double Pole Transfer	$11,930	Fire Department;

and that said appropriations be provided by transferring $30,000 from Water Retained Earnings and $690,914 from the General Fund – Unreserved Fund Balance.

VOTED: MOTION CARRIED

ARTICLE 5: FY2005 OMNIBUS BUDGET

Proposed by: Finance Committee

To determine what sum of money the Town will appropriate for the operation and expenses of the Town, including capital expenditures for equipment, improvements, or other purposes; and determine whether such appropriation shall be provided by taxation, by transfer from unappropriated funds, by transfer of funds already appropriated for another purpose, by borrowing, or otherwise.

MOTION UNDER ARTICLE 5:

For what it considers to be the proper management of the Town and its finances, the Finance Committee makes the following recommendations, and they are, therefore, incorporated under the motion to be made under Article 5 at the Annual Town Meeting, as follows:

"That the Executive Secretary, or if a Town Administrator is appointed, the Town Administrator, be charged with responsibility for (1) the operation, maintenance, and administration of the Wayland Town Building, the Public Safety Building, and the Cochituate Town Building, their equipment, and their grounds, as well as (2) the supervision, except for matters relating to policy, of all employees in those buildings, other than elected officials, non-salaried appointed officials, and employees of the School Department;

"That the appropriation under Conservation Commission for 'Conservation Fund' be maintained as a fund against future purchases and not be expended without future vote of the Finance Committee and Board of Selectmen;

"That the appropriation for 'Hydrant Rental' of $18,000 for the Water Department granted in the budget be transferred to 'Water Available Surplus';

"That the Office of the Town Clerk be continued on a salary basis and that all fees from whatever source derived be turned over to the Town as Town income;

"That property tax abatements granted to eligible senior citizens under Sections 80 and 81 of Chapter 127 of the Acts of 1999 be funded by transfer from the overlay account;

"That all fees, wages, or payments made to the Tree Warden, from whatever source, be turned over to the Town as Town income;

"That the Director of Youth and Adolescent Services and Staff be under the jurisdiction of the Youth Advisory Committee which shall report to the Town on the activities of the Director of Youth and Adolescent Services and Staff at the Annual Town Meeting. The Director of Youth and Adolescent Services and Staff will receive administrative support from the School Department."

MOTION NO. 1:

Robert Lentz moved and was duly seconded that the report of the Finance Committee respecting the Fiscal Year 2005 Budget be accepted; and that each and every numbered item set forth in the Finance Committee's Budget for Fiscal Year 2005 be voted, granted and appropriated as an expenditure for the several purposes and uses set forth in said budget establishing a total budget of $46,515,770. which sum shall be expended only for the purposes shown under the respective boards, committees and offices of the Town; and, of the total sum so appropriated, $43,977,304. shall be raised by taxation, $200,000. shall be provided by transfer from Ambulance Receipts, $250,000. shall be provided by transfer from the sale of

Town-owned Land Account for payment of debt, $10,000. shall be provided by transfer from the Conservation Receipt Account, $209,463. Premium on Bonds Account, and $1,869,003. shall be transferred from the General Fund - Unreserved Fund Balance; and for what it considers to be the proper management of the Town and its finances, the Finance Committee makes the following recommendations, and they are, therefore, incorporated under this motion as printed in the Warrant on Page 21.

AMENDMENT NO. 1 TO MOTION NO. 1:
George Harris moved and was duly seconded that the second paragraph under the motion for Article 5 be amended by placing a period after the word "grounds" and deleting the rest of the sentence.

VOTED ON AMENDMENT NO. 1 TO MOTION NO. 1: MOTION CARRIED

AMENDMENT NO. 2 TO MOTION NO. 1:
William Bowhers moved and was duly seconded that the last paragraph under the Motion for Article 5 on Page 21 of the Warrant be deleted.

VOTED ON AMENDMENT NO. 2 TO MOTION NO. 1: MOTION CARRIED

AMENDMENT NO. 3 TO MOTION NO. 1:
Anette Lewis moved and was duly seconded that Line Item 45, Joint Communications, be reduced by $100,000.

MOTION TO TERMINATE DEBATE:
Perry Smoot moved and was duly seconded to move the question.

VOTED ON MOTION TO TERMINATE DEBATE: UNANIMOUSLY IN FAVOR

VOTED ON AMENDMENT NO. 3 TO MOTION NO. 1: MOTION NOT CARRIED

AMENDMENT NO. 4 TO MOTION NO. 1:
Margo Melnicove moved and was duly seconded that the total School Budget on Page 30 of the Warrant be reduced by $100,000.

MOTION TO TERMINATE DEBATE:
Eleanora West moved and was duly seconded to move the question.

VOTED ON MOTION TO TERMINATE DEBATE: UANIMOUSLY IN FAVOR

VOTED ON AMENDMENT NO. 4 TO MOTION NO 1: MOTION NOT CARRIED

AMENDMENT NO. 5 TO MOTION NO. 1:
Margo Melnicove moved and was duly seconded that Line Item 7 under Unclassified on Page 31 of the Warrant be reduced to $ 0.

MOTION TO TERMINATE DEBATE:
Matthew Shear moved and was duly seconded to move the question.

VOTED ON MOTION TO TERMINATE DEBATE: MOTION CARRIED

	BUDGET FISCAL YEAR 2005	EXPENDED FY 2003	APPROPRIATED FY 2004	REQUESTED FY 2005
	SELECTMEN			
1	SALARIES	$0	$0	$0
2	EXPENSE	$24,142	$23,038	$24,427
3	ENVIRONMENTAL AUDIT	$0	$10,000	$9,500
4	BEAUTIFICATION PROP	$8,358	$5,919	$5,000
	TOTAL SELECTMEN	$32,500	$38,957	$38,927
	EMERGENCY MANAGEMENT			
5	OPERATIONS	$0	$5,000	$5,000
6	TRAINING	$1,034	$2,000	$2,000
7	EMERGENCY MANAGEMENT CERT	$12,132	$16,000	$16,000
	TOTAL EMERGENCY MANAGEMENT	$13,166	$23,000	$23,000
	TOWN OFFICE			
	SALARIES:			
	EXECUTIVE SECRETARY	$89,871	$93,600	$93,600
	PERSONNEL DIRECTOR	$69,014	$67,423	$73,000
	FIN. DIR./TOWN ACCT.	$94,075	$97,838	$97,838
	OFFICE ADMIN	$40,481	$42,343	$43,684
	S. SCHEDULE	$39,236	$41,590	$40,805
	CLERICAL	$104,604	$111,325	$107,216
	OVERTIME/LONGEVITY/SICK LEAVE	$22,138	$15,000	$17,526
8	TOTAL SALARIES	$459,419	$469,119	$473,669
9	EXPENSE	$59,495	$54,500	$63,000
10	EQUIPMENT	$4,432	$3,650	$4,600
11	TELEPHONES	$38,142	$50,000	$40,000
12	CONTRACT SERVICES	$13,475	$16,000	$16,500
13	PERSONNEL BOARD EXPENSE	$0	$18,000	$10,000
14	PERSONNEL BOARD ADJUSTMENT FUND	$0	$6,750	$6,750
	TOTAL TOWN OFFICE	$574,963	$618,019	$614,519
	WAYLAND TOWN BUILDING			
15	SALARIES	$80,476	$84,615	$86,586
16	BUILDING UTILITIES	$110,820	$101,500	$119,029
17	EXPENSE	$29,564	$26,800	$26,800
18	WASTEWATER MGMNT USER CHARGES	$0	$10,275	$10,775
	TOTAL TOWN BUILDING	$220,860	$223,190	$243,190
	COCHITUATE TOWN BUILDING			

19	EXPENSES	$17,000	$17,000	$17,000
	INFORMATION TECHNOLOGY			
	MANAGER	$65,952	$66,775	$66,775
	COMPUTER OUTREACH TECHNICIAN	$33,979	$32,776	$0
20	TOTAL SALARIES	$99,931	$99,551	$66,775
	EXPENSES			
21	FORMS, SUPPLIES	$18,720	$19,500	$20,575
22	EDUCATION/TRAVEL	$1,957	$2,500	$2,500
	EQUIPMENT			
23	RENTAL AND REPAIRS	$4,632	$11,000	$11,200
24	NEW APPLICATIONS/EQUIPMENT	$10,903	$7,000	$6,500
25	COMPUTER EQUIPMENT/UPDATE	$53,836	$0	$0
26	PROFESSIONAL SERVICES	$44,386	$37,400	$40,925
	TOTAL INFORMATION TECHNOLOGY	$234,365	$176,951	$148,475
	TREASURER/COLLECTOR			
	TREASURER/COLLECTOR SALARY	$73,908	$72,784	$72,784
	CLERICAL SALARY	$101,872	$102,099	$102,099
	TREASURER CERTIFICATION	$0	$1,000	$1,000
27	TOTAL SALARIES	$175,780	$175,883	$175,883
	EXPENSES:			
28	OPERATING EXPENSE	$3,238	$6,959	$6,959
29	TAX TITLE EXPENSE	$530	$2,580	$2,980
30	EXCISE TAX PROGRAM	$0	$1,775	$1,775
31	BANKING SERVICES	$9,293	$16,500	$16,600
32	LOCK BOX SERVICES	$12,600	$14,500	$14,000
	TOTAL TREASURER/COLLECTOR	$201,441	$218,197	$218,197
	ASSESSORS			
33	SALARIES	$4,628	$4,600	$4,600
34	PROF/CLERICAL	$135,286	$145,284	$141,732
35	EXPENSE	$6,863	$7,290	$8,239
36	PROF SERVICES	$16,054	$21,400	$33,400
37	OTHER EXPENSE	$0	$1,000	$6,000
38	EQUIPMENT, MAINTENANCE, SOFTWARE	$5,709	$6,000	$0
39	SPEC BUDGET ITEM-PROPERTY REASSESSMI	$71,008	$40,000	$40,000
	TOTAL ASSESSORS	$239,548	$225,574	$233,971
	FINANCE COMMITTEE	$0	$160	$160

	TOWN COUNSEL			
	PROFESSIONAL SERVICES			
	SPECIAL COUNSEL	$0	$38,300	$45,600
	PROFESSIONAL SERVICES	$0	$0	$0
	TOWN COUNSEL	$87,276	$80,000	$73,000
	ASSOC. TOWN COUNSEL	$70,635	$0	$0
	TOTAL PROFESSIONAL SERVICES	$157,911	$118,300	$118,600
	LEGAL EXPENSES	$5,477	$6,700	$6,400
40	TOTAL TOWN COUNSEL	$163,388	$125,000	$125,000
	REGISTRARS			
	SALARY	$675	$675	$675
	LISTING	$3,486	$3,650	$3,650
41	TOTAL REGISTRARS	$4,161	$4,325	$4,325
	TOWN CLERK			
42	TOWN CLERK SALARY	$57,646	$61,681	$61,681
43	TOWN CLERK ADDED COMPENSATION	$1,400	$400	$400
44	CLERICAL	$38,573	$38,562	$38,562
45	CODIFICATION BY LAWS	$3,851	$4,000	$4,000
46	EXPENSE	$2,579	$5,106	$5,100
47	TOWN CLERK CERTIFICATION	$0	$1,000	$1,000
	TOTAL TOWN CLERK	$104,049	$110,749	$110,743
	ELECTIONS			
	OFFICERS SALARIES	$10,347	$11,436	$11,436
	EXPENSE	$8,958	$7,575	$7,575
48	TOTAL ELECTIONS	$19,305	$19,011	$19,011
	PLANNING BOARD			
49	EXPENSE	$3,502	$6,000	$6,000
50	PLANNING ADMINISTRATOR SAL	$58,475	$59,521	$61,342
51	PLANNING ADMINISTRATIVE ASST.	$22,773	$25,911	$25,419
52	EQUIPMENT MAINTENANCE	$0	$250	$250
53	SPECIAL ITEMS	$545	$0	$0
	TOTAL PLANNING BOARD	$85,295	$91,682	$93,011
	TOWN SURVEYOR			
	TOWN SURVEYOR SAL	$65,952	$66,775	$66,775
	SURVEY/COMP SPEC SAL	$56,752	$57,716	$59,461
54	TOTAL SALARIES	$122,704	$124,491	$126,236

55	EXPENSE	$4,288	$4,500	$4,500
56	VEHICLE EXPENSE	$87	$400	$400
57	COMPUTER/COPIER MAINTENANCE.	$0	$5,500	$5,500
58	IMPLEMENTATION. ASST.	$3,774	$0	$0
59	GPS SYSTEM	$5,115	$0	$0
60	GIS SYSTEM UPDATE	$0	$4,500	$4,500
	TOTAL TOWN SURVEYOR	$135,968	$139,391	$141,136
	CONSERVATION			
61	EXPENSE	$8,308	$10,243	$9,000
62	PROFESSIONAL SERVICES/MISC	$3,795	$6,100	$6,100
63	SALARIES	$99,755	$104,586	$106,493
	TOTAL CONSERVATION	$111,858	$120,929	$121,593
	HISTORICAL COMMISSION			
64	EXPENSE	$571	$1,114	$1,114
	TOTAL HISTORICAL COMMISSION	$571	$1,114	$1,114
	SURFACE WATER QUALITY COMMISSION			
65	SURFACE WATER QUALITY	$0	$4,900	$4,900
	TOTAL SURFACE WATER QUALITY	$0	$4,900	$4,900
66	HISTORIC DISTRICT COMMISSION	$66	$275	$275
	COUNCIL ON AGING			
67	SALARIES	$106,110	$113,686	$117,472
68	OPERATING EXPENSE	$5,500	$5,500	$5,500
69	TAX WORK-OFF PROGRAM	$19,590	$20,000	$22,000
70	EQUIPMENT	$393	$900	$417
71	NEWSLETTER	$4,950	$4,405	$3,802
72	TRANSPORTATION	$35,042	$37,550	$42,550
	TOTAL COUNCIL ON AGING	$171,585	$182,041	$191,741
	TOTAL GENERAL GOVERNMENT	$2,830,089	$2,810,465	$2,850,288
	POLICE			
	SALARIES			
	POLICE CHIEF SALARY	$107,276	$91,474	$93,212
	LIEUTENANT SALARY	$79,524	$68,693	$68,693
	YOUTH OFFICER SALARY	$61,440	$0	$0
	SERGEANTS SALARY	$340,388	$339,227	$331,529

	DETECTIVES SALARY	$134,805	$0	$0
	SPECIALISTS	$0	$186,057	$186,057
	PATROLMEN SALARY	$732,171	$493,144	$454,521
	INTERNS SALARY	$7,792	$7,757	$7,757
	OVERTIME SALARY	$57,273	$135,300	$135,300
	HOLIDAY SALARY	$63,075	$77,377	$73,876
	SCHOOL TRAFFIC SUPERVISOR	$34,818	$38,934	$38,934
	COURT TIME	$9,359	$12,000	$12,000
	CLERK	$38,628	$40,898	$40,898
	TUITION REIMBURSEMENT	$1,447	$3,200	$1,600
	NIGHT DIFFERENTIAL	$0	$29,358	$29,098
	LONGEVITY	$0	$2,050	$1,750
	PRISONER WATCH	$0	$5,000	$5,000
	PROFESSIONAL STIPEND	$0	$21,234	$21,234
	ED. INCENTIVE	$0	$190,108	$187,970
1	TOTAL SALARIES	$1,667,996	$1,741,811	$1,689,429
	EXPENSE:			
2	OPERATING EXPENSE	$19,639	$18,070	$18,500
3	UNIFORM EXPENSE	$26,040	$21,825	$23,025
4	TRAINING EXPENSE	$43,248	$68,963	$68,963
5	SPECIAL SERVICES	$697	$5,100	$5,100
6	ANNUAL PHYSICALS	$4,042	$4,500	$4,500
7	OUT-OF-STATE TRAVEL	$0	$1,500	$1,500
8	PUBLIC SAFETY COMPUTER	$4,914	$0	$0
9	TRAFFIC CONTROL EXPENSE	$0	$25,000	$25,000
	EQUIPMENT			
10	POLICE CARS PURCHASE	$86,848	$92,129	$92,129
11	VEHICLE OPERATION EXPENSE	$22,096	$21,100	$21,100
12	NEW EQUIPMENT, MISS, OFFICE	$6,238	$3,100	$3,000
13	EQUIPMENT MAINTENANCE & REPAIR	$3,310	$7,400	$7,400
14	VEHICLE GASOLINE	$27,649	$29,700	$29,700
15	COMPUTER MAINTENANCE	$0	$9,500	$9,500
16	EQUIPMENT RENTAL	$0	$800	$800
17	RETIREMENT EXPENSE	$0	$11,848	$0
	TOTAL POLICE DEPT.	$1,912,717	$2,062,346	$1,999,646
	FIRE			
	SALARIES			
	CHIEF SALARY	$90,352	$82,077	$90,724
	DEPUTY CHIEF SALARY	$63,621	$61,726	$61,726
	CAPTAINS SALARY	$177,515	$167,355	$167,355
	LIEUTENANTS SALARY	$133,557	$199,359	$202,735
	FIREFIGHTERS SALARY	$776,343	$757,061	$755,460
	INCENTIVE & MET	$67,300	$44,785	$46,800
	OVERTIME	$137,779	$112,000	$112,000
	TRAINING OVERTIME	$0	$10,000	$10,000

	CALLBACK PAY	$26,249	$23,000	$23,000
	HOLIDAY PAY	$96,344	$93,977	$93,977
	CALLMEN HOURLY	$8,103	$12,000	$12,000
	CALLMEN ANNUALLY	$1,800	$4,400	$4,400
	CLERICAL PART TIME	$20,798	$0	$0
	FIRE PREVENTION-PART TIME	$6,000	$6,000	$6,000
	CALLBACK PAY: AMBULANCE	$36,985	$36,000	$36,000
	CLERICAL	$0	$25,922	$25,922
	POLE REPLACEMENT LABOR	$0	$0	$6,306
18	TOTAL SALARIES	$1,642,746	$1,635,662	$1,654,405
19	OPERATING EXPENSE	$9,263	$10,000	$10,000
20	AMBULANCE EXPENSE	$8,950	$11,000	$11,000
21	FIRE ALARM SYSTEM EXPENSE	$5,823	$8,000	$8,000
22	TRAINING AND EDUCATION	$9,935	$10,000	$10,000
23	UNIFORM EXPENSE	$20,909	$18,500	$18,500
24	PHYSICAL EXAMS	$3,864	$5,000	$5,000
25	POLE REPLACEMENT			$2,684
	EQUIPMENT			
26	MISC. EQUIPMENT & HOSE	$11,862	$13,000	$13,000
27	EQUIPMENT MAINTENANCE	$14,587	$15,000	$15,000
28	EQUIPMENT RENTAL	$697	$700	$700
29	VEHICLE GASOLINE	$11,360	$10,000	$10,000
30	COMPUTER MAINTENANCE	$3,974	$5,000	$5,000
	TOTAL FIRE DEPT.	$1,743,970	$1,741,862	$1,763,289
	INSPECTION/BUILDING			
	SALARIES			
	BLDG.& ZONING INSP. SAL	$68,691	$66,775	$67,075
	DEPUTY BLDG INSPECTOR	$48,339	$48,044	$48,344
	SUB INSPECTOR SALARY	$1,600	$0	$0
	WIRING INSPECTOR	$17,031	$22,846	$22,846
	OVERTIME	$0	$4,160	$4,160
	PLUMBING/GAS INSPECTOR	$22,213	$22,846	$22,846
	CLERICAL	$84,916	$77,209	$77,524
	DEPUTY PLUMBING/GAS	$0	$832	$882
	DEPUTY WIRING	$0	$832	$882
	SEALER OF WEIGHTS & MEAS., SALARY	$542	$832	$832
31	TOTAL SALARIES	$243,332	$244,376	$245,391
	EXPENSE:			
32	BUILDING & ZONING EXPENSE	$6,981	$7,500	$7,600
33	INSPECTORS EXPENSE	$3,600	$3,744	$4,000
34	ZONING BOARD EXPENSE	$2,704	$2,750	$2,850
	EQUIPMENT			
35	VEHICLE EXPENSE	$497	$1,500	$1,500

36	VEHICLE GASOLINE	$238	$800	$800
37	COPIER	$463	$500	$500
	TOTAL INSPECTION	$257,815	$261,170	$262,641
	DOG OFFICER:			
38	DOG OFFICER SALARY	$41,047	$40,874	$20,594
39	DOG OFFICER EXPENSE	$2,085	$3,000	$2,500
40	BOARD & VET FEES	$464	$2,920	$3,000
41	VEHICLE GASOLINE	$555	$700	$400
	TOTAL DOG OFFICER	$44,151	$47,494	$26,494
	JOINT COMMUNICATIONS			
42	DISPATCHERS SALARY	$368,959	$373,319	$372,321
43	OPERATING EXPENSE	$17,626	$18,711	$18,711
44	BLDG. EXPENSE, MAINT, REPAIR	$17,938	$12,600	$12,600
45	BLDG. EXP UTILITIES	$35,447	$51,000	$128,000
46	COMPUTER LICENSE	$3,140	$5,000	$5,000
47	UNIFORM ALLOWANCE	$1,600	$1,600	$1,600
48	BUILDING REPAIRS	$0	$0	$5,000
49	SPEC ITEMS:WASTEWATER MGMNT FEES	$0	$2,000	$0
50	SERVICE CONTRACTS	$0	$0	$5,300
	TOTAL JOINT COMMUNICATIONS	$444,710	$464,230	$548,532
	TOTAL PROTECTION	$4,403,363	$4,577,102	$4,600,602
	BOARD OF HEALTH			
	SALARIES:			
	BOARD MEMBERS	$250	$250	$250
	ADMINISTRATIVE ASSISTANT	$38,326	$38,562	$38,562
	ADMINISTRATIVE ASSISTANT OT	$2,735	$2,542	$2,542
	ANIMAL INSPECTOR	$450	$450	$450
	HEALTH DIRECTOR	$74,778	$72,784	$72,784
	ANIMAL CONTROL OFFICER	$8,755	$9,000	$9,000
	HEALTH AGENT/ SANITARIAN	$48,653	$47,581	$49,788
	PART-TIME CLERICAL	$16,487	$17,454	$17,463
	SCHOOL NURSES (4)			$151,109
	HEAD NURSE (1)			$46,620
	SUBSTITUTE NURSES			$10,465
1	TOTAL SALARIES	$190,434	$188,623	$399,033
	EXPENSES:			
2	OFFICE EXPENSE	$6,278	$7,500	$7,500
3	SCHOOL NURSING SUPPLIES			$3,000
4	SCHOOL NURSING SUPPLIES/EQUIP			$1,000
5	SCHOOL NURSING TRAVEL			$500
6	SCHOOL NURSING PROF MEMBERSHIP			$1,250

7	IN STATE TRAVEL EXPENSE	$443	$1,000	$1,000
8	FRINGE BENEFITS	$1,028	$1,980	$1,980
	CONTRACT/PROF SERVICES:			
9	MENTAL HEALTH CLINICS	$47,400	$47,400	$47,400
10	COMMUNITY NURSING CARE	$239,939	$300,836	$0
11	PUBLIC HEALTH NURSING			$40,060
12	MOSQUITO CONTROL	$19,355	$19,909	$19,909
13	PROFESSIONAL SERVICES/MOSQ	$0	$14,364	$14,364
14	VEHICLE OPERATION/MAINT/PURCHASE	$775	$1,200	$1,200
	SPECIAL BUDGET ITEMS:			
15	WATER QUALITY TESTING	$1,444	$3,000	$3,000
16	HAZARDOUS WASTE MGT	$13,738	$15,000	$15,000
17	CONSULTING ENGINEER	$800	$2,000	$2,000
18	FOOD INSPECTOR	$5,770	$7,000	$7,000
19	VISION AND HEARING TESTING EQUIP.	$0	$2,600	$0
	TOTAL BOARD OF HEALTH	$527,404	$612,412	$565,196
	HIGHWAY			
	SALARIES:			
	DIRECTOR OF HIGHWAY	$61,775	$66,104	$66,581
	CLERKS' SALARIES	$73,062	$74,179	$74,179
	HIGHWAY LABOR SALARY	$495,576	$528,219	$528,219
	OVERTIME LABOR	$132,688	$40,000	$40,000
1	TOTAL SALARIES	$763,101	$708,502	$708,979
	MAINTENANCE:			
2	MAINTENANCE OF ROADS	$39,941	$40,000	$40,000
3	MAINTENANCE OF PRIVATE ROADS	$0	$2,630	$2,630
4	MAINTENANCE OF EQUIPMENT	$64,941	$65,000	$66,523
5	SNOW REMOVAL	$145,420	$51,000	$51,000
6	SNOW REMOVAL/PRIVATE WAYS	$21,728	$7,000	$7,000
7	UNIFORMS/OTHER FRINGE	$14,251	$17,000	$17,000
	CONTRACT/PROFESSIONAL SERVICES			
8	CONTRACT BASIN CLEANING	$22,000	$22,000	$22,000
9	ROAD RESURFACING	$328,534	$160,000	$160,000
	EQUIPMENT			
10	EQUIPMENT MISC.	$10,780	$11,000	$11,000
11	HIGHWAY FUEL	$34,745	$25,000	$25,000
	BUILDING MAINTENANCE:			
12	HIGHWAY GARAGE REPAIR	$11,803	$16,301	$16,301
13	WASTEWATER DISPOSAL	$5,500	$10,000	$10,000
14	HIGHWAY GARAGE UTILITIES	$31,479	$27,500	$27,500
15	OFFICE EXPENSE	$6,999	$7,000	$7,000

	TOTAL HIGHWAY	$1,501,222	$1,169,933	$1,171,933
	BOARD OF HEALTH-LANDFILL			
1	SALARIES:	$187,842	$211,124	$206,725
	EXPENSE:			
2	LEACHATE COLLECTION	$48,047	$40,000	$50,000
3	DISPOSAL OF WOOD	$27,696	$30,000	$30,000
4	FUEL	$12,651	$13,000	$13,000
	PROFESSIONAL SERVICES			
5	MISC. ENGINEERING	$33,470	$33,200	$33,200
	BUILDING:			
6	REPAIRS	$9,395	$9,500	$9,500
7	UTILITIES	$15,050	$15,000	$15,000
8	OTHER EXPENSE	$12,308	$13,500	$13,500
9	MAINTENANCE REPAIRS	$29,969	$29,600	$29,600
10	LEASE EQUIPMENT	$6,902	$6,012	$6,973
11	OTHER EXPENSE: COVER	$13,244	$14,650	$14,650
12	MISC. EQUIPMENT	$7,760	$8,400	$8,400
13	BANNED WASTE DISPOSAL	$24,238	$30,000	$30,000
14	SECURITY SYSTEM	$0	$6,000	$0
	TOTAL LANDFILL	$428,572	$459,986	$460,548
	VETERANS BENEFITS			
	VET BENEFIT APPROPRIATION	$339	$3,645	$3,645
	MISCELLANEOUS	$215	$215	$215
	SALARIES	$3,673	$3,833	$3,833
1	TOTAL VETERANS BENEFITS	$4,227	$7,693	$7,693
	SCHOOLS			
	REGULAR INSTRUCTION 1	$12,043,941	$13,459,670	$13,634,531
	SPECIAL INSTRUCTION 2	$4,218,438	$4,839,277	$4,931,016
	INSTRUCTIONAL SERVICES 3	$3,598,374	$3,978,526	$4,055,990
	OPERATIONS SERVICES 4	$2,277,976	$2,397,449	$2,501,673
	POLICY ADMIN. SERVICES. 5	$727,140	$780,655	$776,792
	OUT OF STATE TRAVEL 6	$3,248	$6,625	$9,200
1	TOTAL SCHOOLS	$22,869,117	$25,462,202	$25,909,202
2	REGIONAL VOCATIONAL SCHOOL	$86,999	$188,049	$158,049
	YOUTH SERVICES			
	DIRECTOR YOUTH SERVICES	$65,952	$66,775	$66,775
	ASSOC DIRECTOR YOUTH SER	$63,049	$62,258	$62,258
	CLERICAL	$0	$3,866	$3,866
1	TOTAL YOUTH SERVICES SAL	$129,001	$132,899	$132,899
2	EXPENSE	$4,472	$4,000	$3,980

3	AUTOMOBILE EXPENSE	$1,293	$380	$400
4	VEHICLE PURCHASE	$0	$0	$0
5	AUTOMOBILE REPAIR	$0	$350	$350
	TOTAL YOUTH SERVICES	$134,766	$137,629	$137,629
	LIBRARY			
	SALARIES			
	LIBRARY DIRECTOR	$73,115	$64,100	$66,023
	ADM ASSISTANT	$44,709	$47,503	$48,216
	CHILDREN'S LIBRARIAN	$39,283	$41,840	$43,095
	ASST. CHILDREN'S LIBRARIAN	$40,188	$42,962	$44,251
	LIBRARY ASSISTANTS	$104,641	$154,015	$158,635
	PAGES SALARY	$12,305	$12,630	$12,883
	CLERKS SALARY	$58,965	$32,525	$33,175
	CUSTODIAN SALARY	$32,905	$33,825	$33,825
	REFERENCE LIBRARIAN	$52,017	$55,418	$56,803
	ASSISTANT DIRECTOR	$48,276	$52,795	$51,289
	HEAD OF CIRCULATION	$46,305	$48,382	$48,382
	SATURDAY DIFFERENTIAL	$0	$1,700	$1,700
	EVEN DIFFERENTIAL	$0	$2,050	$2,050
	CHILDREN'S ROOM PART TIME	$0	$0	$0
	COMPUTER SPECIALIST/PART TIME	$12,544	$29,901	$28,429
1	TOTAL SALARIES	$565,253	$619,646	$628,756
2	OPERATING EXPENSE	$43,500	$43,000	$43,000
3	OUT OF STATE TRAVEL	$0	$550	$550
4	TUITION REIMBURSEMENT	$1,410	$2,500	$2,500
5	MATERIALS PURCHASE	$128,300	$133,000	$134,600
6	LIBRARY AUTOMATION	$29,972	$32,000	$32,000
	TOTAL LIBRARY	$768,435	$830,696	$841,406
	PARK & RECREATION			
	SALARIES:			
	SUPERINTENDENT	$75,083	$78,024	$78,074
	LABOR	$782,066	$303,965	$308,153
	CLERICAL REGULAR	$40,496	$38,529	$38,562
1	TOTAL SALARIES	$897,645	$420,518	$424,789
	EXPENSE:			
2	REPAIRS & MISC.	$45,335	$45,835	$45,835
3	LANDSCAPE, MATERIAL & SUPPLIES	$31,522	$31,527	$31,527
4	UNIFORM EXPENSE	$4,280	$4,280	$4,280
5	TREE PLANTING	$0	$1,500	$1,500
6	PLAYGROUND SUPPLY	$0	$0	$0
7	TRAVEL & DUES IN STATE	$455	$500	$500
8	TRAVEL OUT OF STATE	$423	$1,050	$1,050

	EQUIPMENT			
9	MISC SMALL EQUIPMENT	$0	$1,000	$1,000
10	REPAIR SUPPLY & EQUIP	$3,670	$4,500	$5,000
	BUILDING REPAIRS			
11	LIGHTING, ETC.	$3,650	$3,650	$3,650
	CONTRACT/PROF SERVICES			
12	TREE TRIMMING	$30,786	$30,800	$30,800
13	PUBLIC WORKS EXPENSE	$1,738	$2,000	$2,000
14	TREE TRIMMING BACKLOG	$0	$0	$30,000
15	DEV. CEMETERY LAND	$0	$0	$0
	TOTAL PARK & RECREATION	$1,019,504	$547,160	$581,931
16	FEE SUPPORTED PROGRAMS	-$30	$550,000	$550,000
	PARK/RECREATION: POOL OPERATION			
	SALARIES	$275,861	$150,000	$170,000
	UTILITIES	$0	$40,000	$40,000
	ADMIN MATERIALS, SUPPLIES	$0	$10,000	$9,000
	MAINTENANCE MATERIALS, SUPPLY	$149,065	$45,000	$45,000
	PROGRAMS	$0	$30,000	$11,000
17	TOTAL POOL OPERATION	$424,926	$275,000	$275,000
	UNCLASSIFIED			
1	INSURANCE GENERAL	$288,853	$275,000	$330,000
2	INSURANCE 32B	$2,899,885	$3,247,463	$3,846,056
3	UNEMPLOYMENT COMPENSATION	$25,790	$10,000	$25,000
4	STREET LIGHTING	$102,723	$103,000	$113,000
5	HYDRANT RENTAL	$18,000	$18,000	$18,000
6	TOWN MEETING WARRANT	$10,506	$16,000	$16,000
7	RESERVE FUND	$0	$201,000	$201,000
8	PUBLIC CEREMONIES	$1,835	$2,500	$2,500
9	SURETY BONDS	$0	$800	$1,200
10	TOWN CLOCKS	$150	$200	$200
11	NON CONTRIBUTORY PENSION	$10,961	$12,000	$12,000
12	PENSION DISABILITY ACCT	$10,000	$10,000	$10,000
13	OCCUPATIONAL HEALTH NURSE	$7,310	$6,400	$7,500
14	MEDICARE CONTRIBUTION	$230,000	$230,000	$350,000
15	RESERVE FOR SAL SETTLEMENT	$382	$50,000	$120,000
16	EMPLOYEE ASSISTANCE PROGRAM.	$0	$4,635	$4,800
	TOTAL UNCLASSIFIED	$3,606,395	$4,186,998	$5,057,256
	DEBT AND INTEREST			
	INTEREST			
1	BOND ANTICIPATION NOTES	$0	$10,000	$60,000

2	BOND ANTICIPATION NOTES EX	$5,271	$10,000	$10,000
3	MULTI PURP EX 91 HIGH SCHOOL	$124,212	$110,525	$96,125
4	MULTI PURP EXEMPT SCHOOL 1993	$104,812	$95,675	$86,322
5	LAND ACQUISITION EXEMPT	$109,270	$101,710	$93,970
6	MULTI PURPOSE 1996	$5,805	$3,915	$1,980
7	MULTI PURPOSE 1997	$32,542	$27,000	$19,874
8	MULTI PURPOSE EXEMPT 1997	$33,375	$26,282	$20,475
9	PUBLIC SAFETY BLDG. EXEMPT	$199,570	$188,695	$177,457
10	DECARLO LAND ACQUISITION	$844	$281	$0
11	DEPARTMENTAL EQUIPMENT	$11,813	$3,938	$0
12	FIELD HOUSE ROOF	$854	$716	$578
13	COMPUTERS	$4,500	$1,500	$0
14	TRAFFIC LIGHTS	$281	$94	$0
15	DEPARTMENT EQUIPMENT	$14,500	$9,750	$5,000
16	LAND ACQUISITION	$47,910	$42,210	$36,510
17	MODULAR CLASSROOMS/GYM	$39,925	$35,175	$30,425
18	POOL REMODEL	$13,458	$11,795	$10,132
19	STREET REMODEL	$10,261	$8,694	$7,126
20	SIDEWALK/BIKE	$3,138	$1,950	$1,000
21	TEMP BORROWING MIDDLE SCHOOL	$231,228	$214,440	$213,109
22	LAND ACQUISITION 2001	$68,564	$64,964	$61,364
23	DEPT EQUIPMENT 2001	$20,800	$15,600	$10,400
24	SCHOOL TECH 2001	$8,000	$6,000	$4,000
25	TOWN BLDG/FIRE REPAIRS	$5,415	$4,815	$4,215
26	SIDEWALK 2001	$1,800	$1,200	$800
27	LANDFILL 2001	$9,025	$8,025	$7,025
28	BUILDING REPAIR	$1,272	$0	$0
29	RADIO REHAB 2002	$885	$735	$560
30	COMPUTERS 2002	$475	$175	$0
31	TELEPHONES 2002	$406	$339	$260
32	COMPACTOR UNIT 2002	$1,663	$1,388	$1,067
33	CONTAINERS 2002	$443	$370	$284
34	ASPHALT REPAIR UNIT 2002	$924	$771	$593
35	PICKUP TRUCK 2002	$1,589	$1,326	$1,020
36	SCHOOL TECH 2002	$11,855	$10,805	$9,580
37	SCHOOL FURNITURE 2002	$3,029	$2,528	$1,943
38	SCHOOL BLDG REPAIR 2002	$5,423	$4,743	$4,176
39	SCHOOL VEHICLES 2002	$1,921	$1,603	$1,233
40	PUBLIC SAFETY 2002	$71,360	$66,160	$66,160
41	TOWN POOL REPAIRS 2002	$8,000	$7,400	$6,700
42	LAND PURCHASE CAZANAS	$2,000	$1,850	$1,675
43	CANOE LAUNCH	$2,150	$1,850	$1,675
44	PUBLIC WAY 2002	$1,640	$2,800	$2,275
45	SURFACE DRAIN 2002	$4,845	$3,085	$2,910
46	SEWER 2002	$465	$375	$200
47	TOWN BUILDING REPAIRS	$0	$1,112	$979
48	REMODELING 2003			$48,041
49	DEPARTMENTAL EQUIPMENT			$31,148
50	COMPUTERS			$17,455
51	PLANNING 2003			$3,384
52	STORMWATER MAP 2003			$2,070

	MATURING DEBT			
53	MULTI PURP EX 91 HIGH SCHOOL	$365,000	$360,000	$355,000
54	MULTI PURP EXEMPT SCHOOL 1993	$215,000	$215,000	$215,000
55	LAND ACQUISITION EXEMPT 1996	$180,000	$180,000	$180,000
56	MULTI PURPOSE 1996	$45,000	$45,000	$45,000
57	BOND SALE EXPENSE	$387	$32,500	$32,500
58	FINANCIAL DISCLOSURE	$0	$2,500	$2,500
59	MULTI PURPOSE 1997	$147,300	$147,300	$147,300
60	MULTI PURPOSE EXEMPT 1997	$150,000	$150,000	$150,000
61	PUBLIC SAFETY BLDG.	$290,000	$290,000	$290,000
62	DECARLO LAND ACQUISITION	$15,000	$15,000	$0
63	DEPARTMENTAL EQUIPMENT	$210,000	$210,000	$0
64	FIELD HOUSE REMODEL	$3,675	$3,675	$1,361
65	COMPUTERS	$80,000	$80,000	$0
66	TRAFFIC LIGHTS	$5,000	$5,000	$0
67	DEPARTMENTAL EQUIPMENT	$100,000	$100,000	$100,000
68	LAND ACQUISITION	$120,000	$120,000	$120,000
69	MODULAR CLASSROOMS/GYM	$100,000	$100,000	$100,000
70	POOL REMODEL	$35,000	$35,000	$35,000
71	STREET REMODEL	$33,000	$33,000	$28,000
72	SIDEWALK/BIKE	$25,000	$20,000	$20,000
73	LAND ACQUISITION 2001	$90,000	$90,000	$90,000
74	DEPT EQUIPMENT 2001	$130,000	$130,000	$130,000
75	SCHOOL TECH 2001	$50,000	$50,000	$50,000
76	TOWN BLDG/FIRE REPAIRS	$15,000	$15,000	$15,000
77	SIDEWALK 2001	$15,000	$10,000	$10,000
78	LANDFILL 2001	$25,000	$25,000	$25,000
79	BUILDING REPAIR	$5,320	$3,800	$3,800
80	RADIO REHAB 2002	$5,000	$5,000	$5,000
81	COMPUTERS 2002	$10,000	$5,000	$0
82	TELEPHONES 2002	$2,238	$2,239	$2,239
83	COMPACTOR UNIT 2002	$9,168	$9,169	$9,169
84	CONTAINERS 2002	$2,442	$2,442	$2,442
85	ASPHALT REPAIR 2002	$5,093	$5,093	$5,093
86	PICKUP TRUCK 2002	$8,761	$8,762	$8,762
87	SCHOOL TECH 2002	$35,000	$35,000	$35,000
88	SCHOOL FURNITURE 2002	$16,703	$16,704	$16,704
89	SCHOOL BLDG REPAIR 2002	$22,680	$16,200	$16,200
90	SCHOOL VEHICLES 2002	$10,593	$10,593	$10,593
91	PUBLIC SAFETY 2002	$80,000	$80,000	$80,000
92	TOWN POOL REP 2002	$20,000	$20,000	$20,000
93	LAND PURCHASE CAZANES	$5,000	$5,000	$5,000
94	CANOE LAUNCH 2002	$10,000	$5,000	$5,000
95	PUBLIC WAY 2002	$16,000	$15,000	$10,000
96	SURFACE DRAINS 2002	$4,000	$5,000	$5,000
97	SEWER 2002	$3,000	$5,000	$5,000
98	REMODELING	$0	$0	$72,300
99	DEPART EQUIPMENT	$0	$0	$122,400
100	COMPUTERS	$0	$0	$65,400
101	PLANNING 2003	$0	$0	$25,000
102	STORMWATER MAP 2003	$0	$0	$14,000
	TOTAL DEBT & INTEREST	$3,942,878	$3,833,337	$3,849,037
	GRAND TOTAL BUDGET	$42,047,867	$45,178,662	$46,515,770

VOTED ON AMENDMENT NO. 5 TO MOTION NO. 1: MOTION NOT CARRIED

AMENDMENT NO. 6 TO MOTION NO. 1:
Margo Melnicove moved and was duly seconded that Line Item 7 under Unclassified on Page 31 of the Warrant be reduced by $100,000.

VOTED ON AMENDMENT NO. 6 TO MOTION NO. 1: MOTION NOT CARRIED

AMENDMENT NO. 7 TO MOTION NO. 1:
Margo Melnicove moved and was duly seconded that Line Item 15 under Unclassified on Page 31 of the Warrant be reduced by $70,000.

VOTED ON AMENDMENT NO. 7 TO MOTION NO. 1: MOTION NOT CARRIED

MOTION TO ADJOURN:
George Harris moved and was duly seconded that the Meeting adjourn.

VOTED ON MOTION TO ADJOURN:
1ST VOICE VOTE: UNDECIDED
2ND VOICE VOTE: UNDECIDED
STANDING COUNT BY MODERATOR: MOTION CARRIED

QUESTION QUORUM:
Diana Warren questioned the quorum. The Moderator declared that a quorum was present.

MOTION TO ADJOURN:
Lewis Russell moved and was duly seconded that the Meeting adjourn.

The Meeting adjourned at 11:35 P.M. until Monday, May 3, 2004 at 7:45 P.M.

Attendance: 196

VOTES ENACTED:
MONDAY, MAY 3, 2004 AT THE WAYLAND HIGH SCHOOL FIELD HOUSE

C. PETER R. GOSSELS, MODERATOR:

Pursuant to the Warrant dated April 12, 2004 signed by Betsy E. Connolly, Mary M. Antes, Douglas J. Leard, William D. Whitney, and Brian T. O'Herlihy, Selectmen, served and return of service given by Christopher Hanlon, Constable of the Town, the inhabitants of the Town of Wayland qualified to vote at Town Meeting met this day at Wayland High School Field House; and at 7:50 P.M. the Moderator called the Meeting to order, declared that a quorum was present, and the Meeting proceeded to transact the following business:

STATEMENT ON AMENDMENT NO. 2 TO MOTION NO. 1 BY WILLIAM BOWHERS:
"Last Thursday, I made a motion to amend Article 5, the FY2005 Omnibus Budget. My motion, which was approved by town meeting, was to remove the second to last paragraph, "That all fees, wages, or

payments made to the Tree Warden, from whatever source, be turned over to the Town as Town income;" from the motion under Article 5. I would like to clarify my position on this motion.

It is my desire, and I believe the will of the town, that the Town's Park and Recreation Department spend all money collected on behalf of tree concerns on tree concerns such as replanting and maintenance.

Changing town policy or operating procedure was not the intent of the motion. We have agreed to remove a sentence from this Town Warrant. We did not agree on an alternative policy for funding the Tree Warden. I have been informed of the Town Bylaw on this regard. It is my understanding that removal of this sentence does not change the operational procedures should the Tree Warden collect a fee or other payment. The check will be written to pay to the order of the Town of Wayland."

ARTICLE 5: FY2005 OMNIBUS BUDGET

The Meeting continued discussion on Motion No. 1.

MOTION TO TERMINATE DEBATE:
John Gannon moved and was duly seconded to move the question.

VOTED ON MOTION TO TERMINATE DEBATE: MOTION CARRIED

VOTED ON MAIN MOTION NO. 1 AS AMENDED: UNANIMOUSLY IN FAVOR

MOTION NO. 2:
Robert Lentz moved and was duly seconded that the following amounts be appropriated for the following numbered equipment and vehicle acquisitions and projects for the following departments, each of which shall be a separate appropriation:

Equipment/Vehicle/Project	Department	Amount
1. Interim Reassessment Computer Software	Board of Assessors	40,000.00
2. Town Building Roof Repairs	Board of Selectmen	87,500.00
3. Computer Equipment	Board of Selectmen	22,300.00
4. Car Replacement	Fire Department	30,000.00
5. Ambulance Replacement	Fire Department	150,000.00
6. Fire Alarm Truck	Fire Department	70,000.00
7. Vehicle Exhaust Systems-Fire Station 2	Fire Department	28,000.00
8. Generator-Fire Station 2	Fire Department	9,500.00
9. School Hearing/Eyesight Tester	Board of Health	5,900.00
10. 15,000 lb G.V.W. Dump Truck	Highway	53,000.00
11. Refurbish Compacter Units	Landfill	12,000.00
12. Computers	Library	8,500.00
13. Five Ton Dump Truck with Plow	Park & Recreation	90,000.00
14. Compact Mower	Park & Recreation	11,000.00
15. Pool Repairs	Park & Recreation	22,000.00
16. Claypit Hill School Roof	School Department	1,000,000.00
17. Technology	School Department	200,000.00
18. Building Repairs	School Department	100,000.00

and, to meet these appropriations, the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow $1,939,700. pursuant to the provisions of Massachusetts General Laws Chapter 44, Section 7.

AMENDMENT NO. 1 TO MOTION NO. 2:
Mark Santangelo moved and was duly seconded that Line Item 18 be reduced from $100,000. to $67,000.

VOTED ON AMENDMENT NO. 1 TO MOTION NO. 2: MOTION NOT CARRIED

AMENDMENT NO. 2 TO MOTION NO. 2:
Linda Rosenthal moved and was duly seconded to delete Line Item 16.

VOTED ON AMENDMENT NO. 2 TO MOTION NO. 2: MOTION NOT CARRIED

VOTED ON MOTION NO. 2:
1ST VOICE VOTE: UNDECIDED
2ND VOICE VOTE: SCATTERING OF NOES
3RD VOICE VOTE: SCATTERING OF NOES
STANDING COUNT BY MODERATOR:
IN FAVOR: 153
OPPOSED: 3 MOTION CARRIED BY 2/3 MAJORITY

ARTICLE 6: WATER DEPARTMENT MAINTENANCE BUDGET

Proposed by: Board of Water Commissioners *Estimated Cost: $2,683,908.*

To determine whether the Town will vote to appropriate a sum of money to be expended by the Board of Water Commissioners for the operation and expenses of the Water Department; and to determine whether such appropriation shall be provided by taxation, by transfer from unappropriated funds, by transfer of funds already appropriated for another purpose, by grants received from the Commonwealth or Federal Government, by borrowing or otherwise.

WATER DEPARTMENT BUDGET FY 2005

	EXPENDED FY 2003	APPROPRIATED FY 2004	REQUESTED FY 2005
Salaries			
Commissioners	$ 225	$ 225	$ 225
Superintendent	$ 66,181	$ 71,000	$ 73,130
Labor	$365,129	$368,001	$379,041
Clerical	$ 40,109	$ 39,562	$ 40,749
Total Salaries	$471,644	$478,788	$493,145
Operating Expense	$432,706	$530,500	$580,000
Professional Services	$0	$0	$ 58,000
Fringe Benefits	$0	$0	$125,780
Equipment; Water Meters	$0	$0	$ 15,000
Police Details	$ 1,240	$0	$0
Borrowing Costs	$401,493	$370,026	$401,983
Total Water Operating Budget	$1,307,083	$1,379,314	$1,673,908

Water Capital		
Draper Road-Hazelbrook	Borrow	$1,010,000
Total Water Capital		$1,010,000

MOTION:
Robert Duffy moved and was duly seconded that the Town appropriate the sum of $2,704,408. to be expended by the Board of Water Commissioners for the operation and expenses of the Water Department during Fiscal Year 2005 for the following purposes:

Salaries:	
Commissioners	$ 225.
Superintendent	73,130.
Labor	379,041.
Clerical	40,749.
Total Salaries	493,145.
Operating Expenses:	580,000.
Professional Services	33,000.
Fringe Benefits	125,780.
Equipment; Water Mains	15,000.
Borrowing Costs	401,983.
Total Water Operating Budget	$1,648,908.
Water Capital	
Draper Road – Hazelbrook	$1,055,500.
Total Water Department	$2,704,408.

and that said appropriation be provided by the use of $1,000,000. from Water Revenues, by transferring $648,908. from Water Retained Earnings and by authorizing the Treasurer, with the approval of the Board of Selectmen, to borrow $1,055,500. pursuant to the provisions of Massachusetts General Laws Chapter 44, Sections 7 and 8 for the aforesaid capital projects.

VOTED: UNANIMOUSLY IN FAVOR

ARTICLE 7: WASTEWATER MANAGEMENT DISTRICT COMMISSION BUDGET

Proposed by: Wastewater Management District Commission *Estimated Cost: $216,410*

To determine whether the Town will vote to appropriate a sum of money to be expended by the Wastewater Management District Commission for the annual operating expenses of the Wayland Wastewater Management District; and to determine whether such appropriation shall be provided by taxation, by transfer from unappropriated funds, by transfer of funds appropriated for another purpose, by borrowing or otherwise.

WASTEWATER MANAGEMENT DISTRICT COMMISSION BUDGET FY 2005

	EXPENDED FY 2003	APPROPRIATED FY 2004	REQUESTED FY 2005
Operating Expense	$38,270	$23,226	$25,000
Maintenance/Repair	$0	$40,000	$20,000

Contract/Professional Services	$82,366	$98,000	$110,00
Debt Service	$41,759	$31,066	$31,083
Capital Expenditure	$18,134	$0	$15,000
Sewer Easement	$11,500	$0	$0
Contingency Fund	$0	$0	$15,327
Total Expenses	**$192,029**	**$192,292**	**$216,410**
Anticipated/Actual Revenues	$204,304	$220,700	$216,410

MOTION:
Lana Carlsson Irwin moved and seconded that the Town appropriate the sum of $216,410. to be expended by the Wastewater Management District Commission for its annual operating expenses during Fiscal Year 2005 for the following purposes:

Operating Expense	$ 25,000.
Maintenance/Repair	20,000.
Contract/Professional Services	110,000.
Debt Service	31,083.
Capital Expenditure	15,000.
Contingency Fund	15,327.
Total Expenses	$216,410.

and that said appropriation be provided by the use of $116,410. from Wastewater Management Revenues and $100,000. from Wastewater Retained Earnings.

VOTED: UNANIMOUSLY IN FAVOR

ARTICLE 8: WAYLAND/SUDBURY SEPTAGE TREATMENT FACILITY BUDGET

Proposed by: Septage Committee *Estimated Cost: $697,040*

To determine whether the Town will vote to appropriate a sum of money to be expended by the Septage Committee for the operation of the Wayland/Sudbury septage treatment facility; and to determine whether such appropriation shall be provided by taxation, by transfer from unappropriated funds, by transfer of funds already appropriated for another purpose, by borrowing, or otherwise.

		EXPENDED FY 2003	APPROVED FY 2004	RECOMMENDED FY05
1	SALARIES	$165,131	$127,100	$127,100
	EXPENSE			
2	OPERATING EXPENSE	$1,400	$3,500	$3,000
3	OTHER EXPENSE	$12,610	$14,000	$14,000
4	EXPENSE UTILITY – MISC.	$33,201	$45,000	$40,000
5	CONTRACTED/PROF SVCES	$12,500	$34,000	$20,000
6	CONTRACT SERVICES DIRECTOR	$47,103	$64,000	$65,000
7	LEGAL SERVICES	$3,472	$3,000	$4,000
8	OUT OF STATE TRAVEL	$0	$500	$500
	EQUIPMENT			
9	CAPITAL REPLACEMENT	$10,266	$75,000	$80,000

10	PURCHASE/RENTAL	$0	$3,000	$3,000
11	MAINTENANCE & REPAIRS	$16,689	$20,000	$20,000
12	MATERIAL/SUPPLIES	$3,472	$4,000	$4,000
12B	EMERGENCY REPAIRS			$0
	BUILDING/MAINTENANCE EXPENSE			
13	MAINT/REPAIRS/RENOVATIONS	$765	$2,000	$2,000
14	BUILDING UTILITIES	$0	$1,000	$1,000
15	BUILDING ENERGY	$8,285	$9,000	$9,000
	SPECIAL BUDGET ITEMS			
16	ENGINEERING SERVICES	$0	$5,000	$10,000
17	DEBT SERVICE	$76,865	$73,135	$65,340
18	SLUDGE DISPOSAL	$80,180	$90,000	$85,000
19	GROUND WATER MONITORING	$0	$2,000	$10,000
20	AUDIT, FINANCIAL SERVICES	$0	$16,000	$10,000
20B	LABORATORY AND PROFESS SVCS	$7,048	$3,000	$7,000
	INDIRECT EXPENSES			
21	ADMINISTRATION	$40,000	$10,000	$10,000
22	INSURANCE FRINGE BENEFITS	$31,891	$20,000	$20,000
23	OTHER INSURANCE	$4,400	$4,000	$4,000
24	RETIREMENT BENEFITS	$$0	$17,100	$17,100
25	GREASE DISPOSAL	$2,736	$15,000	$5,000
26	SEPTAGE COMMITTEE	$0	$500	$500
27	RESERVE FOR EMERGENCY REP	$0	$0	$0
28	SEPTAGE COMMITTEE SEC.	$387	$1,000	$500
29	SEPTAGE BILLING UPGRADE	$0	$0	$0
30	RESERVE FOR EXTRAORDINARY REP	$0	$60,000	$60,000
	TOTAL BUDGET REQUEST	**$557,401**	**$721,835**	**$697,040**
	REVENUE SOURCES			
	ANTICIPATED REVENUE	$457,489	$572,449	$540,974
	RETAINED EARNINGS	$99,912	$149,386	$156,066
	TOTAL REVENUES	**$557,401**	**$721,835**	**$697,040**

MOTION:

Philip Pattison moved and was duly seconded that the Town appropriate the sum of $697,040. to be expended by the Septage Committee for the operation of the Wayland/Sudbury Septage Treatment Facility during Fiscal Year 2005 for the following purposes:

Salaries	$ 127,100
Expenses	
Operating Expense	3,000
Other Expense	14,000
Expense Utility - Misc.	40,000
Contracted/Profess. Services	20,000
Contract Services/Director	65,000
Legal Services	4,000
Out of State Travel	500

Equipment	
Capital Replacement	80,000
Purchase/Rental	3,000
Maintenance/Repairs	20,000
Materials/Supplies	4,000
Building/Maintenance Expense	
Maint/Repairs/Renovations	2,000
Building Utilities	1,000
Other Expense	9,000
Special Budget Items	
Engineering Services	10,000
Debt Service	65,340
Sludge Disposal	85,000
Ground Water Monitoring1	10,000
Audit, Financial Services	10,000
Laboratory and Professional Svcs	7,000
Indirect Expenses	
Administration	10,000
Insurance Fringe Benefits	20,000
Other Insurance	4,000
Retirement Benefits	17,100
Grease Disposal	5,000
Septage Committee	500
Septage Committee Secretary	500
Reserve for Extraordinary Repairs	60,000
Total	$697,040

and that said appropriation shall be provided by the use of $540,974. from Septage Revenues and by transferring $156,066. from Septage Retained Earnings.

VOTED: UNANIMOUSLY IN FAVOR

ARTICLE 9: COMPENSATION FOR ELECTED OFFICIALS

Proposed by: Board of Selectmen

To determine whether the Town will vote to fix the salaries and compensation of all elected officers of the Town effective July 1, 2004, which salaries and compensation are printed below.

SALARY SCHEDULE – ELECTED TOWN OFFICIALS

		FY 2004	FY 2005
Town Clerk		$61,681	$61,681
Assessors	(Chairman)	$1,600	$1,600

	(2 @ $1,500)	$3,000	$3,000
Board of Health	(5 @ $50)	$250	$250
Water Commissioners	(3 @ $75)	$225	$225
TOTAL		**$66,756**	**$66,756**

MOTION:
Betsy Connolly moved and was duly seconded that the Town vote to fix the salary and compensation of all elected officers of the Town to be effective July 1, 2004, as follows:

ELECTED TOWN OFFICERS	Salary/Compensation Per Person FY 2005
Town Clerk	61,681.
Assessors (Chairman)	1,600.
(2) (members)	1,500.
Board of Health (5)	50.
Water Commissioners (3)	75.

VOTED: UNANIMOUSLY IN FAVOR

ARTICLE 10: PAY PREVIOUS FISCAL YEAR UNPAID BILLS

Proposed by: Board of Selectmen *Estimated Cost: Unknown*

To determine whether the Town will vote to:

(a) pay the following bill of a prior Fiscal Year:

(b) appropriate the sum of money for the payment of the foregoing bill of a prior fiscal year; and

(c) provide for such appropriation by taxation, by transfer from unappropriated funds, by transfer of funds already appropriated for another purpose, by borrowing, or otherwise.

MOTION:
Brian O'Herlihy moved and was duly seconded that the Town pass over the article.

VOTED: UNANIMOUSLY IN FAVOR

ARTICLE 11: CREATE TOWN ADMINISTRATOR POSITION

Proposed by: Board of Selectmen

To determine whether the Town will vote to:

1.) authorize and empower the Board of Selectmen to appoint a Town Administrator pursuant to Massachusetts General Laws Chapter 41, Section 23A;

2.) rescind its vote under Article 6 of the Warrant for the 1957 Annual Town Meeting authorizing the Board of Selectmen to appoint an Executive Secretary pursuant to Massachusetts General Laws Chapter 41, Section 23A;.

3.) Amend the Code of the Town of Wayland by:

a.) adding thereto the new Chapter 60 (See *Section A* below);
b.) making revisions to Chapter 19, Section 19-4 (See *Section B* below);
c.) making revisions to Chapter 58, Section 58-1 (See *Section C* below);
d.) making revisions to Chapter 62, Section 62-2 (See *Section D* below), and

4.) Authorize the Board of Selectmen to petition the General Court of the Commonwealth of Massachusetts to enact a special act providing for the establishment of the position of Town Administrator substantially the same as the special act set forth in Appendix B of this Warrant (See *Section E* below).

Section A

Chapter 60
Town Administrator

§60-1. Appointment and Qualifications.

60.1.1 The Board of Selectmen, by a majority vote of its full membership then serving, may appoint a Town Administrator for a term of one or three years or the Town Administrator may serve the Town at will at the pleasure of the Board of Selectmen. The Town Administrator shall receive such aggregate compensation and benefits, not exceeding the amount appropriated, as the Board of Selectmen may determine. The Board of Selectmen may, but is not required to, establish a written employment contract with the Town Administrator pursuant to Massachusetts General Laws Chapter 41, Section 108N, to provide for the salary, fringe benefits, and other conditions of employment. The Town Administrator position shall be a non-union position.

60.1.2 The Town Administrator shall be appointed on the basis of educational, management and administrative qualifications and experience, including at least a bachelor's degree in a related field of study from an accredited four-year college or university. The Town Administrator shall have considerable professional experience, consisting of compensated service in municipal administration or an equivalent combination of education and business management experience.

60.1.3 The Town Administrator shall devote full-time to the responsibilities of the office The Town Administrator shall hold no elective Wayland Town office. The Town Administrator may be appointed by the Board of Selectmen to any other compatible Town office or position, but s/he shall engage in no other business or occupation without advance written authorization by the Board of Selectmen.

§60-2. Authority and Responsibilities.

60.2.1 The Town Administrator shall be responsible for all of the activities noted in the Town Administrator's job description. The Town Administrator shall be responsible for the management of all affairs of the Town and Town departments under the supervision and control of the Board of Selectmen and shall act by and for the Selectmen in any matter relating to the administration and operations of the affairs of the Town which they may assign to the position.

The Town Administrator shall be responsible for overseeing, coordinating, and making recommendations that may impact multiple Town Boards and Committees, broadly or in detail, regarding Town financial, personnel and legal activities. The Town Administrator will not set Town policy, but will ensure there is appropriate coordination in the implementation of Town policy working across all Town Departments in conjunction with all elected and appointed Boards and Committees.

Certain department heads and elected boards and committees have state statutory authority or responsibility over specific job-related activities resulting in the implementation of technical decisions, as defined in Town by-laws or Town policies. The technical knowledge necessary to execute the specific job related activities is held by the applicable department heads and elected boards and committees. The Town Administrator shall understand and have a working knowledge of the statutory authority and responsibility held by certain department heads and elected boards and committees so s/he can effectively support these officers in the execution of their duties. Nothing in this by-law is intended to reassign state statutory authority or responsibility over specific job activities, as defined in Town by-laws or Town policies to the Town Administrator.

60.2.2 The Town Administrator shall, unless otherwise directed by the Board of Selectmen, manage and supervise all affairs of Town departments and committees under the jurisdiction of the Board of Selectmen.

With respect to all other affairs of the Town government, the Town Administrator shall:

(a) with respect to Town policies and programs that impact multiple areas of Town government, working with all elected and appointed boards and committees and Town department heads, be accountable for ensuring there is appropriate administration and coordination both (i) in the implementation and on-going adherence to Town policies; and (ii) in the development and execution of programs;

(b) be accountable for ensuring that all Town boards and committees and employees under the jurisdiction of these Boards:

1) comply with the Town's financial, personnel and legal policies and procedures;
2) comply with votes of town meeting and Town by-laws and federal and state laws;
3) with respect to the development, implementation and execution of policies and programs affecting various Town departments:
 i. coordinate the setting of priorities with the rest of the Town government;
 ii. communicate activities, including projects, plans and studies, so that necessary input is received from all areas of Town government that should be involved in those initiatives;
 iii. coordinate efforts so that cross-functional services to residents and others are effectively and consistently delivered, and
4) prepare, file and maintain the appropriate records and reports on behalf of the Town;

but, in no event shall the Town Administrator be responsible for making policy decisions or implementing technical decisions provided for by state statute, Town by-laws or Town policies;

(c) work with the Finance Director and Finance Committee to:

1) develop long-term financial strategies for the Town;
2) establish set budgetary guidelines to be used in the development of annual budgets;
3) review budgets of all Town departments and make recommendations to the affected boards and committees and to the Finance Committee about priorities important to budget development, and

4) evaluate actual expenditures and receipts against budgets and coordinate with affected department heads, boards and committees the development of plans to manage to the budget or obtain Finance Committee approval for Reserve Fund transfers, in advance of spending, when possible;

(d) maintain an inventory of all Town-owned real and personal property;

(e) serve as the Town's chief procurement officer under the provisions of Massachusetts General Laws Chapter 30B;

(f) working with the Town's Human Resource Director, be responsible for the daily administration of the Town-wide personnel system, including the maintenance of personnel records and the enforcement of personnel policies, rules and regulations and managing personnel costs to ensure maximum efficiency and fairness across Town departments;

(g) oversee crisis intervention in emergency situations, working with other key Town department heads, and address any systemic problems impacting multiple areas of Town as they arise, being accountable for ensuring priority items are properly attended to and for bringing concerns about problem resolution to related boards and committees, and ultimately, to the Board of Selectmen for assistance in resolution, if necessary;

(h) annually evaluate the job performance of all Town officers and department heads under the jurisdiction of the Board of Selectmen after seeking input and recommendations from any appointed committees served by any such officers and department heads;

(i) For department heads under the jurisdiction of elected boards, the Town Administrator will provide input to the elected board on the department head's job performance, at a minimum, as part of the annual performance evaluation process and will provide input to the elected board on personnel hiring and removal. Evaluation feedback will address the Town Administrator's interaction with the department head relating to areas addressed under Subsections (a) through (g) above, and other similar interactions. Authority for hiring, evaluating, disciplining and removal of such department heads will remain with the elected board, with input provided by the Town Administrator;

(j) at least annually, provide input to the office of the Town Clerk about his/her performance.

60.2.3 Subject to ratification by majority vote of all members of the Board of Selectmen, the Town Administrator shall have the power and authority to:

(a) appoint, on the basis of merit and fitness alone, without the ratification by the Board of Selectmen, and evaluate, discipline or, for cause, remove, without the ratification of the Board of Selectmen:

1) an Information Technology Director,
2) a Town Surveyor or a Town Engineer,
3) all other administrative and clerical employees in the Offices of the Board of Selectmen and the Town Administrator; and
4) such other Town officers, department heads and employees as authorized by order of the Board of Selectmen, by-law or state law; and

(b) appoint, on the basis of merit and fitness alone, subject to ratification by a majority vote of the full membership of the Board of Selectmen then serving, and evaluate, discipline and, for cause, remove, without the ratification of the Board of Selectmen, a Human Resource Director;

(c) appoint, on the basis of merit and fitness alone, subject to ratification by a majority vote of the full membership of the Board of Selectmen then serving, and, without cause, remove, without the ratification of the Board of Selectmen, Town Counsel and special counsel, except for counsel to the School Committee;

(d) upon enactment of a special act approved by the General Court of the Commonwealth of Massachusetts, appoint, on the basis of merit and fitness alone, with ratification by a majority vote of the full membership of the Board of Selectmen then serving, and evaluate, discipline and, for cause, remove, without the ratification of the Board of Selectmen:

1) a Police Chief,
2) a Fire Chief,
3) a Finance Director, who shall have the authority and responsibilities of a town accountant, and

(e) upon enactment of a special act approved by the General Court of the Commonwealth of Massachusetts, appoint, on the basis of merit and fitness alone, without ratification by the Board of Selectmen, and evaluate, discipline and, for cause, remove, without the ratification of the Board of Selectmen:

1) a Building Commissioner,
2) one or two Directors of the Council on Aging,
3) a Conservation Administrator, and
4) a Town Treasurer and Collector.

60.2.4 The Town Administrator will consult with relevant primary boards and committees working with the department heads enumerated in Subsections (a) through (e) above, prior to implementing personnel related actions.

§60-3. Removal of the Town Administrator.

The Town Administrator may be removed by a majority vote of the full membership of the Board of Selectmen then serving.

§60-4. Acting Town Administrator.

The Board of Selectmen may designate a qualified person to serve as the Acting Town Administrator and to perform the duties of the Office of the Town Administrator during the period of any vacancy caused by the Town Administrator's absence, illness, suspensions, removal or resignation. The appointment shall be for a period not to exceed six (6) months, but such appointment may be extended by an additional two (2) months by majority vote of the Board of Selectmen;

(Key to revisions: underlining = additions; [bracketing] = deletions)

Section B

b.) making the following revisions to Chapter 19, Section 19-4 thereof:

(i) amend the third sentence of the first paragraph as follows:

One month prior to December 15th each year, for all town boards, officers and committees under the jurisdiction of the Board of Selectmen, the Town Administrator shall submit to the Board of

Selectmen detailed estimates of the amounts deemed necessary for the administration of [their respective] all such boards, offices or departments for the ensuing fiscal year, including both capital and expense items.; and

(ii) amend the second and third sentences of the second paragraph as follows:

For each such town board[s], office[s] [and], committee[s] and department under the Board of Selectmen's jurisdiction, the Town Administrator shall also, as part of the submission, file estimates of all probable items of income which may be received by them during the ensuing fiscal year in connection with the administration of [their] each such board, office [or], committee and department. For the town boards, offices, [and] committees and departments under the Board of Selectmen's jurisdiction, the Town Administrator shall submit preliminary budgets to the Finance Committee by December 15th of each year. Prior to January 15th of each year, unless another date is agreed to, the Town Administrator shall review and make recommendations to the Board of Selectmen with respect to the budget requests, including both capital and expense items, and income estimates of all other Town boards, committees, offices and departments, except for the School Committee;

Section C

c.) by making the following revisions to Chapter 58, Section 58-1 thereof:

The Board of Selectmen shall have full authority as agents of the town to [employ counsel to appear for] commence, prosecute and defend suits in the name of town, unless otherwise especially ordered by vote of the town.; and

Section D

d.) by making the following revisions to Chapter 62, Section 62-2 thereof:

§62-2. Approval of [Executive Secretary] Town Administrator.

Prior to disposing of any surplus property valued at less than $1,500, the designated procurement officer for a town board, committee, commission, council, office or department shall first obtain approval from the Town Administrator [Board of Selectmen and the Finance Committee]; and

Section E

4.) authorize the Board of Selectmen to petition the General Court of the Commonwealth of Massachusetts to enact a special act providing for the establishment of the position of Town Administrator substantially the same as the special act set forth in Appendix B of this Warrant.

MOTION:
Betsy Connolly moved and was duly seconded that the town:

1) authorize and empower the Board of Selectmen to appoint a Town Administrator pursuant to Massachusetts General Laws Chapter 41, Section 23A;

2) rescind its vote under Article 6 of the Warrant for the 1957 Annual Town Meeting authorizing the Board of Selectmen to appoint an Executive Secretary pursuant to Massachusetts General Laws

Chapter 41, Section 23A;.

3) amend the Code of the Town of Wayland by:

a) adding thereto the new Chapter 60 as printed in pages 41 through 45 of the Warrant under the heading of *Section A*, except that (a) on page 42, in the first sentence of 60.2.1, the word "executing" shall be inserted immediately before the word "all" and the words "in compliance with Federal and State laws and the Town's Bylaws and town policies" shall be added to the end of the sentence thereof; and (b) on page 44, in the first sentence of 60.2.3, the words "Subject to ratification by majority vote of all members of the Board of Selectmen," shall be stricken therefrom;

b) making revisions to Chapter 19, Section 19-4 thereof as printed in page 45 of the Warrant under the heading of *Section B*;

c) making revisions to Chapter 58, Section 58-1 thereof as printed in pages 45 and 46 of the Warrant under the heading of *Section C* ; and

d) making revisions to Chapter 62, Section 62-2 thereof as printed in page 46 of the Warrant under the heading of *Section D* ; and

4) authorize the Board of Selectmen to petition the General Court of the Commonwealth of Massachusetts to enact a special act providing for the establishment of the position of Town Administrator substantially the same as the special act set forth in Appendix B on Page 124 of this Warrant.

AMENDMENT NO. 1:
Brian O'Herlihy moved and was duly seconded that the motion and the special act set forth in Appendix B on Page 124 of the Warrant, be amended by inserting in 60.2.3 (a) 4) the words "under the jurisdiction of the Board of Selectmen" after the word "employees."

POINT OF ORDER:
Tom Maglione questioned if the motion was within the scope of the Article. The Moderator ruled that the amendment was in order.

AMENDMENT TO AMENDMENT NO. 1:
Brian O'Herlihy moved and was duly seconded that the words ", except for members of appointed boards or committees" be added after the words "under the jurisdiction of the Board of Selectmen" and in the special act set forth in Appendix B on page 124 of the Warrant.

VOTED ON AMENDMENT TO AMENDMENT NO. 1: MOTION CARRIED

AMENDMENT NO. 2:
George Harris moved and was duly seconded to amend the pending motion by striking from it the paragraphs denoted 3) a), 3) b), and 4).

MOTION TO TERMINATE DEBATE:
Perry Smoot moved and was duly seconded to move the question.

VOTER ON MOTION TO TERMINATE DEBATE: UNANIMOUSLY IN FAVOR

VOTED ON AMENDMENT NO. 2: MOTION NOT CARRIED
***PROCEDURAL MOTION*:**

Holly Lapp moved and was duly seconded that the time for debate under Article 11 be extended for thirty minutes.

VOTED: MOTION CARRIED

AMENDMENT NO. 3:
David Marshall moved and was duly seconded that the following words be added under 60.2.1 at the end of the sentence "elected bodies will control their monies and personnel."

VOTED ON AMENDMENT NO. 3: MOTION NOT CARRIED

MOTION TO TABLE:
Kevin Goodwin moved and was duly seconded to table Article 11.

VOTED TO TABLE MOTION: MOTION NOT CARRIED

MOTION TO PASS OVER:
Linda Segal moved and was duly seconded to pass over Article 11.

VOTED ON MOTION TO PASS OVER:
COUNTED VOTE: IN FAVOR: 80
OPPOSED: 107 MOTION NOT CARRIED

VOTED ON MAIN MOTION AS AMENDED:
COUNTED VOTE: IN FAVOR: 110
OPPOSED: 74 MOTION CARRIED

TELLERS:

John Seiler	12 Plain Rd
Judith Ide	135 Old Connecticut Path
Amelia Entin	24 Alden Rd
Paul Gardescu	135 Glezen Ln
Elizabeth Gulesian	6 Christina
John Campbell	501 Dahlia Dr

The Meeting adjourned at 10:35 P.M. until Wednesday, May 5, 2004 at 7:45 P.M.

Attendance: 218

VOTES ENACTED:
WEDNESDAY, MAY 5, 2004 AT THE WAYLAND HIGH SCHOOL FIELD HOUSE

C. PETER R. GOSSELS, MODERATOR:

Pursuant to the Warrant dated April 12, 2004 signed by Betsy E. Connolly, Mary M. Antes, Douglas J. Leard, William D. Whitney, and Brian T. O'Herlihy, Selectmen, served and return of service given by Christopher Hanlon, Constable of the Town, the inhabitants of the Town of Wayland qualified to vote at Town Meeting met this day at Wayland High School Field House; and at 7:45 P.M. the Moderator called

the Meeting to order, declared that a quorum was present, and the Meeting proceeded to transact the following business:

ARTICLE 12: ACCEPT LAW INCREASING REAL ESTATE TAX EXEMPTION AMOUNTS

Proposed by: Board of Selectmen and Board of Assessors

To determine whether the Town will vote to accept the provisions of Section 4 of Chapter 73 of the Acts of 1986, as amended by Chapter 126 of the Acts of 1988, and allow an additional exemption of up to one hundred percent for Fiscal Year 2004.

MOTION:
William Whitney moved and was duly seconded that the Town accept the provisions of Section 4 of Chapter 73 of the acts of 1986, as amended by Chapter 126 of the Acts of 1988, and allow an additional exemption of up to one hundred percent for Fiscal Year 2005.

VOTED: UNANIMOUSLY IN FAVOR

ARTICLE 13: PERSONNEL BY-LAWS/WAGE/CLASSIFICATION STUDY

Proposed by: Personnel Board

To determine whether the Town will vote to amend the Code of the Town of Wayland, Chapter 43, PERSONNEL as previously adopted by the Town by making the following additions, deletions or modifications thereto and the Personnel Wage and Salary Classification Plan as set forth in Appendix C to this Warrant:

1) Strike from §43-1 "PERSONNEL DIRECTOR", and insert in place thereof "HUMAN RESOURCES DIRECTOR"; and, in the definition immediately following, strike "Assistant Executive Secretary", and insert in place thereof "Assistant Town Administrator";

2) Strike from §43-6, Paragraph A: "Personnel Director" and insert in place thereof "Human Resources Director";

3) Strike from §43-6, Paragraph B, in the first and second sentences,: "Personnel Department", and insert in place thereof "Human Resources Department";

4) Strike from §43-9, Paragraph C(2) "Personnel Board/Department" and insert in place thereof "Personnel Board/Human Resources Department"; and

5) Strike from §43-17: "Personnel Department", and insert in place thereof "Human Resources Department".

MOTION:

Mary Anne Peabody moved and was duly seconded that the Town amend the Code of the Town of Wayland, Chapter 43, PERSONNEL, as previously adopted by the Town, by making the revisions thereto as printed in pages 49 and 50 of the Warrant and by adopting the Wage and Salary Classification Plan as printed in Appendix C of the Warrant, which wage and salary classification plan shall be effective on the dates set forth therein.

VOTED: MOTION CARRIED

ARTICLE 14: REVOLVING FUND FOR COUNCIL ON AGING

Proposed by: Council on Aging

To determine whether the Town will vote to authorize the continuance of a revolving fund pursuant to Chapter 44, Section 53E ½ of the Massachusetts General Laws for the Council on Aging; and to determine: (1) the programs and purposes for which such revolving fund may be expended; (2) the departmental receipts which may be credited to such revolving fund; (3) the board or officer(s) authorized to expend monies from such fund; and (4) the total amount that may be expended from such fund in Fiscal Year 2005.

MOTION:
Douglas Leard moved and was duly seconded that (a) the Town continue the revolving fund established by vote of the 1994 Annual Town Meeting pursuant to Massachusetts General Laws Chapter 44, Section 53E½ for the Council on Aging for education, cultural and entertainment programs and purposes; (b) that receipts from said programs may be credited to said revolving fund; (c) that the Co-Executive Directors of the Council on Aging are hereby authorized to expend monies from such fund for the aforementioned programs and purposes; and (d) that the sum of $50,000. may be expended from such fund during Fiscal Year 2005.

VOTED: UNANIMOUSLY IN FAVOR

ARTICLE 15: AMENDMENTS TO OFF-STREET PARKING AND LOADING REQUIREMENTS IN ZONING BY-LAWS

Proposed by: Planning Board

To determine whether the Town will vote to amend Chapter 198 of the Code of the Town of Wayland, the Zoning By-Laws, by moving the off-street parking and loading requirements from §198-1105 thereof to Article 5 thereof and by making the following deletions (indicated in ~~strikethrough lettering~~) and insertions (indicated in underlined lettering):

§198-~~1105~~ 506. Off-street parking ~~and loading requirements~~

~~1105.1.~~ 506.1. ~~In both Business Districts A and B, o~~Off-street parking space shall be provided in connection with the original erection, or increase by units or dimensions, of any building or structure in the following amounts except as otherwise specified in the Zoning By-Law:

~~1105.1.1.~~506.1.1. For general retail businesses, commercial and personal service establishments parking facilities on the basis of one parking space per 70 square feet of floor area, exclusive of basement storage space or other space not used for business purposes. In addition to this amount, one parking space for every two employees shall be provided. [Amended 5-5-1999 STM by Art. 11]

~~1105.1.2.~~506.1.2. For office, professional or public buildings, one off-street parking space for each 200 square feet of ground floor area not used for bulk storage and one parking space for each 400 square feet of floor area other than ground floor. [Amended 5-5-1999 STM by Art. 11]

~~1105.1.3.~~506.1.3. For restaurants, tearooms, lunch counters or other facilities for eating or drinking, one parking space for each three employees, plus one additional space for each four seats. [Amended 5-5-1999 STM by Art. 11]

~~1105.1.4.~~506.1.4. For roadside stands, filling stations, auto sales, automobile repair shops or other

roadside service establishments, one parking space for each two employees, plus such additional spaces for customer-motorists as the ZBA shall deem necessary to provide a maximum of safety and a minimum of congestion on the adjacent roadways.

506.1.5. Religious facilities, theaters, auditoriums or any public assembly area: - One (1) parking space for each three (3) occupants based on the allowed occupancy.

506.1.6. Educational or training center — One (1) parking space for each employee plus one (1) parking space for each instructor plus one (1) parking space for each one and one-half (1.5) students based on the allowed occupancy.

506.1.7. Elementary or junior/middle schools — One (1) parking space for each employee, teacher, or staff member; a number of parking spaces equal to 5% of the allowed occupancy for visitor parking; plus sufficient off-street space for the safe and convenient loading and unloading of students.

506.1.8. High school — One (1) parking space for each employee, teacher, or staff member; a number of parking spaces equal to 5% of the allowed occupancy for visitor parking; plus one (1) parking space per four (4) students of driving age.

506.1.9. Day care center or nursery school — One (1) parking space per four (4) persons of the facility's licensed capacity plus three (3) parking spaces designed for the safe and convenient loading and unloading of persons.

~~1105.1.5.~~ 506.1.10. For any and all uses or structures not specifically provided for in the foregoing enumeration, such parking spaces as the ~~ZBA~~ Site Plan Approval Granting Authority, in accordance with §198-603, shall determine to be necessary, considering the activities involved, to provide a maximum of safety and a minimum of congestion on the adjacent roadways.

~~1105.2.~~ 506.2. Whenever, after the date of this Zoning By-Law, there is a change in the lawful use of the premises or in the number of employees or business visitors or any other unit of measurement specified in any of the foregoing paragraphs of this article, and whenever such change creates a need for an increase of more than 20% of the number of off-street automobile parking spaces, as determined by the requirements of this article, more off-street parking facilities shall have been provided on the basis of the adjusted needs, as determined by this article.

~~1105.3.~~ 506.3. Mixed uses.

~~1105.3.1.~~ 506.3.1. In the case of mixed uses, the parking facilities required shall be the sum of the requirements for the various individual uses, computed separately in accordance with §198-1105. Parking facilities for one use shall not be considered as providing the required parking facilities for any other use unless it can be clearly demonstrated that the need for parking occurs at different times.

506.4. Special Permit. The number of parking spaces may be reduced by the granting of a special permit from the Site Plan Approval Granting Authority, in accordance with §198-603, where the applicant demonstrated that such parking spaces will not be needed for the proposed use, subject to the condition that the area necessary for those spaces is available on the lot and is designated on the approved plan of record. Additional spaces may be required if, at anytime after the special permit is granted, the Site Plan Approval Granting Authority determines that a need exists or parking is deficient.

~~1105.4.~~ 506.5. Location of facilities.

~~1105.4.1.~~ 506.5.1. Off-street automobile parking facilities, to the extent required in this article, may be required either on the same lot or premises with the parking-generating activity or on any lot or premises a substantial portion of which, at least, is within 300 feet of such activity.

~~1105.5.~~ 506.6. Parking areas shall be used for automobile parking only, with no sales, dead storage, repair work, dismantling or servicing of any kind. The required parking areas shall be permanently available for use by patrons and employees of establishments providing such space.

~~1105.6.~~ 506.7. The following design standards apply to off-street parking facilities:

~~1105.6.1.~~ 506.7.1. All off-street parking facilities shall be designed with appropriate means of vehicular access to a street or alley, as well as maneuvering areas. Access to and from lots shall be through designated driveways, with openings or curb cuts not in excess of 40 feet in width at the exterior line of a public or private way.

~~1105.6.2.~~ 506.7.2. Said parking areas shall be provided and maintained with a permanent, dust-free surface, shall be provided with adequate drainage and shall have bumper guards where needed for safety.

~~1105.6.3.~~ 506.7.3. If lighting is provided, the source of light shall be so arranged and shielded as to prevent direct glare from the light source into any public street or onto adjacent property.

506.7.4. For parking areas of 10 or more spaces, bicycle racks facilitating locking, shall be provided to accommodate one bicycle per 10 parking spaces.

506.7.5. Standard Parking Dimensional Regulations. Off-street parking facilities shall be laid out and striped in compliance with the following minimum provisions:

Angle of Parking (in degrees)	**Width of Parking Stall (ft.)**	**Parking Stall Length of Line (ft.)**	**Width of Maneuvering Aisle (ft.)**
90 (two-way)	8	18.5	24
60 (one way)	10.4	22	18
45 (one way)	12.7	25	14
Parallel (one-way)	8	22	14
Parallel (two-way)	8	22	18

506.8. Landscaping in Parking Areas

~~1105.6.4.~~ 506.8.1. Parking lots immediately adjacent to a residence district shall be adequately screened year-round from view from said residence district by trees, hedges or a tight fence. [Amended 5-5-1999 STM by Art. 11]

~~1105.7.~~ §198- 507. Off-street loading.

~~1105.7.1.~~ 507.1. On the same premises with every building where goods are received or shipped, newly erected or increased by units or dimensions after the date of adoption of this Zoning By-Law, adequate loading areas shall be provided. Off-Street loading that is spaced logically, conveniently located for bulk pickups and deliveries, scaled to the delivery vehicles expected to be used, and accessible to such vehicles when required off-street parking spaces are filled, shall be provided for all commercial and business uses. Required off-street loading space is not to be included as off-street parking space. Loading areas shall be screened from any view from a street. The Site Plan Approval Granting Authority may modify this requirement. ~~Every part of such loading area shall be located completely off the street~~.

MOTION:
Rebecca Regan moved and was duly seconded that the Town amend Chapter 198 of the Code of the Town of Wayland, the Zoning By-Laws, by moving the off-street parking and loading requirements from §198-1105 thereof to Article 5 thereof and by making the revisions thereto as printed in pages 51 through 54 of the Warrant.

PLANNING BOARD REPORT:
The Planning Board held its public hearing as required by law on February 2, 2004.

The purpose of this article is to move parking and loading requirements from Article 11 Business Districts to Article 5 General Regulations.

The reason to change the section in which the standards appear is to provide parking and loading standards for all uses within the Town rather than specifically Business Districts A and B. The Planning Board has been unable to apply or enforce the parking provisions contained in §198-1105 for developments outside of Business A and B Zoning Districts resulting in inconsistent parking standards, negotiation during development review and possible insufficient parking at these developments. The article also proposes the establishment of dimensions for parking spaces and isles, landscaping requirements within parking areas and a special permit process for the land banking of parking spaces. The current Bylaw does not provide parking standards for exempt uses such as religious institutions, schools and day cares.

The proposed amendments will reduce the impact of development on the surrounding neighborhood (e.g., 506.8.1 screening requirement) while providing guidance for the design of parking areas for all uses including exempt uses, which the current bylaw lacks. Further, the amendments will provide more attractive parking areas via the landscaping requirements while not forsaking the possible need for future additional parking for a site (e.g. the Special Permit 506.4 amendment).

The Planning Board unanimously recommends passage of the article.

VOTED: 1ST VOICE VOTE: SCATTERING OF NOES
2ND VOICE VOTE: UNANIMOUSLY IN FAVOR

ARTICLE 16: AMEND ARTICLE 5 OF THE ZONING BY-LAWS RE: OFF-STREET PARKING

Proposed by: Planning Board

To determine whether the Town will vote to amend Chapter 198 of the Town of Wayland, the Zoning By-Laws, §198-506, by making the following deletions (indicated in ~~strikethrough lettering~~) and insertions (indicated in underlined lettering) :

506.1.1. For general retail businesses, commercial and personal service establishments parking facilities on the basis of one parking space per ~~70~~ 140 square feet of gross floor area, ~~exclusive of basement storage space or other space not used for business purposes~~. In addition to this amount, one parking space for every two employees shall be provided.

506.8.2. Within the interior areas of a parking lot, an area equivalent to ten percent (10%) of the parking lot area shall be landscaped.

MOTION:
Rebecca Regan moved and was duly seconded that the Town amend Chapter 198 of the Code of the Town of Wayland, the Zoning By-Laws, §198-506 thereof by making the revisions thereto as printed in page 55 of the Warrant.

PLANNING BOARD REPORT:
The Planning Board held its public hearing as required by law on February 2, 2004.

To determine whether the Town will vote to amend Chapter 198, Section 506.11 of the Zoning Code of the Town of Wayland by changing the parking requirements for general retail businesses, commercial and personal service establishments to be based on the gross floor area of the facility, including all space in the facility except basement space. Additionally, this amendment will provide an additional requirement for landscaping a portion of a parking lot.

The current bylaw is open for interpretation as to what is and what is not retail space and excludes storage space in the calculation of the required parking spaces. This presents a problem in the event that interior renovations are completed after the initial plan approval, thus increasing the "retail space" and resulting in inadequate parking for the facility.

This amendment will stipulate the parking requirements to be based on gross square feet of the facility and will continue to exclude unfinished basement space (as the current bylaw does). This will likely result in an appropriate increase in parking spaces for some plans. This amendment will likely concurrently decrease the parking requirements for commercial establishments by changing the ratio to one parking space per 140 square feet of gross floor area versus the current ratio of one space per 70 square feet. This new ratio is still conservative compared to neighboring towns. However, it better balances an appropriate level of parking for retail developments than the Town's current bylaw. In order to further encourage appropriate parking areas, this amendment also requires that an area equivalent to 10% of the total parking area be used for landscaping within the parking area which will break up large areas of pavement and improve the aesthetics of the parking areas.

The Planning Board unanimously recommends passage of the article.

VOTED: 1ST VOICE VOTE: SCATTERING OF NOES
STANDING COUNT BY MODERATOR: IN FAVOR: 103
OPPOSED: 1

The Meeting recessed at 8:00 P.M. to convene the Special Town Meeting.

The Meeting was reconvened at 10:05 P.M. and proceeded to transact the following business:

PROCEDURAL MOTION:
Brian O'Herlihy moved and was duly seconded that the Meeting vote to take Article 41 and Article 42 out of order.

VOTED: MOTION CARRIED BY 2/3 MAJORITY

ARTICLE 41: ACQUISITION OF U.S. PROPERTY AT OXBOW ROAD

Proposed by: Petitioner

To determine whether the Town will vote to authorize the Board of Selectmen, with the approval of Town Counsel as to form, to acquire by purchase, eminent domain, gift, or otherwise the fee or any lesser interest in the land owned by the United States of America 300 Westgate Center Drive Hadley MA 01035-9589 off Oxbow Road and near Williams Road, containing 13.627 acres, more or less, identified on Town of Wayland assessors record as map 1 lot 47 book 8297 page 121 dated May 26, 1954, in all or any portion of said land, for municipal purposes; to determine whether the Town will appropriate a sum of money for the acquisition of said land or interest therein; and to determine whether said appropriation shall be provided by taxation, by transfer from unappropriated funds, by transfer of funds already appropriated for another purpose, by borrowing, or otherwise.

MOTION:
Brian O'Herlihy moved and was duly seconded to pass over the Article.

VOTED: UNANIMOUSLY IN FAVOR

ARTICLE 42: TOWN ACQUISITION OF FORMER NIKE BASE LAND

Proposed by: Petitioner

To determine whether the Town will vote to authorize the Board of Selectman, with the approval of the Town Counsel as to form, to acquire by purchase, gift or otherwise the parcel of land in Wayland and Lincoln, Massachusetts located on and off Oxbow Road in Wayland containing 14.2 acres of land, more or less, described in a judgment recorded with the Middlesex South Registry of Deeds in Book 8297, page 121 for conservation, passive recreation, parks, open space or any combination of such uses; appropriate a sum of money to be expended by the Board of Selectmen for the acquisition of said parcel of land and for the demolition and removal of structures and other material located on and under said parcel of land, and to determine whether said appropriation shall be provided by taxation, by transfer from unappropriated funds, by transfer of funds already appropriated for another purpose, from grants received from the Commonwealth or Federal Government, by borrowing or otherwise.

MOTION:
Brian O'Herlihy moved and was duly seconded to pass over the Article.

VOTED: UNANIMOUSLY IN FAVOR

ARTICLE 17: DELETE WATERSHED PROTECTION DISTRICT FROM ZONING BY-LAWS

Proposed by: Planning Board

To determine whether the Town will vote to amend Chapter 198 of the Code of the Town of Wayland, the Zoning By-Laws, by deleting therefrom §198-302.1.2 and §198-1703 relative to the Watershed Protection District, in their entirety.

MOTION:
Maureen Cavanaugh moved and was duly seconded that the Town amend Chapter 198 of the Code of the Town of Wayland, the Zoning By-Laws, by deleting therefrom §198-302.1.2 and §198-1703 relative to the Watershed Protection District, in their entirety.

PLANNING BOARD REPORT:
The Planning Board held its public hearing as required by law on February 2, 2004.

The article proposes to delete a Watershed Protection District established in 1962 that is now obsolete and often in conflict with more current, comprehensive and effective environmental laws and regulations.

The Planning Board unanimously recommends passage of the article.

VOTED: MOTION CARRIED BY MORE THAN 2/3 MAJORITY

ARTICLE 18: DELETE COCHITUATE INTERIM PLANNING OVERLAY DISTRICT FROM ZONING BY-LAWS

Proposed by: Planning Board

To determine whether the Town will vote to amend Chapter 198 of the Code of the Town of Wayland, the Zoning By-Laws, by deleting therefrom §198-302.1.7 and Article 22 relative to the Cochituate Interim Planning Overlay District, in their entirety.

MOTION:
Maureen Cavanaugh moved and was duly seconded that the Town amend Chapter 198 of the Code of the Town of Wayland, the Zoning By-Laws, by deleting therefrom §198-302.1.7 and Article 22 relative to the Cochituate Interim Planning Overlay District, in their entirety.

PLANNING BOARD REPORT:
The Planning Board held its public hearing as required by law on February 2, 2004.

The article proposes to delete the Cochituate Interim Planning Overlay District (CIPOD) from the Zoning By-Law, which is delineated in Section 302.1.7 and found within Article 22.

The CIPOD was a temporary zoning and regulatory system for Cochituate Village. Created in 1997, the CIPOD was written with a time limitation. The district expired on January 1, 2002, and is no longer a valid zoning district. Therefore, this is a housekeeping measure to delete the language in the bylaw.

The Planning Board unanimously recommends passage of the article.

VOTED: 1ST VOICE VOTE: SCATTERING OF NOES
2ND VOICE VOTE: UNANIMOUSLY IN FAVOR

ARTICLE 19: AMEND ZONING MAP AND OVERLAY ZONING DISTRICT MAPS

Proposed by: Planning Board

To determine whether the Town will vote to adopt (1) the revised Town of Wayland Zoning Map dated December 5, 2003; and (2) the revised Town of Wayland Zoning Overlay District Map dated December 5, 2003; and make the corresponding amendments to Article 3 of Chapter 198 of the Code of the Town of

Wayland, the Zoning By-Laws, by making the following deletions (indicated in ~~strikethrough lettering~~) and insertions (indicated in underlined lettering):

ARTICLE 3
Establishment of Districts

§198-301 Designation

301.2. Said districts are defined and described in numerous votes of the Town, beginning with the adoption of this Zoning By-Law under Article 5 of the September 5, 1934, Special Town Meeting, and subsequent Town Meetings, and are shown on a plan accompanying this Zoning By-Law that has been filed with the Town Clerk entitled "Town of Wayland Zoning Map," Survey Department, 41 Cochituate Road, Wayland MA, 01778, December ~~11, 2000~~ 5, 2003, as the same may be amended from time to time hereafter. [Amended 5-7-1997 ATM by Art. 39; 4-30-2001 ATM by Art. 23]

§198-302 Overlay districts. [Amended 30-20-1974 ATM by Art. 44; 4-30-1975 ATM by Art. 28]

302.1.~~3~~ 2. A Federal Flood Protection District, defined as the one-hundred-year floodplain, Zones A and A1-A30, that is shown, defined and bounded on maps published by the Federal Emergency Management Agency on file with the Town Clerk and entitled "FIRM – Flood Insurance Rate Map, Town of Wayland, Massachusetts, Middlesex County," and "Floodway-Flood Boundary and Floodway Map, Town of Wayland, Massachusetts, Middlesex County," dated June 1, 1982. [Amended 5-4-1982 ATM by Art. 17]

302.1.~~4~~ .3. A Southeast Wayland-Cochituate Planning district that includes all land to be placed in said district by a two-thirds vote of Town Meeting, but including only such land with an area not less than 25 acres, a substantial portion of which (herein defined as more than 30%) is wet areas, as defined in §198-1402 herein, and that is located in the area shown as Residence Zone 30,000 square feet-150 feet Front bordering on the Wayland-Natick Town lines on the map entitled "Town of Wayland Zoning Overlay Districts," Survey Department, 41 Cochituate Road, Wayland, MA 01778, dated ~~January 29, 2002~~ December 5, 2003. [Amended 6-16-1987 STM by Art. 3; 4-30-2001 ATM by Art. 22; 4-30-2001 ATM by Art.23; 4-29-2002 STM by Art. 5]

302.1.~~5~~ 4. An Aquifer Protection District that is shown on a map on file with the Town Clerk entitled "Town of Wayland Zoning Overlay Districts," Survey Department, 41 Cochituate Road, Wayland, MA 01778, dated ~~January 29, 2002~~ December 5, 2003. The district comprises areas in the Town of Wayland where liquids or water-soluble materials placed on or below the surface of the land will migrate to the Town's municipal wells if pumping is sufficiently heavy and prolonged. For data, standards and procedures by which the boundary of the district was established and for other details, see a report on file with the Town Clerk entitled "Aquifer Mapping Project, Town of Wayland," January 1988, by IEP, Inc., Consulting Environmental Scientists of Northborough, Massachusetts. [Added 5-1-1989 STM by Art. 7; amended 4-30-2001 ATM by Art. 23; 4-29-2002 ATM by Art. 5]

302.1.~~6~~ 5. A Senior and Family Housing Overlay District which includes all of the following land: Parcels F and G as shown on a plan entitled "Town of Wayland Zoning Overlay Districts," Survey Department, 41 Cochituate Road, Wayland, MA 01778, dated ~~January 29, 2002~~ December 5, 2003 and is available at the office of the Town Clerk for public inspection. [Added 4-28-1997 STM by Art. 5; amended 4-30-2001 ATM by Art.23; 4-29-2002 ATM by Art. 5]

302.1.~~8~~ 6. A Wireless Communications Services District that includes the land owned by the Town of Wayland known as the "old landfill site" as shown in the Atlas of the Town of Wayland, Massachusetts, 1999, on Plates 22 and 23, Parcels 22-001 and 22-002, and known as the "new landfill site" as shown in

the Atlas of the Town of Wayland, Massachusetts, 1996, on Plates 17, 21, and 22 inclusive, that portion of parcel 17-018 that is south of the line that is the continuation of the northwestern property line of parcel 22-004, Parcels 21-010A, 22-003, 22-004, 22-006 and 22-007; and the land comprising the portion of the so-called Massachusetts Bay Transportation Authority (MBTA), "right-of-way" from its boundary with the southerly sideline of Boston Post Road (Route 20) westerly to its westernmost boundary with the Town of Sudbury as shown in the Atlas of the Town of Wayland, Massachusetts, 1999, on Plates 22, 26 and 27, inclusive, and as shown on the plan entitled "Town of Wayland Zoning Overlay Districts," Survey Department, 41 Cochituate Road, Wayland, MA 01778, dated ~~January 29, 2002~~ December 5, 2003, a copy of which is on file in the office of the Town Clerk. [Added 11-17-1999 STM by Art. 3; amended 4-30-2001 ATM by Art.23; 4-29-2002 STM by Art. 5]

MOTION:
Maureen Cavanaugh moved and was duly seconded that the Town adopt (1) the revised Town of Wayland Zoning Map dated December 5, 2003; and (2) the revised Town of Wayland Zoning Overlay District Map dated December 5, 2003; and make the corresponding amendments to Article 3 of Chapter 198 of the Code of the Town of Wayland, the Zoning By-Laws, as printed in pages 57 and 58 of the Warrant.

PLANNING BOARD REPORT:
The Planning Board held its public hearing as required by law on February 2, 2004.

The article proposes to amend the official zoning maps for the Town of Wayland. The maps entitled "Town of Wayland Zoning Map" and "Town of Wayland Overlay Zoning Map" are proposed to be changed from color-coded maps to black-and-white maps. The purpose of this change is to allow the maps to be reproduced by photocopy rather than color printed. This change will reduce the cost of producing these maps and will result in cost savings to the Town as well as customers of the Town.

The Article also proposes renumbering sections of the Zoning Code to reflect the deletion of Section 302.1.1 Watershed Protection District and Section 302.1.7 Cochituate Interim Planning Overlay District, which are the subjects of two other 2004 Annual Town Meeting Warrant Articles.

The Planning Board unanimously recommends passage of the article.

VOTED: UNANIMOUSLY IN FAVOR

ARTICLE 20: AMEND ARTICLE 4 OF ZONING BY-LAWS RE: NONCONFORMING STRUCTURES AND USES

Proposed by: Planning Board

To determine whether the Town will vote to amend Chapter 198, Code of the Town of Wayland, the Zoning By-Laws, by making the following deletions (indicated in ~~strikethrough lettering~~) and insertions (indicated in underlined lettering) in §198-401.16 thereof:

401.1.6. The ZBA may, but shall not be obligated to, issue a special permit for any changes in size, location, configuration and extent of use in a nonconforming structure damaged or destroyed by natural or other involuntary causes ~~or otherwise~~, provided that the ZBA shall find that such change shall not be substantially more detrimental to the neighborhood than the existing nonconforming use. [Amended 5-14-1998 ATM by Art 45]

MOTION:
Lawrence Stabile moved and was duly seconded that the Town amend Chapter 198, Code of the Town of Wayland, the Zoning By-Laws, by making the revisions to §198-401.16 thereof as printed in page 59 of the Warrant.

PLANNING BOARD REPORT:
This article proposes to amend Chapter 198, Section 401.1.6, regarding the issuance of special permits for alterations to pre-existing, nonconforming structures. The section currently states that special permits for alterations may be issued when such structures are "destroyed by natural causes or otherwise." The phrase "or otherwise" has been the source of considerable ambiguity and is open to wide interpretation.

One argument is that the phrase implies permission to tear down a nonconforming structure, in whole or in part, then seek relief from zoning via the special permit process under this section. Another argument is that the phrase was meant to cover forms of disaster which are not natural such as arson.

After research on the history of this section and considerable discussion, the Planning Board determined that the original intent of the phrase was to permit relief for non-natural disasters, and that specifically this section of the bylaw was not intended to enable arbitrary demolition. Thus, it is proposed to change "destroyed by natural causes or otherwise" to "destroyed by natural or other involuntary causes."

The Planning Board further reaffirms the original intent as a desirable attribute to our zoning bylaw. This clarification will better protect neighborhoods that may already be densely developed or are of historical significance and have non-conforming lots. This philosophy is also consistent with the draft Master Plan of the Town.

An additional need is met by this article in clarifying the language of the section to provide better guidance to the Zoning Board of Appeals. The current phrase is open to interpretation and so can be the source of considerable confusion and delay in the entire permit process. The proposed language clearly states the conditions under which a special permit may be considered.

The Planning Board recommends passage of the article.

VOTED:	1ST VOICE VOTE:	UNDECIDED		
	COUNTED VOTE:	IN FAVOR:	124	
		OPPOSED:	23	MOTION CARRIED

TELLERS:

Judith Currier	22 Algonquin Path
Robert Hatton	11 Grace Rd
Paul Greiff	2 Cameron Rd
Jane Stabile	120 Commonwealth Rd
Vasileos Pavloglou	16 Highland Cir
David Kunen	42 York Rd

The Meeting adjourned at 10:35 P.M. until May 6, 2004 at 7:45 P.M.

Attendance: 437

VOTES ENACTED:
THURSDAY, MAY 6, 2004 AT THE WAYLAND HIGH SCHOOL FIELD HOUSE

C. PETER R. GOSSELS, MODERATOR:

Pursuant to the Warrant dated April 12, 2004 signed by Betsy E. Connolly, Mary M. Antes, Douglas J. Leard, William D. Whitney, and Brian T. O'Herlihy, Selectmen, served and return of service given by Christopher Hanlon, Constable of the Town, the inhabitants of the Town of Wayland qualified to vote at Town Meeting met this day at Wayland High School Field House; and at 7:50 P.M. the Moderator called the Meeting to order, declared that a quorum was present, and the Meeting proceeded to transact the following business:

ARTICLE 21: AMEND FOR CLARITY, SECTIONS 505, 702.1 AND 901.1.2.1 OF THE ZONING BY-LAWS

Proposed by: Planning Board

To determine whether the Town will vote to amend Chapter 198 (the Zoning By-Laws), §198-702.1, §198-505, and §198-901.1.2.1 of the Code of the Town of Wayland by making the following deletions (indicated in ~~strikethrough lettering~~) and insertions (indicated in underlined lettering) indicated in the following:

§198-505. ~~General~~ Performance Standards

505.1. In all zoning districts all uses shall be conducted in a manner so as not to create offensive or unreasonable noise, vibration, light, smoke, gas, fumes, odor, dust, or so as to be dangerous to the public health or safety.

§198-702.1. Setbacks
All buildings or structures in any residence district shall comply with the setbacks in § 198.801 Table of Dimensional Requirements. The setbacks shall apply to any public or private street right-of-way whether accepted or not. The setbacks shall apply to whichever distance is greater, except as provided in § 198-702.2 and 702.3 below; except that any existing lot shown on a plan or described in a deed, recorded in the Registry of Deeds, that conformed or was considered to conform to the area and frontage requirements on, but not after, January 28, 1998, shall be considered to be in compliance with this Zoning By-Law. Exempt from the setback requirement of this paragraph are roof eaves, stoops, stairs, bulkheads, chimneys and bay windows; and fences and walls up to six feet in height from the existing natural topography. **[Amended 5-14-1998 ATM by Art. 51; 5-5-1999 STM by Art. 9; 5-5-1999 STM by Art 11]**

901.1.2.1 **[Added 4-30-2001 ATM Art. 2]**
The use of the dwelling unit, or ~~where permitted,~~ an accessory structure, by the resident for business is incidental and subordinate to its use for residential purposes and occupies no more than 25% of the gross floor area of the dwelling unit or 500 square feet, whichever is less, within the dwelling unit or accessory structure on the premises;

MOTION:
Lawrence Stabile moved and was duly seconded that the Town amend Chapter 198, the Zoning By-Laws, by making the revisions to §198-702.1, §198-505, and §198-901.1.2.1 thereof as printed in page 60 of the Warrant.

PLANNING BOARD REPORT:

The Planning Board held its public hearing as required by law on February 2, 2004.

The purpose of the article is to determine whether the Town will vote to amend Chapter 198, Sections 505, 702.1, and 901.1.2.1 of the Zoning Code of the Town of Wayland by making the following deletions and inserts indicated:

The purpose of the article is to provide clarification within three sections of the Zoning Bylaw. It is meant to address areas that have been confusing in past interpretations. It is not meant to redefine or modify the intent of the original section.

The Planning Board recommends passage of the article.

VOTED: UNANIMOUSLY IN FAVOR

ARTICLE 22: AMEND ZONING BY-LAWS RE: AQUIFER PROTECTION DISTRICT

Proposed by: Planning Board

To determine whether the Town will vote to amend Chapter 198 of the Code of the Town of Wayland, the Zoning By-Laws, Article 16, by making the following deletions (indicated in ~~strikethrough lettering~~) and insertions (indicated in underlined lettering):

1603.2. Prohibited uses.

The following uses are specifically prohibited within the Aquifer Protection District:

~~i.~~1603.2.1. Sanitary landfills and open dumps as defined in 310 CMR 19. 006; disposal or stockpiling of solid wastes, other than brush and stumps; and disposal of brush or stumps by burial with less than four feet of clearance above the maximum water table, as defined by the Board of Health. Landfills receiving only wastewater residuals and/or septage. ~~Landfilling of sludge and septage as defined in 310 CMR 32.05.~~ Storage of sludge and septage, unless such storage is in compliance with 310 CMR 32.30 and 310 CMR 32.31.

~~ii.~~ 1603.2.2. Junkyards or motor vehicle salvage operations. as defined in Massachusetts General Laws Chapter 140B Section 1.

~~iii.~~ 1603.2.3. Storage of deicing chemicals~~, except calcium chloride, potassium chloride, and calcium magnesium acetrate,~~ unless such storage and required loading areas are within a weatherproof structure having an impervious floor designed to prevent the generation and escape of contaminated runoff or leachate and only if all loading and unloading will be done within that shelter, with provisions for a separate closed drain system for safe disposal.

~~iv.~~ 1603.2.4. Stockpiling/Disposal of snow transported into the district containing deicing chemicals.

~~v.~~1603.2.5. Dry-cleaning establishments where cleaning is performed on the premises in open or non-self contained units.

~~vi.~~1603.2.6.Commercial establishments for the plating, finishing, etching or polishing of metals or semiconductors.

~~vii.~~ 1603.2.7. Painting, wood preserving, wood finishing or stripping paint on a commercial scale or on a scale more than that which is required for maintenance of existing structures and facilities.

~~viii.~~1603.2.8. Manufacture of semiconductors or other electronic components or electronic circuit assembly on a commercial scale where hazardous materials are used.

~~ix.~~ 1603.2.9.Chemical or bacteriological laboratories on a commercial scale.

~~x.~~ 1603.2.10.Commercial establishments for printing, photocopying or photographic processing where the processing is performed in open or non-self contained units.

~~xi.~~1603.2.11.Storage of liquid petroleum products, except the following:

a) normal-household use, outdoor maintenance, and heating of a structure.
b) waste oil retention facilities required by statute, rule, or regulation
c) emergency generators required by statute, rule, or regulation
d) treatment works approved under 314 CMR 5.00 for treatment of ground and surface waters;

provided that such storage, listed in items a. through d. above, meets the requirements of 1603.3.10 ~~subsection (xi)~~.

~~xii.~~ 1603.2.12. Earth removal, consisting of the removal of soil, loam, sand, gravel, or any other earth material (including mining activities) to within 4 feet of historical high groundwater as determined from monitoring wells and historical water table fluctuation data compiled by the US Geological Survey, except for excavations for building foundations, roads, or utility works.

~~xiii.~~1603.2.13. Hotels or motels.

~~xiv.~~1603.2.14. Any other use that includes~~, as a principal component~~ the generation, the manufacture, use, transportation or disposal of toxic or hazardous materials ~~waste~~, except for the following:~~.~~

a) Very small quantity generators as defined under 310 CMR 30.000;
b) Household hazardous waste centers or events operated pursuant to 310 CMR 30.390;
c) Waste oil retention facilities required by MGL c. 21, §52A; and
d) Treatment works approved by DEP designed in accordance with 314 CMR 5.00 for the treatment of contaminated ground or surface waters.

~~xv.~~1603.2.15. Any floor drainage system in existing facilities, in industrial or commercial process areas or hazardous material and/or hazardous waste storage area, which discharge to the ground without a DEP permit or authorization. Any existing facility with such a drainage system shall be required to either seal the floor drain (in accordance with the state plumbing code, 248 CMR 2.00) or connect the drain to a holding tank meeting the requirements of all appropriate DEP regulations and policies.

1603.2.16. Treatment or disposal works subject to 314 CMR 5.00 for wastewater other than sanitary sewage. This prohibition includes, but is not limited to, treatment or disposal works related to activities under the Standard Industrial Classification (SIC) Codes set forth in 310 CMR 15.004(6) (Title 5), except the following:

a) The replacement or repair of an existing system(s) that will not result in a design capacity greater than the design capacity of the existing system(s);
b) Treatment works approved by the DEP designed for the treatment of contaminated ground or surface waters operated in compliance with 314 CMR 5.05(3) or 5.05(13); and
c) Publicly owned treatment works or POTW's.

1603.2.17. Petroleum, fuel oil, and heating oil bulk stations and terminals including but not limited to those listed under Standard Industrial Classification (SIC) Codes 5171 and 5983. SIC Codes are established by the US Office of Management and Budget and may be determined by referring to the publication, Standard Industrial Classification Manual, and any other subsequent amendments.

1603.2.18. Storage of commercial fertilizers, as defined in Massachusetts General Laws Chapter 128, Section 64, unless stored within a structure designated to prevent the generation and escape of contaminated runoff or leachate.

1603.2.19. Storage of animal manure unless stored within a structure designated to prevent the generation and escape of contaminated runoff or leachate.

1603.3 Special permit uses.

The following uses and activities are permitted only upon the issuance of a Special Permit by the Special Permit Granting Authority (SPGA) under such conditions as they may require:

i. 1603.3.1. Golf courses, whether public or private.

ii. 1603.3.2 Commercial cabinetry or furniture making. (Note that painting, wood preserving, wood finishing and stripping of paint are prohibited).

iii. 1603.3.3. Cluster developments, planned developments and other forms of flexible development that require special permits under other articles of this Zoning By-Law.

v. 1603.3.4. Any use with the exceptions of uses described in ~~(vi)~~ 1603.3.5 and ~~(viii)~~ 1603.3.6 below, where the design flow of sanitary waste exceeds a total of 10,000 gallons per day for the entire project.

~~vi.~~ 1603.3.5. Municipal wastewater treatment facilities with on-site disposal of effluent from primary or secondary treatment. (See also 198- 1603.2.1 ~~(i)~~ herein.)

~~vii.~~ 1603.3.6. ~~Individual on-site sewage disposal systems (in compliance with Title V of the State Environmental Code) serving all uses in residential districts which discharge more than 550 gallons per day per 40,000 square feet of lot area; and individual on-site sewage disposal systems (in compliance with Title V of the State Environmental Code) serving business, industrial, or institutional uses in all other districts which discharge more than 1000 gallons per day per 40,000 square feet of lot area. The replacement or repair of an existing system that will not result in an increase in design capacity above the previously approved design is not prohibited. Requests to increase the capacity of individual sewage disposal systems and those proposed for undeveloped lots above these limits may be permitted upon a written certification by the Wayland Board of Health that a valid nitrogen loading analysis approved by the DEP has been completed which demonstrates that the DEP drinking water performance goal for nitrates of 5 MG/L will not be exceeded in any water supply well. On residentially zoned lots legally in existence as of the effective date of this By-Law, which contains less then~~ than 40,000 square feet of area, the discharge rate of any individual sewage disposal system shall be permitted up to a maximum of 500 gallons per day. ~~The replacement or repair of an existing system that will not result in an increase in design capacity above the previously approved design capacity is not prohibited hereunder.~~ Individual on-site sewage disposal systems shall comply with Board of Health and DEP requirements for the installation of septic systems in DEP recognized Zone II areas.

~~viii.~~1603.3.7. Those activities that involve the handling of toxic or hazardous materials in quantities greater than those associated with normal household use, permitted in the underlying zoning (except as prohibited under 1603.2). Such activities shall require a special permit to prevent contamination of groundwater.

~~ix.~~ 1603.3.8. Any other use that involves, as an accessory activity, the storage, use, transportation or disposal of toxic or hazardous materials, not including ordinary household storage or use.

~~x.~~ 1603.3.9. Nursing homes or hospitals.

~~xi.~~ 1603.3.10. Storage of liquid hazardous materials as defined in M.G.L. c 21E and/or liquid petroleum products unless such storage is above ground and on an impervious surface and either:

~~a. above ground and~~

~~b. on an impervious surface, and~~

~~c. either~~

~~(i)~~ a. in container(s) or above ground tank(s) within a building or

~~(ii)~~ b. outdoors in covered container(s) or above ground tank(s) in an area that has a containment system designed and operated to hold either 10% of the total possible storage capacity of all containers or 110% of the largest containers storage capacity whichever is greater.

However these storage requirements shall not apply to the replacement of existing tanks or systems for the keeping, dispensing or storage of gasoline provided that the replacement is performed in a manner consistent with state and local requirements.

~~xii.~~ 1603.3.11. The application of pesticides, including herbicides, insecticides, fungicides and rodenticides for nondomestic or nonagricultural uses in accordance with state and federal standards. If applicable the applicant shall provide documentation of compliance with a Yearly Operating Plan (YOP) for vegetation management operations under 333 CMR 11.00 or a Department of Food and Agriculture approved Pesticide Management Plan or Integrated Pest Management (IPM) program under 333 CMR 12.00.

1603.4. Site Plan Approval Uses

The following uses and activities are permitted only upon the issuance of a Site Plan approval in accordance with Article 6. The Planning Board shall include the standards and criteria of this Article 16 in addition to those contained in Article 6.

~~i.Storage of commercial fertilizers, as defined in Massachusetts General Laws Chapter 128, Section 64, such storage shall be within a structure designated to prevent the generation and escape of contaminated runoff or leachate.~~

~~ii.Storage of animal manure covered or contained in accordance with the specifications of the US Soil Conservation Service.~~

~~iii.~~ 1603.4.1. Commercial or municipal facilities for the washing, servicing or repair of boats or motor vehicles.

~~iv.~~ 1603.4.2. Dry-cleaning establishments wherein the dry cleaning materials are completely self-contained and all the disposal of such materials is off site. The operation and maintenance of this use shall require periodic inspections in accordance with 1606.8.1.5

~~v.~~ 1603.4.3. Commercial establishments for printing, photocopying or photographic processing; wherein the processing materials are completely self-contained and all the disposal of such materials is off site. The operation and maintenance of this use shall require periodic inspections in accordance with 1606.8.1.5

~~vi.~~ 1603.4.4. Commercial laundries.

MOTION:
Lawrence Stabile moved and was duly seconded that the Town amend Chapter 198, the Zoning By-Laws, Article 16, by making the revisions thereto as printed in pages 61 through 65 of the Warrant.

PLANNING BOARD REPORT:
The Planning Board held its public hearing as required by law on February 2, 2004.

The purpose of this article is to address inconsistencies between the current bylaw and State Drinking Water Regulations set forth in 310 CMR 22.21 (2) as required by the Department of Environmental Protection.

The Town of Wayland is under an order from DEP to reduce the rate of withdrawals from the Town wells. As part of an agreement to address this issue, numerous initiatives have been taken to reduce Wayland's use of water such as education, enforcement, and regulatory changes. The amendments in this article are one part of the Town's plan to address the DEP order and to protect the public drinking water supply.

The Aquifer Protection Bylaw is a regulation for use of land in Zone II areas so that those uses are compatible with the protection of drinking water. The Commonwealth's Drinking Water Regulations specify that threatening land uses must either be prohibited or regulated within Zone II. Wayland's Aquifer Protection Bylaw was drafted and adopted to comply with these state regulations. The proposed amendments bring the law into compliance with the state regulations.

The Planning Board believes the proposed changes proposed in Annual Town Meeting Warrant Article 23, as indicated above, will address the concerns raised by DEP and will help to minimize conflicts between local and state regulations.

The Planning Board recommends passage of the article.

VOTED: UNANIMOUSLY IN FAVOR

ARTICLE 23: AMEND ZONING BY-LAWS RE: EARTH REMOVAL

Proposed by: Planning Board

To determine whether the Town will vote to amend Chapter 198 of the Code of the Town of Wayland, the Zoning By-Laws, by amending (1) Article 1, §198-104.2 thereof by adding the following definitions; and (2) Article 5, §198-504. thereof by making the following deletions (indicated in ~~strikethrough lettering~~) and insertions (indicated in underlined lettering):
§198-104.2. Definitions

Earth - "earth" shall include soil, loam, sand, gravel, clay, rock or other natural minerals and peat.

Movement - "Move or Movement" shall mean to dig, excavate, remove, deposit, fill, grade, replace, level, or otherwise alter or change the location or contour of land.

§ 198-504. Earth ~~removal~~ movement. [Amended 5-14-1998 ATM by Art. 47]

504.1. ~~The removal of sod, loam and gravel, stone or other earth materials from any premises in any district, including such removal to effect topographical changes, shall be allowed only if a~~ No earth in excess of 50 cubic yards shall be moved on any parcel of land in any district less than 40,000 square feet in area and no earth in excess of 150 cubic yards on any parcel of land in any district 40,000 square feet or more unless a special permit from the ZBA is obtained in accordance with the procedure provided in § 198-203, and only under such conditions as the ZBA may impose, with the following exceptions:

504.1.1. ~~Removal necessary for the construction or alteration of a building for which a permit has been issued, including the installation of walks, driveways and other appurtenances to said building, provided that the quantity of material to be removed as certified by a registered professional engineer or land surveyor, or the Town Surveyor, does not exceed that displaced by the building, walks, driveways and other appurtenances.~~ Where necessary as a part of farm or nursery activities.

504.1.2. Where the amount of earth to be moved is limited to the volume of the foundation and basement of the primary structure, or excavation for, septic systems, driveway, and walkways. The quantity of material to be moved shall be certified by a registered professional engineer or land surveyor.

504.1.~~2.~~3. ~~Removal from~~ Where the movement is on Town-owned land or to be transferred between or among such parcels.

504.2. Nothing contained in § 198-504.1. shall prevent the continued use of any land for the purpose for which it is used at the time § 198-504.1. takes effect or prevent the use of any land for farms, gardens, nurseries, cemeteries, parks, playgrounds and such purposes as are incidental to, or usual in connection with, any of said purposes.

504.3. Before a special permit is issued, the applicant shall show to the satisfaction of the ZBA that the ~~removal~~ movement will not impair the usability of the area for the purposes permitted in this Zoning By-Law, that the grades to be established within the area will permit vehicular access to the area and the continuation of streets from the abutting premises, and that the area may ultimately be developed compatibly with the neighboring land.

504.4. The ~~removal~~ movement of ~~sod, loam, sand, gravel or quarried stone~~ earth from within a subdivision, the plan of which has been approved by the Planning Board and duly recorded in the Middlesex South District Registry of Deeds, shall be permitted as of right when and to the extent that such is necessary for the lawful construction or alteration of a way shown on said plan or for the lawful installation of utilities, drainpipes or drain structures in said subdivision, provided that the quantity of ~~sod, loam, sand, gravel or quarried stone~~ earth so ~~r~~removed shall not exceed that in place in the particular space to be occupied by such way, utilities, drainpipes or drain structures, and subject to any requirements made by the Planning Board endorsed or referred to on the plan of such subdivision.

MOTION:
Albert Montague moved and was duly seconded that the Town amend Chapter 198, the Zoning By-Laws, by amending (1) Article 1, §198-104.2 thereof by adding thereto the definitions as printed in page 66 of the Warrant; and (2) Article 5, §198-504 thereof by making the revisions thereto as printed in pages 66 and 67 of the Warrant.

AMENDMENT NO. 1:
Joyce Lauer moved and was duly seconded that the motion be amended as follows:

504.1. No earth in excess of 50 cubic yards shall be moved on any parcel of land in any district less than 40,000 square feet in area and no earth in excess of 150 cubic yards on any parcel of land in any district 40,000 square feet or more unless a special permit from the ZBA is obtained in accordance with the procedure provided in 198-203, and only under such conditions as the ZBA may impose, with the following exceptions:

504.1.1. (same as warrant article)

504.1.2. (same as warrant article)

504.1.3. Where the movement of earth will result in a net change in elevation of less than three (3) feet throughout an aggregate area which is less than twenty (20) percent of the area of the parcel.

504.1.4. (same as warrant article)

POINT OF ORDER:
David Todd questioned if the amendment was within the scope of the motion.

The Moderator ruled that the amendment was out of order.

AMENDMENT NO. 2:
Lawrence Stabile moved and was duly seconded that in 504.1:
Change 50 cubic yards to 500 cubic yards
Change 150 cubic yards to 1500 cubic yards

VOTED ON AMENDMENT NO. 2: UNANIMOUSLY IN FAVOR

VOTED ON MAIN MOTION AS AMENDED:
1ST VOICE VOTE: SCATTERING OF NOES
2ND VOICE VOTE: SCATTERING OF NOES
COUNTED VOTE BY MODERATOR:
IN FAVOR: 134
OPPOSED: 12 MOTION CARRIED BY 2/3 MAJORITY

ARTICLE 24: FUND THE REWRITING OF THE ZONING BY-LAWS

Proposed by: Planning Board *Estimated Cost: $30,000.*

To determine whether the Town will vote to appropriate a sum of money to be expended by the Planning Board to engage the services of a consultant or consultants for the purpose of the rewriting of the Zoning By-Laws of the Town; and to determine whether such appropriation shall be provided by taxation, transfer from unappropriated funds, by transfer of funds already appropriated for another purpose, by borrowing, by gift, or otherwise.

MOTION:
Anette Lewis moved and was duly seconded that the Town appropriate $30,000. to be expended by the Planning Board to engage the services of a consultant or consultants for the purpose of rewriting the Zoning By-Laws of the Town; and that said appropriation be provided by transferring $30,000. from the General Fund – Unreserved Fund Balance.

MOTION TO TERMINATE DEBATE:
Diana Humphreys moved and was duly seconded to move the question.

VOTED ON MOTION TO TERMINATE DEBATE: MOTION CARRIED

VOTED: 1ST VOICE VOTE: UNDECIED
2ND VOICE VOTE: MOTION CARRIED

ARTICLE 25: ACQUIRE GILBERTS' PROPERTY, LOTS A AND B OFF BRACKETT ROAD

Proposed by: Planning Board

To determine whether the Town will vote to:

a) authorize the Board of Selectmen, with the approval of Town Counsel as to form, to acquire by purchase, gift, eminent domain, or otherwise, for conservation purposes, the fee or any lesser interest in all or part of the parcels of land located off Brackett Road, Wayland Massachusetts, containing, in the aggregate, 53,409 square feet , more or less, shown as Parcels A and B on a plan entitled "Proposed Lot Layout Victoria Woods Wayland, MA." Dated November 6, 2003, prepared by Sullivan, Connors & Associates, a copy of which plan is on file in the Office of the Town Clerk;

b) appropriate a sum of money to compensate the owner and/or acquire said parcels of land; and

c) provide for said appropriation by taxation, transfer from unappropriated available funds, transfer from funds appropriated for other purposes, by borrowing or otherwise.

MOTION:
Philip Pattison moved and was duly seconded that the town vote to acquire Gilbert's property as in the words of the Article.

AMENDMENT:
Lawrence Stabile moved and was duly seconded to amend the main motion by voting to pass over the article.

VOTED ON AMENDMENT: MOTION CARRIED

VOTED ON MAIN MOTION AS AMENDED: UNANIMOUSLY IN FAVOR

ARTICLE 26: REMOVAL OF OVERHEAD WIRES

Proposed by: Planning Board

To determine whether the Town will vote to amend the Code of the Town of Wayland by adding the following provisions to Chapter 177, Utilities, Underground:

Any person, firm, corporation, partnership, their agents and employees, who has been granted, or may be granted, any license, permission, or other authority to construct or maintain poles and overhead wires and associated overhead structures upon, along, under or across any public way or ways, is forbidden from installing or constructing, and shall remove immediately any poles, overhead wires and associated overhead structures which are located on, along, or across the following sections of roadway:

Cochituate Village: Rt. 30 and Rt. 27 that pass through the Village center - along Rt. 30 from a point in the right-of-way at the southeast corner edge of Lot 51D-72 at the corner of Winter Street and Commonwealth Road on the east to Pemberton Road on the west, Rt. 27 from the East Plain / West Plain Street intersection on the north to the Natick Town line on the south, East Plain Street easterly from Main Street to Leary Street, and West Plain Street from Main Street westerly to a point in the right-of-way in line with the western edge of Lot 51B-73 at the corner of West Plain and Main streets.

Project costs paid by utilities and recovered by a capital contribution of a 2% yearly surcharge on its total bill to each customer shall include all "utility's service facilities" and "customer's service facilities" as defined in Massachusetts General Laws Chapter 166, Sections 22H and 22I, respectively.

MOTION:
Lawrence Stabile moved and was duly seconded that the town amend the Code of the Town of Wayland by:

1) adding the following provisions to Chapter 177, Utilities, Underground:

§177-4. Cochituate Village.

Any person, firm, corporation, partnership, their agents and employees, who has been granted, or may be granted, any license, permission, or other authority to construct or maintain poles and overhead wires and associated overhead structures upon, along, under or across any public way or ways, is forbidden from installing or constructing, and shall remove immediately any poles, overhead wires and associated overhead structures which are located on, along, or across the following sections of roadway:

Cochituate Village: Rt. 30 and Rt. 27 that pass through the Village center - along Rt. 30 from a point in the right-of-way at the southeast corner edge of Lot 51D-72 at the corner of Winter Street and Commonwealth Road on the east to Pemberton Road on the west, Rt. 27 from the East Plain / West Plain Street intersection on the north to the Natick Town line on the south, East Plain Street easterly from Main Street to Leary Street, and West Plain Street from Main Street westerly to a point in the right-of-way in line with the western edge of Lot 51B-73 at the corner of West Plain and Main streets.

Project costs paid by utilities and recovered by a capital contribution of a 2% yearly surcharge on its total bill to each customer shall include all "utility's service facilities" and "customer's service facilities" as defined in Massachusetts General Laws Chapter 166, Sections 22H and 22I, respectively.; and
2.) renumbering the current §177-4 as §177-5.

VOTED: MOTION NOT CARRIED

RESOLUTION:
Steve Allen moved, was duly seconded, and offered the following to the Meeting:

"The Town officers should fully explore and, if feasible, implement a comprehensive plan to progressively remove overhead wires, especially in conjunction with road reconstruction."

VOTED ON RESOLUTION: MOTION CARRIED

ARTICLE 27: AUTHORITY TO CONSTRUCT WAYLAND VETERANS MEMORIAL

Proposed by Veterans Memorial Committee

To determine if the Town will vote to (a) accept a proposed design for the Wayland Veterans Memorial as the basis for the Veterans Memorial Committee to acquire and construct said memorial.; and (b) authorize the Board of Selectmen to designate the Wayland Veterans Memorial Committee to act as the Selectmen's agent to erect said veterans memorial, consistent with said design, on the site near the entrance to the Wayland Town Building approved by vote of the Town under Article 22 of the Warrant for the 2003 Annual Town Meeting, provided that said committee demonstrates to the satisfaction of the Selectmen that sufficient funds raised from private donations are available to acquire and erect said veterans memorial.

This design is the result of a deliberate process that began with citizen dialogue, concept development, further refinement, design review, public hearings and periodic interaction with monument suppliers. Town Meeting approval is the final step in the design process leading up to acquisition.

After careful review and public hearings, the Wayland Veterans Memorial Committee voted unanimously to recommend this design. Your approval of this design will enable the committee to proceed with the memorial acquisition and construction. (See Proposed Design at Appendix E.)

MOTION:
Douglas Leard moved and was duly seconded that the Town (a) accept the proposed design as depicted in Appendix E of the Warrant for the Wayland Veterans Memorial as the basis for the Veterans Memorial Committee to acquire and construct said memorial.; and (b) authorize the Board of Selectmen to designate the Wayland Veterans Memorial Committee to act as the Selectmen's agent to erect said veterans memorial, consistent with said design, on the site near the entrance to the Wayland Town Building approved by vote of the Town under Article 22 of the Warrant for the 2003 Annual Town Meeting, provided that said committee demonstrates to the satisfaction of the Selectmen that sufficient funds raised from private donations are available to acquire and erect said veterans memorial.

MOTION TO TERMINATE DEBATE:
Sally Newbury moved and was duly seconded to move the question.

VOTED ON MOTION TO TERMINATE DEBATE: MOTION CARRIED

VOTED: 1ST VOICE VOTE: UNDECIDED
2ND VOICE VOTE: MOTION CARRIED

PROCEDURAL MOTION:
Brian O'Herlihy moved and was duly seconded that the adjourned time of the Meeting be extended until 11:00 P.M.

VOTED: MOTION NOT CARRIED

ARTICLE 28: FUND IMPROVEMENTS TO PUBLIC MEMORIALS AND MONUMENTS

Proposed by: Board of Selectmen and Public Ceremonies Committee *Estimated Cost: $5,000.*

To determine whether the town will vote to appropriate a sum of money to be expended by the Historical Commission to make repairs and improvements to approximately thirty historic markers, memorials and monuments; and to determine whether such appropriation shall be provided by taxation, by transfer from unappropriated funds, by transfer of funds already appropriated for another purpose, by borrowing, or otherwise.

MOTION:
Betsy Connolly moved and was duly seconded that the Town appropriate $5,000. to be expended by the Historical Commission to make repairs and improvements to approximately thirty historic markers, memorials and monuments; and that said appropriation be provided by transferring $5,000. from the Community Preservation Fund.

VOTED: UNANIMOUSLY IN FAVOR

The Meeting adjourned at 10:30 P.M. until May 10, 2004 following conclusion of the Special Town Meeting.

Attendance: 155

VOTES ENACTED:
WEDNESDAY, MAY 12, 2004 AT WAYLAND HIGH SCHOOL FIELD HOUSE

C. PETER R. GOSSELS, MODERATOR:

Pursuant to the Warrant dated April 12, 2004 signed by Betsy E. Connolly, Mary M. Antes, Douglas J. Leard, William D. Whitney, and Brian T. O'Herlihy, Selectmen, served and return of service given by Christopher Hanlon, Constable of the Town, the inhabitants of the Town of Wayland qualified to vote at Town Meeting met this day at Wayland High School Field House; and at 7:57 P.M. the Moderator called the Meeting to order, declared that a quorum was present, and the Meeting proceeded to transact the following business:

ARTICLE 29: FINAL APPROPRIATION FOR THE PUBLIC SAFETY BUILDING CONSTRUCTION PROJECT

Proposed by: Board of Selectmen *Estimated Cost: $125,000.*

To determine whether the Town will vote to appropriate a sum of money to be expended by the Board of Selectmen to provide final compensation for the General Contractor and Architect of the Public Safety Building and to determine whether such appropriation shall be provided by taxation, by transfer from unappropriated funds, by transfer of funds already appropriated for another purpose, by funds received as grants from the Commonwealth or the Federal Government, by borrowing, or otherwise.

MOTION:
Brian O'Herlihy moved and was duly seconded that the Town appropriate $92,000. to be expended by the Board of Selectmen to provide final compensation for Architect of the Public Safety Building and certain

other remaining costs and that said appropriation be provided by authorizing the Treasurer, with the approval of the Board of Selectmen, to borrow $92,000. pursuant to the provisions of Massachusetts General Laws Chapter 44, Section 7.

AMENDMENT:
George Harris moved and was duly seconded that the Town amend the main motion by reducing the appropriation from $92,000. to $19,000.

MOTION TO TERMINATE DEBATE:
Mark Santangelo moved and was duly seconded to move the question.

VOTED ON MOTION TO TERMINATE DEBATE: MOTION CARRIED

VOTED ON AMENDMENT: 1ST VOICE VOTE: UNDECIDED
2ND VOICE VOTE: MOTION NOT CARRIED

VOTED: 1ST VOICE VOTE: UNDECIDED
2ND VOICE VOTE: UNDECIDED
STANDING COUNT BY MODERATOR: UNDECIDED
STANDING COUNT VOTE:
IN FAVOR: 88
OPPOSED: 71 MOTION NOT CARRIED BY 2/3 MAJORITY

TELLERS:

Marcia Crowley	6 Wayland Hills Rd
Jackson Turner	7 Nob Hill Rd
Steven Allen	7 County Corners Rd
Paul Abramson	4 Hampshire Rd

MOTION:
Mark Santangelo moved and was duly that the Town appropriate $92,000. to be expended by the Board of Selectmen to provide final compensation for the Architect of the Public Safety Building and certain other remaining costs and that said appropriation be provided by transferring $92,000. from the General Fund – Unreserved Fund Balance.

POINT OF ORDER:
Brian O'Herlihy questioned the quorum. The Moderator announced that a quorum was present.

POINT OF ORDER:
George Harris questioned if the motion was a main motion. The Moderator ruled the motion was in order.

VOTED: MOTION NOT CARRIED

ARTICLE 30: AMEND GENERAL BY-LAWS CHAPTER 91-3B, ANIMALS

Proposed by: Board of Selectmen

To determine whether the Town will vote to amend Chapter 91, §91-3, Paragraph B of the Code of the Town of Wayland by adding thereto immediately after the word Building, "under the daily supervision of the Chief of Police."

MOTION:
Douglas Leard moved and was duly seconded that the Town amend Chapter 91, §91-3, Paragraph B of the Code of the Town of Wayland by adding thereto immediately after the word Building, "under the daily supervision of the Chief of Police."

VOTED: UNANIMOUSLY IN FAVOR

ARTICLE 31: PETITION MASSACHUSETTS LEGISLATURE TO ENACT SPECIAL ACT RE: FILED SUB-BID LAW EXEMPTION FOR SCHOOL BUILDING PROJECTS

Proposed by: School Committee

To determine whether the Town will vote to authorize the Board of Selectmen to petition the General Court of the Commonwealth of Massachusetts to enact a special act providing that the school building programs of the Town of Wayland shall not be subject to the provisions of Section 44F of Chapter 149 the Massachusetts General Laws, except for the form of contract set forth in paragraph (c) of subsection (4) of said section 44F, for any future design, construction, repair, renovation, remodeling, equipping, furnishing or any partial or complete demolition of public school facilities in the Town of Wayland.

MOTION:
Jeffrey Dieffenbach moved and was duly seconded that the Town authorize the Board of Selectmen to petition the General Court of the Commonwealth of Massachusetts to enact a special act providing that the school building programs of the Town of Wayland shall not be subject to the provisions of Section 44F of Chapter 149 the Massachusetts General Laws, except for the form of contract set forth in paragraph (c) of subsection (4) of said section 44F, for any future design, construction, repair, renovation, remodeling, equipping, furnishing or any partial or complete demolition of public school facilities in the Town of Wayland.

VOTED: MOTION CARRIED

ARTICLE 32: DELINEATION OF THE LOKER CONSERVATION/RECREATION AREA

Proposed by: Board of Selectmen

To determine whether the Town will vote to instruct the Board of Selectmen to transfer the care, custody, management and control of the parcels of land on Commonwealth Road (Route 30) and Rice Road, Wayland, Massachusetts, known as the Loker Conservation/Recreation area and shown on a Plan of Land in Wayland, Massachusetts, Loker Conservation and Recreation Area, prepared by the Town Surveyors's office and dated 4/1/2004, scale: 1" = 100', from the Board of Selectmen to the Conservation Commission and/or the Parks and Recreation Commission.

MOTION:
William Bowhers moved and was duly seconded that the Town instruct the Board of Selectmen to

transfer the care, custody, management and control of the areas of land on Commonwealth Road (Route 30) and Rice Road, Wayland, Massachusetts, being a part of the site known as the Loker Conservation/Recreation area and shown on a Plan of Land in Wayland, Massachusetts, Loker Conservation and Recreation Area, prepared by the Town Surveyors's office and dated 4/1/2004, scale: 1" = 100', a copy of which plan is on file in the office of the Town Clerk, and shown on said plan as conservation area and 50' wide conservation area, from the Board of Selectmen to the Conservation Commission, for conservation purposes, and as recreation area to the Parks and Recreation Commission, for recreation purposes, respectively.

MOTION TO TERMINATE DEBATE:
Perry Smoot moved and was duly seconded to move the question.

VOTED ON MOTION TO TERMINATE DEBATE: MOTION CARRIED

VOTED: 1ST VOICE VOTE: UNDECIDED
STANDING COUNT BY MODERATOR:
IN FAVOR: 151
OPPOSED: 14 MOTION CARRIED

ARTICLE 33: AMEND CHAPTER 36 OF CURRENT BY-LAWS

Proposed by: Petitioner

To determine whether the Town will vote to amend Chapter 36 of the Code of the Town of Wayland by:

a) changing the title of the chapter to "Meetings and Elections" (underlining denotes added text);

b) adding thereto the following new section:

36-1.1. Scheduling of ballot questions and special town meetings involving capital expenditures or Proposition 2 1/2 debt exclusions in excess of $2,500,000.

A. Referenda questions for capital expenditures or Proposition 2 1/2 debt exclusions in excess of $2,500,000 that are normally approved for placement on the election ballot by vote of the Board of Selectmen, shall only be placed on the ballot of a U.S. Presidential election, state biennial election, annual Town election or special election that coincides with a U.S. Presidential or state biennial election, except for instances when a different election date is required under the provisions of Massachusetts General Laws Chapter 59, Section 21C, paragraphs (i1/2) and (m)(3);.

B. Special town meetings called by the Board of Selectmen for purposes of approving the appropriation of funds for capital expenditures in excess of $2,500,000, contingent on the passage of a ballot question described in Subsection A above following such special town meeting, shall be scheduled only on such dates that will permit compliance with the requirements of both Subsection A above and Massachusetts General Laws Chapter 59, Section 21C, paragraph (m)(3); and

C. In those instances where the Board of Selectmen determines that such a question must be placed on the ballot of a special election other than one that coincides with a U.S. Presidential or state biennial election, the Selectmen shall hold a public hearing at which the reasons for having to place the question on the ballot of a special election to be held on such other date will be presented."

c) substituting the following in place of the language noted in (b) above if, and only if, the language noted in (b) above is determined by Town Counsel or the Attorney General to be inconsistent with Massachusetts or federal law:

36-1.1. Scheduling of ballot questions involving capital expenditures or Proposition 2 1/2 debt exclusions in excess of $2,500,000.

A. Referenda questions for capital expenditures or Proposition 2 ½ debt exclusions in excess of $2,500,000 that are normally approved for placement on the election ballot by vote of the Selectmen, shall, when possible, be placed only on the ballot of a U.S. Presidential election, state biennial election, annual Town election or a special election that coincides with a U.S. Presidential or state biennial election, except for instances when a different election date is required under the provisions of Massachusetts General Laws Chapter 59, Section 21C, paragraphs (i1/2) and (m)(3);

B. Special town meetings called by the Board of Selectmen for purposes of approving the appropriation of funds for capital expenditures in excess of $2,500,000, contingent on the passage of a ballot question described in Subsection A above following such special town meeting, shall be scheduled only on such dates that will permit compliance with the requirements of both Subsection A above and Massachusetts General Laws Chapter 59, Section 21C, paragraph (m)(3); and

C. In those instances where the Board of Selectmen determine that such a question must be placed on the ballot of a special election other than one that coincides with a U.S. Presidential or state biennial election, the Selectmen shall hold a public hearing at which the reasons for having to place the question on the ballot of a special election to be held on such other date will be presented."

MOTION:

Brian O'Herlihy moved and was duly seconded that the Town amend the Code of the Town of Wayland by:

a) changing the title of Chapter 36 to "Meetings and Elections" (underlining denotes added text);

b) adding thereto the following new section:

36-1.1. Scheduling of ballot questions and special town meetings involving capital expenditures or Proposition 2 1/2 debt exclusions in excess of $2,500,000.

A) Referenda questions for capital expenditures or Proposition 2 1/2 debt exclusions in excess of $2,500,000. that are normally approved for placement on the election ballot by vote of the Board of Selectmen, shall only be placed on the ballot of a U.S. Presidential election, state biennial election, annual Town election or special election that coincides with a U.S. Presidential or state biennial election, except for instances when a different election date is required under the provisions of Massachusetts General Laws Chapter 59, Section 21C, paragraphs (i1/2) and (m)(3). This section shall not apply to ballot questions for funding requests related to the repair of Town-owned assets damaged or destroyed by natural or other involuntary causes.

B) Special town meetings called by the Board of Selectmen for purposes of approving the appropriation of funds for capital expenditures in excess of $2,500,000.,

contingent on the passage of a ballot question described in Subsection A above following such special town meeting, shall be scheduled only on such dates that will permit compliance with the requirements of both Subsection A above and Massachusetts General Laws Chapter 59, Section 21C, paragraph (m)(3), except in instances, if any, when a different date is required for a special town meeting called by the Board of Selectmen pursuant to the request of at least two hundred registered voters of the Town pursuant to Massachusetts General laws Chapter 39, Section 10; and

C) In those instances where the Board of Selectmen determines that such a question must be placed on the ballot of a special election other than one that coincides with a U.S. Presidential or state biennial election, the Selectmen shall hold a public hearing at which the reasons for having to place the question on the ballot of a special election to be held on such other date will be presented."

AMENDMENT:
Carla Howell moved and was duly seconded that the Town vote to remove the words "except in instances, if any, when a different date is required for a special town meeting called by the Board of Selectmen pursuant to the request of at least two hundred registered voters of the Town pursuant to Massachusetts General laws Chapter 39, Section 10" from the motion.

The Moderator ruled that the amendment was out of order.

MOTION TO TERMINATE DEBATE:
Judy Bennett moved and was duly seconded to move the question.

VOTED ON MOTION TO TERMINATE DEBATE: MOTION CARRIED

VOTED: 1ST VOICE VOTE: UNDECIDED
STANDING COUNT BY MODERATOR: MOTION CARRIED
SEVEN (7) PERSONS QUESTIONED THE VOTE
STANDING COUNTED VOTE:
IN FAVOR: 79
OPPOSED: 117 MOTION NOT CARRIED

TELLERS:

Marcia Crowley	6 Wayland Hills Rd
Jackson Turner	7 Nob Hill Rd
Steven Allen	7 County Corners Rd
Paul Abramson	4 Hampshire Rd

PROCEDURAL MOTION:
Robert Lentz moved and was duly seconded that the Meeting extend time of adjournment to 11:00 P.M.

VOTED: MOTION CARRIED

ARTICLE 34: AMEND CHAPTER 36 OF CURRENT BY-LAWS (36-1)

Proposed by: Petitioner

To determine whether the Town will vote to amend § 36-1 of the Code of the Town of Wayland, entitled "Annual Town meeting and election," by deleting said § 36-1 in its entirety and substituting therefor the following new § 36-1:

"§ 36-1. Town meeting and election.

The annual Town meeting shall commence on a day in April ordered by the Selectmen. The election of Town officers and the determination of all matters placed on the official ballot at such election shall take place within seven days, but no fewer than two days, before the annual Town meeting. In addition to the warrant required by MGL c. 39, § 9A, the Selectmen shall cause notice of the time and place(s) of each annual and special Town meeting and each annual and special election (1) to be published in a newspaper of general circulation in Wayland no later than the date fixed by them for the closing of the warrant pursuant to § 36-3 below and (2) to be posted on the four Town sign boards located at the Cochituate Fire Station and the following intersections: Boston Post Road and Old Connecticut Path, Boston Post Road and Cochituate Road, and Cochituate Road and Old Connecticut Path. Such notice shall be posted on the Town sign boards commencing at least two weeks prior to the election and Town meeting and shall remain posted until the election is held and the Town meeting is concluded."

MOTION:
Linda Segal moved and was duly seconded that the town amend the Code of the Town of Wayland, Chapter 36, as previously adopted by the Town by deleting section 1, ANNUAL TOWN MEETING AND ELECTION, in its entirety and substituting therefor the following new section § 36-1: "Town meeting and election." The annual Town meeting shall commence on a day in April ordered by the Selectmen. The election of Town officers and the determination of all matters placed on the official ballot at such election shall take place within seven days, but no fewer than two days, before the annual Town meeting. In addition to the warrant required by MGL c. 39, § 9A, the Selectmen shall cause notice of the time and place(s) of each annual and special Town meeting and each annual and special election (1) to be published in a newspaper of general circulation in Wayland no later than the date fixed by them for the closing of the warrant pursuant to §36-3 below and (2) to be posted on the Town sign boards. Such notice shall be posted on the Town sign boards commencing at least two weeks prior to the election and Town meeting and shall remain posted until the election is held and Town meeting is concluded.

MOTION TO TERMINATE DEBATE:
Matthew Shear moved and was duly seconded to move the question.

VOTED ON MOTION TO TERMINATE DEBATE: MOTION CARRIED

VOTED: 1ST VOICE VOTE: UNDECIDED
STANDING COUNT BY MODERATOR: MOTION CARRIED

ARTICLE 35: AMEND CHAPTER 36 OF CURRENT BY-LAWS (36-2)

Proposed by: Petitioner

To determine whether the Town will vote to amend § 36-2 of the Code of the Town of Wayland, entitled "Service of warrant," by adding thereto a second paragraph:

11§ 36-2. Service of warrant. [Amended 10-30-1974 STM by Art. 3; 5-6-1982 ATM by Art. 33; 5-8-1989 ATM by Art. 21; 11-14-1991 STM by Art. 14; 11-13-1996 STM by Art. 2]

"The front cover of the warrant for the annual election and the annual Town meeting, and for any special election and any special Town meeting, shall clearly identify the date, voting hours, and polling places for the election."

MOTION:
Mark Santangelo moved and was duly seconded that the town amend the Code of the Town of Wayland, Chapter 36, Section 2, SERVICE OF WARRANT, as previously adopted by the Town, by adding thereto a second paragraph as printed on page 83 of the Warrant.

MOTION TO TERMINATE DEBATE:
Richard Turner moved and was duly seconded to move the question.

VOTED ON MOTION TO TERMINATE DEBATE: MOTION CARRIED

VOTED: MOTION CARRIED

ARTICLE 36: AMEND CHAPTER 36 OF CURRENT BY-LAWS (36-17)

Proposed by: Petitioner

To determine whether the Town will vote to amend Chapter 36 of the Code of the Town of Wayland by adding thereto the following new section:

§ 36-17. Procedures to be followed where attendance exceeds occupancy limits at facility in which meeting is being held.

At any scheduled session of annual or special town meeting where the total number of registered voters present, whether already present in the facility and/or waiting to physically check in and enter the facility, would cause the occupancy limits of the facility to be exceeded, the Moderator shall immediately suspend the proceedings. Prior to continuing such session or adjourning, the Moderator, in consultation with the Board of Selectmen, shall first announce an alternate means or an alternate location and time where all registered voters who wish to be present can enter and fully participate in the proceedings.

MOTION:
Rebecca Butler moved and was duly seconded that the town amend the Code of the Town of Wayland, Chapter 36, as previously adopted by the Town, by adding thereto a new section §36-17 titled "Procedures to be followed where attendance exceeds occupancy limits at facility in which meeting is being held." At any scheduled session of annual or special town meeting where the total number of registered voters present in the facility would cause the occupancy limits of the facility to be exceeded, the Moderator shall immediately suspend the proceedings. Prior to continuing such session or adjourning, the Moderator, in consultation with the Board of Selectmen, shall first announce an alternate means or alternate location and time where all registered voters who wish to be present can enter and fully participate in the proceedings.

VOTED: MOTION CARRIED

ARTICLE 37: AMEND CHAPTER 58 OF CURRENT BY-LAWS (58-5)

Proposed by: Petitioner

To determine whether the Town will vote to amend Chapter 58 of the Code of the Town of Wayland by adding thereto the following new section:

"§ 58-5. Chairman of the Board of Selectmen.

The Board of Selectmen shall vote to elect from its membership a chairman and a vice chairman, each year, during the month of June. The chairman shall serve at the behest of the Board. The vice- chairman shall act as the chairman during the absence or disability of the chairman. No member of the Board of Selectmen shall serve as chairman for a second consecutive year nor during the last year of a three-year term of office unless a supermajority of all five members of the Board of Selectmen votes to waive these limitations. The chairman's duties include presiding at meetings of the Board of Selectmen, signing its correspondence, drafting its annual report, drafting the Executive Secretary's or the Town Administrator's annual performance evaluation, establishing the agenda for its meetings and any other routine administrative duties delegated to the chairman by vote of the Board of Selectmen. The chairman shall have no greater authority or jurisdiction than any other members of the Board of Selectmen regarding other matters unless so voted by said Board."

MOTION:
Linda Segal moved and was duly seconded that the Meeting pass over the Article.

VOTED: UANANIMOUSLY IN FAVOR

PROCEDURAL MOTION:
Matthew Shear moved and was duly seconded that the Town vote to continue the Meeting until all articles in the Warrant have been disposed of.

VOTED: MOTION CARRIED

ARTICLE 38: CODIFY ESTABLISHMENT OF LOCAL HISTORIC DISTRICT BY-LAW

Proposed by: Wayland Historic District Commission

To determine whether the Town will vote to codify the existing local historic districts established pursuant to Massachusetts General Laws Chapter 40C by adding the following Chapter to the Code of the Town of Wayland:

Chapter 196
HISTORIC DISTRICTS

ARTICLE I
Establishment of Districts

§196-101. Wayland Historic District; establishment, boundaries.

There is hereby established pursuant to Massachusetts General Laws Chapter 40C and this by-law, an historic district known as the Wayland Historic District. The location and boundaries of the Wayland Historic District are defined and shown on the map entitled "Plan Showing Proposed Historic District Changes in Wayland, Massachusetts 2001 Annual Town Meeting" dated 2-1-2001, which map is attached to and made part of this by-law. This district includes the original district established pursuant to a vote of

the 1965 Annual Town Meeting on March 10, 1965 as shown on a plan entitled "Plan of Proposed Historic District" dated January 19, 1965, and enlarged by vote of the 1966 Annual Town Meeting on March 9, 1966, the 1973 Annual Town Meeting on March 9, 1973, the 1994 Annual Town Meeting on April 28, 1994, the 1995 Annual Town Meeting on May 1, 1995, the 2000 Annual Town Meeting on April 27, 2000 and the 2001 Annual Town Meeting on April 26, 2001. Said plan is recorded as plan number 1036 of 2001 in the Middlesex County Registry of Deeds.

§196-101. Bow Road Historic District; establishment, boundaries.

There is hereby established pursuant to Massachusetts General Laws Chapter 40C and this by-law, an historic district known as the Bow Road Historic District, bounded and described as shown on the map entitled, "Plan of Land in Wayland, Massachusetts showing Bow Road Historic District," dated September 25, 2003, which map is attached to and made part of this by-law. Said plan is recorded as plan number 1208 of 2003 in the Middlesex County Registry of Deeds.

MOTION:
Christopher Hagger moved and was duly seconded that the Town codify the existing local historic districts established pursuant to Massachusetts General Laws Chapter 40C by adding a new Chapter to the Code of the Town of Wayland entitled "Chapter 196 HISTORIC DISTRICTS" as printed in pages 87 and 88 of the Warrant.

VOTED: MOTION CARRIED

ARTICLE 39: CURRENT DEBT IN EVERY ANNUAL REPORT

Proposed by: Petitioner

To determine whether the Town will vote to amend § 53-1 of the Code of the Town of Wayland, entitled "Annual reports", by adding a new second paragraph: "Every Annual Report shall contain a section entitled 'Current Debt', which shall provide the following information for the debt funded by the Town, with debt remaining and/or with as yet unfunded grants from the Commonwealth or the Federal Government: (1) name of the debt (2) funds appropriated by identified town meeting article(s), (3) cumulative funds expended at fiscal year-end, (4) cumulative interest paid at fiscal year end, and (5) anticipated final cost to the Town, including principal and interest after receipt of funded grants, if any, and date when all financing will have been paid off or otherwise completed."

MOTION:
George Harris moved and was duly seconded that the Town vote to amend § 53-1 of the Code of the Town, entitled "Annual reports" by adding a new second paragraph as in the words of the Article.

MOTION TO TERMINATE DEBATE:
Roderick Fletcher moved and was duly seconded to move the question.

VOTED ON MOTION TO TERMINATE DEBATE: MOTION CARRIED

VOTED: 1ST VOICE VOTE: UNDECIDED
STANDING COUNT BY MODERATOR: UNDECIDED
STANDING COUNTED VOTE:
IN FAVOR: 55
OPPOSED: 47 MOTION CARRIED

TELLERS:

Marcia Crowley	6 Wayland Hills Rd
Margaret Patton	43 Plain Rd
Steven Allen	7 County Corners Rd
Paul Abramson	4 Hampshire Rd

MOTION:
Rebecca Butler moved and was duly seconded that the Town reconsider the vote under Article 39 and change the words "Current Debt" to "Total Debt."

VOTED: MOTION NOT CARRIED

ARTICLE 40: REPORTING CHANGE OF ASSESSED VALUATIONS OF REAL PROPERTY TO OWNERS

Proposed by: Petitioner

To determine whether the Town will vote to amend 19-8 of the Code of the Town Wayland, entitled "Board of Assessors," by adding thereto a new paragraph E.

1. After the Board of Assessors has made a decision concerning a taxpayer's abatement request of change of real property assessment, included with the decision, on the form provided by the state that is sent to the taxpayer, will be notice of any change in the data on that property record card and the dollar effect in assessment for each change in the section that states "reason for abatement".

2. If the Board of Assessors deems a change in the property record card's market data, either as a result of a visit to a property in Wayland that takes place once every decade to be sure that information on the property record card is accurate, or the visit is the result of a sale of, or a renovation to a property, or as a result of sales since the last town-wide revaluation (such as, but not limited to a change in assessment neighborhood) that data change shall be reported to the real property owner at the time that the new data will cause a change in the assessed value of said property.

 When the assessed valuation of a property changes, as occurs at an annual, biannual, or tri-annual town-wide revaluation, the town shall make the following information available at the Assessor's desk and on the Town website in table form: all of the influence factors that the Board of Assessors uses to value real property in Wayland such as, but not limited to: style of house, age, grade, value per square foot, CDU (condition/desirability/utility rating), heating type, fuel, heating system, finished basement living area, porches, open porches, wood decks, story height, swimming pool, barn, tennis court, traffic influence. For each of these each level of assessed value, both current and prior will be indicated. These statistical data shall be put to three decimal points, when applicable, even if more than that number are used in the actual formula.

3. Additionally, available at the desk and on the Town website shall be: a general description of the valuation algorithm, definition of special terms, and a detailed description of the specific implementation.

4. When the assessed valuation of a property changes as occurs at an annual, bi-annual, or tri-annual town-wide revaluation, the town shall make the following information available at the Assessor's desk and on the Town website: a table displaying the prior and new town-wide land valuations by assessment neighborhood with a map identifying and displaying all assessment neighborhoods.

MOTION:
Marcia Malmfeldt moved and was duly seconded to amend 19-8 of the Code of the Town of Wayland, entitled "Board of Assessors," by adding thereto a new paragraph E as shown in the printed warrant with

the following corrections, adjustments, and clarifications:

In the paragraph numbered "1.": delete the comma after "included with the decision;" insert the words "where applicable" and a comma after "sent to the taxpayer;" and insert the word "approximate" before "dollar effect."

In paragraph numbered "2.": insert the word "appropriate" after "deems."

In the next paragraph, which is unnumbered: replace the last two sentences with "All pertinent constants and coefficients shall be stated."

In the paragraph numbered "4.": replace "town-wide land valuations" with "land valuation factors."

MOTION TO TERMINATE DEBATE:
Richard Turner moved and was duly seconded to move the question.

VOTED ON MOTION TO TERMINATE DEBATE: MOTION CARRIED

VOTED: MOTION CARRIED

ARTICLE 43: ADMINISTRATIVE FEES FOR THE COMMUNITY PRESERVATION COMMITTEE

Proposed by: Board of Selectmen and Community Preservation Committee *Estimated Cost: $10,000*

To determine whether the town will vote to appropriate and transfer a sum of money from the Community Preservation Fund to be expended by the Community Preservation Committee for its administrative and operating expenses.

MOTION:
Douglas Leard moved and was duly seconded that the Town appropriate and transfer $10,000. from the Community Preservation Fund to be expended by the Community Preservation Committee for its administrative and operating expenses.

VOTED: MOTION CARRIED

ARTICLE 44: SELL OR TRADE VEHICLES AND EQUIPMENT

Proposed by: Board of Selectmen

To determine whether the Town will vote to authorize the Board of Selectmen to sell or otherwise dispose of the following surplus vehicles, equipment, or other personal property in connection with the purchase of new vehicles, equipment, or other personal property.

Department	Vehicle/Equipment	Year
Board of Road Commissioners	Ford one-ton dump truck	1992
Board of Road Commissioners	Ford two-wheel drive utility truck	1995
Board of Road Commissioners	Ingersoll Rand Compressor	1974
Board of Health	Ford Crown Victoria	1995
Park & Recreation Commission	Chevrolet Kodiak Dump Truck	1991
Park & Recreation Commission	Ford F150 Pickup Truck	1987
Park & Recreation Commission	Hustler 295 Lawnmower	1983

Park & Recreation Commission	Hustler 260 Compact Lawnmower	1996

MOTION:
Betsy Connolly moved was duly seconded that the Town authorize the Board of Selectmen to sell or otherwise dispose of the following surplus vehicle and equipment in connection with the purchase of new vehicles and equipment:

Department	Vehicle/Equipment	Year
Board of Road Commissioners	Ford one-ton dump truck	1992
Board of Road Commissioners	Ford two-wheel drive utility truck	1995
Board of Road Commissioners	Ingersoll Rand Compressor	1974
Board of Health	Ford Crown Victoria	1995
Park & Recreation Commission	Chevrolet Kodiak Dump Truck	1991
Park & Recreation Commission	Ford F150 Pickup Truck	1987
Park & Recreation Commission	Hustler 295 Lawnmower	1983
Park & Recreation Commission	Hustler 260 Compact Lawnmower	1996
Fire Department	Ford Utility Body (Fire Alarm Truck)	1985
Fire Department	Ford Crown Victoria Sedan	1997
Fire Department	Ford E450 Ambulance	1994

VOTED: UNANIMOUSLY IN FAVOR

MOTION TO RECONSIDER:
Marcia Malmfeldt moved and was duly seconded that the Meeting reconsider Article 33.

VOTED: MOTION NOT CARRIED

ARTICLE 45: ACCEPT GIFTS OF LAND

Proposed by: Board of Selectmen

To determine whether the Town will vote to accept real property or interests in real property which have been tendered to it as a gift, by devise, or otherwise.

MOTION:
Douglas Leard moved and was duly seconded that the Town encourage residents to consider a tax-deductible donation of land to the Town for conservation purposes and thank those who have made such donations.

VOTED: UNANIMOUSLY IN FAVOR

ARTICLE 46: AUTHORIZE TREASURER TO BORROW

Proposed by: Board of Selectmen

To determine whether the Town will vote to authorize the Treasurer, with the approval of the Board of Selectmen, to borrow monies from time to time in anticipation of the revenue of the fiscal year beginning July 1, 2004, in accordance with the provisions of Massachusetts General Laws Chapter 44, Section 4 and Chapter 849 of the Acts of 1969, both as amended, and to issue a note or notes therefor, payable within

one year, and to renew any note or notes that may be given for a period of less than one year in accordance with the provisions of Massachusetts General Laws Chapter 44, Section 17, as amended.

MOTION:
William Whitney moved and was duly seconded that the Town authorize the Treasurer, with the approval of the Board of Selectmen, to borrow monies from time to time in anticipation of the revenue of the fiscal year beginning July 1, 2004, in accordance with the provisions of Massachusetts General Laws Chapter 44, Section 4, and Chapter 849 of the Acts of 1969, both as amended, and to issue a note or notes therefor, payable within one year, and to renew any note or notes that may be given for a period of less than one year in accordance with the provisions of Massachusetts General Laws Chapter 44, Section 17, as amended.

VOTED: UNANIMOUSLY IN FAVOR

The Moderator recognized the sound crew and WAYCAM volunteers:

WAYCAM	SOUND CREW
Jim Mullane	Albie Cincotti
Thomas J. Turner	Jeff Wadsworth
Richard P. Turner	Joshua Wise
Matthew Shear	Will Bennett
William J. Kaplan	Kevin Racine
Maris Joniec	

The Meeting adjourned at 11:45 P.M. sine die.

Attendance: 220

TOWN OF WAYLAND
SPECIAL TOWN MEETING 2004

DATE:
Wednesday, May 5, 2004
Monday, May 10, 2004

ARTICLES DISPOSED OF:
1 – 6, 8
7, 9 – 16

RETURN OF SERVICE

MIDDLESEX, s.s. **APRIL 13, 2004**

I, Christopher Hanlon, duly qualified Constable of the Town of Wayland, do hereby affirm and certify that I have posted the specimen of the Official Ballot for the Annual Town Election to be held on Tuesday, April 27, 2004, together with the Warrant for the Annual Town Meeting to be held on Thursday, April 29, 2004, and the Special Town Meeting to be held on May 5, 2004, by my posting copies thereof at the Wayland Town Building, Cochituate Post Office, Wayland Library and the Happy Hollow School, by posting seven (7) days at least before the date appointed for the posting of the Warrant for the Annual Town Election and the Annual Town Meeting and fourteen (14) days at least before the date appointed for the posting of the Warrant for the Special Town Meeting. Posting was done April 13, 2004.

VOTES ENACTED:
WEDNESDAY, MAY 5, 2004 AT THE WAYLAND HIGH SCHOOL FIELD HOUSE

C. PETER R. GOSSELS, MODERATOR:

Pursuant to the Warrant dated April 12, 2004 signed by Betsy E. Connolly, Mary M. Antes, Douglas J. Leard, William D. Whitney, and Brian T. O'Herlihy, Selectmen, served and return of service given by Christopher Hanlon, Constable of the Town, the inhabitants of the Town of Wayland qualified to vote at Town Meeting met this day at Wayland High School Field House; and at 8:05 P.M. the Moderator called the Meeting to order, declared that a quorum was present, and the Meeting proceeded to transact the following business:

ARTICLE 1: ACQUIRE FORMER NIKE SITE LAND ON OXBOW ROAD

Proposed by: Board of Selectmen; Community Preservation Committee; Wayland Housing Authority; Wayland Housing Partnership; Park & Recreation Commission; Conservation Commission; and Planning Board

To determine whether the Town will vote:

(a) to authorize the Board of Selectmen, with the approval of Town Counsel as to form, to acquire by purchase, gift or otherwise, for municipal purposes including, and limited to, housing, conservation, park, passive and active recreation, and any combination of such purposes, the fee or any lesser interest in all or any part of the parcel of land owned by the United States of America located on Oxbow Road, Wayland, Massachusetts and described in a judgment recorded with the Middlesex South Registry of Deeds in Book 8297, Page 121, containing 14 acres, more or less (exclusive of any portion of such land that is located in Lincoln, Massachusetts) (the "Site");

(b) to authorize the Board of Selectmen to contract with one or more outside vendors to secure the Site, to remove the materials located on the Site, and to remove or in-fill existing structures located on the Site;

(c) to authorize the Board of Selectmen, in consultation with other interested parties, including, but not limited to, the Wayland Housing Partnership and Wayland Housing Authority, to prepare, design, and development guidelines and pursue a plan for the development, by the Town or a not-for profit or for-profit private developer, of up to sixteen (16) housing units on no more than 3.5 acres of the Site, with a priority given to the development of affordable housing units (within the meaning of the Commonwealth of Massachusetts - Department of Housing and Community Development's affordability guidelines), with such units designated as affordable through the use of long-term deed restrictions;

(d) to require the Board of Selectmen to include, in any plan for the ultimate use(s) of the Site, an approximately fifty (50) foot wide buffer around the entire perimeter of the Site (with the exception of the entrance at Oxbow Road) that is designated for conservation and pedestrian trail use in perpetuity ("Conservation and Trail Land");

(e) to authorize the Board of Selectmen, in consultation with other interested parties, including, but not limited to, the Conservation and Park & Recreation Commissions, to pursue a plan for the development, by the Town, of a handicapped accessible trail that spans the entire length of, and is located entirely within, the Conservation and Trail Land; which land and trail shall be held in the care, custody, management and control of the Conservation Commission;

(f) appropriate $500,000. to be expended by the Board of Selectmen for the acquisition of said land, or interest therein, to secure the Site and for the demolition and removal of material located on the Site and the removal or in-filling of existing structures located on the Site; and

(g) provide for said appropriation by transferring from the Community Preservation Fund, or, if needed, by taxation, by transfer from unappropriated funds, by transfer of funds already appropriated for another purpose, by funds received as grants from the Commonwealth, the Federal Government or other entities or agencies, by borrowing, or otherwise.

MOTION:
Brian O'Herlihy moved and was duly seconded that the Town

a) authorize the Board of Selectmen, with the approval of Town Counsel as to form, to acquire by purchase, gift or otherwise, for municipal purposes including, and limited to, housing, conservation, park, passive and active recreation, and any combination of such purposes, the fee or any lesser interest in all or any part of the parcel of land owned by the United States of America located on Oxbow Road, Wayland, Massachusetts and described in a judgment recorded with the Middlesex South Registry of Deeds in Book 8297, Page 121, containing 14 acres, more or less, exclusive of any portion of such land that is located in Lincoln, Massachusetts (the "Site");

b) authorize the Board of Selectmen to contract with one or more outside vendors to secure the Site, to remove the materials located on the Site, and to remove or in-fill existing structures located on the Site;

c) authorize the Board of Selectmen, in consultation with other interested parties, including, but not limited to, the Wayland Housing Partnership and Wayland Housing Authority, to prepare design and development guidelines and pursue a plan for the development, by the Town or a not-for profit or for-profit private developer, of up to sixteen (16) housing units on not more than 3.5 acres of the Site, with a priority given to the development of

affordable housing units within the meaning of the Commonwealth of Massachusetts Department of Housing and Community Development's affordability guidelines (the "Affordability Guidelines"), with such units designated as affordable through the use of long-term deed restrictions;

d) require the Board of Selectmen to include, in any plan for the ultimate use(s) of the Site, an approximately fifty (50) foot wide buffer around the entire perimeter of the Site, except for the entrance at Oxbow Road, that is designated for conservation and pedestrian trail use in perpetuity ("Conservation and Trail Land");

e) authorize the Board of Selectmen, in consultation with other interested parties, including, but not limited to, the Conservation and Park & Recreation Commissions, to pursue a plan for the development, by the Town, of a handicapped accessible trail that spans the entire length of, and is located entirely within, the Conservation and Trail Land, which land and trail shall be held in the care, custody, management and control of the Conservation Commission;

f) appropriate $600,000. to be expended by the Board of Selectmen for the acquisition of said land, or interest therein, to secure the Site and for the demolition and removal of material located on the Site and the removal or in-filling of existing structures located on the Site; and

g) provide for said appropriation by transferring $600,000. from the Community Preservation Fund, subject to the following conditions and limitations: (i) up to $500,000. of the amount so transferred may be expended to acquire the aforesaid portion of the Site for the construction of affordable housing within the meaning of the Affordability Guidelines and to demolish the structures located on such portion of the Site and to prepare it for the construction of such affordable housing ("Affordable Site Preparation Costs"), provided that the Affordable Site Preparation Costs do not exceed $100,000.; (ii) up to $100,000. of the amount so transferred may be expended in conjunction with the aforesaid amount so transferred, or separately, for the purposes set forth in Paragraph (b) of this motion; (iii) if the land or interest therein or any portion thereof acquired with such funds is not used for affordable housing within the meaning of the Affordability Guidelines, then the funds attributable to any portion of the Site acquired for such affordable housing purposes and not so used and any related Affordable Site Preparation Costs shall be returned to the Community Preservation Fund; and (iv) moreover, any amounts so transferred which are unexpended or otherwise not used for the purposes set forth in this motion shall be returned to the Community Preservation Fund.

PROCEDURAL MOTION:
Patricia Abramson moved and was duly seconded to extend debate on Article 1 by an additional thirty minutes.

VOTED ON PROCEDURAL MOTION: MOTION NOT CARRIED

VOTED: 1ST VOICE VOTE: UNDECIDED
COUNTED VOTE: IN FAVOR: 287
OPPOSED: 116 MOTION CARRIED

TELLERS

Judith Currier	22 Algonquin Path
Robert Hatton	11 Grace Rd
Paul Greiff	2 Cameron Rd
Jane Stabile	120 Commonwealth Rd
Vasileos Pavloglou	16 Highland Cir
John Wilson	8 Lincoln Rd

ARTICLE 2: FUND ACQUISITION COSTS FOR PART OF NIKE SITE FOR AFFORDABLE HOUSING

Proposed by: Community Preservation Committee *Estimated Cost: $500,000.*

To determine whether the Town will vote to appropriate a total of $500,000. to be expended by the Board of Selectmen for the purposes of (i) acquiring no more than 3.5 acres of the parcel of land owned by the United States of America located on Oxbow Road, Wayland, Massachusetts and described in a judgment recorded with the Middlesex South Registry of Deeds in Book 8297, Page 121, containing 14 acres, more or less (exclusive of any portion of such land that is located in Lincoln, Massachusetts) ("Lot 2"), to be used for the construction of community (affordable) housing units, and (ii) demolishing the structures located on Lot 2 and preparing the site for the construction of the housing units, provided that such demolition and site preparation costs do not exceed $100,000.; and to determine whether such appropriation shall be provided by funds already collected through the Community Preservation Act, provided that if the Town is unable, for any reason, to construct the housing units, any proceeds (up to $500,000) from a subsequent sale of Lot 2, or any portion thereof, shall be returned to the Wayland Community Preservation Fund upon receipt by the Town.

MOTION:
Michael Patterson moved and was duly seconded that the Town pass over the article.

VOTED: UNANIMOUSLY IN FAVOR

ARTICLE 3: PARTIAL FUNDING FOR NIKE SITE CLEAN UP

Proposed by: Community Preservation Committee *Estimated Cost: $100,000.*

To determine whether the Town will vote to appropriate and transfer from the Community Preservation Fund a sum of money to be expended by the Board of Selectmen for site preparation and demolition and removal of structures and materials on the so-called Nike Site located on and off Oxbow Road in Wayland, Massachusetts containing 13.63 acres of land, more or less, described in a judgment recorded with the Middlesex South Registry of Deeds in Book 8297, Page 121.

MOTION:
Michael Patterson moved and was duly seconded that the Town pass over the article.

VOTED: UNANIMOUSLY IN FAVOR

ARTICLE 4: SET ASIDE COMMUNITY PRESERVATION FUNDS FOR FUTURE OPEN SPACE ACQUISITION

Proposed by: Community Preservation Committee/Conservation Commission Estimated Cost: $600,000.

To determine whether the Town will vote to set aside for later spending a sum of money in the Community Preservation Fund for the future acquisition of land or interest in land for open space for passive use.

MOTION:
Michael Patterson moved and was duly seconded that the Town set aside for later spending $600,000. in the Community Preservation Fund for the future acquisition of land or interests in land for open space for passive use.

VOTED: 1ST VOICE VOTE: SCATTERING OF NOES
2ND VOICE VOTE: MOTION CARRIED

ARTICLE 5: ACQUISITION OF NIKE SITE FOR PASSIVE RECREATION

Proposed by: Petitioner

To determine whether the Town will vote to authorize the Board of Selectman, with the approval of the Town Counsel as to form, to acquire by purchase for nominal consideration, gift, or otherwise the parcel of land in Wayland, Massachusetts located on and off Oxbow Road in Wayland containing 13.63 acres of land, more or less, described in a judgment recorded with the Middlesex South Registry of Deeds in Book 8297, page 121, less any portion thereof in Lincoln, for conservation, passive recreation, parks, open space or any combination of such uses; appropriate a sum of money to be expended by the Board of Selectman for the acquisition of said parcel of land and for the demolition and removal of structures and other material located on and under said parcel of land; and to determine whether said appropriation shall be provided by taxation, by transfer from unappropriated funds, by transfer of funds already appropriated for another purpose, from grants received from the Commonwealth or Federal Government, donations, or otherwise.

MOTION:
Brian O'Herlihy moved and was duly seconded that the Town vote to pass over the article.

VOTED: UNANIMOUSLY IN FAVOR

ARTICLE 6: CONSERVATION EASEMENT ASSIGNMENT ON NIKE SITE

Proposed by: Petitioner

To determine whether the Town will vote to authorize the Board of Selectmen and/or the Conservation Commission, with approval of Town Counsel as to form, to enter into an agreement with the present owners, United States of America 300 Westgate Center Drive Hadley MA 01035-9589, (Grantor), of the property know as the Nike site on Oxbow Road, Map 01 Lot047 Book 8297 Page00121 Date July 28, 1954, to establish and grant to the inhabitants of the Town of Wayland, a Massachusetts municipal corporation, having a mailing address Town Building 41 Cochituate Road Wayland MA 01778, (Grantee), in the care and custody of the Wayland Conservation Commission pursuant to Massachusetts General Laws, Chapter 40 Section 8C, with Quit Claim Covenants, the perpetual right and easement to use that portion of the property land located off Oxbow Road in Wayland, Middlesex County, Massachusetts, shown as the area labeled "Conservation Easement Area = 3.5 acres +/-, on the sketch

attached hereto as Appendix T ("the Conservation Area") for all purposes consistent with the promotion and development of the natural resources of the Town and which are consistent with "Rules and Regulations governing the use of Conservation Land in the Town of Wayland" as adopted by the Wayland Conservation Commission and as may be amended from time to time for which conservation land, i.e., Town-owned land under the control and custody of the Conservation Commission, is now or may hereafter be allowed in the Town of Wayland, including without limitation the promotion and development of the natural resources of the Town; passive recreation such as walking, hiking, cross country skiing, snow shoeing, and the occasional pruning, trimming, planting of shrubs and trees incidental to woodland trail maintenance.

Notwithstanding anything to the contrary herein contained the Conservation Easement is subject to the following:

The Conservation Easement hereby granted shall be for use and benefit of the Town of Wayland and its agents, employees, guests, invitees and other parties to whom Grantee may give rights to so use the Conservation Easement.

The Conservation Commission, (Grantee), shall have the right to develop and maintain pedestrian trails, walkways and handicap accessible pathways consistent with a conservation management plan, as may be adopted by and changed from time to time by the Wayland Conservation Commission.
Grantee shall not permit any loam, peat, sand, gravel, rock or other mineral resource or natural deposit to be excavated or removed from the Conservation Easement Area in such a manner as would affect the surface thereof, except as may be consistent with or incidental to the purposes of the Conservation Easement.

The Conservation Commission, (Grantee), shall not allow or not permit in the Conservation area any active recreational use, including, without limitation, any motorized sports vehicles, such as snowmobiles, all terrain vehicles, race cars, any hunting, discharge of firearms or other projectiles, any archery or use of bow and arrows, any camping, except that Grantee may use motor vehicles to maintain and otherwise manage and enjoy the Conservation Easement; and

With reference only to Grantee's use or activity hereunder, Grantee shall not allow in the Conservation Easement Area any use or activity which would derogate from the provisions of M.G.L. Chapter 184, Section 31 through 33.

The Conservation Easement area shall hereafter in perpetuity be known as the **OXBOW – BIRCHWOOD** Conservation area and Grantee agrees to designate the Conservation Easement area in its records. Grantor and Grantor's successors and assigns shall have the perpetual right to include the entire Conservation Easement area with respect to all or any part of the remaining land owned by Grantor and shown on "Appendix T" in any computation of lot area, yard area, set-back distance or any other computation ("land use computations") required or permitted under zoning by-law, subdivision control law, or other governmental rule, regulation, law, ordinances, permit, or approval.

MOTION:
William Murphy moved and was duly seconded that the Town vote to authorize the Board of Selectmen and/or the Conservation Commission, with the approval of Town Counsel as to form, to enter into an agreement as in the words of the Article on Pages 102 and 103 of the Warrant.

AMENDMENT TO MAIN MOTION:
Brian O'Herlihy moved and was duly seconded to strike the main motion by substituting with a motion to pass over the Article.

VOTED ON THE AMENDMENT TO MAIN MOTION: MOTION CARRIED

PROCEDURAL MOTION:
Brian O'Herlihy moved and was duly seconded to take Article 8 out of order.

VOTED: 1ST VOICE VOTE: UNDECIDED
2ND VOICE VOTE: MOTION CARRIED

ARTICLE 8: REPRINT THE PURITAN VILLAGE EVOLVES

Proposed by: Petitioner *Estimated Cost: $5,000.*

To determine whether the Town will vote to reprint 200 copies of Helen F. Emery's The Puritan Village Evolves, the only published history of Wayland, Massachusetts. The initial cost to the Town of $5,000 will be returned to the Town through sales of the book.

MOTION:
Jane Sciacca moved and was duly seconded that the Town (a) reprint 200 copies of Helen F. Emery's The Puritan Village Evolves; (b) appropriate $5,000. to be expended by the Board of Selectmen for such reprinting; and (c) provide for said appropriation by transferring $5,000. from the General Fund – Unreserved Fund Balance.

VOTED: MOTION CARRIED

PROCEDURAL MOTION:
Brian O'Herlihy moved and was duly seconded that the Meeting vote to adjourn Special Town Meeting until Monday, May 10, 2004 at 7:45 P.M.

MOTION TO TERMINATE DEBATE:
Mark Santangelo moved and was duly seconded to move the question.

VOTED ON MOTION TO TERMINATE DEBATE: MOTION CARRIED

VOTED ON PROCEDURAL MOTION: MOTION CARRIED BY 2/3 MAJORITY

The Meeting adjourned at 10:05 P.M. until May 10, 2004 at 7:45 P.M.

Attendance: 437

VOTES ENACTED:
MONDAY, MAY 10, 2004 AT THE WAYLAND HIGH SCHOOL FIELD HOUSE

C. PETER R. GOSSELS, MODERATOR:

Pursuant to the Warrant dated April 12, 2004 signed by Betsy E. Connolly, Mary M. Antes, Douglas J. Leard, William D. Whitney, and Brian T. O'Herlihy, Selectmen, served and return of service given by Christopher Hanlon, Constable of the Town, the inhabitants of the Town of Wayland qualified to vote at

Town Meeting met this day at Wayland High School Field House; and at 7:50 P.M. the Moderator called the Meeting to order, declared that a quorum was present, and the Meeting proceeded to transact the following business:

The Moderator, a retiree of the Town, stepped down from moderating Article 7.

PROCEDURAL MOTION:
Sema Faigen moved and was duly seconded to nominate Judith L. St. Croix, Town Clerk, to be the Temporary Moderator for Article 7 of the Special Town Meeting.

VOTED: UNANIMOUSLY IN FAVOR

PROCEDURAL MOTION:
Mark Santangelo moved and was duly seconded to nominate Lois M. Toombs, Assistant Town Clerk, to be the Temporary Clerk for Article 7 of the Special Town Meeting.

VOTED: UNANIMOUSLY IN FAVOR

Judith L. St. Croix, Moderator:

ARTICLE 7: ACCEPT LAW RE: TRANSFER OF RETIREES TO MEDICARE EXTENSION PLAN

Proposed by: Board of Selectmen

To determine whether the Town will vote to accept the provisions of Massachusetts General Laws Chapter 32B, Section 18.

MOTION:
Betsy Connolly moved and was duly seconded that the Town accept the provisions of Massachusetts General Laws Chapter 32B, Section 18.

AMENDMENT:
James Forti moved and was duly seconded to amend the main motion by substituting the words "to pass over Article 7".

MOTION TO TERMINATE DEBATE:
Eleanora West moved and was duly seconded to move the question.

VOTED ON MOTION TO TERMINATE DEBATE: MOTION CARRIED

VOTED ON AMENDMENT: MOTION CARRIED

C. Peter R. Gossels, Moderator:

ARTICLE 9: INTER-LOCAL MUNICIPAL COOPERATION AGREEMENT

Proposed by: Board of Selectmen

To determine whether the Town will vote to pursuant to General Laws Chapter 40, Section 4A, as amended, to authorize the Board of Selectmen to enter into an agreement or agreements with other communities which will, among other things, allow for contracting of inter-local municipal services and the sharing of resources.

MOTION:
William Whitney moved and was duly seconded that the Town authorize the Board of Selectmen to enter into an agreement or agreements pursuant to General Laws Chapter 40, Section 4A, as amended.

AMENDMENT:
Anette Lewis moved and was duly seconded to amend the motion by adding the words "or a Board, Committee or Officer otherwise authorized by law" after the words "Board of Selectmen."

POINT OF ORDER:
Brian O'Herlihy inquired as to whether the amendment was within the scope of the Article.

The Moderator ruled the amendment was in order.

AMENDMENT TO AMENDMENT:
Susan Weinstein moved and was duly seconded that the words "in concurrence with an affected Board, Committee or Officer otherwise authorized by law" be added after the words "Board of Selectmen."

VOTED ON AMENDMENT TO AMENDMENT: MOTION CARRIED

MOTION TO TERMINATE DEBATE:
Perry Smoot moved and was duly seconded to move the question.

VOTED ON MOTION TO TERMINATE DEBATE: MOTION CARRIED

VOTED ON MAIN MOTION AS AMENDED:
1ST VOICE VOTE: UNDECIDED
STANDING COUNT BY MODERATOR: MOTION CARRIED

ARTICLE 10: RELOCATE DRAINAGE EASEMENT AT 49 FORTY ACRES DRIVE

Proposed by: Board of Selectmen

To determine whether the Town will vote:

(a) to instruct the Board of Road Commissioners, with the approval of Town Counsel as to form, to transfer the care, custody, management and control of all or any portion of the drainage easement on 49 Forty Acres Drive, Wayland, Massachusetts, shown as "20' WIDE DRAIN EASEMENT" on a plan entitled "Forty Acres Estate Subdivision Plan of Land on Cochituate Road in Wayland Mass.", dated April 14, 1961, prepared by Everett M. Brooks Co., Civil Engineers, and recorded with the Middlesex South Registry of Deeds as Plan No. 1509 of 1961 in Book 9911, Page 105, to the Board of Selectmen for the purpose of releasing, conveying, transferring, exchanging or otherwise disposing of all or any portion of said easement in exchange for a substantially similar drainage easement;

(b) to authorize the Board of Selectmen, with the approval of Town Counsel as to form, to release, convey, transfer, exchange or otherwise dispose of all or any portion of the drainage easement described in Paragraph (a) above in exchange for a substantially similar drainage easement shown as "Proposed 20' Wide Drain Easement" on a plan entitled "Plot Plan of Land in Wayland, Ma. Prepared For: Philip Whaley", dated February 17, 2004, prepared by Schofield Brothers of New England, Inc., a copy of which plan is on file in the Office of the Town Clerk; and

(c) to authorize the Board of Selectmen, with the approval of Town Counsel as to form, to execute and record all necessary and appropriate documents to effectuate the release, conveyance, transfer, exchange or other disposition of all or any portion of the drainage easement as described in Paragraph (a) above in exchange for a substantially similar drainage easement described in Paragraph (b) above, provided that the owner of said 49 Forty Acres Drive pays the Town's costs of said transaction.

MOTION:
Brian O'Herlihy moved and was duly seconded that the Town vote to instruct the Board of Road Commissioners, with the approval of Town Counsel as to form, to transfer the care, custody, management and control of all or any portion of the drainage easement on 49 Forty Acres Drive, Wayland, Massachusetts as in the words of the Article.

VOTED: UNANIMOUSLY IN FAVOR

ARTICLE 11: AMEND TOWN CODE SECTION 36-3C, SUBMISSION OF WARRANT ARTICLES

Proposed by: Board of Selectmen

To determine whether the Town will vote to amend the Town Code, Section 36-3C, "Submission of Warrant Articles," by deleting therefrom the words "before the time and date fixed by the Board of Selectmen for closing of the warrant for such meeting." and replacing them with the following: "by 4:30 p.m. on the date fixed by the Board of Selectmen for closing of the warrant for such meeting."

MOTION:
William Whitney moved and was duly seconded that the Town amend the Town Code, Section 36-3C, "Submission of Warrant Articles," by deleting therefrom the words "before the time and date fixed by the Board of Selectmen for closing of the warrant for such meeting." and replacing them with the following: "by 4:30 P.M. on the date fixed by the Board of Selectmen for closing of the warrant for such meeting."

VOTED: 1ST VOICE VOTE: UNDECIDED
2ND VOICE VOTE: MOTION CARRIED

ARTICLE 12: ESTABLISH A NEW BY-LAW REQUIRING PROMPT REMOVAL OF UTILITY POLES

Proposed by: Board of Selectmen

To determine whether the Town will vote to amend the Code of the Town of Wayland by adding to Chapter 158 thereof the following a new by-law, relative to the prompt removal of utility poles:

ARTICLE V
Removal of Utility Poles

§158-13. Prompt Removal of Utility Poles. In accordance with the provisions of Section 34B of Chapter 164 of the Massachusetts General Laws, an electric distribution company or telephone company engaging in the removal of an existing pole and the installation of a new pole in place thereof shall complete the transfer of wires, all repairs and the removal of the existing pole from the site within 90 days from the date of installation of the new pole or within 90 days from the effective date of this by-law, whichever is later; provided, however, that for any approved commercial or industrial construction project, the completion of which is expected to take longer than one year, said company shall be required to remove such existing pole within six months from the date of installation of the new pole. The owner of such pole shall notify all other users of the pole of the starting date of such removal and installation work at least 48 hours prior to the commencement of such work, and said owner shall require all other users to remove their wiring and other attachments from the poles in a timely manner. As used herein, the term "owner" shall mean the entity owning or having majority ownership of any such pole.

§158-14 Penalties for Violations. Violations of the terms of this by-law provision shall be punishable by a penalty of one hundred dollars per pole for each pole for each day of violation. This section of the By-Laws may be enforced by a non-criminal citation pursuant to the provisions of Massachusetts General Laws, Chapter 40, Section 21D, by any police officer of the Town, the Building Commissioner or the Director of Highway Operations.

MOTION :
Douglas Leard moved and was duly seconded that the Town amend the Code of the Town of Wayland by adding to Chapter 158 thereof a new Article V relative to the prompt removal of utility poles as in the words of the article.

VOTED: MOTION CARRIED

ARTICLE 13: AMEND BY-LAW RE: FALSE ALARMS

Proposed by: Board of Selectmen

To determine whether the town will vote to amend the Code of the Town of Wayland by deleting from Chapter 83, §83-2, Paragraph A (2) thereof the words "and subsequent false alarms," and inserting in place thereof "false alarm, and one hundred dollars for the sixth and subsequent false alarms."

MOTION:
Douglas Leard moved and was duly seconded that the Town amend the Code of the Town of Wayland by deleting from Chapter 83, §83-2, Paragraph A (2) thereof the words "and subsequent false alarms," and inserting in place thereof "false alarm, and one hundred dollars for the sixth and subsequent false alarms."

AMENDMENT:
Susan Weinstein moved and was duly seconded to add the word "each" after the words "sixth and."

VOTED ON AMENDMENT: MOTION CARRIED

VOTED ON MAIN MOTION AS AMENDED: UNANIMOUSLY IN FAVOR

ARTICLE 14: CONNECTION OF PUBLIC LIBRARY TO TOWN SEWER SYSTEM

Proposed by: Board of Library Trustees *Estimated Cost: $ 11,950.*

To determine whether the Town will vote to appropriate a sum of money to be expended by the Board of Library Trustees for the connection of the Public Library located at 5 Concord Road, Wayland, Massachusetts to the Town-owned wastewater management system controlled and managed by the Wastewater Management District Commission; and to determine whether said appropriation shall be provided by taxation, by transfer from unappropriated funds, by transfer of funds already appropriated for another purpose, by borrowing, or otherwise.

MOTION:
Lynn Lipcon moved and was duly seconded that the Town appropriate $11,950. to be expended by the Board of Library Trustees for the connection of the Public Library located at 5 Concord Road, Wayland, Massachusetts to the Town-owned wastewater management system controlled and managed by the Wastewater Management District Commission; and that said appropriation be provided by authorizing the Treasurer, with the approval of the Board of Selectmen, to borrow $11,950. pursuant to the provisions of Massachusetts General Laws Chapter 44, Sections 7 and 8, for the aforesaid purpose.

AMENDMENT:
William Whitney moved and was duly seconded that the Town amend the motion by substituting the words "for the" with the words "to enable the future connection of the library."

VOTED ON AMENDMENT: UNANIMOUSLY IN FAVOR

VOTED ON MAIN MOTION AS AMENDED: UNANIMOUSLY IN FAVOR

ARTICLE 15: LENGTH OF CONTRACT AND INDEMNIFICATION OF TREATMENT PLANT OPERATOR

Proposed by: Wastewater Management District Commission

To determine whether the Town will vote to authorize the Wayland Wastewater Management District Commission to :

(a) enter into service contracts with terms exceeding three years; and

(b) enter in an agreement indemnifying its treatment plant operator against claims to the extent due to the negligence of the Town or to the extent due to events beyond the control of the operator.

MOTION NO 1:
Lana Carllson Irwin moved and was duly seconded that the Town authorize the Wayland Wastewater Management District Commission to enter into service contracts with terms exceeding three years.

VOTED ON MOTION NO. 1: MOTION CARRIED

MOTION NO. 2:
Lana Carllson Irwin moved and was duly seconded that the Town enter into an agreement indemnifying its treatment plant operator against claims to the extent due to the negligence of the Town or to the extent due to events beyond the control of the operator.

AMENDMENT NO MOTION NO. 2:

George Harris moved and was duly seconded that the Town amend the motion by adding the words "but not against claims pursued by the Town against the operator or claims by the operator against the Town" at the end of the motion.

PROCEDURAL MOTION:
Robert Lentz moved and was duly seconded that the Town vote to extend the time of adjournment until 11:00 P.M.

VOTED: MOTION NOT CARRIED

PROCEDURAL MOTION:
Karl Geiger moved and was duly seconded that the meeting remain in session until all articles in the Special Town Meeting have been disposed of.

VOTED: MOTION CARRIED

MOTION TO TERMINATE DEBATE:
Robert Lentz moved and was duly seconded to move the question.

VOTED ON MOTION TO TERMINATE DEBATE: MOTION CARRIED

VOTED ON AMENDMENT: MOTION CARRIED

VOTED ON MAIN MOTION AS AMENDED: UNANIMOUSLY IN FAVOR

ARTICLE 16: PETITION LEGISLATURE TO ENACT SPECIAL ACT FOR SAFE PLACEMENT OF NEWBORNS AND INFANTS

Proposed by: Petitioner

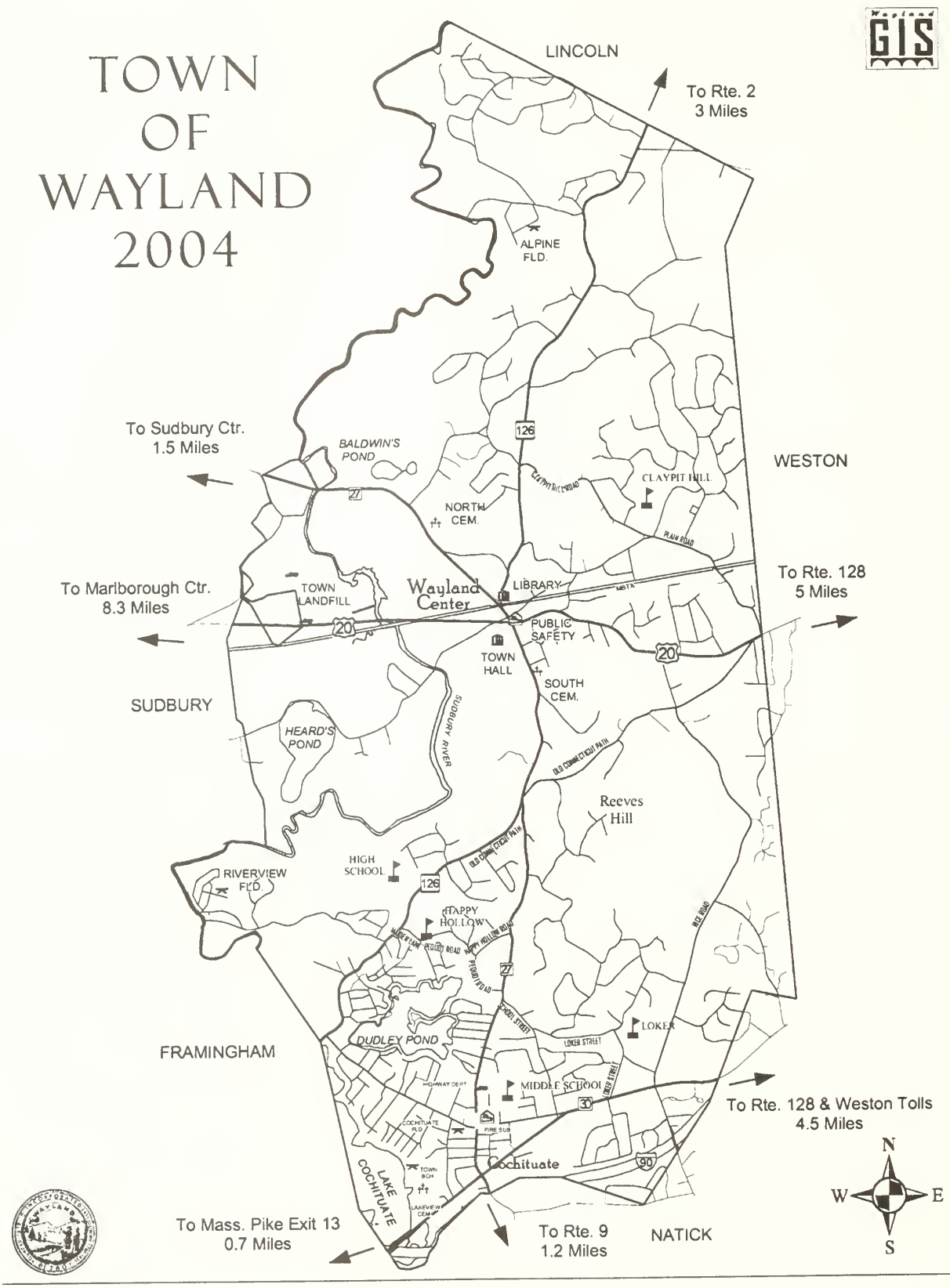
To determine if the Town will vote to authorize the Board of Selectmen to petition the Legislature to enact a Special Act which would provide for safe placement of newborns and infants in the Town of Wayland. Since parents are not protected from prosecution for their abandonment of a newborn or infant, the incidents of newborns discarded into trash receptacles or abandoned in public places will continue to occur. This act would seek to protect the health and safety of any infant child seven (7) days of age or younger by allowing his or her acceptance when placed by parents or lawful agents of parents with authorized employees of designated facilities ("safe havens" such as police, fire stations or hospitals). The authorized employees at such facilities shall make every effort to obtain information about the child and family (in the best interests of the child) while adhering to regulations, including confidentially, and will provide a pamphlet to the parents outlining the process of their rights. (The full text of the proposed home rule petition law is available separately.)

MOTION:
Betsy Connolly moved and was duly seconded that the Town vote to authorize the Board of Selectmen to petition the State Legislature to enact a Special Act which would provide for safe placement of newborns and infants in the Town of Wayland with the provisions and protections for newborns and infants as set forth in page 108 of the Warrant.

VOTED: MOTION CARRIED

The Meeting adjourned at 10:40 P.M. sine die

Attendance: 190


TOWN OF WAYLAND 2004
Wayland GIS
LINCOLN
To Rte. 2
3 Miles
ALPINE FLD.
To Sudbury Ctr.
1.5 Miles
BALDWIN'S POND
126
WESTON
CLAYPIT HILL
NORTH CEM.
CLAYPIT HILL ROAD
PLAIN ROAD
To Marlborough Ctr.
8.3 Miles
TOWN LANDFILL
Wayland Center
LIBRARY
MBTA
To Rte. 128
5 Miles
20
PUBLIC SAFETY
TOWN HALL
SOUTH CEM.
SUDBURY
HEARD'S POND
SUDBURY RIVER
OLD COLONY CIRCUIT PATH
Reeves Hill
HIGH SCHOOL
RIVERVIEW FLD.
HAPPY HOLLOW
HAPPY HOLLOW ROAD
PELHAM ISLAND PEQUOIT ROAD
PEQUOIT ROAD
27
OLD ROAD
SCHOOL STREET
LOKER
LOKER STREET
DUDLEY POND
FRAMINGHAM
HIGHWAY DEPT
MIDDLE SCHOOL
30
To Rte. 128 & Weston Tolls
4.5 Miles
COCHITUATE FLD.
FIRE SUB
TOWN BCH
LAKEVIEW CEM.
Cochituate
90
LAKE COCHITUATE
N
W
E
S
To Mass. Pike Exit 13
0.7 Miles
To Rte. 9
1.2 Miles
NATICK

INDEX TO REPORTS

Allen Fund, Trustees of 21
Animal Inspector 60
Appointed Town Officials 5
Assessors, Board of 17
Auxiliary Police 72

Balance Sheet 22
Beautification Committee 53
Building Department 63
Budgets 28

Charitable Committee 75
Collector 19
Commissioner of Trust Funds 20
Community Preservation Committee 52
Conservation Commission 51
Council on Aging 74
Cultural Council 80

Dog Control Officer 73

Elected Town Officials 4
Election Results, Local and State 81
Expenditures 25

Fair Housing Committee 78
Federal and State Officials Representing Wayland 3
Finance Director/Town Accountant 22
Fire Department 69

General Information 3

Health, Board of 59
Historical Commission 15
Historic District Commission 15
Housing Authority 78
Human Relations Service, Inc. 62

Information Technology 13
Inspection/Building Department 63

Landfill Division 60
Library, Board of Library Trustees 48

Map of Wayland 188
Maturing Debt and Interest 20
Metropolitan Area Planning Committee 56
MetroWest Growth Management 56
Minutes, Annual Town Meeting, April 29, 2004 104
Minutes, Special Town Meeting, November 20, 2003 91
Mosquito Control 62

Nike Site Advisory Committee 55

Park and Recreation Commission 67
Parmenter Health Services 61
Personnel Board 14
Planning Board 53
Police Department 71
Presidential Primary Election Results, March 2, 2004 82
Public Ceremonies Committee 16

Revenue 23
Road Commissioners, Board of 64

School Committee 42
Selectmen, Board of 1
Senior Property Tax Relief Committee 74
Serve Your Town – Volunteer Opportunities 191
Station 2 Planning & Concept Design Study Committee 70
South Middlesex Opportunity Council 75
Special State Primary Election Results, February 3, 2004 81
Special Town Election Results, November 18, 2003 81
Superintendent of Schools 45
Surface Water Quality Committee 65
Surveyor 54

Taxation Aid Committee 20
Town Clerk 12
Town Counsel 13
Town Election Results, April 27, 2004 87
Town Meeting, Annual, April 29, 2004 104
Town Meeting, Special, November 20, 2003 91
Transportation Committee 79
Treasurer 19

Veterans' Agent 76
Veterans Memorial Committee 77
Vital Records 12
Volunteer Opportunities 191

Wastewater Management District Commission 68
Water Commission 64
Wayland/Sudbury Septage Treatment Facility 67

Youth Advisory Committee 79

Zoning Board of Appeals 55

Special thanks to MaryAnn DiNapoli for her effort and hard work organizing this report.